



**ROWAN COUNTY COMMISSION AGENDA
May 18, 2020 - 6:00 PM**

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Call to Order

Invocation

Provided By: Chaplain Michael Taylor

Pledge of Allegiance

Consider Additions to the Agenda

Consider Deletions From the Agenda

Consider Approval of the Agenda

Board members are asked to voluntarily inform the Board if any matter on the agenda might present a conflict of interest or might require the member to be excused from voting.

- Consider Approval of the May 4, 2020 Minutes

1 Consider Approval of Consent Agenda

- A. White Goods Grant Equipment Purchase
- B. Tax Refunds for Approval
- C. LSTA COVID-19 Response Mini-Grant
- D. PORT Program Funding Grant
- E. Woodson Foundation Grant Award for ROCOC
- F. FY 2020 Vehicles Financing

G. Point of Contact for Annual Population Survey Estimates

- 2 Public Comment Period
- 3 Public Hearing & Summary Presentation - EDC 'Project Lake'
- 4 Public Hearing: 2020-21 HOME Funding Action Plan
- 5 Proclamation - Mental Health Month
- 6 Request for Qualifications (RFQ) for Architect to Design COVID-19 Work/Citizen Environments
- 7 Schedule Special Meeting for May 27, 2020 at 3:00 p.m.
- 8 Financial Report
- 9 Presentation of FY 2020-21 Budget and Scheduling of Public Hearing For Proposed Budget
- 10 Reports
 - A. Litter Report
- 11 Adjournment

Citizens with disabilities requiring special needs to access the services or public meetings of Rowan County Government should contact the County Manager's Office three days prior to the meeting by calling (704) 216-8180.

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: May 7, 2020
SUBJECT: Consider Approval of the May 4, 2020 Minutes

ATTACHMENTS:

Description

May 4, 2020 Minutes

Upload Date

5/13/2020

Type

Cover Memo

Greg Edds, Chairman
Jim Greene, Vice- Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8180 • Fax 704-216-8195

MINUTES OF THE MEETING OF THE ROWAN COUNTY BOARD OF COMMISSIONERS May 4, 2020 – 3:00 PM

**PLEASE NOTE: DUE TO THE CORONAVIRUS PANDEMIC
THE MEETING WAS HELD BY REMOTE PARTICIPATION FOR THE BOARD OF
COMMISSIONERS, STAFF AND THE PUBLIC**

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Commissioners Participating:

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Judy Klusman, Member
Craig Pierce, Member

Absent: Mike Caskey, Member

County Manager Aaron Church, Clerk to the Board Carolyn Barger, County Attorney Jay Dees and Assistant County Manager/Finance Director Leslie Heidrick were present.

Chairman Edds convened the meeting at 3:00 p.m.

Chaplain Michael Taylor provided the Invocation.

Chairman Edds led the Pledge of Allegiance.

CONSIDER ADDITIONS TO THE AGENDA

Chairman Edds added an item to the Consent Agenda as item M for River Park signage.

CONSIDER DELETIONS FROM THE AGENDA

There were no deletions from the agenda.

CONSIDER APPROVAL OF THE AGENDA

Commissioner Pierce moved, Commissioner Greene seconded and the vote to approve the agenda as amended passed unanimously (4-0).

CONSIDER APPROVAL OF THE MINUTES

Commissioner Klusman moved, Commissioner Greene seconded and the vote to approve the minutes of the March 30, 2020 and April 20, 2020 Commission Meetings passed unanimously (4-0).

1. CONSIDER APPROVAL OF CONSENT AGENDA

Commissioner Pierce moved approval of the Consent Agenda as amended. The motion was seconded by Commissioner Klusman and passed unanimously (4-0).

The Consent Agenda consisted of the following:

- A. Blanche and Julian Robertson Family Foundation 2020 Grant Award
- B. Juvenile Crime Prevention Council (JCPC) FY 20-21 Funding Recommendation
- C. Family and Youth Services Bureau Grant
- D. Detention Center Food Service Contract
- E. Contract: CSS Environmental
- F. Airport Advisory Board Bylaw Updates
- G. Proposed New Policy 9.20 Communicable Disease Policy
- H. Proposed Revision: 10.3 Emergency Leave, Hiring Freeze, Furlough, and Reduction in Force
- I. Talbert, Bright & Ellington Fee Estimate for Taxiway Rehabilitation Project
- J. Proposed New Policy 6.23 - New Employee Relocation Assistance
- K. Request for Public Hearing for 'Project Lake'
- L. Schedule Public Hearing for May 18, 2020 RE: 2020-21 HOME Action Plan
- M. River Park Signage (addition to the agenda)

2. PUBLIC COMMENT PERIOD

Chairman Edds opened the Public Comment Period to entertain comments from any citizens who had either called in or submitted an email request to address the Board via electronic means. With no one wishing to provide comments, Chairman Edds closed the Public Comment Period.

3. PUBLIC HEARING FOR FINANCING OF CAPITAL PROJECTS

Assistant County Manager/Finance Director Leslie Heidrick reported the County had received installment financing proposals for the acquisition of technology and capital improvements for the Kannapolis City School (KCS) System and for the construction of a concession stand at Dan Nicholas Park (DNP). The amount to be financed was \$1.6 million and the term was for approximately five (5) years.

The County received four (4) bids as follows:

	<u>ESTIMATED TOTAL COST</u>	<u>INTEREST RATE</u>
U.S. Bancorp Government Leasing & Finance	\$1,665,847	1.649%
BB&T Government Finance	\$1,680,035	1.870%
First Bank	\$1,700,410	2.500%
First National Bank	\$1,725,276	3.160%

The Finance Department recommended acceptance of the low bid received from U.S. Bancorp Government Leasing and Finance, Inc. with an interest rate of 1.649%.

Ms. Heidrick said the Board was asked to conduct the public hearing, approve the Resolution, Declaration, budget amendment and to also authorize the Assistant County Manager/Finance Director to establish an escrow account for the loan proceeds.

Commissioner Pierce inquired as to the debt payment amount and Ms. Heidrick estimated the payment to be approximately \$340,000 annually.

Chairman Edds opened the public hearing to receive citizen input regarding the installment financing. With no callers wishing to address the Board, and no one having submitted concerns via email, Chairman Edds closed the public hearing.

Chairman Edds moved to approve the financing proposal for the acquisition of technology and capital improvements for KCS and the construction of a concession stand at DNP with the low bid of 1.649 % received from U.S. Bancorp Government Leasing and Finance, Inc. The motion was seconded by Commissioner Pierce and passed unanimously (4-0)

Chairman Edds moved to approve the Resolution authorizing the filing of an application for approval of a financing contract authorized by North Carolina General Statute 160A-20 and authorizing execution and deliver of the financing contract. Commissioner Greene seconded and the motion carried unanimously (4-0).

The Resolution Authorizing the Filing of An Application for Approval of a Financing Contract Authorized by North Carolina General Statute 160A-20 and Authorizing Execution and Delivery of the Financing Contract was approved as follows:

WHEREAS, Rowan County, North Carolina (the "County") desires to finance the acquisition of technology and capital improvements for the Kannapolis City School System (the "Technology Project") and the construction of a concession stand at Dan Nicholas Park in the County (the "Park Project," and collectively with the Technology Project, the "Project"); and

WHEREAS, the County desires to finance the Project by the use of an installment financing contract authorized under North Carolina General Statutes Chapter 160A, Article 3, Section 20 ("NCGS 160A-20"); and

WHEREAS, the County sent out a request for proposals for installment financing in the amount of approximately \$1,600,000 to various banks relating to the installment financing contract; and

WHEREAS, U.S. Bancorp Government Leasing and Finance, Inc. ("US Bancorp") submitted a proposal dated April 22, 2020 (the "USB Proposal"), pursuant to which US Bancorp would enter into an installment financing contract with the County in the amount of approximately \$1,600,000 to finance the Project (the "Contract"), to be secured by a security interest in the Technology Project for the benefit of US Bancorp; and

WHEREAS, as required by NCGS 160A-20, the County caused a notice of public hearing to be published in The Salisbury Post on April 23, 2020, for a public hearing to be held May 4, 2020, with respect to the financing of the Project through an installment financing contract; and

WHEREAS, the Board of Commissioners has this day held such public hearing, as evidenced by the minutes of this meeting; and

WHEREAS, findings of fact by this governing body must be presented to enable the North Carolina Local Government Commission to make its findings of fact set forth in North Carolina General Statute Chapter 159, Article 8, Section 151 prior to approval of the proposed contract.

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the County, meeting in regular session on the 4th day of May, 2020, declares as follows:

1. The Board of Commissioners has determined that the most advantageous manner of financing the Project is by an installment financing contract pursuant to NCGS 160A-20. In support of thereof, the Board hereby makes the following findings of fact:

a) The proposed contract is necessary or expedient because the Project will provide needed technology equipment and improvements within the Kannapolis City School System and will provide a needed concession stand in Dan Nicholas Park.

b) The proposed contract is preferable to a bond issue for the same purpose because of low fixed costs and favorable interest rates offered through installment contract financing compared to a bond issue. The cost of the proposed undertaking is \$1,600,000 and exceeds the amount that can be prudently raised from currently available appropriations, unappropriated fund balances and non-voted bonds that could be issued by the County in the current fiscal year pursuant to Article V, Section 4, of the North Carolina Constitution.

c) The sums to fall due under the Contract are adequate and not excessive for the proposed purpose based upon estimated costs received from the Kannapolis City School System and the County's architects.

d) The County's debt management procedures and policies are good because they are managed in strict compliance with the law, there have been no defaults on debt service payments and the County is well below its legal debt margin.

e) No increase in property taxes will be necessary to meet the sums falling due under the proposed contract.

f) The County is not in default in any of its debt service obligations.

g) The attorney for the County has rendered an opinion that the proposed Project is authorized by law and is a purpose for which public funds may be expended pursuant to the Constitution and laws of North Carolina.

2. Pursuant to NCGS 160A-20, the County is hereby authorized to finance the Project by entering into an installment financing contract and such other document as may be required to create a security interest in some or all of the property financed to secure repayment of the financing.

3. The County Manager, the Assistant County Manager/Finance Director and other appropriate officers of the County are hereby authorized and directed to file an application with the Local Government Commission for its approval of the financing of the Project in the amount of \$1,600,000, and to work with the Kannapolis City School System and its staff as to the implementation of the Technology Project, and the actions of the County Manager, the Assistant County Manager/Finance Director and other officers of the County in connection therewith are hereby approved and confirmed.

4. The Board hereby accepts the USB Proposal, and authorizes and directs the County Manager and the Assistant County Manager/Finance Director, or either of them, to execute, acknowledge and deliver the Contract on behalf of the County, with such changes and modifications as the person executing and delivering such instruments on behalf of the County shall find acceptable. The Clerk is hereby authorized to affix the official seal of Rowan County, North Carolina to the Contract and to attest the same.

5. Each of the County Manager and the Assistant County Manager/Finance Director is authorized and directed to execute and deliver any and all papers, instruments, agreements, tax certificates, opinions, certificates, affidavits and other documents, and to do or cause to be done any and all other acts and things necessary or proper for carrying out this Resolution or the Contract.

6. All other acts of the Board and the officers of the County which are in conformity with the purposes and intent of this Resolution, and in furtherance of the financing of the Project, are hereby ratified, approved and confirmed.

This Resolution is effective upon its adoption this 4th day of May, 2020.

Chairman Edds moved to authorize the Assistant County Manager/Finance Director to establish an escrow account for the loan proceeds. The motion was seconded by Commissioner Klusman and passed unanimously (4-0).

Chairman Edds moved, Commissioner Klusman seconded and the vote to approve the Declaration of official intent to reimburse expenditures passed unanimously (4-0).

The Declaration of Official Intent to Reimburse Expenditures was approved as follows:

WHEREAS, Rowan County, North Carolina (the "County") intends to provide financing for certain capital improvements for the Kannapolis City School System, including but not limited to improvements to existing school facilities (the "School Project");

WHEREAS, the County intends to provide financing for certain capital improvements for the County's park facilities (the "Park Project");

WHEREAS, the County has advanced and/or will advance its own funds to pay expenditures relating to the School Project and the Park Project, may borrow funds on a short-term taxable or tax-exempt basis in order to pay such expenditures or may enter into contracts obligating third parties to make certain expenditures relating to the Project (the "Original Expenditures") prior to incurring indebtedness and to receive reimbursement for such Original Expenditures from proceeds of tax-exempt bonds or taxable debt, or both;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the County, meeting in regular session on the 4th day of May, 2020, does hereby declare as follows:

1. The County intends to utilize the proceeds of tax-exempt indebtedness or to incur other debt, to pay the costs of the School Project in an amount not currently expected to exceed \$1,000,000.
2. The County intends to utilize the proceeds of tax-exempt indebtedness or to incur other debt, to pay the costs of the Park Project in an amount not currently expected to exceed \$600,000.
3. The County intends that the adoption of this resolution be its declaration of official intent pursuant to Treasury Regulations Section 1.150-2, or any successor or substitute Treasury Regulations which may be promulgated hereafter, and is intended to expressly declare the County's intention to reimburse itself for the Original Expenditures heretofore paid or to be paid by the County, such reimbursement to be made with the proceeds of indebtedness to be incurred by the County.
4. All Original Expenditures to be reimbursed by the County, except to the extent permitted by applicable Treasury Regulations, were paid no more than 60 days prior to, or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursements must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid; or (ii) the date the Project is placed in service or abandoned, but in no event more than three years after the Original Expenditure was paid.
5. This resolution will take effect immediately upon its passage.

Commissioner Klusman moved approval of the budget amendment followed by a second from Commissioner Pierce. The motion carried unanimously (4-0).

4. PROCLAMATION - SHIELD-A-BADGE WITH PRAYER

Chairman Edds expressed appreciation for Chaplain Michael Taylor and what the community does for emergency workers, the Sheriff and law enforcement. Chairman Edds read the Proclamation as follows:

WHEREAS, the Shield-A-Badge With Prayer program works to affirm the commitment of Rowan County Law Enforcement Officers and encourages citizen awareness and appreciation for these officers; and

WHEREAS, the program invites citizens to commit to pray for an officer every day for one year and to send birthday cards and notes of thanks to these officers; and
WHEREAS, through the generosity of individuals, businesses and churches that have donated services and fundraisers, 10,500 Bibles, 3,700 Shield-A-Badge Bible Promise Books and 11,000 New Testaments have been purchased to be given away; and
WHEREAS, the Shield-A-Badge With Prayer program began in 1995 in Rowan County, by Chaplain Michael Taylor and has begun to expand statewide, reaching out to other counties, municipalities, colleges, hospitals, correctional facilities, 911 communicators, probations officers, animal control officers, state highway patrol troopers, fire departments, Clerk of Court employees, magistrates, judges, District Attorney's Office, County Commissioners, sheriffs, and attorneys; and
WHEREAS, through the dedication and travels of Chaplain Taylor, counties from across the state are receiving encouragement and training for chaplains.
NOW, THEREFORE BE IT PROCLAIMED that the Rowan County Board of Commissioners does hereby establish the month of May as Shield-A-Badge With Prayer Awareness Month.

Chairman Edds moved approval of the Proclamation as read followed by a second from Commissioner Pierce. The motion passed unanimously (4-0).

5. PROCLAMATION - LAW ENFORCEMENT WEEK

Chairman Edds said Commissioner Caskey (who is also a Charlotte-Mecklenburg Police Officer) would normally be called upon to read the Proclamation for Law Enforcement Week. Chairman Edds stated Commissioner Caskey was currently serving with the National Guard.

Commissioner Klusman read the Proclamation as follows:

WHEREAS, in 1962, President John F. Kennedy signed a Presidential Proclamation that set aside May 15th as National Peace Officers' Memorial Day and the week of May 10-16 as National Police Week; and
WHEREAS, the members of all the law enforcements agencies in Rowan County play an essential role in safeguarding the rights and freedoms of all our citizens; and
WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards and sacrifices of their law enforcement agencies; and
WHEREAS, members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and
WHEREAS, law enforcement officers, past and present, have faithfully and loyally rendered a dedicated service to this County and have established for themselves an enviable and enduring reputation to preserving the rights and security of all citizens.
THEREFORE, BE IT PROCLAIMED that the Rowan County Board of Commissioners does hereby proclaim May 10-16, 2020 as LAW ENFORCEMENT WEEK.
NOW, THEREFORE BE IT FURTHER PROCLAIMED that the Rowan County Board of Commissioners calls upon all citizens of Rowan County to observe May 13, 2020 as PEACE OFFICERS' MEMORIAL DAY in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

Commissioner Klusman moved approval of the Proclamation as read. The motion was seconded by Commissioner Pierce and passed unanimously (4-0).

6. RECOMMENDATION TO IMPLEMENT A HIRING FREEZE

According to the information in the agenda packet, as a result of the economic impact of the COVID-19 Pandemic, and in an effort to maintain a balance of satisfactory service to the citizens and employees of Rowan County, County Manager Aaron Church recommended implementation of an immediate hiring freeze. Department Directors would be able to petition for exceptions to the hiring freeze. Consideration would be given for positions that were critical to citizen and employee personal health and safety; compliance with federal, State and local laws and regulations; and delivery of essential County services.

Before the discussion began, Mr. Church provided a brief presentation to highlight the how the COVID-19 Pandemic would impact the budget.

Commissioner Pierce asked if those who were retiring would be replaced. Mr. Church noted the language in the agenda packet stated all positions would be frozen and not filled unless there was an exception made. The County Manager would be authorized to make exceptions.

Commissioner Pierce recalled that previous County Manager, Gary Page, had helped develop an early retirement program around seven (7) years ago. Commissioner Pierce asked if the County could look at the program to see whether it would be feasible to offer an early retirement option to eligible employees. Mr. Church responded that he had not looked at the program but he could do so.

Commissioner Klusman agreed with Commissioner Pierce's suggestion.

Commissioner Pierce added that the County did not want to force people to retire; however, there were employees who continued to work for the benefit of health insurance. Commissioner Pierce said staff could check into whether it would be more cost-effective for the County to opt to pay for those employees' insurance as opposed to paying their salary.

Mr. Church restated staff had not looked into the suggestion but could.

Mr. Church said if approved, the hiring freeze would go into effect. Mr. Church said the freeze did not necessarily mean the County would be eliminating positions right now; however, it was a measure to put in place in case the economy did not improve or became worse than projected.

Chairman Edds also agreed Commissioner Pierce had made a good suggestion. Chairman Edds asked Mr. Church which tool he would use first as he moved through the stages of making cuts. Mr. Church responded he would implement the hiring freeze first.

Chairman Edds inquired as to the next step and Mr. Church asked Human Resources Director Kelly Natoli to speak regarding the policy and how it affected employees.

Ms. Natoli said the County had a Reduction in Force (RIF) Policy it was required to follow and the Policy was substantially equivalent to the State Human Resources Act. Ms. Natoli said the RIF had specific steps that would be followed and she discussed which steps would be taken and in which order. Ms. Natoli continued by saying the first step would be to reduce temporary and non-benefitted part time positions. The remainder of the RIF would be looked at on case-by-case basis in accordance with the guidelines. Ms. Natoli highlighted portions of the guidelines and considerations that would be given.

Commissioner Greene mentioned that the County had planned to bring Rowan Transit System (RTS) in-house and he asked if those plans would be affected by the transition. Mr. Church responded that bringing RTS in-house was to occur in the next budget year and the County expected the change would reduce the cost of the program.

Commissioner Greene moved to approve the implementation of the County Manager's hiring freeze. The motion was seconded by Commissioner Klusman.

Commissioner Pierce said once the hiring freeze was implemented, he would like to see the Board consider looking at the early retirement program. Commissioner Pierce said the program had been very successful the last time it was offered. Commissioner Pierce said there had been a tremendous savings to the County, while also allowing other employees to move up at lesser salaries. Commissioner Pierce said he would like for the Board to examine how the program would look.

Commissioner Klusman agreed with Commissioner Pierce and felt the program should be researched now so when the time came, the Board would know which direction to take. Commissioner Klusman said her experience in the Legislature also had seen tremendous savings with a similar program.

Chairman Edds asked Mr. Church if the research could be done. Mr. Church responded that staff would certainly look into the program and provide the information to the Board.

Upon being put to a vote, the motion on the floor passed unanimously (4-0).

7. CONSIDER APPROVAL OF BUDGET AMENDMENTS

Finance Director Leslie Heidrick presented the following budget amendments for the Board's consideration:

- Health Department - To disperse funds awarded from Delta Dental - \$5,000
- Finance – To budget Watershed Restoration Project funds offered to Rowan County Soil & Water, under the Hurricane Florence Emergency Response Act - \$19,000

Commissioner Pierce moved approval of the budget amendments as presented. The motion was seconded by Commissioner Greene and passed unanimously.

8. ADJOURNMENT

There being no further business to come before the Board, Commissioner Pierce moved to adjourn at 3:34 p.m. The motion was seconded by Commissioner Klusman and passed unanimously.

Respectfully Submitted,

Carolyn Barger, MMC, NCMCC
Clerk to the Board

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Caleb Sinclair, Director, Environmental Management
DATE: 4/27/2020
SUBJECT: White Goods Grant Equipment Purchase

The Rowan County Department of Environmental Management would like to improve our *White Goods Recycling Program* by purchasing one roll-off truck, eight roll-off containers and thirty concrete bunker blocks in an effort to provide enhanced collection infrastructure and transport of materials from designated sites throughout Rowan County. The roll-off truck will replace existing program equipment of like-kind and should be considered a program continuation item.

Grant monies will be used for 100% of the cost of this equipment.

§ 130A-309.82. Use of disposal tax proceeds by counties.

Article 5C of Chapter 105 of the General Statutes imposes a tax on new white goods to provide funds for the management of discarded white goods. A county must use the proceeds of the tax distributed to it under that Article for the management of discarded white goods. The purposes for which a county may use the tax proceeds include, but are not limited to, the following:

(1) Capital improvements for infrastructure to manage discarded white goods, such as concrete pads for loading, equipment essential for moving white goods, storage sheds for equipment essential to white goods disposal management, and Freon extraction equipment.

The Rowan County Department of Environmental Management recommends that the board approve the use of White Goods Program Grant funds to purchase one roll-off truck, thirty concrete bunker blocks and eight roll off containers for the purpose of White Goods Management.

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Casey Robinson, Assistant Tax Collector
DATE: May 4, 2020
SUBJECT: Tax Refunds for Approval

ATTACHMENTS:

Description	Upload Date	Type
March 2020 Tyler Refunds	5/4/2020	Cover Memo
March 2020 VTSRefunds	5/4/2020	Cover Memo
April 2020 AS400 Refunds	5/4/2020	Cover Memo

MARCH 2020 TYLER REFUNDS

REFUND NAME 1	REFUND NAME 2	REFUND ADDRESS 1	REFUND ADDRESS 2	CITY	STATE	ZIP	SITUS	PARID	REFUND
A FRIEND INDEED CHECK CASHING		13325 FREMINGTON RD		HUNTERSVILLE	NC	28078	802 N LONG ST	163681	9.81
ALBERTELLI LAW PARTNERS NC PA		205 REGENCY EXECUTIVE PARK DR		CHARLOTTE	NC	28217	3445 BRINGLE FERRY RD	056 053	539.80
ARNETTE SHANNON EDMOND		270 OLD CRESS RD		SALISBURY	NC	28147	270 OLD CRESS RD	110 025	772.74
BARBER KIMBERLY		808 GRACE AVE		KANNAPOLIS	NC	28083	808 GRACE AVE	151 26101	20.00
BELL JUSTIN STEWART		209 TRAPPERS RIDGE DR		ROCKWELL	NC	28138	235 CORRELL FARM RD	423A058	67.00
BIRDSEY GARTH		130 WILEY AVE		SALISBURY	NC	28144	0 WILEY AVE	014 456	44.46
BIRDSEY GARTH A & WF	BIRDSEY BELINDA JO	130 WILEY AVE		SALISBURY	NC	28144	0 WILEY AVE	014 456	2,198.63
BROOKE & BROOKE ATTORNEYS AT LAW		PO BOX 903	101 SOUTH MAIN STREET	CHINA GROVE	NC	28023	PERSONAL PROPERTY	147749	23.09
BROWN SIMON L		901 N GREEN ST		SALISBURY	NC	28144	901 GREEN ST	012 147	4.02
CARANDANG CRISTITA		401 ACKERT AVE		SALISBURY	NC	28144	401 ACKERT AVE	005 06001	100.00
CHAPMAN ANTHONY ALEXANDER		320 DAYBROOK DR		LANDIS	NC	28088	320 DAYBROOK DR	109 178	300.00
CHAPMAN EDDIE		1402 SUPERIOR AVE		KANNAPOLIS	NC	28083	1402 SUPERIOR AVE	144A02205	3.39
CHAPMAN EDDIE		1402 SUPERIOR AVE		KANNAPOLIS	NC	28083	0 SUPERIOR AVE	144A071	1.26
COLE TYRONE D		3520 HICKORY PL		SALISBURY	NC	28144	3520 HICKORY PL	322 184	684.33
CORELOGIC		PO BOX 9202		COPPELL	TX	75019	216 N ROWAN AVE	035 254	590.62
CORELOGIC TAX SVC		3001 HACKBERRY RD		IRVING	TX	75063	109 PECAN LN	628 067	800.00
CULBERTSON MARK ANDREW SR		8480 DOGWOOD DR		KANNAPOLIS	NC	28081	PERSONAL PROPERTY	998588	58.00
DAVIS ERIC		925 MOUNT HOPE CHURCH RD		SALISBURY	NC	28146	925 MT HOPE CHURCH RD	416 053	396.57
ERVIN JEANNIE MICHELLE & HUS	ERVIN JOEL PRESTON	900 GREENFIELD RD		CHINA GROVE	NC	28023	900 GREENFIELD RD	236 065	2.45
FILE JOHNNIE LEE & WF	FILE LORENE WHTLEY	2220 ODDIE RD		SALISBURY	NC	28146	0 ODDIE RD	629 007	4.51
FISHER PAUL E		202 S FULTON ST		SALISBURY	NC	28144	PERSONAL PROPERTY	175396	223.50
FLOYD CAROLYN LOUISE &	BROWNING BARBARA JEAN	46 FISHER ST		ROSSVILLE	GA	30741	1510 BRISON RD	803 011	1.85
FORD JEANNARE DARLENE		1723 INSPIRED WAY		KANNAPOLIS	NC	28083	135 ROCK OLIVE DR	386A023	1.29
HEAGGANS RITA MAE		445 BERVARD ST		STATESVILLE	NC	28677	3860 AMITY HILL RD	553 003	8.45
HONEYCUTT RICKY LEON		1120 ED WEAVER RD		SALISBURY	NC	28146	838 MT HOPE CHURCH RD	416 024	2.44
HOUPE EARNEST		16565 DOOLEY RD		CLEVELAND	NC	27013	16565 DOOLEY RD	702 009	20.00
HOWARD S IRVIN P A		PO BOX 1198		CONCORD	NC	28026	1425 CHINA GROVE RD	147 117	7.98
INTERMED GROUP INC		13301 US HWY 441		ALACHUA	FL	32615	265 PIT RD	166722	9.55
KARRIKER VICKIE		1064 CHALET RD		CLEVELAND	NC	27013	1064 CHALET RD	259 002	75.00
KRIZAN SHELA	KRIZAN LAWRENCE	285 CRICKET LN		MOUNT ULLA	NC	28125	0 ATWELL RD	211 030	9.62
LEONARD JAMES CLIFTON	LEONARD ANGELA R	102 WOOD DUCK RUN		SALISBURY	NC	28146	PERSONAL PROPERTY	125028	257.13
LERETA		1123 PARK VIEW DR		COVINA	CA	91724	1402 WELLINGTON HILLS CIR	327C103	21.68
LOANCARE		PO BOX 8068		VIRGINIA BEACH	VA	23450	302 W MONROE ST	010 073	17.10
LUDWICK MARK LEE		815 LENTZ RD		CHINA GROVE	NC	28023	815 LENTZ RD	128 155000002	58.27
MERRITT LAW		1610 DALE EARNHARDT BLVD		KANNAPOLIS	NC	28083	307 LOCUST ST	149 026	28.31
NATIONSTAR MRTG		PO BOX 35605		DALLAS	TX	75235	1148 JOEL ST	131 281	1.37
NEW LIFE PAINTING AND REMODELING	SANCHEZ MARIO MELCOR	565 THIRD CREEK CHURCH RD		CLEVELAND	NC	27013	565 THIRD CREEK CHURCH RD	267 065	174.70
NEW LIFE PAINTING AND REMODELING	SANCHEZ MARIO MELCOR	565 THIRD CREEK CHURCH RD		CLEVELAND	NC	27013	565 THIRD CREEK CHURCH RD	172539	3.78
OAKLEY CRISTINA		PO BOX 312		GOLD HILL	NC	28071	0 GREEN BRANCH TRL	368 086	8.48
PERSING ELAINE		939 N MAIN ST		GRANITE QUARRY	NC	28146	320 CANTIBERRY DR	623A101	1.85
PETERSON REBECCA A		1038 CHERRYBROOK CT		KANNAPOLIS	NC	28083	1038 CHERRYBROOK CT	140D215	23.74
PHILIP L KEPLY	ROWAN ELECTRICAL CONTRACTING INC	270 BLUES DR		SALISBURY	NC	28146	270 BLUES DR	169049	31.58
PHILLIPS STEPHANIE		PO BOX 3334		SALISBURY	NC	28145	345 ADOLPHUS RD	421 148	4.44
PREVATTE SHEILA A		345 SCOTTSDALE DR		SALISBURY	NC	28146	345 SCOTTSDALE DR	064 122	277.44
PURSER & GLENN PLLC		11121 CARMEL COMMONS BLVD STE 305		CHARLOTTE	NC	28226	1311 FORESTDALE DR	326A046	12.03
ROBY SCOTT J & WF	ROBY BRANDI LEIGH	1037 SPRING MEADOW DR		WOODLEAF	NC	27054	1005 SPRING MEADOW DR	815A038	3.88
ROUSIS INC		2800 N CANNON BLVD		KANNAPOLIS	NC	28083	2800 N CANNON BLVD	169033	61.00
SHELBY PETHEL & HUDSON PA		122 N LEE ST		SALISBURY	NC	28144	213 S LEE ST	010 455	291.90
SHELLHORN DOUGLAS B & WF	SHELLHORN AMY A	130 STRATFORD PL		SALISBURY	NC	28144	0 CANTEBERRY DR	325C297	1,277.76
SOUTHEAST FROZEN FOODS CO		18770 NE 6TH AVE		MIAMI	FL	33179	1809 BRENNER AVE	169580	54.20
STARNES HENRY C P		3355 POOLE RD		SALISBURY	NC	28146	0 POOLE RD	641 101	3.61
STILLWELL SHIRLEY MILSTEAD		215 BLACKWELDER ST		KANNAPOLIS	NC	28081	PERSONAL PROPERTY	174121	97.11

Sonya Parnell

[illegible]

John Parnell

MARCH 2020 VTS REFUNDS

TAXPAYER NAME	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP	TRANS #	REFUND REASON	REFUND
ABNEY, YESENIA I	1312 PARKVIEW CIR		SALISBURY	NC	28144	184401711	Vehicle Sold	33.62
ADELSBERGER, SHAWN EDWARD	22 GRAYWOOD CT		SIMPSONVILLE	SC	29680	183273405	Reg . Out of state	182.69
ADELSBERGER, SHAWN EDWARD	22 GRAYWOOD CT		SIMPSONVILLE	SC	29680	183273414	Reg . Out of state	226.34
ADELSBERGER, SHAWN EDWARD	22 GRAYWOOD CT		SIMPSONVILLE	SC	29680	183273396	Reg . Out of state	245.40
ALLEN, JASON PHILLIP	630 PALMER RD		ROCKWELL	NC	28138	122662250	Vehicle Totalled	31.18
ALLEN, JASON PHILLIP	630 PALMER RD		ROCKWELL	NC	28138	121644426	Over Assessment	46.71
ANGLE, LENORA LEIGH	325 ELM ST		SALISBURY	NC	28144	182599998	Vehicle Sold	2.29
BREWER, ANGELA KAYE	1036 TWIN CHAPEL DR		SALISBURY	NC	28147	121644240	Vehicle Sold	119.60
BUTLER, WAYNE ALLEN JR	1220 ST STEPHEN CH RD		GOLD HILL	NC	28071	244089944	Situs error	26.69
CARDELLE, KIMBERLY RAE	125 S LEE ST		SALISBURY	NC	28144	245636300	Vehicle Sold	55.21
CHILDRESS, BAILEE MARIE	102 BOYSENBERRY DR		CHINA GROVE	NC	28023	122758496	Tag Surrender	85.05
CLIFTON, IVAN RAY LEE	PO BOX 345		LANDIS	NC	28088	122308078	Tag Surrender	80.57
CLINE, MELVIN GLENN JR	521 MAUPIN AVE		SALISBURY	NC	28144	182466645	Vehicle Sold	61.35
CONKLIN, SANDRA KAY	121 HENRY LAURENS CIR		SALISBURY	NC	28147	183462012	Tag Surrender	216.49
COON, HAROLD DAVID	217 BROOKSTONE WAY		GRANITE QRY	NC	28146	121644298	Vehicle Sold	18.00
COX, JAMES RONALD	3765 STOKES FERRY RD		SALISBURY	NC	28146	122181972	Vehicle Sold	5.27
CUTSHAW, DEBORAH BOST	128 REIDS PECAN DR		ROCKWELL	NC	28138	121644250	Vehicle Sold	5.07
DEADMON, MARSHALL SAMMY	503 W MILL ST		LANDIS	NC	28088	182466489	Vehicle Sold	130.30
DEVEAU, JAMES WALDON	2263 ANDOVER DR APT H		MYRTLE BEACH	SC	29575	122115308	Vehicle Sold	9.25
DEVEAU, JAMES WALDON	2263 ANDOVER DR APT H		MYRTLE BEACH	SC	29575	122115288	Reg . Out of state	19.28
DEVEAU, JAMES WALDON	2263 ANDOVER DR APT H		MYRTLE BEACH	SC	29575	122115296	Reg . Out of state	63.40
DICKQUIST, VICTORIA ANNE	135 SABLE RD		SALISBURY	NC	28146	121644352	Over Assessment	230.31
DOVER, WAYNE EDWIN	1521 STATESVILLE BLVD		SALISBURY	NC	28144	183993282	Tag Surrender	109.29
EFIRD, MICHAEL WAYNE	5010 OLD CONCORD RD		SALISBURY	NC	28146	121644428	Vehicle Sold	50.74
EVERHART, CYNTHIA ANN	1230 KING RD		SALISBURY	NC	28146	122115326	Vehicle Sold	2.41
FAIRBANK, LARRY JAY	310 MILLER CHAPEL RD		SALISBURY	NC	28147	121644638	Vehicle Sold	24.48
FAULK, MATTHEW AVANT	130 AUGUSTA DR		CLEVELAND	NC	27013	121939836	Mileage	3.97
FAUST, LYDIA HOUSE	580 BRENNER AVE APT 105		SALISBURY	NC	28144	183804519	Tag Surrender	64.90
FURR, JENNIFER PRESTON	3485 ORGAN CHURCH RD		ROCKWELL	NC	28138	122817816	Vehicle Sold	41.86
GAINES, DOUGLAS TED	1715 MOORESVILLE RD		SALISBURY	NC	28147	182466465	Vehicle Sold	137.09
GATEWOOD, EVA ALESIA	828 S ELLIS ST		SALISBURY	NC	28144	183461817	Vehicle Totalled	9.91
GRAHAM, GERALD H	1160 REDMON RD		CLEVELAND	NC	27013	122817840	Vehicle Sold	41.46
GROOMS, LISA COLVARD	1001 E 13TH ST		KANNAPOLIS	NC	28083	183993567	Vehicle Sold	39.97
GURLEY, GAIL CAUBLE	PO BOX 1243		GRANITE QUARRY	NC	28072	121644260	Vehicle Sold	73.62
HILL, PAMELA LAIL	575 EASTVIEW RD		SALISBURY	NC	28146	122934482	Vehicle Sold	47.14
HIPP, JACQUELINE WATSON	499 FLY FISHER DR		SALISBURY	NC	28147	121644318	Vehicle Sold	28.18
HOPPER, BARRY LEE	2145 FAITH RD		SALISBURY	NC	28146	122307872	Vehicle Sold	22.19

Sonya Barnett

HOPPER, JAMES MONROE	205 PEACE WOOD RD		SALISBURY	NC	28146	122307864	Vehicle Sold	19.08
HOUCK, JAMES RUSSELL	905 GRACE AVE		KANNAPOLIS	NC	28083	182466504	Vehicle Sold	1.81
HYDE, JANICE KELLY	313 STONE RIDGE DR		SALISBURY	NC	28146	184502250	Tag Surrender	82.16
JACKSON, STEPHEN RAY	385 LUTHER BARGER RD		SALISBURY	NC	28146	121644236	Vehicle Sold	67.81
JOHNSON, PATRICIA HOBSON	7 MULBERRY CIR		SALISBURY	NC	28144	182466459	Vehicle Sold	43.31
KENNEDY, DURWOOD ANTHONY	120 WELLINGTON DR		SALISBURY	NC	28144	183804531	Tag Surrender	240.22
LACKEY, DONALD WILLIAM	PO BOX 641		MOUNT ULLA	NC	28125	245198404	Situs error	25.26
LALCHANDANI, KISHOR SHAMLAL	520 RIVIERA DR		SALISBURY	NC	28144	182818287	Vehicle Sold	1,011.35
LIVENGOOD, GARY EUGENE	480D EARNHARDT RD		ROCKWELL	NC	28138	121733334	Vehicle Sold	2.49
LONGWELL, BRIAN SCOTT	201 GRAYSON DR		SALISBURY	NC	28147	122934478	Vehicle Sold	125.51
LOWMAN, LOUISE MYERS	2585 AGNER RD		SALISBURY	NC	28146	122817818	Vehicle Sold	52.73
MAJETICH, JOHN STANLEY II	515 LAKE GQ DR		GRANITE QUARRY	NC	28146	123001364	Vehicle Sold	135.20
MARTINEZ LEMUS, JORGE ALEJANDRO	1408 ARDEN AVE		KANNAPOLIS	NC	28081	183899418	Over Assessment	29.01
MILLER, BRUCE LEE	3455 MILLER RD		SALISBURY	NC	28147	121644324	Vehicle Sold	6.87
MOON, DORIS YATES	1025 BEE LINE LN		SALISBURY	NC	28147	122307792	Tag Surrender	39.73
MOORE, ERIC LYNN	7925 OLD BEATTY FORD RD		SALISBURY	NC	28146	122115320	Vehicle Sold	85.59
MURPHY, JAMES GERARD	1108 W STOKES ST		CHINA GROVE	NC	28023	122115330	Vehicle Sold	7.14
NAGY, KENDALL HANKINS	412 PRESCOTT DR		SALISBURY	NC	28144	183368790	Tag Surrender	283.30
NASH, SAMUEL AREY	2210 HEILIG RD		SALISBURY	NC	28146	121644148	Vehicle Sold	34.58
NOTARIUS, AMY ELLEN	904 POPLAR STREET	# 9	SALISBURY	NC	28144	184226733	Vehicle Sold	40.41
PHILLIPPE, ALEXIS MACABA WATFORD	1116 EDGEDALE DR		SALISBURY	NC	28144	183067455	Over Assessment	29.39
PLESS, JOHN ALBERT	550 SCERCY RD		CHINA GROVE	NC	28023	121644412	Vehicle Sold	176.95
RHODES, MICHELLE MARGUERITE	3884 S RICHFIELD ST		AURORA	CO	80013	184226748	Reg . Out of state	89.16
RHODES, WENDELL EUGENE	3884 S RICHFIELD ST		AURORA	CO	80013	184226751	Reg . Out of state	65.59
ROBERTS, RACHEL MARIE	207 RANKIN RD		LANDIS	NC	28088	183993696	Vehicle Sold	21.82
SCHMUCKER, NATHAN JAMES	290 FOUR LAKES DR		CLEVELAND	NC	27013	122181964	Vehicle Sold	110.15
SEARCY, LAURIE JEANNE	106 ELM ST		SALISBURY	NC	28144	184502049	Vehicle Totalled	6.32
SELLS, KIRBY ALLEN	4335 CAUBLE ROAD		SALISBURY, NC 2814	NC	28144	121644414	Vehicle Totalled	94.77
SHAW, DARREN PATRICK	112 BROOK GLEN DR		MOORESVILLE	NC	28115	121644420	Vehicle Sold	126.08
SIMONS, GEORGE EDWARD	235 W GLENVIEW DR		SALISBURY	NC	28147	182466534	Vehicle Sold	48.02
SIMONS, GEORGIA MCGAHA	235 W GLENVIEW DR		SALISBURY	NC	28147	182466546	Vehicle Sold	19.57
SIMPSON, CODY TYLER	110 ASKIN LN		SALISBURY	NC	28146	183462423	Vehicle Sold	43.38
SLAGLE, JAMES CLIFFORD JR	2202 GRAHAM RD		MOUNT ULLA	NC	28125	122181990	Vehicle Sold	9.52
SPILLANE, PATRICE BAUCOM MOSHER	205 OAKVIEW DR		SALISBURY	NC	28146	182466507	Vehicle Sold	88.07
THACKER, CHARLES EDWARD	940 TAMARY WAY		LANDIS	NC	28088	184226754	Vehicle Sold	100.76
THOMPSON, CLARENCE GEORGE	3884 S RICHFIELD ST		AURORA	CO	80013	184226745	Reg . Out of state	12.18
VINYARD, ROY EDWARD	460 KIMBALL LOOP		CHINA GROVE	NC	28023	183272949	Vehicle Sold	5.77
WALLER, TERRY LEE	675 GRACE CHURCH RD		SALISBURY	NC	28147	121733336	Vehicle Sold	367.59
WALLER, WILLIAM COWAN	2975 N ENOCHVILLE AVE		MOORESVILLE	NC	28115	122307882	Vehicle Sold	23.05
WHITAKER, JAMES FERRELL	165 HOME RD		SALISBURY	NC	28147	121644230	Vehicle Sold	21.25

WILLIAMS, THOMAS RICHARD III	722 HIDDEN CREEK CIR		SALISBURY	NC	28147	182466336	Vehicle Sold	119.06
WINDLE, TIMOTHY EDWARD	275 EPPERSON RD		SALISBURY	NC	28147	121644314	Vehicle Totalled	60.63
YOST, ROY EDWARD	815 YOST RD		SALISBURY	NC	28146	121644388	Vehicle Sold	8.25
YOST, ROY EDWARD	815 YOST RD		SALISBURY	NC	28146	121644392	Vehicle Sold	14.49
YOST, ROY EDWARD	815 YOST RD		SALISBURY	NC	28146	121644408	Vehicle Sold	2.69
YOST, ROY EDWARD	815 YOST RD		SALISBURY	NC	28146	121644384	Vehicle Sold	10.68
							TOTAL:	\$ 6,600.03

Sonya Parnell

APRIL 2020 AS400 REFUNDS									
TAXPAYER NAME 1	TAXPAYER NAME 2	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP	DESCRIPTION	TRANS #	REFUND
ABNER KENTOYA DIAMON RENEE	NA	109 SYCAMORE RD	NA	SALISBURY	NC	28147-9179	2001 JEEP GCK MP CHEROKEE GRAND LARED 4WD	925056	57.18
ABNER KENTOYA DIAMON RENEE	BROADWAY VICKY ANN	109 SYCAMORE RD	NA	SALISBURY	NC	28147-9179	2001 JEEP GCK MP CHEROKEE GRAND LARED 4WD	925110	26.99
ANDERSON ERIC JUMAH	NA	920 SELLS RD	NA	SALISBURY	NC	28144-9437	1997 HOND CR9 MC CB 1000	925119	70.52
CORNELIOUS LAKISHIA DORIS	NA	PO BOX 48	NA	EAST SPENCER	NC	28039-0048	1995 DODG SW CARAVAN	925048	95.67
DAY JAMES F &WF	DAY MICHELLE A	225 STONE RIDGE DR	NA	SALISBURY	NC	28146-0000	225 STONE RIDGE DR	924793	609.37
DAY JAMES F &WF	DAY MICHELLE A	225 STONE RIDGE DR	NA	SALISBURY	NC	28146-0000	225 STONE RIDGE DR	924789	612.62
LANE KEITH EVERETTE	NA	3609 OLD CONCORD RD	NA	SALISBURY	NC	28146-1300	VINEYARD DR	925067	41.34
MANGUM MELISSA HEWETT	NA	185 DAWN ST	NA	SALISBURY	NC	28147-9321	1987 VALL S/V	925120	24.53
MATTISON ANGELA	NA	1004 HAWKINSTOWN RD	NA	SALISBURY	NC	28144-7570	2005 VOLK CN	924819	138.1
MERRILL TIFFANY MICHELLE	NA	622 N MAIN ST	NA	KANNAPOLIS	NC	28081-2169	2014 NISS 4S	925082	31.9
PAINTER MICHAEL JOHN	NA	700 4TH ST	NA	SPENCER	NC	28159-1622	700 4TH ST	924855	30.24
PEARSON JESSICA SHARI	NA	1331 HILLSBORO ST	NA	SALISBURY	NC	28144-6505	1331 HILLSBORO ST	924918	159.75
WILKS SHIRLEY	NA	PO BOX 4364	NA	SALISBURY	NC	28145-2754	118 E HENDERSON ST	925160	1.76
								TOTAL:	\$ 1,899.97

Sonja Burnell

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Melissa J. Oleen, Library Director
DATE: May 6, 2020
SUBJECT: LSTA COVID-19 Response Mini-Grant

Please see attached memorandum and supporting documentation.

Please approve the library to apply for a LSTA COVID-19 Response Mini-Grant through the State Library.
No matching funds are required.

ATTACHMENTS:

Description	Upload Date	Type
Memo Re COVID-19 Response Mini-Grant	5/6/2020	Cover Memo
Library COVID-19 Response Mini-Grant	5/6/2020	Exhibit



Rowan Public Library

www.rowanpubliclibrary.org

MEMORANDUM

TO: Rowan County Board of Commissioners
FROM: Melissa J. Oleen, Library Director
DATE: May 6, 2020
RE: Library COVID-19 Mini-Grant Application

To assist North Carolina libraries in responding to the coronavirus pandemic, the State Library is providing LSTA funding to help libraries prepare to reopen to the public. Rowan Public Library is eligible to apply. No matching funds are required for this program.

I respectfully request permission to apply for this grant.

HEADQUARTERS – 201 West Fisher Street • Salisbury, NC 28144 • 704-216-8228 • FAX 704-216-8237
EAST BRANCH – 110 Broad Street • P.O. Box 550 • Rockwell, NC 28138-0550 • 704-216-7838 • FAX 704-279-7832
FRANK T. TADLOCK SOUTH ROWAN REGIONAL LIBRARY – 920 Kimball Road • China Grove, NC 28023-9594 • 704-216-7727 • FAX 704-855-2449

Equal Opportunity Employer



recycled paper



COVID-19 Response Mini-Grant Application

Purpose: To assist North Carolina libraries in responding to the coronavirus pandemic, the State Library will provide LSTA funding to help libraries prepare to reopen to the public and adapt services to reduce the impact of COVID-19. This mini-grant program supports Goal One of North Carolina's Five-Year Plan: Strengthening Capacity.

Authorizing Official: The person who is allowed to accept federal money on the institution's behalf. Typically this is the County Manager, City Manager, Chair of a Governing Board, or University Dean or CFO.

Timeline: Application closes on June 1, 2020. Awarded libraries have until July 31, 2020 to complete their purchases. Final reimbursement requests and the final report is due August 15, 2020.

Funds: Maximum funds available to each library: \$1,000.00 plus \$500.00 for each library outlet (bookmobiles included). No matching funds are required for this program.

# Outlets	Maximum Funds
1	\$1,000
2	\$1,500
3	\$2,000
4	\$2,500
5	\$3,000
6	\$3,500
7	\$4,000
8	\$4,500
9	\$5,000
10	\$5,500
11	\$6,000
12+	+ \$500 for each outlet

Final Report Requirements: Awardees are required to provide the State Library with a short narrative describing the benefit to staff and patrons.

For questions, please contact lsta@ncdcr.gov.

Library Information

Institution/library *

Rowan Public Library

Mailing address *

201 W. Fisher St.

City *

Salisbury

Zip code *

NC

Library Director, Name

(First Last, e.g., Jane Doe) *

Melissa Oleen

Library Director, Phone number

(xxx-xxx-xxxx) *

704-216-8233

Library Director, Email address *

Melissa.Oleen@rowancountync.g

Confirm Email address *

Melissa.Oleen@rowancountync.g

Authorizing Official, Name

(First Last, e.g., Jane Doe) *

Aaron Church

Authorizing Official, Email address *

Aaron.Church@rowancountync.g

Confirm Email address *

Aaron.Church@rowancountync.g

Grant Information

Total library outlets *

3

Total grant amount requested, in whole dollars. *

2000

1. Describe the supplies and services that you plan to purchase with the funds. *

Three (3) PolyJohn Portable Hand Washing Stations, HandStand PSW1-1000

One hand washing station would be set up at the entrance of each branch for patrons to wash their hands before they enter. Staff monitoring the entrances would ensure that each person washes their hands. Patrons could also wash their hands upon exit.

This service would protect RPL and its patrons and staff in the following ways:

- provide ability to remove dirt and germs before entering the building, which would decrease germs on door handles, stairwell railings, counters, and more
- reduce use of hand sanitizer upon entering and leaving

111/500 words

2. Budget Table (in whole dollars; enter zero in blank cells) *

	Short Description	Estimated Amount
Supplies/Materials	Three (3) PolyJohn Portable Hand Washing Stations, HandStand PSW1-1000	1,565.85
Services		
Other (IDC is allowable out of the maximum funding, not in addition to the maximum funding)	Shipping & Handling (for 3 stations)	450.00
Total		

Submit Your Application

Click **Continue** to submit your application.

Continue >>

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Nina Oliver, Public Health Director
DATE: 5/8/2020
SUBJECT: PORT Program Funding Grant

The Rowan County Health Department applied for and was awarded a grant in 2018 for the establishment of a Post Overdose Response Team to address the rising misuse of opioids in our county. The PORT was formed and began operations in July of 2019. The PORT model in Rowan County includes a Harm Reduction Advocate, a Certified Peer Support Specialist and a Community Paramedic from Emergency Medical Services. The initial point of contact with an overdose victim is the Community Paramedic, who after helping revive the patient will obtain a waiver and then refers the patient to the Harm Reduction Advocate and Community Paramedic for further support and rehabilitation activities.

The Rowan County Department of Health would like to apply for a grant in the amount of \$559,494.00 to continue and expand the activities of the PORT team for a period of 36 months. The grant would support the salaries of a contracted Harm Reduction Advocate, a certified Peer Support Specialist and a Community Paramedic as well as the purchase and distribution of Narcan, support groups, transportation and community resource literature.

ATTACHMENTS:

Description	Upload Date	Type
PORT Program Memo	5/8/2020	Cover Memo
PORT Program Budget	5/8/2020	Cover Memo

To: Rowan County Board of Commissioners

From: Vera Avery

Date: 05/07/2020

Re: Proposal to Apply for Grant from US Department of Justice, Bureau of Justice Assistance
To Support Rowan County Post Overdose Response Team and Opioid Intervention Strategies

Situation:

The Rowan County Health Department applied for and was awarded a grant in 2018 for the establishment of a Post Overdose Response Team to address the rising misuse of opioids in our county. The PORT was formed and began operations in July of 2019. The PORT model in Rowan County includes a Harm Reduction Advocate, a Certified Peer Support Specialist and a Community Paramedic from Emergency Medical Services. The initial point of contact with an overdose victim is the Community Paramedic, who after helping revive the patient will obtain a waiver and then refers the patient to the Harm Reduction Advocate and Community Paramedic for further support and rehabilitation activities.

Background:

Since the implementation of the PORT in July 2019, the PORT has responded to 168 overdoses. Of those 168 overdoses, there have been fourteen fatalities. Of the 154 patients who have survived, the PORT has been able to follow up with 45 clients who have sought or are currently involved with rehabilitation, harm reduction or counseling services. The PORT has reached out to neighboring counties to determine best practices and have included different strategies and outreach activities to reach clients who do not interact with Emergency management. They have worked with the homeless shelter and other community partners to provide maximum exposure and access to the target population. They continue to assess and readjust strategies and tactics to expand the reach of the team.

Assessment:

The PORT has been active for nine months and in that period has been successful in implementing a program that provides needed interventions to the targeted population. The PORT was initially funded for a two year period by Blue Cross and Blue Shield of North Carolina. That period will end on December 31, 2020. This grant from the US Department of Justice would allow us to continue the efforts of the PORT and also to evolve the program to include more field activities utilizing the Harm Reduction Advocate and Certified Peer Support Specialist in direct interactions in areas of high misuse to more actively advocate in the impacted communities.

Recommendations:

The Rowan County Department of Health would like to apply for a grant in the amount of \$559,494.00 to continue and expand the activities of the PORT team for a period of 36 months. The grant would support the salaries of a contracted Harm Reduction Advocate, a certified Peer Support Specialist and a Community Paramedic as well as the purchase and distribution of Narcan, support groups, transportation and community resource literature.

We would ask for the support of the Rowan County Commissioners in applying for this grant. It is due on May 22nd 2020.

Proposed PORT budget 3 years beg FY 2021	Description	FY 2021 (Jan- June)	FY 2022	FY 2023	FY 2024(July- Dec)	Line Total	Account Total
Contracted Services	Harm Reduction Advocate/Coordinator	\$32,586.00	\$68,430.00	\$68,430.00	\$34,215.00	\$203,661.00	
	PT Peer Support Specialist (32 hr/wk)	\$19,974.00	\$41,944.00	\$41,944.00	\$20,972.00	\$124,834.00	\$328,495.00
Salary/Wages	Community Paramedic	\$29,629.00	\$61,035.00	\$61,035.00	\$30,518.00	\$182,217.00	\$182,217.00
Medical Supplies	Naloxone (2 doses per kit) @ \$37.50/dose	\$5,000.00	\$10,000.00	\$10,000.00	\$5,000.00	\$30,000.00	
	CPR Masks/Gloves/Bags	\$847.00	\$1,695.00	\$1,695.00	\$847.00	\$5,084.00	\$35,084.00
Print	Brochure-Store In a Safe Place	\$25.00	\$50.00	\$50.00	\$25.00	\$150.00	
	Community Resource Brochure	\$730.00	\$1,460.00	\$1,460.00	\$730.00	\$4,380.00	
	Narcan Quick Start Guides	\$32.50	\$65.00	\$65.00	\$32.50	\$195.00	
	Narcan Quick Start Guides Spanish	\$32.50	\$65.00	\$65.00	\$32.50	\$195.00	
	Emergency and Crisis Services	\$69.00	\$138.00	\$138.00	\$69.00	\$414.00	\$5,334.00
Transportation	Transit Vouchers	\$240.00	\$480.00	\$480.00	\$240.00	\$1,440.00	\$1,440.00
Travel	Mileage for Peer Support Specialist and Harm Reduction Advocate/Coordinator	\$654.00	\$1,308.00	\$1,308.00	\$654.00	\$3,924.00	\$3,924.00
Meeting Food	Snacks & Water for Peer Support & Harm Reduction Groups	\$500.00	\$1,000.00	\$1,000.00	\$500.00	\$3,000.00	\$3,000.00
	Total Yearly Budgets	\$90,319.60	\$187,670.00	\$187,670.00	\$93,835.50	\$559,495.10	\$559,494.00

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Donna F. Fayko, Director
DATE: May 11, 2020
SUBJECT: Woodson Foundation Grant Award for ROCOC

The Margaret Woodson Foundation has awarded Rowan One Church One Child a grant of \$12,000.00. This is the largest amount that OCOC has received from this foundation. It does not require a county match. The grant award information can be found on page 8 of the attached document. This award will be used to assist Rowan County's neglected and abused children in the form of beds and other necessary items for basic living essentials.

DSS is requesting permission to accept this grant funding.
We appreciate any consideration given to this request.

ATTACHMENTS:

Description	Upload Date	Type
Woodson Foundation Grant Award	5/11/2020	Cover Memo

2020 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

Applicant View

Applicant Summary

Organization Status Search

Please search for your organization's legal name and current status by following these steps: Click on the data entry field that says "Select", and begin typing the organization name in the box that appears. As you type, the list of organizations will narrow, and you can select your organization from the list. Search tip: If your organization's name includes an "and" or "&", try interchanging these if you are having difficulty finding your organization. If your organization is found in the list, please select the name. The current due diligence status will appear - either Due Diligence Complete or Requires Fiscal Sponsor. If your organization does not appear, please select Organization Not Found from the top of the dropdownlist. A status of Due Diligence Required will appear. Note: If you have received a grant from the Foundation in the past but do not find your name, due diligence renewal may be required. The Foundation will begin required due diligence processes once an application is fully submitted.

*Organization legal name / Status:	Rowan County Department of Social Services - [1813 E. Innes Street, Salisbury, NC, 28146] Due Diligence Approval Completed
------------------------------------	--

Organization Information

Please re-enter the organization's legal name below, and enter the current mailing and contact information.

*Organization legal name:	Rowan County Department of Social Services
Organization AKA or DBA name:	Rowan One Church One Child Program (ROCOC)
*Mailing address:	1813 E. Innes Street
Mailing address line 2	
*Mailing city:	Salisbury
*Mailing state:	North Carolina
*Mailing county:	Rowan County
*Mailing zip:	28146
*Organization phone:	704-267-7996
Organization web address:	www.rowancountync.gov/rococ

Application Contact Information

*Salutation:	Rev.
*Contact first name:	Jon
*Contact last name:	Hunter
*Contact title:	Rowan One Church One Child Program Coordinator
*Contact telephone number:	704-267-7996
*Contact email address:	jon.hunter@rowancountync.gov
*Is the contact person listed above also the executive director of the organization?	No
*Salutation:	Mrs.
*Executive director first name:	Donna
*Executive director last name:	Fayko

Supplemental Information

2020 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

*EIN (please type in the following format: XX-XXXXXXX):	56-6000336
*Annual operating budget:	\$74,850
Project Request Information	
*Project title: (8 word max.)	Preventing Unsafe Sleeping-New Beds for Neglected Kids
*Total project budget:	\$74,850
*Grant request amount:	\$19,050

Organization Overview

Organization Overview	
*Organization mission:	To partner with RCDSS, churches, civic groups, foundations, citizens, businesses and community partners to be agents of change: improving the lives of Rowan County children and teenagers, who are victims of trauma due to child neglect and abuse; providing life necessities for children in the care of parents or relatives who seek to provide a loving, stable, healthy and protective home environment; keep birth families intact; breaking the multi-generational cycle of abuse/neglect; decreasing the need for parents to seek alternative ways to relieve stress or earn income through illegal activities; thus placing children at higher risk for further trauma.
*Organization core services: (100 word max.)	ROCOC provides children and teenagers with new beds, chest of drawers, car seats, high chairs, strollers, smoke and carbon monoxide detectors, personal hygiene items, underwear, socks, diapers, baby wipes, and school supplies. ROCOC also purchases used appliances and furniture for families. Children and teens can visit the ROCOC Assistance Center to receive gently used clothes, shoes, school uniforms, household items, cookware, flatware, small appliances, dishes, books, toys, baby items, blankets, comforters, sheets, and towels. THERE IS NO COST TO THE RECIPIENTS.
*Have you received a grant from this particular grant program in the last 3 years?	Yes
*Please list year:	2019
*Please list grant amount:	\$8,000
*Please list project name:	Kids Sleeping Safely-New Beds for Neglected Kids
*Add another grant?	Yes
*Please list year:	2018
*Please list grant amount:	\$8,000
*Please list project name:	Safe Sleeping-New Beds for Neglected Kids
*Add another grant?	Yes
*Please list year:	2017
*Please list grant amount:	\$8,000

2020 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

*Please list project name:	Critical Support Services for Abused/Neglected Kids
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Project and Results Description

*Please choose one investment area that your project will address:	Human Service
*Please choose a human services result area:	People overcome life obstacles (e.g. substance abuse criminal history psychological trauma) and become productive members of society
*Provide a brief project summary: (50 word max.)	ROCOC provides beds for children receiving Child Protective Services. DSS receives no government funds to prevent unsafe sleeping conditions. Beds are provided free to caregivers, who receive no funding assistance. Keeping the child with the birth family, preventing the child from foster care placement, thus strengthening the family and community.

2020 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

***Describe your proposal in detail, including proposed timeline and specifically how you would use the funds: (500 word max.)**

ROCOC is a partnership between RCDSS, 81 Rowan County churches, civic groups, citizens, and community partners that assist children and teenagers from birth through age 21. The children are victims of abuse, neglect, or dependency who are actively receiving Child Protective or Foster Care Services from RCDSS.

ROCOC unites RCDSS, the faith community, civic groups, foundations, citizens, businesses and community partners seeking to improve the lives of children and teenagers, who are experiencing trauma due to being victims of neglect or abuse. These entities donate financial gifts and grant funds to the ROCOC Assistance Fund.

Funds are managed by DSS and Rowan County Government Finance offices. 100% of funds are used for client assistance. Families may receive no more than \$650 in assistance. Social Workers request assistance for a family through a case history referral form. Requests are screened by the ROCOC Ministry Coordinator and Supervisor.

ROCOC's Assistance Center is located at Main Street UMC in Salisbury. After receiving a referral from a social worker, families actively receiving CPS or FC Services can receive life essential items. The Center is staffed by volunteers except for the ROCOC Program Coordinator who is paid by RCDSS.

All assistance given to clients and donations are tracked and reported to donors and board members throughout the year.

From January 2007 to December 31, 2019, assistance has been given to children, teenagers and families, 19,947 times.

Purchases of life essential items have increased from:

- 365 (2015) to 472 (2016) = 23%
- 472 (2016) to 550 (2017) = 16.53%
- 550 (2017) to 616 (2018) = 12%
- 616 (2018) to 608 (2019) = (1.30)%

The greatest need and expense continues to be beds for children and teenagers. Bed cost represent the following percentage of total budget expenditures in:

- 2015 – 59%
- 2016 – 58.14%
- 2017 – 61%
- 2018 - 60%
- 2019 – 59.41%

Bed purchase cost increased from:

- \$15,073.22 (2015) to \$23,130.78 (2016) = 34%
- \$23,130.78 (2016) to \$29,229.12 (2017) = 26.36%
- \$29,229.12 (2017) to \$36,462.98 (2018) = 24.78%
- \$36,462.28 (2018) to \$38,098.00 (2019)=4.49%

The project is led by Rev. Jon Hunter, the ROCOC Program Coordinator. Rev. Hunter has 20 years of service with RCDSS and has served as a pastor for 37 years. Rev. Hunter has a proven track record: recruiting new member congregations; maintaining the participation of member congregations; and increasing financial and material good donations from member congregations, community partners and local foundations.

The Program has won Best Practice Awards from the National One Church One Child Program and from the North Carolina Division of Social Services. In October, 2016, the Rowan County Board of Commissioners recognized Rev. Hunter for leading the

2020 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

	<p>Program to high achievement levels.</p> <p>During the grant year, funds will be used to purchase new cribs, pack-n-plays, toddler beds, twin beds or bunk beds and mattresses. The beds will be provided to birth parents and relative caregivers, at no cost, seeking to prevent unsafe and dangerous sleeping arrangements that could result in the injury or death of a child.</p>
*How many individuals will you serve?	2843
*What is the geographic service area being served, such as neighborhood, county-wide, etc.? (50 word max)	Rowan County, North Carolina - county-wide
*What results are you committed to achieving? How will you measure your success? (200 word max.)	<p>Assist RCDSS social workers in establishing a safe stable home environment for children and teenagers.</p> <p>Provide 312 age appropriate beds to Rowan County children or teenagers actively receiving Child Protective or Foster Care Services, living with birth parents or relative caregivers, at no cost to the caregiver, who lives on a fixed income and cannot afford to provide beds for children that they provide care for.</p> <p>The Margaret C. Woodson Foundation will provide 135 of the 312 beds budgeted for if the project is fully funded by the Foundation.</p> <p>Beds are provided to maintain the child or teenager in the birth home or in a relative's home, decreasing the need to place the child or teenager in a foster home or group home setting.</p> <p>Stop children from sleeping on the floor or with adults to prevent injury to the child or the death of the child by providing appropriate beds for children and teens.</p> <p>RCDSS data dashboards track; the progress of child and family abuse and neglect cases, the children entering foster care, and outcomes of every child, teenager and family receiving services.</p> <p>ROCOC tracks the types of purchases and the children and teenagers receiving services.</p>
*Does another organization(s) in your service area conduct a program or project similar to the one for which you are applying? In responding, please address any efforts by your organization to limit duplication and/or overlaps in service? (300 word max.)	<p>There are no other programs in Rowan County that assist children and teenagers who are victims of abuse, neglect, or dependency with beds, at no cost to the birth parent or caregiver and with other life essential items.</p> <p>There is no duplication of services that assist Rowan County children or teenagers, with active Child Protective or Foster Care Services. ROCOC is the only program that offers these types of services to children and teenagers who are receiving services from the RCDSS Children's Services Division.</p>

Financials and Project Budget

Financials

2020 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

*Please attach your organization's annual budget for the current fiscal year, including income and expenses.	ROCOC 2020 Projected Budget.pdf
*Please attach your organization's annual budget for the previous year, including income and expenses.	ROCOC Current Fiscal Year Actuals (2019).pdf
*Net assets of organization (as reported on 990):	\$49,988
*Does your organization conduct an audit?	Yes
*What is the most recent audit date?	6/30/2019
Project Budget	
Please open and read the Project Budget Instructions before completing the budget template.	
Once you have read the instructions,download the budget template.Complete the template and save it as a PDF file on your computer.Once saved, click the browse button and attach the PDF file to your application. To learn more about converting a file to PDF, click on the Creating PDFs tab on the top of your dashboard page.	
*Upload complete project budget	ROCOC Project Budget.pdf
*Please provide the total number of donors for your most recently completed fiscal year.	1617
*Please provide the total amount of dollars raised for your completed fiscal year.	\$79,539

Submittal Page

Demonstration of Eligibility	
*Organization legal name / Status:	Rowan County Department of Social Services - [1813 E. Innes Street, Salisbury, NC, 28146]Due Diligence Approval Completed
Certification	
*Attach a copy of your organization's current Board of Directorslist:	ROCOC Advisory Board Members.pdf
*Do you need licensing, zoning or other regulatory approval to conduct the project?	No
*Is your organization working in partnership with one or more organizations?	No
*Do you certify that the executive director and board of directors have approved submittal of this grant request, all information provided is accurate to the best of your knowledge and the project and schedule as presented will be adhered to?	Yes

2020 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

*Signature of representative requesting grant:	Jon Hunter 1/22/2020 2:15:27 PM
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Award Agreement

Please note the first two statements populate directly from your application and cannot be edited.

*Project title: (8 word max.)	Preventing Unsafe Sleeping-New Beds for Neglected Kids
*Provide a brief project summary: (50 word max.)	ROCOC provides beds for children receiving Child Protective Services. DSS receives no government funds to prevent unsafe sleeping conditions. Beds are provided free to caregivers, who receive no funding assistance. Keeping the child with the birth family, preventing the child from foster care placement, thus strengthening the family and community.

The following terms and conditions apply to this grant award.

Grant Terms

Grant funds are to be used only as stated in the terms and conditions below:

- This grant is being made for the specific project and / or components of the project outlined in the grant proposal. If any changes to the project are needed, contact Foundation staff to discuss amendments, reallocations, and to obtain approval to proceed prior to implementing any changes or expending any funds. If awarded general operating support, the funds must be used for the operations of the Grantee organization.
- Payment will be scheduled upon your acceptance of the grant including agreement to all terms and / or conditions. Submittal of this award section signifies your acceptance. The deadline for this section is four weeks after the email notification of award. If this section is not completed within the time allowed, the grant will be forfeited.
- Grants are one year in duration. To the extent it is required and indicated in Conditions below, the Grantee agrees to submit the online evaluation report describing the project and an explanation of how the funds were spent. Failure to submit a complete evaluation report by the stated deadline may make the organization ineligible to receive a grant from the same program in future years. Based on annual reporting calendars with clients and volunteers, the evaluation report is due 9 months after the grant award date, unless otherwise stated. All grant recipients have one year to complete the grant and if funds are not expended when the report is submitted at 9 months, an additional report may be required. Failure to submit follow up evaluation report(s) by the stated deadline(s) may make the organization ineligible to receive a grant from the same program in future years.
- If the Grantee does not complete the funded project within one year, the Grantee must submit a written request for an extension. The Foundation will notify the Grantee of the decision regarding the extension.
- The Foundation reserves the right to conduct an independent evaluation of your project and a verification of grant expenditures. The Grantee agrees to provide the information necessary to complete such an evaluation. Failure to submit requested information in a timely fashion may obligate the Grantee to refund the grant. The Foundation is not responsible for any actions of the Grantee, and furthermore, the Grantee agrees to indemnify, defend and hold harmless the Foundation, its agents and employees, and the Trustees/Board from any liability, loss, cost, injury, damage or other expense that may be incurred by the Grantee or claimed by any third person against it as a result of funding of the project or any action or non-action taken in connection with the project, only in the manner and to the extent provided by North Carolina law.

Grant Conditions

*Additional award contingencies:	n/a
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2020 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

If you are required to submit additional information to meet contingencies listed above, please include attachments here. Files must be uploaded in PDF format on 8.5" x 11" paper with a portrait orientation.	
Additional attachments can be included here.	
Additional attachments can be included here.	
Additional attachments can be included here.	
Your acceptance of the grant includes agreement to all terms and/or conditions. Please sign below indicating acceptance by the due date of this section. If this award is not accepted by this section's due date, the grant will be forfeited.	
*Do you certify that the executive director accepts this grant and all terms and conditions as stated above?	
Should you need additional information, please contact Alexis Owens, Board and Grant Specialist ataowens@fftc.org or 704.973.4568.	
Award Amount:	2020 Margaret C. Woodson Foundation Grant Program Awarded On 05-05-2020, \$12,000
Post Grant Evaluation Final Report is due February 12, 2021	

2020 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

2020 - ROCOC Projected Budget

Rowan One Church One Child Ministry

Section One: 2020 Projected Revenue

Funding Sources	Amount
Margaret C. Woodson Foundation	\$ 19,050.00
First United Church of Christ Foundation	\$ 1,000.00
The Blanche and Julian Robertson Family Foundation	\$ 9,800.00
Salisbury-Rowan County Foundation	\$ 5,000.00
Uwharrie District of the UMC	\$ 10,000.00
Donations from Churches	\$ 18,000.00
Donations from Individuals, Businesses, Organizations	\$ 12,000.00
2020 - Projected Income	\$ 74,850.00

Section Two: 2020 - Projected Expenses

Funding Sources	Amount
Beds (crib, pack-n-play, toddler, twin, and full).	\$ 44,000.00
Used appliances and furniture, new chest of drawers	\$ 10,000.00
Utilities, rent, and food	\$ 4,150.00
Car and booster seats	\$ 4,200.00
Other Items: diapers, wipes, underwear and socks,	\$ 12,500.00
personal hygiene items, baby item - formula,	
high chairs, strollers, baby gates, pest extermination,	
child safety items, Links Birthday Cards, and other	
life essential items.	
2020 Projected Expenses	\$ 74,850.00

2020 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

2019 Annual Year Actuals

RCDSS Rowan One Church One Child Program

Section One: 2019 Revenue

Funding Sources	Amount
Donations from Individuals, Businesses, Organizations, and Concert Offerings	20,397.00
Church Donations	20,142.00
Foundation Grants	39,000.00
Total Income	79,539.00

Section Two: 2019 Expenses

Funding Sources	Amount
Beds (pack-n-plays, crib, toddler, twin and full)	38,098.00
Utilities, rent, and food	1,729.00
Appliances	3,048.00
Furniture	2,813.00
Car and booster seats	2,687.00
Other - socks, underwear, diapers, wipes, school supplies, pesticides, personal hygiene products, sheets, towels, bed pillows, blankets, smoke and carbon monoxide detectors, birthday gift cards for teens ages 16-18 in foster care in the Independent Living Training Program, high chairs, baby gates, formula, strollers, small appliances, fans, room heaters, exit door alarms, baby bottles, cleaning supplies.	
2019 Total Expenses	64,123.00

2020 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

Project Budget Template

Rowan County Department of Social Services One Church One Child Program

Section One: Projected Income		
Funding Sources	Amount	Are Funds Requested or Committed?
The Margaret C. Woodson Foundation	\$ 19,050.00	Requested
Uwharrie District of the UMC	\$ 10,000.00	Requested
The Blanche and Julian Robertson Foundation	\$ 9,800.00	Requested
Salisbury Rowan Community Foundation	\$ 5,000.00	Requested
Donations from Individuals	\$ 12,000.00	Requested
Churches and Businesses	\$ 18,000.00	Requested
First United Church of Christ Foundation	\$ 1,000.00	Requested
	\$ -	
Total Income	\$ 74,850.00	

Section Two: Projected Expenses		
Expense Item	Amount	Amount from This Grant Program
Beds (pack-n-plays, crib, toddler, twin and full)	\$ 44,000.00	\$ 19,050.00
Utility, rent and food assistance	\$ 4,150.00	\$ -
Used appliances and furniture	\$ 10,000.00	\$ -
Car and booster seats	\$ 4,200.00	\$ -
Other - pesticides, smoke and carbon-monoxide detectors, baby items, door/window alarms, school uniforms, socks, underwear and other life essential items	\$ 12,500.00	\$ -
	\$ -	\$ -
	\$ -	\$ -
	\$ -	\$ -
Total Expenses	\$ 74,850.00	\$ 19,050.00

Note: The total income (B15) must match the total expenses (B28).

If necessary, please include any clarifying information about the project budget.

Donation amounts from individuals, churches and businesses are anticipated based on prior giving history. The Uwharrie District of the UMC grant will be applied for in July, 2020. The 2020 Salisbury Rowan Community Foundation Grant request will be submitted in September 2020. The First United Church of Christ Foundation grant will be applied for in June, 2020.

Note: Anticipated deviations from any line item of this budget require a reallocation request to be approved by the Foundation before the funds are reallocated. Please submit requests in writing to the Foundation.

2020 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

ROCOC Advisory Board Members:

Permanent Board Members:

Jon Hunter - Rowan County Department of Social Services (RCDSS) Placement Support Coordinator
Rowan One Church One Child (ROCOC) Program Coordinator and Board Chairman
Lisa Berger - RCDSS Children's Services Program Administrator
Micah Ennis - RCDSS Children's Services Program Manager
Donna Fayko - RCDSS Director
Beverly Mobley - RCDSS Rowan for Kids Program Coordinator
Nadean Quarterman - RCDSS Support Services Unit Supervisor

Community Board Members:

Minister Joann Diggs - ROCOC Coordinator at Faith Temple Triumphant Ministries
Rev. Randy Foster - Pastor of Maupin Avenue Presbyterian Church
Mrs. Chloe Goho - Member of Milford Hills United Methodist Church (UMC)
Rev. Richard Gould - United Methodist Pastor
Mrs. Laurie Ward - ROCOC Coordinator at Salisbury Seventh-Day Adventist Church
Mr. Jim Miller - Administrative Assistant at Shiloh UMC
Mrs. Marjorie Beaver - ROCOC Coordinator at Concordia Lutheran Church
Rev. Charles Gibbons - Retired UMC Minister
Mr. Jeff Harkey - Member of Mount Tabor UMC
Mrs. Lillian Morgan - Member of Jerusalem Baptist
Mrs. Darlene Murphy - Foster Parent Trainer
Mrs. Bonnie Walser - ROCOC Co-Coordinator at Main Street UMC
Mrs. Kelley Williams - ROCOC Coordinator at St. Matthew's Lutheran Church
Rev. Alexis Allen - Member of Faith Temple Triumphant Ministries
Ms. Carolyn Holt - Member of Jerusalem Baptist Church
Ms. Deena Tatum - ROCOC Coordinator at Mt. Tabor UMC
Mr. Donnie Walser - ROCOC Co-Coordinator at Main Street UMC
Mr. Garrison Jones - Member of Providence UMC
Ms. Laurie Ridenhour - Member of Main Street UMC
Deaconess Robbin McEntire - Member of Word of Life Family Worship Center
Mrs. Robyn Earnhardt - ROCOC Coordinator at Nazareth Community Church
Lisa Cline - Member Emeritus

Board of Social Services:

DeeDee Wright – Chairperson
Douglas Smith
Ethel Bamberg-Revis
James Sides
Judy Klusman

Rowan County Board of Commissioners:

Craig Pierce
Greg Edds – Chairman
Jim Greene – Vice Chairman
Judy Klusman
Mike Caskey Jr.
Aaron Church – County Manager
Carolyn Barger – Clerk to the Board of County Commissioners

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: May 8, 2020
SUBJECT: FY 2020 Vehicles Financing

Please see the attached information.

Please approve the attached Resolution and Declaration for the fiscal year 2020 vehicles financing, as well as the opening of a new escrow account to service the financing proceeds.

ATTACHMENTS:

Description	Upload Date	Type
FY 2020 Vehicles Financing	5/11/2020	Backup Material

Leslie E. Heidrick, CPA
*Assistant County Manager/
Finance Director*



James M. Howden, CPA
Assistant Finance Director

Rowan County Finance Department

130 West Innes Street • Salisbury, NC 28144-4326

Telephone 704-216-8170 • FAX 704-216-8110

MEMORANDUM

TO: Rowan County Board of Commissioners
Aaron Church, County Manager

FROM: Leslie E. Heidrick, Assistant County Manager/Finance Director *LEH*

RE: FY 2020 Vehicles Financing Proposals

DATE: May 8, 2020

The Finance Department recently requested and received installment financing proposals for the purchase of one vehicle for the Animal Services Department, one vehicle for the Rowan Public Library, one vehicle for the Facilities Management Department, 16 vehicles for the Sheriff's Office, and two ambulances for the Emergency Services Department. The amount to be financed is \$1,000,000. The term is three years. We received three bids, which are summarized on the attached sheet.

Staff Recommendation: The Finance Department recommends that the County accept the bid received from U.S. Bancorp Government Leasing and Finance, Inc., which represents the lowest total cost to the County. The bid has an interest rate of 1.53%, resulting in interest costs of \$25,776. The Finance Department also requests approval of the attached Resolution and Declaration, as well as a new escrow account to service the financing proceeds.

Equal Opportunity Employer



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ROWAN COUNTY
INSTALLMENT FINANCING PROPOSALS
VEHICLES 2020
SUMMARY OF COMPETITIVE BIDS
April 29, 2020

	<u>Estimated Total Cost</u>	<u>Interest Rate</u>
U.S. Bancorp Government Leasing and Finance, Inc.	\$ 1,025,776	1.53%
BB&T Governmental Finance	1,027,314	1.61%
First Bank	1,042,402	2.50%

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8180 • FAX 704-216-8195

RESOLUTION AUTHORIZING THE EXECUTION AND DELIVERY OF AN INSTALLMENT FINANCING CONTRACT AND RELATED INSTRUMENTS WITH U.S. BANCORP GOVERNMENT LEASING AND FINANCE, INC. TO FINANCE THE PURCHASE OF TWENTY-ONE VEHICLES

BE IT RESOLVED by the governing body for Rowan County, North Carolina (the "Purchaser"):

Section 1. The governing body does hereby find and determine:

- a) Rowan County proposes the purchase of 21 vehicles, as more fully described in the hereinafter mentioned Contract (collectively, the "Project");
- b) After consideration, the governing body has determined that the most advantageous manner of financing thereof is by an installment contract pursuant to Section 160A-20 of the General Statutes of North Carolina, as amended;
- c) Pursuant to said Section 160A-20, Rowan County is authorized to finance the Project by an installment contract that creates a security interest in the Project financed to secure repayment of the financing; and
- d) U.S. Bancorp Government Leasing and Finance, Inc. ("U.S. Bancorp") has proposed that they finance the Project pursuant to an Installment Financing Contract (the "Contract"), amount not to exceed \$1,000,000, between the Purchaser and U.S. Bancorp.

Section 2. The governing body hereby authorizes and directs the Assistant County Manager/Finance Director to execute, acknowledge and deliver the Contract on behalf of the Purchaser in such form and substance as the person executing and delivering such instruments on behalf of the Purchaser shall find acceptable. The Clerk is hereby authorized to affix the official seal of Rowan County to the Contract and attest the same.

Section 3. The proper officer of the Purchaser, as named above, is authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this Resolution and the Contract.

Section 4. Notwithstanding any provision of the Contract, no deficiency judgment may be rendered against the Purchaser in any action for breach of a contractual obligation under the Contract and the taxing power of the Purchaser is not and may not be pledged directly or indirectly to secure any moneys due under the Contract, the security provided under the Contract being the sole security for U.S. Bancorp in such instance.

Equal Opportunity Employer



recycled paper

Section 5. The Purchaser covenants that, to the extent permitted by the Constitution and laws of the State of North Carolina, it will comply with the requirements of the Internal Revenue Code of 1986 (the "Code"), amended as required so that interest on the Purchaser's obligations under the Contract will not be included in the gross income of U.S. Bancorp.

Section 6. The Purchaser hereby represents that it reasonably expects that it, all subordinate entities thereof and entities issuing obligations on behalf of the Purchaser will not issue in the aggregate more than \$10,000,000 of tax-exempt obligations (not counting private-activity bonds except for qualified 501(c)(3) bonds as defined in the Code) during calendar year 2020. In addition, the Purchaser hereby designates the Contract and its obligations under the Contract as a "qualified tax-exempt obligation" for the purposes of the Code.

Section 7. This Resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED this 18th day of May, 2020.

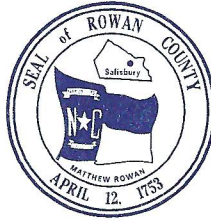
Gregory C. Edds
Chairman, Board of Commissioners

ATTEST:

Carolyn Barger, MMC, NCMCC
Clerk to the Board

(SEAL)

Leslie E. Heidrick, CPA
Assistant County Manager/
Finance Director



James M. Howden, CPA
Assistant Finance Director

Rowan County Finance Department

130 West Innes Street • Salisbury, NC 28144-4326

Telephone 704-216-8170 • FAX 704-216-8110

ROWAN COUNTY, NORTH CAROLINA DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES

I, Leslie E. Heidrick, Assistant County Manager/Finance Director of Rowan County, North Carolina (the "County"), having been designated by the Board of Commissioners of the County for such purposes, and on behalf of the County, DO HEREBY DECLARE as follows:

This declaration (the "Declaration") of official intent is made pursuant to Treasury Regulations Section 1.150-2, or any successor or substitute Regulations which may be promulgated hereafter, and is intended to expressly declare the County's intention to reimburse itself for certain expenditures heretofore paid or to be paid by the County, such reimbursement to be made with the proceeds of debt to be incurred by the County.

The County has advanced and/or will advance its own funds to pay certain capital costs (the "Original Expenditures") associated with the purchase of twenty-one (21) vehicles for various County departments (the "Project").

The funds heretofore advanced or to be advanced by the County to pay the Original Expenditures are or will be available only on a temporary basis, and do not consist of funds that were otherwise earmarked or intended to be used by the County to permanently finance the Original Expenditures.

As of the date hereof, the County reasonably expects that it will reimburse itself for such Original Expenditures with the proceeds of debt to be incurred by the County, and the maximum principal amount of debt to be incurred with respect to the Project will not exceed \$1,000,000.

All Original Expenditures to be reimbursed by the County, except to the extent permitted by applicable Treasury Regulations, were paid no more than 60 days prior to, or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursements must occur not later than 18 months after the latter of (i) the date the Original Expenditure was paid; or (ii) the date the Project is placed in service or abandoned, but in no event more than three years after the Original Expenditure was paid.

IN WITNESS WHEREOF, I have hereunto set my hand this the 18th day of May, 2020.

ROWAN COUNTY, NORTH CAROLINA

By: _____
Assistant County Manager/Finance Director

Equal Opportunity Employer



ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Ed Muire, Planning Director
DATE: May 11, 2020
SUBJECT: Point of Contact for Annual Population Survey Estimates

BACKGROUND

The NC Office of State Management and Budget has requested verification of the County's point of contact for its annual population survey estimates prepared by the State Demographer's Office. Given the reassignment of staffing and some personnel duties between the Planning Department and Information Technology Department, the point of contact seems better suited as a representative in the Planning Department.

RECOMMENDATION

- Designate Ed Muire, Planning Director as the County's point of contact to receive preliminary and annual population estimates from the NC Demographer's Office
- Authorize the Chairman to sign the accompanying for submittal to the NC Demographer's Office

ATTACHMENTS:

Description	Upload Date	Type
Point of Contact Designation Form	5/11/2020	Backup Material

Points of Contact Designation Form

Instructions

The person listed below is currently designated as your municipality/county's point of contact for the North Carolina Demographic information Survey (NCDS). Please confirm this designation and/or update the contact and address information. In addition, please indicate your designation for the person who will review the preliminary estimates (this can be the same person).

Please return this form **signed by the highest elected official by May 29, 2020** to state.demographer@osbm.nc.gov or:

Dr. Mike Cline
State Demographer
NC Office of State Budget and Management
20320 Mail Service Center
Raleigh, NC 27699-0320

Point of contact designation for annual North Carolina Demographic information Survey (NCDS)

Current Contact information:

(please correct information if necessary)

Name: **Adrian Rollans, GIS Manager**

Mailing Address: **130 West Innes St
Salisbury, NC 28144**

Email: adrian.rollans@rowancountync.gov

Phone: **(704)216-8605**

I formally designate the person **above** as my government's point of contact and acknowledge this person will complete the State Demographer's annual survey on my behalf.

X I formally designate the person **below** as my government's point of contact and acknowledge this person will complete the State Demographer's annual survey on my behalf.

Name: Ed Muire, Planning Director

Email: Ed.Muire@rowancountync.gov

Phone: 704-216-8599

Point of contact designation for preliminary population estimates review

Current Contact information:

(please correct information if necessary)

Name: Ed Muire, Planning Director

Mailing Address: **130 West Innes St
Salisbury, NC 28144**

Email: Ed.Muire@rowancountync.gov

Phone: (704)216-8599

X I formally designate the person **above** as my government's point of contact to review the preliminary population estimates on my behalf.

I formally designate the person **below** as my government's point of contact to review the preliminary population estimates on my behalf.

Name:

Email:

Phone:

Municipality/County: Rowan County, NC

Highest Elected Official:

Print name:

Gregory C. Edds, Chairman

Rowan County Commission

Signature:

Date:

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Scott Shelton
DATE: May 8, 2020
SUBJECT: Public Hearing & Summary Presentation - EDC 'Project Lake'

The Rowan EDC will present an Economic Impact Analysis for the potential location of Project Lake in Rowan County.

The proposed project would represent approximately \$14.1 million of new investment in Rowan County through improvements to an existing facility and placement of new equipment. The proposed project would also create 388 new jobs over the next four years.

ATTACHMENTS:

Description	Upload Date	Type
Project Summary	5/8/2020	Cover Memo
Draft Incentive Agreement	5/8/2020	Cover Memo

May 7, 2020



PARTNERSHIP for ECONOMIC DEVELOPMENT
SALISBURY, NC

Be an original.

ECONOMIC
IMPACT
SUMMARY

SUMMARY OF PROPOSED LOCATION OF PROJECT
LAKE IN ROWAN COUNTY



Submitted by:
The Rowan EDC

May 7, 2020

The Honorable Gregory C. Edds
Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144

Re: Summary of Proposed Location of Project Lake in Rowan County, NC

Dear Chairman Edds and County Commissioners:

On behalf of your Economic Development Commission, please allow me to present to you this summary of the proposed location of Project Lake in Rowan County.

We are optimistic that, with your support, this project will reach a successful conclusion, creating new employment and expanding the nonresidential tax base in Rowan County. This document addresses the primary drivers and impacts of the project, and is designed to provide you the information necessary to consider their request for assistance.

We sincerely hope that you find this document a useful resource as you consider this matter. We have expended substantial efforts to gather as much information as possible regarding the potential impacts this project could have on our County and its citizens. In order to accomplish this, we have relied on a variety of public and private sector partners. At this time, in addition to company representatives from Project Lake, we would like to thank:

- Nate Groover, Business Recruitment Manager, Economic Development Partnership of NC
- Irene Sacks, Director of Economic Development, City of Kannapolis
- David Hartigan, Principal, Hartigan Management

In the preparation of this document, we have strived to utilize factual data and realistic projections using the best information available. It is our intent that this document serve as a resource as you deliberate potential actions.

Please do not hesitate to contact our offices with any questions you may have regarding this matter. We look forward to your feedback.

Sincerely,



Scott Shelton
Vice President

Contents

1. Project Description
2. Regulatory Approval Process
3. Requested Assistance
4. Model of County Revenue – 10-Year Horizon
5. Closing
6. Draft Incentive Agreement

1. Project Description

The company behind Project Lake is a pharmaceutical manufacturer that is interested in reactivating the former Ei Solutions facility, located at 2865 North Cannon Boulevard in Kannapolis.

The company would initially use the facility to manufacture hand sanitizer and eventually transition to producing various generic drugs that would be available over-the-counter and by prescription.

If our community were chosen, the company would create 388 new jobs over the next four years. Some of the proposed job categories include Filling Team Members, Lab Technicians, Sales and Marketing Staff, and Facilities Technicians.

The company would also invest approximately \$14.1 million into the property through improvements to the facility and major equipment upgrades. The majority of these improvements would be completed by the end of 2021.

Facilities in South Carolina, Georgia and Virginia are also under consideration for this project.

2. Regulatory Approval Process

Zoned appropriately for the proposed use, there does not appear to be any regulatory barriers to this project moving forward. The company will work with the City of Kannapolis to navigate the appropriate review and permitting process. There are no components of the proposed project that appear outside the normal scope of operations for these types of facilities.

3. Requested Assistance

Rowan County's adopted Investment Grant Program provides a five-year grant to companies investing in our community. The grant is established by a contract between the company and Rowan County. The company must pay their taxes in full each year based on the actual tax value of the property or investment to be eligible to receive the grant. If the company meets all of the criteria in the contract, a portion of the property tax will be returned as a grant. The amount of the grant is based on a designated percentage level for five consecutive years. Below is a chart that summarizes the categories of grants, including the minimum investment required and the percentage of new taxes paid that would be returned as a grant:

<i>Grant Category</i>	<i>Minimum Taxable Investment Required</i>	<i>Percentage of Paid Taxes Returned as a Grant</i>
Level 1 Grant	\$5 million	75%
Level 2 Grant	\$50 million	80%
Level 3 Grant	\$100 million	85%

The company is requesting a Level 1 Grant under this program for the amount and duration adopted in the policy. In order to illustrate the revenue impact of this potential project on Rowan County, we have projected revenue returns over a 10-year period. These projections are provided below in Section 4.

We respectfully ask that the Board of Commissioners consider approving their request based on the potential impact on our community from the project. A “Draft” copy of the proposed Incentive Agreement is attached.

Other Potential Assistance

The Rowan EDC is working with ‘Project Lake’ to pursue a Building Reuse Grant through the State of North Carolina. This grant can help the company with planned electrical, HVAC and roof improvements. In addition, we are pursuing a One NC Grant from the State for the project.

The required local matches for these grants can be satisfied through the County’s Level 1 Grant. However, if the State were to recommend a Building Reuse Grant for this project, the County would have to apply for the grant on behalf of the company. The Rowan EDC also requests that the County consider hiring a professional grant administrator for the project. The cost to administer the grant is estimated to be no more than \$12,500.

On May 26th, the Kannapolis City Council will also consider assistance for the project through its ‘Industrial Development Grant Program.’

4. Model of County Revenue – 10-Year Horizon

If Rowan County were chosen, Project Lake would begin installing new equipment by the end of 2020. The majority of new construction, and infrastructure improvements will be complete by December 31, 2021. Additional equipment installations will occur through 2024. The overall investment timeline is based on information provided to the Rowan EDC by the company.

The evolving nature of County tax rates, assessed value of the installed equipment, and construction timelines require certain assumptions in order to develop a functioning model. To establish a baseline, the following constants were applied:

- The County tax rate is fixed at the current rate of .6575
- \$9.6 million of new equipment and construction occurs prior to December 31, 2021
- The project is complete by December 31, 2024

In application, it is unlikely that all assumptions will hold constant. The model provides general trends of expected revenues and expenditures.

Incorporating the above framework, the following outcomes are projected:

- During the five incentivized years, Rowan County would collect \$360,968 in revenue and provide incentive grants totaling \$270,726. The County would retain \$90,242 of revenue during the incentive term.
- Modeled with a 10-year horizon, Rowan County would stand to collect an estimated \$824,505, disburse a \$270,726 grant and retain an estimated \$553,779 of new revenue.

Project Lake:

Fiscal Year		FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26
Calendar Year		2020	2021	2022	2023	2024
Total Capital Investment	Total planned amount of Expansion project	\$6,000,000	\$9,600,000	\$11,600,000	\$13,600,000	\$14,100,000
County Tax Rate	0.6575%	0.6575%	0.6575%	0.6575%	0.6575%	0.6575%
County Tax Revenue	Local Taxable Capital Investment times County Tax Rate	\$39,450	\$63,120	\$76,270	\$89,420	\$92,708
Expansion Grant %	75% for 5 years. Paid in FY 2022 - 2026	75%	75%	75%	75%	75%
Expansion Grant %	County Tax Revenue times Expansion Grant	\$29,588	\$47,340	\$57,203	\$67,065	\$69,531
County Net Revenue	County Tax Revenue minus Expansion Grant	\$9,863	\$15,780	\$19,068	\$22,355	\$23,177

FY 26-27	FY 27-28	FY 28-29	FY 29-30	FY 30-31	10 Year Sum.
2025	2026	2027	2028	2029	
\$14,100,000	\$14,100,000	\$14,100,000	\$14,100,000	\$14,100,000	\$14,100,000
0.6575%	0.6575%	0.6575%	0.6575%	0.6575%	0.6575%
\$92,708	\$92,708	\$92,708	\$92,708	\$92,708	\$824,505
\$0	\$0	\$0	\$0	\$0	\$270,726
\$92,708	\$92,708	\$92,708	\$92,708	\$92,708	\$553,779

5. Closing

This project appears to have a lengthy list of positive attributes and no apparent liabilities. If Rowan County were chosen, Project Lake would create a total of 388 new full-time jobs, as well as add \$14.1 million to the County's tax base. The project would also generate approximately \$92,708 of annual tax revenue for the County after the incentive period concludes.

On behalf of the staff of your Economic Development Commission, we look forward to providing you any additional information requested, or meeting with you personally to discuss these findings in detail. We hope that you have found this information useful as you consider this matter.

6. Draft Incentive Agreement

NORTH CAROLINA
ROWAN COUNTY

RELOCATION AND EXPANSION ASSISTANCE AGREEMENT

THIS RELOCATION AND EXPANSION ASSISTANCE AGREEMENT (the "Agreement") is made and entered into as of the ____ day of _____, 20____, by and between Rowan County, North Carolina, a body politic (hereinafter referred to as the "County") and "Project Lake" and its wholly owned subsidiary, _____, (hereinafter jointly referred to as the "Company").

WITNESSETH

WHEREAS, the Company has explored the possibility of establishing a new or expanding an existing facility in Rowan County (the "Project"), which would increase taxable property in the County and result in the creation of a number of jobs in the County, but would not have a significant detrimental impact to the environment of the County; and

WHEREAS, the Company has determined that the property located at 2865 North Cannon Blvd, Kannapolis, North Carolina, also identified as Rowan County Tax Parcel 133 144 (the "Property"), is a suitable location for its expansion and improvement; and

WHEREAS, in order to induce the Company to relocate, expand, or improve on the Property, the County is willing to provide, or cause to be provided, to the Company certain inducements, upon terms and conditions binding upon the County as set forth herein; and

WHEREAS, prior to beginning any relocation, expansion or improvement on the Property, the Company and County met and agreed to enter into this Agreement; and

WHEREAS, in consideration of the undertakings and agreements set forth herein, approximately \$14.1 million will be invested by or on behalf of the Company in new equipment and other real property improvements on the Property, and to create a certain number of jobs as provided herein and further comply with the covenants and conditions binding upon it as set forth herein, all of which are intended to create a positive economic impact in the County.

NOW THEREFORE, in consideration of the premises and the mutual covenants and agreements set forth herein, and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the Company and the County hereby agree as follows:

ARTICLE I
COUNTY INDUCEMENTS

The County shall provide financial assistance to the Company through its "Relocation and Expansion Assistance Program", as hereinafter described, with respect to the Company's development of the Property and other related expenses as follows:

- 1) The "Relocation and Expansion Assistance Program" will be provided as a "Relocation and Expansion Incentive Grant" ("Grant") to assist the Company with construction, equipment, and other capital improvements in Rowan County. The Grant will specifically apply to the Property and all real property improvements and personal property newly installed and used at the Property ("Facility").
- 2) The amount of the Grant will be computed using the following steps:

a) Real Property Valuation.

- i) For each tax year that the Grant is applicable to a Property (subject to the limitations below), determine the actual assessed tax value of the real property, located at such Property.
- ii) Subtract from the above amount in a) i) the baseline real property value of the Property assessed as of January 1, 2020, and prior to the investments made by the Company in real property at such property. The annual result of this computation shall be defined as the “New Real Property Value” for the applicable Property.

b) Personal Property Valuation.

- i) For each tax year that the Grant is applicable (subject to the limitations below), determine the actual assessed tax value of all personal property, excluding supplies and rolling stock, located at and used in such Property.
- ii) Subtract from the above amount in b) i) the assessed tax value of personal property, excluding supplies and rolling stock, located at and used on such Property as of January 1, 2020. The annual result of this computation shall be defined as the “New Personal Property Value” for the applicable Property.

c) County Property Tax Determination. The sum of the New Real Property Value and the New Personal Property Value of a Property for each applicable year shall be the “New Property Value” of such Property for such year. Multiply the New Property Value for each applicable Property by the County tax rate (excluding municipal and fire district tax rates) applicable for the tax year at issue to determine the amount of property taxes applicable to the new property at such Property.

d) Grant Amount Determination. Multiply the property taxes applicable to the New Property Value for each applicable Property by 75% (0.75).

- 3) The Grant will be structured as a reimbursement of a portion of the real and personal property taxes assessed against each applicable Property and the Company. Such payment of the Grant will be made to the Company. Payment may be requested by the Company no sooner than January 1st and no later than June 30th of the fiscal year in which the taxes are due. The Grant will be paid within sixty (60) days of the Company providing certifications as set forth in Article III(3), and receipt of the Company’s full payment of all real and personal property taxes due to the County. Payment of the Grant shall be equal to Seventy-Five Percent (75%) of the County property taxes (excluding municipal and fire district taxes) paid on the New Property Value of the Property by the Company according to Paragraph (2) above at the prevailing Rowan County tax rate for the tax year of the requested Grant.
- 4) Tax amounts due on property discovered by the County through its customary audit procedures and not listed by the Company shall be excluded from this Agreement, and the County shall not be responsible for reimbursement on these amounts for any tax year.

ARTICLE II
SCHEDULE OF CORPORATE IMPROVEMENTS

- 1) The Company has determined that the Property is a suitable site for location of its Facility and shall acquire all local permits, zoning approvals, and required state and federal permits, if applicable. The Company expects to begin investing in 2020 and substantially complete the Project by December 31, 2021. Additional investments are expected to follow in 2022, 2023 and 2024.
- 2) The Company shall receive the Grant for five separate tax years ("Grant Term"), which shall begin with property assessed as of January 1, 2021, with the first such reimbursement to be provided to the Company by the County during fiscal year ended June 30, 2022. If the Facility is not complete by January 1, 2021, the Grant shall be based on the percentage complete and assessed for that year.
- 3) Unless an event triggering the Force Majeure provision set forth in Article VII herein shall occur, the initial year shall commence on property assessed as of January 1, 2021.
- 4) Any subsequent qualifying expansion of the Facility by the Company shall be eligible (provided the Relocation and Expansion Assistance Program is still in effect) for consideration as a separate Grant under the Relocation and Expansion Assistance Program, each for a separate Grant Term.

ARTICLE III
EMPLOYMENT

- 1) The Company projects that it will create 388 Full Time Equivalents ("FTEs") with this Project. As of December 31, 2024, the Company shall employ 388 FTEs at this Project. A FTE position requires at least 1,600 hours of work per year and is provided standard company benefits.
- 2) In each Fiscal Year (FY) that the company requests the disbursement of grant funds, the Company shall certify that the following employment goals have been met, prior to receiving payment:

<u>County Fiscal Year (FY)</u>	<u>Number of New FTEs (in aggregate)</u>
FY 21-22	127
FY 22-23	244
FY 23-24	315
FY 24-25	376
FY 25-26	388

- 3) The Company shall certify annual progress towards the employment of the required number of FTEs to the County on or before June 30, 2022, and on June 30th following each of the remaining years of the Grant Term. Such certification shall include a copy of the Company's "*Employers Quarterly Tax and Wage Report*" (Form NCU1 101 filed with the NC Employment Security Commission) for the quarter a) ending on or immediately preceding the date of the annual request and b) the number of FTEs as of that same date. If the NCUI 101 is discontinued or modified, a successor form performing

a comparable function must be submitted. The Company shall also provide copies of its One NC Grant reporting to the County when they have been submitted to the State.

- 4) Should the Company fail to certify its annual employment numbers by June 30th, the County may allow the Company an extended cure period to file and certify this particular report annually.
- 5) If the Company does not meet the employment goals, the County will reduce the annual Grant payment on a pro-rata basis until such time as the Company once again meets employment goals. Pro-rata reduction shall be computed based on the percentage of the goal not met for the given year.

ARTICLE IV

TERMINATION OF GRANT AGREEMENT AND REQUIRED REPAYMENT OF GRANT FUNDS UPON ANNOUNCED TERMINATION OF OPERATIONS OR MAJORITY REDUCTION IN WORKFORCE

- 1) The assistance provided by Rowan County, through the Relocation and Expansion Assistance Program, represents a substantial commitment of public resources. Companies that participate in this program are expected to maintain and continue operations beyond the end of the Grant Term.
- 2) Should the Company cease operations or eliminate the majority of their workforce (51% reduction or more within a twelve (12) month span), the Agreement will be terminated and the Company will be required to repay all grant proceeds provided during the thirty-six (36) months prior to the cessation or reduction.
- 3) Repayment of grant funds shall be required if the Company has received any grant disbursements from the County within the thirty-six (36) months prior to the earlier of (a) Public announcement by the Company of plans to close or eliminate the majority of the workforce, (b) Actual cessation of operations, or elimination of a majority of the workforce.
- 4) The Company shall make payment to the County within one hundred and twenty (120) days of such announcement or event. The County may use any and all legal recourse to pursue restitution from the Company and / or its successors.

ARTICLE V

RELOCATION AND ASSISTANCE GRANT ADDITIONAL TERMS AND CONDITIONS

As further consideration for the granting of certain relocation and assistance grants to the Company by the County, the Company further agrees that it shall abide by the Federal Immigration and Control Act of 1986 and all subsequent amendments thereto (collectively the "Act"). To that end, the Company agrees as follows:

- 1) The Company shall provide to Rowan County an annual certification, as of the time the Company first claims the Grant and each year it claims an installment or carryforward of the Grant, that the Company has implemented measures necessary to be in compliance with the Act and does not knowingly employ any unauthorized alien at the Facility; and

- 2) If the Company fails to implement measures necessary to be in compliance with the Act or knowingly employs an unauthorized alien at the Facility, and if upon learning of such event, fails to cure such matter within sixty (60) days from learning of such, then the Grant shall expire and the Company may not take any remaining installment or carryforward of the Grant.

ARTICLE VI
REPRESENTATIONS, WARRANTIES AND COVENENANTS - COMPANY

The Company represents, warrants and covenants to the County, as applicable, as of the date of this Agreement that:

- 1) Standing. The Company is a company duly organized and existing and in good standing under the laws of the State of North Carolina.
- 2) Authority. The Company has the corporate power and authority to own its properties and assets, to carry on its business as it is now being conducted and to execute and perform this Agreement.
- 3) Enforceability. This Agreement is the legal, valid and binding agreement of the Company enforceable against the Company in accordance with its terms, except as such enforceability may be limited by bankruptcy, insolvency, reorganization, moratorium or similar state or federal laws, in effect from time to time, which affect the enforcement of creditors' rights generally.
- 4) No Violations. This agreement does not violate the charter documents or bylaws of the Company or any provisions of any indenture, agreement or other instrument to which the Company is a party.
- 5) No Conflicts. This agreement does not conflict with, result in a breach of or constitute an event of default under (or an event which, with notice or lapse of time, or both, would constitute an event of default under) any indenture, agreement or other instrument to which the Company is a party.
- 6) Certifications. The Company shall be solely responsible for providing certifications of expenditures and jobs to the appropriate County officer at the time of filing the request for the annual Grant

ARTICLE VII
REPRESENTATIONS, WARRANTIES AND COVENENANTS - COUNTY

The County represents, warrants and covenants to the Company, as applicable, as of the date of this Agreement that:

- 1) The County (a) has full power and authority to enter into this Agreement and to enter into and carry out the transactions contemplated by this Agreement (b) by proper action has duly authorized the execution and delivery of this Agreement; and (c) is not in default under any provisions of this Agreement.

- 2) The County has duly authorized, executed, and delivered this Agreement, and this Agreement constitutes the County's legal, valid, and binding obligation, enforceable in accordance with its terms.
- 3) There is no litigation or proceeding pending or threatened against the County or affecting it which would adversely affect the validity of this Agreement.
- 4) The County is not in default under any provision of State law which would affect its existence or its powers as referred to in subsection (1).
- 5) To the best of the County's knowledge, no officer or official of the County has any interest (financial, employment, or other) in the Company or the transactions contemplated by this Agreement.
- 6) With respect to this Agreement, the County has complied fully with all requirements of N.C. General Statute 158-7.1 *et seq.*

ARTICLE VIII GENERAL PROVISIONS

- 1) Governing Law. This Agreement shall be governed and construed under the laws of the State of North Carolina, notwithstanding any rules concerning application of the laws of another state or jurisdiction.
- 2) Assignment. This Agreement shall not be assignable by either party without the prior written consent of the other party, except that Company may assign this Agreement to a parent, subsidiary or affiliate as a part of any corporate restructuring.
- 3) Entire Agreement. This Agreement, and its attachments, constitute the entire agreement of the parties, and may not be contradicted by any prior or contemporaneous communications of any kind. This Agreement may only be modified by a written instrument that is signed by an authorized representative of each party.
- 4) Breach. In the event of a breach of this Agreement, the non-breaching party shall provide written notice of the breach to the breaching party, and the party in breach shall have thirty (30) days from the date of notice of the breach to cure its performance under this Agreement.
- 5) Waiver. Nothing in this Agreement shall constitute a waiver of any rights that the Company may have to appeal or otherwise contest any listing, appraisal or assessment that the County may make relative to the Properties.
- 6) Force Majeure. Any delay in the performance of any duties or obligations of either party hereunder (the "Delayed Party") shall not be considered a breach of this Agreement and the time required for performance shall be extended for a period equal to the lesser of (a) the period of such delay or (b) 24 months, provided that such delay has been caused by or is the result of any acts of God; acts of the public enemy; insurrections; riots; embargoes; labor disputes, including strikes, lockouts, job actions, or boycotts; shortages of materials or energy; fires; explosions; floods; changes in laws governing international trades; or other unforeseeable causes beyond the control and without the fault or negligence of the Delayed Party. The Delayed

Party shall give prompt notice to the other party of such cause, and shall take whatever reasonable steps are necessary to relieve of such cause as promptly as possible. No such event shall excuse the payment of any sums due and payable hereunder on the due date thereof except any payment due upon the occurrence of any act or event for which delayed performance is excused as provided above.

- 7) Notices. All notices required or allowed by this Agreement shall be delivered in person, by overnight courier service (such as Federal Express), by certified mail, return receipt requested, postage prepaid, secure electronic transfers or by fax with written confirmation of receipt (with a copy sent by one of the other methods specified herein), addressed to the party or person to whom notice is to be given at the following addresses:

To County: Rowan County Manager
130 West Innes Street
Salisbury, NC 28144
Phone: (704) 216-8180
Facsimile: (704) 216-8195

With Copy (which does not constitute notice to):
Rowan County Attorney
130 West Innes Street
Salisbury, NC 28144
Phone: (704) 216-8198
Facsimile: (704) 216-8195

To Company: Name and Contact Information

To Company Regarding Payment of Grant, also include:
Contact for the Grants

With Copy (which does not constitute notice to):
If requested by the Company

Notice shall be deemed to have been given with respect to overnight carrier or certified mail, one (1) day after deposit with such carrier and as to facsimile, on date of transmission, provided additional service is made. The addresses may be changed by giving written notice as provided herein: provided, however, that unless and until such written notice is actually received, the last address stated herein shall be deemed to continue in effect for all purposes hereunder.

[Signature page follows]

IN WITNESS WHEREOF, the County and the Company have caused this Agreement to be executed in quadruplicate originals, in their respective names, by persons duly authorized by proper authority, and have sealed the same as of the day and year first above written.

(Company Name)

By: _____

Title: _____

[Corporate Seal]

ATTEST:

_____ (Seal)

Name _____

ROWAN COUNTY, NORTH CAROLINA

Gregory C. Edds, Chairman

Rowan County Board of Commissioners

[Corporate Seal]

ATTEST:

Carolyn Barger

Clerk to the Board of Commissioners

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

Leslie Heidrick

Rowan County Finance Director

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

John Dees II

County Attorney

ATTACHMENT I

LEGAL DESCRIPTION OF THE PROPERTY

(as identified in Deed Book 1332, Page 93)

All that certain lot of parcel of land situated, lying and being in the City of Kannapolis, Rowan County, China Grove Township, North Carolina and being more particularly described as follows:

Beginning at an iron pipe found at the point of intersection of the Southern right-of-way line of Hickory Street and the Eastern right-of-way line of Chapel Street; thence with the right-of-way line of Hickory Street, four calls as follows: (1) S 87 deg. 59' 19" E - 631.43 feet to a set iron pipe; (2) on a curve to the right having a radius of 150.00 feet, and arc length of 200.08 feet and a chord bearing and distance of S 49 deg. 49' 28" E - 185.57 feet to a set iron pipe; (3) S 11 deg. 41' 39" E - 15.53 feet to a set iron pipe; (4) S 58 deg. 03' 19" E - 306.18 feet to a set iron pipe on the Northwestern right-of-way line of U.S. Highway 29-601; thence S 32 deg. 25' 22" W - 655.76 feet to a set iron pipe; thence leaving said right-of-way and with the North boundary line of the Excel Realty Trust Property as recorded in Deed Book 782, Page 443, N 88 deg. 09' 56" W - 665.18 feet to an iron pipe found on the Eastern right-of-way line of Chapel Street; thence with the Eastern right-of-way line of Chapel Street, N 01 deg. 15' 18" W 210.02 feet to a set iron pipe; thence continuing with the right-of-way line of Chapel Street, four calls as follows: (1) N 02 deg. 12' 13" W - 15.14 feet to a set iron pipe; (2) N 01 deg. 18' 05" W - 208.46 feet to a set iron pipe; (3) N 01 deg. 14' 47" W - 267.77 feet to a set iron pipe; (4) N 01 deg. 22' 50" W - 150.16 feet to the point of beginning, the above description being per that survey entitled "Boundary and Topographic Survey for Wal-Mart Stores, Inc." dated April 5, 1991, last revised October 1, 1992.

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Ed Muire, Planning Director
DATE: May 11, 2020
SUBJECT: Public Hearing: 2020-21 HOME Funding Action Plan

HOME Application

The Commission adopted the 2020-21 Funding Action Plan at its March 5, 2020 meeting with a goal to rehabilitate at least five (5) owner occupied single-family homes with funding allocated by the Consortium. After submittal of its Plan, the County received notice from the Consortium that funding had been reduced from the anticipated amount of \$192,081 to \$178,260.

Regardless of the funding reduction, Staff opinion is that scope of the 20-21 program will still allow for 5 units to be rehabilitated. The County's application with updated funding amounts accompanies this memorandum.

Program Administration

As per its action at the March 5 2020 meeting, the Salisbury Community Development Corporation will administer the County's program.

RECOMMENDATION

- Conduct Public Hearing
- Approve the FY 2020-21 HOME Funding Action Plan
- Authorize the County Manager to sign the application as the Certifying Official
- Authorize the County Manger to sign all administrative documents associated with the program
- Authorize the County Manager to enter into a contract with the Salisbury CDC to administer the County's HOME Program for FY 20-21

ATTACHMENTS:

Description	Upload Date	Type
2020-21 HOME Funding Action Plan	5/11/2020	Backup Material
HOME Service Area	5/11/2020	Backup Material

CABARRUS-IREDELL-ROWAN HOME CONSORTIUM

2020-2021 HOME FUNDING ACTION PLAN



APPLICATIONS DUE MARCH 6, 2020

Submit application to:

City of Concord
Attn: Pepper Bego
Planning & Neighborhood Development Department
P.O. Box 308
Concord, NC 28026
704-920-5133
begop@concordnc.gov

SECTION I
APPLICATION INFORMATION

Full Legal Name of Applicant: Rowan County

Applying as: ☒ Consortium HOME Subrecipient
☐ CHDO

Address: 402 N. Main Street Suite 204

City/State/Zip: Salisbury, NC 28144

Telephone Number: 704-216-8599

Contact Person: Ed Muire

Title: Planning Director

Telephone Number: 704-216-8599 E-Mail: ed.muire@rowancountync.gov

Name of Project: Rowan County HOME Program

Total funds requested: \$178,260.00

(DO NOT include Admin funds in total)

To the best of my knowledge and belief all data in this application are true and current. The document has been duly authorized by the governing board of the applicant.

Signature: _____
Certifying Official

Date

SECTION II

PROJECT DESCRIPTION

Project/Program Title: Rowan County HOME Program

Project/Program Location: Scattered sites

II (a) Type of Activity (check one)

- ☐ New construction for Homeownership ☐ New construction for rental
☒ Owner-Occupied Rehabilitation ☐ Rental Rehabilitation
☐ Acquisition/Rehab/Resale ☐ Down Payment Assistance
☐ Other (specify): _____

II (b) Goals and Objectives *(Provide a written description of your goals and objectives. Also provide a copy of your Needs Assessment hearing minutes and notice.)*

The goal and objective for Rowan County's HOME Program is to provide housing rehabilitation assistance to eligible low and moderate income homeowners residing in non-entitlement areas of Rowan County.

PLEASE PLACE A CHECK MARK BESIDE YOUR OBJECTIVE AND A CHECK MARK BY THE INTENDED OUTCOME.

Objective and Outcome			
Objective (check one)		Outcome (check one)	
(1) Create suitable living environment	X	(1) Availability/accessibility	X
(2) Provide decent affordable housing		(2) Affordability	
		(3) Sustainability	

II (c) Short Description. One or two sentences stating the number and type of housing or other units expected to result from this project and the targeted client group. State both total number of units in project and number to be assisted with HOME. Also explain how this project will benefit low and very low income individuals and how this will be documented.

The program will provide rehabilitation assistance for five (5) single-family homes of individuals/families with household income at or below 80% of the area median income. Rehabilitation will correct minimum housing violations and other unsafe conditions brought on by age of the structure and deferred maintenance. These families will have improved living conditions and lower energy costs to help them remain in their homes for the long term.

II (d) Project Description. Please provide a detailed narrative description of the project below (or on an attached page), addressing all of the following questions. Please check each box below to show that you have addressed the question, and insert information directly in blank space below question. Where the question is not applicable or no information is available, insert N/A.

The 2020-21 HOME program allocation will be used to provide housing rehabilitation assistance to five (5) households within Rowan County limits, excluding the Salisbury and Kannapolis entitlement areas (see attached program service area map). Individuals or families whose incomes are 80% or less of the area median income are eligible for assistance. The program will be administered by Salisbury Community Development Corporation (SCDC), a 501(c)3 non-profit HUD-certified housing agency, under contract with Rowan County.

All Rowan County homeowners in the non-entitlement areas of Rowan County will be encouraged to apply for assistance. Applications will be accepted on a first-come-first-served basis. Applicants must meet program and HUD income guidelines to be eligible. Qualified owner-occupied homes will be inspected to determine feasibility for the program and to assess needed improvements related to livability, health and safety, and energy efficiency. Priorities include repairs that address immediate needs, such as leaking roofs or inadequate systems, to ensure a safe living environment, in addition to improvements that will reduce ongoing utility costs and keep the home affordable over the longer term.

For all eligible projects, a work write-up will be prepared by a qualified rehabilitation specialist and the work will be competitively bid. Section 8 contractors and women/minority-owned firms will be encouraged to bid on projects. Homes built prior to 1978 will be assessed for lead-based hazards, and where indicated by positive test results, lead abatement or removal will be completed only by certified lead abatement contractors.

The funding is provided by Rowan County at zero percent (0%) interest which will be forgiven at a rate of 12.5% per year, or eight (8) years from the loan closing date. No payments will be due as long as the owner continues to own and occupy the home as their primary residence. The homeowner may not sell, refinance, rent or change the ownership status of the home until the grant is forgiven unless repayment of the remaining balance is made.

****Attach a general location map showing the development site. Be sure to include waterways and railroads.***

Property Acquisition

- ☐ Has agency acquired real property in order to carry out the project, or is property acquisition planned? N/A
- ☐ Has property owner been informed of your intention to use federal funds for this project? If so, attach letter. N/A

- ☐ Is the property currently occupied? If so, state the number of tenants and describe in detail how you will determine relocation needs and help occupants to relocate in accordance with Uniform Relocation Act. Include the cost of this in your budget. If you have issued a General Information Notice to tenants informing them of their rights to relocation assistance, attach a copy.

N/A

- ☐ Is the property historically designated or in an historic district? N/A

Construction Information

- ☐ How many units will be
- | | | | | | |
|-------------------|-------|--------------------|----------|--------------|-------|
| Newly constructed | _____ | Rehabilitated | <u>5</u> | Provided DPA | _____ |
| Acquired | _____ | Demolished/Cleared | _____ | | |

- ☐ Will the project participate in an externally monitored energy efficiency program (e.g. Energy Star, Advanced Energy)?

Yes: _____ (provide details). No: X

- ☐ Will any of the units have full ADA accessibility? If so, how many?

ADA accessibility will be provided as needed based on the needs of the family being assisted.

Lead-Based Paint (REHAB PROJECTS ONLY)

Describe in detail how you plan to address lead-based testing and abatement or hazard control on any property built before 1978.

All houses built before 1978, where rehabilitation involves disturbance of painted surfaces, will be tested for lead-based paint hazards. If such hazards exist, an assessment on how to effectively treat the hazards will be performed by the rehabilitation specialist and a certified lead-based paint Risk Assessor. If lead-based paint abatement is necessary, a state-certified lead abatement contractor will perform the abatement activity. In all cases where the unit was built before 1978 and the existence of lead-based paint is determined present, the unit will be "cleared" (inspected and tested for lead-based paint hazards) following lead hazard remediation.

II (e) Affordability, Marketing, & Supportive Services

- ☐ What are the proposed rents or sales prices for completed housing units? For rental units, also estimate utility costs. N/A
- ☐ What is your process for marketing to ensure an adequate pool of income-eligible renters or buyers? N/A
- ☐ What steps are planned to ensure long-term affordability of housing units, including subsidy recapture, equity sharing, buy-back options, long-term lease, etc.? N/A
- ☐ Do you require beneficiaries to attend homebuyer education classes? N/A

II (f) Fair Housing Activities

Please describe the Fair Housing activities you plan to undertake in the upcoming program year.

ACTIVITIES	DATES
Rowan County will begin development of its Section 504 Plan	July – September 2020
Rowan County will advertise and conduct a public hearing regarding its intent to adopt its updated Analysis of Impediments to Fair Housing Choice	October – December 2020
Rowan County will publish notice in the <i>Salisbury Post</i> regarding its Fair Housing complaint procedures	January – March 2021
Rowan County will distribute pamphlets to the Salisbury-Rowan Board of Realtors and community service based organizations outlining the rehabilitation, housing assistance and counseling services available thru the Salisbury Community Development Corporation.	April – June 2021

II (g) Project Team

Identify the project team by name, job title, and employment status (employee, independent contractor, or volunteer), and their specific responsibilities in this project. If the team is not yet assembled, then describe how you will select them. (*Attach additional pages if necessary.*)

The SCDC project team will include:

- Chanaka Yatawara, Executive Director, leads the organization and provides oversight on all project activities;
- Nickysa Brown, Intake Specialist (employee), coordinates SHPO reviews, interviews applicants, verifies income eligibility and compiles the necessary income documentation for the project file;
- Robbie Stevens, Housing Counselor & Project Manager (employee), is responsible for overseeing all steps of the rehabilitation process, prepares contracts and loan documents, and monitors the progress of work to ensure the timely completion of the project;
- Michael Kepley, Rehabilitation Specialist (contractor), will complete work write-ups, manage the bid process, and inspect the contractor's work;
- Janet Gapen, Planning & Community Development Administrator, will complete environmental reviews, annual HOME funding plans and CAPERs, and coordinate with Rowan County financial staff on IDIS payment requests, setup/closeout of projects;
- Ed Muire, Rowan County Planning Director, will monitor project activities to ensure compliance with County and Consolidated Plan goals.

For Rehab Projects Only: List all project staff who have completed training in Lead Safe Work Practices (with date) or have any more extensive training in Lead Based Paint hazard control.

Michael Kepley, Certified Rehabilitation Specialist

Training specific to lead-based paint hazards includes:

- Lead-Based Paint Hazards During Renovation, Remodeling, and Rehabilitation, sponsored by U. S. Department of Housing & Urban Development, August 2001
- Healthy Homes Specialist, National Center for Healthy Housing, December 2010
- Community Development Academy, N. C. Department of Commerce, April 2008
- Lead Safety for Renovation, Repair, and Painting, sponsored by Craven County Health Department, March 2010

II (h) Timetable.

Please complete a detailed and realistic timetable showing when each work task will be completed (e.g. planning, obtaining financing commitments, design, environmental review, bidding, loan closing, construction, final inspection, occupancy, etc.). The larger the project, the more detail we expect to see. You may add work tasks; where existing task does not apply, insert **N/A**.

Work Tasks	Date to be Completed
Planning	12/1/2020
Acquisition	N/A
Obtaining Financial Commitments	N/A
Design	N/A
Environmental Review	As needed per home
Construction	N/A
Rehabilitation	6/1/2021
Loan Closing	N/A
Occupancy	N/A

II (i) Client/Area Demographics. Please complete the following tables to the best of your ability. Show actual or estimated numbers of beneficiaries, **not percentages**, in each category. In general you should count **households** as the beneficiaries for housing programs and **persons** for non-housing programs.

Income Group	Number
<30% of area median income (AMI)	1
31-50% of AMI	2
51-80% of AMI	2
>80% of AMI*	
TOTAL	5

Special Needs Beneficiaries (if applicable)

Category	Number
Elderly (over 60)	Unknown at the present time
Disabled (not elderly)	Unknown at the present time
Homeless	N/A
People with HIV/AIDS	N/A

SECTION III

PROJECT BUDGET AND FUNDING

III (a) Budget

Show all funding sources for the project or projects you plan to undertake. Be sure to include program income.

Project Revenue

	Source	Amount
HOME funds being requested		\$178,260.00
HOME funds from prior year(s)		
HOME Program Income		
Other Federal Funds		
State/Local Funds (list)		
Bank Loans		
Other Cash Contributions		
Private Grants		
Total Funds Available*		\$178,260.00

* This total should be the same as your "Total Development Costs" total in the *Estimated Costs* table on page 7.

Provide the details of all loans and/or grants, other than HOME, listed above for the project.

III (b) HOME Match (HOME funded projects only)

List the project revenues that will count as matching funds (non-federal funds that are permanently contributed to the project). Include any in-kind contributions of materials and labor, including sweat equity, at \$10 p.h. If in doubt whether funds will count as match, please call Pepper Bego at (704) 920-5133.

Revenue Source	Amount
Urgent Repair Program URP18 (NCHFA state-funded grant totaling \$100,000); donated property appraised at \$34,000	\$44,565.00

III (c) Estimated Costs

Be as detailed as possible. Add or amend categories as needed. The second column should cover total project costs (including those met from HOME). The third column shows how much of each line item is to be met from HOME. Totals must be consistent with the revenues shown in section IIIA.

Category (add/amend as needed)	Total Costs	This grant only
Down Payment Assistance	\$	\$
Acquisition	\$	\$
Relocation	\$	\$
Demolition/Clearance	\$	\$
Site improvements	\$	\$
Rehabilitation	\$178,260.00	\$178,260.00
New construction	\$	\$
Professional Fees (appraisal, architect, etc.)	\$	\$
Agency project delivery costs (10% maximum of total project cost)	\$	\$
Other	\$	\$
	\$	\$
*Total Development Costs	\$178,260.00	\$178,260.00

* The total in the "Total Cost" column should be the same as your "Total Funds Available" total in the **Project Revenue** table on page 6.

SECTION IV

DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Are any of the Board Members or employees of the agency which will be carrying out this project, or members of their immediate families, or their business associates:

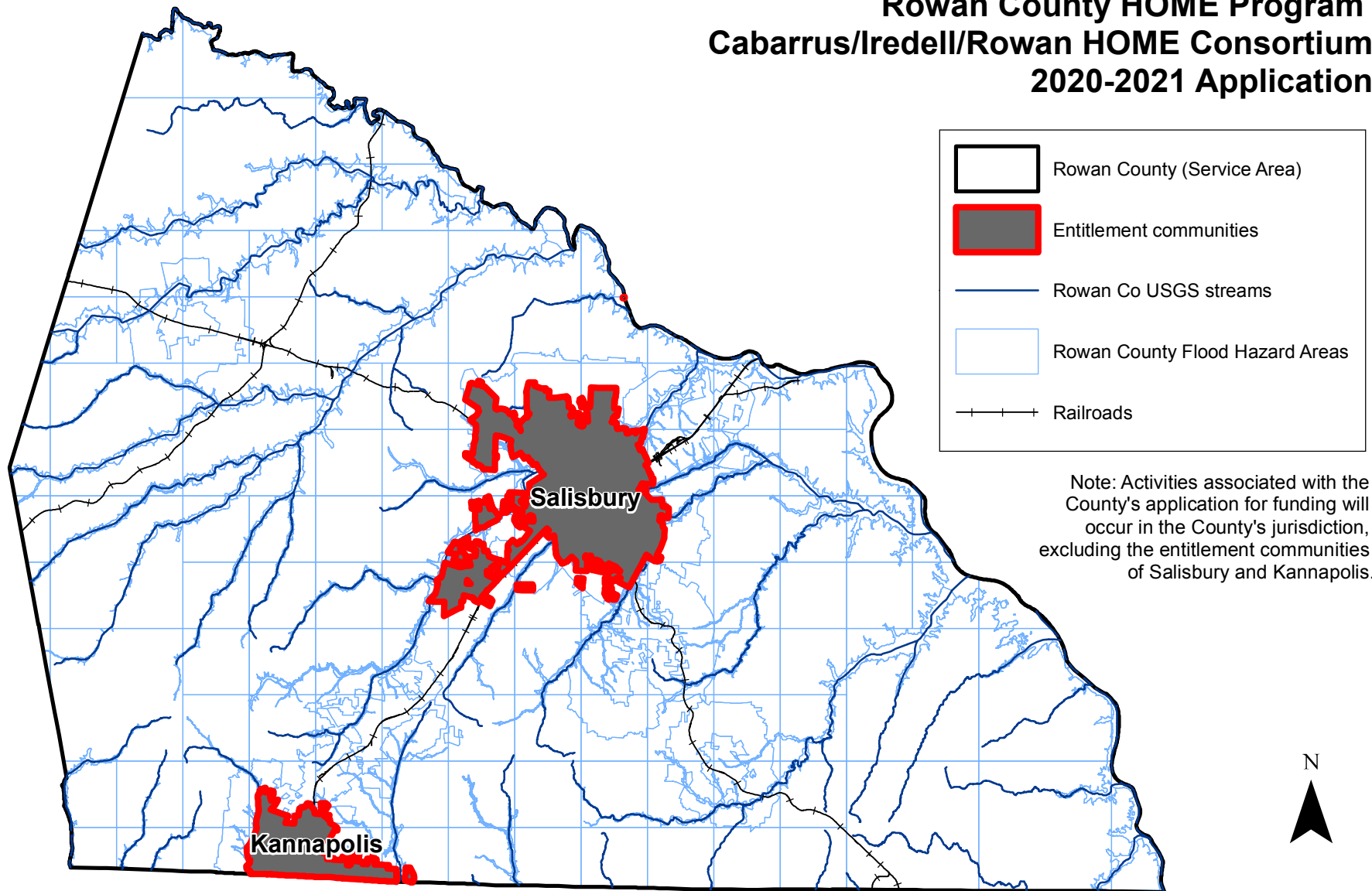
- a) Employees of or closely related to employees of your agency
or the member government through which this application is made: YES ____ NO X
- b) Members of or closely related to members of City Council
or Commission of the member government through which this
application is made: YES ____ NO X
- c) Current beneficiaries of the program for which funds are requested: YES ____ NO X
- d) Paid providers of goods or services to the program or having other
financial interest in the program: YES ____ NO X

If you have answered **YES** to any question, **please attach a full explanation**. The existence of a potential conflict of interest does not necessarily make the project ineligible for funding, but the existence of an **undisclosed** conflict may result in the termination of any grant awarded.

Signature of Certifying Official

Date

Rowan County HOME Program Cabarrus/Iredell/Rowan HOME Consortium 2020-2021 Application



Data Source: Rowan County GIS

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Commissioner Judy Klusman
DATE: May 12, 2020
SUBJECT: Proclamation - Mental Health Month

ATTACHMENTS:

Description

Proclamation

Upload Date

5/12/2020

Type

Cover Memo

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8180 • FAX 704-216-8195

Proclamation Mental Health Month

WHEREAS, mental health is an important part of overall health and well-being; *and*

WHEREAS, mental health includes our emotional, psychological, and social well-being, and affecting how we think, feel and act; *and*

WHEREAS, mental health determines how we handle stress, relate to others, and make healthy choices; *and*

WHEREAS, mental health is important at every state of life, from childhood and adolescence through adulthood.

NOW, THEREFORE, the Rowan County Board of Commissioners, does hereby proclaim the month of May as Mental Health Month and furthermore, encourages leaders of Rowan County and its citizens to learn more about mental illness so we may support those struggling with this illness, understand and learn how to help those as they try to live a safe and healthy life contributing to our community.

This the 18th day of May, 2020.

Gregory C. Edds, Chairman
Rowan County Board of Commissioners

ATTEST:

Carolyn Barger, MMC, NCMCC
Clerk to the Board



ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: County Manager Aaron Church
DATE: May 13, 2020
SUBJECT: Request for Qualifications (RFQ) for Architect to Design COVID-19 Work/Citizen Environments

The purpose of this agenda item is to authorize the County Manager to release a RFQ for Architectural Services to design work environments that minimize as much as possible the transmission of COVID-19 between coworkers and citizens.

The RFQ will request that an architect submit qualifications to design, bid and manage construction. The renovations may include but will not be limited to installing safety glass, partitions, intercom systems and possibly drive thru facilities. We expect that these services and subsequent construction action would be paid for with funding from the Coronavirus Relief Fund (CRF) established under the CARES Act.

ATTACHMENTS:

Description	Upload Date	Type
No Attachments Available		

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: County Manager Aaron Church
DATE: May 13, 2020
SUBJECT: Schedule Special Meeting for May 27, 2020 at 3:00 p.m.

The County received the attached letter dated May 6, 2020 from the North Carolina State Budget Director. The letter provides information about the Coronavirus Relief Fund (CRF). According to the letter Rowan County will receive \$2,561,818.

The purpose of this Special Called meeting will be to discuss and adopt a plan to be submitted to State by June 1, 2020.

ATTACHMENTS:

Description	Upload Date	Type
COVID-19 Relief Funds	5/13/2020	Cover Memo



STATE OF NORTH CAROLINA
OFFICE OF STATE BUDGET AND MANAGEMENT
Employment First State for Individuals with Disabilities

ROY COOPER
GOVERNOR

CHARLES PERUSSE
STATE BUDGET DIRECTOR

May 6, 2020

Dear County Leader,

This letter is to inform you about funding for North Carolina local governments from the Coronavirus Relief Fund (CRF) established under the CARES Act. In total about \$4.07 billion will be allocated to the State of North Carolina. The four largest local governments (with populations in excess of 500,000) have already received a direct distribution from the U.S. Treasury of about \$481 million; the remaining funds have been received by the State of North Carolina to be used on behalf of the State and the remaining local governments. The State share of the remaining funds is estimated to be approximately \$3.585 billion.

[HB 1043/S.L. 2020-4](#) has appropriated \$150 million to be distributed to county governments based on their population according to 2019 Vintage Year Census Bureau estimates. Each county will receive a minimum distribution of \$250,000. Counties can choose to share with municipalities in their county if the transfer qualifies as a necessary expenditure incurred due to the coronavirus public health emergency. The law also reserved an additional \$150 million for local governments for future use if the U.S. Treasury approves revenue replacement as an acceptable use of these funds.

At this time, the State expects to award the entire local share to counties for COVID-19 health-related expenditures at one time. Attached is a chart that shows each county's share of the \$150 million.

[Guidance](#) and [FAQs](#) received from the federal government suggests that eligible spending must be directly related to expenditures incurred to address the COVID-19 pandemic. The broad categories include:

- Medical expenses including the COVID-19 related expenses of public hospitals and clinics, establishment of temporary medical facilities, COVID-19 testing, and public telemedicine capabilities.
- Public health expenses such as the acquisition of personal protective equipment and other medical supplies, disinfection of public areas and other facilities such as nursing homes, and expenses for public safety measures, including expenses for quarantining.
- Payroll expenses for public safety or healthcare employees whose services are substantially dedicated to responding to the COVID-19 emergency.

- Expenses of actions that facilitate compliance with COVID-19 related public health measures such as teleworking, distance learning, food delivery, paid sick and family and medical leave for public employees, expenses for maintaining prisons, and expenses for protecting the homeless population.
- Expenses associated with the provision of economic support in connection with the COVID-19 public health emergency.

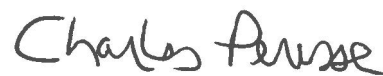
Treasury guidance also states that these funds must be used or obligated by December 30, 2020. These funds may not be used for damages covered by insurance, payroll or benefits for employees not substantially dedicated to responding to or mitigating the COVID-19 health emergency, or to reimburse for revenue losses.

Please contact the NC Pandemic Recovery Office if you have questions about allowable uses of federal funding at ncpro@osbm.nc.gov. The federal government requires reporting on the use of these funds according to the Federal Funding Accountability and Transparency Act (FFATA). The State will require quarterly reporting of funds to the NC Pandemic Recovery Office beginning on October 1, 2020 and report on your behalf to the federal government. Please fill out the attached information form to ensure accurate reporting and complete the W-9 form so that OSBM has the information needed to disburse your allotment and return to ncpro@osbm.nc.gov. The receipt of these forms is required before the State will disburse funds. The State requests each county to submit a plan to the State on how the county proposes to use its share of the funds. We would like to receive this plan by June 1, 2020. Plans will be available to view on the ncpro.osbm.gov website.

All expenditures must be consistent with federal rules and regulations promulgated by the U.S. Treasury. Please know that S.L. 2020-4 states “Counties and municipalities are liable to the State for any misuse or mishandling of these funds, and subject to clawback and other appropriate measures, including the reduction or elimination of other State funds. Any local government officer, official, or employee who violates this section shall be subject to a civil action by the State and held personally liable to reimburse the State.”

Thank you for everything you are doing on behalf of North Carolina’s residents during this pandemic. Please feel free to contact me if you have any questions.

Sincerely,



Charlie Perusse

Local Government Coronavirus Relief Fund County Allocations

Alamance	3,007,967	Franklin	1,383,798	Orange	2,665,753
Alexander	860,089	Gaston	3,903,161	Pamlico	457,056
Alleghany	431,203	Gates	438,118	Pasquotank	897,950
Anson	647,744	Graham	387,338	Pender	1,276,007
Ashe	692,602	Granville	1,233,427	Perquimans	469,047
Avery	535,658	Greene	592,800	Person	892,515
Beaufort	1,014,608	Guilford*	-	Pitt	3,190,732
Bertie	558,274	Halifax	1,063,679	Polk	587,186
Bladen	782,398	Harnett	2,462,374	Randolph	2,587,509
Brunswick	2,573,728	Haywood	1,263,918	Richmond	979,383
Buncombe	4,499,663	Henderson	2,160,413	Robeson	2,375,312
Burke	1,722,221	Hertford	635,233	Rockingham	1,730,763
Cabarrus	3,771,761	Hoke	1,148,675	Rowan	2,561,818
Caldwell	1,587,063	Hyde	330,327	Rutherford	1,340,584
Camden	426,810	Iredell	3,208,043	Sampson	1,283,670
Carteret	1,380,349	Jackson	964,886	Scotland	816,582
Caswell	617,775	Johnston	3,656,014	Stanly	1,271,874
Catawba	2,845,947	Jones	403,250	Stokes	991,781
Chatham	1,461,651	Lee	1,255,165	Surry	1,417,933
Cherokee	715,527	Lenoir	1,160,309	Swain	482,194
Chowan	476,857	Lincoln	1,651,054	Transylvania	809,455
Clay	432,732	Macon	994,465	Tyrrell	315,342
Cleveland	1,843,630	Madison	833,421	Union	4,152,585
Columbus	1,153,133	Martin	603,961	Vance	974,599
Craven	1,911,835	Mcdowell	615,106	Wake*	-
Cumberland	5,708,842	Mecklenburg*	-	Warren	571,030
Currituck	701,713	Mitchell	493,469	Washington	438,410
Dare	852,149	Montgomery	692,114	Watauga	1,164,018
Davidson	2,977,053	Moore	1,891,351	Wayne	2,253,382
Davie	947,118	Nash	1,784,259	Wilkes	1,363,086
Duplin	1,205,735	New Hanover	4,064,953	Wilson	1,580,929
Durham	5,480,715	Northampton	566,995	Yadkin	862,854
Edgecombe	1,087,466	Onslow	3,470,516	Yancey	543,989
Forsyth	6,470,065				

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: May 8, 2020
SUBJECT: Financial Report

Please see the attached financial graphs.

ATTACHMENTS:

Description

Financial Graphs

Upload Date

5/11/2020

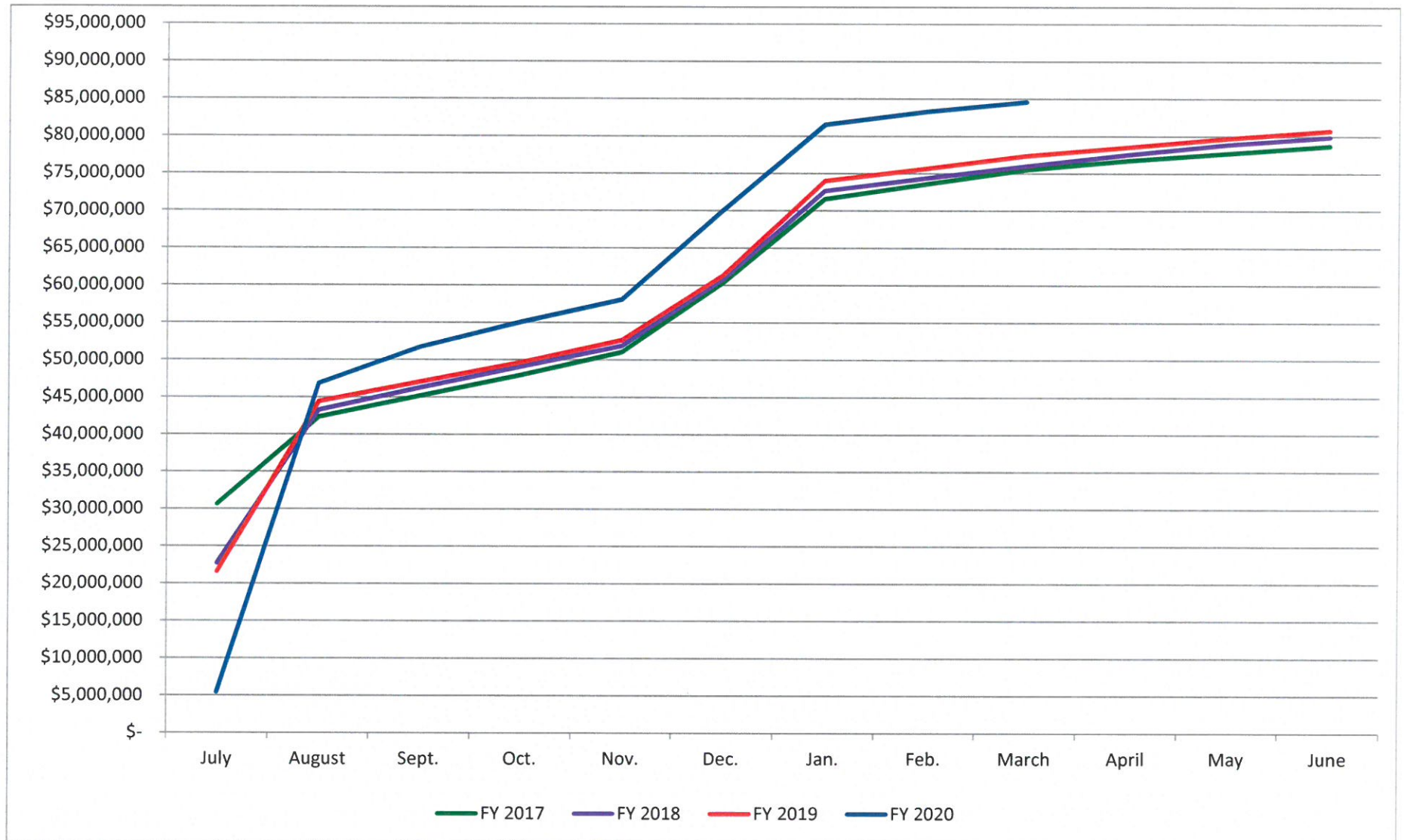
Type

Backup Material

ROWAN COUNTY
GENERAL FUND
Fiscal Years 2017 - 2020

ANNUAL CUMULATIVE CURRENT YEAR PROPERTY TAX COMPARISONS

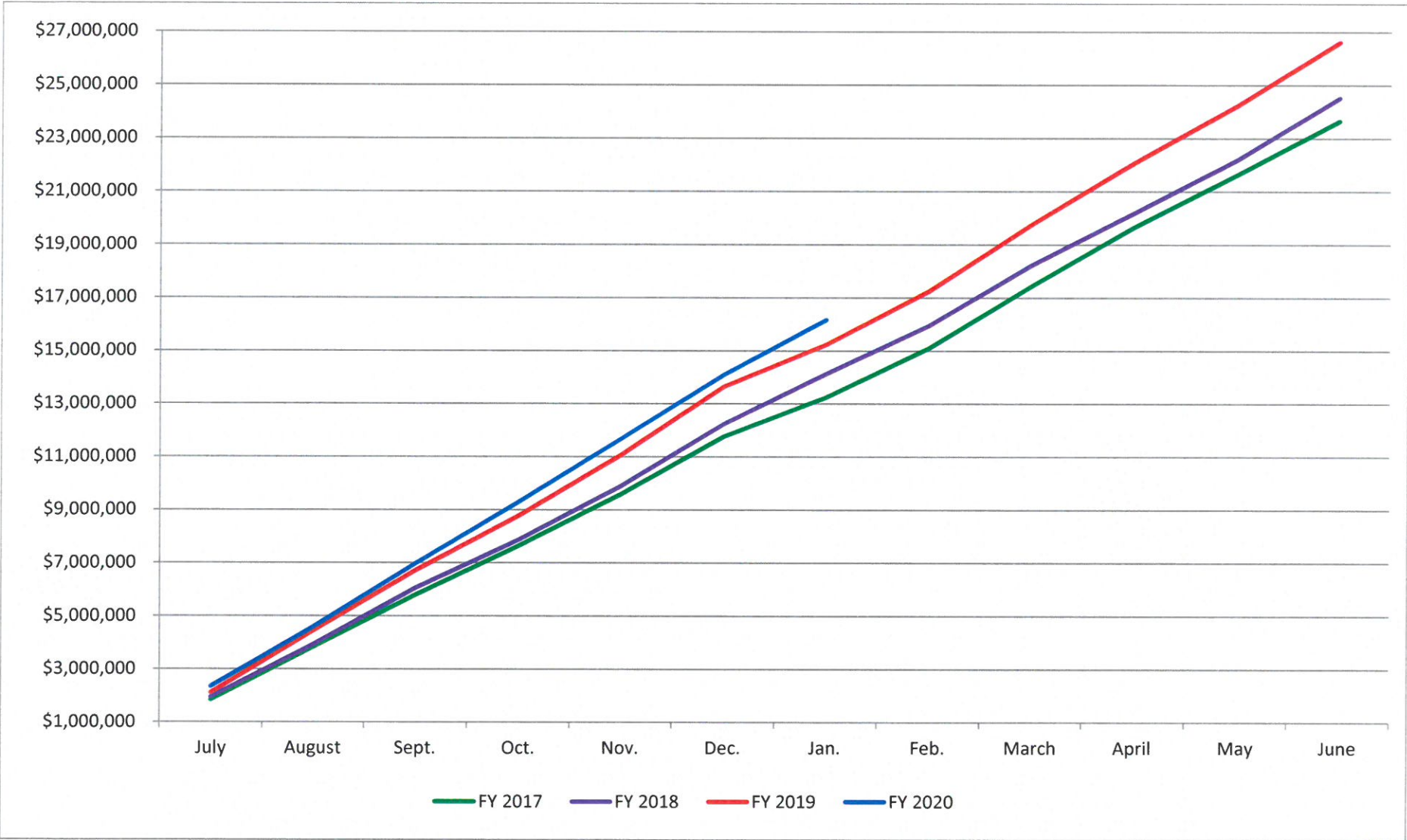
March		
2020	\$	84,576,418
2019	\$	77,391,798
2018	\$	76,013,688
2017	\$	75,523,658



ROWAN COUNTY
GENERAL FUND
FISCAL YEARS 2017 - 2020

ANNUAL CUMULATIVE SALES TAX COMPARISONS

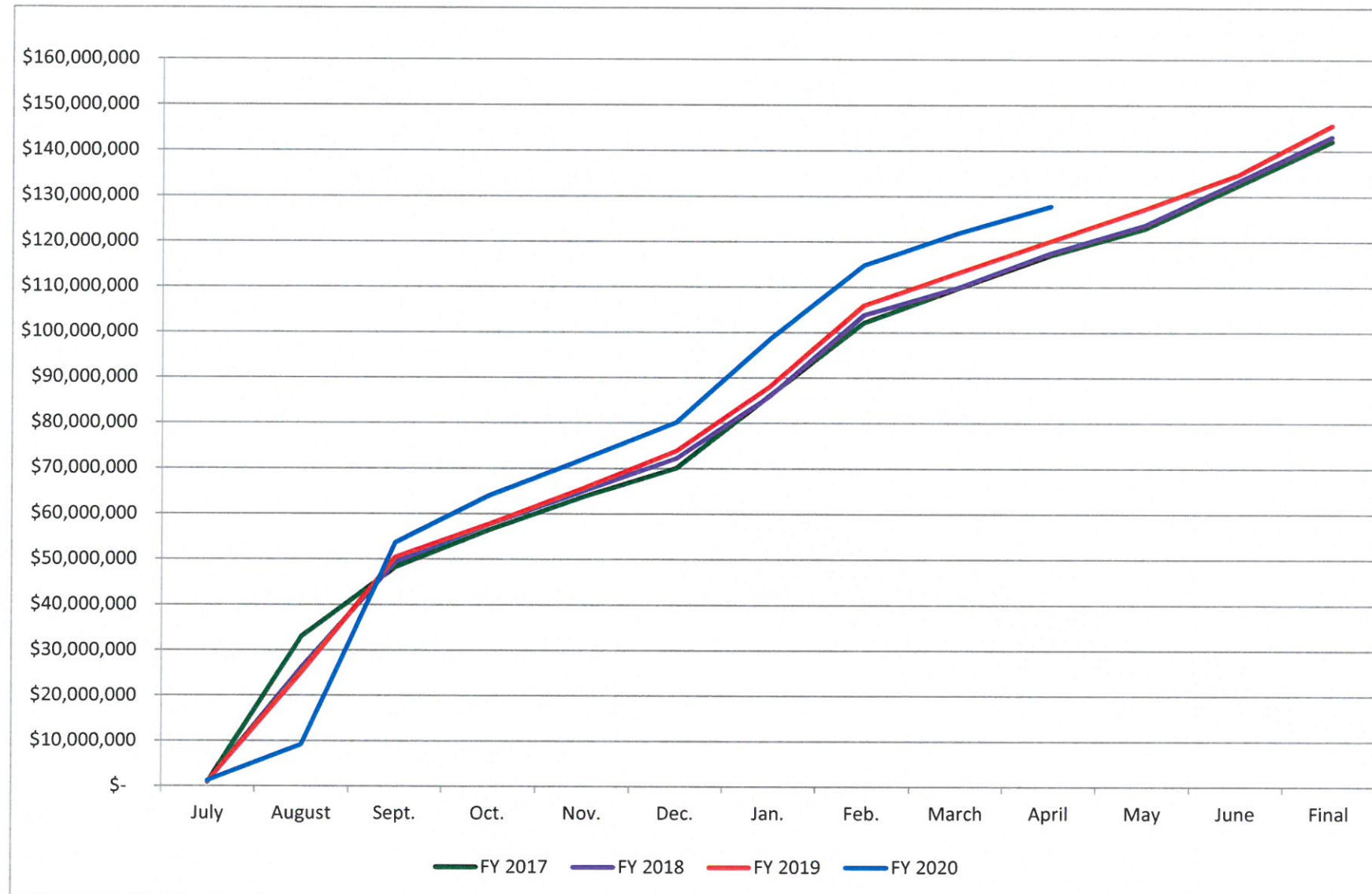
January		
2020	\$	16,158,967
2019	\$	15,231,236
2018	\$	14,124,837
2017	\$	13,233,178



**ROWAN COUNTY
GENERAL FUND
FISCAL YEARS 2017 - 2020**

ANNUAL CUMULATIVE REVENUE COMPARISONS

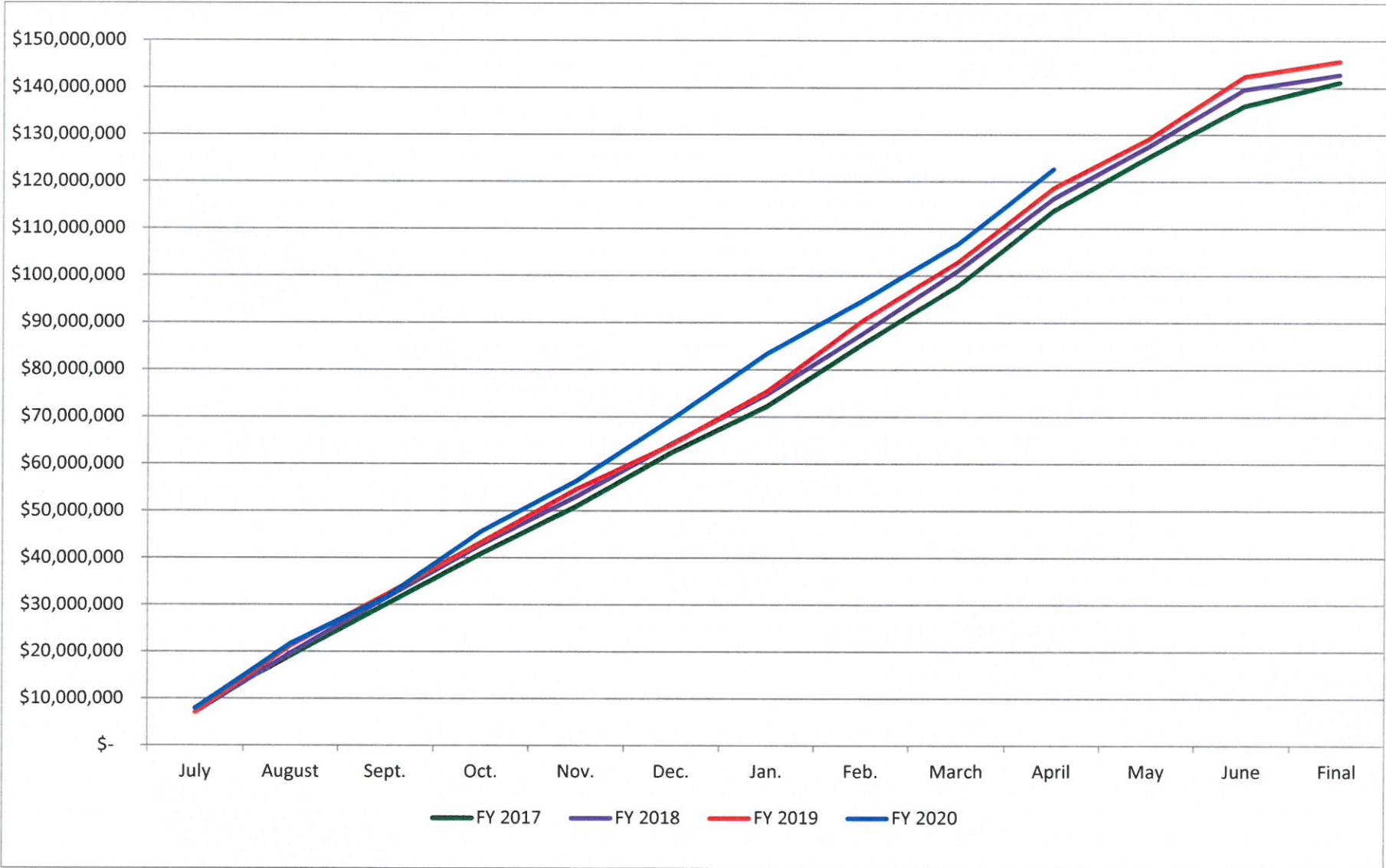
April	
2020	\$ 127,826,108
2019	\$ 120,183,987
2018	\$ 117,539,119
2017	\$ 117,028,991



ROWAN COUNTY
GENERAL FUND
FISCAL YEARS 2017 - 2020

ANNUAL CUMULATIVE EXPENDITURE COMPARISONS

April	
2020	\$ 122,695,118
2019	\$ 118,674,184
2018	\$ 116,408,090
2017	\$ 113,811,434



ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: May 12, 2020
SUBJECT: Presentation of FY 2020-21 Budget and Scheduling of Public Hearing For Proposed Budget

The County Manager will present the FY 2020-21 proposed budget on May 18, 2020.

In accordance with North Carolina General Statute 159-12, the Clerk to the Board shall publish a statement that the budget has been submitted to the governing board and is available for inspection. The statement shall also give notice of the time and place of the budget public hearing.

Last year the Board chose to adopt the following schedule for the first Monday in June:

- Hold a Budget Work Session at 1:00 p.m.
- Hold the regular Board of Commissioners Meeting at 3:00 p.m. followed by a recess (not adjourn) to 6:00 p.m.
- Reconvene the regular Board of Commissioners Meeting at 6:00 p.m. and conduct the public hearing regarding the proposed budget.

The Board is asked to consider its scheduling preferences for this year pertaining to the proposed budget.

When voting to schedule the public hearing, the Board may wish to consider adopting the following rules:

1. The length of comment for each speaker will be limited to three (3) minutes to address the Board.
2. The comments shall be restricted to the subject of the hearing as advertised.

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Caleb Sinclair, Director, Environmental Management
DATE: May 5, 2020
SUBJECT: Litter Report

Our staff removed 12,250 lbs. of roadside bulk debris and litter from the 2 week period beginning April 20th through May 1st.

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available