



ROWAN COUNTY COMMISSION AGENDA
May 20, 2019 - 6:00 PM
J. Newton Cohen, Sr. Room
J. Newton Cohen, Sr. Rowan County Administration Building
130 West Innes Street, Salisbury, NC 28144

Call to Order

Invocation

Provided By: Chaplain Michael Taylor

Pledge of Allegiance

Consider Additions to the Agenda

Consider Deletions From the Agenda

Consider Approval of the Agenda

Board members are asked to voluntarily inform the Board if any matter on the agenda might present a conflict of interest or might require the member to be excused from voting.

- Consider Approval of the Minutes: May 6, 2019

1 Consider Approval of Consent Agenda

- A. Tax Refunds for Approval
- B. Schedule Public Hearing for Z 05-19 for June 3, 2019
- C. Schedule Public Hearing for Front Creek Rd. Road Name Request
- D. 2019 Margaret C. Woodson Foundation Grant Award
- E. Declaration of Official Intent to Reimburse Expenditures
- F. Request to Apply For The Bulletproof Vest Partnership Grant
- G. Catfish Road Land Parcel Lease
- H. Nazareth Childrens Home Fireworks
- I. Secondary Road Abandonment Request SR 1948 Potneck Road
- J. Proclamation for Motorcycle Safety & Awareness Month
- K. Permission to Apply For NC Science Museum Grant

- L. Plans, Policies, Procedures for CDBG
 - M. Request for Rowan-Salisbury Sports Hall of Fame
- 2 Public Comment Period
 - 3 Second Public Hearing for CDBG Application (Chewy)
 - 4 Financial Reports
 - 5 Presentation of FY 2019-20 Budget and Scheduling of Public Hearing For Proposed Budget
 - 6 Adjournment

Citizens with disabilities requiring special needs to access the services or public meetings of Rowan County Government should contact the County Manager's Office three days prior to the meeting by calling (704) 216-8180.

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: May 13, 2019
SUBJECT: Consider Approval of the Minutes: May 6, 2019

ATTACHMENTS:

Description

May 6, 2019 Minutes

Upload Date

5/13/2019

Type

Cover Memo

Greg Edds, Chairman
Jim Greene, Vice- Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
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MINUTES OF THE MEETING OF THE ROWAN COUNTY BOARD OF COMMISSIONERS

May 6, 2019 – 3:00 PM

J. NEWTON COHEN, SR. ROOM

J. NEWTON COHEN, SR. ROWAN COUNTY ADMINISTRATION BUILDING

Present: Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey, Member
Judy Klusman, Member
Craig Pierce, Member

County Manager Aaron Church, Clerk to the Board Carolyn Barger, County Attorney Jay Dees and Assistant County Manager/Finance Director Leslie Heidrick were present.

Chairman Edds convened the meeting at 3:00 p.m.

Chaplain Michael Taylor provided the Invocation.

Chairman Edds led the Pledge of Allegiance.

CONSIDER ADDITIONS TO THE AGENDA

Chairman Edds added Change Order #1 for Tree Removal and Grading at Mid-Carolina Regional Airport to the Consent Agenda as Item J.

CONSIDER DELETIONS FROM THE AGENDA

There were no deletions from the agenda.

CONSIDER APPROVAL OF THE AGENDA

Commissioner Klusman moved, Commissioner Greene seconded and the vote to approve the agenda as amended passed unanimously.

CONSIDER APPROVAL OF THE MINUTES

Commissioner Greene moved, Commissioner Caskey seconded and the vote to approve the minutes of the April 15, 2019 Commission Meeting passed unanimously.

1. CONSIDER APPROVAL OF CONSENT AGENDA

Commissioner Klusman moved approval of the Consent Agenda as amended. The motion was seconded by Commissioner Greene and passed unanimously.

The Consent Agenda consisted of the following:

- A. Request To Accept Grant Award From The Blanche & Julian Robertson Family Foundation
- B. Ambulance Franchise Application
- C. Proclamation for Hurricane Preparedness Week
- D. Cooperative Extension / Robertson Foundation Grant
- E. Secondary Road Abandonment Request
- F. Request to Set a Public Hearing to Consider CDBG Application
- G. WIC Program Applying for Grant to Open Second Location
- H. Revised Interlocal Agreement With City of Kannapolis
- I. Contract for Tax Foreclosures
- J. Change Order #1 for Tree Removal and Grading at Mid-Carolina Regional Airport (addition to the Consent Agenda)

2. PUBLIC COMMENT PERIOD

Chairman Edds opened the Public Comment Period to entertain comments from any citizens wishing to address the Board. The following individuals came forward:

- Ronnie Smith provided the Board with an update regarding several projects that included Rowan County Vietnam Veterans Memorial, Yadkin River Park, Friends of Rowan, Salisbury National Cemetery and Trinity Oaks Downtown.

With no one else wishing to address the Board, Chairman Edds closed the Public Comment Period.

3. CONSIDER PERMIT TO EXCEED NOISE ORDINANCE REQUESTS (PE 01-19); DAVID & SHELLY VELAZQUEZ

Assistant Planning Director Shane Stewart presented the staff report for the Permit to Exceed the Noise Ordinance (PE 01-19) requests submitted by applicants David and Shelly Velazquez.

Mr. Stewart provided a power point and said the applicants were requesting a permit to exceed the Noise Ordinance for two (2) events on their property known as Capulla Ranch (Ranch) located at 1025 Barringer Road, Salisbury, and further referenced as Tax Parcels 454-006 and 023. The first event would be a St. Jude's Horse Trail Ride around the Velazquez property on Saturday May 11, 2019 featuring refreshments and live music at the barn between the hours of 2:00 p.m. and 11:00 p.m. (rain date May 18, 2019). The second event was for bull riding, live music, and refreshments on the back of the property on Saturday, May 25, 2019 with live music between the hours of 4:00 p.m. and 11:00 p.m. (rain date June 2, 2019).

Mr. Stewart referred to item #2 in the staff report and pointed out the horse trail ride was described as a leisurely ride over the 90-acre property followed by live music in the barn. According to the owners, they recently closed in the rear of the barn and added insulation to reduce noise levels. Additionally, the applicant planned to hire private security personnel along with off-duty Sheriff's deputies for the bull riding event.

Mr. Stewart discussed previous experiences in dealing with the applicant. Using the power point, Mr. Stewart showed the 911 call data from the Telecommunications Department from January 1, 2015 to April 16, 2019 to depict the volume of calls concerning the location before and after the first permit to exceed was considered. Over the four (4) year period there were thirty (30) calls made to 911 to report "noise, party or nuisance." Mr. Stewart said when a deputy responded to a complaint the music would be turned down for maybe an hour and would then be turned back up. Mr. Stewart said complaints were received and calls were made throughout the week on even non-permitted events.

Procedurally, Mr. Stewart said a public hearing was not required but historically the Board received public comment for permits to exceed.

Chairman Edds opened the floor to receive citizen input regarding the request and the following individuals came forward:

- Lisa Metcalf of Barringer Road said she owned 21 acres of land that bordered the Velazquez property. Ms. Metcalf said she had come before the Board in the past with concerns pertaining to the noise from the Velazquez property. Ms. Metcalf stated she had been instructed by Sheriff Auten to call every time her family was disturbed by events from the Velazquez property in order for the complaints to be documented. Ms. Metcalf said Mr. Velazquez leased the barn for weddings, birthday parties, etc. and that he was not present for those events. Ms. Metcalf shared additional concerns and said her family had lived on their property for 25 years. Ms. Metcalf said her family should not have to listen to the noise as it was negatively affecting their lives.
- Doug Graham of 5850 Lowder Road said he lived 1500 feet from the barn. Mr. Graham shared concerns regarding the noise from the Velazquez property during events and also the noise from those leaving the parties with their radios blaring. Mr. Graham said it was difficult for his family to enjoy their home due to the noise. Mr. Graham provided a petition with signatures from the community against PE 01-19.
- Mr. Velazquez and his wife Shelly said they were seeking permission for the events to help community. Mr. Velazquez felt there was a need for places to hold family events. Ms. Velazquez said they had closed in the back of the barn and installed several inches of insulation to help reduce the noise. Ms. Velazquez stated they also intended to plant some trees for a privacy line. Mr. Velazquez said they were planning to change to a wedding venue and fundraising venue for the community. Mr. and Ms. Velazquez both shared they could not control the

noise generated by people leaving the venue in their personal vehicles. Mr. Velazquez said he had an attorney looking at the venue lease to ensure there would be no violations of the law.

In response to Commissioner Klusman, Mr. Velazquez discussed where the line of privacy trees was proposed. Mr. Velazquez clarified to Commissioner Klusman that he had not tested the decibel levels of the music.

County Manager Aaron Church asked Mr. Velazquez if he had an occupancy permit from the Fire Marshal and Mr. Velazquez said he understood it was not needed.

With no one else wishing to address the Board, Chairman Edds closed the floor to public comments.

Commissioner Pierce asked Mr. Stewart to show the slide with the list of calls to 911. In looking at the list, Chairman Edds pointed out the unique dates and 21 different events.

Chairman Edds stated barn venues were popular and he asked if a permit was required for each wedding. Mr. Stewart responded that weddings were not open to the public and were not subject to the approval process. Mr. Stewart said weddings would be subject to the Noise Ordinance (amplified sound).

Commissioner Pierce asked if any ABC permits were required since alcohol was being served. Mr. Stewart said he believed some sort of permit had been obtained for the one event; however, he did not think if you brought your own alcohol, a permit was needed. The ABC permit was not tied to the PE request.

Commissioner Klusman asked if the Board could include an addendum to indicate the applicant would be fined if the noise level exceeded 20 decibels. Mr. Stewart said in terms of the noise level, it was the responding officer's judgement of the standard. Mr. Stewart acknowledged the provisions in Noise Ordinance were different versus the PE.

Commissioner Caskey recalled the applicant had come before the Board several years. Citizens had complained and the Board advised the applicant at that time it would be watching. Commissioner Caskey said the call data for the past four (4) years indicated the applicant had not been following the guidelines. Commissioner Caskey said the applicant was responsible for what happened on their property and he would not be comfortable voting for the bull riding events until additional changes were made. Commissioner Caskey said he could vote for the St. Jude's Trail Riding event due to the sunset time of 8:17 p.m. on the date of the event.

Commissioner Pierce agreed with Commissioner Caskey. Commissioner Pierce said the applicant had received several warnings and the venue had not been following

the guidelines. Commissioner Pierce said it was also obvious the music was being turned down (for law enforcement) and turned back up once law enforcement left. Commissioner Pierce said if the music inside of a barn was so loud it could be heard 1500 feet away, he would not want to be in the barn as it would be detrimental to his hearing. Commissioner Pierce said if the music level was so bad the police had to be called, it was obvious the applicant knew the music was too loud. Commissioner Pierce concurred with Commissioner Caskey that he did not want to see the St. Jude's event suffer because of poor management of the sound system.

Commissioner Greene noted the laws for sound had not been adhered to and the Board was now being asked to exceed more than the norm for two (2) different events. Commissioner Greene did not feel the Board could grant approval without putting caveats to limit the times on the events. Commissioner Greene said horse riding did not require music to exceed the norm. In closing, Commissioner Greene said he did not see the necessity to exceed what the law already allowed.

Commissioner Klusman agreed with the other Commissioners that the applicant did not need to exceed the noise level allowed.

For clarification, Mr. Stewart commented the music for the trail ride would be held in the barn and the music for the bullriding would be outside.

Commissioner Klusman expressed hope the Velazquez family would be good neighbors and look in into more sound barriers if they wished to continue with events in the future.

Chairman Edds said citizens would not find a Board more sensitive to private property rights; however, with those rights came responsibility. Chairman Edds agreed with Commissioner Klusman the issue was about being a good neighbor. Chairman Edds barn venues were popular and he pointed out the financial issue was not just for the Velazquez family but a financial issue for the neighbors. Chairman Edds said one citizen did not have the right to enhance the value of their property while causing their neighbor's property to lose value. Chairman Edds stated he would not vote for either event. Chairman Edds said if the applicant came back next year without a long list of calls to Sheriff's Office, the Board would consider the request.

Chairman Edds moved to deny PE 01-10 followed by a second from Commissioner Pierce. The motion passed unanimously.

4. RURAL BROADBAND TASK FORCE UPDATE

Chief Information Officer Randy Cress provided the Commissioners with an update regarding the Rural Broadband Task Force since its appointment over a year ago.

Using a power point, Mr. Cress discussed the importance of broadband and said the Task Force had worked to conduct a survey, as well as review the unserved and underserved areas within the County. The purpose was to identify key areas of focus for building partnerships with private sector broadband providers to build out and enhance service.

The Task Force was comprised of seven (7) members, plus several staff. The seven (7) members were:

- ▶ County Commissioner – Ms. Klusman
- ▶ Chair: County - IT Technical Advisory – Mr. Cress
- ▶ County Public Safety Official – Mr. Soliz
- ▶ RSSS - IT Technical Advisory – Mr. Poole
- ▶ Rural - Coop-Extension – Ms. Albertson
- ▶ Citizen (Scotch Irish Area) – Ms. Fink / Mr. Godwin
- ▶ Citizen (Morgan Ridge Area) – Mr. Simmons

The priority areas were identified as, 1) Scotch Irish, 2) southeastern portion of High Rock Lake, and 3) Enochville. Once the priority areas were determined, the Task Force brought the incumbent providers (AT&T, Hotwire, Spectrum, Windstream) to the table along with potential new broadband providers (Light Leap, Open Broadband) to discuss the needs.

With regards to funding, Mr. Cress reported Rowan County was not an eligible applicant for the ReConnect Loan and Grant Program; however, the County could support and help any number of private sector applicants. Mr. Cress discussed the grant/loan application deadlines and said the County offered to provide staff support with GIS and grant writing functions, if requested.

Chairman Edds took a moment to explain the County was working to assist in bringing a private sector solution to Rowan County; however, the County was not getting into the broadband business.

The broadband provider feedback was as follows:

AT&T

- Focus on fiber build-outs only

Hotwire

- Primary focus Salisbury area, interest in later expansion

Spectrum

- Will advise on target areas during expansion, interested in new development areas from Planning

Windstream

- Will advise on any areas within grant requests, interested in new development areas from Planning

Light Leap

- **Fixed Wireless Broadband Provider**
- Understands Open Broadband has interest in Rowan County, allowing them to focus here

Open Broadband

- **Fixed Wireless Broadband Provider**
- High interest in Rowan County with Fixed Wireless Broadband, already conducted site surveys, provided citizen education presentation for coverage and pricing with Q&A.

In response to an inquiry from County Manager Aaron Church, Mr. Cress said the Task Force jointly agreed with Open Broadband to apply for a USDA ReConnect Grant to fund the bulk of the project. Mr. Cress said no financial agreement had been made and Open Broadband should be in the process of applying for the grant. Mr. Cress continued by explaining the Task Force had put all broadband providers on a level playing field with regards to looking at the grant. Mr. Cress said the providers had been offered GIS services and grant writing assistance.

Mr. Cress introduced Kent Winrich, Chief Technology Officer for Open Broadband, LLC. Mr. Winrich reviewed the Open Broadband deployment model. Mr. Winrich also provided a power point and examples of public private partnerships that Open Broadband had in place.

With regards to providing broadband to some of Rowan County's unserved/underserved areas, Mr. Winrich expressed hope of utilizing the Youngs Mountain Tower. The next steps would be:

- Obtain agreement from county
- Presently working on any grants
- Finalize tower costs
- Finalize backhaul costs
- Complete engineering
- Source and Obtain new LTE equipment (CBRS)
- Finalize pricing structure

Mr. Winrich said the request from Open Broadband to Rowan County would be for \$35,000 per year for four (4) years. The funds would help purchase equipment. Mr. Winrich also expressed hope the County would have a small space where equipment could be stored.

Commissioner Greene inquired as to the amount of installation that could be done in a year's time. Mr. Winrich anticipated have several teams that would each perform approximately 3 to 4 installations per day.

Mr. Winrich confirmed to Commissioner Caskey that he was from Rowan County. Mr. Winrich said Open Broadband LLC had been in business for approximately two (2)

years and he continued by discussing the background of the partners. Mr. Winrich said he would be happy to share references.

Mr. Church asked what the business plan would be if the USDA grants were not received. Mr. Winrich responded that he would come back to the Commissioners and ask to scale back on the amount of people that would be connected right away. Mr. Winrich said the plan was to cover the whole county but the focus would be on a plan to get the grants through.

Commissioner Caskey asked if it was normal for local governments to get involved and Mr. Winrich explained that the local government examples he had provided had given grant money to kick start the process.

Commissioner Klusman said there were people in rural areas who wanted to start their own business and the offering of broadband was an opportunity to drive economic development in their areas and in their homes.

In response to concerns from Mr. Church regarding financial stability, Mr. Winrich assured Mr. Church that Open Broadband LLC had great investors in Charlotte, North Carolina.

Commissioner Klusman asked if Mr. Winrich would be renting space on the County's towers and he said the company would like to arrange to use the towers for free or at a minimal cost.

Commissioner Klusman called Chris Soliz, Chief of Emergency Services forward and asked about fire stations that might be in need of rural broadband service. Chief Soliz discussed the reporting and training requirements for fire stations and volunteers. Chief Soliz said there would be more online training opportunities available with broadband.

Chairman Edds expressed pleasure at the progress that had been made by the Task Force in one (1) year. Chairman Edds said Mr. Cress had shown most of the larger providers were not interested in helping the County with broadband service. Chairman Edds said the Board would need to decide if it believed a small investment in broadband for four (4) years was worth providing. Chairman Edds said the Board did not need to make a decision during the current meeting. Open Broadband LLC could still apply for the grant, which if received, would help the Board know better where it stood.

Jim Corrin, State Broadband Liaison with the North Carolina Department of Information Technology, addressed the Board. Mr. Corrin shared his enthusiasm with how the Task Force and Rowan County staff had taken the playbook and worked for many hours to come up with the demand aggregation data necessary for Mr. Winrich to keep moving forward. Mr. Corrin Rowan County was a model for other counties and it appeared Rowan County had a great opportunity to make progress.

Chairman Edds thanked Mr. Corrin for being part of the process and attending meetings. Chairman Edds expressed appreciation to the Task Force and staff for their efforts. Lastly, Chairman Edds took a moment to publicly praise Columbus Hawks for his intellect and technology skills and being able to provide many layers of data to the providers.

Mr. Corrin added that with Rowan's permission, his office used the map that had been created by Rowan County to share with other counties.

5. CONSIDER APPROVAL OF BUDGET AMENDMENTS

Finance Director Leslie Heidrick presented the following budget amendments for the Board's consideration:

- To budget additional funding awarded in the Emergency Management Performance Grant by the NC Department of Public Safety - \$2,899
- Sheriff – Recognize anticipated excess revenue from issuing concealed handgun permits, and place in proper expense account - \$40,000
- Recognize funds turned over to Rowan County Sheriff's Office by Judges order and budget to proper expense account for use by Sheriff's Office - \$2,950
- Health Department – To fund budget accounts for Family Planning per Agreement Addendum - \$11,273
- Finance – To bring the original FY 2019 budget for the Home and Community Care Block Grant to agree with the most recently revised funding plan – \$13,877
- Cooperative Extension – To budget additional revenues and expenditures for fees received for 4-H general programs at Cooperative Extension - \$5,000
- Social Services – The following expenditures and/or revenues are revised based on Funding Authorizations received from the State. Funding Authorizations reflect the actual amount received and may increase or decrease the original budget estimate - \$236,254
- Finance – To budget for revenue from reimbursement for hazardous materials used during emergency response events - \$9,139
- Finance – To budget additional revenues in the Risk Management Fund for an increase in worker's compensation claims expense - \$50,000

Commissioner Pierce moved approval of the budget amendments as presented. The motion was seconded by Commissioner Greene and passed unanimously.

6. CONSIDER APPROVAL OF BOARD APPOINTMENTS **BOARD OF SOCIAL SERVICES**

James B. Sides, Jr. applied for reappointment. The term would be for three (3) years beginning on July 1, 2019 and expiring June 30, 2022.

Commissioner Klusman moved, Commissioner Pierce seconded and the vote to reappoint Mr. Sides passed unanimously.

ELLIS VFD FIRE COMMISSIONER

Christopher Kleinsorge applied for a 2-year term that would be in effect from May 6, 2019 through April 30, 2021.

Commissioner Klusman moved approval of Mr. Kleinsorge, followed by a second from Commissioner Pierce. The motion carried unanimously.

ENOCHVILLE VFD BOARD OF TRUSTEES

Mike Caskey applied for a two-year term, which would be effective May 6, 2019 through December 31, 2020.

Commissioner Klusman moved to appoint Mr. Caskey. The motion was seconded by Commissioner Pierce and carried unanimously.

LIBERTY VFD BOARD OF TRUSTEES

Jeffrey E. Miller applied for a term that would be effective May 6, 2019 through December 31, 2020.

Commissioner Klusman moved, Commissioner Pierce seconded and the vote to appoint Mr. Miller passed unanimously.

MOUNT MITCHELL VFD FIRE COMMISSIONERS

There are three (3) vacancies. Michael L. Deal, Barbara J. Simmons, and Eddie Beaver, Jr. applied for two-year terms that would be effective through April 30, 2021.

Commissioner Klusman moved to appoint Mr. Deal, Ms. Simmons and Mr. Beaver. The motion was seconded by Commissioner Pierce and carried unanimously.

ROWAN TRANSIT SYSTEM ADVISORY COMMITTEE

The Board is asked to accept the resignation of Michael Julian who resigned due to his work schedule not allowing him to attend the meetings.

Commissioner Klusman moved to accept the resignation of Mr. Julian. The motion was seconded by Commissioner Pierce and passed unanimously.

WOODLEAF VFD FIRE COMMISSIONERS

There are three (3) vacancies. Sam Wetmore, Robert F. Turner and Wesley Hastings applied for two-year terms that would be effective through April 30, 2021.

Commissioner Klusman moved to appoint Mr. Wetmore, Mr. Turner and Mr. Hastings. The motion was seconded by Commissioner Pierce and passed unanimously.

7. ADJOURNMENT

Before adjourning, Commissioner Greene took a moment to express appreciation to Chris Soliz, Chief of Emergency Services, and his staff, for the professional manner in

which they had dealt with a downed pilot and the plane wreckage in the previous week. Commissioner Greene said Fire Marshal Deborah Horne was instrumental in the process and was to be commended for the way she had handled the situation.

There being no further business to come before the Board, Commissioner Pierce moved to adjourn at 4:54 p.m. The motion was seconded by Commissioner Klusman and passed unanimously.

Respectfully Submitted,

Carolyn Barger, MMC, NCMCC
Clerk to the Board

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Casey Robinson, Tax Collection Specialist
DATE: 05/07/2019
SUBJECT: Tax Refunds for Approval

ATTACHMENTS:

Description	Upload Date	Type
April 2019 Tax Refunds	5/7/2019	Cover Memo
March 2019 VTS Refunds	5/7/2019	Cover Memo

ENTERED
5/24/19

5/24/19

APRIL 2019 TAX REFUNDS

W8NAM1	W8NAM2	W8ADR1	W8ADR2	W8CITY	W8STA	W8ZIPA	W8ASSD	W8TRNN	W8AMRF
BARNETTE TERESA	NA	1340 RAMSEUR DR	NA	CHINA GROVE	NC	28023	1992 MOTOR O/B	908456	20.41
BARNETTE TERESA HINSON	NA	1340 RAMSEUR DR	NA	CHINA GROVE	NC	28023	2010 CARN	908455	5.58
BEAVER MARK ALLEN	NA	160 TEAGUE RD	NA	SALISBURY	NC	28146	1991 UNKNOWN 00014 00070	906920	42.89
BECK DONNA LINK	NA	250 INDEPENDENCE DR	NA	SALISBURY	NC	28147-7050	250 INDEPENDENCE DR	909111	417.00
BRACKEN STEVEN EUGENE	NA	615 YOST ROAD	NA	SALISBURY	NC	28146	1989 CLAR 00014 00070	907431	83.00
BRINCEFIELD JENNIFER ELIZABETH	NA	216 MITCHELL AVE	NA	SALISBURY	NC	28144-6241	1997 CELEBRITY 200 BR	909117	81.09
BROWN STEPHEN K & WF	BROWN MEGAN M	104 NE 71ST ST	NA	OAK ISLAND	NC	28465-4425	1993 STRATOS	907271	29.93
CHESNEY WILLIAM S	NA	12650 HIGHWAY 52	NA	GOLD HILL	NC	28071	12650 US 52 HWY	907422	117.00
CHUNN DON	NA	PO BOX 900048	NA	RALEIGH	NC	27675	E RIDGE RD	907077	17.12
CLINE HENRY MAXWELL SR	NA	495 ST MATTHEWS CHURCH RD	NA	SALISBURY	NC	28146-0000	155 CHASITY LN	907432	156.14
COOK DAVID RAY	NA	1383 E COLONIAL DR	NA	SALISBURY	NC	28144	1970 MONTGOMERY WARD	909002	7.03
COTTINGHAM ROBERT MONROE JR	NA	310 HAVEN TRL	NA	CHINA GROVE	NC	28023-7469	HAVEN TRL	908105	77.72
COY JAMES HAROLD JR	NA	7936 GRAND CANYON RD	NA	KANNAPOLIS	NC	28081-9331	2012 CHEV TK	906940	30.09
CURTIS LUCILLE SMITH	NA	621 LOCHSHIRE LN	NA	WOODLEAF	NC	27054-0000	621 LOCHSHIRE LN	908478	71.00
DEUTSCH JASON MATTHEW	NA	101 GOLDSTON ST	NA	KANNAPOLIS	NC	28081-3302	1978 CHEV K10 TK PICKUP K10 1/2 TON 4WD	909068	30.00
EDWARDS EDWIN DALE	NA	465 DEAN RD	NA	CLEVELAND	NC	27013-0000	465 DEAN RD	906987	4.94
ELLIS PHYLLIS D	NA	138 SASSAFRAS RD	NA	MOORESVILLE	NC	28115-0019	1995 IMPERIAL 00014 00076	909141	30.00
FAULKNER PATRICIA JANE	NA	770 OLD STONE HOUSE RD	NA	SALISBURY	NC	28146-0000	1025 COLEY RD	908209	47.25
FRANKLIN FORD	NA	200 W 12TH ST	NA	SALISBURY	NC	28144-3508	200 W 12TH ST	909476	2.50
GRISWOLD STEVE &	FREYRE NORMA AGUILAR	240 STOWE RD	NA	GASTONIA	NC	28056-0000	224 E STEELE ST	909967	53.20
GUIDA MICHELLE TERESA	GUIDA CHRISTOPHER ANTHONY	1035 WHISPERING PINES DR	NA	CHINA GROVE	NC	28023-9100	2006 GMC MP	907414	52.33
HAGA DANNY WAYNE & WF	HAGA JUDY C	901 LAURA AVE	NA	KANNAPOLIS	NC	28083-3019	901 LAURA AVE	909310	1.97
HAMILTON EMILY TROXLER &	HAMILTON BENJAMIN S	521 WATER WORKS ROAD	NA	REIDSVILLE	NC	27329-1510	628 S CALDWELL ST	909364	16.04
HIGGINS WILLIAM PAGE & WF	HIGGINS LORETTA MOOREFIELD	602 PECAN ST	NA	ROCKWELL	NC	28138-9720	602 WILLIAMS DR	909775	50.00
HURLEY DARRELL R	NA	630 WATERS RD	NA	SALISBURY	NC	28146-7986	1998 EZ PERM TAG AZ81169	909204	61.47
INGE ROBERT LAWRENCE	NA	1050 CHATHAM LN	NA	SALISBURY	NC	28146	2014 CAROLINA SKIFF JVX18	907814	65.54
JARVIS EARLY MAJOR JR & WF	JARVIS SUSAN KING	440 OLD WOOD LN	NA	SALISBURY	NC	28144	2013 CUSTOM	908466	39.26
KENNEDY SHONTELL SHAREESE	NA	1131 BARBOUR ST	NA	SALISBURY	NC	28144-0000	1996 MERZ 4S	908347	9.25
KILBYS FLORIST INC	NA	814 N MAIN ST	NA	KANNAPOLIS	NC	28081-1112	CLASS SP ASM# 000	908143	56.40
LAMBERT JAMES MICHAEL	NA	999 SHORE ACRES RD	NA	SALISBURY	NC	28146-2571	999 SHORE ACRES RD	909456	54.53
LOWE LINDA CAROL	NA	416 S BEAVER ST	NA	LANDIS	NC	28088-0000	416 S BEAVER ST	908884	1.00
MANDI REPSHER	NA	627 LAKE DR.	NA	SALISBURY	NC	28144-3337	2011 NISS MP	909133	23.76
MASHBURN DOUGLAS B & WF	MASHBURN ROBIN S	310 OAK MOUNTAIN RD	NA	SALISBURY	NC	28147-7519	310 OAK MOUNTAIN RD	908179	4.11
MCLEMORE MICHAEL RAY & WF	MCLEMORE TAMMY DIGGS	125 IDAHO PL	NA	KANNAPOLIS	NC	28081-9609	2015 SCHU 00016 00072	907694	194.89
MEADOWS JAMES LOFTIN JR	NA	524 WIGGINS RD	NA	MOORESVILLE	NC	28115-9395	335 JOHN RAINEY RD	908690	12.82
MOORE BRADLEY CHARLES	NA	345 EASTLAND DR	NA	SALISBURY	NC	28146-0000	1331 LONGVIEW AV	907433	349.00
MORRIS JEFFREY LEROY	NA	1027 BLUE JAY LN	NA	CHINA GROVE	NC	28023-5715	115 PAIGE DR	907430	45.00
MORRISON DERRICK L	NA	5379 NC 152 W	NA	CHINA GROVE	NC	28023-6788	5379 W NC 152 HWY	907418	269.97
MOYSAN SCOTT JEFFERSON	NA	1580 PINE RIDGE RD	NA	CHINA GROVE	NC	28023-6650	2003 FORD TK	909066	23.61
MUNSEY MATTHEW T	NA	3805 3RD CREEK CHURCH RD	NA	CLEVELAND	NC	27013-8974	3805 THIRD CREEK CHURCH RD	909118	176.00
NEUHARDT CRAIG A	NA	133 S MAIN ST UNIT 202	NA	MARSHALL	NC	28753-7429	1300 LARCHMONT RD, 301	908121	18.95
PEELER DALE	NA	PO BOX 876	NA	FAITH	NC	28041-0876	610 NED MARSH RD	908145	40.10
PENCE TRENT HENRY	NA	190 MORNING GLORY LN	NA	CLEVELAND	NC	27013-9650	1985 FLINTSTONE 00014 00070	907414	89.85
PEREZ CRISTOBAL ADAN MEJIA	NA	325 RIDGELAND DR	NA	CLEVELAND	NC	27013-0000	325 RIDGELAND DR	907420	111.64
POPLIN LARRY WAYNE	NA	210 LONGFIELD DR	NA	MOORESVILLE	NC	28115-9574	408 E MILL ST	909220	182.03
PREVETTE VANCE EDWARD	NA	12135 OLD CONCORD RD	NA	ROCKWELL	NC	28138-6618	1994 TRACKER MARINE	907415	105.59
PRYMOCK JANINE R	NA	8397 SMITH ROAD	NA	KANNAPOLIS	NC	28081-0000	335 DAWSON DOWNS LN	908898	14.52

Jonya Parnell
Tax Collections Manager

(65) Batch 9103

RCTC 011 042	2019 PREPAY		NA				728 N CHURCH ST	909113	197.21
REILLY PATRICK	NA	2270 MILLER RD	NA	SALISBURY	NC	28147-7612	2009 TAHOE	907415	102.54
RICKARD ALEXANDRA	NA	1222 WYNNBROOK	NA	CONCORD	NC	28027-000	1303 DOVER ST	907426	51.38
SAFRIT MICHAEL C	NA	402 S FRANKLIN ST	NA	CHINA GROVE	NC	28023-2016	402 LOUISE AV	908820	167.67
SHEPHERD CHRISTINA MANGUM	NA	165 BRIARFIELD DR	NA	MOORESVILLE	NC	28115-9598	2004 CARR PERMTAG AA97384	907276	34.22
SHUPING LYNN CARLTON	NA	645 CHARLES ST	NA	ROCKWELL	NC	28138-9410	645 CHARLES ST	907141	35.89
SIFFORD DONNA RHYNE	NA	1805 STOKES FERRY RD	NA	SALISBURY	NC	28146-0000	1805 STOKES FERRY RD	909180	24.70
SMITH DOUGLAS ALAN	OLEEN MELISSA JEAN	216 N JACKSON ST	NA	SALISBURY	NC	28144	2012 TOYT 4S	909178	27.36
SMITH JEFFREY MICHAEL	NA	204 HIDDEN SPRINGS DR	NA	SALISBURY	NC	28147-5678	1996 EXPR TL	908268	89.15
SNIDER DEBORAH J	NA	160 HAWKINSTOWN RD	NA	SALISBURY	NC	28144-8518	160 HAWKINSTOWN RD	907935	24.09
SNOW WHITE SAMIRAH	SNOW WHITE'S TRANSPORTATION	1126 CELEBRATION DR	NA	SALISBURY	NC	28144	SECT SCH U5 CLASS CE ASM# 00	909928	37.14
ST JOHN JOAN	NA	3825 WOODLEAF RD	NA	SALISBURY	NC	28147-7769	WOODLEAF RD	909943	34.34
STEELMAN DUSTY WAYNE	NA	1001 EMERALD BAY DR	NA	SALISBURY	NC	28146-1586	2011 MALIBU	909383	82.00
SURKOSKY MARK ALLEN	NA	177 WRIGHT MEADOW LN	NA	KANNAPOLIS	NC	28081-7507	WRIGHT MEADOW LN	908635	192.07
THE NIXON FIRM PLLC	NA	5960 FAIRVIEW RD STE 400	NA	CHARLOTTE	NC	28210-3119	808 W HORAH ST	907142	4.98
VAUGHN ADRIEL DAVID JR	NA	PO BOX 652	NA	E SPENCER	NC	28039-0652	1988 PONT SUN 4S SUNBIRD	909438	1.25
WADDELL JOHN T	NA	683 FRANKLIN GROVE DR	NA	MOORESVILLE	NC	28115-0000	380 LAKE LANDING DR	908161	4.63
WALLER ALAN RAY & WF	WALLER ANNA CLARK	174 TRAVELLER LN	NA	SALISBURY	NC	28146-3248	1973 GLASSMASTER	907446	99.07
								TOTAL:	\$ 4,603.21

Jonny Parnell
Tax Collections Manager



5/24/19

MARCH 2019 VTS REFUNDS

TAXPAYER NAME	ADDRESS 1	ADDRESS 2	CITY	STATE	ZIP	REFUND REASON	TRANS #	REFUND	AMOUNT
ALBERT SHEPHERD REALTY	6565 STOKES FERRY RD		SALISBURY	NC	28146	Vehicle Sold	103117104	9.12	9.12
ALLEN, ROBERT DONALD JR	2615 POTNECK RD APT B		WOODLEAF	NC	27054	Vehicle Sold	102629732	5.48	5.48
ALVAREZ, SANDRA JUDITH FLORES	815 NEWSOME RD		SALISBURY	NC	28146	Vehicle Sold	153303738	44.90	44.90
ARMISTEAD, CLAYTON PHIPPS	1180 DUNNS MOUNTAIN RD		SALISBURY	NC	28146	Vehicle Totalled	102132936	40.73	40.73
BAME, GREGORY SCOTT	543 CORNELIUS RD		ROCKWELL	NC	28138	Vehicle Totalled	103117096	73.22	73.22
BISHOP, PATRICIA ANN	PO BOX 291		CLEVELAND	NC	27013	Vehicle Sold	102564848	11.38	11.38
BLACK, LESLIE	629 MITCHELL AVE		SALISBURY	NC	28144	Vehicle Sold	154414800	7.61	7.61
BLACK, LESLIE A	629 MITCHELL AVE		SALISBURY	NC	28144	Vehicle Sold	154414803	11.97	11.97
BLAKNEY, DE ALICE RENE	429 MIRROR LAKE RD		SALISBURY	NC	28146	Vehicle Sold	153389580	20.28	20.28
BLEVINS, HOLLIE JORDAN	4276 MT HOPE CHURCH RD		SALISBURY	NC	28146	Vehicle Sold	102878400	13.21	13.21
BLEVINS, HOLLIE JORDAN	4276 MT HOPE CHURCH RD		SALISBURY	NC	28146	Vehicle Sold	102878404	3.19	3.19
BLEVINS, RICHARD ALLEN	4276 MT HOPE CHURCH RD		SALISBURY	NC	28146	Vehicle Sold	102878402	2.53	2.53
BLUME, JENNIFER JOYCE	155 CROSS CREEK DR		GOLD HILL	NC	28071	Vehicle Sold	102943212	5.02	5.02
BOSTIAN, KEITH WAYNE	1030 MILLER RD		CHINA GROVE	NC	28023	Vehicle Sold	102737084	15.08	15.08
BREWER, RANDY EUGENE	2495 PROVIDENCE CHURCH RD		SALISBURY	NC	28146	Vehicle Sold	102943206	10.70	10.70
BRITTIAN, MATTHEW SCOTT	110 DOCKSIDE DR		SALISBURY	NC	28146	Vehicle Sold	102202576	57.37	57.37
BYRD, PHILIP MARION III	314 HOGANS VALLEY WAY		SALISBURY	NC	28144	Vehicle Sold	153303714	162.76	162.76
CARDINALE, CHRISTOPHER THOMAS	245 RED OAK LN		SALISBURY	NC	28146	Vehicle Sold	101980130	11.24	11.24
CARTER, JEREMI DALE	412 CRESTWOOD LN		SPENCER	NC	28159	Tag Surrender	102358668	136.96	136.96
CASH, JO LINN HAMLIN	2045 SILVER ISLAND WAY		MURRELLS INLET	SC	29576	Reg . Out of state	154813149	84.79	84.79
CLARK, CHRISTINA MICHELLE	901 ROWAN CIR		SALISBURY	NC	28146	Vehicle Totalled	154813101	69.86	69.86
COMPTON, DAVID ALLEN	2865 W INNES ST		SALISBURY	NC	28144	Vehicle Sold	101980112	6.79	6.79
CORNELISON, BRUCE WAYNE	14240 STOKES FERRY RD		GOLD HILL	NC	28071	Vehicle Sold	103386032	18.40	18.40
CROOMS, KENNETH CARL	1917 BENJAMIN DR		SALISBURY	NC	28146	Vehicle Sold	153303693	132.20	132.20
DESPAIN, CLIFFORD WAYNE	320 GOLD BRANCH RD		SALISBURY	NC	28146	Vehicle Sold	103208738	21.19	21.19
FLEMING, SANDRA BASS	1212 BIRD DOG TRL		ROCKWELL	NC	28138	Vehicle Sold	101980150	5.34	5.34
FOWLER, CHRISANN RAY	869 FAIRWAY DR		KANNAPOLIS	NC	28081	Vehicle Sold	154105641	55.72	55.72
FULK, WESLEY LANE	1350 LEGION CLUB RD		SALISBURY	NC	28146	Vehicle Sold	103208742	10.68	10.68
FULK, WESLEY LANE	1350 LEGION CLUB RD		SALISBURY	NC	28146	Vehicle Totalled	103208740	37.27	37.27
GIANNESCHI, SHELIA ANN	512 MOORESVILLE RD		SALISBURY	NC	28144	Vehicle Sold	153944409	88.77	88.77
GOODMAN, KIM BYRON	403 17TH ST		SPENCER	NC	28159	Vehicle Sold	102433752	14.45	14.45
GOSSETT, KAREN ANNETTE	1082 FOXGATE LN		MOORESVILLE	NC	28115	Vehicle Sold	103208744	97.74	97.74
GRAY, LATAVIA DENISE	1100 BRINGLE FERRY RD	APT 524	SALISBURY	NC	28144	Tag Surrender	155078760	75.06	75.06
GURLEY, GAIL CAUBLE	PO BOX 1243		GRANITE QUARRY	NC	28072	Vehicle Sold	103117032	49.00	49.00
HARPER, MILLARD SHELTON JR	446 DRAKE LN		SALISBURY	NC	28146	Vehicle Sold	153650601	59.03	59.03
HARTSELL, STANLEY LEE	240 MIRACLE DR		SALISBURY	NC	28146	Vehicle Sold	102202466	12.79	12.79

Tax Collections Manager

(86) Batch 9105

HENSLEY, CHARLES MICHAEL	205 WEST GLENVIEW DRIVE		SALISBURY	NC	28147	Vehicle Sold	154317873	66.31	66.31
HENSLEY, CHARLES MICHAEL	205 WEST GLENVIEW DRIVE		SALISBURY	NC	28147	Vehicle Sold	154317876	140.48	140.48
HINSON, JOHN ELLIOTT	7848A PERSIMMON CT		SHAW AFB	SC	29152	Vehicle Sold	102358346	27.44	27.44
HOLLOMAN, KIWANNA PATRICE	514 BENCHMARK LN		CHINA GROVE	NC	28023	Insurance Lapse	103208762	23.71	23.71
HOLMES, SHAWNNEE HEFFINGER	111 E KERNS ST		SALISBURY	NC	28146	Vehicle Sold	102202484	13.55	13.55
HUSTEAD, WILLIAM FRANKLIN	3425 BRINGLE FERRY RD		SALISBURY	NC	28146	Vehicle Sold	102433762	31.16	31.16
KERLEY, JAMES ALEX	455 WAYSIDE DR		GOLD HILL	NC	28071	Vehicle Totalled	103208754	11.86	11.86
KIMBLE, KAMEKA ZUKIA	160 EMERSON LN	APT 104	SALISBURY	NC	28147	Vehicle Totalled	153650661	80.47	80.47
KONETSKI, AUSTIN RAYMOND	1089 JENKINS BRANCH LN		MOUNT ULLA	NC	28125	Vehicle Sold	102737102	11.23	11.23
LA-ROCHE, MICHAEL TODD	5825 HIGHWAY 152 E		ROCKWELL	NC	28138	Vehicle Sold	101980126	12.34	12.34
LINK, ROBERT MICHAEL	222 KINGS BRIDGE RD		SALISBURY	NC	28144	Processed In Error	153748317	147.11	147.11
LINS, MARK DAVID	7055 HWY 601		SALISBURY	NC	28147	Vehicle Sold	102878406	15.62	15.62
MAUZY, KATHERINE JEAN	3001 RAINEY FAITH ST		SALISBURY	NC	28146	Situs error	204266632	48.06	48.06
MCDANIEL, GREGORY WAYNE	545 ROSEMAN RD		SALISBURY	NC	28147	Vehicle Totalled	102629614	8.52	8.52
MECHUM, JAMES ROBERT JR	812 S ZION ST		LANDIS	NC	28088	Vehicle Totalled	101980118	12.19	12.19
MILLS, JEFFREY LYNNE	PO BOX 438		FAITH	NC	28041	Vehicle Sold	102564836	56.21	56.21
MOFFA, THOMAS LOUIS	11720 BRINGLE FERRY RD		SALISBURY	NC	28146	Vehicle Sold	102629736	65.97	65.97
MOORE, SYLVIA POPE	310 TRAVIS LN		SALISBURY	NC	28146	Vehicle Sold	153650658	28.86	28.86
MORRIS, DANIEL ROBERT	515 STEEPLE CHASE TRL		SALISBURY	NC	28144	Vehicle Sold	101980148	8.18	8.18
MORRIS, TIMOTHY EUGENE	1140 FALLS DR		CHINA GROVE	NC	28023	Vehicle Sold	102433740	6.10	6.10
MUJIC, OMER	1220 LANDOVER DR		SALISBURY	NC	28147	Vehicle Sold	101980274	103.16	103.16
MULLIS, CHRISTOPHER EUGENE	3755 MOOSE RD		KANNAPOLIS	NC	28083	Over Assessment	102498952	25.44	25.44
NGUYEN, ANH CONG	710 HILLSIDE DR		WILMINGTON	NC	28412	Vehicle Sold	155079057	211.70	211.70
NGUYEN, ANH CONG	710 HILLSIDE DR		WILMINGTON	NC	28412	Vehicle Sold	155079063	219.60	219.60
OVERCASH, ADELFA DUARTE	626 MORLAN PARK RD		SALISBURY	NC	28146	Vehicle Sold	153303783	13.08	13.08
PARKER, GEORGE THOMAS	25 HOLLIDAY DR		ARDEN	NC	28704	Vehicle Sold	153303750	51.82	51.82
PETRY, LAUREN ANN	241 S MCCOY RD		SALISBURY	NC	28144	Vehicle Sold	152970201	58.14	58.14
POOLE, DESTINY BRIANNA	7612 OLD CONCORD RD		SALISBURY	NC	28146	Vehicle Sold	102202516	3.11	3.11
QUIROZ VALDEZ, FELIX	215 HARRIS POINT RD		SALISBURY	NC	28146	Vehicle Sold	102433748	15.30	15.30
ROLLINS, DANA BENTON	408 WAKE DR		SALISBURY	NC	28144	Vehicle Sold	152970357	90.77	90.77
ROLLINS, FRANCES LOUISE	485 DUKEVILLE RD		SALISBURY	NC	28146	Vehicle Totalled	102564844	29.50	29.50
ROMERO, ROBIN	185 JIM NEELY DR		SALISBURY	NC	28144	Vehicle Sold	102737090	118.29	118.29
ROSEMAN, MICHAEL ANTHONY	9310 OLD CONCORD RD		CHINA GROVE	NC	28023	Vehicle Sold	102943196	10.33	10.33
SAFRIT, FAYE DRYE	925 OLIVER RD		ROCKWELL	NC	28138	Vehicle Sold	103386046	11.69	11.69
SALAMONE, FRANK DAVID	6815 BRINGLE FERRY RD		SALISBURY	NC	28146	Over Assessment	103208788	31.39	31.39
SEASE, KATHERINE WARNER	150 ROBINWOOD DR		SALISBURY	NC	28146	Vehicle Sold	101980232	83.70	83.70
SHUE, MARK WAYNE	214 MAUPIN AVE		SALISBURY	NC	28144	Vehicle Sold	153092094	52.61	52.61
SIERS, RANDALL LEON JR	1445 HOLSHOUSER RD		ROCKWELL	NC	28138	Over Assessment	103208786	8.80	8.80
SMITH, JEFFREY LAMAR	103 ALEXANDER DR		CLEVELAND	NC	27013	Vehicle Sold	153389589	131.25	131.25

Sonja Parnelle
Tax Collections Manager

SPEER, BRANDON LEE	PO BOX 496		FAITH	NC	28041	Vehicle Sold	102132940	18.18	18.18
SPENCER, CAMERON WADE	860 DEER LAKE RUN		SALISBURY	NC	28146	Vehicle Sold	102202460	62.01	62.01
SPENCER, ERIN KETNER	860 DEER LAKE RUN		SALISBURY	NC	28146	Vehicle Sold	102202456	9.48	9.48
STAMPER, WENDY MICHELE	PO BOX 405		LANDIS	NC	28088	Situs error	255896655	12.78	12.78
STURDIVANT, TANYA MADDOX	100 W G ST		KANNAPOLIS	NC	28081	Vehicle Totalled	103386028	6.08	6.08
TAYLOR, GLENN CHARLES JR	711 CANDLEWICK DR		SALISBURY	NC	28147	SLVG or RBLT TTL	103208678	7.11	7.11
TURN 3 ENTERPRISES INC	1603 W INNES ST		SALISBURY	NC	28144	Vehicle Sold	154813338	124.15	124.15
VICKREY, JAMES FRANKLIN JR	3495 DIXIE LN		SALISBURY	NC	28144	Vehicle Totalled	102259732	52.61	52.61
WEIDLE, STEVEN GREGORY	6235 SOUTHERN LN		SALISBURY	NC	28147	Vehicle Sold	102202704	16.42	16.42
WIGGINS, ROBIN ROCHELLE	228 LAUREL POINTE CIR		SALISBURY	NC	28147	Vehicle Sold	153650616	19.59	19.59
YOUNG, GRAHAM CORNELL	1207 EDGEWATER CT		SALISBURY	NC	28146	Vehicle Sold	102629726	68.12	68.12
							TOTAL:	\$3,963.41	

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Aaron Poplin, Planner
DATE: 05/08/2019
SUBJECT: Schedule Public Hearing for Z 05-19 for June 3, 2019

Gregory Childs is requesting a rezoning of his 3.73 acre parcel furthered identified as tax parcel (606 072) from RA-AO to RA. The property is located at 4215 Long Ferry Rd. The presentation for this report can be found at the following url <https://rowancountync.maps.arcgis.com/apps/MapJournal/index.html?appid=77af194f79474d83b7922273bd230c6d>

Set public hearing for Z 05-19 for Monday June 3rd

ATTACHMENTS:

Description	Upload Date	Type
Staff Report	5/8/2019	Cover Memo
Application	5/8/2019	Cover Memo

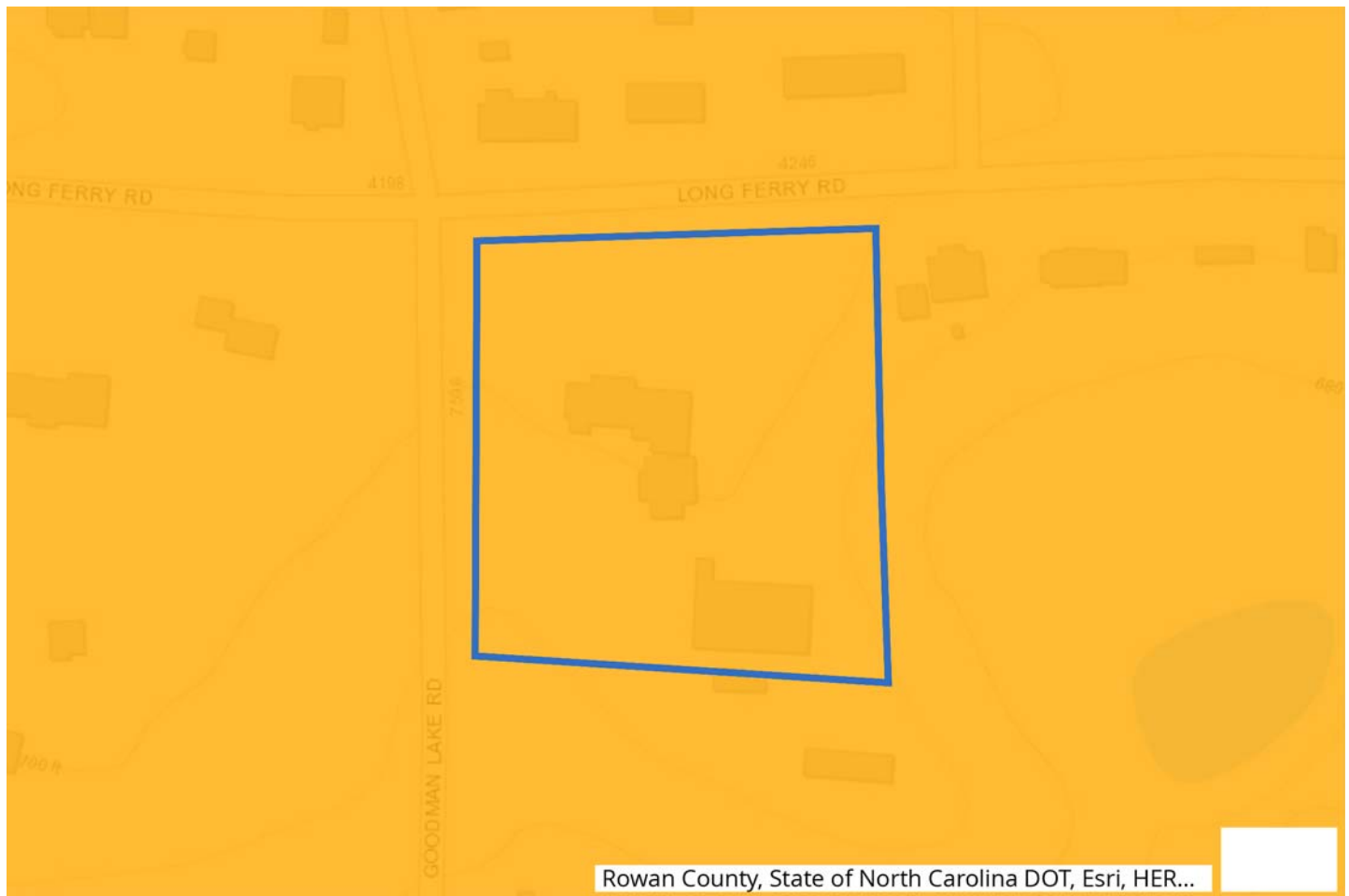
Z 05-19

*This story was made with [Esri's Story Map Journal](#).
Read the interactive version on the web at <https://arcg.is/1890H>.*



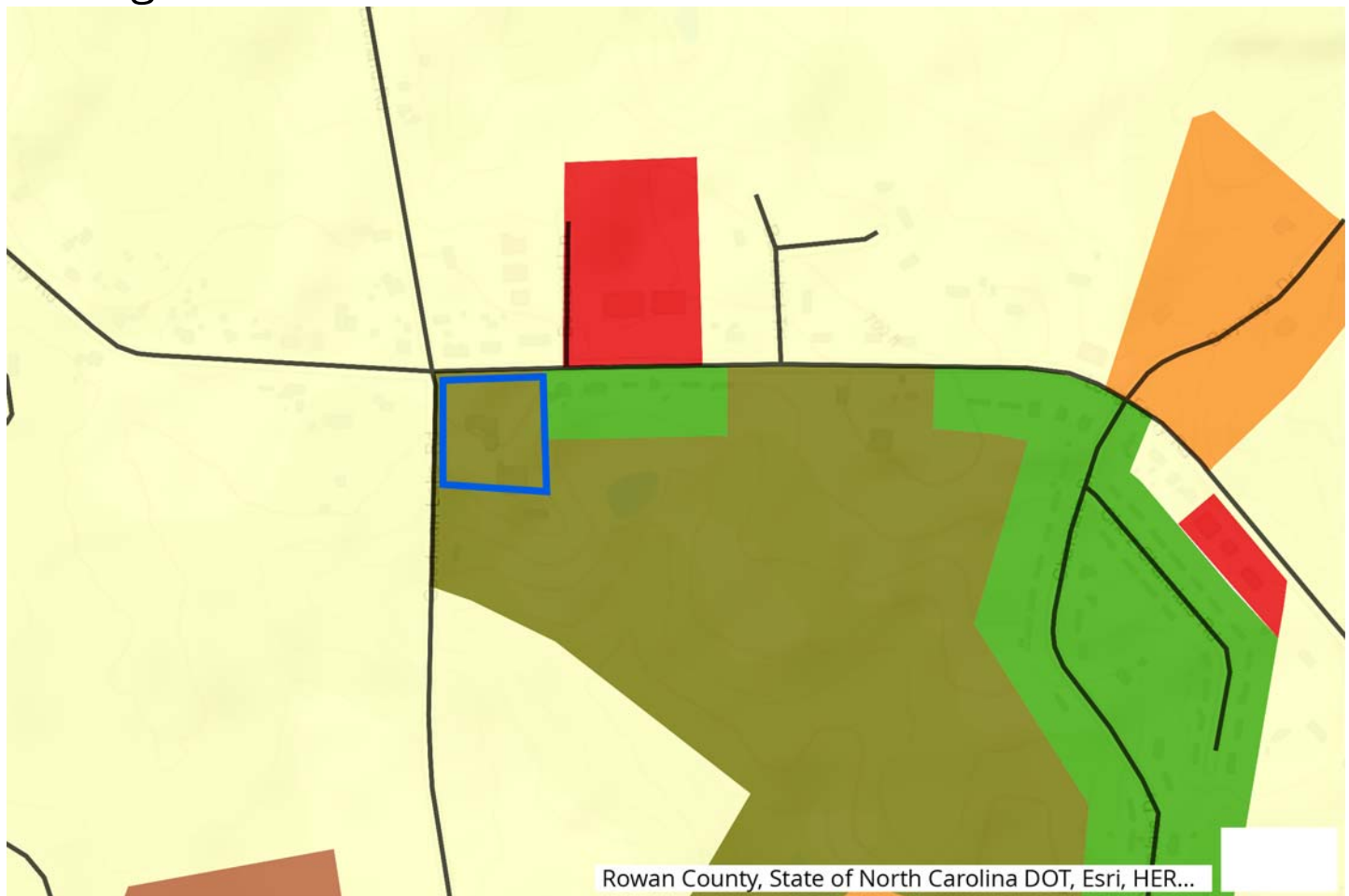
Gregory Childs is requesting a rezoning of his 3.73 acre parcel further identified as tax parcel (606 072) from RA-AO to RA. The property is located at 4215 Long Ferry Rd.

Land Use Plan



Parcel 606 072 is located in Area 2 of the Eastern Area Land Use Plan. Area 2 recommends medium density residential development in the Planning Area.

Zoning



The property is currently part of an 80 acre RA-AO Zoning District, and it adjoins a much larger RA district. The current RA-AO district is very limiting with only the following uses allowed:

1987 U.S. SIC Description	
01	Agricultural production—crops
02	Agricultural production—livestock
515	Wholesale farm products and raw material part of a bona fide farm operation
5261	Retail nurseries, lawn and garden supply stores part of a bona fide farm operation
	Other similar agricultural uses such as feed and seeds part of a bona fide farm operation
	Family subdivisions of up to three (3) lots plus the remainder
	Family manufactured home parks of up to three (3) manufactured homes occupied by members of the immediate family of the property owner
	Rural home occupations
07	Agricultural services

Vicinity





Long Ferry View



House



Planning Board



On April 29th the Planning Board conducted a courtesy hearing for Z 05-19. The following statement was adopted:

Statement of Consistency

Z 05-19 is consistent with the Eastern Area Land Use Plan based on the requested RA district being consistent with the RA districts in the area, and with the request being reasonable and in the public interest.

The Planning Board passed the request unanimously.

Procedures



- Adopt a statement of Consistency
- Approve/Deny/Table Z 05-19

\$ 300.00 pd.



Rowan County Department of
Planning & Development
402 N. Main Street Suite 204
Salisbury, NC 28144
Phone (704) 216-8588
Fax (704) 638-3130
www.rowancountync.gov

Case # Z
Date Filed 3-29-19
Received By B. Best
Amount Paid \$300.00 pd in full
Cash
Office Use Only RSB
3-29-19

REZONING APPLICATION

OWNERSHIP INFORMATION:

Name: Gregory Eugene Childs
Signature: [Signature]
Phone: 704 239 5844 Email: gregch.lds7@icloud.com
Address: 4215 Long Ferry Rd Salisbury NC 28146

APPLICANT / AGENT INFORMATION: Complete affidavit on back if non-owner

Name: Gregory Eugene Childs
Signature: [Signature]
Phone: 704 239 5844 Email: gregch.lds7@icloud.com
Address: 4215 Long Ferry Rd Salisbury NC

PROPERTY DETAILS:

Tax Parcel(s): 606072 Size (sq. ft. or acres): 5.73
Property Location: 4215 Long Ferry Rd Salisbury NC 28146
Current Land Use: RESIDENTIAL
Date Acquired: _____ Deed Reference: Book 1217 Page 328

REQUEST DETAILS:

Existing Zoning District RA-AO Requested Zoning District RA

If requesting a conditional zoning district, list proposed use or uses:

Additional information enclosed restricting the conditional use district? Yes ☐ No ☒

Site plan containing information from sec. 21-52 enclosed? Yes ☐ No ☒

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Aaron Poplin, Planner
DATE: 5/10/2019
SUBJECT: Schedule Public Hearing for Front Creek Rd. Road Name Request

The I-85 service road at the 1300 block of Long Ferry Rd. will be the access for the Chewy development. Now that an addressed structure is planning on using the road the road needs to be named. The developer of the site is requesting the name Front Creek Rd. Since this is a state maintained road a public hearing is required to name it.

Schedule public hearing for June 3rd.

ATTACHMENTS:

Description	Upload Date	Type
Memo	5/10/2019	Cover Memo



Rowan County Planning and Development Department

402 North Main Street • Salisbury, N.C. 28144-4341

Planning: 704-216-8588 Fax: 704-216-7986

MEMORANDUM

MEMO TO: Chairman Edds and the Rowan County Board of Commissioners
FROM: Aaron Poplin
RE: Road Names
DATE: May 10, 2019

ROAD NAME CHANGE—SET PUBLIC HEARING

In accordance with NCGS 153A-239.1, a public hearing should be scheduled for the **next available** County Commission meeting to consider and receive comment for the following road name request:

Proposed Name: Front Creek Rd.

Currently Known As: I-85 Service Rd. (SR 2182)

Location: 1300 Block of Long Ferry Rd.

Property Owners: NP Salisbury Industrial LLC, ALDI INC North Carolina, Larry Barnette.

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Donna F. Fayko, Director of Social Services
DATE: May 10, 2019
SUBJECT: 2019 Margaret C. Woodson Foundation Grant Award

Rowan County One Church One Child program is seeking permission to accept the 2019 Margaret C. Woodson Foundation Grant in the amount of \$8,000.00. This award will be used to to provide beds for children receiving Child Protective Services through Rowan County DSS.

ATTACHMENTS:

Description	Upload Date	Type
OCOC Grant Award, page 9	5/10/2019	Cover Memo

2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

Applicant View

Applicant Summary

Organization Status Search

Please search for your organization's legal name and current status by following these steps: Click on the data entry field that says "Select", and begin typing the organization name in the box that appears. As you type, the list of organizations will narrow, and you can select your organization from the list. Search tip: If your organization's name includes an "and" or "&", try interchanging these if you are having difficulty finding your organization. If your organization is found in the list, please select the name. The current due diligence status will appear - either Due Diligence Complete or Requires Fiscal Sponsor. If your organization does not appear, please select Organization Not Found from the top of the dropdownlist. A status of Due Diligence Required will appear. Note: If you have received a grant from the Foundation in the past but do not find your name, due diligence renewal may be required. The Foundation will begin required due diligence processes once an application is fully submitted.

*Organization legal name / Status:	Rowan County Department of Social Services - [1813 E. Innes Street, Salisbury, NC, 28146] Due Diligence Approval Completed
------------------------------------	--

Organization Information

Please re-enter the organization's legal name below, and enter the current mailing and contact information.

*Organization legal name:	Rowan County Department of Social Services
Organization AKA or DBA name:	Rowan One Church One Child Program (ROCOC)
*Mailing address:	1813 E. Innes Street
Mailing address line 2	
*Mailing city:	Salisbury
*Mailing state:	North Carolina
*Mailing county:	Rowan County
*Mailing zip:	28146
*Organization phone:	704-267-7996
Organization web address:	www.rowancountync.gov/rococ

Application Contact Information

*Salutation:	Rev.
*Contact first name:	Jon
*Contact last name:	Hunter
*Contact title:	Rowan One Church One Child Program Coordinator
*Contact telephone number:	704-267-7996
*Contact email address:	jon.hunter@rowancountync.gov
*Is the contact person listed above also the executive director of the organization?	No
*Salutation:	Mrs.
*Executive director first name:	Donna
*Executive director last name:	Fayko

Supplemental Information

*Annual operating budget:	\$65,300
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2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

Project Request Information	
*Project title: (8 word max.)	Kids Sleeping Safely-New Beds For Neglected Kids
*Total project budget:	\$65,300
*Grant request amount:	\$16,200

Organization Overview

Organization Overview	
*Organization mission:	To partner with RCDSS, churches, foundations, citizens, businesses and community partners to be agents of change: improving the lives of Rowan County children and teenagers, who are victims of trauma due to child neglect and abuse; providing life necessities for children in the care of parents or relatives who seek to provide a loving, stable, healthy and protective home environment; keep birth families intact; breaking the multi-generational cycle of abuse or neglect; decreasing the need for parents to seek alternative ways to relieve stress or earn income through illegal activities; thus placing children at higher risk for further trauma.
*Organization core services: (100 word max.)	ROCOC provides children and teenagers with new beds, chest of drawers, car seats, high chairs, strollers, smoke and carbon monoxide detectors, personal hygiene items, underwear, socks, diapers, baby wipes, and school supplies. ROCOC also purchases used appliances and furniture for families. Children and teens can visit the ROCOC Assistance Center to receive gently used clothes, shoes, school uniforms, household items, cookware, flatware, small appliances, dishes, books, toys, baby items, blankets, comforters, sheets, and towels. THERE IS NO COST TO THE RECIPIENTS.
*Have you received a grant from this particular grant program in the last 3 years?	Yes
*Please list year:	2018
*Please list grant amount:	\$8,000
*Please list project name:	Safe Sleeping-New Beds for Neglected Kids
*Add another grant?	Yes
*Please list year:	2017
*Please list grant amount:	\$8,000
*Please list project name:	Critical Assistance Services for Abused/Neglected Kids
*Add another grant?	Yes
*Please list year:	2016
*Please list grant amount:	\$9,750
*Please list project name:	Critical Support Services for Abused/Neglected Kids

2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

Project and Results Description

*Please choose one investment area that your project will address:	Human Service
*Please choose a human services result area:	People overcome life obstacles (e.g. substance abuse criminal history psychological trauma) and become productive members of society
*Provide a brief project summary: (50 word max.)	ROCOC provides beds for children receiving Child Protective Services. DSS receives no government funds to prevent unsafe sleeping conditions. Beds are provided free to caregivers, who receive no funding assistance. Keeping the child with the birth family, preventing the child from foster care placement, thus strengthening the family and community.

2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

***Describe your proposal in detail, including proposed timeline and specifically how you would use the funds: (500 word max.)**

ROCOC is a partnership between RCDSS, 79 Rowan County churches, citizens, and community partners that assist children and teenagers from birth through age 21. The children are victims of abuse, neglect, or dependency who are actively receiving Child Protective or Foster Care Services from RCDSS.

ROCOC unites RCDSS, the faith community, foundations, citizens, businesses and community partners seeking to improve the lives of children and teenagers, who are experiencing trauma due to being victims of neglect or abuse. These entities donate financial gifts and provide grant funds to the RCDSS ROCOC Assistance Fund. Donated funds are managed by DSS and Rowan County Government Finance offices. 100% of funds are used for client assistance. Families may receive no more than \$650 in assistance. Social Workers must request assistance for a family through a case history referral form. Requests are screened, approved or denied by the ROCOC Program Coordinator and the Supervisor. The social worker or the family sign a receipt indicating receipt of the purchased items.

ROCOC has an Assistance Center at Main Street United Methodist Church in Salisbury, North Carolina. Clients upon receiving a referral from their social worker, can come and receive life essential items. The Center is staffed by volunteers except for the ROCOC Program Coordinator who is a paid by RCDSS.

From January 2007 to December 31, 2018, assistance has been given to children, teenagers and families, 17,424 times.

Purchases of life essential items have increased from:

- 365 (2015) to 472 (2016) = 23%
- 472 (2016) to 550 (2017) = 16.53%
- 550 (2017) to 616 (2018) = 12%

The greatest need and expense continues to be beds for children and teenagers.

Bed cost represent the following percentage of total budget expenditures in:

- 2015 – 59%
- 2016 – 58.14%
- 2017 – 61%
- 2018 - 60%

Bed purchase cost increased from:

- \$15,073.22 (2015) to \$23,130.78 (2016) = 34%
- \$23,130.78 (2016) to \$29,229.12 (2017) = 26.36%
- \$29,229.12 (2017) to \$36,462.98 (2018) = 24.78%

The project is led by Rev. Jon Hunter, the ROCOC Program Coordinator. Rev. Hunter has 19 years of service with RCDSS and has served as a pastor for 36 years. Rev. Hunter has a proven track record: recruiting new member congregations; maintaining the participation of member congregations; and increasing financial and material good donations from member

2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

	<p>congregations, community partners and local foundations.</p> <p>The Program has won Best Practice Awards from the National One Church One Child Program and from the North Carolina Division of Social Services. In October, 2016, The Rowan County Board of Commissioners recognized Rev. Hunter for leading the Program to high achievement levels.</p> <p>During the grant year, funds will be used to purchase new cribs, pack-n-plays, toddler beds, twin beds or bunk beds and mattresses. The beds will be provided to birth parents and relative caregivers, at no cost, seeking to prevent unsafe and dangerous sleeping arrangements that could result in the injury or death of a child.</p>
*How many individuals will you serve?	2620
*What is the geographic service area being served, such as neighborhood, county-wide, etc.? (50 word max)	Rowan County, North Carolina - County-Wide.
*What results are you committed to achieving? How will you measure your success? (200 word max.)	<p>Assist RCDSS social workers in establishing a safe stable home environment for children and teenagers.</p> <p>Provide 325 age appropriate beds to Rowan County children or teenagers actively receiving Child Protective or Foster Care Services, living with birth parents or relative caregivers, at no cost to the caregiver, who lives on a fixed income and cannot afford to provide beds for children that they provide care for.</p> <p>Beds are provided to maintain the child or teenager in the birth home or in a relative's home, decreasing the need to place the child or teenager in a foster home or group home setting.</p> <p>Stop children from sleeping on the floor or with adults to prevent injury to the child or the death of the child by providing appropriate beds for children and teens.</p> <p>RCDSS data dashboards track; the progress of child and family abuse and neglect cases, the children entering foster care, and outcomes of every child, teenager and family receiving services.</p> <p>ROCOC tracks the types of purchases and the children and teenagers receiving services.</p>

2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

*Does another organization(s) in your service area conduct a program or project similar to the one for which you are applying? In responding, please address any efforts by your organization to limit duplication and/or overlaps in service? (300 word max.)	<p>There are no other programs in Rowan County that assist children and teenagers who are victims of abuse, neglect, or dependency with beds, at no cost to the birth parent or caregiver and with other life essential items.</p> <p>There is no duplication of services that assist Rowan County children or teenagers, with active Child Protective or Foster Care Services. ROCOC is the only program that offers these types of services to children and teenagers who are receiving services from the RCDSS Children's Services Division.</p>
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Financials and Project Budget

Financials	
*Please attach your organization's annual budget for the current fiscal year, including income and expenses.	ROCOC 2019 PROJECTED BUDGET.pdf
*Please attach your organization's annual budget for the previous year, including income and expenses.	ROCOC 2018 Annual Year Revenue and Expenditures.pdf
*Net assets of organization (as reported on 990):	\$33,917
*Does your organization conduct an audit?	Yes
*What is the most recent audit date?	6/30/2018
Project Budget	
Please open and read the Project Budget Instructions before completing the budget template.	
Once you have read the instructions,download the budget template.Complete the template and save it as a PDF file on your computer.Once saved, click the browse button and attach the PDF file to your application. To learn more about converting a file to PDF, click on the Creating PDFs tab on the top of your dashboard page.	
*Upload complete project budget	2019 WOODSON FOUNDATION PROJECT BUDGET.pdf
*Please provide the total number of donors for your most recently completed fiscal year.	1,444
*Please provide the total amount of dollars raised for your completed fiscal year.	\$59,655

Submittal Page

Demonstration of Eligibility	
Certification	
*Attach a copy of your organization's current Board of Directorslist:	Advisory Board Members.pdf

2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

*Do you need licensing, zoning or other regulatory approval to conduct the project?	No
*Is your organization working in partnership with one or more organizations?	No
If necessary, please add clarifying information regarding the attachments.	
*Do you certify that the executive director and board of directors have approved submittal of this grant request, all information provided is accurate to the best of your knowledge and the project and schedule as presented will be adhered to?	Yes
*Signature of representative requesting grant:	Jon Hunter 1/4/2019 2:48:35 PM
*Organization legal name / Status:	Rowan County Department of Social Services - [1813 E. Innes Street, Salisbury, NC, 28146]Due Diligence Approval Completed

Award Agreement

Please note the first two statements populate directly from your application and cannot be edited.

*Project title: (8 word max.)	Kids Sleeping Safely-New Beds For Neglected Kids
*Provide a brief project summary: (50 word max.)	ROCOC provides beds for children receiving Child Protective Services. DSS receives no government funds to prevent unsafe sleeping conditions. Beds are provided free to caregivers, who receive no funding assistance. Keeping the child with the birth family, preventing the child from foster care placement, thus strengthening the family and community.

The following terms and conditions apply to this grant award.

Grant Terms

2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

Grant funds are to be used only as stated in the terms and conditions below:

- This grant is being made for the specific project and / or components of the project outlined in the grant proposal. If any changes to the project are needed, contact Foundation staff to discuss amendments, reallocations, and to obtain approval to proceed prior to implementing any changes or expending any funds. If awarded general operating support, the funds must be used for the operations of the Grantee organization.
- Payment will be scheduled upon your acceptance of the grant including agreement to all terms and / or conditions. Submittal of this award section signifies your acceptance. The deadline for this section is four weeks after the email notification of award. If this section is not completed within the time allowed, the grant will be forfeited.
- Grants are one year in duration. To the extent it is required and indicated in Conditions below, the Grantee agrees to submit the online evaluation report describing the project and an explanation of how the funds were spent. Failure to submit a complete evaluation report by the stated deadline may make the organization ineligible to receive a grant from the same program in future years. Based on annual reporting calendars with clients and volunteers, the evaluation report is due 9 months after the grant award date, unless otherwise stated. All grant recipients have one year to complete the grant and if funds are not expended when the report is submitted at 9 months, an additional report may be required. Failure to submit follow up evaluation report(s) by the stated deadline(s) may make the organization ineligible to receive a grant from the same program in future years.
- If the Grantee does not complete the funded project within one year, the Grantee must submit a written request for an extension. The Foundation will notify the Grantee of the decision regarding the extension.
- The Foundation reserves the right to conduct an independent evaluation of your project and a verification of grant expenditures. The Grantee agrees to provide the information necessary to complete such an evaluation. Failure to submit requested information in a timely fashion may obligate the Grantee to refund the grant. The Foundation is not responsible for any actions of the Grantee, and furthermore, the Grantee agrees to indemnify, defend and hold harmless the Foundation, its agents and employees, and the Trustees/Board from any liability, loss, cost, injury, damage or other expense that may be incurred by the Grantee or claimed by any third person against it as a result of funding of the project or any action or non-action taken in connection with the project, only in the manner and to the extent provided by North Carolina law.

Grant Conditions

*Additional award contingencies: n/a

If you are required to submit additional information to meet contingencies listed above, please include attachments here. Files must be uploaded in PDF format on 8.5" x 11" paper with a portrait orientation.

Additional attachments can be included here.

Additional attachments can be included here.

Additional attachments can be included here.

Your acceptance of the grant includes agreement to all terms and/or conditions. Please sign below indicating acceptance by the due date of this section. If this award is not accepted by this section's due date, the grant will be forfeited.

*Do you certify that the executive director accepts this grant and all terms and conditions as stated above?

2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

Should you need additional information, please contact Alexis Owens, Board and Grant Specialist ataowens@fftc.org or 704.973.4568.

Award Amount:

2019 Margaret C. Woodson Foundation Grant Program Awarded
On 05-02-2019, \$8,000

Post Grant Evaluation Final Report is due February 15, 2020

2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

2019 ROCOC Projected Budget

Rowan One Church One Child Ministry

Section One: 2019 Projected Revenue

Funding Sources	Amount
Woodson Foundation	16,200.00
First United Church of Christ Foundation	1,000.00
Robertson Foundation	9,800.00
Salisbury Foundation	5,000.00
Uwharrie District of the UMC	15,000.00
Donations from Churches	12,000.00
Donations from Individuals	4,300.00
Donations from the Business Community	2,000.00
2019 Projected Income	65,300.00

Section Two: 2019 Projected Expenses

Funding Sources	Amount
Beds (Full, Twin, Bunkie, Crib, Pack-n-Play)	40,550.00
Used Appliances and Furniture, new chest of drawers	7,500.00
Utilities, Rent, and Food	4,000.00
Car and booster seats	3,250.00
Diapers, wipes, underwear and socks	10,000.00
Personal Hygiene Items	
Baby Item - formula, high chairs, strollers, baby gates	
Pest extermination supplies for children's homes	
Child safety items	
Links Birthday Cards	
Other life essential items	
2019 Projected Expenses	65,300.00

2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

Rowan One Church One Child Ministry 2018 Annual Year Actuals

Section One: 2018 Revenue

Funding Sources	Amount
Donations from Individuals, Businesses, Organizations, and Concert Offerings	\$9,569.80
Church Donations	\$15,485.19
Foundation Grants	\$34,600.00
Total Income	\$59,654.99

Section Two: 2018 Expenses

Funding Sources	Amount
Beds (Full, Twin, Bunkie, Crib, Pack-n-Play)	\$36,462.98
Utilities, Rent, and Food	\$2,498.27
Appliances	\$4,687.68
Furniture	\$3,972.70
Car and Booster Seats	\$2,406.76
Other - socks, underwear, diapers, wipes, school supplies, pesticides, personal hygiene products, sheets, towels, bed pillows, blankets, smoke and carbon monoxide detectors, Birthday Gift Cards for teens ages 16-18 in foster care in the Independent Living Training Program, high chairs, baby gates, formula, strollers, small appliances, fans, room heaters, exit door alarms, baby bottles, cleaning supplies.	\$10,454.36
2018 Total Expenses	\$60,482.75

2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

Project Budget Template

Rowan County DSS Rowan One Church One Child Ministry

Section One: Project Income

Funding Sources	Amount	Funds Requested or Committed
The Margaret C. Woodson Foundation	\$ 16,200.00	Requested
Uwharrie District of the UMC	\$ 15,000.00	Will request in next grant cycle in July 2019.
Robertson Foundation	\$ 9,800.00	Requested
Salisbury Rowan Community Foundation	\$ 5,000.00	Committed
Donations from Individuals	\$ 4,300.00	Anticipated
Churches - Includes a \$1000.00 grant from the First UCC Foundation	\$ 13,000.00	Anticipated
Donations from Businesses	\$ 2,000.00	Anticipated
Total Income	\$ 65,300.00	

Section Two: Project Expenses

Expense Item	Amount Funded by Woodson (proposed)	Amount Funded by Other Sources	Total Expense
Beds (pack-n-plays, crib, toddler, twin and full sizes)	\$ 16,200.00	\$ 24,350.00	\$ 40,550.00
Utilities, Rent, Food	\$ -	\$ 4,000.00	\$ 4,000.00
Used Appliances and Furniture	\$ -	\$ 7,500.00	\$ 7,500.00
Car and Booster Seats	\$ -	\$ 3,250.00	\$ 3,250.00
Other - pesticides, smoke and carbon-monoxide detectors,	\$ -	\$ 10,000.00	\$ 10,000.00
baby items, door/window alarms, school uniforms, socks and	\$ -	\$ -	\$ -
underwear.	\$ -	\$ -	\$ -
Total	\$ 16,200.00	\$ 49,100.00	\$ 65,300.00

Note: The total income (B14) should match the total expenses (D26).

Note: Anticipated deviations from any line item of this budget require a reallocation request to be approved by the Foundation before the funds are reallocated. Please submit requests in writing to the Foundation.

If necessary, please include any clarifying information about the project budget.

2019 Margaret C. Woodson Foundation Grant Program

Rowan County Department of Social Services

Advisory Board Members:

Permanent Board Members

Jon Hunter - Rowan County Department of Social Services (RCDSS) Placement Support Coordinator
Rowan One Church One Child (ROCOC) Program Coordinator and Board Chairman
Lisa Berger - RCDSS Children's Services Program Administrator
Micah Ennis - RCDSS Children's Services Program Manager
Donna Fayko - RCDSS Director
Beverly Mobley - RCDSS Rowan for Kids Program Coordinator
Nadean Quarterman - RCDSS Support Services Unit Supervisor

DSS Staff Member:

Gwen Thomason RCDSS Legal Administrative Assistant July 1, 2016 - June 30, 2019

Community Board Members

Term: July 1, 2016 – June 30, 2019

Ms. Georgia Adams - Member of Concordia Lutheran
Ms. Mildred Chinaka – Community Member
Mr. Jim Miller - Administrative Assistant at Shiloh UMC
Dr. Martha Starks - Pastor of Word of Life Family Worship

Term: July 1, 2017 – June 30, 2020

Mrs. Marjorie Beaver – ROCOC Coordinator Concordia Lutheran
Reverend Charles Gibbons - Pastor of Oak Grove UMC
Mr. Jeff Harkey - Member of Mount Tabor UMC
Mrs. Lillian Morgan - Member of Jerusalem Baptist
Mrs. Darlene Murphy - Foster Parent Trainer
Mrs. Bonnie Walser - Member of Main Street UMC
Mrs. Kelley Williams - ROCOC Coordinator at St. Matthew's Lutheran Church

Term: July 1, 2018 – June 30, 2021

Ms. Joann Diggs - ROCOC Coordinator at Faith Temple Triumphant Ministries
Reverend Randy Foster - Pastor of Maupin Avenue Presbyterian
Mrs. Chloe Goho - Member of Milford Hills United Methodist
Reverend Richard Gould - United Methodist Pastor
Mrs. Laurie Ward - ROCOC Coordinator at Salisbury Seventh - day Adventist Church

Board of Social Services

DeeDee Wright – Chairperson
James Sides
Judy Klusman
Ethel Bamberg-Reavis
Douglas Smith

Rowan County Board of Commissioner

Greg Edds – Chairperson
Jim Greene
Mike Caskey, Jr.
Judy Klusman
Craig Pierce
Aaron Church – County Manager
Carolyn Barger – Clerk to the Board

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: May 10, 2019
SUBJECT: Declaration of Official Intent to Reimburse Expenditures

Please see attached Declaration of Official Intent to Reimburse Expenditures

Please approve Declaration.

ATTACHMENTS:

Description	Upload Date	Type
Declaration	5/10/2019	Backup Material

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8180 • FAX 704-216-8195

ROWAN COUNTY, NORTH CAROLINA DECLARATION OF OFFICIAL INTENT TO REIMBURSE EXPENDITURES

WHEREAS, Rowan County, North Carolina (the "County") intends to provide financing for certain capital improvements for the Rowan-Salisbury School System and Rowan-Cabarrus Community College (the "Project");

WHEREAS, the County has advanced and/or will advance its own funds to pay expenditures relating to the Project, may borrow funds on a short-term taxable or tax-exempt basis in order to pay such expenditures or may enter into contracts obligating third parties to make certain expenditures relating to the Project (the "Original Expenditures") prior to incurring indebtedness and to receive reimbursement for such expenditures from proceeds of tax-exempt bonds or taxable debt, or both;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the County, meeting in regular session on the 20th day of May, 2019, as follows:

1. The County intends to utilize the proceeds of tax-exempt indebtedness or to incur other debt, to pay the costs of the Project in an amount not currently expected to exceed \$7,100,000.
2. The County intends that the adoption of this Resolution be its declaration of official intent pursuant to Treasury Regulations Section 1.150-2, or any successor or substitute Treasury Regulations which may be promulgated hereafter, and is intended to expressly declare the County's intention to reimburse itself for the Original Expenditures heretofore paid or to be paid by the County, such reimbursement to be made with the proceeds of indebtedness to be incurred by the County.
3. All Original Expenditures to be reimbursed by the County, except to the extent permitted by applicable Treasury Regulations, were paid no more than 60 days prior to, or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursements must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three years after the Original Expenditure was paid.
4. This Resolution will take effect immediately upon its passage.

The motion to adopt this Resolution was made by Commissioner _____, seconded by

Commissioner _____ and passed by a vote of _____ to _____.

Carolyn Barger, MMC, NCMCC
Clerk to the Board

Equal Opportunity Employer



recycled paper

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Cari Price
DATE: May 10, 2019
SUBJECT: Request to Apply For The Bulletproof Vest Partnership Grant

Rowan County Government is seeking permission to apply for the Bulletproof Vest Partnership Grant.

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Siobhan Allen
DATE: 5/13/2019
SUBJECT: Catfish Road Land Parcel Lease

The State of North Carolina would like to enter a 20 year lease for a parcel of land for a viper tower.

ATTACHMENTS:

Description	Upload Date	Type
Lease Agreement	5/13/2019	Cover Memo

**THIS LEASE DOES NOT BECOME EFFECTIVE UNTIL EXECUTED
BY THE NORTH CAROLINA DEPARTMENT OF ADMINISTRATION**

STATE OF NORTH CAROLINA
COUNTY OF ROWAN

GROUND LEASE AGREEMENT

THIS GROUND LEASE AGREEMENT ("Lease"), made and entered into as of the last date set forth in the notary acknowledgements below by and between **COUNTY OF ROWAN**, a political subdivision of the State of North Carolina, hereinafter referred to as "Lessor"; and the **STATE OF NORTH CAROLINA**, a body politic and corporate, hereinafter referred to as "Lessee";

WITNESSETH:

THAT WHEREAS, the North Carolina Department of Public Safety, Division of the State Highway Patrol, has requested and approved the execution of this instrument for the purposes herein specified; and,

WHEREAS, authority to approve and execute this lease agreement was delegated to the Department of Administration, by resolution adopted by the Governor and Council of State on the 9th day of January 2018; and

WHEREAS, the parties hereto have mutually agreed to the terms of this Lease as hereinafter set out.

NOW THEREFORE, in consideration of the Premises, as described herein, and the promises and covenants contained in the terms and conditions hereinafter set forth, Lessor does hereby rent, lease and demise unto Lessee for and during the term and under the terms and conditions hereinafter set forth, those premises with all rights, privileges and appurtenances thereto belonging, lying and being in the Town of Manns Harbour, Rowan County, North Carolina, and being more particularly described herein.

The terms and conditions of this Lease are as follows:

1. **Premises.** Lessor hereby leases to Lessee and Lessee hereby leases from Lessor a parcel of land containing 0.13 acres, more or less, having a physical street address of 575 Catfish Road, Salisbury, Rowan County, North Carolina (the "Premises").
2. **Term.** The term of this Lease shall be for a period of twenty (20) years, commencing on the 1st day of March 2019 and terminating on the 28th day of February 2039 (the "Term").

3. **Rent.** Lessee shall pay to Lessor as rental for the Premises, the sum of ONE DOLLAR (\$1.00) for the Term and future reciprocal consideration.

4. **Equipment / Use / Fixtures.** Lessee shall use the Premises for the purpose of constructing and installing a self-supported communications tower (the "Tower") and an equipment building (the "Building") and for the purpose of installing, operating, maintaining, repairing, replacing and removing, intellirepeaters, microwave dishes, batteries, chargers, UPS, generator transfer switch(s), antennas, transmission lines, waveguides, cables, wires, receivers and generator(s) (all such equipment whether located in the Building or on the Tower being collectively referred to herein as the "Communications Equipment"). Lessee intends to primarily use the Communications Equipment to support its Voice Interoperability Plan for Emergency Responders ("VIPER") strategic communications system. Lessor agrees that the Tower, the Building, the Communications Equipment and any other items belonging to Lessee on the Premises, shall remain the property of Lessee and shall not be, become, or be deemed by Lessor to be fixtures upon the Premises.

5. **Utilities / Maintenance.** Lessee shall be responsible for the maintenance and operation of the Tower, the Building and the Communications Equipment, including, but not limited to all utility charges attributable to Lessee's use of the Premises. Lessee shall repair at its own expense damage to the Premises, Tower, Building and Communications Equipment, which is the result of Lessee's use of the Premises except if such cost arises out of the negligent or wrongful acts or omissions of Lessor, its contractors or agents.

6. **Access.** Lessor grants to Lessee free and unrestricted ingress and egress to the Premises during the Term for the purpose of installing, maintaining, operating, repairing, replacing, upgrading and removing the Tower, the Building and the Communications Equipment. Lessor shall provide Lessee with legal and practical means of ingress and egress to the Premises and shall be responsible for the repair and maintenance of said means of ingress and egress.

7. **Insurance & Liability.**

(a) Lessor agrees that Lessee's decision to self-insure satisfies all insurance requirements of this Lease applicable to Lessee.

(b) As between Lessor and Lessee, Lessee, subject to the terms of this Lease, will be primarily liable for the negligent or intentional acts or omissions of its agents, contractors or employees. As to third parties, Lessee is an immune sovereign and is not ordinarily subject to suit. However, Lessee has enacted Chapter 143, Article 31, of the North Carolina General Statutes (the "Tort Claims Act"), pursuant to which the Lessee may be liable for the torts of its officers and employees, within the terms of the Tort Claims Act, and accordingly, Lessee will be primarily liable for any claims within the coverage of the Tort Claims Act.

(c) Lessor shall be liable to Lessee for any loss or damages suffered by Lessee which are a direct result of the failure of Lessor to perform an act required by this Lease, provided that Lessor could reasonably have complied with said requirement.

8. **Governmental Approvals & Compliance.** During the Term, Lessee shall comply with all State and Federal laws and regulations applicable to the Premises. Lessee shall obtain any necessary State or Federal licenses or authorizations required for the installation and construction of the Tower, Building or Communications Equipment and shall comply with government regulations applicable to its operations, including those of the Federal Aviation Administration ("FAA") and the Federal Communications Commission ("FCC").

9. **Interference.** The Communications Equipment and any other equipment used by Lessee on the Tower or in the Building shall be designed, constructed, installed, maintained, and operated in compliance with the applicable rules and regulations of the FCC and good engineering practices.

10. **Condition of Site.** Lessee has the right and responsibility to repair and maintain the Tower and Building. Subject to other provisions contained in this Lease, Lessee, at its sole cost, except if such cost arises out of a negligent or wrongful acts or omissions of Lessor, its contractors or agents, shall maintain and repair the Tower and access to the Premises, if applicable thereto, such that Lessee may utilize the Premises for the purposes and to the extent herein permitted, including, without limitation, the Tower lighting system and markings and the structural integrity of the Tower. Installation, maintenance and repair of the Tower must comply with all State and Federal, ordinances, rules and regulations, applied in a manner consistent with standard industry practices. Such duties include, without limitation, but subject to the other provisions contained in this Lease, the maintenance of appropriate records and notifications to the FAA of any failure on Lessee's part and repairs and correction of the same. Subject to the terms of this Paragraph, Lessee assumes all responsibility for any fines, levies and /or other penalties imposed as a result of non-compliance with said requirements of said authorities.

11. **Security.** Lessor agrees and acknowledges that the Tower and the Building will be secured by a locked fenced.

12. **Taxes.** If applicable, Lessee will pay any personal property taxes assessed on, or any portion of the taxes attributable to its interest in the Tower, the Building or the Communications Equipment.

13. **Right to Terminate.** Lessee may terminate this Lease, at its option, after giving not less than thirty (30) days' notice to Lessor, if:

- (a) Any governmental agency denies a request by Lessee for or revokes a permit, license or approval, which is required for Lessee to install or operate the Tower, the Building or the Communications Equipment on the Premises; or

- (b) Lessee determines that technical problems or radio interference problems from other antennas or from nearby radio transmitting facilities, which problems cannot reasonably be corrected, preclude Lessee from using the Premises for its intended purpose; or
- (c) Utilities necessary for Lessee's use of the Premises are not available to the Premises; or
- (d) The Premises are damaged or destroyed to an extent, which prohibits or materially interferes with Lessee's use of the Premises; or
- (e) Lessee determines, in its sole discretion, that the Premises is no longer needed.

14. **Termination.** Upon termination of this Lease, Lessee will peaceably surrender the Premises in as good order and condition as when received, reasonable use and wear and damage by fire, war, riots, insurrection, public calamity, by the elements, by act of God, or by circumstances over which Lessee had no control or for which Lessor is responsible pursuant to this Lease, excepted. It is understood and agreed that Lessee shall have the right to remove from the Premises: (i) the Tower; (ii) the Building and (iii) the Communications Equipment and any other items belonging to Lessee. Lessee hereby agrees to repair to the reasonable satisfaction of Lessor any portion of the Premises damaged by the removal of the Tower, Building or Communications Equipment.

15. **Title & Quiet Possession.** Lessor agrees that Lessee, upon keeping and performing the covenants and agreements herein contained, shall at all times during the existence of this Lease peaceably and quietly have, hold, and enjoy the Premises free from the adverse claims of any person. Lessor represents and warrants to Lessee that Lessor has the full right to make this Lease and that Lessee shall have quiet and peaceful possession of the Premises throughout the Term.

16. **Holdover.** Any hold over after the expiration of the Term, shall be construed to be a tenancy from month to month, and shall otherwise be on the terms and conditions herein specified, so far as applicable; however, either Party shall give not less than sixty (60) days written notice to terminate the tenancy.

17. **Environmental Laws.** Lessee represents, warrants and agrees that it will conduct its activities on the Premises in compliance with all applicable environmental laws. As between Lessor and Lessee, Lessee, subject to the terms of this Lease and to the extent permitted by the Tort Claims Act, will be primarily liable for the existence or discovery of any hazardous substance on the Premises or for the migration of any hazardous substance to other properties or for the release of any hazardous substance into the environment in violation of applicable environmental laws, arising solely from Lessee's use of the Premises. Lessor represents warrants and agrees that it has in the past and will in the future conduct its activities on the Premises in compliance with all applicable environmental laws and that the Premises is free of hazardous substances as of the date of this Lease. Lessor shall be responsible for, and promptly conduct any investigation and remediation as

required by any environmental law or common law, of all spills or other release of hazardous substances, not caused solely by Lessee, that have occurred or which may occur on the Premises. Lessor agrees, to indemnify Lessee and hold Lessee harmless from and against any and all liens, demands, defenses, suits, proceedings, disbursements, liabilities, losses, litigation, damages, judgments, obligations, penalties, injuries, costs, expenses (including, without limitation, attorneys' and experts' fees) and claims of any and every kind whatsoever paid, incurred, suffered by, or asserted against Lessee with respect to, or as a direct or indirect result of the violation of any environmental laws applicable to the Premises, caused by or within the control of Lessor. Lessor's indemnification of Lessee specifically includes cost incurred in connection with any investigation of site conditions or any cleanup, remedial, removal, or restoration work required by any governmental authority.

18. **Availability of Funds.** Lessor and Lessee agree and understand that the continuation of this Lease for the Term, is dependent upon and subject to the appropriation, allocation or availability of funds for this purpose to the agency of Lessee responsible for payment of said rental. Lessor and Lessee also agree that in the event the agency of Lessee or that body responsible for the appropriations of said funds, in its sole discretion, determines, in view of its total local operations that available funding for the payment of rents are insufficient to continue the operation of its local operations on the Premises, it may choose to terminate this Lease by giving Lessor written notice of said termination, and this Lease shall terminate immediately without any further liability to Lessee.

19. **Assignment and Subletting.** Lessee shall not assign this Lease without the prior written consent of Lessor, which consent shall not be unreasonably withheld or delayed. Lessee, in its reasonable discretion, shall have the right to sublet the Premises in whole or in part.

20. **Prohibition on Gifts.** North Carolina General Statute §133-32 and Executive Order 24 prohibit the offer to, or acceptance by, any employee of Lessee of any gift from anyone with a contract with Lessee, or from any person seeking to do business with Lessee. By execution of this Lease, Lessor attests, for its entire organization, including its employees or agents, that it is not aware that any such gift has been offered, accepted, or promised by any employees of its organization.

21. **Modification.** No modification of any provision hereof and no cancellation or surrender hereof shall be valid unless made in writing and signed and agreed to by both Parties.

22. **Binding Effect.** Subject to the provisions herein, this Lease shall extend to and bind the Parties and their heirs, executors, administrators, successors and assigns.

23. **Applicable Law.** This Lease shall be governed by, construed under and interpreted and enforced in accordance with the laws of the State of North Carolina, regardless of conflict of law principles.

24. **Effect of Waiver.** The failure of either Party to insist in any instance upon strict performance of any of the terms and conditions set forth in this Lease shall not be construed as a waiver of the same in any other instance.

25. **Complete Agreement.** This Lease represents the entire agreement between the Parties covering everything agreed upon or understood in this transaction. There are no oral promises, conditions, representations, understandings, interpretations or terms of any kind as conditions or inducements to the execution hereof or in effect between the Parties.

26. **Severability.** In case any one or more of the provisions contained in this Lease shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision hereof and this Lease shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

27. **Construction.** No provision of this Lease shall be construed against or interpreted to the disadvantage of any Party by any court or other governmental or judicial authority by reason of such Party's having or being deemed to have prepared or imposed such provision.

28. **Interpretation.** The use of headings, captions and numbers in this Lease is solely for the convenience of identifying and indexing the various provisions in this Lease and shall in no event be considered otherwise in construing or interpreting any provision in this Lease. Feminine or neuter pronouns shall be substituted for those of the masculine form, and the plural may be substituted for the singular number in any place or places herein in which the context may require such substitution or substitutions.

29. **Terms.** Capitalized terms used in this Lease shall have the meanings ascribed to them at the point where first defined, irrespective of where their use occurs, with the same effect as if the definitions of such terms were set forth in full and at length every time such terms are used.

30. **Authority.** Each person executing this Lease on behalf of Lessor does hereby represent and warrant that, if applicable: (a) Lessor is duly organized and in good standing in the State of its organization and, if different, qualified to do business and in good standing in the State of North Carolina, (b) Lessor has full lawful right and authority to enter into this Lease and to perform all of its obligations hereunder, and (c) each person signing this Lease on behalf of Lessor is duly and validly authorized to do so.

31. **Counterparts.** This Lease may be executed in two or more counterparts, each of which shall be deemed an original, and all of such counterparts together shall constitute one and the same instrument.

32. **Memorandum of Lease for Recording.** At the request of either Party, Lessor and Lessee shall execute a memorandum of this Lease for recording in the public records at the requesting Party's sole cost and expense. The memorandum of Lease shall set forth

the Parties, provide a description of the Site, specify the Term and incorporate this Lease by reference.

33. **Notices.** All notices herein provided to be given, or which may be given by either Party to the other, shall be deemed to have been fully given when made in writing and deposited in the United States mail, certified and postage prepaid and addressed as follows:

to Lessor: County of Rowan
Attn: County Manager
131 W. Innes Street
Salisbury, North Carolina 28144

to Lessee: North Carolina Department of Public Safety
Attn: Lease Coordinator
4701 Mail Service Center
Raleigh, North Carolina 27699-4701

with copy to: State Property Office
Attn: Space Planning and Leasing Manager
1321 Mail Service Center
Raleigh, North Carolina 27699-1321

Nothing herein contained shall preclude the giving of such notice by personal service. The address to which notices shall be mailed as aforesaid to either Party may be changed by written notice.

[signatures begin on following page]

IN TESTIMONY WHEREOF, this Lease has been executed by the parties hereto, in duplicate originals, as of the last date set forth in the notary acknowledgement below.

LESSOR:

COUNTY OF ROWAN

By: _____

Print Name: _____

Title: County Manager

ATTEST:

Clerk (Seal)

STATE OF NORTH CAROLINA

COUNTY OF ROWAN

I, _____, a Notary Public in and for the aforesaid County and State do hereby certify that _____ personally came before me this day and acknowledged that he/she is Clerk of the County of Rowan and that by authority duly given and as an act of County of Rowan, the foregoing instrument was signed by _____, its County Manager, attested by himself/herself as Clerk and sealed with the common seal.

IN WITNESS WHEREOF, I have hereunto set my hand and Notarial Seal, this the _____ day of _____, 2019.

Notary Public
Print Name: _____

My Commission Expires: _____

LESSEE:

STATE OF NORTH CAROLINA

By: _____
Tim Walton, Director
Department of Administration
State Property Office
State of North Carolina

STATE OF NORTH CAROLINA

COUNTY OF WAKE

I, _____, a Notary Public in and for the aforesaid County of _____ and the State of North Carolina, do certify that Tim Walton, personally came before me this day and acknowledged that he is Director of State Property Office, Department of Administration, State of North Carolina, and that by authority duly given and as the act of the State, has signed the foregoing instrument.

IN WITNESS WHEREOF, I have hereunto set my hand and Notarial Seal, this the ____ day of _____, 2019.

Notary Public

Print Name

My Commission Expires: _____

Return To: Attorney General's Office / Property Control Section, Post Office Box 629, Raleigh, NC 27603
SPO File No.: 80-ZN

STATE OF NORTH CAROLINA

MEMORANDUM OF LEASE

COUNTY OF ROWAN

THIS MEMORANDUM LEASE, is made as of the last date set forth in the notary acknowledgements below, by and between **COUNTY OF ROWAN**, hereinafter designated as "Lessor" and the **STATE OF NORTH CAROLINA**, a body politic and corporate, hereinafter designated as "Lessee".

Lessor and Lessee entered into a Lease Agreement dated _____, 2019 (the "Lease"), the terms, covenants and conditions of which are hereby incorporated in this Memorandum of Lease, for a term of twenty (20) years, commencing on the 1st day of March 2019 and terminating on the 28th day of February 2039.

In consideration of the terms, covenants, conditions and rental as set forth in the Lease, Lessor leased to Lessee that certain premises described as follows: Being a tract of land containing approximately 0.13 acres located at 575 Catfish Road, Salisbury, Rowan County, North Carolina.

COUNTY OF ROWAN

By: _____
County Manager

ATTEST:

County Clerk

STATE OF NORTH CAROLINA

By: _____
Tim Walton, Director
State Property Office

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Deborah Horne, Fire Marshal
DATE: 05/20/2019
SUBJECT: Nazareth Childrens Home Fireworks

Approval requested for Nazareth Childrens Home fireworks at Moose Lodge Campground on July 3, 2019

All proper paperwork has been submitted in a timely manner. Approved by the Rowan County Fire Division. Board of Commissioners approval is requested.

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Josh McMahan, NC Department of Transportation
DATE: May 13, 2019
SUBJECT: Secondary Road Abandonment Request SR 1948 Potneck Road

ATTACHMENTS:

Description	Upload Date	Type
NCDOT Secondary Road Abandonment Request	5/13/2019	Cover Memo

Barger, Carolyn M

From: McMahan, Joshua A <jamcmahan@ncdot.gov>
Sent: Friday, May 10, 2019 3:15 PM
To: Barger, Carolyn M
Subject: Abandonment of SR1948 Potneck Rd.
Attachments: Commish letter.doc; Location Map.pdf; SR-3 Signed.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. Report suspicious emails by clicking the **"Report Phish"** button.

Ms. Barger,

Please see attached abandonment package for SR-1948 Potneck Road. Can you please let me know when this can be voted on?

Thanks,

Josh McMahan
Engineering Technician
Division 9
District 1

(704) 630-3200 office
(704) 630-3208 desk

Jamcmahan@ncdot.gov

4770 South Main Street.
Salisbury, NC 28147



Email correspondence to and from this address is subject to the North Carolina Public Records Law and may be disclosed to third parties.

Email correspondence to and from this sender is subject to the N.C. Public Records Law and may be disclosed to third parties.



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

May 10, 2019

Rowan County

Subject: Request for Abandonment

Mr. Greg Edds, Chairman
Rowan County Board of Commissioners
Attn: Ms. Carolyn Barger, Co. Mgr. Office
130 West Innes Street
Salisbury, NC 28144

Dear Mr. Edds:

I am attaching a location map and petition requesting that the last 0.1 miles of SR 1948 – Potneck Rd. / Old Quarry Rd., in the Unity Township, be abandoned from the State Secondary Road System.

We have investigated this request and found that this road meets NCDOT requirements for abandonment. We would, therefore, appreciate it very much if you would have the County Commissioners act on this request and forward to us the proper Abandonment Form for our further handling.

Thanking you in advance for your assistance in this matter, and if I may be of further assistance, please advise.

Thank you,

Chris T. Corriher, PE
District Engineer

CTC/JAM

**North Carolina Department of Transportation
Division of Highways
Abandonment Petition**

North Carolina

County of Rowan

Petition request for the abandonment of Secondary Road #1948 - Potneck Rd from the State.

Maintained System

We the under signed, being all of the property owners on Secondary Road #1948 - Potneck Rd/Quarry rd
in Rowan County do hereby request the Division of Highways of the Department of
Transportation to abandon the road from the State Maintained System.

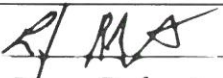
PROPERTY OWNERS

Name

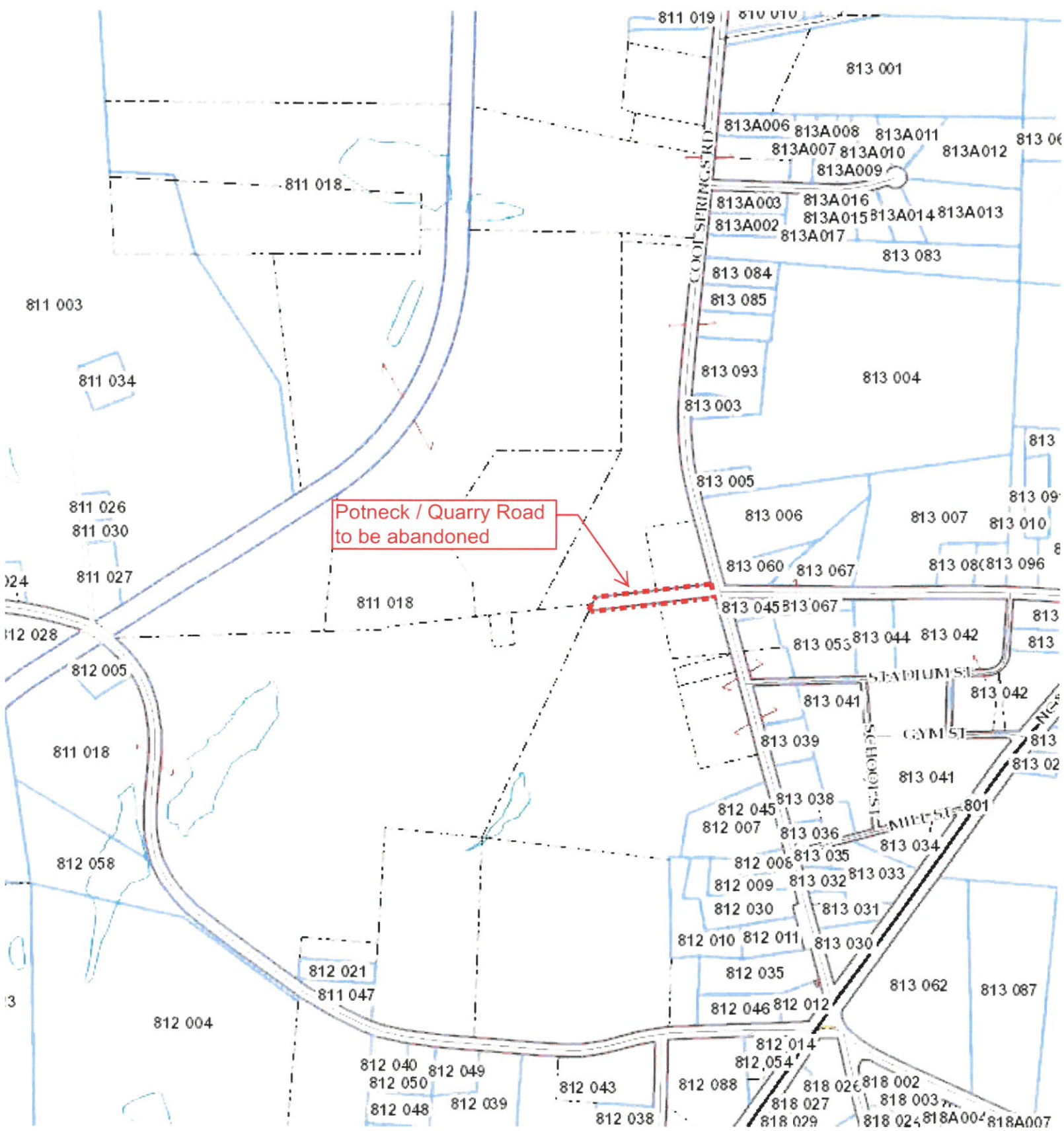
Address

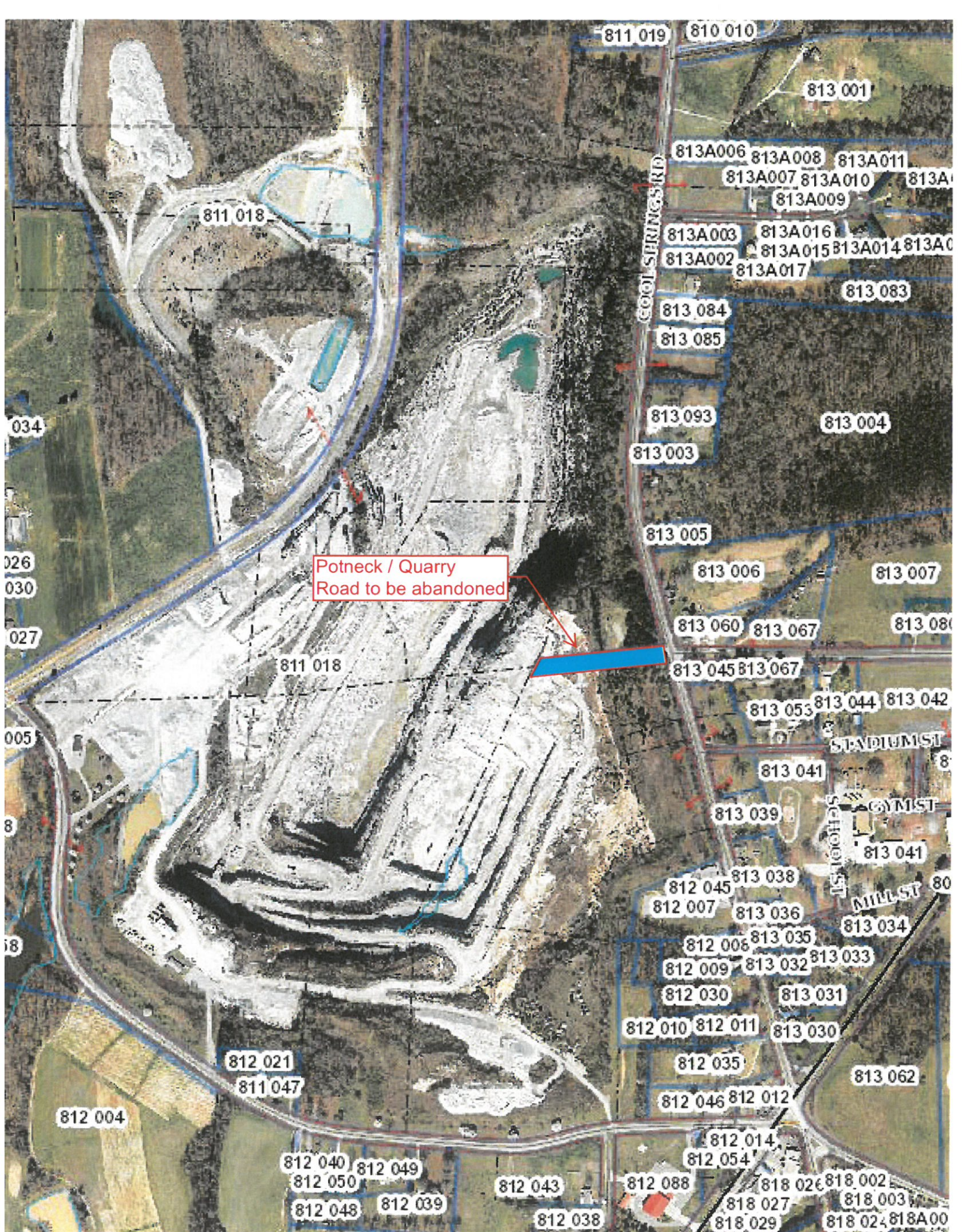
Martin Marietta Materials, Inc.

2710 Wycliff Road Raleigh, NC 27607



Larry Roberts - President Mid-Atlantic Division





NORTH CAROLINA STATE DEPARTMENT OF TRANSPORTATION
REQUEST FOR ABANDONMENT FROM STATE MAINTAINED SECONDARY
ROAD SYSTEM

North Carolina
County of **ROWAN**

Road Description: **SR 1948 – Potneck Road / Old Quarry Road, located in the**
Unity Township, the last 0.1 miles to be abandoned

WHEREAS, the attached petition has been filed with the Board of County Commissioners of the County of **ROWAN** requesting that the above described road, the location of which has been indicated on the attached map, be abandoned from the Secondary Road System; and

WHEREAS, the Board of County Commissioners is of the opinion that the above described road should be abandoned from the Secondary Road System, if the abandonment is in the best interest of the public and of the Division of Highways of the Department of Transportation and Highway Safety.

NOW, THEREFORE, be it resolved by the Board of County Commissioners of the County of **ROWAN** that the Division of Highways is hereby requested to review the above described road, and to abandon the road from the Secondary Road System if it is in the best interest of the public and the Division of Highways.

CERTIFICATE

The foregoing resolution was duly adopted by the Board of Commissioners of the County of **ROWAN** at a meeting on the **20th day of May 2019** and appears in the minutes of the said Commission.

WITNESS my hand and official seal this the **20th day of May 2019**.

(SEAL)

Clerk to the Board of Commissioners
County of **ROWAN**

PLEASE NOTE:

Forward direct with request to the Division Engineer, Division of Highways

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Catherine Terwilliger, Secretary, Charlotte Chapter Concerned Bikers Association
DATE: May 13, 2019
SUBJECT: Proclamation for Motorcycle Safety & Awareness Month

ATTACHMENTS:

Description

Proclamation

Upload Date

5/13/2019

Type

Cover Memo

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8180 • FAX 704-216-8195

PROCLAMATION MOTORCYCLE SAFETY & AWARENESS MONTH MAY 2019

WHEREAS, motorcycle riding is a popular form of recreation and transportation for thousands of citizens across North Carolina and Rowan County; *and*

WHEREAS, North Carolina has over 193,000 registered motorcycles and over 400,000 licensed riders [per the NC DMV] who have either a motorcycle endorsement or a motorcycle learner's permit; *and*

WHEREAS, it is important that the citizens of North Carolina be aware of motorcycles on our roadways and recognize the importance of motorcycle safety through motorcycle awareness programs like those promoted by CBA or programs offered during driver's education classes in area high schools; *and*

WHEREAS, Motorcycle Safety & Awareness Month is designed to increase public awareness about motorcycles and to encourage their safe and proper use among motorcycle riders and to encourage other motor vehicle operators to be cautious and observe motorcycles, especially during their seasonal return to our streets and highways; *and*

WHEREAS, the safe operation of a motorcycle is enhanced through a combination of rider training and experience, good judgment, and motorist awareness of motorcycles sharing the roads of Rowan County and North Carolina, the Charlotte CBA, Rowan-Cabarrus CBA, and the Concerned Bikers Association of North Carolina urge motorists in the County of Rowan to

"Look Twice and Save a Life"
MAY = Motorcycle Awareness & YOU

Equal Opportunity Employer



recycled paper

NOW, THEREFORE BE IT PROCLAIMED that the Rowan County Board of Commissioners does hereby recognize the month of May 2019 as Motorcycle Safety & Awareness Month in Rowan County, North Carolina, and urges all citizens to be cautious and to help create an awareness of motorcyclists who share the road.

This the 20th day of May, 2019.

Gregory C. Edds, Chairman
Rowan County Board of Commissioners

ATTEST:

Carolyn Barger, MMC, NCMCC
Clerk to the Board

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Cari Price
DATE: May 13, 2019
SUBJECT: Permission to Apply For NC Science Museum Grant

The Nature Center at Dan Nicholas Park requests permission to apply for the NC Science Museum Grant. This grant requires no match from Rowan County with a \$60,000 maximum annual award for Tier II counties. The is a two year grant based on the NC Budget Cycle.

Funds are to be used for Science Education.

We have received funding from this grant for the past four years.

*No match required.

*Max \$60,000 annual award for two years.

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Ed Muire, Planning Director
DATE: May 13, 2019
SUBJECT: Plans, Policies, Procedures for CDBG

BACKGROUND

Planning Staff has been advised that Rowan County's CDBG infrastructure application to extend municipal sewer to NorthPoint Development's project at the Trevey site requires that County plans and policies related to Fair Housing be current and in effect at the time of the grant application funding.

While the majority of these plans are related to housing, each are a necessary component in submittal of the CDBG infrastructure application. Some of these plans and policies may have been previously adopted or completed, but for consistency it is prudent to make certain all are adopted and effective. The attachments include:

- Fair Housing Plan
- Analysis of Impediments to Fair Housing 2016-2020
- Residential Anti-Displacement and Relocation Plan
- Citizen Participation Plan
- Section 3 and 504 Plans
- Equal Employment and Procurement Plan
- Language Access Plan

RECOMMENDATION

Authorize the Chairman to sign the resolution adopting these Fair Housing documents and each signatory page as necessary.

ATTACHMENTS:

Description	Upload Date	Type
Resolution of Adoption for Plans, Policies, Procedures	5/13/2019	Resolution Letter
Fair Housing Plan 2019-2023	5/14/2019	Backup Material
Analysis of Impediments 2016 thru 2020	5/13/2019	Backup Material

Residential Anti-Displacement and Relocation Plan	5/13/2019	Backup Material
Citizen Participation Plan	5/13/2019	Backup Material
Section 3 Plan	5/14/2019	Backup Material
Section 504 Plan	5/14/2019	Backup Material
Equal Employment and Procurement Plan	5/13/2019	Backup Material
Language Access Plan	5/13/2019	Backup Material

**ROWAN COUNTY
NORTH CAROLINA**
PLANS, POLICIES, AND
PROCEDURES ADOPTION

WHEREAS, Rowan County proposes to submit a Community Development Block Grant (CDBG) infrastructure grant application to extend municipal sewer to an economic development project; and

WHEREAS, Rowan County desires to adopt the following plans to ensure equity and non-discrimination in all aspects of housing choice and citizen access and participation; and

WHEREAS, Rowan County's Fair Housing Plan; Analysis of Impediments to Fair Housing Choice 2016-2020; Residential Anti-Displacement and Relocation Plan; Citizen Participation Plan; Section 3 and 504 Plans; Equal Employment and Procurement Plan; and Language Access Plan satisfy the County's desired intent.

NOW, THEREFORE, BE IT RESOLVED, Rowan County hereby adopts aforementioned plans, policies and procedures attached hereto.

Adopted this _____ day of _____, 2019.

Chairman, Rowan County Board of Commissioners

ATTEST: _____
Clerk to the Board

Recipient's Plan to Further Fair Housing 2019-2023

Grantee: Rowan County, NC	GRANTS:
Recipient's Address: 130 W. Innes Street	Salisbury, NC 28144
Contact Person: Ed Muire	Contact Phone #: 704-216-8588
Contact Email: Ed.Muire@rowancountync.gov	TDD #: 1-800-735-2962

I. Indicate if the Recipient will be affirmatively furthering fair housing for the first time or has implemented specific activities in the past.

First Time _____

Past Activities ✓

II. Identify and analyze obstacles to affirmatively furthering fair housing in recipient's community. (Use additional pages as necessary)

Major obstacles identified in the Rowan County 2016-2020 Analysis of Impediments to Fair Housing prepared for Rowan County are:

- Limited Affordable Housing - Limited affordable housing for lower income populations may cause some to "accept" substandard housing options. The lack of affordable housing choices may prompt other individuals or families to cohabitate households resulting in overcrowding and may even cause some to seek alternative housing options.
- Lack of Countywide Infrastructure - The predominant use of individual ground water wells and ground absorption septic tank systems in the unincorporated areas of the County prevent opportunities for maximizing densities in the creation of affordable housing or residential lots.
- Lack of Awareness Regarding Discrimination & Fair Housing - Education of the public concerning the rights and responsibilities associated with fair housing laws is the primary method for combating housing discrimination.
- Limited Public Transportation - The Rowan Transit system is the only manner of public transportation for residents in the rural and outlying portions of the Rowan County not in a municipality.
- Current Lending Practices - Changes to current lending practices resulting from the housing market crash may have inadvertently created complications for lower income individuals or families to obtain a conventional loan. Specifically, new HUD regulations regarding mortgage insurance have caused monthly mortgage costs to rise, which in turn may potentially disqualify low to moderate income applicants.

III. Will the above activities apply to the total municipality or county?

Yes ☒

No ☐

If no, provide an explanation.

(Use additional pages as necessary)

IV. Briefly describe the quarterly activities that the recipient will undertake over the active period of the grant to affirmatively further fair housing in their community. A time schedule and estimated cost for implementation of these activities must be included. *Activities must be scheduled for implementation at least on a quarterly basis.* (Use attached table)

Grantee Name: Rowan County, NC

Quarterly Fair Housing Activity	Months	Year	Estimated Cost	Actual Cost
<i>Example: Establish FH policy, Complaint Procedure</i>	<i>Jan-Mar.</i>	<i>20xx</i>	<i>\$xxxx</i>	<i>\$xxxx</i>
Rowan County will publish notice in the <i>Salisbury Post</i> regarding its Fair Housing complaint procedures that includes the NC TDD #	Jan - Mar	2019	\$150	Advertised in <i>Salisbury Post</i> on 3.8.19
Administrative Staff will attend the NC Fair Housing Communities Conference in Raleigh, NC	April - June	2019	\$100	
Rowan County will solicit an RFP to select a consultant to prepare Self-Evaluation and Transition Plan for Section 504 Compliance	July - Sept	2019	TBD	
Rowan County will verify and update (as necessary) information on its website related to Title VIII compliance	Oct - Dec	2019	\$0	
Rowan County will specifically target its Health and Social Services Department regarding the type and availability of assistance offered for citizens and methods of referral related to housing discriminations	Jan - Mar	2020	\$0	
Rowan County will advertise its intent to approve the Self-Evaluation Plan and adopt its Transition Plan	April - June	2020	\$150	
Rowan County will distribute pamphlets to the Salisbury-Rowan Board of Realtors and community service based organizations outlining the rehabilitation, housing assistance and counseling services available thru the Salisbury Community Development Corporation.	July-Sept	2020	\$0	
Rowan County will begin the process of updating its Analysis of Impediments to Fair Housing Choice	Oct - Dec	2020	TBD	
Rowan County will publish notice in the <i>Salisbury Post</i> regarding its Fair Housing complaint procedures that includes the NC TDD #	Jan - Mar	2021	\$150	

Rowan County will advertise and conduct a public hearing regarding its intent to adopt its updated Analysis of Impediments to Fair Housing Choice	Apr - June	2021	\$150	
Rowan County will post Fair Housing posters in both English and Spanish at appropriate locations in the County's administration buildings to be visible to the public	July - Sept	2021	\$0	
The County will partner with Salisbury CDC to host a Fair Housing Forum in April 2018 with a member of the NC Human Relations Commission presenting. This forum will be open to the public and local municipalities	Oct - Dec	2021	\$500	
The County will publish notice in the <i>Salisbury Post</i> regarding its Fair Housing Complaint procedures that includes the NC TDD #	Jan - Mar	2022	\$150	
Rowan County Planning Board will evaluate its Subdivision and Zoning Ordinances to determine if these policies are complimentary to its Fair Housing strategy	Apr - June	2022	\$0	
Rowan County will update its list of local realtors who are available to assist in locating housing for anyone needing assistance.	July - Sept	2022	\$0	
Rowan County will distribute Fair Housing pamphlets to lending institutions.	Oct-Dec	2022	\$0	
Rowan County will publish notice in the <i>Salisbury Post</i> regarding its Fair Housing Complaint procedures that includes the NC TDD #	Jan – Mar	2023	\$150	

V. Describe recipient's method of receiving and resolving housing discrimination complaints. This may be either a procedure currently being implemented or one to be implemented under this CDBG grant. Include a description of how the recipient informs the public about the complaint procedures. (Use additional pages as necessary)

Rowan County will adopt (and update as necessary) a Fair Housing Resolution and Complaint Procedure which designates the Planning Director as the official representative of the County to receive complaints regarding housing discrimination subject to this CDBG grant. Complaints will be referred to the NC Human Relations Commission for investigation, conciliation and resolution within ten (10) calendar days from the date of receipt. The County will also submit a response in writing within the same 10 day period to the individual which filed the complaint informing them of the action being taken.

The County's method for receiving and resolving housing complaint procedures is supplemented by the process below:

- 1) Any person or persons wishing to file a complaint of housing discrimination in the Rowan County may do so by informing the Planning Director of the facts and circumstance of the alleged discriminatory acts or practice.
- 2) Upon receiving a housing discrimination complaint, the Planning Director shall acknowledge the complaint within 10 days in writing and inform the Division of Community Assistance and the North Carolina Human Relations Commission about the complaint.
- 3) The Planning Director shall offer assistance to the Commission in the investigation and reconciliation of all housing discrimination complaints which are based on events occurring in Rowan County.
- 4) The Planning Director shall publicize in the local newspaper, with the TDD#, that the Planning and Development Department is the local agency to contact with housing discrimination complaints.

Adopted this _____ day of _____, 20__.

Gregory C. Edds
Chairman, Rowan County Board of Commissioners

ATTEST: _____ (Clerk)

**Analysis of Impediments to
Fair Housing Choice
2016 - 2020**



**ROWAN COUNTY
NORTH CAROLINA**

I. Introduction and Executive Summary of the Analysis

Rowan County, North Carolina, is a participating member in the Cabarrus / Iredell / Rowan HOME Consortium which is recognized as a participating jurisdiction (PJ) under the US Department of Housing and Urban Development's (HUD) HOME Investment Partnerships Program (HOME). The HOME program allows local governments to form a consortium in order to receive HUD funding that may be used for a variety of activities including building, buying, and/or rehabilitating affordable housing for rent or homeownership or providing direct rental assistance to low-income people. Since 2008, Rowan County has traditionally applied its annual HOME funding allocation toward rehabilitation of owner-occupied housing and down payment assistance to first-time homebuyers and, on occasion has constructed single-family dwellings for moderate to low-income individuals.

As a current recipient of HOME funds, a past recipient of Community Development Block Grant / Scattered Site Housing (CDBG / SSH) funds and other housing rehabilitation program funds, Rowan County is obligated to affirmatively further fair housing. Accordingly, the County will:

1. Conduct an analysis of impediments to fair housing choice;
2. Take appropriate actions to overcome the effects of impediments identified through that analysis; and
3. Maintain records reflecting the analysis and actions.

To ensure that housing choices and opportunities for individuals are available, Rowan County is conducting this Analysis of Impediments to Fair Housing Choice (AI) to assess whether barriers exist in the community that prevent individuals from their right to fair housing. For purposes of Rowan County HOME Consortium activities, this AI will also apply to HOME activities in the municipalities of China Grove, Cleveland, East Spencer, Granite Quarry, Faith, Landis, Rockwell, and Spencer in its evaluation. Given that Kannapolis and Salisbury are both entitlement communities located in Rowan County, this AI does not address the aforementioned impacts in those communities as each jurisdiction has developed its own AI. Specifically, Rowan County's AI will evaluate housing and economic data; transportation infrastructure and services; public / private sector policies that impact availability, accessibility and location of housing for individuals and families in the protected groups located in the County.

Fair Housing is the right of individuals to obtain the housing of their choice, free from discrimination based on race, color, religion, sex, disability, familial status or national origin. The Federal Fair Housing Act, as amended, ensures this right by declaring it unlawful to discriminate in the sale, rental, financing and insuring of housing.

A. Who Conducted

This Analysis of Impediments to Fair Housing Choice was conducted by the Staff of the Rowan County Planning and Development Department.

B. Participants

Contributors to the Rowan County AI were based on interviews and discussions conducted by Rowan County staff with representatives from:

City of Kannapolis Community Development	City of Salisbury Community Planning Services
Salisbury Rowan Association of Realtors	Salisbury Community Development Corporation
Salisbury-Rowan Community Action Agency, Inc.	Prosperity Unlimited, Inc.
Habitat for Humanity of Rowan County, NC	Rowan Helping Ministries
Rowan County Department of Social Services	Town of East Spencer, NC Housing Authority

C. Methodology Used

Rowan County's AI utilizes the suggested format outlined in the US Department of Housing and Urban Development's *Fair Housing Planning Guide* and contains an assessment of the types and extent of fair housing issues in Rowan County. Jurisdictional background data regarding demographics, income, employment, housing profiles and associated maps are also included as a basis to represent the overall housing characteristics in Rowan County. Data sources include the 2000 and 2010 US Census, the 2011-2015 American Communities Survey, the Home Mortgage Disclosure Act (HMDA), the 2011-2015 AI for the Cabarrus / Iredell / Rowan HOME Consortium and the Comprehensive Regional Housing Strategy Volumes I / II / III prepared by Centralina and Catawba Council of Governments in partnership with Western Economic Services, LLC.

D. Funding Source

Funding for this AI document was provided through use of in kind services, i.e. staff time and resources, by the Rowan County Planning and Development Department.

E. Conclusions

1. Impediments Found

a. Limited Affordable Housing

Limited affordable housing for lower income populations may cause some to "accept" substandard housing options. The lack of affordable housing choices may prompt other individuals or families to cohabitate households resulting in overcrowding and may even cause some to seek alternative housing options.

b. Lack of Countywide Infrastructure

The predominant use of individual ground water wells and ground absorption septic tank systems in the unincorporated areas of the County prevent opportunities for maximizing densities in the creation of affordable housing or residential lots.

c. Lack of Awareness Regarding Discrimination & Fair Housing

Education of the public concerning the rights and responsibilities associated with fair housing laws is the primary method for combating housing discrimination.

d. Limited Public Transportation

The Rowan Transit System offers transportation services to Rowan County residents Monday thru Friday from 7 AM until 5 PM (excluding holidays) via:

- **RITA (Rowan Individual Transportation Assistance)** is available one day per week for each area of the county. By having designated days, RTS can operate more efficiently to help as many passengers as possible on the same day.
- **Rowan Express** provides service between Salisbury, China Grove, Landis, and Kannapolis. The route connects with the Salisbury Transit System, the CK Rider System (operates in Kannapolis and Concord), and AMTRAK in Salisbury and Kannapolis.

e. Current Lending Practices

Changes to current lending practices resulting from the housing market crash may have inadvertently created complications for lower income individuals or families to obtain a conventional loan. Specifically, new HUD regulations regarding mortgage insurance have caused monthly mortgage costs to rise, which in turn may potentially disqualify low to moderate income applicants.

2. Actions to Address Impediments

a. Limited Affordable Housing

Non-profit agencies that provide housing assistance to individuals and families in Rowan County indicate a shortage of affordable housing units (both rental and owner-occupied). Likewise, Rowan County DSS and Rowan Helping Ministries recognize the limited amount of housing units available to provide transitional housing for their clients.

Action Item: Rowan County will continue to seek and support efforts through its participation in the Cabarrus-Iredell-Rowan HOME Consortium, North Carolina Housing Finance Agency, and North Carolina Community Development Block Grant (CDBG) programs to create and maintain sustainable housing choices for its citizens.

b. Lack of Countywide Infrastructure

The lack of municipal water or sanitary sewer service throughout the rural areas of the County limits single-family densities and the ability to create multi-family housing. In extreme cases, this can prevent older homes with failing septic systems from continued occupancy.

Action Item: Through its partnership with Salisbury Rowan Utilities, Rowan County will seek funding opportunities through CDBG infrastructure grants to extend water and sewer lines in the rural areas of the County. As these new lines become operational, Rowan County will adopt a policy to providing low to moderate income residents along these lines to connect at a free or reduced rate.

c. Lack of Awareness Regarding Discrimination & Fair Housing

Although listed as the primary contact for discrimination and fair housing complaints, no County Planning Staff have received a complaint in the last five (5) years. The likelihood that there are no fair housing or discrimination instances occurring in Rowan County are slim, rather this suggest violations go unreported due to a lack of understanding or knowledge of the rights of protected persons and families.

Action Item: Through its partnership with Salisbury Community Development Corporation, the County will conduct a Fair Housing workshop staffed by the North Carolina Human Relations Council offered to the public and Salisbury-Rowan Association of Realtors. The County will also maintain and update posters throughout its public buildings promoting fair housing.

d. Limited Public Transportation

Citizens residing in the unincorporated areas of the County have limited or no access to a daily fixed route transit system. This may hamper low to moderate income individuals from not only housing choice, but also job prospects. In some cases, transportation may be a greater limiting factor to housing choice as housing prices in the County may be less expensive than those in a municipality considering the costs of utilities and taxes, but the inability to get to employment ultimately eliminates rural housing choices without reliable transportation choices.

Action Item: Through its Rowan Individual Transit Assistance (RITA) and membership in the Cabarrus-Rowan Metropolitan Planning Organization (CRMPO), the County will consider applying for grant opportunities to expand transportation services to cross roads communities in the County.

e. Current Lending Practices

The Salisbury Community Development Corporation (CDC) provides a variety of homeowner education classes that can assist in eliminating any "surprises"

a prospective home buyer may encounter, e.g. foreclosure prevention, home ownership classes and reverse mortgage are but a few of their offerings.

Action Item: The County will continue its HOME partnership with the CDC by offering down payment assistance up to \$10,000 for first time home buyers that participate and successfully complete the CDC's home buyer education classes.

II. Jurisdictional Background Data

Demographic, income and employment and housing profile data was obtained from the 2010 US Census with comparison data acquired from the 2015 American Community Survey 2015 (1 year). Population projections were taken from the NC State Demographers Office. Note: This data reflects the entire geography of Rowan County, NC.

A. Demographic Data

Rowan County's 2010 overall population of 138,428 is estimated to have grown by less than one percent (1%) by 2015. However, the primary race groups (White and African American) are experiencing a decline in overall population, suggesting the primary growth in overall population during the reporting period is attributed to the Hispanic community. Demographic data depicting the concentrations of the African American and Hispanic communities in Rowan County is included in item II D.

DEMOGRAPHIC DATA	2010	2015
Total Population of Jurisdiction	138,428	139,142
Percent White Population	76.5	75.9
Percent African American Population	16.2	15
Percent Hispanic Population	7.7	8.3
Percent American Indian	.3	.1
Other Race	4.3	4.7

B. Income and Employment Data

The overall income and employment data for Rowan County experienced a moderate, yet positive increase for all categories between 2010 and 2015 as displayed in the table below. Areas of poverty are displayed by census tract in item II D of this report.

INCOME AND EMPLOYMENT DATA	2010	2015
Median Family Income	52,850	53,061
Median Household Income	43,596	45,320
Per Capita Income	26,496	28,908
Percent of population below poverty level	21.3	17.4
Unemployment Rate 2010	12.6	8.7

According to 2016 Rowan County Economic Development Commission (Rowan Works) data, the top ten (10) largest private and public sector employers are:

Private Sector	Employees	Public Sector	Employees
Daimler / Freightliner	2300	Rowan-Salisbury Schools	2730
Food Lion / Delhaize America	2000	W.G. Hefner VA Medical Center	1990
Novant Health Rowan Medical Center	1200	Rowan County	753
Continental Structural Plastics	442	Rowan-Cabarrus Community College	750
		City of Salisbury	412
		Piedmont Correctional Institution	411

C. Housing Profile

Although the total number of housing units in the County increased by only thirty (30) units during the 2010-2015 time period (according to 2015 American Community Survey data*), the decrease in households and owner occupied dwellings during the same period is somewhat indicative of the decrease in African American and White populations identified in the Demographic Data Table in item A above.

HOUSING DATA	2010	2015
Total Number of Households	53,140	51,225
Total Number of Housing Units	60,211	60,241
Total Number of Owner Occupied Dwellings	36,987	34,675
Total Number of Tenant Occupied Dwellings	16,153	16,550

- * *Editorial Note:* Although Rowan County recognizes the American Community Survey (ACS) is a sampling of population, economic and housing data, it is worthwhile for this report to state that during the 2010-2015 time period, Rowan County Building inspections Department issued one thousand, five hundred thirty-eight (1538) residential building permits for new single-family homes (stick-built and modular) which is in stark contrast to the ACS estimated increase of only 30 units countywide in the housing stock during the same time period.

1. Housing Stock

Based on ACS 2015 and 2010 Census data, 46.9% of the housing stock of Rowan County was constructed prior to 1980. This is significant due to the presence of lead-based paint a potential hazard for persons, especially children, residing in these units. Overall, single-family homes are the predominant housing type in the County (69%), followed by manufactured housing (18.6%) and multi-family dwellings (12.3%).

While not realized by a majority of today's population, there continue to be extreme instances of poverty that impact every community's housing stock. Two (2) instances suggest .2% of the County's housing stock, or approximately eighty (80) units, lack complete plumbing facilities and .4%, or 205 homes, lack complete kitchen facilities.

As noted above in the editorial above, new residential building permit data from 2010-2015 is graphically displayed in item II D.

2. Public Housing Options

Rowan County Housing Authority (RCHA) offers three (3) public housing communities that provide 192 units for families and senior citizens disabled individuals. RCHA is a public agency that participates in Section 8 Housing Voucher and Public Housing programs. The Salisbury Housing Authority administers a similar program and provides up to 522 units for eligible clients.

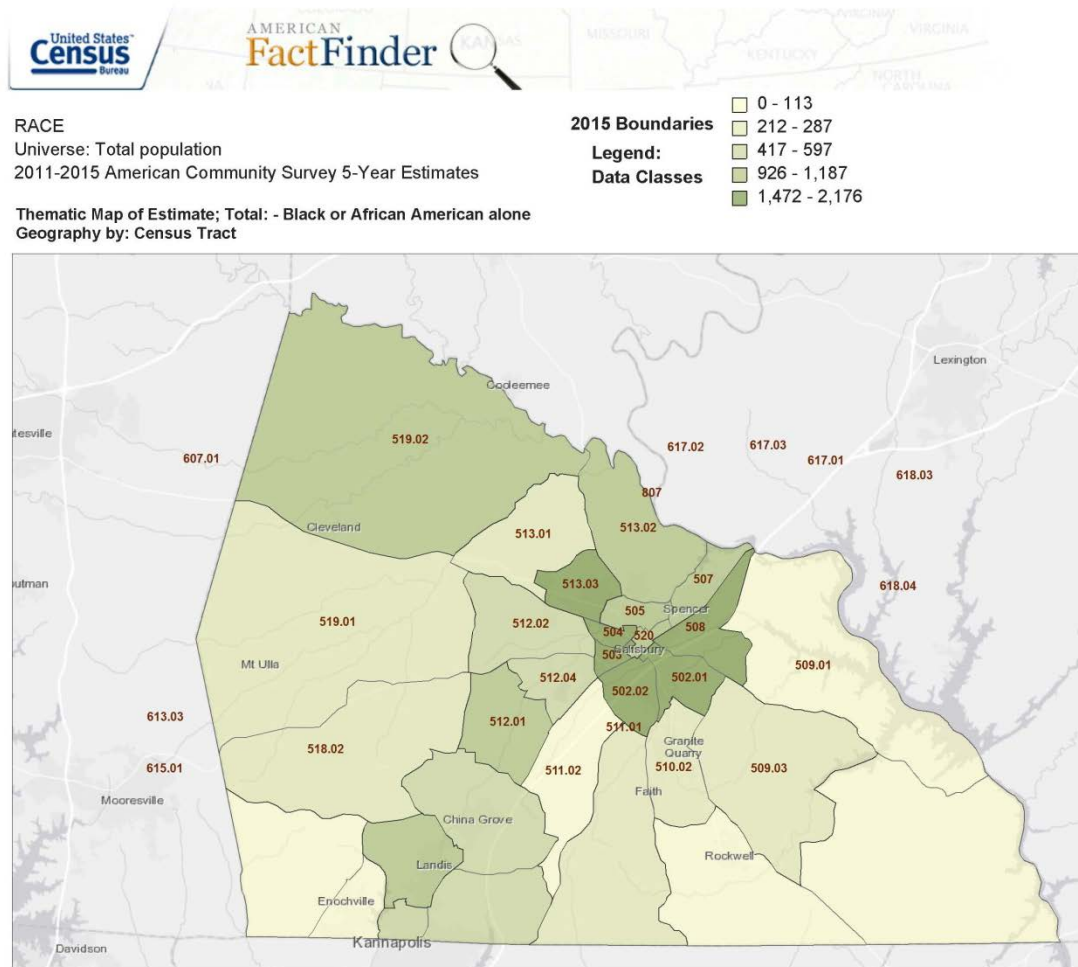
Included as an Appendix to this Analysis of Impediments are Housing Resource Options collected and published by nchousing.org. As this resource is periodically updated, it will be included with this document.

D. Maps

Beginning on page 7, the maps provided in this subsection graphically support the material included in Section II of this report, specifically African American and Hispanic population concentrations, poverty concentrations and new residential building activity.

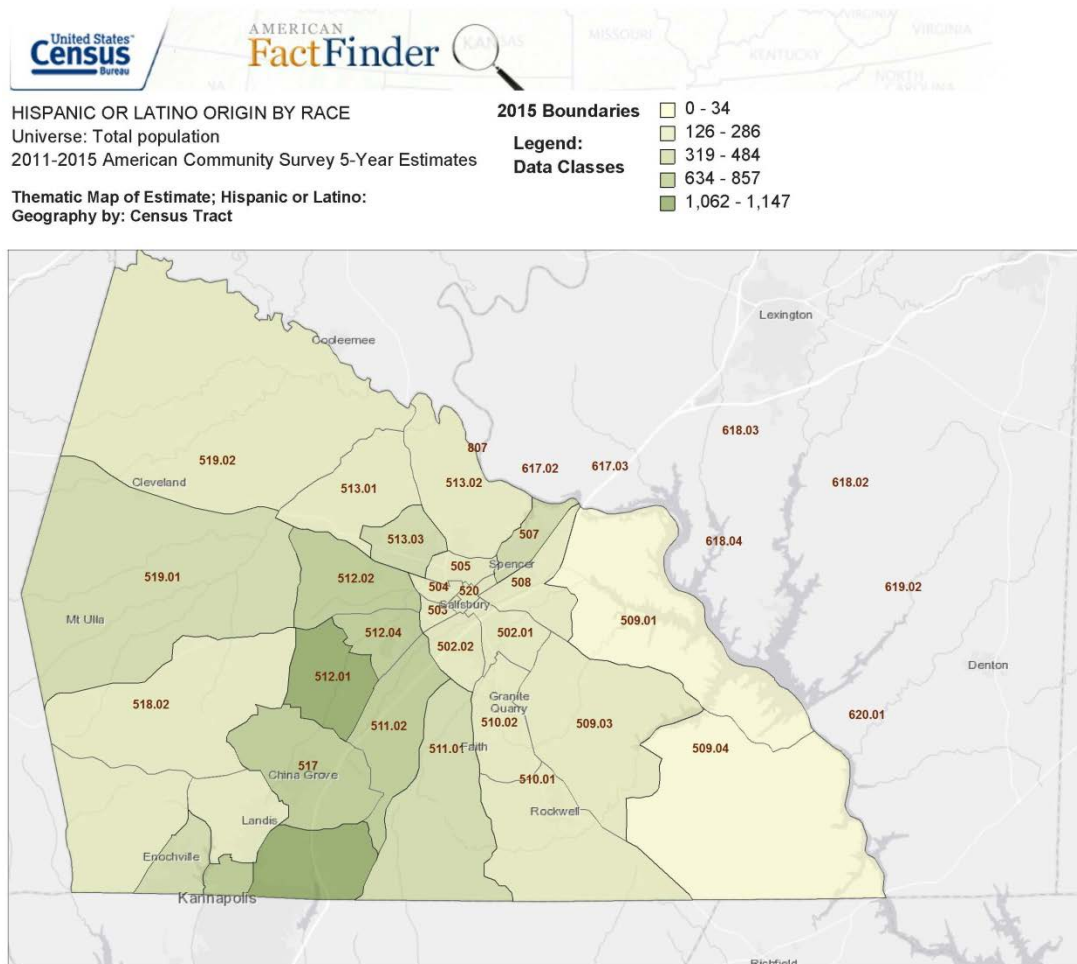
1. African American Concentrations

The predominant concentrations of African Americans in Rowan County are located in East Spencer (Census Tract 508) and in the tracts bordering the downtown area of Salisbury (Census tracts 502.01; 502.02; 503; 504). The 519.02 Census Tract containing the Cleveland and Woodleaf communities has the highest percentage of African Americans living in the County outside municipal areas.



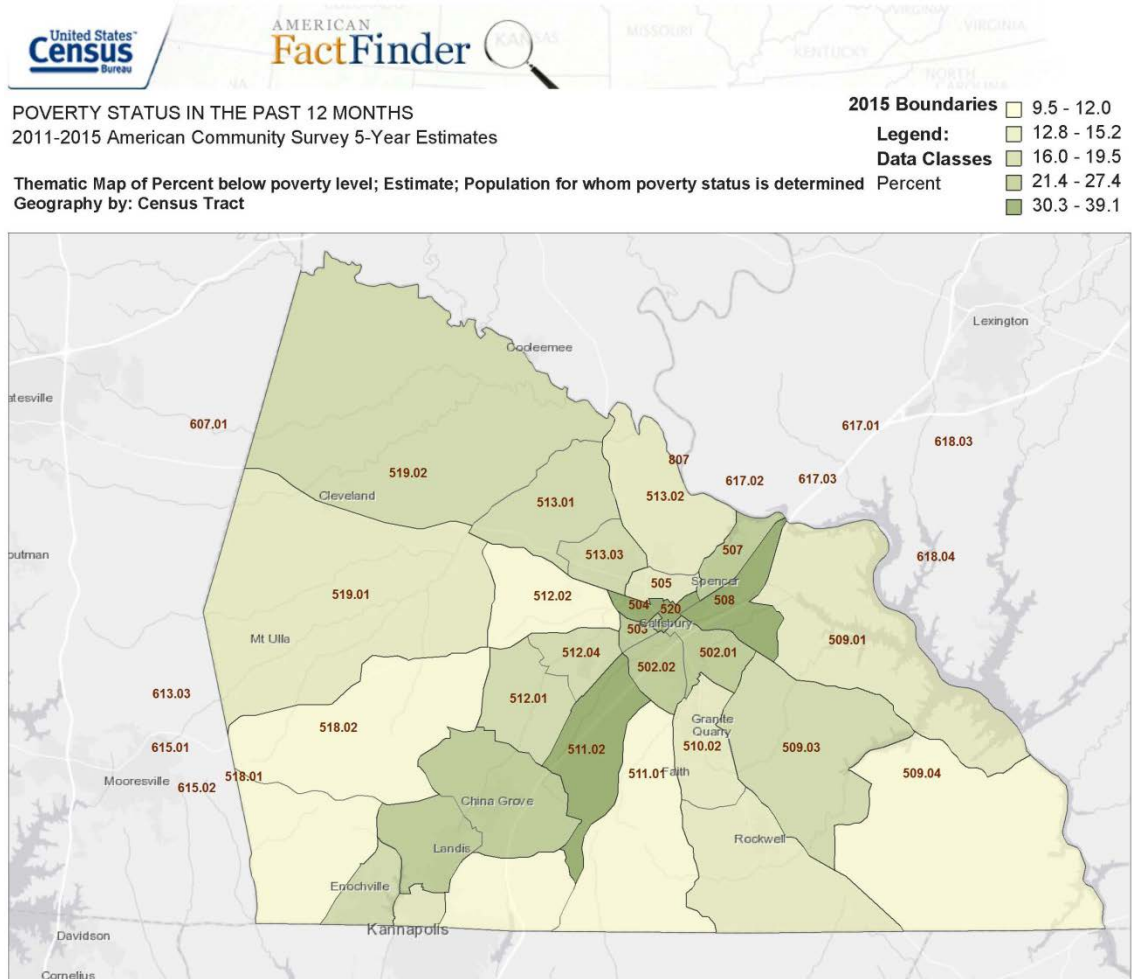
2. Hispanic Concentrations

Densities of Hispanic populations tend to be located in the western portions of the County and outside municipal areas. Census Tract 512.01 contains the highest population and is bordered by similarly higher populations than other areas of the County, e.g. 511.02; 512.01; 512.02; 512.04; 517; and 519. These concentrations are closely associated with agricultural activities operating in the western areas of Rowan County which provide employment for this community.



3. Poverty Concentrations

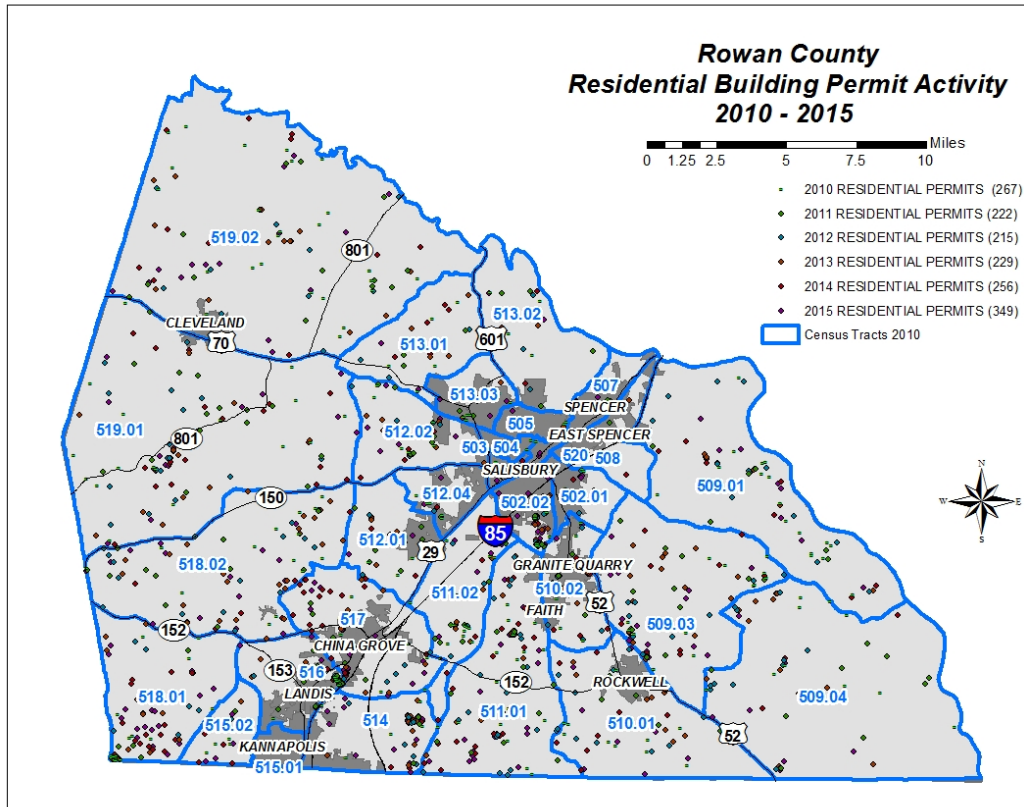
The highest concentrations of poverty tend to be located in the Town of East Spencer (Census Tract 508) and areas bordering downtown Salisbury (Census Tracts 504 and 520). The highest concentration of poverty in the County is located along the South US 29 Hwy (aka S. Main Street) corridor.



4. Residential Building Permit Activity 2010-2015

Residential building permit activity occurring in Rowan County (except in the City of Kannapolis) is depicted in the map below. Permits are displayed by a point file and are either a single-family residence or modular dwelling only. Manufactured housing and multi-family units are not included in this graphic.

Census Tracts 518.01, 518.02 and 512.01 experienced the highest level of permit activity in the western portion of Rowan County and 509.03 in the eastern portion of Rowan County during the study period.



III. Evaluation of Jurisdiction's Fair Housing Status

A. Fair Housing Complaints or compliance reviews where the Secretary has issued a charge of or made a finding of discrimination.

Rowan County Planning and Development Staff are not aware of any charges or findings relative to this type of complaint.

B. Fair Housing Discrimination suit filed by the Department of Justice or private plaintiffs.

The NC Human Relations Commission was contacted regarding any current or past investigations related to this type of complaint. Information from the Commission is displayed by year for Rowan County and includes the number and type of complaint, along with its resolution.

C. Reasons for Trends or Patterns

As evidenced by the number and extent of cases filed regarding discrimination, Rowan County does not recognize any trends or patterns that are, or becoming evident. The nominal number of complaints received by Planning Staff can typically be categorized as "Landlord / Tenant" disputes. If these are not able to be addressed by the Minimum Housing Ordinance, the complainant is referred to either the NC Department of Justice's Consumer Protection Division for Landlord / Tenant resolution or to NC Legal Aid's Fair Housing division for assistance.

D. Other Fair Housing Concerns or Problems

Lack of Sufficient Senior Housing

The Centralina Council of Government's CONNECT Our Future report identifies the lack of suitable housing for an aging population as a significant challenge facing the region. Comparative demographic data for Rowan County obtained from the 2010 Census and 2015 ACS depicts an evident increase in each five (5) year cohort beginning at age 50 thru 85+. Although the preference of most of these individuals would be to age in place (i.e., at home), the likelihood that all can do so is minimal.

The creation of senior housing options that provide housing styles and independent living choices should be an on-going focus of the County. Opportunities could be explored thru a collaboration of Ruffy-Holmes Senior Living Center, Salisbury CDC and other interested agencies.

IV. Identification of Impediments to Fair Housing Choice

A. Public Sector

1. Zoning and Site Selection

Rowan County and its municipalities that are not classified as an entitlement city (Kannapolis and Salisbury) exercise zoning and subdivision ordinances within their respective jurisdictions. As expected, each development code provides for residential zoning districts ranging from cluster developments and townhomes to multi-family and one (1) acre lot subdivisions. Single-family, modular homes, duplexes and multi-family housing are options with most of the district options. However, manufactured housing (single-wide and double-wide) tends to be more closely regulated and in some instances is not an allowed housing option for new placement.

As noted in Section I.E.(1)(b), the lack of countywide infrastructure can have a significant impact on creating dense residential developments in the County's jurisdiction. This does not tend to be an issue in the corporate limits of the municipalities as they are serviced by municipal water and sewer. However, the extraterritorial jurisdictions (ETJ) of most municipalities have same infrastructure limitations as does the County.

2. Neighborhood Revitalization, Municipal and Other Services, Employment-housing transportation linkage

Traditionally, Rowan County's revitalization efforts have been focused on scattered site housing rehabilitation as opposed to "neighborhoods". Housing rehabilitation has occurred thru Community Development Block Grant (CDBG) funds, HOME funding, and North Carolina Housing Finance Agency offerings.

Noted herein on multiple occasions, the lack of municipal water and sewer to the entirety of the County creates some development hardship in that densities of housing (regardless of type) cannot be maximized.

3. Sale Of Subsidized Housing and Possible Displacement

In 2008, Rowan County partnered with Prosperity Unlimited and the Town of East Spencer, NC to construct a single-family dwelling for sale to a first time homebuyer of low-to-moderate income. Extreme difficulties were encountered trying to obtain a qualified homebuyer and establishing comp sales for the unit. With this in mind, the County has since placed its housing assistance efforts in providing down payment assistance to first time homebuyers and rehabilitation of owner-occupied units (stick built and manufactured).

With its 2011 CDBG Scattered Site Housing project, the County adopted and enforced a Residential Anti-Displacement Relocation Plan. Likewise, the activities undertaken by the County for CDBG or other development projects have not displaced citizens.

Through its partnership with the Salisbury CDC, Rowan County citizens have access to foreclosure prevention counseling and services. The CDC services include assisting home owners with loan modifications and refinancing options which may enable them to retain ownership, thereby eliminating displacement.

4. Property Tax Policies

The Rowan County Tax Assessor provides statutory tax relief programs for its citizenry which include:

- Disabled Veteran Exclusion [NCGS 105-277.1C]
- Homestead Circuit Breaker Deferment [NCGS 105-277B]
- Homestead Exclusion for Elderly and Disabled [NCGS 105-277.01]
- Present Use Deferment [NCGS 105-277.2 thru 277.7]
- Various Property Tax Exemptions [NCGS 105.277.8 thru 278.8]

On a case by case basis, the Rowan County Tax Assessor will consider establishing a structured payment plan to assist citizens that are delinquent in their taxes.

5. Planning and Zoning Boards

As noted in IV.A(1), each municipality has its own subdivision and zoning codes and likewise, has its own appointed boards to serve in the public process for consideration and recommendation of development projects. Similarly, these boards analyze and make recommendations to its governing board for approval or denial. No impediments were identified during this study period as it relates to these policy advisory boards.

6. Building Codes (Accessibility)

Rowan County enforces the North Carolina Building Code and thru its administrations of the code, accessibility requirements are only applicable in multifamily projects, i.e. more than a two-family dwelling (duplex). As noted herein, Rowan County's administration of housing programs has

traditionally been focused on owner occupied residences and therefore accessibility has not been a policy requirement that has been pursued. However, in every case where the owner of a unit has needed handicapped or accessibility upgrades to their home, Rowan County has included these upfits in the work performed to promote sustainability.

B. Private Sector Lending Policies and Practices

1. Discrimination in the Rental Market

Single-family rental units are dispersed throughout the County and its municipalities, but multi-family units tend to be located in municipal jurisdictions. Price ranges for both single-family and multi-family are varied, suggesting there is adequate choice for all. Public housing is almost exclusively located in Salisbury, East Spencer and Kannapolis and newer construction of said units has occurred only in Salisbury. Section 8 opportunities do exist in the community, but housing options are limited and even more so if the families have multiple children. Given this predicament, the need for more Section 8 housing is a manner to assist low-to-moderate income families with housing choice.

In consideration of housing choice in the rental market, there is potential for “steering protected class members” to a certain area or housing community. However, Planning Staff is not aware or has not received any complaints of steering during the study period.

2. Discrimination in the Sales Market

The primary barrier to homeownership opportunities in the housing market encompassed by this study is not discrimination; rather it tends to be “economic geography”. From the standpoint of affordability, housing choice for most low-to-moderate income individuals or families is based on the economics of affordability and the geography, i.e. location. In these situations, housing choice most frequently is limited to an older home in a municipality or a manufactured home in a rural setting.

While not identified as discrimination, the general lack of knowledge about the home buying process can create a hardship for any individual or family. To overcome this gap, Rowan County has partnered with the Salisbury CDC which not only administers its HOME and NCHFA housing assistance programs, it also provides in depth classes on home buying, budgeting and maintenance. For those first time buyers who qualify for assistance, the County has also provide up to ten thousand dollars (\$10,000) in down payment assistance.

Identified as an Impediment, the current lending practices for mortgages have been identified by other jurisdictions in the Cabarrus / Iredell / Rowan HOME Consortium. New mortgages require higher credit scores and larger down payment percentages, which eliminate some potential homebuyers in the market. Those most affected by these lending changes are thought to be in the low-to-moderate income group.

C. Public and Private Sector

1. Fair Housing Enforcement

As noted herein, there have no enforcement actions processed or administered by Rowan County Staff during the study period. Those considered by the NC Human Relations Commission have been investigated and resolutions being sought.

2. Informational Programs

With its annual HOME Action Plan, Rowan County advertises its proposed plan for the program year and receives coverage in the *Salisbury Post* about the intended program offerings. Likewise, all Rowan County Commission meetings are televised on cable access Channel 16 which reaches a greater number of its citizenry. In its public hearing notices, the County advertises in both Spanish and provides the NC TDD number and advises of its Fair Housing complaint procedures. Pamphlets, posters and other informational material related to the County's housing programs and Fair Housing is available in the primary Rowan County Administrative Buildings.

The aforementioned materials are available on both the Rowan County Planning and Development webpage or archived in the Rowan County Board of Commissioners agenda material webpage.

As it relates to Fair Housing, educational opportunities are often collaboration between the Salisbury CDC and Rowan County. Outside of their “in-house” education to homebuyers, CDC staff provide civic and employee presentations about Fair Housing as requested.

Results: Rowan County has received no feedback relative to these informational programs regarding Fair Housing complaints or discrimination. The primary response received, is “How can I get considered for participation?”

3. Visitability in Housing

This trend in housing contains three (3) basic elements: one zero-step entrance, doors with 32 inches of clear passage space and one bathroom on the main floor that is wheelchair accessible. While the County transitioned from constructing new homes, the primary housing assistance offered is rehabilitation. As such, homes in the program receive modifications such as wheelchair ramps, walk-in showers or tubs and grab bars.

D. Where there is a determination of unlawful segregation or other housing discrimination by a court or a finding of noncompliance by HUD under Title VI of the Civil Rights Act of 1964 or Section 504 of the Rehabilitation Act of 1973, or where the Secretary has issued a charge under the Fair Housing Act regarding assisted housing with a recipient’s jurisdiction, an analysis of the actions which could have been taken by the recipient to help remedy the discriminatory condition, including actions involving the expenditure of funds by the jurisdiction.

None were found at the time this study was conducted.

V. Assessment of Current Public and Private Fair Housing Programs and Activities in the Jurisdiction

A. Public Fair Housing Activities

Rowan County utilizes the following methods to promote Fair Housing in the County.

- The *Salisbury Post* is a daily newspaper having a wide and general circulation throughout the County
- Cable access channel 16
- Rowan County Website
- Fair Housing posters and materials acquired from the NC Human Relations Commission which are posted in government offices
- The City of Salisbury and Salisbury Community Development Corporation have conducted or hosted workshops on fair housing topics separately and jointly over the years.

B. How are citizens made aware of these activities?

Fair Housing posters and pamphlets are posted in Rowan County Administrative Buildings, Rowan County Health Department and Department of Social Services. Fair Housing programs are advertised in the *Salisbury Post*, the Rowan County Website and Salisbury CDC website.

C. List all such activities during the past two years. What were the results of these activities?

In compliance with CDBG and HOME requirements public notices have been published in the *Salisbury Post* for the HOME program requirements, which indicate the rights of protected persons from discrimination in Fair Housing. As noted previously, Fair Housing materials are available in English

and Spanish are posted at the Rowan County Planning and Development Office, Rowan County Manager's Office, Health Department and Social Services

Results: Rowan County has not received any complaints or comment from the public regarding these activities.

D. Private Fair Housing Programs

Based on Staff research, Fair Housing initiatives in Rowan County's private sector are minimal, but for the two (2) that are identified – Salisbury CDC and Habitat for Humanity, they promote and encourage the practice of Fair Housing to all individuals involved in their housing programs.

VI. Conclusions and Recommendations:

A. Limited Affordable Housing

Limited affordable housing for lower income populations may cause some to "accept" substandard housing options. The lack of affordable housing choices may prompt other individuals or families to cohabitate households resulting in overcrowding and may even cause some to seek alternative housing options.

Non-profit agencies that provide housing assistance to individuals and families in Rowan County indicate a shortage of affordable housing units (both rental and owner-occupied). Likewise, Rowan County DSS and Rowan Helping Ministries recognize the limited amount of housing units available to provide transitional housing for their clients.

Recommended Action Item: Rowan County will continue to seek and support efforts through its participation in the Cabarrus-Iredell-Rowan HOME Consortium, North Carolina Housing Finance Agency, and North Carolina Community Development Block Grant (CDBG) programs to create and maintain sustainable housing choices for its citizens.

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The predominant use of individual ground water wells and ground absorption septic tank systems in the unincorporated areas of the County prevent opportunities for maximizing densities in the creation of affordable housing or residential lots.

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Recommended Action Item: Through its partnership with Salisbury Rowan Utilities, Rowan County will seek funding opportunities through CDBG infrastructure grants to extend water and sewer lines in the rural areas of the County. As these new lines become operational, Rowan County will adopt a policy to providing low to moderate income residents along these lines to connect at a free or reduced rate.

C. Awareness Regarding Discrimination & Fair Housing

Education of the public concerning the rights and responsibilities associated with fair housing laws is the primary method for combating housing discrimination.

Although listed as the primary contact for discrimination and fair housing complaints, no County Planning Staff have received a complaint in the last five (5) years. The likelihood that there are no fair housing or discrimination instances occurring in Rowan County are slim, rather this suggest violations go unreported due to a lack of understanding or knowledge of the rights of protected persons and families.

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D. Limited Public Transportation

The Rowan Transit System offers transportation services to Rowan County residents Monday thru Friday from 7 AM until 5 PM (excluding holidays) via:

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Citizens residing in the unincorporated areas of the County have limited or no access to a daily fixed route transit system. This may hamper low to moderate income individuals from not only housing choice, but also job prospects. In some cases, transportation may be a greater limiting factor to housing choice as housing prices in the County may be less expensive than those in a municipality considering the costs of utilities and taxes, but the inability to get to employment ultimately eliminates rural housing choices without reliable transportation choices.

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Changes to current lending practices resulting from the housing market crash may have inadvertently created complications for lower income individuals or families to obtain a conventional loan. Specifically, new HUD regulations regarding mortgage insurance have caused monthly mortgage costs to rise, which in turn may potentially disqualify low to moderate income applicants.

The Salisbury Community Development Corporation (CDC) provides a variety of homeowner education classes that can assist in eliminating any “surprises” a prospective home buyer may encounter, e.g. foreclosure prevention, home ownership classes and reverse mortgage are but a few of their offerings.

Recommended Action Item: The County will continue its HOME partnership with the CDC by offering down payment assistance up to \$10,000 for first time home buyers that participate and successfully complete the CDC’s home buyer education classes.

VII. Adoption

This Analysis of Impediments has been adopted by the Rowan County Board of Commissioners.

Greg C. Edds, Chairman
Rowan County Commission

APPENDIX

- Housing Resources in Rowan County

Housing Resources in Rowan County



Name	Location	Telephone	# of Units	Unit sizes	Notes
PERMANENT SUBSIDIZED HOUSING					
Public Housing					
Salisbury Housing Authority	200 S. Boundary St., Salisbury	704-636-1410	522	1,2,3,4	yes
Rowan Housing Authority	310 Long Meadow Dr., Salisbury	704-633-8380	194	1,2,3,4	yes
Section 8 Rental Assistance					
East Spencer Housing Authority	P.O. Box 367, E. Spencer	704-637-2284			as needed
Rowan Housing Authority	310 Long Meadow Dr., Salisbury	704-633-8380			as needed
Salisbury Housing Authority	200 S. Boundary St., Salisbury	704-636-1410			as needed
Privately owned subsidized units					
East Winds	420 S. Boundary, Spencer	704-633-6124		1,2	Elderly
White Rock Gardens	805 Dunns Mtn. Granite Qua.	704-279-6457		1	Elderly
Yadkin House	201 N. Lee St., Salisbury	704-633-7981		1,2	Elderly
Clancy Hills	100 Clancy St., Salisbury	704-636-6408		2	Family
Colonial Village	231 D Ave., Salisbury	704-636-8385		2	Family
Zion Hills Apartments	1614 Standish St., Salisbury	704-537-0609			Family
Low-Income Housing Tax Credit Developments with Project-Based Rental Assistance					
Whispering Oaks Apts	800 Block Newsome Road		40		Elderly(55)
Fleming Heights	Lash Drive (building Address T		32		Elderly(55)
USDA-Rural Developments					
Benchmark Apartments	848 Lillian St., China Grove	919-791-3354	24	1,2	Family, Rent 30% of adjusted income if eligible
DeerPark Apartments	106 Academy St., Cleveland	828-274-4111	32	1,2	Family, Rent 30% of adjusted income if eligible
Patterson Farms	3060 Millbridge Rd. China Grove	704-636-6635			Family
Ro-Well Apartments	923 China Grove, Rockwell	828-645-7196	36	1,2	Family, Rent 30% of adjusted income if eligible
Targeted only to the Homeless (Shelter Plus Care, HUD Supportive Housing, etc.)					
Group Homes					
The Arc of N.C./HDS (6 homes)	China Gr, Salisbury, Granite Q.	704-633-7370	5,6		yes
MHA in NC		919-981-0740			yes
Make referrals to Rowan Homes Inc. (people w/Dev.Dis.)					

Name	Location	Telephone	# of Units	Unit sizes	Notes
PRIVATE LANDLORDS WHO ACCEPT SECTION 8 VOUCHERS					
Low-Income Housing Tax Credit Developments					
Crosswinds Apts	300 Block Lash Dr., Salisbury		40		Elderly(55)
Laurel Pointe	Lash Drive, Salisbury		100		Family
Other Private Landlords					
TRANSITIONAL HOUSING					
RECOVERY HOUSING					
Oxford House-Salisbury	512 W. Horah St., Salisbury	704-642-0513			Men in recovery
EMERGENCY SHELTERS					
Rowan Help Ministries		704-637-6838			
HOMEOWNERSHIP					
Salisbury Com. Dev. Corp.	P.O. Box 4408, Salisbury	704-638-4474			Homeownership counseling
Habitat for Humanity	Salisbury	704-642-6292			
OTHER RESOURCES					
Rowan Helping Ministries	P.O. Box 4026, Salisbury	704-637-6838			Financial, crisis, assistance and soup kitchen
Rowan Dept. Social Services	4416 Southmark Dr., Sal.	704-797-0314			
Legal Aid	122 N. Elm St., GSBO	336-272-0148			
Piedmont Behavioral Health	245 LePhillip Ct., Concord	704-721-7000			Local Management Entity for MI/DD/SA services
VR: Independent Living	702 Henson St., Albermarle	704-985-1172			Services to support independent living for disabled persons

Rowan County

Residential Anti-Displacement and Relocation Assistance Plan

In accordance with requirements of the Housing and Community Development Act of 1974, hereinafter referred to as “the Act”, as amended, Rowan County hereby certifies that it shall adhere to the following guidelines and procedures to minimize adverse impacts from residential displacement required as a result of programmed activities in its CDBG Economic Development Project.

- 1) The county will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate-income housing as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974’ as amended, as described in 24 CFR 570.496a.

For the CDBG program, the term “vacant occupiable” or “suitable for rehabilitation” means a unit which is no worse than moderate according to the needs gradient scale published in the Community Revitalization Application Guidelines, may be brought up to Section 8 HQS for an expenditure of less than \$4,000 in rehabilitation. In addition, a vacant unit may be classified as “not occupiable” if it has been condemned, is condemnable or otherwise unsuitable for human habitation under the local government’s housing code or redevelopment plan.

For occupied units, “low and moderate-income dwelling unit” means a unit that either is occupied by a low or moderate income family, or rents for an amount that would be affordable to a low or moderate income family (that is, rent and utilities would not exceed 25% of the median income of a family that would occupy the unit without overcrowding).

For vacant units, a “low or moderate income dwelling unit” means a unit whose fair market rent would make it affordable to a low or moderate-income family, as calculated above.

- 2) All replacement housing will be provided within three years of the commencement of the demolition or rehabilitation relating to conversion. Before obligating or expending funds that will directly result in such demolition or conversion, the county will make public and submit to the Rural Economic Development Division the following information in writing:
 - a) A description of the proposed assisted activity;
 - b) A general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;
 - c) A time schedule for the commencement and completion of the demolition or conversion;
 - d) The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
 - e) The source of funding and a time schedule for the provision of replacement dwelling units; and,

- f) The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy.
- 3) The County will provide relocation assistance, as described in 24 CFR 570.496a, to each low/moderate-income household displaced by demolition of housing or by the conversion of a low/moderate-income dwelling to another use as a direct result of assisted activities.
- 4) Consistent with the goals and objectives of activities assisted under the Act, the county will take the following steps to minimize the displacement of Rowans from their home:
 - a) The county will avoid demolition of occupied, severely deteriorated residential structures where possible through substantial rehabilitation as opposed to clearance.
 - b) The county will rehabilitate vacant, occupiable residential structures within its CDBG program as affordable housing for displaced tenants to minimize neighborhood disruption caused by clearance activities.
 - c) The county will attempt to locate comparable replacement housing in or near the neighborhood where demolition activities occur to further minimize neighborhood disruption caused by clearance activities.

Adopted this _____ day of _____, 2019.

Chairman, Rowan County Board of Commissioners

ATTEST: _____
Clerk to the Board

Rowan County Citizen Participation Plan

This plan describes how Rowan County will involve citizens in the planning, implementation and assessment of the Community Development Block Grant (CDBG) program. The funds must be used for projects which:

1. Benefit low- and moderate-income persons, or
2. Prevent or eliminate blight, or
3. Meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available to meet such needs

Additional objectives may be employed where the Local, State or the Federal government identify specific needs such as job creation and retention.

The regulations give ultimate responsibility for the design and implementation of the program to local elected officials and also require that citizens be given an opportunity to serve in a key advisory role to these elected officials.

SCOPE OF CITIZEN PARTICIPATION

Citizens are given an opportunity to be involved in all stages of the CDBG program, including program planning and implementation, assessment of performance and program design. There may be three (3) general mechanisms for their involvement:

1. To attend or hold public hearings or community meetings; and
2. To provide individual citizen efforts in the form of comments, complaints or inquiries submitted directly to the Program Administrators or designated County official.
3. To serve as a member of an advisory committee to the project; as needed.

PROGRAM IMPLEMENTATION

Citizen participation in program implementation will occur primarily through consultation with Rowan County.

- Citizens will be given public notice of possible funding and eligible types of grants and will be provided an opportunity to review and comment.
- Citizens will be given public notice of opportunities to comment on specific grants proposed for submittal.

The County shall hear and consider such comments before taking action.

Citizens may also be involved in implementation of projects specifically requiring citizen participation, such as self-help projects. Their roles would be defined as the project develops. Technical assistance will be available as needed.

PROGRAM ASSESSMENT

Program assessment activities by citizens will occur in a variety of ways.

- Citizens will be given public notice about the opportunity to review and comment on any program amendments, budget revisions and program modifications.
- Citizens will be given public notice of the close out of a grant and be given opportunity to comment on the program.
- Comments and questions are always accepted by the Program Administrator.

COMPLAINT PROCEDURE

Citizens are asked for comments at all public hearings regarding the preparation, submittal, revision and closeout of the grant. Program staff will also be available during normal business hours to respond to any citizen inquiries or complaints.

Comments may also be submitted in writing to the Rowan County Manager. The County Manager will respond to written concerns within ten (10) working days. If further action is necessary, the Board of Commissioners shall review the concern and respond in writing.

Finally, the citizen may address his / her concerns with the North Carolina Department of Commerce, Rural Economic Development Division, 4346 Mail Service Center, Raleigh, North Carolina 27699-4346, Attention: Program Representative, requesting an investigation of the problem. The decision of the Department of Commerce shall be considered final.

The Citizen Participation Plan will be subject to annual review and proposed revision, to occur in the period between the performance hearing and the public hearing on the subsequent year's application.

TECHNICAL ASSISTANCE

Technical assistance may be provided directly by Rowan County or project administrators in response to a request for technical assistance by citizen organizations, groups of low/moderate income persons or target area residents upon request. All requests for such assistance shall be addressed to the Rowan County Manager. Technical assistance will take the form most appropriate for the request.

PUBLIC INFORMATION

Rowan County will also undertake public information efforts to promote citizen participation. These efforts will include the following:

1. All Public Notice of Public Hearings will be published in the non-legal section of the *Salisbury Post* not less than ten (10) days, but not more than 25 days, before the scheduled hearing. These notices will indicate the date, time, location and topics to be considered. These notices will also be made available upon request for additional publication or dispersal.
2. Presentations will be made covering such topics as:
 - a. the source, the amount and intent of the funding
 - b. examples of eligible activities
 - c. the timeline for the grant and when additional opportunities for comment will be held
3. All program documentation will be available for citizen review at the County Manager's Office consistent with applicable State and local laws regarding personal privacy and obligations of confidentiality during normal business hours of 9:00 a.m. to 5:00 p.m. Monday through Friday
4. Assistance or special aids for the handicapped are available upon request. Rowan County uses the state TDD number which is: 1-800-735-2962. Language access shall be provided upon request and as determined to be necessary.

Adopted this _____ day of _____, 2019.

Chairman, Rowan County Board of Commissioners

ATTEST: _____
Clerk to the Board

Rowan County, North Carolina
Section 3 Plan
Local Economic Benefit for Low- and Very Low-Income Rowans

I. Plan Applicability

To ensure that, to the greatest extent possible, contracts for work are awarded to business concerns located or owned in substantial part by Rowan citizens residing in the Section 3 covered area, as required by Section 3 of the Housing and Urban Development Act of 1968, Rowan County has developed and hereby adopts the following Plan:

This Section 3 Plan shall apply to services needed in connection with the grant including, but not limited to, businesses in the fields of planning, consulting, design, building construction/renovation, maintenance and repair, etc.

This Section 3 covered project area for the purposes of this grant program shall include Rowan County and portions of the immediately adjacent area.

When in need of a service, Rowan County will identify suppliers, contractors or subcontractors located in the Section 3 area. Resources for this identification shall include the Minority Business Directory published through the State Department of Commerce, local directories and Small Business Administration local offices. Word of mouth recommendation shall also be used as a source.

Rowan County will include this Section 3 clause in all contracts executed under this CDBG Program. Where necessary, listings from any agency noted above deemed shall be included as well as sources of subcontractors and suppliers.

The prime contractor selected for major public works facility or public construction work will be required to submit a Section 3 Plan which will outline his/her work needs in connection with the project. Should a need exist to hire any additional personnel, the Rowan County Employment Security Commission shall be notified and referred to the contractor.

Each contract for housing rehabilitation under the program, as applicable, for jobs having contracts in excess of \$100,000 shall be required to submit a Section 3 Plan. This Plan will be maintained on file in the grant office and shall be updated from time to time or as the grant staff may deem necessary.

Early in the project, prior to any contracting, major purchases or hiring, Rowan County will develop a listing of jobs, supplies and contracts likely to be utilized during the project. The County will then advertise in the *Salisbury Post* an advertisement, prominently located as a display advertisement, the pertinent information regarding the project including all Section 3 required information.

II. Affirmative Actions

The County will take the following steps to assure that low income residents and businesses within the community development project area and within the County are used whenever possible: (Describe below)

Place qualified residents and businesses on solicitation lists, assure that residents and businesses are solicited whenever they are potential sources of contracts, services or supplies; divide total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by residents and businesses; establish delivery schedule, where the requirements permits, which encourages participation by area for residents and businesses.

☒ The County will place a display advertisement in the local newspaper containing the following information:

- i. A brief description of the project
- ii. A listing of jobs, contracts and supplies likely to be utilized in carrying out the project.
- iii. An acknowledgement that under Section 3 of Housing and Community Development Act, local residents and businesses will be utilized for jobs, contract and supplies in carrying out the project to the greatest extent feasible.
- iv. A location where individuals interested in jobs or contracts can register for consideration
- v. A statement that all jobs will be listed through and hiring will be done through the local office of the North Carolina Employment Security Commission; a statement that all contracts will be listed with the North Carolina Division of Purchase and Contracts; and a statement that potential employees and businesses may seek development and training assistance through various state and local agencies, or which the County will maintain a list for individuals and business concerns inquiring information

☒ Low income residents and businesses will be informed and educated regarding employment and procurement opportunities in the following ways:

- i. Advertisement in the local newspaper
- ii. Posting of Section 3 Plan at County Offices
- iii. County Board meeting when project activities and schedules are discussed
- iv. Open meetings of Project Advisory Committee when everyone in neighborhood is invited
- v. Notification to other agencies that provide services to low-income people.

The County will, to the greatest extent feasible, encourage rehabilitation contractors to hire local area residents, and encourage rehabilitation contractors to purchase supplies and materials from the local hardware and supply stores.

III. RECORDS AND REPORTS

The County will maintain such records and accounts and furnish such information and reports as are required under the Section 3 regulations, and permit authorized representatives of the NC Department of Commerce, and federal agencies access to books, records, and premises for purposes of investigation in connection with a grievance or to ascertain compliance with this Section 3 Plan.

The County shall report annually the Section 3 numbers using the appropriate form to Commerce at the end of the calendar year as part of the Annual Performance Report (APR).

IV. MONITORING COMPLIANCE

The County may require each applicable contractor to provide a copy of the Section 3 Plan and will monitor compliance during the performance of the contract. Copies of all advertisements, notice, and published information will be kept to document the implementation of the plan.

V. COMPLAINTS CONTACT

The main contact for any complaint received from the general public on Section 3 compliance is:

Mr. Ed Muire, Director
Rowan County Planning and Development
402 N. Main Street Room 2014
Salisbury, NC 28144
Phone: (704) 216-8588
Fax: (704) 216-7986
Email: Ed.Muire@rowancountync.gov

Adopted this _____ day of _____, 2019.

Chairman, Rowan County Board of Commissioners

ATTEST: _____
Clerk to the Board

504 SELF-EVALUATION SURVEY

CDBG/HUD RECIPIENT INFORMATION

CDBG/HUD RECIPIENT NAME Rowan County
CDBG/HUD RECIPIENT ADDRESS 130 W. Innes St., Salisbury, NC 28144

NAME OF HR STAFF PERSON
RESPONSIBLE FOR SELF-EVALUATION SURVEY: Kelly Natoli, HR Director

EMAIL: Kelly.natoli@rowancountync.gov

PHONE NUMBER: 704-216-8105

DATE SELF-EVALUATION WAS COMPLETED: scheduled to be completed during
2019/2020 fiscal year

CDBG GRANT NUMBER _____

SECTION 504 COMPLIANCE

SECTION 1. PROGRAM OUTREACH AND COMMUNICATION

For each question in this section circle either Yes or No. If a question does not apply to your HR, then write "N/A" next to the question and explain below. If your response to a question is No, then identify what modification to policies and practices will be undertaken or what corrective action will be taken to remedy any discrimination found. In some cases, a Yes answer will also require that additional information be supplied to complete the evaluation process.

NOTIFICATION

1. Has the HR taken steps to notify participants, applicants, employees, and unions or professional organizations that it does not discriminate on the basis of disability? Yes

Yes – Briefly describe the methods used to notify the public about non-discrimination policies.

Required notification is posted on the County website. HR materials, including job postings, all have the required EO notification and accommodation request information. Website has an ADA compliance section.

2. Has the HR adopted special procedures to notify persons with disabilities, especially those with vision and hearing impairments? Yes

Yes – Briefly describe the methods used to ensure program participation by those who have visual or hearing impairments. (Methods include, but are not limited to; qualified sign language and oral interpreters, readers, or the use of taped and Braille materials.)

Qualified sign-language interpreters are available upon request. Accommodation request procedures are posted on the website and all job announcements. No requests for any additional resources such as braille have been received; however vendors have been identified in the event these are requested.

PRINTED MATERIALS

1. Are written materials including posters with non-discrimination notices placed in physically accessible locations? Yes
2. Can small print of posted announcements be read from a wheelchair? Yes
3. Are all words in printed materials clearly legible? Yes
4. Would color-blind individuals be able to distinguish all contents in printed materials? Yes

5. Are representations of disabled individuals free of patronizing stereotypes? Yes
6. Do graphics in printed material permit easy reading of the contents? Yes
7. Is all necessary program information included in printed material? Yes
8. Are procedures for providing program access to disabled individuals stated clearly? Yes
9. Do all appropriate HR documents now include policy statements about non-discrimination on the basis of disabilities? Yes
10. Are the Section 504 contact person's name, address, and phone number listed in printed material? Yes

INFORMATION DISSEMINATION

1. Can copies of written materials be reasonably obtained by individuals with disabilities? Yes
2. Have disability groups been included in the dissemination process? Yes
3. Does the HR use all available print and broadcast media to ensure that all individuals with disabilities receive appropriate notification? Yes
4. Does the HR disseminate information to all agencies or organizations that deal with persons with disabilities in the HR service jurisdiction? Yes
5. Does all of the information disseminated by the HR include current non-discrimination policies? Yes

COMMUNICATION

1. Has the HR taken appropriate steps to ensure effective communication with applicants, program participants, and members of the public by providing auxiliary aids where necessary so that individuals with disabilities (particularly persons with impaired vision or hearing) can have the opportunity to participate in, and enjoy the benefits of HR programs and activities? Yes
2. Has the HR installed a telecommunications device (TDD) to communicate with hearing impaired and deaf persons? No

Visitors and applicants are instructed as follows: "If you use assistive technology and the format of any material on this website interferes with your ability to access information, please [contact us](#). Users who need accessibility assistance can also contact us by phone through the Federal Information Relay Service at 1-800-877-8339 for TTY/Voice communication."

3. If the HR has a TDD, is the number listed in the commercial telephone or TDD directories? N/A (HR does not have a TDD)
4. Has the HR installed a reader, developed Braille materials, audio recordings or other similar services and devices for persons with impaired vision? Yes

SECTION 2. COMPLAINT PROCESSING PROCEDURES

For each question in this section circle either Yes or No. If a question does not apply to your HR, then write "N/A" next to the question and explain below. If your response to a question is No, then identify what modification to policies and practices will be undertaken or what corrective action will be taken to remedy any discrimination found. In some cases, a Yes answer will also require that additional information be supplied to complete the evaluation process.

1. Does the HR have a written policy for handling complaints of discrimination based on disability? Yes

Yes – **ATTACH** a copy of the current HR policy which should include the date the policy was established, the date the policy was distributed to staff, and the citation for the policy.

2. Has the HR adopted procedures that incorporate due process standards and allow for prompt resolution of any complaints or alleged discrimination based on disabilities? Yes

Yes – **ATTACH** a copy of your current grievance procedures and list the name of the person or unit responsible for receiving and processing complaints.

3. Has the HR notified staff and program participants about the grievance procedures? Yes

SECTION 3. ELIGIBILITY AND ADMISSION CRITERIA

For each question in this section circle either Yes or No. If a question does not apply to your HR, then write "N/A" next to the question and explain below. If your response to a question is No, then identify what modification to policies and practices will be undertaken or what corrective action will be taken to remedy any discrimination found. In some cases, a Yes answer will also require that additional information be supplied to complete the evaluation process.

1. Has the HR examined all policies pertaining to program eligibility and admission criteria to determine if they had the purpose or effect of excluding or limiting the participation of individuals with disabilities in HR programs and activities? Yes
2. Has the HR, in examining its policies on program eligibility and admission criteria, paid particular attention to those incorporating or establishing: physical or mental fitness or performance requirements, safety standards, testing requirements,

- educational requirements, work experience requirements, income level requirements, credit rating requirements, requirements based on disability, requirements that prohibit participation because of disability, and insurability requirements? Yes
3. Has the HR altered or eliminated policies that have the direct or indirect effect of excluding or limiting the participation of individuals with disabilities in HR programs and activities? N/A (explain below then skip to next section)
- N/A – Explain (e.g. no such policies found in review):
4. Has the HR communicated the policy changes to staff members and the public?
N/A, no policy changes found

SECTION 4. EMPLOYMENT POLICY AND PRACTICE

For each question in this section, circle either Yes or No. If a question does not apply to your HR, then write “N/A” next to the question and explain below. If your response to a question is No, then identify what modification to policies and practices will be undertaken or what corrective action will be taken to remedy any discrimination found. In some cases, a Yes answer will also require that additional information be supplied to complete the evaluation process.

REASONABLE ACCOMMODATION

1. Has the HR made a reasonable accommodation (an accommodation which does not impose an undue hardship on the HR operation) to the known physical or mental limitations of an otherwise qualified applicant with disabilities or employee with disabilities? Yes

IMPORTANT INFORMATION

Reasonable accommodation would include making facilities used by employees accessible to and usable by individuals with disabilities, job restructuring, job relocation, part-time or modified work schedules, acquisition or modification of equipment and devices, the provision of readers or interpreters, and other similar actions.

2. In determining whether an accommodation imposed an undue hardship on the operation of the HR program, were the following factors considered?
- a) The overall size of the HR program with respect to the number of employees, number and type of facilities, and size of budget? Yes
 - b) The type of the HR operation, including the composition and structure of the work force? Yes
 - c) The nature and cost of the accommodation? Yes

EMPLOYMENT CRITERIA

IMPORTANT INFORMATION

The HR may not deny any employment opportunity to a qualified handicapped or disabled employee or applicant if the basis for the denial is the need to make reasonable accommodation to the physical or mental limitations of the employee or applicant.

1. If the HR uses an employment test or other criteria for selection that screens out or tends to screen out individuals with disabilities, can the HR show that the test score or other selection criteria is job related? N/A (explain below then skip to Q3)

N/A –no such test/criteria used

2. Has the HR obtained information from the appropriate HUD official that demonstrates that alternative job-related tests or criteria that tend to screen out fewer individuals with disabilities are unavailable? N/A
3. Does the HR administer tests which accurately reflect the applicant's or employee's job skills or aptitude rather than the applicant's or employee's impaired sensory, manual, or speaking skills (except where those skills are the factors that the test is designed to measure)? N/A

PRE-EMPLOYMENT INQUIRIES

1. Is the HR aware that it cannot make a pre-employment inquiry or conduct a medical examination of an applicant to determine whether the individual is a person with disability unless the HR is undertaking affirmative action efforts or conditioning an offer of employment on the results of a medical examination given to all prospective employees in the same job category? Yes

IMPORTANT INFORMATION

HR may make a pre-employment inquiry into an applicant's ability to perform job-related functions.

2. When the HR is undertaking affirmative action efforts, voluntary or otherwise, and inviting applicants for employment to indicate whether and to what extent they are disabled, does the HR meet the following conditions:
 - a) State clearly either orally or in writing that the requested information is intended for the HR's affirmative action efforts? Yes

- b) State clearly that the information is being requested on a voluntary basis, that it will be kept confidential and that refusal to give the information will not subject the applicant or employee to any adverse treatment? Yes
- 3. Has the HR informed job applicants that an employment offer may be conditioned on the results of a medical examination if all entering employees in a job category must take an examination regardless of disability, and the examination accurately reflects the employee's job skills? Yes
- 4. Has the information obtained by the HR concerning the medical condition or history of job applicants been collected and maintained on separate forms and accorded confidentiality as medical records? Yes

IMPORTANT INFORMATION

Supervisors and managers may be informed of restrictions on the work or duties of individuals with disabilities and informed of necessary accommodations; first aid and safety personnel may be informed if the medical condition might require emergency treatment; and Section 504 compliance officers can have access to relevant medical information upon request.

SECTION 5. PHYSICAL ACCESSIBILITY OF BUILDINGS AND FACILITIES

For each question in this section, circle either Yes or No. If a question does not apply to your HR, then write "N/A" next to the question and explain below. If your response to a question is No, then identify what modification to policies and practices will be undertaken or what corrective action will be taken to remedy any discrimination found. In some cases, a Yes answer will also require that additional information be supplied to complete the evaluation process.

REASONABLE ACCOMMODATION

- 1. Has the HR made a reasonable accommodation (any accommodation which does not place an undue financial and administrative burden on the HR) to the known physical and mental limitations of qualified persons with disabilities to allow access to facilities, programs, and services? Yes
- 2. In determining whether an accommodation imposed an undue financial or administrative burden on the operation of the HR program, were the following factors considered:
 - a) The overall size of the HR's program with respect to the number of employees, number and type of facilities, and the size of budget? Yes

b) The type of the HR operation, including the composition and structure of the workforce? Yes

c) The nature and cost of the accommodation? Yes

3. Has the HR identified the individual responsible for making the final decision about undue financial and administrative burdens? Yes

Yes – Please identify the individual responsible for making the final decision:

Kelly Natoli, HR Director/ADA Coordinator

4. Has the HR adopted a procedure for ensuring that decisions about undue financial and administrative burdens are made properly and quickly? Yes No

Yes – **ATTACH** a copy of the current HR policy, which should include the date the policy was established, the date the policy was distributed to staff, and the citation for the policy.

NON-HOUSING FACILITIES

1. Has the HR designed or constructed any new non-housing facilities since July 11, 1988? Yes

Yes – Are these new HR non-housing facilities designed and constructed to be readily accessible to and usable by individuals with disabilities? Yes to the best of our knowledge. Self-Evaluation is taking place in fiscal year 2019-2020 to confirm compliance.

2. Has the HR otherwise altered any existing HR non-housing facilities or designed any alterations to existing HR non-housing facilities since July 11, 1988. Yes

Yes – Have these alterations or designs for alterations to existing HR non-housing facilities, to the maximum extent feasible, been made so that the facilities are readily accessible to and usable by individuals with disabilities? Yes to the best of our knowledge. Self-Evaluation is taking place in fiscal year 2019-2020 to confirm compliance.

IMPORTANT INFORMATION

HUD recipients are not necessarily required to make each of its existing non-housing facilities accessible to and usable by individuals with disabilities. In the case of historic preservation programs or activities, HR is not required to take any action that would result in a substantial impairment of significant historic features of a historic property. HR is not required to take any action that it can demonstrate would result in a fundamental alteration in the nature of its program or activity. HR is not required to take any action if the change would impose undue financial and administrative burdens. If the HR determines that making a facility accessible would result in significant or fundamental alterations or would cause undue financial or administrative burdens, the HR should use other methods of providing accessibility to ensure that individuals with disabilities receive program or activity benefits and services.

3. Does the HR operate each non-housing program or activity receiving federal financial assistance so that the program or activity, when viewed in its entirety, is readily accessible to and usable by individuals with disabilities? Yes

Does the HR need to make structural changes to non-housing facilities to achieve program accessibility? No to the best of our knowledge. Self-Evaluation is taking place in fiscal year 2019-2020 to confirm compliance.

4.

No – Proceed to question 5.

Yes - Has the HR developed a transition plan setting forth the steps necessary to complete such changes? Yes No

No – Modification or corrective action:

Yes – Does the transition plan include the following?

- a) Identification of the physical obstacles in the HR's non-housing facilities that limit accessibility to programs? Yes No
- b) Detailed description of the methods that will be used to make the facilities accessible? Yes No
- c) A schedule for taking the steps necessary to achieve compliance in making facilities accessible? Yes No
- d) A schedule for each year of the plan if the time period of the transition plan is longer than one year? Yes No
- e) The name of the official responsible for implementation of the plan? Yes No
- f) The name(s) of the persons or groups who assisted with the preparation of the plan? Yes No

No to any question above – Modification or corrective action:

5. Has the HR determined that making a non-housing facility accessible to individuals with disabilities would result in a fundamental alteration or would pose an undue financial or administrative burden? No

No – Proceed to next section, Existing Housing Facilities and Programs.

Yes - Have other methods of providing accessibility been considered? Yes No

No – Modification or corrective action:

Yes – Please answer the following questions in the self evaluation.

Self Evaluation

1. Have services been reassigned to accessible facilities or accessible portions of facilities? No
2. Have aides been assigned to beneficiaries? No
3. Have home visits been conducted? No
4. Has equipment been added or redesigned? No
5. Have changes been made in management policies and procedures? No
6. Have additional accessible facilities been acquired or constructed? Yes
7. Have alterations to existing facilities on a selective basis been completed? Yes
8. Have other methods been employed? No

No to any question above – Modification or corrective action:

Self-evaluation and transition plan are scheduled to be conducted/written in fiscal year 2019-2020.

IMPORTANT INFORMATION

HR is not required to make structural changes in existing facilities where other methods are effective in achieving compliance for program accessibility in non-housing environments. In choosing among available methods for meeting the requirements, the HR shall give priority to those methods that offer programs and activities to qualified individuals with disabilities in the most integrated setting appropriate.

EXISTING HOUSING FACILITIES AND PROGRAMS

IMPORTANT INFORMATION

This section applies to the Rental Rehabilitation and Section 8 Moderate Rehabilitation Programs.

1. Has the HR made any substantial alterations to existing housing facilities since July 11, 1988 (that is, made to a facility with 15 or more units and costing an amount equal to 75 percent or more of the replacement cost of the completed facility?) Yes

N/A (no existing housing facilities, skip to end)

Yes – Do the facilities with the substantial alterations meet the same accessibility requirements as those for new construction? Yes No

No – Modification or corrective action:

2. Has the HR made other alterations to dwelling units since July 11, 1988? Yes No

Yes – Have the altered units been made accessible to and usable by individuals with disabilities to the maximum extent feasible? Yes No

No – Modification or corrective action:

3. Has the HR made alterations of single elements or spaces of dwelling units which, when considered all together, amount to an alteration of the units since July 11, 1988? Yes No

Yes – In these units have the entire dwelling units been made accessible? Yes No

No – Modification or corrective action:

IMPORTANT INFORMATION

HUD recipients should operate each existing housing program receiving federal financial assistance so that when viewed in its entirety, the program is readily accessible to and usable by persons with disabilities. HUD recipients are not necessarily required to make each of its existing facilities accessible. HR is not required to take any action if the change would impose undue financial and administrative burdens. If the HR determines that making a program accessible would result in significant or fundamental alterations or would cause undue financial or administrative burdens, the HR should use other methods

of providing accessibility to ensure that individuals with disabilities receive program or activity benefits and services.

4. Are a minimum of five percent of the dwelling units altered since July 11, 1988 (or more based on a higher need prescribed by HUD) readily accessible to individuals with mobility impairments? Yes No

No – Modification or corrective action:

5. Have alterations to common areas or parts of existing facilities been made (since July 11, 1988) to the maximum extent feasible, so that the areas are accessible to and usable by individuals with disabilities? Yes No

No – Modification or corrective action:

6. Has the HR determined that making an existing facility accessible to individuals with disabilities would result in a fundamental alteration or would pose undue financial or administrative burdens? Yes No

Yes – Have the following options been considered:

- a) Have services been reassigned to accessible facilities or accessible portions thereof? Yes No
- b) Have aides been assigned to beneficiaries? Yes No
- c) Have home visits been conducted? Yes No
- d) Has equipment been added or redesigned? Yes No
- e) Have changes been made in management policies and procedures? Yes No
- f) Have additional accessible facilities been acquired or constructed? Yes No
- g) Have alterations to existing facilities on a selective basis been completed? Yes No
- h) Have other methods been employed? Yes No

No to any question above – Modification or corrective action:

IMPORTANT INFORMATION

HR is not required to make structural changes in existing facilities where other methods are effective in achieving compliance for program accessibility in housing environments or to provide supportive services that are not part of the program. In choosing among available methods for meeting the requirements, the HR shall give priority to those methods that offer programs and activities to qualified individuals with disabilities in the most integrated setting appropriate.

-----**END**-----

- **Be sure to attach grievance procedure and current HR policy.**
- **Be sure CDBG grant number is written on cover sheet.**

U. S. Department of Justice
Civil Rights Division
Coordination and Review Section

TECHNICAL ASSISTANCE GUIDE

SUPPLEMENTAL INFORMATION ABOUT THE SECTION 504 TRANSITION PLAN REQUIREMENTS

TAG-88-11

3.02 DISABILITY ACCOMMODATION

The American with Disabilities Act (ADA) defines a person with a disability as an individual who meets one of the following criteria:

- Has a physical or mental impairment that substantially limits one or more major life activities; or
- Has a record of such an impairment; or
- Is regarded as having such impairment

The ADA enables employees with a qualified disability, the opportunity to request a reasonable accommodation to the County's practices and procedures to enable them to perform the essential functions of their job. Essential functions of the job refer to those job activities that are determined to be essential or core to performing the job and therefore, cannot be modified.

Rowan County will engage in the interactive process to determine whether a reasonable accommodation is possible for a qualified individual with a disability to enable them to perform the essential functions of the job, unless doing so, causes an undue hardship to the County or a direct threat to workplace safety. This process is influenced by the nature of an employee's disability, the employee's job, and the work environment. Employees requesting an accommodation must submit a Reasonable Disability Accommodation Request form in order for the County to determine what type of accommodation can be made that does not alter the essential functions of the job. The completed request form must include an ADA Medical Certification from the employee's medical provider. Consideration will be given to whether the requested accommodation would impose an undue hardship or whether an alternate accommodation will allow the employee to effectively perform the essential functions of the job. If needed, the Director of Human Resources/ADA Coordinator will collaborate with the Department Director, the Risk Manager and the Supervisor in the interactive process with the employee.

(Rev. 09/04/18)

16.02 WORKPLACE HARASSMENT

It is the policy of Rowan County that all employees are guaranteed the right to work in an environment free from unlawful workplace harassment and retaliation. Unlawful workplace harassment is defined as unwelcome or unsolicited speech or conduct based upon race, sex, religion, national origin, age, color, military status, disability, genetic information, political affiliation, or any other legally protected status that creates a hostile work environment. A hostile work environment is one which a reasonable person would find hostile or abusive, one which an employee perceives workplace actions or behavior to be hostile or abusive, and/or which unreasonably interferes with an employee's work performance. Retaliation is defined as adverse treatment which occurs because of opposition to unlawful workplace harassment. Employees who feel they have been subjected to unlawful workplace harassment should follow the policies and procedures in Section V. of the Personnel Ordinance, Policy 11.00 EEO and ADA Grievance Procedure.

(Rev. 12/06/11; Rev. 09/04/18)

16.04 DISCRIMINATION AGAINST THE DISABLED

A disabled individual is defined as one who:

- A. Has a physical or mental impairment that substantially limits one or more of such person's major life activities or major bodily functions;
- B. Has a record of such impairment; or
- C. Is regarded as having such an impairment.

Supervisors and Department Directors must make every reasonable effort to affirmatively employ and advance in employment qualified disabled individuals. Employees with a qualified disability will be given an opportunity to request a reasonable accommodation to the County's practices and procedures to enable them to perform the essential functions of their job. A reasonable accommodation is influenced by the nature of an employee's disability, the employee's job, and the work environment. The employee who feels that he/she has been discriminated against or harassed based upon disability shall refer to Section V. of the Personnel Ordinance, Policy 11.00 EEO and ADA Grievance Procedure.

(Rev. 09/04/18)

9.0 EMPLOYEE GRIEVANCES

Rowan County has adopted a grievance policy to provide a means of communications between supervisors and employees and to establish principles of administration to ensure prompt, orderly, and fair response to an employee's problem or grievance. This policy applies to all employees subject to N.C. G.S. 126.

(Rev. 09/04/18)

9.01 GRIEVANCE POLICY

In order to maintain a harmonious and cooperative relationship between the County and its employees, it is the policy of Rowan County to provide for the settlement of problems and differences through an orderly grievance procedure. A grievance is defined as any matter of concern or dissatisfaction arising from the working conditions of an employee subject to the control of the County. Every regular employee having completed a probationary period shall have the right to present his/her problem or grievance in accordance with the procedure prescribed free from interference, coercion, restraint, discrimination or reprisal.

It is the responsibility of supervisors, consistent with authority delegated to them, to consider and take appropriate action promptly and fairly on a problem or grievance of any employee. Open two-way communication is a proven factor in reducing and resolving grievances.

Department Directors shall take necessary steps to ensure that employees and supervisors under his/her jurisdiction may be fully informed of the grievance procedures adopted and their rights and obligations under the policy.

In adopting this policy, the County sets forth the following objectives to be attained in this program:

- Assure employees of a way in which they can get their problems or complaints considered rapidly, fairly, and without fear of reprisal.
- Encourage the employee to express how the conditions of work affect him/her as an employee.
- Promote a better understanding of policies, practices, and procedures that affect employees.
- Provide employees with assurance that actions are taken in accordance with policies.
- Give supervisors a greater sense of responsibility for maintaining an effective working relationship with their employees and therefore encourage conflicts to be resolved at the lowest possible level of the chain of command.
- Create a working environment free of continuing conflicts and negative feelings toward County government and its leaders, thus providing excellent service to our citizens.

Employees who have completed a probationary period will have access to the grievance procedure for:

- 1) Alleged safety or health hazards, unsatisfactory facilities, surroundings, materials, or equipment, unfair supervisory practices, unjust treatment by fellow workers, or any other grievance relating to conditions of employment.
- 2) Allegations of discrimination based on race, sex (including allegations of sexual harassment), age, color, religion, national origin, genetic information, military status, or disability in hiring, promotion, transfer, or training or any other employment practice.
- 3) Allegations of violation of the FLSA, FMLA, or ADA.
- 4) Disciplinary demotion in pay or position, disciplinary suspension without pay, or dismissal.

Actions that are not subject to the grievance procedure include:

- 1) Performance Appraisals
- 2) Wages, salaries, and fringe benefits
- 3) Oral and written warnings

(Rev. 09/04/18)

9.02 GRIEVANCE PROCEDURE

STEP 1 – INFORMAL DISCUSSION BETWEEN EMPLOYEE AND IMMEDIATE SUPERVISOR

If an employee has a problem or grievance, it should first be discussed with his/her immediate supervisor (within 10 calendar days after the incident). The supervisor may call higher-level supervisors into the discussion if the employee agrees; or, the supervisor may consult with

higher-level supervisors to seek advice or counsel. If the employee feels intimidated or threatened by their supervisor they may go directly to the Department Director.

The employee shall receive an answer within 10 calendar days, or be advised as to the conditions which prevent an answer within 10 calendar days and when an answer may be expected.

STEP 2 - DISCUSSIONS BETWEEN EMPLOYEE AND DEPARTMENT DIRECTOR

If the decision is not satisfactory to the employee in Step 1, or if the employee fails to receive an answer within the designated period provided in Step 1, he/she may request the Department Director to consider the matter. The request must be presented in writing and must be presented within 10 calendar days after receipt of Step 1 decision. The supervisor and employee shall provide all pertinent information to the Department Director who will review the facts and hold whatever discussions deemed necessary. The Department Director shall respond in writing to the employee within 10 calendar days after all necessary discussions are held; and, shall at the same time advise the employee of his/her recommended course of action.

STEP 3 – REFER TO THE HUMAN RESOURCES DIRECTOR

If the decision reached in Step 2 is not satisfactory to the employee, or is not promptly implemented, the matter may be referred by the employee to the Human Resources Director. The grievance shall be submitted within 15 calendar days after the Department Director has presented a recommendation. The employee with the grievance shall provide a written summary of the specific facts of the complaint, copies of which shall be provided at the same time to all other parties concerned. If needed, the Human Resources Director may conduct investigational meetings with all concerned parties. The Human Resources Director will inform the parties within 30 calendar days of his/her recommendations.

If the employee is not satisfied with the decision of the Human Resources Director, he/she may request a hearing from the County's Personnel Commission within 30 calendar days of receipt of the decision through the appeals process.

10.0 GRIEVANCES OF UNLAWFUL DISCRIMINATION

Discrimination is an allegation of less favorable treatment based upon a legally protected status. An allegation of discrimination applies to all types of work situations, including hiring, firing, promotions, training, wages, benefits, or any other employment practice based upon race, color, sex, religion, age, national origin, disability, genetic information, political affiliation, or any other legally protected status. Grievances alleging discrimination shall be filed in accordance with Section V. of the Personnel Ordinance, Policy 11.00 EEO and ADA Grievance Procedure.

(Rev. 09/04/18)

10.01 GRIEVANCES OF UNLAWFUL WORKPLACE HARASSMENT

Unlawful workplace harassment is a form of discrimination and is defined as unwelcome or unsolicited speech or conduct based upon race, sex, religion, national origin, age, color, disability, genetic information, political affiliation, military status, or any other legally protected

status that creates a hostile work environment. A hostile work environment is one which a reasonable person would find hostile or abusive, one which an employee perceives workplace actions or behavior to be hostile or abusive, and/or which unreasonably interferes with an employee's work performance. Grievances alleging harassment (including sexual harassment) shall refer to Section V. of the Personnel Ordinance, Policy 11.00 EEO and ADA Grievance Procedure.

(Rev. 09/04/18)

11.0 APPEALS POLICY AND PROCEDURES

The purpose of this policy is to ensure that corrective and disciplinary actions for performance or conduct deficiencies are consistent with the County's disciplinary policy. This policy provides a procedure whereby eligible employees may be heard regarding actions involving demotion, suspension, dismissal, or alleged discrimination (including sexual harassment) and be reviewed for validity and consistent application of applicable County policies.

APPEAL TO THE HUMAN RESOURCES DIRECTOR

An eligible employee who wishes to appeal a demotion, suspension without pay, or dismissal without just cause may submit their appeal to the Human Resources Director within 15 calendar days after the Department Director's disciplinary action or dismissal of the employee. The employee requesting the appeal shall provide a written summary of the specific facts and reasons for the appeal, a response to the disciplinary actions taken, the remedy desired by the employee, and any other pertinent information. A copy of the appeal shall be provided at the same time to the Department Director. If needed, the Human Resources Director may conduct investigational meetings with all concerned parties. The Human Resources Director will inform the parties within 30 calendar days of his/her recommendations. If the employee is not satisfied with the decision, he/she may appeal to the County's Personnel Commission.

APPEAL TO THE COUNTY'S PERSONNEL COMMISSION

If the employee is not satisfied with the final decision of the Human Resources Director, he/she may appeal within 30 calendar days of receipt of the Human Resources Director's decision to the County's Personnel Commission. The request should be filed in writing through the County Manager's Office, 130 West Innes Street, Salisbury, NC 28144. The Commission may appoint a person or persons to investigate the employment action which has been appealed. The County's Personnel Commission will hear the case and conduct a hearing of the facts and issues. If following the investigation and hearing, a settlement is agreed to by both parties, the designated agent shall certify the settlement to the Commission. If following the investigation and hearing, there are issues and facts on which an agreement cannot be reached, the designated agent shall report the findings to the Commission with a recommendation. The Commission at their next meeting, or as soon as possible thereafter, shall consider the report and modify, alter, set aside or affirm said report and certify its findings to the appointing authority (County Manager). In reaching its decision the Commission (in discrimination cases, and the County Manager in non-discrimination cases), is authorized to reinstate an employee to the position from which he/she has been removed, to order the employment, promotion, transfer, or salary adjustment of any individual to whom it has wrongfully been denied or to direct other suitable action to correct the abuse which may include requirement of payment for any loss of salary which has resulted from the improper action. The County Manager has the authority to make all final binding decisions with the exception of discrimination. The County Manager will notify the Personnel

Commission of his final decision within 15 working days from the date he receives their findings. The decision reached by the County's Personnel Commission on discrimination cases will be binding.

11.01 APPEAL DIRECTLY TO THE COUNTY'S PERSONNEL COMMISSION

Any applicant for County employment, regular County employee, or former County employee may appeal directly to the County's Personnel Commission regarding alleged discrimination or a reduction in force. A regular County employee has the right to use the grievance procedure if he/she so desires.

11.02 APPEAL PROCEDURE INVOLVING DISCRIMINATION AND/OR HARASSMENT

Any applicant for County employment, regular County employee, or former County employee who has reason to believe that employment, promotion, transfer, or training was denied him/her or that demotion, termination of employment, or disciplinary process was forced upon him/her because of age, sex, race, color, national origin, religion, political affiliation, genetic information, military status, or disability except where specific age, sex or physical requirements constitute a bona fide occupational qualification shall refer to Section V. of the Personnel Ordinance, Policy 11.00 EEO and ADA Grievance Procedure.

(Rev. 09/04/18)

Rowan County Equal Employment and Procurement Plan

Rowan County maintains the policy of providing equal employment opportunities for all persons regardless of race, color, religion, sex, national origin, handicap, age, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupation qualifications for employment.

In furtherance of this policy, Rowan County prohibits any retaliatory action of any kind taken by any employee of the locality against any other employee or applicant for employment because that person made a charge, testified, assisted or participated in any manner in a hearing, proceeding or investigation of employment discrimination.

Rowan County shall strive for greater utilization of all persons by identifying previously underutilized groups in the workforce, such as minorities, women, and the handicapped, and making special efforts toward their recruitment, selection, development, and upward mobility and any other term, condition, or privilege of employment.

Responsibility for implementing equal opportunities and affirmative action measures is hereby assigned to the Chairman and/or other persons designated by the Chief Elected Official to assist in the implementation of this policy statement.

Rowan County shall develop a self-evaluation mechanism to provide for periodic examination and evaluation. Periodic reports as requested on the progress of Equal Employment Opportunity and Affirmative Action will be presented to the Chief Elected Official.

Rowan County is committed to this policy and is aware that with its implementation, Rowan County will receive positive benefits through the greater utilization and development of all its human resources.

Adopted this _____ day of _____, 2019.

Chairman, Rowan County Board of Commissioners

ATTEST: _____

Clerk to the Board

**ROWAN COUNTY
PROCUREMENT POLICY
FOR
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM**

In the procurement of supplies, equipment or services in Rowan County Community Development Block Grant Program the following policies shall apply:

- 1) Small purchase procedures. These are relatively simple and informal procurement methods that are sound and appropriate for a procurement of services, supplies, or other property, costing in the aggregate not more than \$25,000. Under this procurement method price or rate quotations shall be obtained from an adequate number of qualified sources.
- 2) In competitive sealed bids (formal advertising) sealed bids shall be publicly solicited and a firm, fixed, price contract shall be awarded to the responsible bidder whose bid, conforming with all of the material terms and conditions of the invitation for bids, is lowest in price.
- 3) In competitive negotiations proposals shall be requested from a number of sources and the Request for Proposals shall be publicized. All aspects of the competitive negotiations shall be carried out in conformance with 24 CFR Part 85. Under this method special consideration shall be given to experience, technical abilities, and familiarity with the services to be provided. Price shall not be the sole consideration for award of contract.

On all procurement efforts shall be made to solicit bids from qualified small, female, and minority business firms.

In all cases procurement under this Policy must conform to the requirements for procurement set forth in 24 CFR Part 85.

An adequate record of procurement must be maintained to insure that these policies and the requirements of 24 CFR Part 85 have been followed in their entirety.

Providing Meaningful Communication with Persons with Limited English Proficiency

Rowan County, North Carolina January 2016 thru January 2020

The purpose of this Policy and Plan is to ensure compliance with Title VI of the Civil Rights Act of 1964, and other applicable federal and state laws and their implementing regulations with respect to persons with limited English proficiency (LEP). Title VI of the Civil Rights Act of 1964 prohibits discrimination based on the ground of race, color or national origin by any entity receiving federal financial assistance. Administrative methods or procedures, which have the effect of subjecting individuals to discrimination or defeating the objectives of these regulations, are prohibited.

POLICY:

In order to avoid discrimination on the grounds of national origin, all programs or activities administered by the Rowan County Planning Department will take reasonable steps to ensure that persons with Limited English Proficiency (LEP) have meaningful access and an equal opportunity to participate in benefits and services for which such persons qualify. This Policy defines the responsibilities the agency has to ensure LEP individuals can communicate effectively.

DEFINITIONS:

Limited English Proficient (LEP) individual – Any prospective, potential, or actual recipient of benefits or services from the agency who cannot speak, read, write or understand the English language at a level that permits them to interact effectively with health care providers and social service agencies.

Vital Documents – These forms include, but are not limited to, applications, consent forms, all compliance plans, bid documents, fair housing information, citizen participation plans, letters containing important information regarding participation in a program; notices pertaining to the reduction, denial, or termination of services or benefits, the right to appeal such actions, or that require a response from beneficiary notices advising LEP persons of the availability of free language assistance, and other outreach materials.

Title VI Compliance Officer: The person or persons responsible for administering compliance with the Title VI LEP policies.

Substantial number of LEP: 5% or 1,000 people, whichever is smaller, are potential applicants or recipients of the agency and speak a primary language other than English and have limited English proficiency.

PROCEDURES:

1. IDENTIFYING LEP PERSONS AND THEIR LANGUAGE

The Rowan County Planning Department will promptly identify the language and communication needs of the LEP person. Staff will use a language identification card (or “I speak cards,” provided by Community Investment and Assistance (CI)) and LEP posters to determine the language. In addition,

when records are kept of past interactions with individuals or family members, the language used to communicate with the LEP person will be included as part of the record.

2. OBTAINING A QUALIFIED INTERPRETER

List the current name, office telephone number, office address and email address of the Title VI compliance officers:

Ed Muire, AICP, CFM
Planning & Development Director
402 N. Main Street Room 204
Salisbury, NC 28144

Shane Stewart
Senior Planner
402 N. Main Street Room 204
Salisbury, NC 28144

Phone: (704) 216-8588 Fax: (704) 638-3130

(Note: The agency will notify the CI Compliance Office immediately of changes in name or contact information for the Title VI compliance officer.)

Check all methods that will be used:

☐ Maintaining an accurate and current list showing the language, phone number and hours of availability of bilingual staff ***(provide the list)***:

☒ Contacting the appropriate bilingual staff member to interpret, in the event that an interpreter is needed, if an employee who speaks the needed language is available and is qualified to interpret;

☒ Obtaining an outside interpreter if a bilingual staff or staff interpreter is not available or does not speak the needed language.

Language Line

Has agreed to provide qualified interpreter services. The agency's telephone numbers and the hours of availability are 24 hours a day, seven (7) days a week.

1-800-528-5888 or 1-831-648-7582

☒ Other ***(describe): Additional interpretive resources may be available through coordination with the Rowan County Health Department or Department of Social Services.***

All staff will be provided notice of this policy and procedure, and staff that may have direct contact with LEP individuals will be trained in effective communication techniques, including the effective use of an interpreter.

Some LEP persons may prefer or request to use a family member or friend as an interpreter. However, family members or friends of the LEP person will not be used as interpreters unless specifically requested by that individual and **after** the LEP person has understood that an offer of an interpreter at no charge to the person has been made by the facility. Such an offer and the response will be documented in the person's file. If the LEP person chooses to use a family member or friend as an interpreter, issues of competency of interpretation, confidentiality, privacy, and conflict of interest should be considered. If the

family member or friend is not competent or appropriate for any of these reasons, competent interpreter services will be provided to the LEP person.

Children and other residents will **not** be used to interpret, in order to ensure confidentiality of information and accurate communication.

3. PROVIDING WRITTEN TRANSLATIONS

- i. The Rowan County Planning Department will set benchmarks for translation of vital documents into additional languages.
- ii. When translation of vital documents is needed, the Rowan County Planning Department will submit documents for translation into frequently-encountered languages.
- iii. Facilities will provide translation of other written materials, if needed, as well as written notice of the availability of translation, free of charge, for LEP individuals.

4. PROVIDING NOTICE TO LEP PERSONS

The Rowan County Planning Department) will inform LEP persons of the availability of language assistance, free of charge, by providing written notice in languages LEP persons will understand. Example: The notification will include, in the primary language of the applicant/recipient, the following language: IMPORTANT: IF YOU NEED HELP IN READING THIS, ASK THE AGENCY FOR AN INTERPRETER TO HELP. AN INTERPRETER IS AVAILABLE FREE OF CHARGE.

All interpreters, translators and other aids needed to comply with this policy shall be provided without cost to the person being served, and individuals and their families will be informed of the availability of such assistance free of charge.

At a minimum, notices and signs will be posted and provided in intake areas and other points of entry, including but not limited to the main lobbies, waiting rooms, etc.

J. Newton Cohen, Sr. Rowan County Administration Building
1st floor bulletin board
130 W. Innes Street, Salisbury, NC 28144

Rowan County Planning & Development Department
2nd floor bulletin board
402 N. Main Street, Salisbury, NC 28144

Notification will also be provided through outreach documents, public notices in local newspapers (as applicable) and information distributed to and available at the Rowan County Planning and Development Department.

5. MONITORING LANGUAGE NEEDS AND IMPLEMENTATION

On an ongoing basis, The Rowan County Planning Department will assess changes in demographics, types of services or other needs that may require reevaluation of this policy and its procedures. In addition, The Rowan County Planning Department will regularly assess the efficacy of these procedures, including but not limited to mechanisms for securing interpreter services, complaints filed by LEP persons, feedback from residents and community organizations, etc.

I. Compliance Procedures, Reporting and Monitoring

A. Reporting

The agency will complete an annual compliance report and send this report to CI. (Format will be supplied by CI)

B. Monitoring

The agency will complete a self-monitoring report on a quarterly basis, using a standardized reporting system proposed by the local government. These reports will be maintained and stored by the Title VI Compliance Officer and will be provided to the CI upon request.

The agency will cooperate, when requested, with special review by the CI.

II. Applicant/Recipient Complaints of Discriminatory Treatment

A. Complaints

The agency will provide assistance to LEP individuals who do not speak or write in English if they indicate that they would like to file a complaint. A complaint will be filed in writing, contain the name and address of the person filing it or his/her designee and briefly describe the alleged violation of this policy. The form can be found at <http://www.nccommerce.com/cd/community-investment/forms-resources/compliance-plans-and-templates>.

The agency will maintain records of any complaints filed, the date of filing, actions taken and resolution.

The agency will notify the appropriate section within CI of complaints filed, the date of filing, actions taken and resolution. This information will be provided within 30 days of resolution.

B. Resolution of Matter

If the matter cannot be resolved by informal means, the individual will be informed of his or her right to appeal further to CI. This notice will be provided in the primary language of the individual with Limited English Proficiency.

The CI Compliance Office will conduct an investigation of the allegations of the complaint. The investigation will afford all interested persons and their representatives, if any, an opportunity to submit evidence relevant to the complaint.

The investigation will not exceed 30 days, absent a 15-day extension for extenuating circumstances.

If the investigation indicates a failure to comply with the Act, the local unit of government, agency Director or his/her designee will so inform the recipient and the matter will be resolved by informal means whenever possible within 60 days.

If the matter cannot be resolved by informal means, then the individual will be informed of his or her right to appeal further to the Department of Justice. This notice will be provided in the primary language of the individual with Limited English Proficiency.

If not resolved by CI, then complaint will be forwarded to Department of Justice (DOJ), Department of Housing and Urban Development (HUD) Field Office.

SUBMITTED AND ADOPTED BY:

Gregory C. Edds

Chair, Rowan County Commission

January 19, 2016

Chair, Rowan County Commission (signature)

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Commissioner Craig Pierce
DATE: May 14, 2019
SUBJECT: Request for Rowan-Salisbury Sports Hall of Fame

ATTACHMENTS:

Description

Hall of Fame Proposal

Upload Date

5/14/2019

Type

Cover Memo

Barger, Carolyn M

From: Pierce, Craig
Sent: Tuesday, May 14, 2019 1:11 PM
To: Barger, Carolyn M
Subject: FW: Official Proposal for Rowan-Salisbury Sports Hall of Fame Request
Attachments: Hall of Fame Proposal.doc

From: Scott Maddox <smaddox660@gmail.com>
Date: Sunday, May 5, 2019 at 10:14 PM
To: "Edds, Greg" <Greg.Edds@rowancountync.gov>, "Greene, Jim" <Jim.Greene@rowancountync.gov>, "Church, Aaron" <Aaron.Church@rowancountync.gov>, "Caskey, Mike D" <Mike.Caskey@rowancountync.gov>, "Pierce, Craig" <Craig.Pierce@rowancountync.gov>, "Klusman, Judy" <Judy.Klusman@rowancountync.gov>
Subject: Official Proposal for Rowan-Salisbury Sports Hall of Fame Request

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. Report suspicious emails by clicking the "Report Phish" button.

Commissioners and County Manager,

Attached you will find a request from the Rowan-Salisbury Sports Hall of Fame for space in The West End Plaza to house the physical location of the Hall of Fame. After reviewing the proposal if you have questions please don't hesitate to call me. If myself or members of the board need to attend come before the board in person we will certainly do so.

We would like to thank you in advance for your consideration on this matter. We feel the Hall of Fame is an important piece of the puzzle to the overall quality of life in Rowan County and hope you do as well.

Sincerely,

Scott Maddox
Rowan-Salisbury Hall of Fame Board Member
704-433-4541



Virus-free. www.avast.com



Rowan/Salisbury Sports Hall of Fame
Submitted by Scott Maddox, Board member
Date: May 3rd, 2019

Proposal

Locating Rowan/Salisbury Sports Hall of Fame at The West End Plaza

Summary

The Board of The Rowan/Salisbury Sports Hall of Fame is seeking a permanent location for the Hall of Fame. By doing so, the hope is that the Hall of Fame will reach a broader audience and allow people from Rowan County to have a place to visit, learn about, educate, and honor the people and teams who have excelled in athletics as a citizen of Rowan County.

Since the inception of the Hall of Fame in 2000 the organization has been without a location to display the rich sports history of Rowan County. Inductions to the Hall of Fame are held each August at the Salisbury Civic Center. Prior to the ceremony, plaques are placed on the walls honoring those who have been enshrined prior to that year's induction. At the completion of the ceremony the plaques are removed from the wall and placed in storage until the next year.

The Hall of Fame committee is asking Rowan County to accept the Rowan/Salisbury Hall of Fame as a tenant in the West End Plaza at no cost. We believe that with the assistance of the county, the Hall of Fame can be one more jewel in the crown of our county. Once we have secured a permanent location it is our belief that we will find success in raising the necessary funds to make the Hall of Fame a source of pride for our community.

Currently the Rowan/Salisbury Hall of Fame is under the umbrella of the City of Salisbury. If Rowan County grants our request we will seek seed money from the city to up fit the location to the proper specifications. Base on estimates it will cost around \$15,000 to prepare the Hall for public visitation. Since the Hall of Fame has no real budget past the money raised each year to hold the banquet, we hope to begin the process of raising funds by seeking grants, and donations that will allow us to operate as an independent non profit organization run by the board.

History of the Rowan/Salisbury Sports Hall of Fame

In 1999 a member of our community approached the City of Salisbury Parks and Recreation Department about starting a sports hall of fame to honor past great athletes in Rowan County. In 2000, a committee of people from throughout the Rowan County was selected to begin the process of starting the Hall of Fame. Former coaches, players, and media people made up the committee. After much deliberation the committee nominated the first class of the Hall by inducting its first seven members. Over the proceeding 18 years, 100 plus additional members have been added with many more deserving individuals waiting to be enshrined.

Tentative Plans for the Hall of Fame

The possibilities for the Rowan/Salisbury Sports Hall of Fame are endless, but initially the board feels there are several areas that are important in making the Hall of Fame not only a place to honor deserving people and teams, but a place to educate the citizens of Rowan County about the rich sports history of our county and the celebration and struggle of the individuals and community that were apart of it all.

1. An area reserved to give the history of African Americans and their contribution to sports and change in Rowan County. You may not realize this but very little coverage was given to black athletes and schools prior to integration. Written records from newspapers and other forms of media are spotty at best. In order to preserve that history we have to rely on people who lived through that era, people who were told about the era by their friends and relatives and the occasional person who approaches the board with long forgotten information and memorabilia found in attics and the like .It is important as the people who lived during that time begin to leave us, that we have a way of carrying on that history. A portion of the Hall dedicated to this subject we believe is an excellent way to honor the past and to make sure it isn't forgotten
2. A spot reserved for the same reasons given above for the history of women's athletics in Rowan County. Many people are unaware that athletic opportunities were very different years ago than they are now and an opportunity to educate people about the past and how it led to today's opportunities in women's athletics.
3. A section reserved for audio and video commemorating the past as well as current happenings in Rowan County sports, with a focus on the past.
4. A section reserved for honoring those who have been enshrined with a description of their accomplishments.
5. A section reserved for great teams of the past. Teams that had members who may have never accomplished the feats necessary to become a member of the Hall of Fame, but combined with others to do something extraordinary. An example of this would be the Little League Girls Softball Team that won the Little League World Series.

6. Throughout the Hall of Fame would be memorabilia associated with members, teams, and events in Rowan County Sports History. Our intention is to acquire enough items to rotate what is on display and to incorporate newly acquired items as they become available.

As stated previously the possibilities are limited only by the imagination and resources necessary to make it happen.

Timeline

The time line for opening the Rowan/Salisbury Sports Hall of Fame is dependent on the acquisition of a location and some what less on acquiring funding. If everything falls into place the up fitting of the location would take place over the next 15 months with a tentative opening date of August 2020. If no location can be secured, the Rowan/Salisbury Sports Hall of Fame will once again be in a holding pattern until a location can be found.

Closing

Hopefully you agree with us that this is a very worthwhile and doable project. The only thing missing from starting the process of bringing this project to fruition is a location. We believe with Rowan Counties help by providing that location we can begin the journey to creating something that can not only be a source of pride for Rowan County citizens but a place that will be envied by surrounding counties. If I or any members of our committee can be of further assistance to you by providing information or asking questions please let us know.

Helpful Link

<http://salisburync.gov/Government/Parks-and-Recreation/Sports-Hall-of-Fame>

Desired Location: This is preliminary and based solely on viewing from outside of the store front. We are very flexible on location.



ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Scott Shelton
DATE: May 10, 2019
SUBJECT: Second Public Hearing for CDBG Application (Chewy)

On April 18th, the North Carolina Rural Infrastructure Authority approved up to \$1.5 million dollars in Community Development Block Grant (CDBG) funding for Rowan County to build a sewer line to serve Chewy's new facility at the Trevey Site. Salisbury-Rowan Utilities estimates the total cost of this project not to exceed \$1.5 million dollars.

Although the CDBG funds have been approved to pay for this project, Rowan County will still need to formally apply for the grant. Before the formal application can be submitted, the County is required to hold a public hearing to receive public input.

The Rowan EDC respectfully requests that, after the public hearing is held, the Board of Commissioners approve the submittal of a formal application to the North Carolina Department of Commerce for approval of a Community Development Block Grant to benefit Chewy. The application will request the full appropriation of \$1.5 million dollars in CDBG funds. The CDBG program requires a 25% local match, which will be satisfied by the incentives previously approved by the Board for the Chewy project.

ATTACHMENTS:

Description	Upload Date	Type
Memo to Commissioners - 2nd Public Hearing	5/13/2019	Cover Memo
CDBG Application Summary	5/13/2019	Cover Memo
Project Narrative for Application	5/13/2019	Cover Memo
Authorizing Resolution	5/14/2019	Cover Memo

Be an original.

Date: May 10, 2019
To: Greg Edds, Chairman
Cc: Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
From: Scott Shelton, Vice President
Re: *Second Public Hearing for CDBG Application (Chewy)*

Dear Chairman Edds,

At the September 17th Board of Commissioners meeting, a public hearing was held to obtain citizen input regarding the submittal of a potential Community Development Block Grant (CDBG) application for Rowan County. Holding this initial hearing was a required procedural step for communities interested in applying for CDBG funds. As you may recall, a second public hearing is required prior to the submission of any formal CDBG application.

Since this public hearing was held, Chewy has announced plans to build an approximately 700,000 square foot e-Commerce Fulfillment Center facility on the Trevey Site, which is located at the intersection of Interstate 85 and Long Ferry Road. The Company plans to invest approximately \$55 million dollars through the construction of the new facility, placement of new equipment and other improvements as part of the proposed project. Chewy also announced that it will create 1,200 full-time jobs by the end of 2025.



As previously discussed, the Trevey Site is not currently served by public sewer, which is required for Chewy's new facility. Salisbury-Rowan Utilities (SRU) has studied the site and recommends running an approximately 16" gravity sewer line under Interstate 85 to serve the property. SRU estimates that extending sewer to the Trevey Site will cost approximately \$1.5 million dollars.

After Chewy's announcement that it had selected Rowan County for its new facility, the State of North Carolina approved up to \$1.5 million dollars in CDBG funds to help pay for the sewer extension to the Trevey Site. Although these funds have been approved, Rowan County will still need to formally apply for the CDBG grant.



The Rowan EDC respectfully requests that, after the public hearing is held, the Board of Commissioners approve the submittal of a formal application to



the North Carolina Department of Commerce for approval of a Community Development Block Grant to benefit Chewy. The application will request the full appropriation of \$1.5 million dollars in CDBG funds. The CDBG program requires a 25% local match, which will be satisfied by the incentives previously approved by the Board for the Chewy project.

Before the public hearing is held, the Rowan EDC would like to state the following information to the public:

- The purpose of the hearing is to obtain citizens input into the proposed application.
- Input from the hearing will be incorporated into the County's consideration and submission of a CDBG application.
- The CDBG program permits a wide range of development activities to occur which are directed towards promoting the creation or retention of jobs, enhancing income levels and providing local employment opportunities principally for persons of low and moderate income through 1) economic development and 2) public infrastructure.
- The North Carolina Department of Commerce administers this federally funded CDBG program.
- Applications for CDBG assistance must show that at least 60% of the CDBG funds proposed for each activity will benefit low and moderate income persons.
- If the County decided to apply for CDBG funds, then this second hearing satisfies public notice requirements at this point in the process.
- Once the public hearing is held, the Board can formally apply for the CDBG funds.

Please do not hesitate to contact me with any questions you may have, and thank you for considering this request.

Yours truly,

Scott Shelton
Vice President

APPLICATION SUMMARY
NC SMALL CITIES COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM
ECONOMIC DEVELOPMENT

Applicant Name: Rowan County

Address:

Street/Post Office Box: 130 West Innes Street
 City: Salisbury Zip: 28144

County: Rowan

Contact Person: David Hartigan Fax:
 Telephone: 919-847-9839 Email: david@hartiganmanagement.com

Application Type: (mark w/ an X) Original Application ☒ Amended Application ☐

Program Funding Category: ED SIC/NAICS Code: 454110 DUNS #: 074494014
 Project Name: Chewy Sewer Project (Project Kodiak) Private Investment: \$55,000,000

Type of Application: (mark w/ an X) Grant ☒ Participation Loan ☐

If this application will involve a loan, please provide the following:

Participating Bank:
 Street/PO Box:
 City: State: Zip:
 Contact: Tel.: Fax:

CDBG Funds Requested:	<u>\$ 1,500,000</u>
Other Funds and Sources:	
<u>Chewy, Inc.</u>	<u>\$55,000,000</u>
<u>Rowan County (Tax Incentive Grant)</u>	<u>\$ 2,299,538</u>
<u>Rowan County (Equipment Grant)</u>	<u>\$ 400,000</u>
<u>Duke Energy</u>	<u>\$ 20,000</u>
	<u></u>
Total Project	<u>\$59,219,538</u>

Certification by the Applicant's Chief Elected Official:

I certify that, to the best of my knowledge and belief, that: the data in this application is true and correct; that opportunities have been provided for citizen participation and access to information concerning the proposed activities; that this document has been duly authorized by the governing body of the applicant and the applicant will comply with the attached application certifications if the assistance is approved; and that, if funded, this application is a part of the Grant Agreement.

Typed Name of Elected Official: Gregory C. Edds
 Typed Title: Chairman
 Signature: Date: May 20, 2019

FOR STATE USE ONLY

Date Received: Special Instructions:

PROJECT NARRATIVE

Chewy is an online retailer of pet food and other pet-related products owned by [PetSmart](#) and based in Dania Beach, Florida. In addition to its headquarters in Florida, Chewy also maintains fulfillment centers in Texas, Nevada, Pennsylvania, Florida and Indiana. It was founded under the name "Mr. Chewy" in September 2011 by Ryan Cohen and Michael Day. The company hired former employees and executives from Amazon, [PetSmart](#), Whole Foods Market, and Mayfair. In March 2012, the company estimated a total yearly revenue of \$26 million, despite losing money in its first half year. By 2017, the company had revenue of approximately \$2 billion and 51% of online pet food and litter sales in the US. Chewy was acquired by [PetSmart](#) in May 2017 for \$3.35 billion, which at the time was the largest ever acquisition of an e-commerce business.

Chewy has obtained Parcel Numbers 052 093 and 052 096 and plans to construct a 700,000 square foot warehouse and distribution center near the intersection of Long Ferry Road and Interstate-85. The physical address of the facility will be 1215 Long Ferry Road. In order to serve the project site, a 4,000 linear foot, 16-inch gravity sewer extension to the facility is necessary. This sewer construction will be funded by the Community Development Block Grant (CDBG) program at a cost of \$1,475,000 with an additional \$25,000 for grant administration. CDBG funds total \$1,500,000.

Chewy plans to invest approximately \$55,000,000 with \$40,000,000 for building construction and another \$15,000,000 for machinery and equipment. Other contributions to the project include a \$2,299,538 tax incentive grant from Rowan County, paid over ten years. Additionally, the County will also provide a \$400,000 grant for equipment expenses. The Centralina Workforce Development Board is providing job training and recruitment assistance valued at \$450,000, the State of North Carolina awarded a One NC grant for \$166,650 and Chewy also received \$20,000 from the Duke Energy Carolinas Investment Fund.

In the first two years, Chewy intends to have 385 employees with at least 60% of the jobs going to persons residing in low to moderate income households. The average annual pay will be \$28,375. The facility will eventually employ 1,200 people.

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8180 • FAX 704-216-8195

RESOLUTION FOR ROWAN COUNTY APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING FOR THE CHEWY SEWER PROJECT

WHEREAS, the Board of Commissioners has previously indicated its desire to assist in economic development efforts within the County; *and*

WHEREAS, the Board of Commissioners has held two public hearings concerning the proposed application for a Community Development Block Grant to benefit Chewy; *and*

WHEREAS, the Board of Commissioners wishes the County to pursue a formal application for a Community Development Block Grant to benefit Chewy; *and*

WHEREAS, the Board of Commissioners certifies it will meet all federal regulatory and statutory requirements of the Small Cities Community Development Block Grant Program.

NOW, THEREFORE BE IT RESOLVED, by the Rowan County Board of Commissioners that Rowan County is authorized to submit a formal application to the North Carolina Department of Commerce for approval of a Community Development Block Grant for Economic Development to benefit Chewy. Said application will request \$1,500,000 in CDBG funds.

This the 20th day of May, 2019.

Gregory C. Edds, Chairman

ATTEST:

Carolyn Barger, MMC, NCMCC
Clerk to the Board

Equal Opportunity Employer



recycled paper

ROWAN COUNTY
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TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: May 10, 2019
SUBJECT: Financial Reports

Please see attached graphs.

ATTACHMENTS:

Description

Graphs

Upload Date

5/10/2019

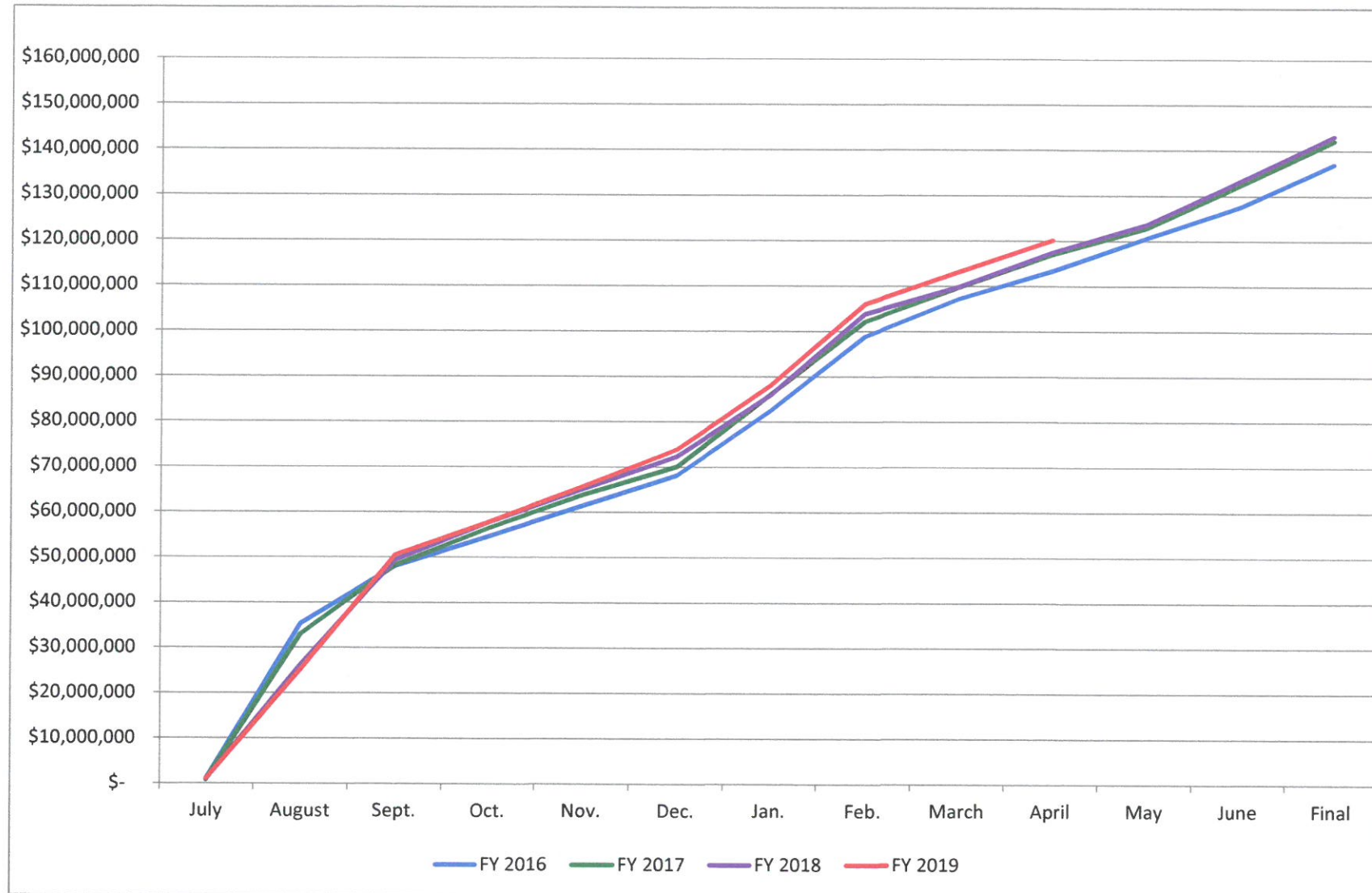
Type

Backup Material

**ROWAN COUNTY
GENERAL FUND
FISCAL YEARS 2016 - 2019**

ANNUAL CUMULATIVE REVENUE COMPARISONS

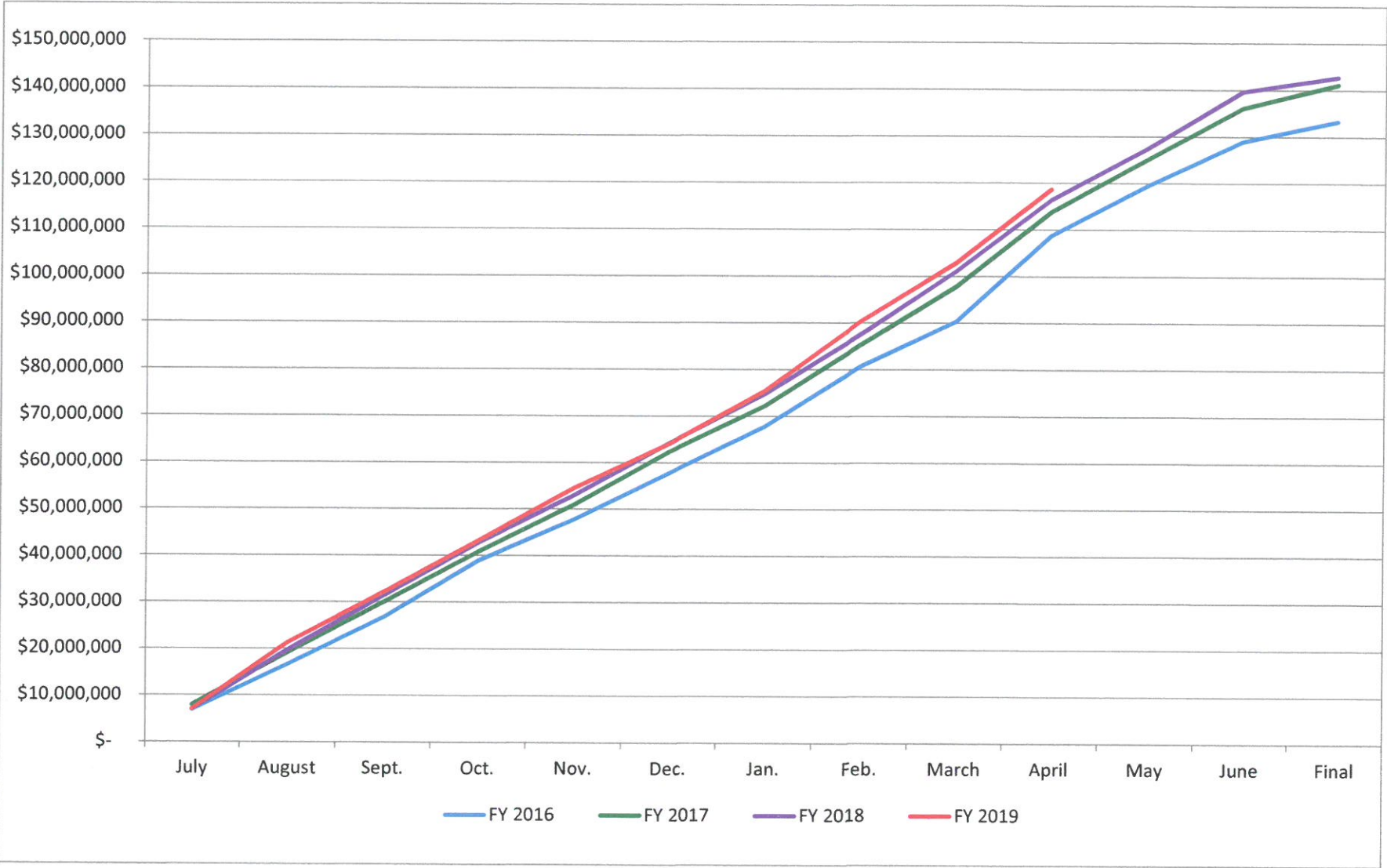
April	
2019	\$ 120,183,987
2018	\$ 117,539,119
2017	\$ 117,028,991
2016	\$ 113,368,527



ROWAN COUNTY
GENERAL FUND
FISCAL YEARS 2016 - 2019

ANNUAL CUMULATIVE EXPENDITURE COMPARISONS

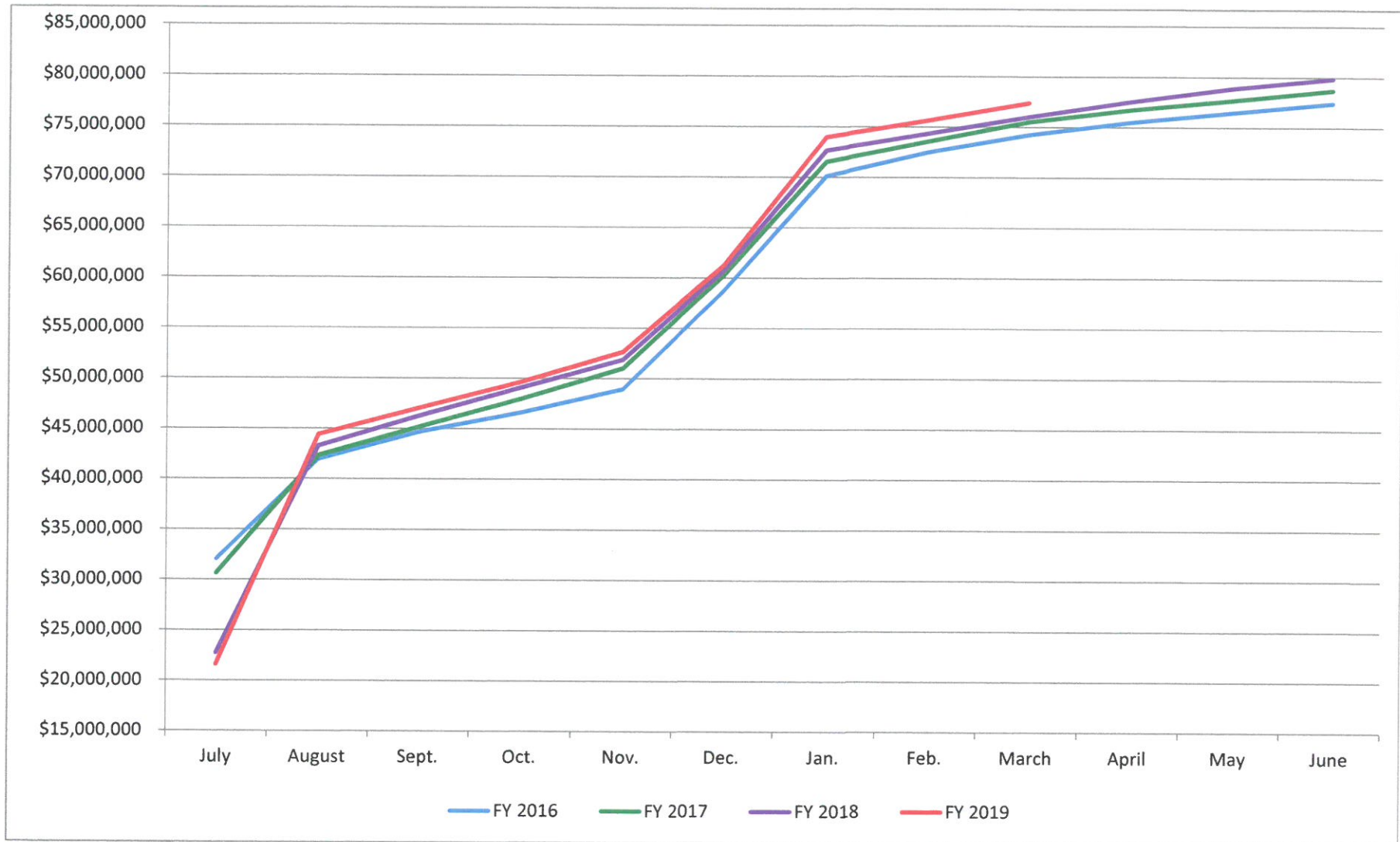
	April
2019	\$ 118,674,184
2018	\$ 116,408,090
2017	\$ 113,811,434
2016	\$ 108,736,896



**ROWAN COUNTY
GENERAL FUND
Fiscal Years 2016 - 2019**

ANNUAL CUMULATIVE CURRENT YEAR PROPERTY TAX COMPARISONS

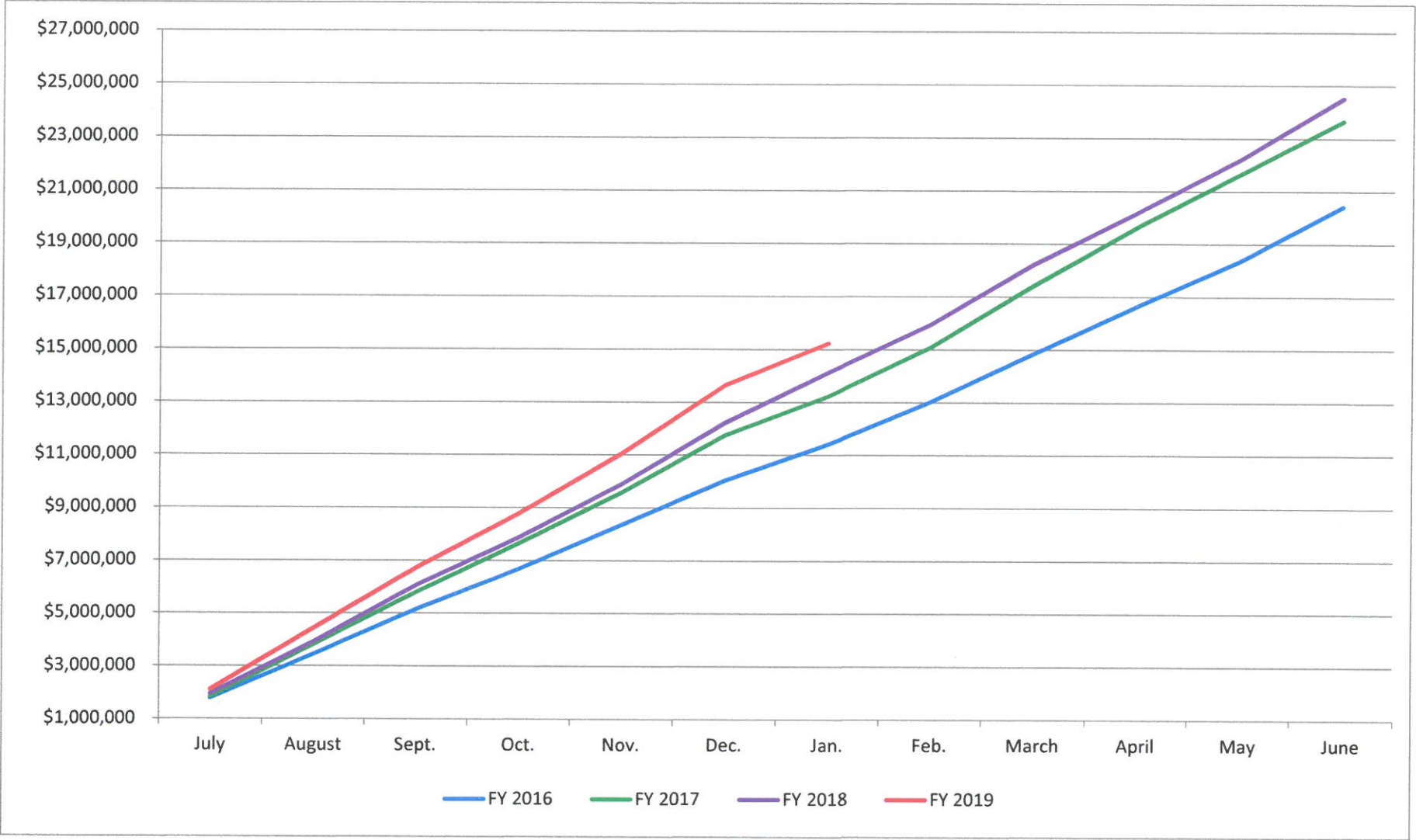
March		
2019	\$	77,391,798
2018	\$	76,013,688
2017	\$	75,523,658
2016	\$	74,237,105



ROWAN COUNTY
GENERAL FUND
FISCAL YEARS 2016 - 2019

ANNUAL CUMULATIVE SALES TAX COMPARISONS

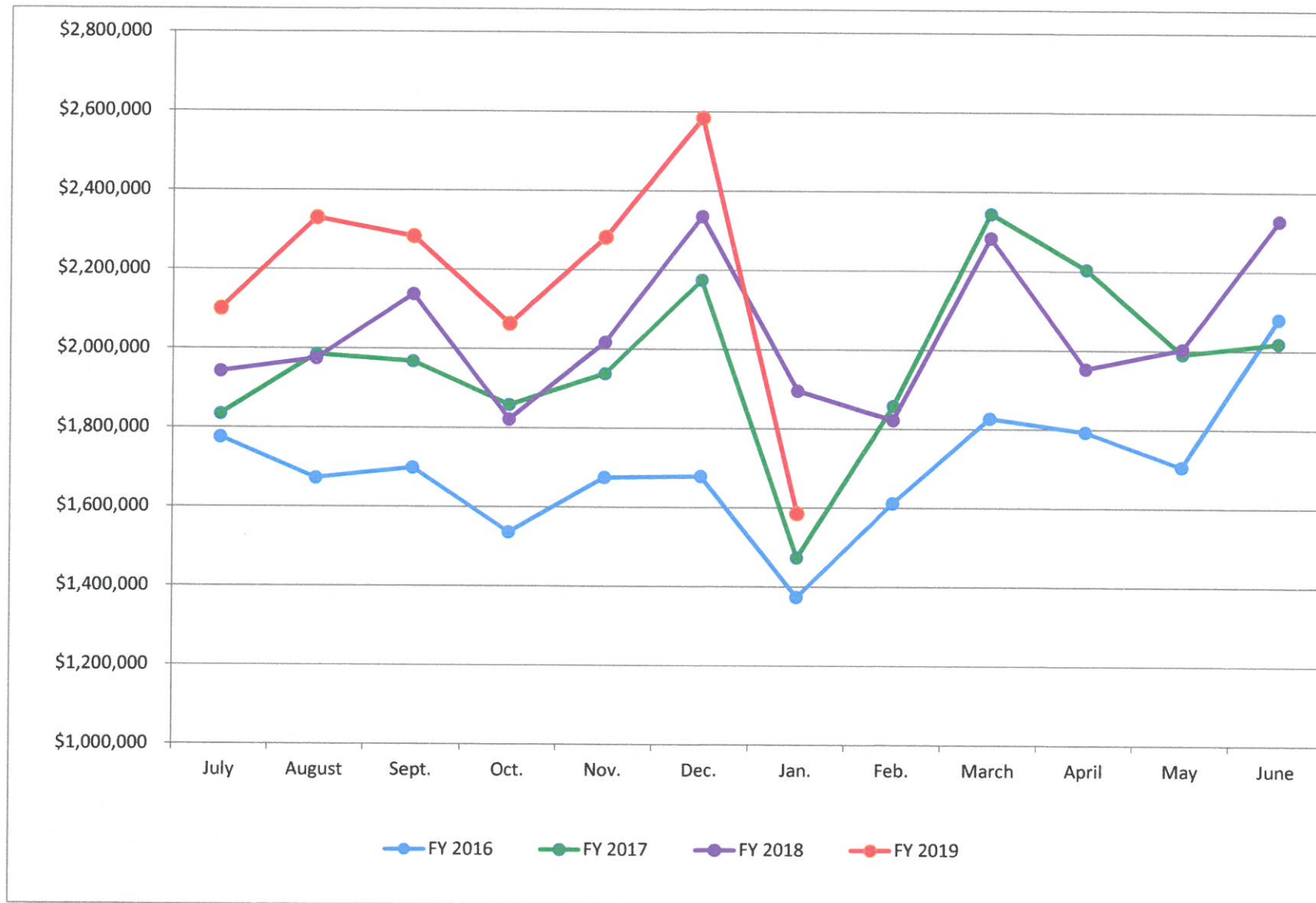
January		
2019	\$	15,231,236
2018	\$	14,124,837
2017	\$	13,233,178
2016	\$	11,412,877



**ROWAN COUNTY
GENERAL FUND
FISCAL YEARS 2016 - 2019**

MONTHLY SALES TAX COMPARISONS

January	
2019	\$ 1,585,721
2018	\$ 1,895,597
2017	\$ 1,473,853
2016	\$ 1,374,205



ROWAN COUNTY
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130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: May 13, 2019
SUBJECT: Presentation of FY 2019-20 Budget and Scheduling of Public Hearing For Proposed Budget

The County Manager will present the FY 2019-20 proposed budget on May 20, 2019.

In accordance with North Carolina General Statute 159-12, the Clerk to the Board shall publish a statement that the budget has been submitted to the governing board and is available for public inspection in the office of the Clerk to the Board. The statement shall also give notice of the time and place of the budget hearing.

Last year the Board chose to adopt the following schedule for the first Monday in June:

- Hold a budget work session at 1:00 p.m.
- Regular Board Meeting at 3:00 p.m. followed by a recess (not adjourn) to 6:00 p.m.
- Reconvene the regular meeting at 6:00 p.m. and conduct a public hearing regarding the proposed budget.

The Board is asked to consider its scheduling preferences for this year pertaining to the proposed budget.

When voting to schedule the public hearing, the Board may wish to consider adopting the following rules:

1. The length of comment for each speaker will be limited to three (3) minutes to address the Board.
2. The comments shall be restricted to the subject of the hearing as advertised.

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available