



ROWAN COUNTY COMMISSION AGENDA
June 3, 2019 - 3:00 PM
J. Newton Cohen, Sr. Room
J. Newton Cohen, Sr. Rowan County Administration Building
130 West Innes Street, Salisbury, NC 28144

Call to Order

Invocation

Provided By: Chaplain Michael Taylor

Pledge of Allegiance

Consider Additions to the Agenda

Consider Deletions From the Agenda

Consider Approval of the Agenda

Board members are asked to voluntarily inform the Board if any matter on the agenda might present a conflict of interest or might require the member to be excused from voting.

- Consider Approval of the Minutes: May 20, 2019

1 Consider Approval of Consent Agenda

- A. Bible Missionary Baptist Church Fireworks
- B. TBE Work Authorization-Amendment 1 for Runway Overlay #36244.56.9.2
- C. Amended CDBG Policy
- D. Rowan County Social Media Policy
- E. Memorandum of Understanding with DHHS
- F. NC Department of Transportation Request to Add Cloud Top Lane in the Atwell Township to the State Secondary Road System
- G. Risk Management Pools Contracts

2 Public Comment Period

3 Public Hearing for Front Creek Rd. Road Name Request

4 Public Hearing for Z 05-19

- 5 Jaysa Causby 4H Presentation
- 6 Discussion Regarding Changes to Subdivision Ordinance Road Width
- 7 Consider Acceptance of Performance Guarantee for Yorkshire Farms PH I
- 8 Presentation of Sheriff's Department Pay Study
- 9 Discussion Regarding Meeting Schedule for July 2019
- 10 Budget Amendments
- 11 Consider Approval of Board Appointments
- 12 6:00 P.M. Public Hearing For Proposed FY 2019-20 Budget
- 13 Adjournment

Citizens with disabilities requiring special needs to access the services or public meetings of Rowan County Government should contact the County Manager's Office three days prior to the meeting by calling (704) 216-8180.

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: May 27, 2019
SUBJECT: Consider Approval of the Minutes: May 20, 2019

ATTACHMENTS:

Description

May 20, 2019 Minutes

Upload Date

5/28/2019

Type

Cover Memo



Rowan County Board of Commissioners

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MINUTES OF THE MEETING OF THE ROWAN COUNTY BOARD OF COMMISSIONERS

May 20, 2019 – 6:00 PM

J. NEWTON COHEN, SR. ROOM

J. NEWTON COHEN, SR. ROWAN COUNTY ADMINISTRATION BUILDING

Present: Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey, Member
Judy Klusman, Member
Craig Pierce, Member

County Manager Aaron Church, Clerk to the Board Carolyn Barger, County Attorney Jay Dees and Assistant County Manager/Finance Director Leslie Heidrick were present.

Chairman Edds convened the meeting at 6:00 p.m.

Chaplain Michael Taylor provided the Invocation.

Chairman Edds led the Pledge of Allegiance.

CONSIDER ADDITIONS TO THE AGENDA

- Chairman Edds pulled item M (Request for Rowan-Salisbury Sports Hall of Fame) from the Consent Agenda and placed the issue on the agenda as item #3a.
- Chairman Edds added a request from The 24th Productions, LLC to consider a Location Agreement for filming in the Board of Commissioners meeting room. The matter was added as agenda item #3b.

CONSIDER DELETIONS FROM THE AGENDA

There were no deletions from the agenda.

CONSIDER APPROVAL OF THE AGENDA

Commissioner Klusman moved, Commissioner Pierce seconded and the vote to approve the agenda as amended passed unanimously.

CONSIDER APPROVAL OF THE MINUTES

Commissioner Klusman moved, Commissioner Pierce seconded and the vote to approve the minutes of the May 6, 2019 Commission Meeting passed unanimously.

1. CONSIDER APPROVAL OF CONSENT AGENDA

Commissioner Klusman moved approval of the Consent Agenda as amended. The motion was seconded by Commissioner Greene and passed unanimously.

The Consent Agenda consisted of the following:

- A. Tax Refunds for Approval
- B. Schedule Public Hearing for Z 05-19 for June 3, 2019
- C. Schedule Public Hearing for Front Creek Rd. Road Name Request
- D. 2019 Margaret C. Woodson Foundation Grant Award
- E. Declaration of Official Intent to Reimburse Expenditures

WHEREAS, Rowan County, North Carolina (the "County") intends to provide financing for certain capital improvements for the Rowan-Salisbury School System and Rowan-Cabarrus Community College (the "Project");

WHEREAS, the County has advanced and/or will advance its own funds to pay expenditures relating to the Project, may borrow funds on a short-term taxable or tax-exempt basis in order to pay such expenditures or may enter into contracts obligating third parties to make certain expenditures relating to the Project (the "Original Expenditures") prior to incurring indebtedness and to receive reimbursement for such expenditures from proceeds of tax-exempt bonds or taxable debt, or both;

NOW, THEREFORE, BE IT RESOLVED that the Board of Commissioners of the County, meeting in regular session on the 20th day of May, 2019, as follows:

1. The County intends to utilize the proceeds of tax-exempt indebtedness or to incur other debt, to pay the costs of the Project in an amount not currently expected to exceed \$7,100,000.

2. The County intends that the adoption of this Resolution be its declaration of official intent pursuant to Treasury Regulations Section 1.150-2, or any successor or substitute Treasury Regulations which may be promulgated hereafter, and is intended to expressly declare the County's intention to reimburse itself for the Original Expenditures heretofore paid or to be paid by the County, such reimbursement to be made with the proceeds of indebtedness to be incurred by the County.

3. All Original Expenditures to be reimbursed by the County, except to the extent permitted by applicable Treasury Regulations, were paid no more than 60 days prior to, or will be paid on or after the date of, this declaration of official intent. The County understands that such reimbursements must occur not later than 18 months after the later of (i) the date the Original Expenditure was paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three years after the Original Expenditure was paid.

4. This Resolution will take effect immediately upon its passage.

- F. Request to Apply For The Bulletproof Vest Partnership Grant
- G. Catfish Road Land Parcel Lease
- H. Nazareth Childrens Home Fireworks
- I. Secondary Road Abandonment Request SR1948 Potneck Road
- J. Proclamation for Motorcycle Safety & Awareness Week

WHEREAS, motorcycle riding is a popular form of recreation and transportation for thousands of citizens across North Carolina and Rowan County; and

WHEREAS, North Carolina has over 193,000 registered motorcycles and over 400,000 licensed riders [per the NC DMV] who have either a motorcycle endorsement or a motorcycle learner's permit; and

WHEREAS, it is important that the citizens of North Carolina be aware of motorcycles on our roadways and recognize the importance of motorcycle safety through motorcycle awareness programs like those promoted by CBA or programs offered during driver's education classes in area high schools; and

WHEREAS, Motorcycle Safety & Awareness Month is designed to increase public awareness about motorcycles and to encourage their safe and proper use among motorcycle riders and to encourage other motor vehicle operators to be cautious and observe motorcycles, especially during their seasonal return to our streets and highways; and

WHEREAS, the safe operation of a motorcycle is enhanced through a combination of rider training and experience, good judgment, and motorist awareness of motorcycles sharing the roads of Rowan County and North Carolina, the Charlotte CBA, Rowan-Cabarrus CBA, and the Concerned Bikers Association of North Carolina urge motorists in the County of Rowan to "Look Twice and Save a Life" MAY = Motorcycle Awareness & YOU.

NOW, THEREFORE BE IT PROCLAIMED that the Rowan County Board of Commissioners does hereby recognize the month of May 2019 as Motorcycle Safety & Awareness Month in Rowan County, North Carolina, and urges all citizens to be cautious and to help create an awareness of motorcyclists who share the road.

- K. Permission to Apply For NC Science Museum Grant
- L. Plans, Policies, Procedures for CDBG
- M. Request for Rowan-Salisbury Sports Hall of Fame (this item pulled from Consent Agenda and placed on the agenda as item #3a)

2. PUBLIC COMMENT PERIOD

Chairman Edds opened the Public Comment Period to entertain comments from any citizens wishing to address the Board. With no one coming forward, Chairman Edds closed the Public Comment Period.

3. SECOND PUBLIC HEARING FOR CDBG APPLICATION (CHEWY)

Scott Shelton, Vice President of the Economic Development Commission (EDC), recalled the Board of Commissioners held a public hearing on September 17, 2018 to obtain citizen input regarding the submittal of a potential Community Development Block Grant (CDBG) application for Rowan County. Holding the initial hearing was a required procedural step for communities interested in applying for CDBG funds. A second public hearing was required prior to the submission of any formal CDBG application. Input from the hearing would be incorporated into the County's consideration and submission of the CDBG application.

Mr. Shelton reported that since the initial public hearing was held, Chewy had announced plans to build an approximate 700,000 square foot e-Commerce Fulfillment Center on the Trevey Site located at the intersection of I-85 and Long Ferry Road. Chewy planned to invest approximately \$55 million dollars through the construction of the new facility, placement of new equipment and other improvements as part of the proposed project. Chewy also announced it would create 1,200 full-time jobs by the end of 2025.

The site selected was not currently served by public sewer, which was required for the new facility. Salisbury-Rowan Utilities (SRU) had studied the site and recommended running an approximate 16" gravity sewer line under I-85. According to SRU, the estimate to extend sewer to the Trevey Site was \$1.5 million.

After Chewy's announcement that Rowan County had been selected for the new facility, the State of North Carolina approved up to \$1.5 million in CDBG funds to help pay for

the sewer extension to the site. Although the funds had been approved, the County had to formally apply for the CDBG funds.

Mr. Shelton requested that after the public hearing was held, the Commissioners approve the submittal of a formal application to the North Carolina Department of Commerce requesting \$1.5 million, with a 25% match to be satisfied by the incentives previously approved by the Board for the Chewy project.

Mr. Shelton provided a brief summary about the CDBG Program.

Commissioner Greene asked about access to the sewer line and Mr. Shelton reported that SRU was already working on easements for the western side of property.

Chairman Edds welcomed Jim Behmer, who was in the audience, and thanked him for being instrumental in working on the Chewy Project over the past year.

Mr. Shelton informed the Board the boring permit to go under I-85 had already been obtained.

Chairman Edds opened the public hearing to receive citizen input regarding the CDBG Application for Chewy. With no one coming forward to address the Board, Chairman Edds closed the public hearing.

Commissioner Klusman moved to approve submittal of the CDBG grant application as requested. The motion was seconded by Commissioner Greene and passed unanimously.

Commissioner Klusman moved to approve the Resolution For Rowan County Application For Community Development Block Grant Funding For The Chewy Sewer Project. Commissioner Pierce seconded and the vote carried unanimously.

The Resolution was approved as follows:

WHEREAS, the Board of Commissioners has previously indicated its desire to assist in economic development efforts within the County; and

WHEREAS, the Board of Commissioners has held two public hearings concerning the proposed application for a Community Development Block Grant to benefit Chewy; and

WHEREAS, the Board of Commissioners wishes the County to pursue a formal application for a Community Development Block Grant to benefit Chewy; and

WHEREAS, the Board of Commissioners certifies it will meet all federal regulatory and statutory requirements of the Small Cities Community Development Block Grant Program.

NOW, THEREFORE BE IT RESOLVED, by the Rowan County Board of Commissioners that Rowan County is authorized to submit a formal application to the North Carolina Department of Commerce for approval of a Community Development Block Grant for Economic Development to benefit Chewy. Said application will request \$1,500,000 in CDBG funds.

ADDITIONS

3a. Request for Rowan Salisbury Sports Hall of Fame

Scott Maddox, Rowan-Salisbury Hall of Fame board member, submitted a request from the Rowan-Salisbury Hall of Fame for space in the West End Plaza (WEP) to house the physical location of the Hall of Fame.

Chairman Edds noted there were no terms or specifics in the proposal from a contractual standpoint. Chairman Edds said he had pulled the proposal from the Consent Agenda in order to ask the County Attorney to work with Mr. Maddox to come up with the terms and bring the proposal back to the Commissioners at their next meeting.

Commissioner Pierce moved to offer the pending agreement so that Mr. Maddox would have information to present to Salisbury City Council. Commissioner Greene seconded and the motion passed unanimously.

3b. Contract From The 24th Productions, LLC

County Manager Aaron Church reported The 24th Productions, LLC had provided a general contract for filming movie scenes for a few days in the Board of Commissioners meeting room. Mr. Church said the County Attorney, Jay Dees, had reviewed the Location Agreement.

Chairman Edds questioned whether the Board was being asked to approve Location Agreement "as is" or with other changes.

Mr. Dees said Commissioner Greene requested the addition of a \$5,000,000 umbrella policy. Mr. Dees said the request for the addition had not met with any objection by the Production Company. Mr. Dees said the Board could pass the Location Agreement and include that the approval was subject to the additional \$5,000,000 coverage being added.

Commissioner Greene asked if additional language was needed to be specific about the historic nature of the building and how the Production Company would be expected to restore the room after filming. Mr. Dees responded that he had included language in the contract to take into the account the property was historical and there were materials and standards that would be of a higher quality construction. The language included listed standards such as no nails, screws, etc. could be used in the walls and the flooring, etc. Mr. Dees said the process would reach a point where the Production Company would disclose what it planned to do in the board room and the County would be aware of what to expect when they came in.

Commissioner Greene moved to approve the Location Agreement with The 24th Productions, LLC with the understanding that they will provide the \$5 million umbrella policy as recommended. The motion was seconded by Commissioner Pierce.

Chairman Edds asked if there were any further questions.

Commissioner Caskey inquired as to fees for the use of the room. Chairman Edds said the amount had been provided in an email. Mr. Dees added that the fee was \$2,000 for the rental period and an additional \$5,000 to cover the costs for removal/restoration of the dais and electrical.

Chairman Edds asked Mr. Dees if the fees should be inserted as item #18. Mr. Dees responded the fees would be inserted into the final draft.

Chairman Edds repeated that the motion would be to approve the Location Agreement with The 24th Productions, LLC with the understanding that they would provide the \$5 million umbrella policy and also inclusion of an item to lay out the lease amount of \$2,000 for the cost of the location, plus the expenses to remove and unhook/rehook the dais, which was \$5,000.

Commissioner Pierce moved approval of the request as stated by Chairman Edds above. The motion was seconded by Commissioner Klusman and passed unanimously.

4. FINANCIAL REPORTS

Assistant County Manager/Finance Director Leslie Heidrick reviewed several financial graphs depicting the following information:

- Annual Cumulative Revenue Comparisons as of April 2019 - \$120,183,987
- Annual Cumulative Expenditure Comparisons as of April 2019 - \$118,674,184
- Annual Cumulative Current Year Property Tax Comparisons as of March 2019 - \$77,391,798
- Annual Cumulative Sales Tax Comparisons as of January in FY 2019 - \$15,231,236
- Monthly Sales Tax Comparisons as of January in FY 2019 - \$1,585,721

5. PRESENTATION OF FY 2019-20 BUDGET AND SCHEDULING OF PUBLIC HEARING FOR PROPOSED BUDGET

County Manager Aaron Church presented the FY 2019-20 proposed budget and provided a power point highlighting the following information:

FY 20 BUDGET

FUND 101	GENERAL FUND	\$159,476,644
FUND 201	FIRE DISTRICT FUND	\$6,171,105
	<i>No Tax Increase Recommended</i>	
FUND 202	EMERGENCY TELEPHONE	\$607,512
FUND 501	RISK MANAGEMENT	\$1,452,648
FUND 601	LANDFILL FUND	\$7,064,277
FUND 603	AIRPORT FUND	\$4,876,083
FUND 605	WATER FUND	\$136,000
TOTAL		\$179,784,269

Mr. Church reported expenditures requested from the General Fund totaled \$390,731,030 and recommended expenditures were \$159,476,644.

Using the power point, Mr. Church showed the education capital requests and budget recommendations as follows:

- Kannapolis City Schools \$36 million requested; \$1 million recommended
- Rowan-Cabarrus Community College (RCCC) \$43.5 million requested; an amount was not recommended due to the possibility of a referendum for RCCC being on the ballot in the fall
- Rowan-Salisbury Schools \$146.6 million; \$15 million recommended

Continuing with the power point, Mr. Church reviewed the following:

FY 20 REVENUE

• Property Tax Base	\$13,310,000,000
• Increase over last year	6.82%
• Recommended Tax Rate	66.25 Cents
• Sales Tax	\$1,500,000 or 6.05%
• Fund Balance	\$10,776,253

FY19-20 CAPITAL

ONE TIME CAPITAL EXPENDITURES

West Branch Library	\$800,000
County Administration Roof	\$450,000
Courthouse Roof Replacement	\$421,000
Total	\$1,671,000

FY 20 DEBT

New Debt Service 3 YEAR TERM

Upfit Crawford Building	\$1,100,000
Concession Stand	\$750,000
Total	\$1,850,000

FY 20 CONTINUATION BUDGET HIGHLIGHTS

WEST END PLAZA

FY 2019 Balance	\$1,532,998
FY 2020 Transfer	\$1,299,820
FY 2021 Transfer	\$1,440,160
Projected FY 2022 Beginning Balance	\$ 4,272,978

FY 20 EXPANSION HIGHLIGHTS

Focused on 1/3 of employees for Market / Reclass

- Sheriff
- Elections
- Tax

Total Reclass Cost (Excluding Sheriff) \$44,328

Mr. Church said 28 positions were requested and he was recommending 13 positions at an estimated cost of \$112,888.

FY 20 EXPANSION HIGHLIGHTS

• COLA 2.5%	\$1,122,960
• Health Insurance Adjustment	\$476,840
• Longevity Pay Plan	\$403,895
• "Investing in our Children"	\$150,000
• Upfit Crawford Building	
\$1,100,000 (3 Year)	\$260,000
• Idea Center	\$75,000
• Woodleaf Park	\$100,000
• Renovation Ellis Park	\$75,000
• Meals on Wheels	\$62,962
• New Concession Stand	
\$750,000 (3 year)	\$200,000
• Rowan-Cabarrus Community	\$100,000
• Rowan Salisbury Schools Capital	
\$15,000,000 (15 Year)	\$1,500,000
• Kannapolis City School Capital	
\$967,500 (15 Year)	\$100,000

In closing, Mr. Church pointed out that if the local economy did not continue growing to expand the tax base, a property tax rate increase would be required to maintain the current and expanded services he had recommended.

Chairman Edds reviewed the schedule the Board had adopted in the previous year with regards to holding a public hearing and adoption of the budget. Chairman Edds pointed out the Board could vote on the FY 2019-20 budget after the public hearing on the first Monday in June, or, during the second meeting in June. In accordance with North Carolina General Statutes, the budget must be adopted by June 30, 2019.

Commissioner Pierce moved to adopt the schedule for the FY 2019-20 proposed budget for June 3, 2019 as follows:

- Hold a budget work session at 1:00 p.m.
- Regular Board Meeting at 3:00 p.m. followed by a recess to 6:00 p.m.
- Reconvene the regular meeting at 6:00 p.m. and conduct a public hearing regarding the proposed budget.

The motion was seconded by Commissioner Klusman and passed unanimously.

Chairman Edds moved to adopt the following rules for the public hearing as follows:

1. The length of comment for each speaker will be limited to three (3) minutes to address the Board.
2. The comments shall be restricted to the subject of the hearing as advertised.

The motion was seconded by Commissioner Pierce and passed unanimously.

6. ADJOURNMENT

Before adjourning, Chairman Edds took a moment to welcome the new Salisbury Post Reporter, Sam Motley.

There being no further business to come before the Board, Commissioner Greene moved to adjourn at 7:15 p.m. The motion was seconded by Commissioner Pierce and passed unanimously.

Respectfully Submitted,

Carolyn Barger, MMC, NCMCC
Clerk to the Board

DRAFT

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Deborah Horne
DATE: 05/20/2019
SUBJECT: Bible Missionary Baptist Church Fireworks

Bible Missionary Baptist Church is asking for approval for a fireworks display on July 13th. All proper paperwork from fireworks shooter has been submitted.

Rowan County Fire Division has approved the paperwork and suggests approval from the Board of Commissioners.

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: May 23, 2019
SUBJECT: TBE Work Authorization-Amendment 1 for Runway Overlay #36244.56.9.2

Please see attached information.

Please approve attached information.

ATTACHMENTS:

Description	Upload Date	Type
TBE Work Authorization-Amendment 1 for Runway Overlay #36244.56.9.2	5/23/2019	Backup Material

WORK AUTHORIZATION - AMENDMENT NO. 1

**ENGINEERING CONSULTING SERVICES BY:
TALBERT, BRIGHT & ELLINGTON, INC.**

**FOR:
RUNWAY OVERLAY
(TAXIWAY REHABILITATION)**

**AT:
MID-CAROLINA REGIONAL AIRPORT
SALISBURY, NORTH CAROLINA**

**REFERENCING:
NCDOT-DOA #: 36244.56.9.2
TBE #3708-1602**

NOVEMBER 20, 2018

It is agreed to undertake the following work in accordance with the provisions of our Contract for Professional Services.

ADDITIONAL SERVICES REQUESTED AND AUTHORIZED BY THIS AMENDMENT

This Work Authorization Amendment includes the addition of the design and construction administration services required to complete the Taxiway Rehabilitation. This additional scope of services will be completed under the existing grant.

This Work Authorization Amendment includes one (1) schedule of work contained in one (1) set of construction documents.

The construction documents will include the bituminous concrete overlay of the existing taxiway pavement with a uniform thickness anticipated to be approximately 3 inches. Also included will be new pavement markings, shoulder buildup along the new overlay pavement edge, required taxiway edge light elevation adjustments adjacent to the new overlay pavement edge, and required sediment and erosion control measures. The approximate limits of the overlay work area are depicted the project sketch within this Work Authorization.

The design and construction of this project will be funded using State funding. The proposed taxiway overlay pavement will also include minor modifications to the storm water system to improve surface water drainage. Transitions of the proposed taxiway pavement overlay onto the intersecting connector taxiways, aircraft ramp, and runway will also be included. Phasing of the construction work will be based on input from the Sponsor and main airport tenants to minimize impacts during the construction of the project. The Construction Safety and Phasing Plan (CSPP) will be modified to include the additional phase of work using the input of the Owner and the

FAA Advisory Circular 150/5370-2 "Operational Safety on Airports During Construction". The modified CSPP will be submitted to NCDOA for review and approval.

Design standards to be used in the project include, but are not limited to, the Federal Aviation Administration's Advisory Circulars: 150/5320-6 "Airport Pavement Design and Evaluation"; 150/5340-1 "Standards for Airport Marking"; 150/5300-13 "Airport Design".

Included in the project formulation will be the administrative cost of managing subconsultants. This is reflected in equivalent hours under the Task B.3 line item of Appendix B as allowed by FAA Advisory Circular 150/5100-14.

Due to the accelerated construction schedule of the Runway 2-20 Pavement Rehabilitation project, excess funding remains available that will be used to cover a portion of the topographic survey and the predesign geotechnical investigation. For this reason, the not-to-exceed expenses shown for Task 4 and Task 5 of this Work Authorization Amendment are lower than what is shown in the proposals submitted for those individual tasks.

Included in this project will be the amendment of the previously approved Categorical Exclusion. It is anticipated that this project will be categorically excluded and no environmental assessment, permitting and mitigation are anticipated.

The construction phase services for this project include coordination with the Owner and Contractor to obtain an approved Change Order; preparation and distribution of Contract Documents and Released For Construction plans to the Contractor; follow up with FAA on 7460; coordinating and conducting the Taxiway Phase Construction Meeting and preparation of minutes; review project schedule and updated schedules submitted by Contractor; coordination and review of Contractor submittals; Bi-Weekly Construction visits/Progress Meetings outlines and meeting minutes; review field change requests and related correspondence; prepare and distribute general construction correspondence through the project; review quality acceptance test results; update PWL spreadsheets from test results; review and process Contractor pay requests; conduct a Final Inspection and prepare/distribute punch list items letter; develop record drawings.

ENGINEERING CONSULTING SERVICES

TASK 1 – Environmental Documentation Services

Included in this project will be the amendment of the previously approved Categorical Exclusion. It is anticipated that this project will be categorically excluded and no environmental assessment, permitting and mitigation are anticipated.

Task 1 Increase in Basic Services Lump Sum = \$2,319.81

TASK 2 – Design Services

The Engineer will prepare one (1) set of plans as part of the Design Phase services. One schedule of work will include all of the proposed work. The approximate limits of the pavement overlay are depicted on the project sketch within this Work Authorization.

DESIGN PHASE SUBMITTAL (90%):

This design phase is intended to reflect the taxiway pavement overlay design and reflective cracking mitigation based on the geotechnical study findings and recommendations. The Engineer will provide the 90% design documents for review and comment by the client, the local authorities/stakeholders and the NCDOT-Division of Aviation.

The intended deliverables for this submittal shall include:

- A. Itemized estimated cost of construction with 10% contingency
- B. Preliminary plans including in PDF format:
 - 1. Edit Existing Cover Sheet
 - 2. Edit Quantities and General Notes
 - 3. Modified Construction Safety and Phasing Plan
 - 4. Modified Phasing Notes and Details
 - 5. Taxiway Overlay Plans
 - 6. Taxiway Grading Plans
 - 7. Taxiway Erosion Control Plan and Details
 - 8. Taxiway Geometric and Marking Plan
 - 9. Edit Miscellaneous Details
- C. Coordination and Review Meetings: The consultant shall engage in a 90% design review meeting at the client's office with the airport representatives AND the state/federal agency providing the funding for the project approximately 2-3 weeks after submission of the Design Phase Submittal Deliverables.
- D. Any other information deemed germane to the submittal.

DESIGN PHASE SUBMITTAL (100%):

This design phase is intended to reflect the final design that incorporates comments from the 90% design submittal and an in-house QA review by the Engineer. The Engineer will provide the 100% design documents for review and comment by the client, the local authorities/stakeholders and the NCDOT-Division of Aviation.

The intended deliverables for this submittal shall include:

- A. Revised Final Engineering Report to include Taxiway portion of project (signed and sealed using the Federal Aviation Administration's "Recommended Outline for Engineer's Design Report.")
- A. Itemized estimated cost of construction with 10% contingency
- B. Final plans including in PDF format:
 - 1. Edit Existing Cover Sheet
 - 2. Edit Quantities and General Notes
 - 3. Modified Construction Safety and Phasing Plan
 - 4. Modified Phasing Notes and Details

5. Taxiway Overlay Plans
 6. Taxiway Grading Plans
 7. Taxiway Erosion Control Plan and Details
 8. Taxiway Geometric and Marking Plan
 9. Edit Miscellaneous Details
- E. Any other information deemed germane to the submittal.

Task 2 Increase in Basic Services Lump Sum = \$68,878.26

TASK 3 – Construction Administration Services

The Engineer will provide a Released for Construction set of plans to the NCDOA, Sponsor and three (3) sets requested by the Contractor. The Engineer will also provide minutes for the Taxiway Phase Construction Meeting in PDF format, along with minutes for Progress Meetings in PDF format. The Engineer will prepare monthly contractor pay requests. Preparation of Taxiway Phase record drawings by the Engineer will also be included. A testing summary will be provided of all quality assurance test results performed during the project. A copy of the As-Built Survey will be provided for the construction areas.

Task 3 Increase in Basic Services Lump Sum = \$34,431.14

TASK 4 – Topographic Survey (King Engineering of Concord, Inc.)

The topographic survey will cover approximately 22 acres that include the proposed construction site. The survey will provide locations and identifications of all planimetric features, including pavement edge, runway/taxiway edge lights, signs, other planimetrics, etc. within the survey area will be located horizontally. Topographic ground survey will be provided using 1-foot contour interval standards within the indicated area. The existing pavement shots need to be on 25-foot grid lines to “overlay standards”. Any additional cross sections between the normal 25-foot grid where obvious irregularities and grade breaks exist will be surveyed as well. Drainage structure locations and rim elevations, as well as pipe inverts will be acquired. Taxiway lights shall be located and spot elevations given at the frangible coupling or base can. There shall be benchmarks set at various locations around the project limits that will be able to be used by the Contractor once he starts to overlay the pavement. Vertical control shall be based on U.S. Coastal and Geodetic Datum (NAVD 88). Horizontal control shall be based on state plane coordinate system (NAD 83). Spot elevations shall be given to ± 0.01 feet for paved sections and \pm feet for turfed sections.

Task 4 Increase in Expenses Not to Exceed = \$8,000.00

TASK 5 – Predesign Geotechnical (Geotechnologies, Inc.)

1. After further discussions with NCDOA, it was agreed upon that Section 202 of the FAA Advisory Circular 150/5320-6F would not be followed for the Taxiway Rehabilitation phase of this project because this is an amendment to the existing contract. Therefore, the number of soil borings has been reduced from forty-nine (49) soil borings to twenty-two (22). Boring depths will be to 5 feet or auger refusal, whichever comes first.
2. In-place CBR tests will be performed at each test location using Corps of Engineers dynamic cone penetrometer. The dynamic cone penetrometer will be driven a minimum of 2 feet into the subgrade. Additional tests will also be performed using a Sowers dynamic cone penetrometer.
3. Representative samples of soils from the test borings will be retained for visual classification and laboratory testing.
4. Laboratory testing will include but not be limited to Standard Proctor (ASTM D-698), laboratory soaked CBR tests (ASTM D-1883), Atterberg limits tests ASTM D-431, Grainsize–Wash #200 Sieve (ASTM D-1140), and Natural Moisture Content Tests (ASTM D-2216).

Upon completion of the field and laboratory investigation, we will provide the geotechnical engineering report which will include but not be limited to a site plan showing the location of cores, descriptions of cores, test boring data including subsurface soil profile and strengths, photographs and laboratory data. The report will include a discussion of conditions found on the runway and will include subgrade CBR values. Conditions which could impact construction will also be included.

Task 5 Increase in Expenses Not to Exceed = \$10,000.00

TASK 6 – Full-Time Resident Project Representative

A full-time resident project representative will be provided to observe the construction and other responsibilities in accordance with “Section IV – Duties, Responsibilities, and Limitations of Authority of the Resident Project Representative” of the Master Contract. Assume 60 hours per week over a 60-calendar day contract time allotment for budget purposes during construction.

Task 6 Increase in Expenses Not to Exceed = \$52,174.09

TASK 7 – Quality Assurance Testing (Geotechnologies, Inc.)

Quality assurance and acceptance testing required by the project specifications for this project will be provided. Reports of the tests performed will be provided, along with a summary of all tests performed at project closeout. Assumed a 60-calendar day contract time allotment for budget purposes during construction.

Task 7 Increase in Expenses Not to Exceed = \$20,000.00

TASK 8 – As-Built Survey (King Engineering of Concord, Inc.)

An as-built survey of the proposed improvements for this project will be provided after all work is complete. This topographic survey will not be performed in accordance with FAA Advisory Circular 150/5300-18B and related advisory circulars unless specifically instructed otherwise by the NC Division of Aviation or Rowan County.

Task 8 Increase in Expenses Not to Exceed = \$8,000.00

Cost of Services: The method of payment shall be on a lump sum basis in accordance with Section V, Paragraph A1 and B. The work shall be performed in accordance with the Master Contract as a lump sum of **\$105,629.21** including **\$2,726.62** for expenses. Special services shall be performed on a not to exceed basis with a budget of **\$98,174.09**. For a total of **\$203,803.30**.

Original Contract	\$308,714.77
Amendment No. 1 – Task 1	\$2,319.81
Amendment No. 1 – Task 2	\$68,878.26
Amendment No. 1 – Task 3	\$34,431.14
Amendment No. 1 – Task 4	\$8,000.00
Amendment No. 1 – Task 5	\$10,000.00
Amendment No. 1 – Task 6	\$52,174.09
Amendment No. 1 – Task 7	\$20,000.00
Amendment No. 1 – Task 8	\$8,000.00
TOTAL	<u>\$512,518.07</u>

Agreed as to Scope of Services, Time Schedule, and Budget:

OWNER:
ROWAN COUNTY
130 West Innes Street
Salisbury, NC 28144
704-216-8180

ENGINEER:
**TALBERT, BRIGHT &
ELLINGTON, INC.**
3525 Whitehall Park Drive
Suite 210
Charlotte, NC 28273
704-426-6070

BY:

BY:

TITLE:

Vice President

TITLE:

DATE:

DATE:

WITNESS:

WITNESS:

**PROJECT MANAGER
CONTACT INFORMATION:**

J. Andrew Shook, P.E.
Talbert, Bright & Ellington, Inc.
3525 Whitehall Park Drive
Suite 210
Charlotte, NC 28273
704-426-6070

**ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE**



**130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195**

MEMO TO COMMISSIONERS:

FROM: Ed Muire, Planning Director
DATE: May 23, 2019
SUBJECT: Amended CDBG Policy

REQUEST

The Commission adopted a variety of Fair Housing related documents at its last meeting (May 20, 2019) to support the CDBG Infrastructure (sewer) grant and afterward, Staff noticed the Equal Employment and Procurement template approved by the Board of Commissioners at its last meeting inadvertently created a conflict with the County's current equal employment opportunity policy. To be consistent with policies and procedures in Section V of the Rowan County Employee Handbook, it is recommended the Commission adopt the amended document.

RECOMMENDATION

Authorize the Chairman to sign the Equal Employment and Procurement Plan.

ATTACHMENTS:

Description	Upload Date	Type
Equal Employment and Procurement Plan	5/23/2019	Backup Material

Rowan County
Equal Employment and Procurement Plan

Rowan County maintains the policy of providing equal employment opportunities for all persons regardless of race, color, religion, sex, national origin, handicap, age, political affiliation, or any other non-merit factor, except where religion, sex, national origin, or age are bona fide occupation qualifications for employment.

In furtherance of this policy, Rowan County prohibits any retaliatory action of any kind taken by any employee of the locality against any other employee or applicant for employment because that person made a charge, testified, assisted or participated in any manner in a hearing, proceeding or investigation of employment discrimination.

Rowan County shall strive for greater utilization of all persons by identifying previously underutilized groups in the workforce, such as minorities, women, and the handicapped, and making special efforts toward their recruitment, selection, development, and upward mobility and any other term, condition, or privilege of employment.

Responsibility for implementing equal opportunities is hereby assigned to the Chairman and/or other persons designated by the Chief Elected Official to assist in the implementation of this policy statement.

Rowan County shall develop a self-evaluation mechanism to provide for periodic examination and evaluation. Periodic reports as requested on the progress of Equal Employment Opportunity will be presented to the Chief Elected Official.

Rowan County is committed to this policy and is aware that with its implementation, Rowan County will receive positive benefits through the greater utilization and development of all its human resources.

Adopted this _____ day of _____, 2019.

Chairman, Rowan County Board of Commissioners

ATTEST: _____

Clerk to the Board

**ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE**



**130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195**

MEMO TO COMMISSIONERS:

FROM: April Everett
DATE: May 24, 2019
SUBJECT: Rowan County Social Media Policy

Rowan County Information Technology respectfully submits for Board consideration a Social Media Policy to help govern departmental social media account creation and maintenance.

ATTACHMENTS:

Description	Upload Date	Type
Rowan County Social Media Policy (PDF)	5/24/2019	Backup Material

Rowan County Social Media Policy

Roles & Responsibilities

Rowan County Information Technology (IT) is responsible for managing the official County social media accounts.

Departments are responsible for creating and moderating their own social media accounts. A social media moderator (moderator) is defined as any employee or agent of a Rowan County department who is assigned to post, share, or monitor content through the department's social media account(s).

To open a departmental social media account, the designated moderator must complete the [Social Media Account Request Form](#), which states that the moderator will abide by the rules and guidelines stated in this policy.

Acceptable Use

All use of social media networking sites by County employees and persons communicating as an agent of Rowan County will comply with applicable state, federal and local laws, regulations and County policies. This includes adherence to established laws and policies regarding copyright, records retention, North Carolina's public records law, First Amendment, privacy laws, and Rowan County acceptable use and information sensitivity and security policies. All social media is governed by these policies laws and policies, as well as the policies outlined in this document.

Rowan County Branding

Social media account profiles will identify the account as representing Rowan County and will make clear which agency or department the account supports. Account profiles may use the County logo or department branding image as the profile image. The profile image will properly represent the department and be easily recognizable.

Public Rules & Disclaimer

All Rowan County social media accounts must provide a link to our [Public Rules & Disclaimer](#) which states:

Representatives of Rowan County Government communicate via this site. Consequently, any communication via this site (whether by a government employee or the general public) is subject to the North Carolina Public Records Law and may be subject to monitoring and disclosure to third parties.

We value your comments and questions and encourage you to utilize our online [Feedback Form](#) through the County's website. Feedback that includes citizen complaints or comments must be maintained based on the [General Records Retention and Disposal Schedule](#); Standard 1, Item 17 specifies a one-year retention schedule for records of this nature.

This page is not intending to create a public forum and Rowan County reserves the right to remove comments entirely if they violate our decency policies or are outside of the topics or information provided within this page. We will not remove or censor comments because they are critical of a department, county officials, or any other aspect of county government or because a moderator personally disagrees with them. However, moderators are allowed to delete inappropriate comments if they are vulgar, threatening, libelous, or harassing. Further,

Rowan County also reserves the right to delete comments that contain the following:

- a. Spam, advertising or links to other sites
- b. The promotion of any illegal activity
- c. Promotions for any particular services, products, or political organizations
- d. Copyrighted or trademarked material
- e. Personally identifiable information such as an address, phone number, social security number, or other sensitive information.

Public Records: Public Comments & Record Retention

Like email, communication via government-related social networking sites is a public record. This means that both the posts of the employee administrator and any feedback by other employees or nonemployees, including the public, become part of the public record if they are posted on the county's social media page(s).

Moderators who receive messages through the private message service offered by some social media sites, including direct messages, should encourage users to contact the appropriate department or employee using a County-issued email address or website link. Any private messages received through a social media account should be treated the same as constituent emails and, therefore, as public records. As best practice, moderators or authorized staff members should reply using their county government email account whenever possible.

Information posted on any of the County's social media accounts, regardless of who posted it, may be considered a record of public information as defined under the [North Carolina's public records law](#). There is not, neither should there be, any expectation of privacy with any social media postings on the County's site(s).

All employees are required to assume responsibility for public records and comply with the retention period under the NC General Statutes. Any department with a social media account should contact Rowan County Information Technology to set up a retention schedule and system.

It is especially important NOT to remove or censor comments because they are critical of a department, county officials, or any other aspect of county government or because a moderator personally disagrees with them. However, moderators are allowed to delete inappropriate comments if they are vulgar, threatening, libelous, or harassing. Further, Rowan County also reserves the right to delete comments that contain the following:

- a. Spam, advertising or links to other sites
- b. Contains personally identifiable information
- c. The promotion of any illegal activity
- d. Promotions for any particular services, products, or political organizations

Official Rowan County Social Media Accounts

Officially, Rowan County has two social media profiles, which are managed by the IT Department:

Twitter - <http://twitter.com/rowancountync>

Facebook - <http://www.facebook.com/RowanCountyNC>

**ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE**



**130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195**

MEMO TO COMMISSIONERS:

FROM: Donna F. Fayko, Director
DATE: May 24, 2019
SUBJECT: Memorandum of Understanding with DHHS

Session Law 2017-41 requires all counties to enter into an annual written agreement with the Department of Health and Human Services for all social services programs excluding medical assistance (Medicaid).

The law requires the written agreement to be executed no later than July 1st of each year. System level measures have been moved from static numbers to growth measures on several standards. Data for 13/26 measures can be locally generated and has been validated. These are the only measures that will be evaluated as part of the MOU for FY'20 and subject to performance improvement or corrective action.

Request approval by BOCC and signature of county manager. Further recommend that notices be sent to DSS Director, Donna Fayko (see p. 6) and Aaron Church

ATTACHMENTS:

Description	Upload Date	Type
Memorandum of Understanding with DHHS	5/24/2019	Cover Memo
MOU Fact Sheets	5/24/2019	Backup Material

**MEMORANDUM OF UNDERSTANDING (FISCAL YEAR 2019-20) BETWEEN
THE NORTH CAROLINA DEPARTMENT OF HEALTH AND HUMAN SERVICES
AND
ROWAN COUNTY
A Written Agreement Pursuant to N.C. Gen. Stat. § 108A-74, an Act of the North Carolina
General Assembly**

This Memorandum of Understanding (“MOU”) is made by and between the North Carolina Department of Health and Human Services, (hereinafter referred to as the “Department”) and Rowan County a political subdivision of the State of North Carolina (hereinafter referred to as the “County”) to comply with the requirements of law, N.C. Gen. Stat. § 108A-74. The Department and the County may be referred to herein individually as a “Party” and collectively as the “Parties.”

TERMS OF UNDERSTANDING

In consideration of the mutual promises and agreements contained herein, as well as other good and valuable consideration, the sufficiency of which is hereby acknowledged by the Parties, the Parties agree to this MOU, effective July 1, 2019, in compliance with the mandates of law enacted by the North Carolina General Assembly and in recognition of possible amendments by the General Assembly, the Parties further agree to conform to changes made to the law, notwithstanding a contractual term previously agreed upon.

1.0 Parties to the MOU

The only Parties to this MOU are the North Carolina Department of Health and Human Services and Rowan County, a political subdivision of the State of North Carolina.

1.1 Relationships of the Parties

Nothing contained herein shall in any way alter or change the relationship of the parties as defined under the laws of North Carolina. It is expressly understood and agreed that the enforcement of the terms and conditions of this MOU, and all rights of action relating to such enforcement, shall be strictly reserved to the Department and the County. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the Department and County that any such person or entity, other than the Department or the County, receiving services or benefits under this MOU shall be deemed an incidental beneficiary only.

Subcontracting: The County shall be responsible for the performance of all of its subcontractors. The County shall disclose the names of its subcontractors to the Department within thirty (30) days of the execution thereof. The County shall also provide additional information concerning its subcontractors as may be requested by the Department within thirty (30) days of the request. The County additionally agrees not to enter into any confidentiality agreement or provision with a subcontractor or other agent to provide services related to this MOU that would prevent or frustrate the disclosure of information to the Department. Subcontractors shall be defined under this MOU to mean any party the county enters into a contractual relationship with for the complete

administration of one or more social services programs covered by this MOU. Temporary employees hired by the County shall not be considered subcontractors under this MOU.

Assignment: No assignment of the County's obligations or the County's right to receive any funding made in any way concerning the matters covered by this MOU hereunder shall be permitted.

2.0 Terms of the MOU

The term of this MOU shall be for a period of one year beginning July 1, 2019 and ending June 30, 2020.

2.1 Default and Modification

Default: In the event the County fails to satisfy the mandated performance requirements as set forth in **Attachment I** or fails to otherwise comply with the terms of this MOU, the Department may withhold State and/or federal funding. Any such withholding shall be in compliance with, and as allowed by, state and/or federal law.

Performance Improvement/Corrective Action: Prior to the Department exercising its authority to withhold State and/or federal funding for a failure to satisfy the mandated performance requirements set forth in **Attachment I** or failure to comply with the terms of this MOU, the steps set forth in **Attachment II** will govern. For this MOU covering Fiscal Year 2019-2020, the Department will not initiate any actions set forth in **Attachment II** for a county's performance related to the performance requirements set forth in **Attachment III**. Nothing contained in this MOU shall supersede or limit the Secretary's authority to take any action otherwise set forth in N.C. Gen. Stat. § 108A-74.

Waiver of Default: Waiver by the Department of any default or breach in compliance with the terms of this MOU by the County shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this MOU unless stated to be such in writing, signed by an authorized representative of the Department and the County and attached to the MOU.

Force Majeure: Neither Party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.

Modification: The terms and conditions of this MOU may only be modified by written agreement of the Parties, signed by an authorized representative of the Parties.

3.0 MOU Documents

The Recitals and the following attachments are incorporated herein by reference and are part of this MOU:

- (1) The portions hereof preceding the Terms of Understanding, including but not limited to the introductory paragraph and the Recitals, which are contractual as well as explanatory.
- (2) The Terms of Understanding
- (3) Attachment I – Mandated Performance Requirements:
 - a. I-A: Child Support
 - b. I-B: Energy
 - c. I-C: Work First
 - d. I-D: Food and Nutrition Services
- (4) Attachment II – Corrective Action
- (5) Attachment III – Performance Requirements:
 - a. III-A: Child Welfare – Child Protective Services
 - b. III-B: Foster Care
 - c. III-C: Work First
 - d. III-D: Adult Protective Services
 - e. III-E: Special Assistance
 - f. III-F: Child Care Subsidy

4.0 Entire MOU

This MOU and any documents incorporated specifically by reference represent the entire agreement between the Parties and supersede all prior oral or written statements or agreements between the Parties.

5.0 Definitions

While “County” is used as an abbreviation above, the following definitions, some of which are contained in N.C. Gen. Stat. § 108A-74(a), also apply to this MOU:

- (1) "County department of social services" also means the consolidated human services agency, whichever applies;
- (2) "County director of social services" also means the human services director, whichever applies; and
- (3) "County board of social services" also means the consolidated human services board, whichever applies.
- (4) "Child welfare services or program" means protective, foster care, and adoption services related to juveniles alleged to be abused, neglected, or dependent as required by Chapter 7B of the General Statutes.
- (5) "Social services programs" or "Social services programs other than medical assistance" means social services and public assistance programs established in Chapter

108A other than the medical assistance program (Part 6 of Article 2 of Chapter 108A). This includes, but is not limited to, child welfare programs, adult protective services, guardianship services for adults, and programs of public assistance established in Chapter 108A. It also includes the child support enforcement program, as established in Article 9 of Chapter 110 of the General Statutes, and the North Carolina Subsidized Child Care Program.

To the extent that any term used herein is defined by a statute or rule applicable to the subject matter of this MOU, the statutory or rule definition shall control. For all remaining terms, which are not defined by statute or rule, those terms shall have their ordinary meaning. Should any further definition be needed, the Parties agree that the meanings shall be those contained in the current version (as of the time the dispute or question arises) of Black's Law Dictionary, and if not defined therein, then of a published unabridged modern American English Language Dictionary published since the year 2000.

6.0 Audit Requirements

The County shall furnish to the State Auditor, upon his/her request, all books, records, and other information that the State Auditor needs to fully account for the use and expenditure of state funds in accordance with N.C.G.S. § 147-64.7. Additionally, as the State funding authority, the Department of Health and Human Services shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions.

7.0 Record Retention

The County shall retain records at its own expense in accordance with applicable State and Federal laws, rules, and regulations. The County shall facilitate and monitor the compliance of its subcontractors with all applicable requirements of record retention and disposition.

In order to protect documents and public records that may be the subject of Department litigation, the Department shall notify the County of the need to place a litigation hold on those documents. The Department will also notify the County of the release of the litigation hold. If there is no litigation hold in place, the documents may be destroyed, disposed of, or otherwise purged through the biannual Records Retention and Disposition Memorandum from the Department's Controller's Office.

8.0 Liabilities and Legal Obligations

Each party hereto agrees to be responsible for its own liabilities and that of its officers, employees, agents or representatives arising out of this MOU. Nothing contained herein is intended to alter or change the relationship of the parties as defined under the laws of the State of North Carolina.

9.0 Confidentiality

Any medical records, personnel information or other items exempt from the NC Public Records Act or otherwise protected by law from disclosure given to the Department or to the County under this MOU shall be kept confidential and not divulged or made available to any individual or

organization except as otherwise provided by law. The Parties shall comply with all applicable confidentiality laws and regulations, including but not limited to the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the administrative simplification rules codified at 45 Parts 160, 162, and 164, alcohol and drug abuse patient records laws codified at 42 U.S.C. §290dd-2 and 42 CFR Part 2, and the Health Information Technology for Economics and Clinical Health Act (HITECH Act) adopted as part of the American Recovery and Reinvestment Act of 2009 (Public Law 111-5).

10.0 Secretary’s Authority Undiminished

Certain functions delegated to the County pursuant to this MOU are the duty and responsibility of the Department as the grantee of federal grant funds. The Parties understand and agree that nothing in this MOU shall be construed to diminish, lessen, limit, share, or divide the authority of the Secretary of the Department to perform any of the duties assigned to the Department or its Secretary by the North Carolina General Statutes, the terms and conditions of the federal funds and their applicable laws and regulations or other federal laws and regulations regarding any federal funding which is used by the Department to reimburse the County for any of its duties under this MOU.

11.0 MOU does not Diminish Other Legal Obligations

Notwithstanding anything to the contrary contained herein and to facilitate the mandated performance requirements of N.C. Gen. Stat. § 108A-74, the Parties acknowledge and agree that this MOU is not intended to supersede or limit, and shall not supersede or limit, the County’s obligations to comply with all applicable: 1) federal and state laws; 2) federal and state rules; and 3) policies, standards, and directions of the Department, as all such currently exist and may be amended, enacted, or established hereafter.

12.0 Notice

The persons named below shall be the persons to whom notices provided for in this MOU shall be given. Either Party may change the person to whom notice shall be given upon written notice to the other Party. Any notice required under this MOU will only be effective if actually delivered to the parties named below. Delivery by hand, by first class mail, or by email are authorized methods to send notices.

For the Department of Health and Human Services, Division of Social Services

IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS
Susan Osborne, Assistant Secretary NC DHHS 2401 Mail Service Center Raleigh, NC 27699-2401	Susan Osborne NC DHHS Doretha Dix Campus, McBryde Building Phone: 919-527-6338 E-mail: Susan.Osborne@dhhs.nc.gov

For Rowan County

IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS

13.0 Responsibilities of the Department

The Department hereby agrees that its responsibilities under this MOU are as follows:

- (1) The Department shall develop performance requirements for each social services program based upon standardized metrics utilizing reliable data. The performance requirements are identified in Attachments I and II.
- (2) The Department shall provide supervision, program monitoring and technical assistance to the counties in the administration of social services programs.
- (3) The Department shall provide leadership and coordination for developing strategies that address system-level barriers to the effective delivery of social services programs, including but not limited to: the Administrative Office of Courts, the LME/MCO, Department of Public Instruction, and the Department of Public Safety.
- (4) The Department shall have the following administrative responsibilities:
 - a. Staff Training and Workforce Development:
 - i. Develop training requirements for county personnel and provide guidance for adequate staffing patterns related to the provision of social services programs. The Department will publish annually, a list of required and recommended trainings for county personnel directly involved in the administration of social services programs covered under this MOU.
 - ii. Develop training curricula and provide, timely, adequate access to statewide training opportunities for county personnel related to the provision of social services programs. Training opportunities may include in-person, self-guided, web-based and remotely facilitated programs.
 - iii. The Department will publish a training calendar, at least quarterly, notifying the counties of training opportunities.
 - iv. Provide timely written guidance related to new federal or state statutes or regulations. The Department will provide information in advance of the effective date of new policy to the extent possible, including interpretations and clarifications of existing policy.
 - v. Provide technical assistance and training in areas where quality control, monitoring or data indicates a lack of correct application of law, rule or policy.
 - b. Compliance Monitoring:
 - i. Monitor and evaluate county compliance with applicable federal and state laws, rules and policies.
 - ii. Provide feedback to counties with recommended changes when necessary.

- iii. Monitor that all financial resources related to the provision of social services programs covered by this MOU are utilized by the county in compliance with applicable federal and state laws.
- c. Data Submission:
 - i. Maintain and review data submitted by counties pursuant to the mandatory performance requirements.
 - ii. Provide counties with reliable data related to their performance requirements as well as accuracy and timeliness of programs in accordance with state and federal program guidelines. This includes but is not limited to processing applications and recertification, quality control standards, program statistics and fiscal information.
 - iii. The Department shall be responsible for the maintenance and functionality of its information systems utilized in the statewide administration of social services programs covered by this MOU.
- d. Communication:
 - i. Provide counties with clarification or explanation of law, rule or policy governing social services programs when necessary or as requested.
 - ii. Disseminate policy on social services programs and provide counties with timely information on any updates to policy.
 - iii. Provide timely information to counties on any changes to federal law or policy made known to the Department.
 - iv. Provide counties with a timely response to requests for technical assistance or guidance.
 - v. Maintain all policies covering social services programs in a central, accessible location. Policies will be updated, to the extent possible, in advance of the effective date of any new policies or policy changes.
 - vi. Provide counties with an opportunity to submit questions, concerns and feedback related to the administration of social services programs to the Department and provide County a timely response to such communication.
 - vii. Communicate proactively with the County Director of Social Services on matters that effect social services programs covered under this MOU.
 - viii. Communicate directly with the County Manager, Governing Boards, and the County Director of Social Services on matters including but not limited to, corrective action, and significant changes to law, rule and policy that impact the administration of social services programs covered by this MOU.
- e. Inter-agency Coordination:
 - i. Provide guidance to counties in the event they are unable to reach a resolution on a conflict of interest that arises related to the provision of social services programs covered by this MOU.
 - ii. Provide guidance for county DSS personnel on federal and state Emergency Management, mass shelter, Business Continuity Plan (BCP) and Continuity of Operations Plan (COOP) requirements.
 - iii. Coordinate with and communicate to county DSS agencies regarding available and required training opportunities associated with DSS Mass Shelter, BCP and COOP responsibilities.

- iv. Assist and support counties as needed in implementation of operational functions of mass shelter operations and as needed during other emergencies as they arise.
- (5) The Department shall timely meet all of its responsibilities contained in this MOU. “Timely” shall be defined consistent with timeliness requirements set forth in relevant statute, regulation, and policy. Where timeliness is not otherwise defined, “timely” shall mean within a reasonable time under the circumstances.

14.0 Responsibilities of the County

The County hereby agrees that its responsibilities under this MOU are as follows:

- (1) The County shall adhere to the mandated performance requirements for each social services program as identified in Attachment I. For a County Performance Measure identified in Attachment III, the County will work towards achieving performance higher than the County’s performance in the previous fiscal year. The County will ultimately work towards achievement of the Standard Measure for all performance requirements set forth in Attachments I and III.
- (2) The County shall comply with the following administrative responsibilities
 - a. Staff Requirements and Workforce Development:
 - i. The personnel, including new hires and existing staff, involved in the County’s provision of social services programs covered by this MOU shall complete all required and necessary training, which is documented as required by federal and state law and policy.
 - b. Compliance:
 - i. Perform activities related to its social services programs in compliance with all applicable federal and State laws, rules, regulations and policies. Nothing contained herein is intended to, nor has the effect of superseding or replacing state law, rules or policy related to social services programs.
 - ii. Develop and implement internal controls over financial resources related to the County’s social services programs to ensure that all financial resources are used in compliance with applicable federal and state laws.
 - iii. Provide and adhere to corrective action plans as required based on monitoring findings and the Single Audit.
 - c. Data Submission:
 - i. Maintain accurate, thorough records of all social services programs covered by this MOU, in particular, records related to the mandated performance requirements that can be accessed for the purpose of data collection, service provision, monitoring or consultation
 - ii. Ensure reliable data entry into state systems utilized for the administration of social services programs covered under this MOU.
 - iii. Provide, upon request, data to the state for the purpose of, but not limited to, conducting monitoring, case file reviews, error analysis and quality control.
 - iv. Utilize data to understand the performance of their county and to conduct analysis and implement changes where needed if performance measures are not being met.

- d. Communication:
 - i. Respond and provide related action in a timely manner to all communications received from the Department.
 - ii. Provide timely information on all matters that have a potential negative impact on the social services programs they administer, including but not limited to, litigation risks (not including child welfare cases governed by Chapter 7B or adult services cases governed by Chapter 35A or 108A), network and computer issues, or data breaches.
 - iii. Provide timely information regarding temporary or permanent changes to the Social Services Governing Board. or the County Social Services Director, including retirements, separations, or any leave of absences greater than two calendar weeks.
 - e. Inter-agency Cooperation:
 - i. Ensure that county social services personnel complete required training and are prepared to engage in Disaster Management, mass shelter, BCP and COOP operations.
 - ii. Ensure that all plans and systems are in place to meet potential disaster (natural, technical, otherwise) response requirements.
 - iii. Engage with DHHS, state Emergency Management and local leadership in associated efforts.
 - iv. Assist or operate mass shelter operations or other required disaster management responsibilities.
- (3) The County shall timely meet all its responsibilities contained in this MOU. “Timely” shall be defined consistent with timeliness requirements set forth in relevant statute, regulation, policy or as otherwise required by the Department. If timeliness is not otherwise defined, “timely” shall mean within a reasonable time under the circumstances.

15.0 Data Security and Reporting

Data Security: The County shall adopt and apply data privacy and security requirements to comply with all applicable federal, state, department and local laws, regulations, and rules. To the extent that the Department and the county have already entered into one or more data privacy agreements covering all or any portion of the work to be performed under this MOU, the Parties hereby adopt and incorporate such agreements by reference into this MOU as if fully set forth herein.

Duty to Report: The County shall report all privacy and security incidents related to the provision of social services programs covered by the MOU to the Department and the Privacy and Security Office within twenty-four (24) hours after the privacy and security incident is first discovered, provided that the County shall report a breach involving Social Security Administration data or Internal Revenue Service data within one (1) hour after the incident is first discovered. During the performance of this MOU, the County is to notify the Department of any contact by the federal Office for Civil Rights (OCR) received by the County related to the provision of social services programs covered by the MOU. In case of a privacy and security incident, the County, including any subcontractors or agents it retains, shall fully cooperate with the Department.

16.0 Miscellaneous

Choice of Law: The validity of this MOU and any of its terms or provisions, as well as the rights and duties of the parties to this MOU, are governed by the laws of North Carolina. The Parties, by signing this MOU, agree and submit, solely for matters concerning this MOU, to the exclusive jurisdiction of the courts of North Carolina and agrees, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this MOU and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.

Amendment: This MOU may not be amended orally or by performance. Any amendment must be made in written form and executed by duly authorized representatives of the Department and the County. The Parties agree to obtain any necessary approvals, if any, for any amendment prior to such amendment becoming effective. Also, the Parties agree that legislative changes to state law shall amend this MOU by operation of law to the extent affected thereby.

Effective Date: This MOU shall become effective July 1, 2019 and shall continue in effect until June 30, 2020.

Signature Warranty: Each individual signing below warrants that he or she is duly authorized by the party to sign this MOU and to bind the party to the terms and conditions of this MOU.

Rowan County

BY: _____
Name

BY: _____
Name

TITLE: _____

TITLE: _____

DATE: _____

DATE: _____

North Carolina Department of Health and Human Services

BY: _____
Secretary, Department of Health and Human Services

DATE: _____

ATTACHMENT I

MANDATED PERFORMANCE REQUIREMENTS

I-A: CHILD SUPPORT

I-B: ENERGY

I-C: WORK FIRST

I-D: FOOD AND NUTRITION SERVICES

The **Standard Measure** is the measure set forth in federal or state law, rule or policy that governs the particular program. This is the Measure that all counties are ultimately aiming to achieve.

The **County Performance Measure** is the measure that the County is required to achieve to be in compliance with this MOU. For some programs, the County's Performance Measure will be the same as the Standard Measure. For other programs, the County's Performance Measure may be greater or less than the Standard Measure, dependent upon previous year's performance.

The **Report of Performance** is the period of time in which a County's performance on a particular performance requirement is measured and reported.

**ATTACHMENT I-A
MANDATED PERFORMANCE REQUIREMENTS:**

Child Support

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	80% of paternities established or acknowledged for children born out of wedlock.	The County will achieve its given annual percentage of paternities established for children born out of wedlock.	Paternity establishment is an essential component in obtaining and enforcing support orders for children. 42 USC § 652(g)(1)(A) 42 USC § 658a(b)(6)(A) NCGS 110- 129.1	Annual
2	80% of child support cases have a court order establishing support obligations.	The County will achieve its given annual percentage of child support cases that are under an order.	A court order creates a legal obligation for a noncustodial parent to provide financial support to their children. 42 USC § 652(g)(1)(A) 42 USC § 658a(b)(6)(B) NCGS 110- 129.1	Annual
3	80% of current child support paid.	The County will achieve its given annual percentage of current child support paid.	The current collections rate is an indicator for the regular and timely payment of child support obligations. 42 USC § 652(g)(1)(A) 42 USC § 658a(b)(6)(C) NCGS 110- 129.1	Annual
4	80% of cases received a payment towards arrears.	The County will achieve its given annual percentage of cases that received a payment towards arrears.	Collection of child support has been shown to reduce child poverty rates and improve child well-being. 42 USC § 652(g)(1)(A) 42 USC § 658a(b)(6)(D) NCGS 110- 129.1	Annual
5	The county will meet its annual goal of total child support collections.	The County will meet its annual goal of total child support collections.	Measuring total child support collections is an important measure of the program because it encompasses the strength of the laws, practices, and fiscal effort to determine its effectiveness. 42 USC § 652(g)(1)(A) 42 USC § 658a(b)(6)(E) NCGS 110-129.1	Annual

**ATTACHMENT I-B
MANDATED PERFORMANCE REQUIREMENTS:**

Energy Programs

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will process 95% of Crisis Intervention Program (CIP) applications within one (1) business day for applicants with no heat or cooling source.	The County will process 95% of Crisis Intervention Program (CIP) applications within one (1) business day for applicants with no heat or cooling source.	Ensure that eligible individuals in a household without a heating or cooling source receive relief as soon as possible. 42 USC §§ 8621-8630 10A NCAC 71V	Monthly
2	The County will process 95% of Crisis Intervention Program (CIP) applications within two (2) business days of the application date for applicants who have a heat or cooling source.	The County will process 95% of Crisis Intervention Program (CIP) applications within two (2) business days of the application date for applicants who have a heat or cooling source.	Ensure that eligible households who are in danger of losing a heating or cooling source receive financial assistance to avert the crisis. 42 USC §§ 8621-8630 10A NCAC 71V	Monthly

**ATTACHMENT I-C
MANDATED PERFORMANCE REQUIREMENTS:**

Work First

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will process 95% Work First applications within 45 days of receipt.	The County will process 95% Work First applications within 45 days of receipt.	Ensure that eligible families receive Work First benefits in a timely manner. TANF State Plan FFY 2016 - 2019 NCGS 108A-31	Monthly
2	The County will process 95% Work First recertifications no later than the last day of the current recertification period.	The County will process 95% Work First recertifications no later than the last day of the current recertification period.	Ensure that Work First families continue to receive assistance and benefits without unnecessary interruption. TANF State Plan FFY 2016 - 2019 NCGS 108A-31	Monthly

**ATTACHMENT I-D
MANDATED PERFORMANCE REQUIREMENTS:**

Food and Nutrition Services

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will process 95% of expedited FNS applications within 4 calendar days from the date of application.	The County will process 95% of expedited FNS applications within 4 calendar days from the date of application.	Ensure all expedited FNS applications are processed within required timeframes. 7 CFR § 273.2 FNS Manual: Section 315 FNS Administrative Letter 1-2015	Monthly
2	The County will process 95% of regular FNS applications within 25 days from the date of application.	The County will process 95% of regular FNS applications within 25 days from the date of application.	Ensure all regular FNS applications are processed within required timeframes. 7 CFR § 273.2 FNS Manual: Section 315 FNS Administrative Letter 1-2015	Monthly
3	The County will ensure that 95% of FNS recertifications are processed on time, each month.	The County will ensure that 95% of FNS recertifications are processed on time, each month.	Ensure that eligible families have their recertification benefits processed in a timely manner without interruption. 7 CFR § 273.14	Monthly
4	The County will ensure that 90% of Program Integrity claims are established within 180 days of the date of discovery.	The County will ensure that 90% of Program Integrity claims are established within 180 days of the date of discovery.	Ensure allegations of fraud are addressed promptly. 7 CFR § 273.18	Monthly

ATTACHMENT II

CORRECTIVE ACTION

For this MOU covering Fiscal Year 2019-2020, the Department **will not** initiate any actions set forth in this Attachment related to a County's compliance with the performance requirements set forth in **Attachment III**.

1. Non-Compliance with mandated performance requirements or terms of the MOU

- a. In the event a County Department of Social Services (County DSS)** fails to satisfy a mandated performance requirement set forth in **Attachment I** for three consecutive months or five months in a 12-month period, or for two consecutive 12-month periods for those requirements that are measured annually, or fails to otherwise comply with a term of this MOU, the Department will provide the County DSS with written notification identifying the relevant mandated performance requirement or term and how the County DSS failed to satisfy it.
- b. Upon receipt of notification, the County DSS shall promptly provide the Department with written acknowledgment of receipt.
- c. If the County DSS does not agree that it failed to satisfy the mandated performance requirement or comply with the terms of the MOU, it shall set forth, in writing, the basis for its disagreement. If the County DSS believes its failure to adhere to a mandated performance requirement or term of this MOU is due in whole or in part upon the failure of the Department to meet any of its responsibilities under this MOU or other external factors (i.e., limited court dates, continuances, etc.), the County DSS shall set forth in writing how the failure of the Department or external factors to meet its responsibility to the County DSS contributed to the inability of the County DSS to meet the mandated performance standard or other term of this MOU. This notice shall be received by the Department, along with all supporting documentation, within 10 business days of the County DSS' receipt of the Department's written notification of non-compliance.
- d. If written notice is received in accordance with subsection (c) of this section, the Department will provide the appropriate division director with the all documentation received. Following a review of all documentation, the division director will provide the county with a decision to proceed in developing a joint corrective action plan or to rescind the notice of non-compliance.

2. Joint Corrective Action Plan

- a. The County DSS and Department shall work together to develop a joint corrective action plan to address the non-compliance. The Parties will consider and address the County DSS's written disagreement with the identified non-compliance, if any, in the development of the joint plan.
- b. The joint corrective action plan shall include, at a minimum:
 - i. The role and responsibility of DHHS in providing support to the County DSS to address the non-compliance.

- ii. A detailed strategy with specific actions the County DSS will take to address the non-compliance and ensure ongoing compliance.
 - iii. A strategy to ensure regular supervisory oversight of the social services program at issue;
 - iv. A strategy to ensure program and case documentation is both sufficient and completed within time frames prescribed by law, rule or policy;
 - v. The performance requirements for the County that constitute successful completion of the corrective action plan;
 - vi. A plan for the continuous review of the corrective activities by both the County Director of Social Services, the County DSS Governing Board, and the Department.; and
 - vii. An acknowledgement that failure to successfully complete the corrective action plan shall result in temporary assumption of all or part of the County's administration of its social services programs.
- c. The duration of the joint corrective action plan shall not exceed 12-months. If the County demonstrates it is making progress under the joint corrective action plan, the Department may extend the duration of the plan for one additional period of 6 months.
 - d. The joint corrective action plan shall be signed by the Department and the County DSS Director. A copy of the joint corrective action plan will be sent to the Chair of the DSS Governing Board, the County Manager, and the Chair of the Board of County Commissioners.

3. Failure to Complete Corrective Action Plan/Urgent Circumstances

- a. In the event a County DSS fails to complete the joint corrective action plan or otherwise fails to comply with the terms of the joint corrective action plan, the Department may exercise its authority under the law to assume all or part of the County's social services programs.
- b. In the event a County DSS fails to complete the corrective action plan or otherwise fails to comply with the terms of the corrective action plan, the Department may exercise its authority under the law, and this MOU, to withhold federal and/or state funding.
- c. In certain urgent circumstances, the Secretary may also exercise her statutory authority to assume control of service delivery in the County pursuant to N.C.G.S. 108A-74.

** In the event the performance requirement or term of the MOU falls outside of the authority of the County DSS, the notification of non-compliance will be sent to the County, and all subsequent steps contained herein shall be followed by the County.

ATTACHMENT III

PERFORMANCE REQUIREMENTS:

III-A: CHILD WELFARE – CHILD PROTECTIVE SERVICES

III-B: CHILD WELFARE – FOSTER CARE

III-C: WORK FIRST

III-D: ADULT PROTECTIVE SERVICES

III-E: SPECIAL ASSISTANCE

III-F: CHILD CARE SUBSIDY

The **Standard Measure** is the measure set forth in federal or state law, rule or policy that governs the particular program. This is the Measure that all counties are ultimately aiming to achieve.

The **County Performance Measure** is the measure that the County is required to achieve to be in compliance with this MOU. For some programs, the County's Performance Measure will be the same as the Standard Measure. For other programs, the County's Performance Measure may be greater or less than the Standard Measure, dependent upon previous year's performance.

The **Report of Performance** is the period of time in which a County's performance on a particular performance requirement is measured and reported.

The Performance Requirements contained in this Attachment are not subject to the corrective action process set forth in Attachment II.

**ATTACHMENT III-A
PERFORMANCE REQUIREMENTS:**

Child Welfare – Child Protective Services

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will initiate 95% of all screened-in reports within required time frames	DHHS will work with the county to identify the County’s performance measure for FY 20-21 based on the County’s performance for the preceding state fiscal year	<p>Ensure that allegations of abuse, neglect and dependency are initiated timely. The timeframes for initiating an investigation of child maltreatment are defined in state law as, immediately, within 24 hours, or within 72 hours depending on the nature and severity of the alleged maltreatment.</p> <p>NC General Statutes § 7B-302; 10A NCAC 70A .0105; NCDHHS Family Services Manual: Vol. 1, Chapter VIII: Child Protective Services, Section 1408 - Investigative & Family Assessments</p>	Monthly
2	For all children who were victims of maltreatment during a twelve-month period, no more than 9.1% received a subsequent finding of maltreatment	DHHS will work with the county to identify the County’s performance measure for FY 20-21 based on the County’s performance for the preceding state fiscal year	<p>Ensure that children who have been substantiated as abused, neglected or dependent are protected from further harm.</p> <p>National Standards for State Performance on Statewide Data Indicators established by the Children’s Bureau to determine conformity with Title IV-B and IV-E of the Social Security Act and the Child and Family Services Review.</p>	Monthly

**ATTACHMENT III-B
PERFORMANCE REQUIREMENTS:**

Child Welfare - Foster Care

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will ensure that 95% of all foster youth have face-to-face visits by the social worker each month.	DHHS will work with the county to identify the County's performance measure for FY 20-21 based on the County's performance for the preceding state fiscal year	Ensure the ongoing safety of children and the engagement and well-being of families. Child and Family Services Improvement Act of 2006 (Public Law 109-288, section 7) amending Section 422(b) of the Social Security Act (42 USC 622(b))	Monthly
2	The County will provide leadership for ensuring that 40.5% of children who enter foster care in a 12-month period are discharged to permanency within 12 months of entering foster care.	DHHS will work with the county to identify the County's performance measure for FY 20-21 based on the County's performance for the preceding state fiscal year	Ensure that children in out-of-home placements are able to obtain safe and permanent homes as soon as possible after removal from their home. National Standards for State Performance on Statewide Data Indicators established by the Children's Bureau to determine conformity with Title IV-B and IV-E of the Social Security Act and the Child and Family Services Review.	Monthly
3	The County will provide leadership for ensuring that of children who enter foster care in a 12-month period who were discharged within 12 months to reunification, kinship care, or guardianship, no more than 8.3% re-enter foster care within 12 months of their discharge.	DHHS will work with the county to identify the County's performance measure for FY 20-21 based on the County's performance for the preceding state fiscal year	Ensure that children existing foster care are in stable homes so that they do not re-enter foster care. CFSR: Safety Outcome 1: Children are, first and foremost protected from abuse and neglect. National Standards for State Performance on Statewide Data Indicators established by the Children's Bureau to determine conformity with Title IV-B and IV-E of the Social Security Act and the Child and Family Services Review.	Monthly
4	The County will provide leadership for ensuring that of all children who enter foster care in a 12-month period	DHHS will work with the county to identify the County's performance measure for FY 20-21 based on the County's performance for the preceding state fiscal year	Ensure that children who are removed from their homes experience stability while they are in foster care.	

	<p>in the county, the rate of placement moves per 1000 days of foster care will not exceed 4.1%.</p>		<p>CFSR: Permanency Outcome 1: Children have permanency and stability in their living situations.</p> <p>National Standards for State Performance on Statewide Data Indicators established by the Children’s Bureau to determine conformity with Title IV-B and IV-E of the Social Security Act and the Child and Family Services Review.</p>	<p>Monthly</p>
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**ATTACHMENT III-C
PERFORMANCE REQUIREMENTS:**

Work First

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will collect documentation from 50% of all Work-Eligible individuals that demonstrates completion of the required number of hours of federally countable work activities.	DHHS will work with the county to identify the County's performance measure for FY 20-21 based on the County's performance for the preceding state fiscal year	Ensure that all work-eligible individuals are engaged in federally countable work activities. TANF State Plan FFY 2016 - 2019 NCGS 108A-27.2(10) NCGS 108A-27.6(1) NCGS 108A-27.13(a) NCGS 108A-27.14(a)-(b)	Monthly
2	The County will collect documentation from 90% of two-parent families with Work Eligible individuals that verifies that they have completed the required number of hours of federally countable work activities.	DHHS will work with the county to identify the County's performance measure for FY 20-21 based on the County's performance for the preceding state fiscal year	Ensure all work-eligible two-parent families are engaged in federally countable work activities for the required number of participation hours. TANF State Plan FFY 2016 - 2019 NCGS 108A-27.2(10) NCGS 108A-27.6(1) NCGS 108A-27.13(a) NCGS 108A-27.14(a)-(b)	Monthly

**ATTACHMENT III-D
PERFORMANCE REQUIREMENTS:**

Adult Protective Services (APS)

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will complete 95% of APS evaluations involving allegations of abuse or neglect within 30 days of the report.	DHHS will work with the county to identify the County's performance measure for FY 20-21 based on the County's performance for the preceding state fiscal year	Responding quickly to allegations of adult maltreatment is essential to case decision-making to protect the adult. State law requires that a prompt and thorough evaluation is made of all reports of adult maltreatment. NCGS 108A-103	Monthly
2	The County will complete 85% of APS evaluations involving allegations of exploitation within 45 days of the report.	DHHS will work with the county to identify the County's performance measure for FY 20-21 based on the County's performance for the preceding state fiscal year	Protecting a disabled adult from exploitation is critical to ensuring their safety and well-being. State law requires a prompt and thorough evaluation is made of all reports of adult exploitation. NCGS 108A-103	Monthly

**ATTACHMENT III-E
PERFORMANCE REQUIREMENTS:**

Special Assistance (SA)

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will process 85% of Special Assistance for the Aged (SAA) applications within 45 calendar days of the application date.	DHHS will work with the county to identify the County's performance measure for FY 20-21 based on the County's performance for the preceding state fiscal year	<p>Ensure eligible individuals receive supplemental payments to support stable living arrangements.</p> <p>Timely application processing of SAA benefits is essential to an individual's proper care and treatment.</p> <p>10A NCAC 71P .0604</p>	Monthly
2	The County will process 85% of Special Assistance for the Disabled (SAD) applications within 60 calendar days of the application date.	DHHS will work with the county to identify the County's performance measure for FY 20-21 based on the County's performance for the preceding state fiscal year	<p>Ensure eligible individuals receive supplemental payments to support stable living arrangements.</p> <p>Timely application processing of SAD benefits is essential to an individual's proper care and treatment.</p> <p>10A NCAC 71P .0604</p>	Monthly

**ATTACHMENT III-F
PERFORMANCE REQUIREMENTS:**

Child Care Subsidy

	Standard Measure	County Performance Measure	Rationale and Authority	Report of Performance
1	The County will process 95% of Child Care Subsidy applications within 30 calendar days of the application date.	The County will process 95% of Child Care Subsidy applications within 30 calendar days of the application date.	Ensure that families can place their children in quality child care without undue delay. North Carolina Child Care Development Fund State Plan	Monthly

**ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE**



**130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195**

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: May 27, 2019
SUBJECT: NC Department of Transportation Request to Add Cloud Top Lane in the Atwell Township to the State Secondary Road System

ATTACHMENTS:

Description	Upload Date	Type
NCDOT Request and Petition	5/28/2019	Cover Memo
NCDOT Maps	5/28/2019	Cover Memo



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

May 20, 2019

Rowan County

Subject: Request for Addition

Mr. Greg Edds, Chairman
Rowan County Board of Commissioners
Attn: Ms. Carolyn Barger, Co. Mgr. Office
130 West Innes Street
Salisbury, NC 28144

Dear Mr. Edds:

I am attaching a location map and petition requesting that Cloud Top Ln., in the Atwell Township, be Added to the State Secondary Road System.

We would, therefore, appreciate it very much if you would have the County Commissioners act on this request and forward to us the proper Abandonment Form for our further handling.

Thanking you in advance for your assistance in this matter, and if I may be of further assistance, please advise.

Thank you,

Chris T. Corriher, PE
District Engineer

CTC/JAM

North Carolina Department of Transportation
Division of Highways
Petition for Road Addition

ROADWAY INFORMATION: (Please Print/Type)

County: Rowan Road Name: Cloud top Ln.
(Please list additional street names and lengths on the back of this form.)

Subdivision Name: Miller Air Park Length (miles): .44

Number of occupied homes having street frontage: 8 Located (miles): .1

miles N S E W of the intersection of Route Airpark Dr and Route NC 150.
(Check one) (SR, NC, US) (SR, NC, US)

We, the undersigned, being property owners and/or developers of Cloud top Ln in Rowan County, do hereby request the Division of Highways to add the above described road.

CONTACT PERSON: Name and Address of First Petitioner. (Please Print/Type)

Name: Howard Miller Phone Number: 336-655-6100

Street Address: _____

Mailing Address: _____

PROPERTY OWNERS

Name

Mailing Address

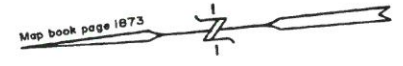
Telephone

Howard Miller

336-655-6100

DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
Proposed subdivision road
construction standards certification

APPROVED *Stan L. Hester*
District Engineer
DATE 1-3-94

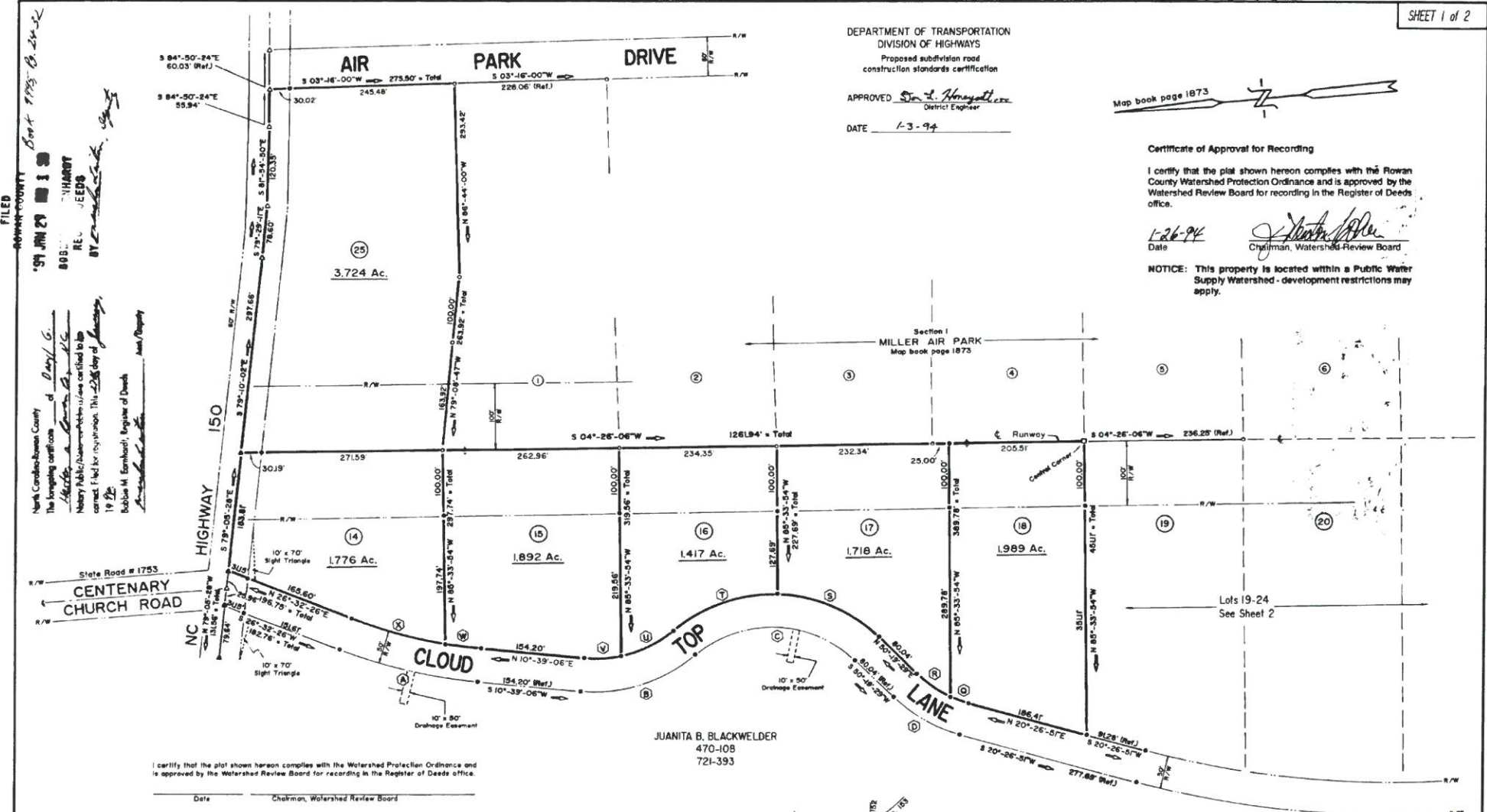


Certificate of Approval for Recording

I certify that the plat shown hereon complies with the Rowan County Watershed Protection Ordinance and is approved by the Watershed Review Board for recording in the Register of Deeds office.

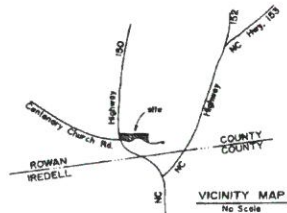
Date 1-26-94
Chairman, Watershed Review Board

NOTICE: This property is located within a Public Water Supply Watershed - development restrictions may apply.



I certify that the plat shown hereon complies with the Watershed Protection Ordinance and is approved by the Watershed Review Board for recording in the Register of Deeds office.
Date _____ Chairman, Watershed Review Board

CURVE DATA						
Curve	Chord Bearing	Chord	Radius	Arc Length	Delta	Tangent
A	S 18°-35'-46"W	214.23'	778.00'	214.82'	15°-53'-20"	108.15'
B	S 12°-43'-33"E	178.35'	225.00'	183.60'	45°-45'-18"	97.26'
C	S 07°-06'-38"W	239.65'	175.00'	243.98'	86°-25'-41"	164.47'
D	S 35°-23'-10"W	116.00'	225.00'	117.33'	29°-52'-38"	60.03'
O	N 25°-03'-27"E	281.5'	175.00'	281.6'	09°-33'-12"	14.71'
R	N 39°-59'-44"E	62.75'	175.00'	63.09'	20°-39'-25"	31.89'
S	N 28°-46'-41"E	165.27'	225.00'	169.23'	43°-05'-36"	88.84'
T	N 14°-26'-10"W	166.15'	225.00'	170.17'	43°-20'-04"	89.39'
U	N 21°-52'-20"W	86.04'	175.00'	86.93'	28°-27'-44"	44.38'
V	N 01°-30'-19"E	53.83'	175.00'	55.87'	18°-17'-34"	28.17'
W	N 12°-48'-46"E	54.69'	725.00'	54.69'	04°-19'-20"	27.36'
X	N 20°-45'-26"E	146.11'	725.00'	146.36'	1°-34'-00"	75.43'



Owner / Developer:
Howard Miller
2970 Hope Valley Road
Winston Salem, NC 27106
Telephone: (910) 765-6857

LOT 24 IS SUBJECT TO SECTION 20-29 OF THE ROWAN COUNTY WATERSHED PROTECTION ORDINANCE.
NO HORIZONTAL CONTROL MEASUREMENT WAS FOUND WITHIN 2000' OF THIS SURVEY.
SCALE: 1" = 100'

Road construction and maintenance will be the responsibility of the Home Owners Association or by a road maintenance agreement, NOT by North Carolina Department of Transportation.

SUBDIVISION OF:
**SECTION 3
MILLER AIR PARK**
TOWNSHIP: ATWELL
COUNTY: ROWAN
NORTH CAROLINA
SURVEY BY: JAMES T. HILL, R.L.S. - 2512
125 West Kerr Street, Salisbury, N.C. 28144
PHONE #: (704) 636-6579 Map: Riley Gobbs
April 19, 1983. Revised: JANUARY 7, 1994
SCALE: 1" = 100'
F.S. 127 P.L. 73 D. 67

- LEGEND:
- Existing iron pipe
 - New iron pipe
 - ⊙ Existing nail
 - ⊙ New nail
 - Concrete monument
 - Right of way
 - ⊕ Centerline
 - (Ref.) Reference line
 - E- Electrical line
 - T- Telephone line
 - F- Fence
 - + Point not set

- REFERENCES:
- Tax map 245 parcel 18 & part of 38
 - Deed book 547 page 047
 - 674 - 103
 - 724 - 985
 - "MILLER AIR PARK", Section L, Map book page 1873.
 - My survey for "HOWARD MILLER", October 25, 1983.
 - My survey for "MILLER AIR PARK", April 19, 1983.
 - Deed book 721 page 394

North Carolina, Rowan County
I, a notary public of county and state aforesaid, certify that James T. Hill, a registered land surveyor, personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp this 19th day of November, A.D. 1993.

Daryl G. Hester notary public
My commission expires January 26, 1996

OFFICIAL SEAL
DARYL G. HESTER
NOTARY PUBLIC - NORTH CAROLINA
COUNTY OF ROWAN
My Commission Expires 1-26-96



I, James T. Hill, certify that this map was drawn under my supervision from an actual survey by me. That the ratio of precision as calculated by the method of latitudes and departures is 1:10,000 - ; that this plat was prepared in accordance with G. S. 47-30 as amended. Witness my original signature, registration number, and seal this 19th day of November, A.D. 1993.

James T. Hill R.L.S. L. - 2512

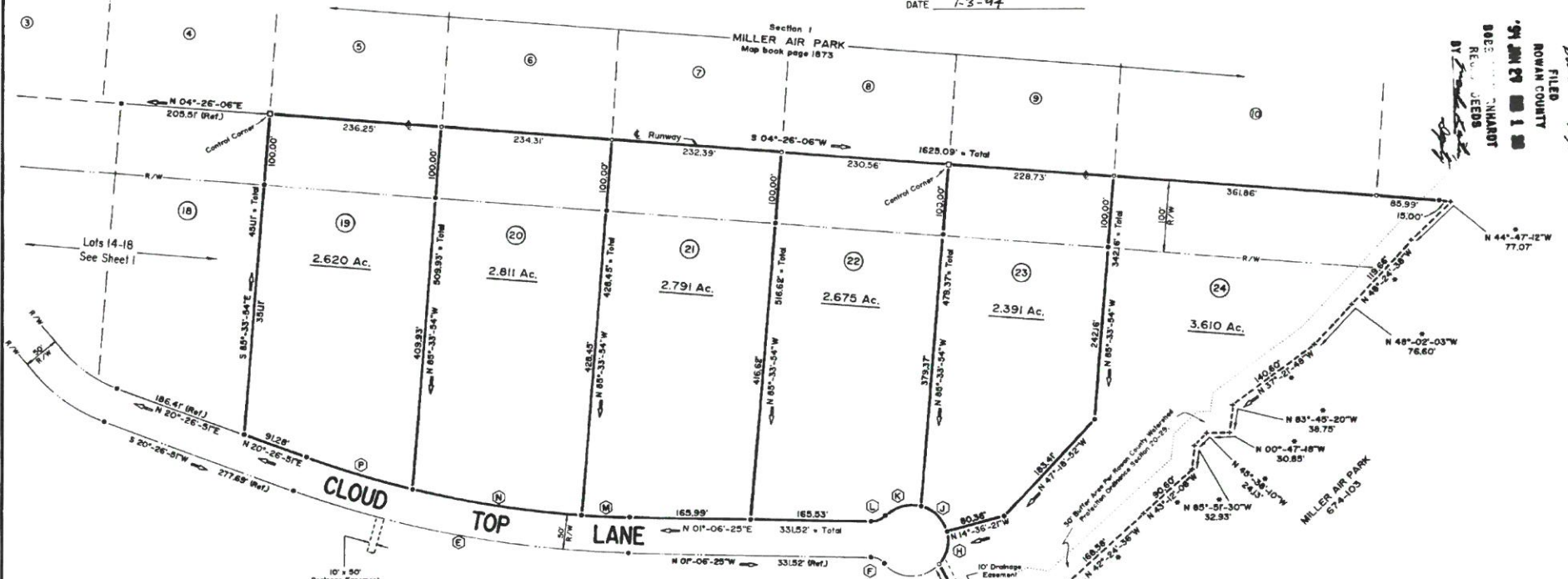
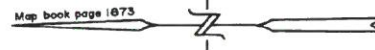
FILED
ROWAN COUNTY
Book 9995 Page 2432
JAN 27 1994
RECORDED
BY *Christina*

North Carolina - Rowan County
The foregoing certificate of Daryl G. Hester, Notary Public, is hereby certified to be correct. Filed for registration this 23rd day of January, 1994.
Bubba M. Earnhardt, Register of Deeds

DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
Proposed subdivision road
construction standards certification

APPROVED: *Jim L. Hester*
District Engineer

DATE: 1-3-94



Book 9995, p. 2432
 FILED
 ROWAN COUNTY
 91 JAN 29 1994
 BY REBECCA ANHART
 DEEDS CLERK

Certificate of Approval for Recording
I certify that the plat shown hereon complies with the Rowan County Watershed Protection Ordinance and is approved by the Watershed Review Board for recording in the Register of Deeds office.

JUANITA B. BLACKWELDER
470-108
721-393

1-26-94
Date
J. Hester
Chairman, Watershed Review Board

NOTICE: This property is located within a Public Water Supply Watershed - development restrictions may apply.

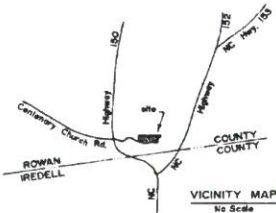
* NOTE: Dashed lines are the approximate property lines. The actual property lines follow the ξ of the creek. Area is calculated to the dashed lines.

Owner / Developer:
Howard Miller
2970 Hope Valley Road
Winston Salem, NC 27106
Telephone: (910) 765-6857

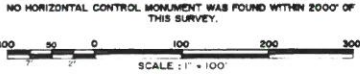
Road construction and maintenance will be the responsibility of the Home Owners Association or by a road maintenance agreement, NOT by North Carolina Department of Transportation.

CURVE DATA

Curve	Chord Bearing	Chord	Radius	Arc Length	Delta	Tangent
E	S 10°-46'-36"W	469.08'	1396.24'	471.31'	19°-20'-26"	237.92'
F	S 29°-12'-07"W	20.41'	25.00'	21.03'	48°-17'-23"	11.8'
G	S 07°-04'-08"W	79.58'	50.00'	84.17'	96°-27'-21"	53.98'
H	S 75°-52'-57"E	48.06'	50.00'	50.13'	57°-26'-48"	27.40'
J	N 44°-32'-30"E	51.28'	50.00'	53.85'	67°-42'-17"	29.87'
K	N 18°-47'-48"W	50.58'	50.00'	53.03'	60°-48'-20"	29.33'
L	N 27°-59'-16"W	20.41'	25.00'	21.03'	48°-17'-23"	11.8'
M	N 02°-32'-39"E	66.72'	1346.24'	66.72'	02°-30'-53"	33.37'
N	N 08°-57'-17"E	235.04'	1346.24'	235.34'	10°-00'-59"	117.97'
P	N 17°-17'-52"E	152.28'	1346.24'	152.36'	06°-29'-04"	76.26'



LOT 24 IS SUBJECT TO SECTION 20-29 OF THE ROWAN COUNTY WATERSHED PROTECTION ORDINANCE



**SECTION 3
MILLER AIR PARK**

TOWNSHIP: ATWELL
COUNTY: ROWAN
NORTH CAROLINA

SURVEY BY: JAMES T. HILL, R.L.S. - 2512
125 West Kerr Street, Salisbury, N.C. 28144
PHONE #: (704) 636-6579 Map: Rey Goble
Revised: JANUARY 7, 1994
DATE: NOVEMBER 2, 1993
SCALE: 1" = 100'
F.B. 127 P. 173 D. 67

LEGEND:

- Existing iron pipe
- New iron pipe
- ⊙ Existing well
- ⊙ New well
- Concrete monument
- Right of way
- Centerline
- (Ref) Reference line
- E- Electrical line
- T- Telephone line
- F- Fence
- + Point not set

REFERENCES:

- ⊙ Tax map 215 parcel 18 & part of 36
- ⊙ Deed book 547 page 047
- ⊙ " " " 724 " 103
- ⊙ " " " 724 " 985
- ⊙ "MILLER AIR PARK", Section 1, Map book page 1873.
- ⊙ My survey for "HOWARD MILLER", 125 West Kerr Street, Salisbury, N.C. 28144, October 28, 1985.
- ⊙ My survey for "MILLER AIR PARK", April 19, 1993.
- ⊙ Deed book 721 page 394

North Carolina, Rowan County
I, a notary public of county and state aforesaid, certify that James T. Hill,
a registered land surveyor, personally appeared before me this day and
acknowledged the execution of the foregoing instrument. Witness my hand
and official stamp this 19th day of November A. D. 1993.

Daryl G. Hester
notary public
My commission expires January 26, 1996

OFFICIAL SEAL
DARYL G. HESTER
NOTARY PUBLIC-NORTH CAROLINA
COUNTY OF ROWAN
My Commission Expires 1-26-96

NORTH CAROLINA
REGISTERED
SEAL
L-2512
LAND SURVEYOR
JAMES T. HILL

I, James T. Hill, certify that this map was drawn under my supervision from
an actual survey by me, that the ratio of precision as calculated by the
method of latitudes and departures is 1:10,000; that this plat was prepared
in accordance with S. B. 47-30 as amended. Witness my original signature,
registration number, and seal this 19th day of November A. D. 1993.

James T. Hill
R. L. S. L. - 2512

Book 9995 page 2432

**ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE**



**130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195**

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: May 24, 2019
SUBJECT: Risk Management Pools Contracts

Please see the attached contracts for the FY 2020 Liability and Property Pool and the Workers' Compensation Pool. These Risk Management Pools are administered through the North Carolina Association of County Commissioners (NCACC). The cost to participate in the Liability and Property Pool is approximately (\$370,000 (\$502,150 less deductible options and multi-pool discounts). The cost to participate in the Workers' Compensation Pool is \$177,003.

Staff recommends the approval of the attached FY 2020 contracts between Rowan County and the NCACC Risk Management Pools for liability, property and workers' compensation.

ATTACHMENTS:

Description	Upload Date	Type
NCACC Risk Management Pools FY 2020	5/28/2019	Backup Material



NCACC Risk Management Pools Liability and Property

Payment Plan Available: Liability & Property Pool
County or Entity: **ROWAN COUNTY**

Quoted on: **4/30/2019**

Annual Payment Plan:

\$502,150

We appreciate your participation. To insure effective, efficient operation of your Pool we must receive payment in full no later than August 1st. A two percent late payment fee will be assessed on all amounts received after that date.

I understand that changes made to the exposures subsequent to submission of the renewal application may result in changes to the Estimated Contribution:

Accepted by:

Signature

Printed Name

Print Title

Date

This instrument has been pre-audited in the manner required by the Government Budget and Fiscal Control Act.

Financial Officer:

Signature

Date

Please sign and return the accepted proposal by June 15th, 2019.



NCACC Risk Management Pools Liability and Property

County or Entity:					
ROWAN COUNTY					
RENEWAL ESTIMATE		JULY 1, 2019 TO JULY 1, 2020		Date of Quote	4/30/19
Coverage	Contract Limit	Deductible	Renewal Exposure		Contribution
Property	Insured Values	\$1,000	Total Property Values	\$163,192,958	83,240
		\$1,000	Total Inland Marine Values	\$29,374,900	15,053
				Total	\$98,293
General Liability	\$2,000,000	\$0	Population (County)	142,862	35,141
			Payroll (Entity)	\$0	0
			Number of EMTs	35	1,166
Automobile Liability	\$2,000,000	\$0	Total # of Vehicles (Liability)	304	72,411
Excess Auto Liability					0
Physical Damage	Actual Cash Value	\$1,000	Total # of Vehicles (PD)	165	21,190
Replacement Cost	\$2,084,485		Value of Selected Veh.	\$2,084,485	\$12,925
			Total		\$106,526
Crime	\$250,000	\$1,000	Money on Premises	1	\$968
			Great than \$250,000	0	\$0
Public Officials Liability	\$2,000,000	\$5,000	Population (County)	142,862	39,714
			Payroll (Entity)	\$0	0
Law Enforcement Liability	\$2,000,000	\$5,000	Class A Employees	289	144,246
			Class B Employees	136	37,807
			Class C Employees	84	7,961
Employment Practices Liability	\$2,000,000	\$5,000	Population (County)	142,862	30,328
			Payroll (Entity)	\$0	0
Cyber Liability	\$1,000,000	\$5,000	Population (County)	Total	included
			Payroll (Entity)	Total	included
Annual Estimated Contribution					\$502,150

Please return this document with your signed proposal.



NCACC Risk Management Pools Liability and Property

Please return this form with your confirmation indicating your deductible choices. If we do not receive the completed form, we will process your renewal using the standard deductibles (shown in bold, italics type).

ROWAN COUNTY

LIABILITY AND PROPERTY DEDUCTIBLE OPTIONS

JULY 1, 2019 to JULY 1, 2020

COVERAGE	X	DEDUCTIBLE	COVERAGE	X	DEDUCTIBLE
Property		<i>\$1,000</i>	Inland Marine		<i>\$1,000</i>
		\$2,500			\$2,500
		\$5,000			\$5,000
		\$10,000			\$10,000
	<input checked="" type="checkbox"/>	\$25,000		<input checked="" type="checkbox"/>	\$25,000
		\$50,000			\$50,000
		\$75,000			\$75,000
		\$100,000			\$100,000
Coastal county members only -- You may select a 2% Wind Deduct.		Your proposal includes the standard deductible for wind coverage for all property exposures. To accept a 2% wind deductible for the savings shown in your proposal, check the block at the left.			
Crime		<i>\$1,000</i>	General Liability		<i>\$0</i>
					\$500
					\$1,000
					\$2,500
					\$5,000
					\$10,000
				<input checked="" type="checkbox"/>	\$25,000
					\$50,000
Automobile Liability		<i>\$0</i>	Auto Phy. Damage	<input checked="" type="checkbox"/>	<i>\$1,000</i>
		\$500			\$2,500
	<input checked="" type="checkbox"/>	\$1,000			\$5,000
		\$2,500			\$10,000
		\$5,000			\$25,000
		\$10,000			\$50,000
		\$25,000			\$75,000
		\$50,000			\$100,000
Law Enforcement		<i>\$5,000</i>	Public Officials		<i>\$5,000</i>
		\$10,000			\$10,000
		\$25,000			\$25,000
		\$50,000			\$50,000
		\$75,000			\$75,000
	<input checked="" type="checkbox"/>	\$100,000		<input checked="" type="checkbox"/>	\$100,000
Employment Practices		<i>\$5,000</i>	Boiler and Machinery Coverage		
		\$10,000	* The deductible for Boiler and Machinery is \$1,000 for Direct Damage and 24 hours for Indirect Damage at the request of the reinsurer. Other options are not available for Boiler & Machinery.		
		\$25,000			
		\$50,000			
		\$75,000			
	<input checked="" type="checkbox"/>	\$100,000			

Please return this document with your signed proposal.



NCACC Risk Management Pools Liability and Property

JULY 1, 2019 to JULY 1, 2020

Quoted on: 04/29/19

EXCESS CYBER LIABILITY SECTION A(1)

County or Entity: **Rowan County**

Retroactive Date: **07/01/18**

INCREASED LIMIT	ANNUAL CONTRIBUTION	SELECT LIMIT (X)
<i>DECLINE EXCESS LIMITS</i>		
\$1,000,000 excess of \$1,000,000 underlying	\$2,000	X
\$2,000,000 excess of \$1,000,000 underlying	\$4,000	
\$3,000,000 excess of \$1,000,000 underlying	\$6,000	
\$4,000,000 excess of \$1,000,000 underlying	\$8,000	

To purchase Excess Cyber Liability, please indicate the limit you desire and return a signed copy of this form.

Accepted by:

Signature _____

Printed Name _____

Print Title _____

Date _____

This instrument has been pre-audited in the manner required by the Government Budget and Fiscal Control Act.

Financial Officer:

Signature _____

Date _____



NCACC Risk Management Pools Liability and Property

JULY 1, 2019 TO JULY 1, 2020

Quoted on: **4/30/19**

Renewal Estimate

EXCESS LIABILITY

County or Entity: **ROWAN COUNTY**

Excess Liability provides excess General Liability, Automobile Liability, Public Officials or Law Enforcement Liability limits. The Excess Liability comes into play when the primary limits have been exhausted. The Excess Liability allows the member to purchase a single increased limit, and use the limit where it is necessary. The Excess Liability does not increase each individual Liability limit, but is available in any covered Liability area should the need arise. The Pool's Excess Liability extends limits above the Pool's contract only.

Higher limits can be purchased in the form of the Excess Liability options as follows:

EXCESS LIABILITY	ANNUAL CONTRIBUTION	SELECT LIMIT
<u>DECLINE EXCESS COVERAGE</u>	██████████	<input checked="" type="checkbox"/>
\$1,000,000 excess of \$2,000,000 underlying	\$ 47,381	<input type="checkbox"/>
\$2,000,000 excess of \$2,000,000 underlying	\$ 67,944	<input type="checkbox"/>
\$3,000,000 excess of \$2,000,000 underlying	\$ 87,200	<input type="checkbox"/>
\$4,000,000 excess of \$2,000,000 underlying	\$ 106,193	<input type="checkbox"/>

To purchase or decline the Excess Liability Coverage, please indicate the limits desired by marking an X inside the box under the "SELECT LIMIT" column.

Approved by:	
Signature	
Printed Name	
Print Title	
Date	
This instrument has been pre-audited in the manner required by the Government Budget and Fiscal Control Act.	
Financial Officer:	
Signature	
Date	

Please return this document with your signed proposal.



NCACC Risk Management Pools Liability and Property

County or Entity: **ROWAN COUNTY**

INCENTIVE ELIGIBILITY

Multi-Pool Incentives can be earned by participating in both Pools. You are rewarded for your participation in our Workers Compensation and Liability & Property Pools with an incentive.

For questions regarding the Longevity Credit, please contact your underwriter.

Participation In Multiple Pools

\$32,655

Longevity Credit

Percentage of Final Signed Contribution (WC & L&P)

1.0%

The contributions are established on the basis that the member remains in both pools. Should the member elect not to renew with both pools then the NCACC Risk Pools reserve the right to adjust the proposal pricing on the basis of single pool membership.

Please return this document with your signed proposal.



N O R T H C A R O L I N A

ASSOCIATION OF COUNTY COMMISSIONERS

NCACC Risk Management Pools

Workers' Compensation

7/1/2019 to 7/1/2020

Rowan County

PROPOSAL FOR \$500,000 DEDUCTIBLE OPTION

ESTIMATED PAYROLL	\$39,063,000
MANUAL CONTRIBUTION	\$1,061,355
MODIFIED CONTRIBUTION	\$655,566
ESTIMATED CONTRIBUTION	\$655,566
Deductible Option	\$500,000
Deductible Factor (No Aggregate)	0.27
Deductible Contribution (No Aggregate)	\$177,003
<i>(Member Contribution multiplied by Deductible Factor)</i>	
Expected Losses	\$481,841
Expected Losses Limited to Deductible	\$363,790
Expected Total Cost for \$500,000 Deductible (No Aggregate)	\$540,793
<i>(Deductible Contribution plus Expected Losses within the Deductible)</i>	
Aggregate Retention	
<i>(In addition to excess insurance, which provides coverage for a single claim in excess of your retention, we limit the total amount you will pay for claims in any one fund year. This represents your maximum claims cost for the Fund Year.)</i>	
Aggregate Percentage of Expected Losses	0%
Aggregate Retention	\$0
Aggregate Contribution Factor	0
Additional Contribution for Aggregate	\$0
Expected Total Cost for \$500,000 Deductible with Aggregate	\$177,003
<i>(Expected Total Cost for Deductible plus Additional Contribution for Aggregate)</i>	
Estimated Total Contribution for Deductible and Aggregate	\$177,003

Please bind the \$500,000 Deductible Option for the 7/1/2019 to 7/1/2020 Fund Year.

We appreciate your participation. To insure effective, efficient operation of your Pool we must receive payment in full no later than August 1st. A two percent late payment fee will be assessed on all amounts received after that date.

Signed: _____

Title: _____ Date: _____

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

Financial Officer _____ Date _____

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Aaron Poplin, Planner
DATE: 5/23/2019
SUBJECT: Public Hearing for Front Creek Rd. Road Name Request

The I-85 service road at the 1300 block of Long Ferry Rd. will be the access for the Chewy development. Now that an addressed structure is planning on using the road the road needs to be named. The developer of the site is requesting the name Front Creek Rd. Since this is a state maintained road a public hearing is required to name it.

Conduct a public hearing and Approve/Deny the request.

ATTACHMENTS:

Description	Upload Date	Type
memo	5/23/2019	Cover Memo
GIS Map	5/23/2019	Cover Memo



Rowan County Planning and Development Department

402 North Main Street • Salisbury, N.C. 28144-4341

Planning: 704-216-8588 Fax: 704-216-7986

MEMORANDUM

MEMO TO: Chairman Edds and the Rowan County Board of Commissioners
FROM: Aaron Poplin
RE: Road Names
DATE: May 23, 2019

ROAD NAME CHANGE— A PUBLIC HEARING HAS BEEN SET

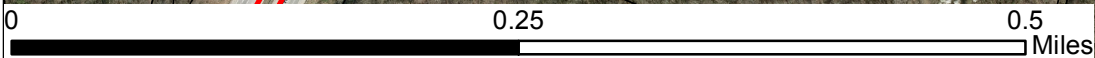
The following road name change has been submitted to the Rowan County Planning Department and is presented for approval by the Board of Commissioners. As required by NCGS 153A-239.1, a public hearing should be held to consider and receive comment for the following road name request:

Proposed Name: Front Creek Rd.

Currently Known As: I-85 Service Rd. (SR 2182)

Location: 1300 Block of Long Ferry Rd.

Property Owners: NP Salisbury Industrial LLC, ALDI INC North Carolina, Larry Barnette.



This map was prepared from the Rowan County, NC Geographic Information System. Rowan County has made substantial efforts to ensure the accuracy of the location and labeling information on this map. Rowan County promotes and recommends the independent verification of any digital data contained on this product by the user. Rowan County makes no warranty or other assertion as to the fitness of the maps for any particular purpose and neither Rowan County nor its agents or employees shall be liable for any claim alleged to have resulted from any use thereof.

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Aaron Poplin, Planner
DATE: 5/23/2019
SUBJECT: Public Hearing for Z 05-19

Gregory Childs is requesting a rezoning of his 3.73 acre parcel furthered identified as tax parcel 606 072 from RA-AO to RA. The property is located at 4215 Long Ferry Rd.

The presentation for the report can be found a the following
URL <https://rowancountync.maps.arcgis.com/apps/MapJournal/index.html?appid=77af194f79474d83b7922273bd230c6d>

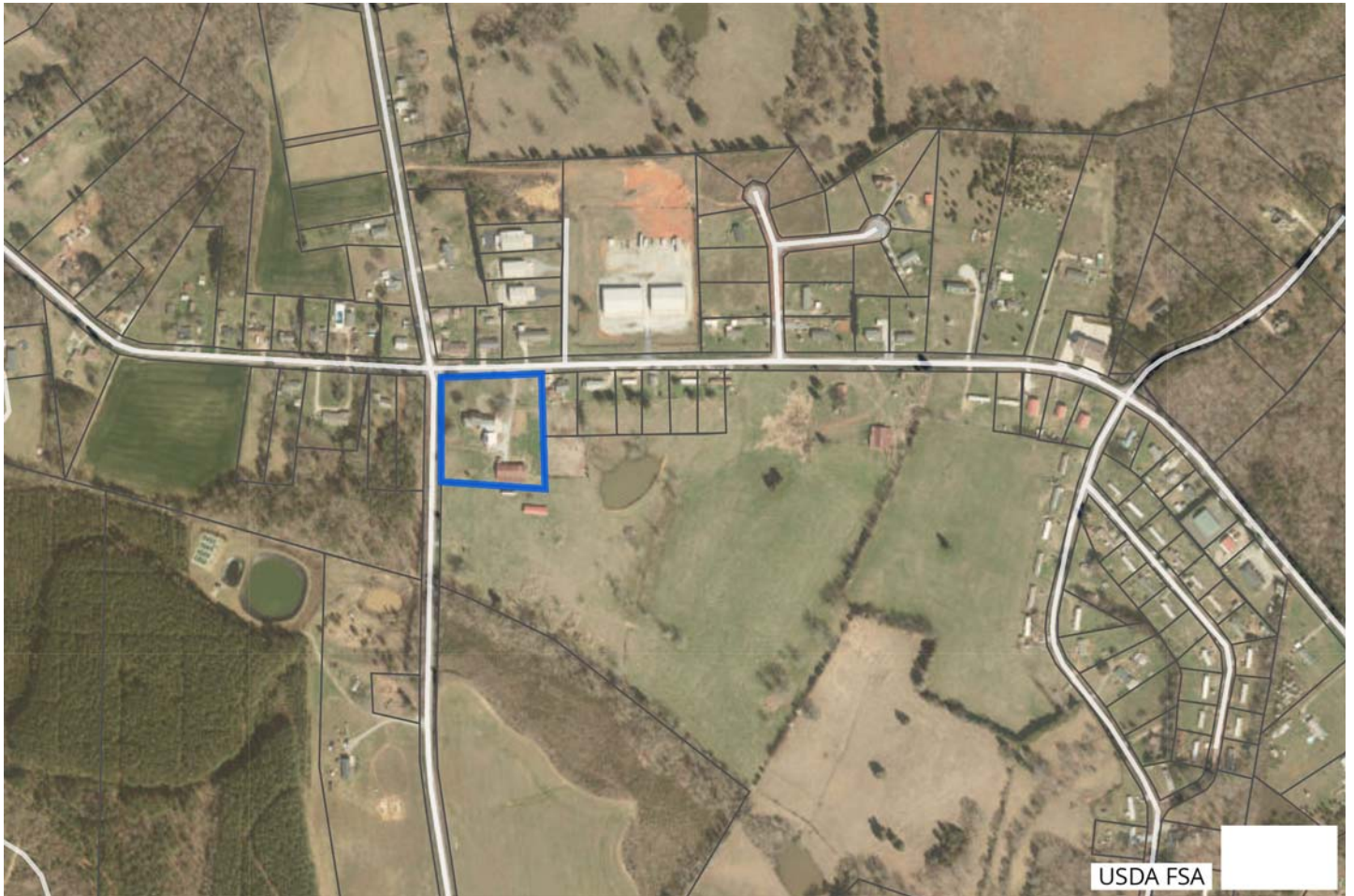
Conduct public hearing, motion to adopt statements, and motion to approve / deny / table Z 05-19.

ATTACHMENTS:

Description	Upload Date	Type
Staff Report	5/23/2019	Cover Memo
Application	5/23/2019	Cover Memo

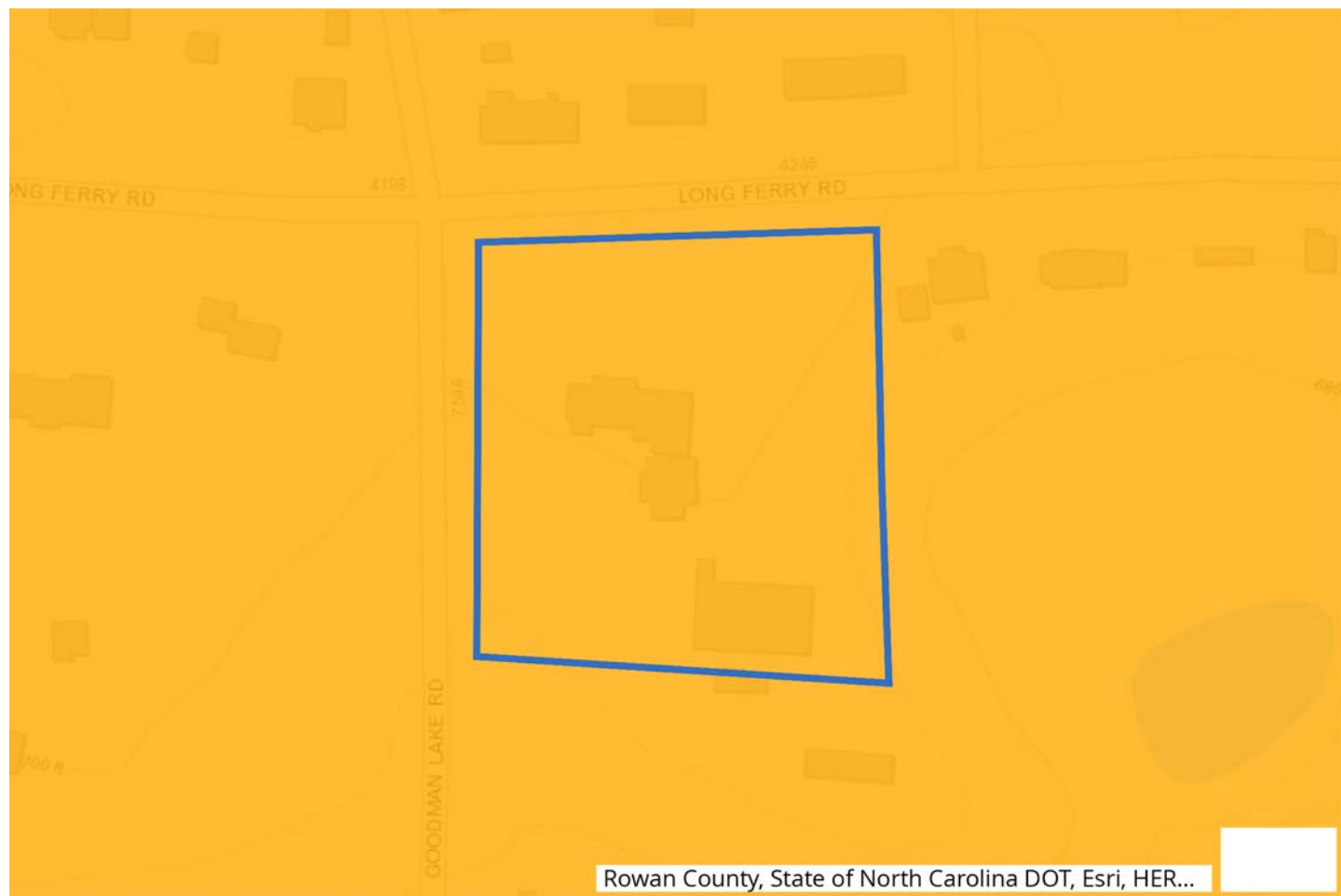
Z 05-19

This story was made with *Esri's Story Map Journal*.
Read the interactive version on the web at <https://arcg.is/1890H>.



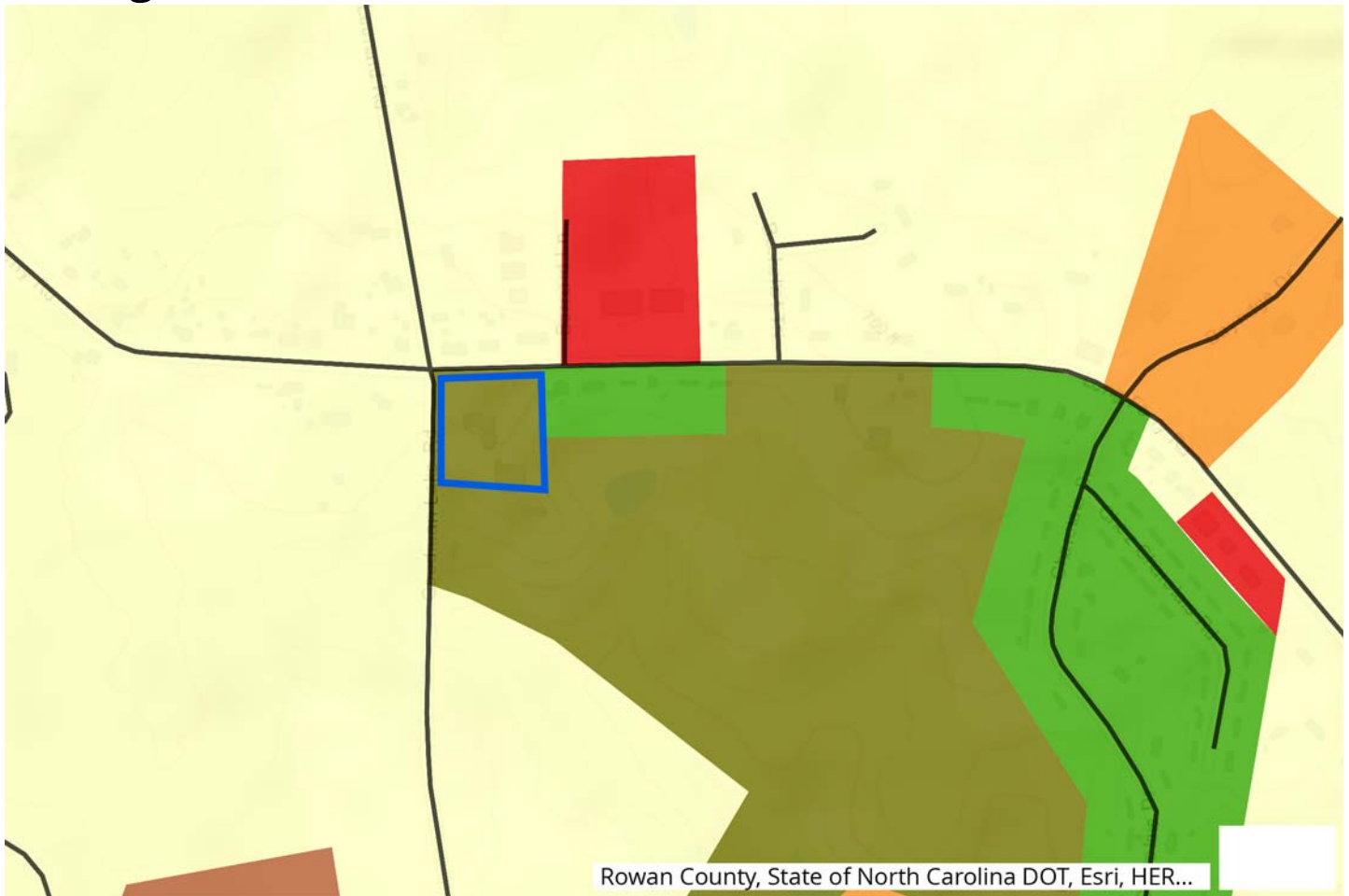
Gregory Childs is requesting a rezoning of his 3.73 acre parcel furthered identified as tax parcel (606 072) from RA-AO to RA. The property is located at 4215 Long Ferry Rd.

Land Use Plan



Parcel 606 072 is located in Area 2 of the Eastern Area Land Use Plan. Area 2 recommends medium density residential development in the Planning Area.

Zoning



The property is currently part of an 80 acre RA-AO Zoning District, and it adjoins a much larger RA district. The current RA-AO district is very limiting with only the following uses allowed:

1987 U.S. SIC Description	
01	Agricultural production—crops
02	Agricultural production—livestock
515	Wholesale farm products and raw material part of a bona fide farm operation
5261	Retail nurseries, lawn and garden supply stores part of a bona fide farm operation
	Other similar agricultural uses such as feed and seeds part of a bona fide farm operation
	Family subdivisions of up to three (3) lots plus the remainder
	Family manufactured home parks of up to three (3) manufactured homes occupied by members of the immediate family of the property owner
	Rural home occupations
07	Agricultural services

Vicinity





Long Ferry View



House



Planning Board



On April 29th the Planning Board conducted a courtesy hearing for Z 05-19. The following statement was adopted:

Statement of Consistency

Z 05-19 is consistent with the Eastern Area Land Use Plan based on the requested RA district being consistent with the RA districts in the area, and with the request being reasonable and in the public interest.

The Planning Board passed the request unanimously.

Procedures



- Adopt a statement of Consistency
- Approve/Deny/Table Z 05-19

\$ 300.00 pd.



Rowan County Department of
Planning & Development
402 N. Main Street Suite 204
Salisbury, NC 28144
Phone (704) 216-8588
Fax (704) 638-3130
www.rowancountync.gov

Case # Z
Date Filed 3-29-19
Received By B. Bost
Amount Paid \$300.00 pd in full
Cash
Office Use Only
RSB
3-29-19

REZONING APPLICATION

OWNERSHIP INFORMATION:

Name: Gregory Eugene Childs
Signature: [Signature]
Phone: 704 239 5844 Email: gregchild7@icloud.com
Address: 4215 Long Ferry Rd Salisbury N.C 28146

APPLICANT / AGENT INFORMATION: Complete affidavit on back if non-owner

Name: Gregory Eugene Childs
Signature: [Signature]
Phone: 704 239 5844 Email: gregchild7@icloud.com
Address: 4215 Long Ferry Rd Salisbury N.C

PROPERTY DETAILS:

Tax Parcel(s): 606072 Size (sq. ft. or acres): 5.73
Property Location: 4215 Long Ferry Rd Salisbury N.C 28146
Current Land Use: RESIDENTIAL
Date Acquired: _____ Deed Reference: Book 1217 Page 328

REQUEST DETAILS:

Existing Zoning District RA-AO Requested Zoning District RA

If requesting a conditional zoning district, list proposed use or uses:

Additional information enclosed restricting the conditional use district? Yes No
Site plan containing information from sec. 21-52 enclosed? Yes No

**ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE**



**130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195**

MEMO TO COMMISSIONERS:

FROM: Amy-Lynn Albertson, Cooperative Extension Director
DATE: 05/17/2019
SUBJECT: Jaysa Causby 4H Presentation

Jaysa Causby has been selected by NC 4-H to represent Rowan County at the Youth Voice Summit in conjunction with the NC Association of County Commissioners Annual Conference in August.

Ms. Causby will provide a short 3-minute presentation about her 4-H experiences in order to be eligible to participate in this leadership opportunity for the Youth Voice Summit.

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Deborah Horne, Fire Marshal
DATE: 05/13/2019
SUBJECT: Discussion Regarding Changes to Subdivision Ordinance Road Width

Appendix D of the NC Building and Fire Code was approved by the Board of Commissioners in 2007. Appendix D can only be used when adopted into an ordinance. The Rowan County Fire Division is proposing an update to the existing ordinance to ensure future development includes road widths wide enough for fire apparatus to safely operate. This includes adequate turn-around clearances and access to water points for firefighting operations.

The Rowan County Fire Division recommends adding requirements from NC Building and Fire Code (Appendix D) to the Rowan County Subdivision Ordinance.

ATTACHMENTS:

Description	Upload Date	Type
Current copy of Appendix D of Fire Code	5/13/2019	Cover Memo
Items in Yellow are asked to be added	5/13/2019	Cover Memo

APPENDIX D

FIRE APPARATUS ACCESS ROADS

The provisions contained in this appendix are not mandatory unless specifically referenced in the adopting ordinance.

SECTION D101 GENERAL

D101.1 Scope. Fire apparatus access roads shall be in accordance with this appendix and all other applicable requirements of the *International Fire Code*.

SECTION D102 REQUIRED ACCESS

D102.1 Access and loading. Facilities, buildings or portions of buildings hereafter constructed shall be accessible to fire department apparatus by way of an *approved* fire apparatus access road with an asphalt, concrete or other *approved* driving surface capable of supporting the imposed load of fire apparatus weighing at least 75,000 pounds (34 050 kg).

SECTION D103 MINIMUM SPECIFICATIONS

D103.1 Access road width with a hydrant. Where a fire hydrant is located on a fire apparatus access road, the minimum road width shall be 26 feet (7925 mm), exclusive of shoulders (see Figure D103.1).

D103.2 Grade. Fire apparatus access roads shall not exceed 10 percent in grade.

Exception: Grades steeper than 10 percent as *approved* by the fire chief.

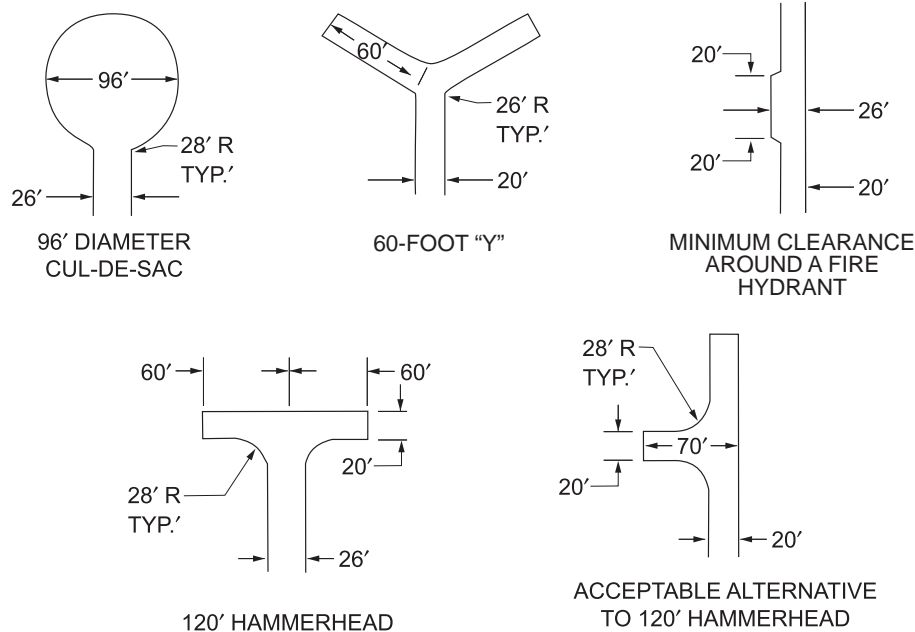
D103.3 Turning radius. The minimum turning radius shall be determined by the *fire code official*.

D103.4 Dead ends. Dead-end fire apparatus access roads in excess of 150 feet (45 720 mm) shall be provided with width and turnaround provisions in accordance with Table D103.4.

**TABLE D103.4
REQUIREMENTS FOR DEAD-END
FIRE APPARATUS ACCESS ROADS**

LENGTH (feet)	WIDTH (feet)	TURNAROUNDS REQUIRED
0-150	20	None required
151-500	20	120-foot Hammerhead, 60-foot “Y” or 96-foot diameter cul-de-sac in accordance with Figure D103.1
501-750	26	120-foot Hammerhead, 60-foot “Y” or 96-foot diameter cul-de-sac in accordance with Figure D103.1
Over 750	Special approval required	

For SI: 1 foot = 304.8 mm.



For SI: 1 foot = 304.8 mm.

**FIGURE D103.1
DEAD-END FIRE APPARATUS ACCESS ROAD TURNAROUND**

D103.5 Fire apparatus access road gates. Gates securing the fire apparatus access roads shall comply with all of the following criteria:

1. Where a single gate is provided, the gate width shall be not less than 20 feet (6096 mm). Where a fire apparatus road consists of a divided roadway, the gate width shall be not less than 12 feet (3658 mm).
2. Gates shall be of the swinging or sliding type.
3. Construction of gates shall be of materials that allow manual operation by one person.
4. Gate components shall be maintained in an operative condition at all times and replaced or repaired when defective.
5. Electric gates shall be equipped with a means of opening the gate by fire department personnel for emergency access. Emergency opening devices shall be *approved by the fire code official*.
6. Methods of locking shall be submitted for approval by the *fire code official*.
7. Electric gate operators, where provided, shall be *listed* in accordance with UL 325.
8. Gates intended for automatic operation shall be designed, constructed and installed to comply with the requirements of ASTM F2200.

D103.6 Signs. Where required by the *fire code official*, fire apparatus access roads shall be marked with permanent NO PARKING—FIRE LANE signs complying with Figure D103.6. Signs shall have a minimum dimension of 12 inches (305 mm) wide by 18 inches (457 mm) high and have red letters on a white reflective background. Signs shall be posted on one or both sides of the fire apparatus road as required by Section D103.6.1 or D103.6.2.

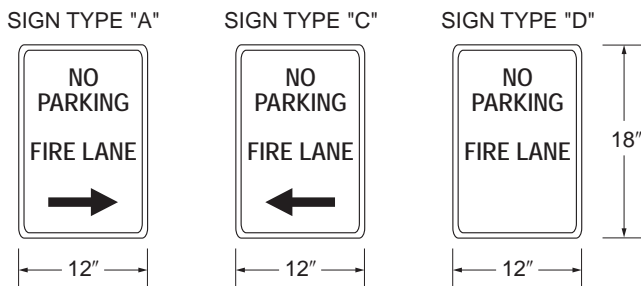


FIGURE D103.6
FIRE LANE SIGNS

D103.6.1 Roads 20 to 26 feet in width. Fire lane signs as specified in Section D103.6 shall be posted on both sides of fire apparatus access roads that are 20 to 26 feet wide (6096 to 7925 mm).

D103.6.2 Roads more than 26 feet in width. Fire lane signs as specified in Section D103.6 shall be posted on one

side of fire apparatus access roads more than 26 feet wide (7925 mm) and less than 32 feet wide (9754 mm).

SECTION D104
COMMERCIAL AND INDUSTRIAL DEVELOPMENTS

D104.1 Buildings exceeding three stories or 30 feet in height. Buildings or facilities exceeding 30 feet (9144 mm) or three stories in height shall have at least two means of fire apparatus access for each structure.

D104.2 Buildings exceeding 62,000 square feet in area. Buildings or facilities having a gross *building area* of more than 62,000 square feet (5760 m²) shall be provided with two separate and *approved* fire apparatus access roads.

Exception: Projects having a gross *building area* of up to 124,000 square feet (11 520 m²) that have a single *approved* fire apparatus access road when all buildings are equipped throughout with *approved automatic sprinkler systems*.

D104.3 Remoteness. Where two fire apparatus access roads are required, they shall be placed a distance apart equal to not less than one half of the length of the maximum overall diagonal dimension of the lot or area to be served, measured in a straight line between accesses.

SECTION D105
AERIAL FIRE APPARATUS ACCESS ROADS

D105.1 Where required. Where the vertical distance between the grade plane and the highest roof surface exceeds 30 feet (9144 mm), approved aerial fire apparatus access roads shall be provided. For purposes of this section, the highest roof surface shall be determined by measurement to the eave of a pitched roof, the intersection of the roof to the exterior wall, or the top of parapet walls, whichever is greater.

D105.2 Width. Aerial fire apparatus access roads shall have a minimum unobstructed width of 26 feet (7925 mm), exclusive of shoulders, in the immediate vicinity of the building or portion thereof.

D105.3 Proximity to building. At least one of the required access routes meeting this condition shall be located within a minimum of 15 feet (4572 mm) and a maximum of 30 feet (9144 mm) from the building, and shall be positioned parallel to one entire side of the building. The side of the building on which the aerial fire apparatus access road is positioned shall be approved by the *fire code official*.

D105.4 Obstructions. Overhead utility and power lines shall not be located over the aerial fire apparatus access road or between the aerial fire apparatus road and the building. Other obstructions shall be permitted to be placed with the approval of the *fire code official*.

SECTION D106 MULTIPLE-FAMILY RESIDENTIAL DEVELOPMENTS

D106.1 Projects having more than 100 dwelling units. Multiple-family residential projects having more than 100 *dwelling units* shall be equipped throughout with two separate and *approved* fire apparatus access roads.

Exception: Projects having up to 200 *dwelling units* may have a single *approved* fire apparatus access road when all buildings, including nonresidential occupancies, are equipped throughout with *approved automatic sprinkler systems* installed in accordance with Section 903.3.1.1 or 903.3.1.2.

D106.2 Projects having more than 200 dwelling units. Multiple-family residential projects having more than 200 *dwelling units* shall be provided with two separate and *approved* fire apparatus access roads regardless of whether they are equipped with an *approved automatic sprinkler system*.

D106.3 Remoteness. Where two fire apparatus access roads are required, they shall be placed a distance apart equal to not less than one-half of the length of the maximum overall diagonal dimension of the property or area to be served, measured in a straight line between accesses.

SECTION D107 ONE- OR TWO-FAMILY RESIDENTIAL DEVELOPMENTS

D107.1 One- or two-family dwelling residential developments. Developments of one- or two-family dwellings where the number of *dwelling units* exceeds 30 shall be provided with two separate and *approved* fire apparatus access roads.

Exceptions:

1. Where there are more than 30 *dwelling units* on a single public or private fire apparatus access road and all *dwelling units* are equipped throughout with an *approved automatic sprinkler system* in accordance with Section 903.3.1.1, 903.3.1.2 or 903.3.1.3 of the *International Fire Code*, access from two directions shall not be required.
2. The number of *dwelling units* on a single fire apparatus access road shall not be increased unless fire apparatus access roads will connect with future development, as determined by the *fire code official*.

D107.2 Remoteness. Where two fire apparatus access roads are required, they shall be placed a distance apart equal to not less than one-half of the length of the maximum overall diagonal dimension of the property or area to be served, measured in a straight line between accesses.

SECTION D108 REFERENCED STANDARDS

ASTM	F2200—13	Standard Specification for Automated Vehicular Gate Construction	D103.5
ICC	IFC—15	International Fire Code	D101.1, D107.1
UL	325—02	Door, Drapery, Gate, Louver, and Window Operators and Systems, with Revisions through June 2013	D103.5

Sec. 22-80. - Road standards.

Every lot shall have access to it that is sufficient to provide a means of ingress and egress for emergency vehicles as well as for all those likely to need or desire access to the property in its intended use. In situations where an original lot is provided access via a non-state standard right-of-way or easement (public or private) and is proposed to be subdivided, the subdivider shall be responsible for obtaining the necessary right-of-way and for all aspects of road construction for upgrading said access to the proposed subdivision. Road construction and right-of-way standards shall meet the requirements of subsection 22-80(a) or (b) of this chapter and Appendix D of the current North Carolina State Building Code: Fire Code

- (a) *Public roads.* All subdivision lots shall abut on a public road except as provided in section 22-80(b) and (d) of this section. All public roads shall be paved and built to all applicable standards of this section and all other applicable standards of the state department of transportation (NCDOT) and Appendix D of the current North Carolina State Building Code: Fire Code. Roads which are not eligible to be put on the NCDOT system because there are too few residences shall nevertheless be dedicated for public use and shall be built in accordance with the standard necessary to be put on the NCDOT System. A written agreement with provision for maintenance of the street until it is put on the State System shall be included with the final plat and recorded with Rowan County Register of Deeds office. The maintenance agreement shall provide that either the subdivider or property owners shall be responsible for the maintenance of all proposed public streets until the responsibility has been transferred to either a homeowner's association established for the owners of properties in the subdivision or has been accepted for public road maintenance by NCDOT.
- (b) *Private roads.* Private roads shall be permitted only when the roads proposed within a subdivision will not be eligible for inclusion into the NCDOT state maintained system or by a municipality in Rowan County because of their standards for acceptance. Such roads shall meet all rights-of-way and construction standards of NCDOT and Appendix D of the current North Carolina State Building Code: Fire Code unless specifically provided otherwise. The subdivider shall provide certification from a registered professional engineer that the subject roads were built to these standards. All private roads shall be marked as such on the preliminary and final plat and a maintenance agreement shall be provided and recorded with the plat at the Rowan County Register of Deeds office once the final plat has been approved.

Said maintenance agreement shall include, but not be limited to, the following items:

- (1) That a homeowner's association shall be established as a legal entity for the property owners within the entire subdivision.
- (2) That all property owners within the subdivision shall be members of the homeowner's association.
- (3) That the subdivider shall convey all private streets in fee simple ownerships within the subdivision to the homeowner's association.
- (4) That the responsibility for maintenance of private streets from the developer to the homeowners association shall be noted in the deed of each purchaser of property within the subdivision.

At the time of the preparation of the sales agreement the developer shall include a disclosure statement to the prospective buyer as herein outlined. The developer and seller shall include in the disclosure statement an explanation of the consequences and responsibility about the maintenance of a private street, and shall fully and accurately disclose to the party or parties upon whom responsibility for construction and maintenance of such street or streets shall rest.

Private roads for a family subdivision, as defined in section 22-9, shall not be required to meet construction standards of NCDOT, instead the lot(s) created shall be provided ingress and egress via a twenty-foot easement or right-of-way (new or existing) in continuity to a publically

maintained road, which shall be shown on the final plat. Furthermore, family subdivisions may also occur in situations where prior minor subdivision approval was granted but not within a major subdivision. In addition, the street frontage requirements of section 22-79(a) "Lot Dimensions" shall not apply to these lots. For the purposes of determining other required setbacks, "street" and "street right-of-way" shall be interpreted to mean the twenty-foot exclusive easement. The establishment or extension of a new easement or right-of-way shall not be prevented by the required setback of an existing structure if the Subdivision Administrator determines no other feasible options are available.

Any family subdivision that cannot comply with the provisions of this subsection shall not be approved as a family subdivision and shall be approved and comply with the provisions of a minor or major subdivision.

- (c) *Access to adjacent properties.* For the purposes of providing improved traffic flow, limiting the number of subdivision street intersections on collector and arterial streets and providing access between adjoining subdivisions, the subdivision administrator or board of commissioners may require that a proposed street be extended by dedication and road improvements to the boundary of such property and a temporary cul-de-sac be provided.
- (d) *Nonresidential streets.* The subdivider of a nonresidential subdivision shall provide streets in accordance with current NCDOT standards and the standards in this chapter, whichever are stricter in regard to each particular item.
- (e) *Street design standards.* The design of all streets and roads within the jurisdiction of this chapter shall be in accordance with the accepted policies and standards of the state department of transportation, division of highways and Appendix D of the most current North Carolina State Building Code: Fire Code. The most recent edition of the state department of transportation, division of highway's subdivision roads minimum construction standards, shall apply for any items not included in this chapter or where stricter than this chapter.

The following design standards shall apply to all streets proposed in subdivisions:

- (1) Street jogs with centerline offsets of less than one hundred fifty (150) feet are not permitted.
 - (2) Street intersections shall not include more than four (4) street approaches.
 - (3) Streets shall be laid out to intersect as nearly as possible at right angles. No street shall intersect another at less than sixty (60) degrees, other arrangements for smooth merging of traffic shall be permitted where the total effect on the intersection is to reduce traffic hazards and provide for smooth traffic flow at the intersection as a whole. As an example, where a one-way street leaves or enters a street divided by a median strip or otherwise controlled to prevent left turns, the angle of departure or entry might be less than sixty (60) degrees. All angles of street intersections shall meet current NCDOT standards.
- (f) *Other requirements.*
 - (1) *Sidewalks.* Sidewalks may be required by the board of commissioners on one (1) or both sides of the street in areas likely to be subject to heavy pedestrian traffic such as near schools and shopping areas. Such sidewalks shall be constructed to a minimum width of four (4) feet, and shall consist of a minimum thickness of four (4) inches of concrete. All sidewalks shall be placed in the right-of-way. Sidewalks shall consist of a minimum of six (6) inches of concrete at driveway crossings. Sidewalks shall be constructed of concrete with a minimum compressive strength of two thousand five hundred (2,500) pounds per square inch or greater.
 - (2) *Street names.* Proposed streets which are obviously in alignment with existing streets shall be given the same name. In assigning new names, duplication of existing names shall be avoided and never shall the proposed name be phonetically similar to existing names in the county irrespective of the use of a suffix such as street, road, drive, place, court, etc.

Street names shall be subject to the approval of the planning department and shall be in accordance with section 22-78.

- (3) *Street name signs.* The subdivider shall be required to reimburse Rowan County for providing and placing street name signs to county standards at all intersections within the subdivision. This fee shall be paid before final plat approval.
- (4) *Permits for connection to state roads.* An approved permit is required for connection with any existing state system road. This permit is required before any construction on the street or road. The application is available at the office of the nearest district engineer of the division of highways.
- (5) *Wheelchair ramps.* In accordance with G.S. 136-44.14, all street curbs in North Carolina being constructed or reconstructed for maintenance procedures, traffic operations, repairs, correction of utilities, or altered for any reason after September 1, 1973, shall provide wheelchair ramp for the physically handicapped at all intersections where both curb and gutter and sidewalk are provided and at other major points of pedestrian flow.
- (g) *All-weather access road for water point sources.* In situations where the water point source cannot be directly accessed by a mobile water supply apparatus via the proposed subdivision street; or, an existing state maintained road; or a linkage of hoses not to exceed twenty (20) feet, then the subdivider shall be responsible for construction of an access road in fire districts with a PPC rating of eight (8) or lower. In districts with a PPC rating of 9 or 9S, the fire department having jurisdiction shall participate equally with the subdivider in sharing the costs for access road construction.

This access road shall be maintained in accordance with the following NFPA 1142 Chapter 7 guidelines to which it was built. These standards are intended to serve as the maximum requirements that may be imposed, subject to (11) below.

- (1) Roadways shall have a minimum clear width of twelve (12) feet (3.7 m) for each lane of travel.
- (2) Turns shall be constructed with a minimum radius of one hundred (100) feet (30.5 m) to the centerline.
- (3) The maximum sustained grade shall not exceed eight (8) percent.
- (4) All cut-and-fill slopes shall be stable for the soil involved.
- (5) Bridges, culverts, or grade dips shall be provided at all drainageway crossings; roadside ditches shall be deep enough to provide drainage with special drainage facilities (tile, etc.) at all seep areas and high water table areas.
- (6) The surface shall be treated as required for year-round travel.
- (7) Erosion control measures shall be used as needed to protect road ditches, cross drains, and cut-and-fill slopes.
- (8) Where turnarounds are utilized during firefighting operations, they shall be designed with a diameter of one hundred twenty (120) feet (36.5 m) or larger, as required, to accommodate the equipment of the responding fire department.
- (9) Load-carrying capacity shall be adequate to support the imposed load of fire apparatus weighing at least 75,000 pounds. ~~the maximum vehicle load expected.~~
- (10) The road shall be suitable for all-weather use.
- (11) Upon determination from the SRC that lesser standards are adequate and comply with the intent of this article, deviations may be permitted on an individual basis.

(Ord. of 2-1-99(2); Ord. of 10-18-99(3); Amend. of 7-16-07(2); Amend. of 6-16-08; Amend. of 11-2-09; Amend. of 10-4-10; Amend. of 4-21-14; Amend. of 9-6-16)

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Shane Stewart, Assistant Planning Director
DATE: May 23, 2019
SUBJECT: Consider Acceptance of Performance Guarantee for Yorkshire Farms PH I

Owner / Developer, Plantation Ridge Partnership (Plantation) is requesting acceptance of a financial guarantee in lieu of completing the remaining improvements prior to final plat approval for the Yorkshire Farms Phase I subdivision located at the 7400 Block of Mooresville Road Salisbury, further referenced as Tax Parcels 201-016 & 769-015. Section 22-57 (b) of the Subdivision Ordinance requires completion of all required infrastructure / improvements (e.g. streets, drainage measures, water point) prior to final plat approval or financially guaranteed per section 22-57 (c) for a period of time up to twelve (12) months before installation. Guarantees for water point sources are valid until the issuance of the first certificate of occupancy for a residence in the development.

Plantation has completed all required improvements with the exception of the cluster mailbox and handicap pad, additional pavement along the development entrance to access the cluster mailbox, and finalizing the pond serving as the water point (see enclosed survey). The cost estimate submitted references the following: "Provide driveway entrance with parking pad for three vehicles (concrete), furnish and install (3) 16 unit mailbox clusters, and construct lighted awning over mailbox clusters. Includes all material and labor at a total price of \$15,000" (see enclosed estimate).

Staff's primary concern is that the estimate does not include any costs for the remaining improvements at the pond which appear to include piping for the dry hydrant, final stabilization / seeding, and any remaining measures that may be associated with the certification process. Secondary issues relate to the uncertainty what improvements are implied by "driveway entrance", which could be the "additional pavement required" referenced on the survey and "concrete parking pad for three vehicles" since this is not identified on the plans (costs associated with the other seven (7) cluster mailboxes and concrete are not needed until Phases II & III are requested).

Staff's primary concern is that the estimate does not include any costs for the remaining improvements at the pond which appear to include piping for the dry hydrant, final stabilization / seeding, and any remaining measures that may be associated with the certification process. Secondary issues relate to the uncertainty what improvements are implied by "driveway entrance", which could be the "additional pavement required" referenced on the survey and "concrete parking pad for three vehicles" since this is not identified on the plans (costs associated with the other seven (7) cluster mailboxes and concrete are not needed until Phases II & III are requested).

Based on the Subdivision Ordinance, the required financial guarantee must be 125% of the Professional Engineer's estimate of the total cost of completing the remaining improvements. Plantation has agreed to provide a \$20,000 check (133% of the submitted cost estimate) payable to Rowan County to hold in escrow until the remaining improvements are complete. If the financial guarantee is accepted by the BOC, Planning Staff will approve the final plat once all fees and applications are received.

The cost estimate is not sufficiently clear and does not contain remaining costs associated with the pond completion. Considering the applicant is a reputable and stable developer in the community, I do not doubt these improvements will be completed as required, assuming there are no complications with the pond certification. However, the typical protocol includes complete and descriptive line items with associated costs to complete the tasks if the developer defaults.

If accepted, Planning Staff suggests the BOC require Plantation to provide written acknowledgement and agreement to inform buyers no certificate of occupancies will be issued for homes in the development until the pond has been certified (or similar protective approach advised by the County Attorney).

ATTACHMENTS:

Description	Upload Date	Type
Staff Report	5/24/2019	Exhibit
PE Cost Estimate	5/23/2019	Exhibit
Pond & Cluster Mailbox Plan	5/23/2019	Exhibit
Phase I Plat	5/23/2019	Exhibit



Rowan County Department of Planning & Development

402 North Main Street – Suite 204 – Salisbury, NC 28144

Phone: (704) 216-8588 – Fax: (704) 216-7986

www.rowancountync.gov/planning

MEMORANDUM

TO: Rowan County Board of Commissioners
FROM: Shane Stewart, Assistant Planning Director
DATE: May 22, 2019
RE: **Acceptance of cash security for completion of remaining improvements in Yorkshire Farms Phase I Subdivision**

REQUEST

Owner / Developer, Plantation Ridge Partnership (Plantation) is requesting acceptance of a financial guarantee in lieu of completing the remaining improvements prior to final plat approval for the Yorkshire Farms Phase I subdivision located at the 7400 Block of Mooresville Road Salisbury, further referenced as Tax Parcels 201-016 & 769-015. Section 22-57 (b) of the Subdivision Ordinance requires completion of all required infrastructure / improvements (e.g. streets, drainage measures, water point) prior to final plat approval or financially guaranteed per section 22-57 (c) for a period of time up to twelve (12) months before installation. Guarantees for water point sources are valid until the issuance of the first certificate of occupancy for a residence in the development.

Plantation has completed all required improvements with the exception of the cluster mailbox and handicap pad, additional pavement along the development entrance to access the cluster mailbox, and finalizing the pond serving as the water point (see enclosed survey). The cost estimate submitted references the following: “Provide driveway entrance with parking pad for three vehicles (concrete), furnish and install (3) 16 unit mailbox clusters, and construct lighted awning over mailbox clusters. Includes all material and labor at a total price of \$15,000” (see enclosed estimate).

Staff’s primary concern is that the estimate does not include any costs for the remaining improvements at the pond which appear to include piping for the dry hydrant, final stabilization / seeding, and any remaining measures that may be associated with the certification process. Secondary issues relate to the uncertainty what improvements are implied by “driveway entrance”, which could be the “additional pavement required” referenced on the survey and “concrete parking pad for three vehicles” since this is not identified on the plans (costs associated with the other seven (7) cluster mailboxes and concrete are not needed until Phases II & III are requested).

Based on the Subdivision Ordinance, the required financial guarantee must be 125% of the Professional Engineer's estimate of the total cost of completing the remaining improvements. Plantation has agreed to provide a \$20,000 check (133% of the submitted cost estimate) payable to Rowan County to hold in escrow until the remaining improvements are complete. If the financial guarantee is accepted by the BOC, Planning Staff will approve the final plat once all fees and applications are received.

STAFF COMMENTS

The cost estimate is not sufficiently clear and does not contain remaining costs associated with the pond completion. Considering the applicant is a reputable and stable developer in the community, I do not doubt these improvements will be completed as required, assuming there are no complications with the pond certification. However, the typical protocol includes complete and descriptive line items with associated costs to complete the tasks if the developer defaults.

If accepted, Planning Staff suggests the BOC require Plantation to provide written acknowledgement and agreement to inform buyers no certificate of occupancies will be issued for homes in the development until the pond has been certified (or similar protective approach advised by the County Attorney).

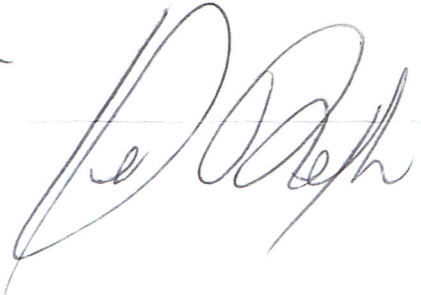
to Plantation Ridge Partnership
Proposal

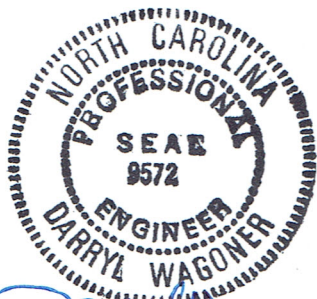
provide driveway entrance w/ parking
pad for three vehicles (concrete) - Furnish
and install (3) 16 unit mail box
clusters. Construct lighted awning over
mail box clusters

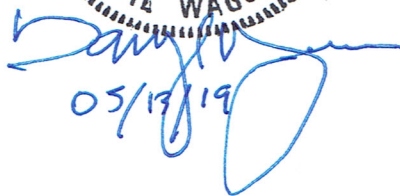
Includes all material and labor

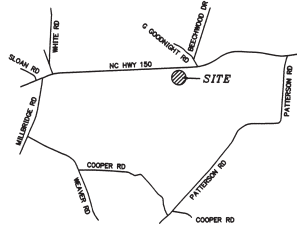
total price - \$15,000-

Trexler Const Inc^{nc} License# 22074
P.O. Box 1195
Snowite Quarry, N.C.
28072

 5-8-19




05/13/19



VICINITY MAP *** NOT TO SCALE

NOTES:

1. This property to be served by private well and septic tank systems.
2. Total acreage excluding road right of way is 2.134 Acres.
3. All side and rear lot lines are subject to a 10' utility easement each side.
4. Building setback lines are as follows:
Front setback = 30'
Side setback = 10'
Side street setback = 20'
Rear setback = 10'
5. Rowan County does not guarantee the suitability of any lot for the placement of a sewage disposal and/or water supply system.
6. This property is zoned RA (Rowan County).

NOTES:

7. This property is located within a public water supply watershed WS-II (Book Creek/Sloans Creek). Any further development of this property shall meet the requirements of the Rowan County Subdivision Ordinance.
8. This property lies in designated flood zone "X" (areas determined to be outside the 0.2% annual chance floodplain) (See FIRM 3710562900J). Effective date (6-16-2009).
9. All distances shown are horizontal.
10. The combined factor for this survey equals 0.99985715.
11. P/O Parcel 769 015 is to be recombed by deed with P/O Parcel ID 201 012 to form Common Area 1 (0.947 Ac.).
12. The Residual Tract (1.441 Ac.) is the remainder of Parcel ID 201 012.

CERTIFICATE OF APPROVAL OF FINAL PLAT

THIS FINAL PLAT HAS BEEN APPROVED IN ACCORDANCE WITH THE PROVISIONS OF THE ROWAN COUNTY SUBDIVISION ORDINANCE ON _____.

SUBDIVISION ADMINISTRATOR _____

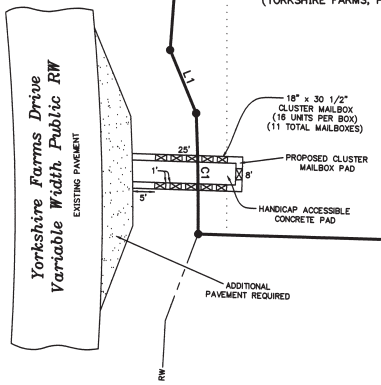
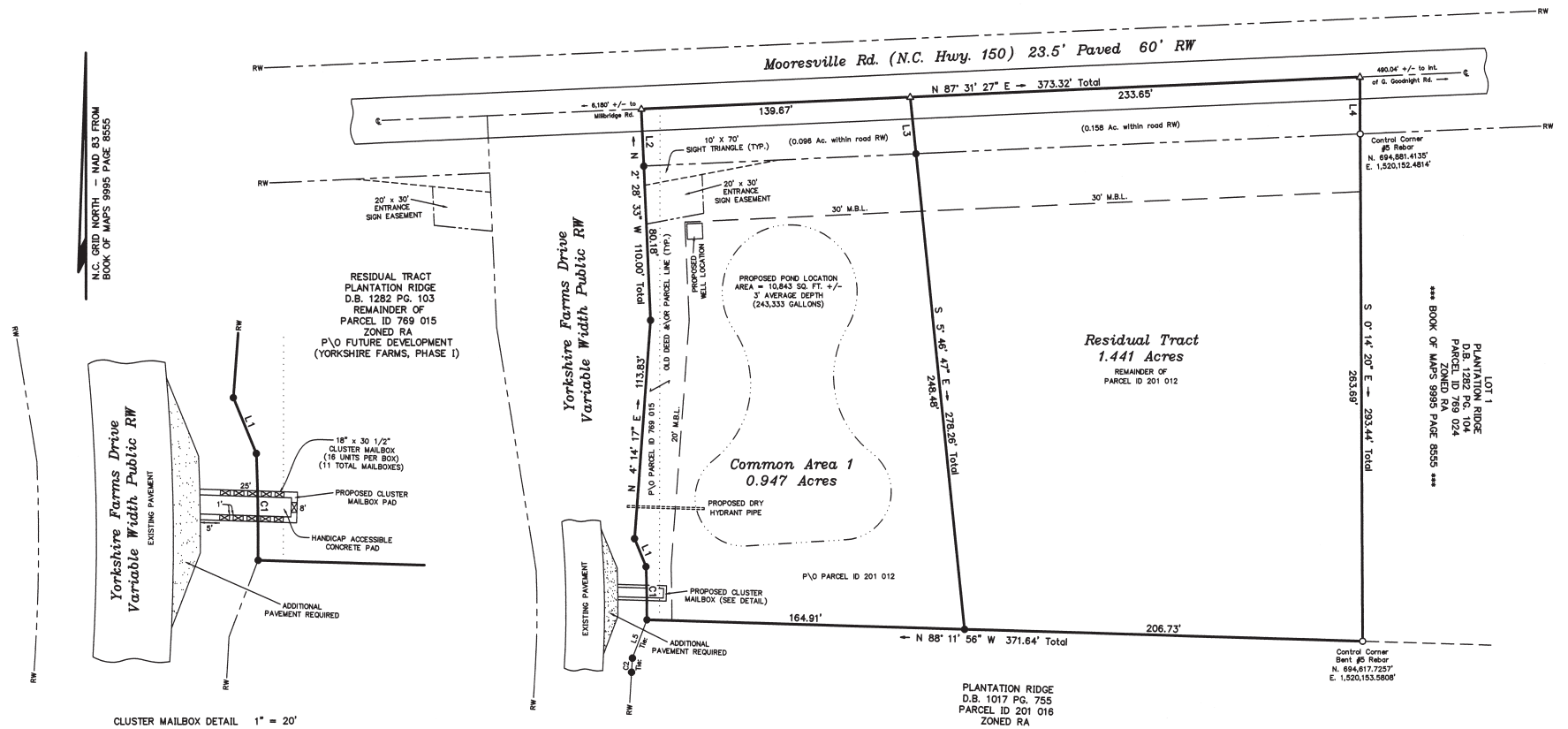
Certificate of Ownership and Dedication
I hereby certify that I am the owner of the property shown and described hereon, which is located in the subdivision jurisdiction of Rowan County and that I hereby adopt this plan of subdivision with my free consent and establish minimum lot size and building setback lines as noted.

DATE _____ OWNER _____

ROWAN COUNTY
FILED FOR REGISTRATION AT _____ O'CLOCK _____ A.M.
2019 AND REGISTERED IN MAP BOOK
9995 PAGE _____

J. E. BRINDLE, REGISTER OF DEEDS

ASSISTANT/DEPUTY



CLUSTER MAILBOX DETAIL 1" = 20'

I, RICHARD L. SHULENBURGER, PROFESSIONAL LAND SURVEYOR, L-2667 N.C., CERTIFY THAT THIS SURVEY CREATES A SUBDIVISION OF LAND WITHIN THE AREA OF A COUNTY OR MUNICIPALITY THAT HAS AN ORDINANCE THAT REGULATES PARCELS OF LAND.

Line	Bearing	Distance	Curve	Radius	Chord Bearing and Distance	Arc Length
L1	N 22° 13' 28" W	15.71'				
L2	N 2° 28' 33" W	29.82'				
L3	S 5° 48' 47" E	29.78'				
L4	S 0° 14' 20" E	29.75'				
L5	N 20° 47' 02" E	21.34'				
C1	N 0° 56' 28" W	27.68'	532.00'		27.68'	7.42'
C2	N 3° 08' 23" E	7.42'	525.00'		7.42'	7.42'

RICHARD L. SHULENBURGER, P.L.S. _____ DATE _____



LEGEND

- █ Existing Stone
- █ New Conc. Mon.
- Ex. Iron (as described)
- New Iron (#5 rebar)
- ▲ Point (not set)
- ⊙ Nail
- ⊕ Centerline
- ⊖ Right-of-Way

STATE OF NORTH CAROLINA
COUNTY OF ROWAN

I, _____, REVIEW OFFICER OF ROWAN COUNTY, CERTIFY THAT THE MAP OR PLAT TO WHICH THIS CERTIFICATION IS AFFIXED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER _____ DATE _____



PRELIMINARY
NOT FOR RECORDATION
OR CONSTRUCTION

I, RICHARD L. SHULENBURGER, CERTIFY THAT THIS PLAT WAS DRAWN UNDER MY SUPERVISION FROM AN ACTUAL SURVEY MADE UNDER MY SUPERVISION, D.B. (see references); THAT THE BOUNDARIES NOT SURVEYED ARE CLEARLY INDICATED AS DRAWN FROM INFORMATION FOUND IN D.B. (N/A) PG. (N/A); THAT THE RATIO OF PRECISION AS CALCULATED IS 1 : 10,000+; THAT THIS PLAT WAS PREPARED IN ACCORDANCE WITH G.S. 47-30 AS AMENDED, WITNESS MY ORIGINAL SIGNATURE, LICENSE NUMBER AND SEAL THIS 11th DAY OF JANUARY, 2019.

PROPERTY SURVEY FOR:
Plantation Ridge

SCALE: 1" = 40' 7307 Mooresville Road

DATE: 1-11-2019

REFERENCES: Parcel ID 201 012 & P/O Parcel ID 769 015, Atwell Township, Rowan County, North Carolina, Deed Book 1282, Page 103, Book of Maps 9995 Page 8555.

SURVEY AND MAP BY SHULENBURGER SURVEYING COMPANY, P.A. (FIRM # C-1858) 614 N. MAIN ST., SUITE A, SALISBURY, N.C. PHONE: 704-637-9623



VICINITY MAP NOT TO SCALE

ROWAN COUNTY
FILED FOR REGISTRATION AT 1:00 P.M.
2019 AND REGISTERED IN MAP BOOK
8995 PAGE
J. E. BRIDLE, REGISTER OF DEEDS
ASSISTANT/DUPLY

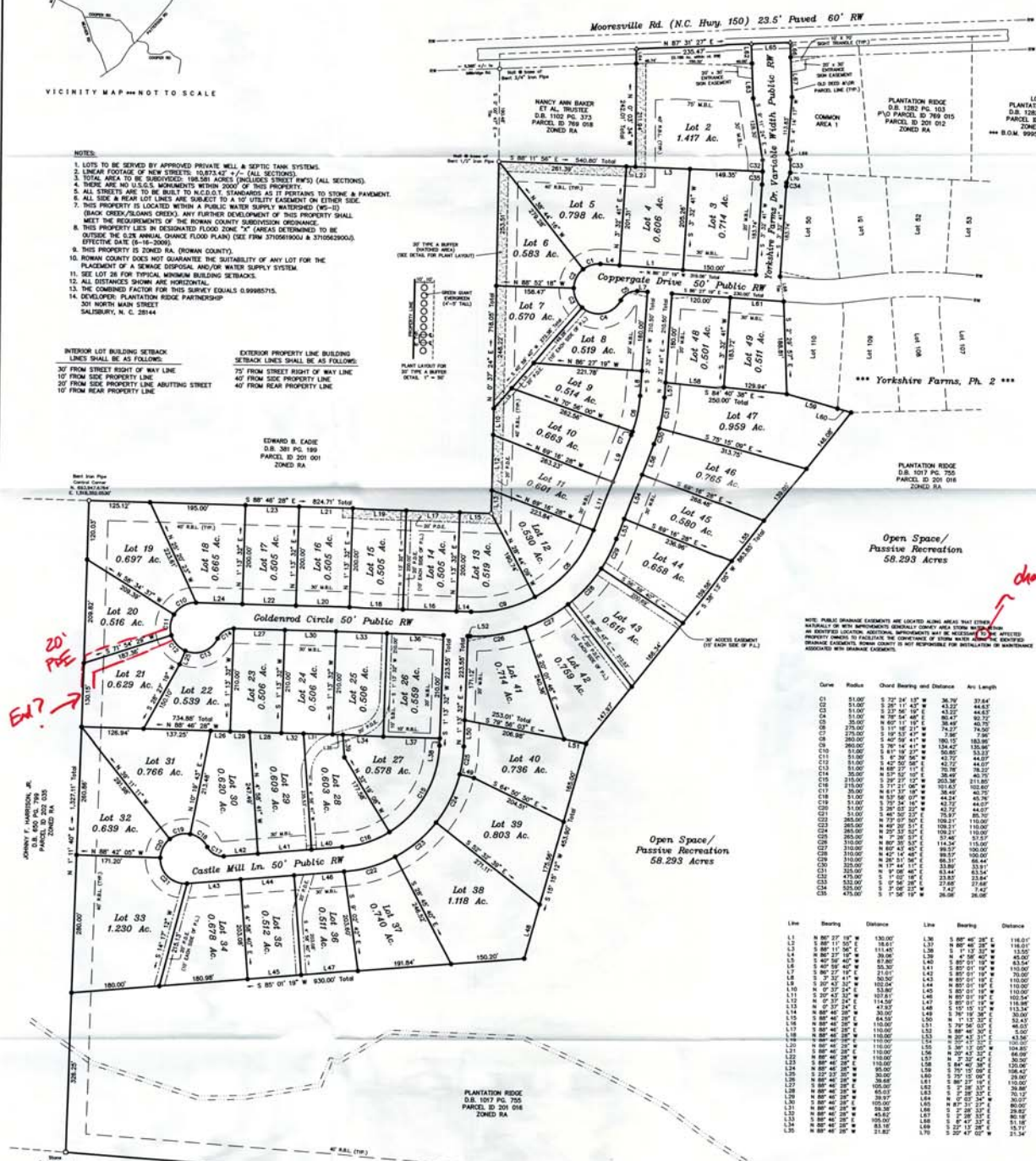
- NOTES:**
- LOTS TO BE SERVED BY APPROVED PRIVATE WELL & SEPTIC TANK SYSTEMS.
 - LINEAR FOOTAGE OF NEW STREETS: 18,873.47'-7 1/2" (ALL SECTIONS).
 - TOTAL AREA TO BE SUBDIVIDED: 186,581 ACRES (INCLUDES STREET RIMS) (ALL SECTIONS).
 - THERE ARE NO U.S.G.S. MONUMENTS WITHIN 200' OF THIS PROPERTY.
 - ALL STREETS ARE TO BE BUILT TO N.C.D.O.T. STANDARDS AS IT PERTAINS TO STORM & PAVEMENT.
 - ALL SIDE & REAR LOT MONUMENTS ARE SUBJECT TO A UTILITY EASEMENT ON EITHER SIDE.
 - THIS PROPERTY IS LOCATED WITHIN A PUBLIC WATER SUPPLY WATERSHED (W-15) (BACK CREEK/SLACKS CREEK) ANY DEVELOPMENT OF THIS PROPERTY SHALL MEET THE REQUIREMENTS OF THE ROWAN COUNTY SUBDIVISION ORDINANCE.
 - THIS PROPERTY LIES IN DESIGNATED FLOOD ZONE "X" (AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOOD PLAIN (SEE FROM 370808004 & 370820000).
 - THIS PROPERTY IS ZONED RA. (ROWAN COUNTY).
 - ROWAN COUNTY DOES NOT GUARANTEE THE SUITABILITY OF ANY LOT FOR THE PLACEMENT OF A SEWAGE DISPOSAL AND/OR WATER SUPPLY SYSTEM.
 - SEE LOT 26 FOR TYPICAL MINIMUM BUILDING SETBACKS.
 - ALL DISTANCES SHOWN ARE HORIZONTAL.
 - THE COMBINED FACTOR FOR THIS SURVEY EQUALS 0.99985713.
 - DEVELOPER: PLANTATION RIDGE PARTNERSHIP
301 NORTH MAIN STREET
SALISBURY, N. C. 28144

INTERIOR LOT BUILDING SETBACK LINES SHALL BE AS FOLLOWS:

- 10' FROM STREET RIGHT OF WAY LINE
- 10' FROM SIDE PROPERTY LINE
- 30' FROM SIDE PROPERTY LINE ABUTTING STREET
- 10' FROM REAR PROPERTY LINE

EXTERIOR PROPERTY LINE BUILDING SETBACK LINES SHALL BE AS FOLLOWS:

- 75' FROM STREET RIGHT OF WAY LINE
- 40' FROM SIDE PROPERTY LINE
- 40' FROM REAR PROPERTY LINE



NOTE: THESE SPACES ARE LOCATED WITHIN AREAS THAT ARE DESIGNATED AS OPEN SPACE BY THE ROWAN COUNTY SUBDIVISION ORDINANCE. ANY DEVELOPMENT OF THESE SPACES SHALL BE IN ACCORDANCE WITH THE SUBDIVISION ORDINANCE. ROWAN COUNTY IS NOT RESPONSIBLE FOR THE ACCURACY OF THESE SPACES.

Curve	Radius	Chord Bearing and Distance	Arc Length
C01	51.00'	S 12° 24' 15" W 36.70'	37.47'
C02	51.00'	S 12° 24' 15" W 36.70'	37.47'
C03	51.00'	S 12° 24' 15" W 36.70'	37.47'
C04	51.00'	S 12° 24' 15" W 36.70'	37.47'
C05	51.00'	S 12° 24' 15" W 36.70'	37.47'
C06	51.00'	S 12° 24' 15" W 36.70'	37.47'
C07	51.00'	S 12° 24' 15" W 36.70'	37.47'
C08	51.00'	S 12° 24' 15" W 36.70'	37.47'
C09	51.00'	S 12° 24' 15" W 36.70'	37.47'
C10	51.00'	S 12° 24' 15" W 36.70'	37.47'
C11	51.00'	S 12° 24' 15" W 36.70'	37.47'
C12	51.00'	S 12° 24' 15" W 36.70'	37.47'
C13	51.00'	S 12° 24' 15" W 36.70'	37.47'
C14	51.00'	S 12° 24' 15" W 36.70'	37.47'
C15	51.00'	S 12° 24' 15" W 36.70'	37.47'
C16	51.00'	S 12° 24' 15" W 36.70'	37.47'
C17	51.00'	S 12° 24' 15" W 36.70'	37.47'
C18	51.00'	S 12° 24' 15" W 36.70'	37.47'
C19	51.00'	S 12° 24' 15" W 36.70'	37.47'
C20	51.00'	S 12° 24' 15" W 36.70'	37.47'
C21	51.00'	S 12° 24' 15" W 36.70'	37.47'
C22	51.00'	S 12° 24' 15" W 36.70'	37.47'
C23	51.00'	S 12° 24' 15" W 36.70'	37.47'
C24	51.00'	S 12° 24' 15" W 36.70'	37.47'
C25	51.00'	S 12° 24' 15" W 36.70'	37.47'
C26	51.00'	S 12° 24' 15" W 36.70'	37.47'
C27	51.00'	S 12° 24' 15" W 36.70'	37.47'
C28	51.00'	S 12° 24' 15" W 36.70'	37.47'
C29	51.00'	S 12° 24' 15" W 36.70'	37.47'
C30	51.00'	S 12° 24' 15" W 36.70'	37.47'
C31	51.00'	S 12° 24' 15" W 36.70'	37.47'
C32	51.00'	S 12° 24' 15" W 36.70'	37.47'
C33	51.00'	S 12° 24' 15" W 36.70'	37.47'
C34	51.00'	S 12° 24' 15" W 36.70'	37.47'
C35	51.00'	S 12° 24' 15" W 36.70'	37.47'

Line	Bearing	Distance	Line	Bearing	Distance
L01	N 89° 27' 19" W	130.00'	L36	S 89° 40' 29" E	116.07'
L02	N 89° 11' 50" E	114.45'	L37	S 89° 17' 25" W	118.20'
L03	N 89° 11' 50" E	114.45'	L38	S 89° 17' 25" W	118.20'
L04	N 89° 11' 50" E	114.45'	L39	S 89° 17' 25" W	118.20'
L05	N 89° 11' 50" E	114.45'	L40	S 89° 17' 25" W	118.20'
L06	N 89° 11' 50" E	114.45'	L41	S 89° 17' 25" W	118.20'
L07	N 89° 11' 50" E	114.45'	L42	S 89° 17' 25" W	118.20'
L08	N 89° 11' 50" E	114.45'	L43	S 89° 17' 25" W	118.20'
L09	N 89° 11' 50" E	114.45'	L44	S 89° 17' 25" W	118.20'
L10	N 89° 11' 50" E	114.45'	L45	S 89° 17' 25" W	118.20'
L11	N 89° 11' 50" E	114.45'	L46	S 89° 17' 25" W	118.20'
L12	N 89° 11' 50" E	114.45'	L47	S 89° 17' 25" W	118.20'
L13	N 89° 11' 50" E	114.45'	L48	S 89° 17' 25" W	118.20'
L14	N 89° 11' 50" E	114.45'	L49	S 89° 17' 25" W	118.20'
L15	N 89° 11' 50" E	114.45'	L50	S 89° 17' 25" W	118.20'
L16	N 89° 11' 50" E	114.45'	L51	S 89° 17' 25" W	118.20'
L17	N 89° 11' 50" E	114.45'	L52	S 89° 17' 25" W	118.20'
L18	N 89° 11' 50" E	114.45'	L53	S 89° 17' 25" W	118.20'
L19	N 89° 11' 50" E	114.45'	L54	S 89° 17' 25" W	118.20'
L20	N 89° 11' 50" E	114.45'	L55	S 89° 17' 25" W	118.20'
L21	N 89° 11' 50" E	114.45'	L56	S 89° 17' 25" W	118.20'
L22	N 89° 11' 50" E	114.45'	L57	S 89° 17' 25" W	118.20'
L23	N 89° 11' 50" E	114.45'	L58	S 89° 17' 25" W	118.20'
L24	N 89° 11' 50" E	114.45'	L59	S 89° 17' 25" W	118.20'
L25	N 89° 11' 50" E	114.45'	L60	S 89° 17' 25" W	118.20'
L26	N 89° 11' 50" E	114.45'	L61	S 89° 17' 25" W	118.20'
L27	N 89° 11' 50" E	114.45'	L62	S 89° 17' 25" W	118.20'
L28	N 89° 11' 50" E	114.45'	L63	S 89° 17' 25" W	118.20'
L29	N 89° 11' 50" E	114.45'	L64	S 89° 17' 25" W	118.20'
L30	N 89° 11' 50" E	114.45'	L65	S 89° 17' 25" W	118.20'
L31	N 89° 11' 50" E	114.45'	L66	S 89° 17' 25" W	118.20'
L32	N 89° 11' 50" E	114.45'	L67	S 89° 17' 25" W	118.20'
L33	N 89° 11' 50" E	114.45'	L68	S 89° 17' 25" W	118.20'
L34	N 89° 11' 50" E	114.45'	L69	S 89° 17' 25" W	118.20'
L35	N 89° 11' 50" E	114.45'	L70	S 89° 17' 25" W	118.20'

Certificate of Ownership and Dedication

I hereby certify that I am the owner of the property shown and described herein, which is located in the subdivision jurisdiction of Rowan County and that I hereby adopt this plan of subdivision with my free consent and establish minimum lot size and building setback lines as noted.

Date: _____
Owner: _____

Certificate of Approval of Final Plat

This final plat has been approved in accordance with the provisions of the Rowan County Subdivision Ordinance on _____

Subdivision Administrator: _____

LEGEND

- Existing Stone
- Public Storage Canal
- Lot Line (by description)
- Lot Line (by record)
- Point (not set)
- Existing Nail
- Centerline
- Right-of-Way

STATE OF NORTH CAROLINA
COUNTY OF ROWAN

REVIEW OFFICER OF ROWAN COUNTY:
I CERTIFY THAT THE MAP ON FILE WITH THIS CERTIFICATION IS AFFIDED MEETS ALL STATUTORY REQUIREMENTS FOR RECORDING.

REVIEW OFFICER: _____ DATE: _____

ROWAN COUNTY SUBDIVISION STATEMENT

THE STREET AND DRAINAGE SYSTEM IN THIS SUBDIVISION WERE DESIGNED AND CONSTRUCTED TO MEET STANDARDS PRESENTLY IN EFFECT. THE DESIGNER HAS NOT PERFORMED FOR INCLUSION AND THE RECORDING OF THIS STATEMENT DOES NOT CONSTITUTE AN ACCEPTED PROFESSIONAL RESPONSIBILITY. THE DESIGNER IS NOT RESPONSIBLE FOR ANY MAINTENANCE OR REPAIRS OF THE STREET OR DRAINAGE SYSTEM. THE DESIGNER IS NOT RESPONSIBLE FOR ANY DAMAGE TO THE STREET OR DRAINAGE SYSTEM. THE DESIGNER IS NOT RESPONSIBLE FOR ANY DAMAGE TO THE STREET OR DRAINAGE SYSTEM.

DATE: 3-4-2019

DESIGNER: RICHARD L. SHALLENBURGER, P.L.S., 614 N. MAIN ST., SUITE A, SALISBURY, N.C. 28144-3623

PRELIMINARY NOT FOR RECORDATION OR CONSTRUCTION

DATE: 3-4-2019

DESIGNER: RICHARD L. SHALLENBURGER, P.L.S., 614 N. MAIN ST., SUITE A, SALISBURY, N.C. 28144-3623

SCALE: 1" = 100'

GRAPHIC SCALE: 0 50 100 200 300 400

Yorkshire Farms, Phase I

SCALE: 1" = 100'

DATE: 3-4-2019

DESIGNER: RICHARD L. SHALLENBURGER, P.L.S., 614 N. MAIN ST., SUITE A, SALISBURY, N.C. 28144-3623

ROWAN COUNTY, NORTH CAROLINA
REFERENCES: Parcel ID 201 012, 201 014, 789 014, & 789 015
Deed Book 1017 Page 705 & Deed Book 1022 Page 103 & 104

SURVEY AND MAP BY SHALLENBURGER SURVEYING COMPANY, P.A. (FIRM # C-1800)
614 N. MAIN ST., SUITE A, SALISBURY, N.C. 28144-3623

**ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE**



**130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195**

MEMO TO COMMISSIONERS:

FROM: Matt Reece, Assistant Director, Piedmont Triad Regional Council
DATE: May 27, 2019
SUBJECT: Presentation of Sheriff's Department Pay Study

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: May 27, 2019
SUBJECT: Discussion Regarding Meeting Schedule for July 2019

The Board of Commissioners has typically voted to cancel its second monthly meeting during the month of July. Currently, the Board is scheduled to meet on Monday, July 1, 2019 and Monday, July 15, 2019.

The Board is asked to discuss its meeting preferences for July 2019.

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: May 28, 2019
SUBJECT: Budget Amendments

Please see attached budget amendments.

Please approve attached budget amendments.

ATTACHMENTS:

Description	Upload Date	Type
Budget Amendments	5/28/2019	Budget Amendment

FEDERAL EMERGENCY MANAGEMENT AGENCY

COST SUMMARY RECORD

APPLICANT		PW REF NO.	CATEGORY	FIPS NO.	DISASTER	
Rowan County			B		4393	NC
	CLAIM COST	COMMENTS (FEMA USE ONLY)			ELIGIBLE COSTS	
FORCE ACCOUNT LABOR REGULAR TIME	\$ -				\$	-
FORCE ACCOUNT LABOR OVERTIME	\$ 41,288.20				\$	41,288.20
FORCE ACCOUNT EQUIPMENT	\$ -				\$	-
MATERIALS	\$ 10,580.18				\$	10,580.18
RENTAL EQUIPMENT	\$ -				\$	-
CONTRACTS	\$ -				\$	-
DIRECT ADMINISTRATIVE COSTS	\$ -				\$	-
TOTAL	\$ 51,868.38				\$	51,868.38

I certify that the above information was transcribed from timesheets, payroll records, equipment log, invoices, stock records or other documents which are available for audit.

Certified by:	Title:	Date:
James Howden	Assistant Finance Director	3/29/2019

Applicant's records have been reviewed and found correct with the exceptions as noted.

Rowan County and MV Contract Transportation, Inc.

TRANSPORTATION CONTRACT AMENDMENT

This fifth amendment (the "Amendment") is made and entered into as of 1ST day of October 2018, by and between Rowan County 130 West Innes Street, Salisbury NC 28144 hereinafter referred to as County, MV Contract Transportation, Inc. 2711 N Haskell Ave. Suite 1500 LB-2 Dallas, TX 75204 hereinafter referred to as Contractor.

WHEREAS, the parties originally entered into an contract for trasportation services dated September 30, 2013, as amended (the "Agreement"), and

WHEREAS, the parties now wish to amend the Agreement as permitted under Article IV-F

NOW, THEREFORE, it is mutually agreed as follows:

1. **TERM:** Article III-C of the Agreement is hereby amended to extend the Agreement for an additional twelve (12) month period beginning October 1, 2018 and ending September 30, 2019.
2. **RATE/MILE:** the rate/mile charges during the extended term shall be as follows:
 - A. For months in which Contractor maintains an OPT less than 90%, the rate per mile shall be \$1.897 (the "Base Rate").
 - B. For months in which Contractor maintains an OTP of 90% or greater, the rate per mile shall be \$1.947, or the Base Rate plus \$0.05.
 - C. For months in which Contractor maintains an OTP of 92.5% or greater, the rate per mile shall be \$1.997, or the Base Rate plus \$0.10.

IN WITNESS WHEREOF, the parties have executed this Amendment as of the day and year first above written.

ROWAN COUNTY

MV CONTRACT TRANSPORTATION,
INC.

BY: [Signature]
TITLE: Caryn Mann
DATE: 10-18-18

BY: [Signature]
TITLE: Gary Richardson
Co-Interim CFO
DATE: 9/21/18

THIS INSTRUMENT HAS BEEN PREAUDITED IN THE
MANNER REQUIRED BY THE LOCAL GOVERNMENT
BUDGET AND FISCAL CONTROL ACT.

[Signature]
FINANCE DIRECTOR

FROM FINANCE

OCT 16 2018

ROWAN COUNTY
PUBLIC HEALTH
Prevent. Promote. Protect.
Be an original.

Rowan County Health Department
1811 East Innes Street - Salisbury, NC 28146-6030

May 2, 2019

Memo

From: Charles Drake, Local Health Administrative Services Manager

To: Finance Department

The requested BA is to move awarded funds from the Delta Dental Grant into the allocated accounts so that the funds can be spent.

Kind Regards,



Charles Drake
Local Health Administrative Services Manager

Delta Dental Foundation
PO Box 30416
Lansing MI 48909-7916

9-9/720

Centeries
PO Box 75000
Detroit MI 48273-7510

Check No. 004148

Date 3/27/2019

Pay Amount \$5,000.00

Pay ****FIVE THOUSAND AND XX/100 DOLLAR ****

TO THE ORDER OF

ROWAN COUNTY - HEALTH DEPARTMENT
130 WEST INNES STREET
SALISBURY NC 28144

Authorized Signature

⑈004148⑈ ⑆072000096⑆ 1851152767⑈

Check Date:	Supplier Number:						Check No:
3/27/2019	0000093201						004148
Invoice Number	Invoice Date	Voucher ID	Gross Amount	Discount Taken	Late Charge	Paid Amount	
ROW5000DOMAR19	3/25/2019	00007900	5,000.00	0.00	0.00	5,000.00	
2019 SMILES FOR KIDS							
<p>RECEIVED</p> <p>APR 3 2019</p> <p>Rowan County Health Department</p> <p>11452286-464099-52411</p> <p>Delta Dental Grant</p>							
Check Number	Date	Total Gross Amount	Total Discounts	Total Late Charge	Total Paid Amount		
004148	3/27/2019	\$5,000.00	\$0.00	\$0.00	\$5,000.00		



April 1, 2019

Vera Avery
Rowan County Health Department
1811 East Innes Street
Salisbury, NC 28146

Dear Ms. Avery,

Congratulations!

On behalf of the Delta Dental Foundation (DDF), an affiliate of Michigan, Ohio, Indiana and North Carolina, I am pleased to inform you that your organization was among those selected to receive a 2019 Smiles for Kids Grant.

We received a large number of proposals again this year and were extremely impressed with the quality and scope of your proposal. A check in the amount of \$5,000 is enclosed.

You will be asked to complete a short funding report later in 2019. I have enclosed a copy of that report so you can see the information we will be seeking from you. The information you provide will help the DDF to become more strategic in our giving efforts. An electronic copy of this form can be found on our website at www.deltadentalinc.com/ddf.

We commend your dedication to the improvement of oral health and are very proud to support your efforts through our Smiles for Kids Grant program.

Sincerely,

A handwritten signature in cursive script that reads "Teri Battaglieri".

Teri Battaglieri
Executive Director, Delta Dental Foundation

Enclosures

4100 Okemos Road • Okemos, MI 48864 • 517-347-5333
www.deltadentalmi.com • www.deltadentaloh.com • www.deltadentalin.com • www.deltadentalinc.com

A 501(c) 3 non-profit corporation affiliated with Delta Dental of Michigan, Ohio, Indiana, and North Carolina

LISA

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Ed Muire, Planning Director
DATE: February 22, 2019
SUBJECT: HOME Program Application: Schedule Public Hearing for March 18, 2019

BACKGROUND

Rowan County has been advised that it may receive approximately \$147,000 in project funds for FY 2019-2020. The required match for participation [25% of project funds] is expected to be obtained from other eligible non-Federal sources. However, in the event the required match is not obtained from other sources, the County will be financially responsible for all or remainder of the match amount.

Eligible program activities in the County's application [attached] this program year will focus exclusively on rehabilitation of owner-occupied housing.

As with previous years of HOME program administration, Staff recommends the Salisbury Community Development Corporation be utilized to manage the program. No formal bids are necessary as the annual contract for services is less than \$30,000.

STAFF RECOMMENDATION

- Schedule Public Hearing for March 18, 2019
- Authorize the County Manager to enter into contract with the Salisbury CDC administer the County's HOME Program for FY 19-20

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available

BOARD APPROVED 3/04/19



-Leslie



STATE OF NORTH CAROLINA
DEPARTMENT OF TRANSPORTATION

ROY COOPER
GOVERNOR

JAMES H. TROGDON, III
SECRETARY

April 11, 2018

Mr. Aaron Church, Manager
Rowan County
130 W. Innes Street
Salisbury, NC 28144-4365

RE: NOTIFICATION OF AMENDED AWARD

Dear Mr. Church:

On behalf of Governor Roy Cooper, Transportation Secretary James H. Trogdon, III, and the NC Board of Transportation, this Notification of Award serves as official verification that additional State funds have been allocated for **Mid Carolina Regional Airport**, Project Request No. 2766, for State Fiscal Year (SFY) 2018.

The specific work elements and additional funding allocation is noted below:

Award ID	Description	State Funds	Local Funds
36244.56.9.2	Runway Overlay	\$54,000	\$6,000
	Grant Adjustment		

After the project is completed and the final reimbursement request has been processed, the NCDOT Division of Aviation has the authority to rescind any remaining unused funds (with the exception of NPE funds) to be held by the NCDOT Division of Aviation for use on other projects.

The NCDOT Division of Aviation appreciates your commitment and contribution to our state aviation system and we are excited to partner with you on this grant.

Sincerely,

Bobby L. Walston, P.E.
Director of Aviation

BLW/cr

cc: Kevin Davis, Airport Manager

Mailing Address:
NC DEPARTMENT OF TRANSPORTATION
DIVISION OF AVIATION
1560 MAIL SERVICE CENTER
RALEIGH, NC 27699-1560

Telephone: 919-814-0550
Fax: 919-840-9267

Location:
RDU AIRPORT
1050 MERIDIAN DRIVE
MORRISVILLE, NC 27560

Website: www.ncdot.gov/aviation

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: May 27, 2019
SUBJECT: Consider Approval of Board Appointments

ATTACHMENTS:

Description

June Board Appointments

Upload Date

5/29/2019

Type

Cover Memo

MONTHLY BOARD APPOINTMENTS
June 3, 2019
COMMISSION MEETING

ADULT CARE HOME ADVISORY COMMITTEE

- Terrall Bryan applied for reappointment for a three (3) year term. Ms. Bryan's term expired February 28, 2019; however, she has continued her service. For consistency with record keeping purposes, the appointment should be for three (3) years, retroactive to March 1, 2019 through February 28, 2022.
- Flora White applied for reappointment for a three (3) year term. Ms. White's term expired June 30, 2018; however, according to the Regional Ombudsman, Patricia Cowan, Ms. White has continued her service. For consistency with record keeping purposes, the appointment should be for three (3) years, retroactive to July 1, 2018 to June 30, 2021.

CENTRALINA WORKFORCE DEVELOPMENT BOARD

Corey Hill applied for reappointment. The term would be for three (3) years, effective July 1, 2019 through June 30, 2021.

TOWN OF FAITH

The Town of Faith recommends the following ETJ appointments:

- **Zoning Board of Adjustments** – Gloria Wilhelm and Vicky Miller for three (3) year terms, effective June 1, 2019 through May 31, 2022.
- **Planning Board** – Katharyn "Lu" Gamewell for a three (3) year term, effective June 1, 2019 through May 31, 2022.

CITY OF SALISBURY PLANNING BOARD – ETJ

Salisbury City Council recommends the appointment of Timothy Norris as an ETJ member of the Salisbury Planning Board. The term of office will be for two (2) years, expiring on 2021.

LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)

The LEPC recommends the appointment of Christopher Fleming to fill the slot for Nouryon. There are no term dates for members of this Committee.

LOCKE VOLUNTEER FIRE DEPARTMENT FIRE COMMISSIONERS

Mary Anne Parrish applied for reappointment for a two (2) year term that would be effective July 1, 2019 through June 30, 2021.

REGION F AGING ADVISORY COMMITTEE / HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

Juanita Woods applied for reappointment as an Alternate member for a one-year term. The term would be effective July 1, 2019 through June 30, 2020.

Eileen Solomon applied for reappointment as an At Large member for a two (2) year term that would be effective July 1, 2019 through June 30, 2021.

Members appointed to the Region F Advisory Committee are automatically appointed to the Home and Community Block Grant Advisory Committee.

ROCKWELL RURAL VOLUNTEER FIRE DEPARTMENT FIRE COMMISSIONERS

Jeff Boger, Alan Mills and Kent Wilhelm applied for reappointment. If approved, their terms would be effective July 1, 2019 through June 30, 2021.

ROWAN-CABARRUS COMMUNITY COLLEGE BOARD OF TRUSTEES

Carl Short, Jr. applied for reappointment; however, Mr. Short has completed two (2) full terms on the RCCC Board of Trustees.

RCCC President, Carol Spalding, submitted a letter in support of the reappointment due to the fact that Mr. Short currently serves as Chair of the Board of Trustees and is involved in many projects underway at RCCC.

In order for Mr. Short to be reappointed, the Commissioners will need to waive the term limits established in a Resolution adopted by the Board of Commissioners in 2012. If reappointed, the term would be for four (4) years, effective July 1, 2019 and expiring June 30, 2023.

TOWN OF CLEVELAND ZONING AND PLANNING – ETJ

Eugene M. Adkins applied for reappointment as an ETJ member of the Town of Cleveland's Zoning and Planning Board. The term would be for three (3) years, effective July 1, 2019 through June 30, 2022.

Board	Role	Vacancies
Adult Care Home Advisory Committee	At Large	12
Board of Public Health	Optometrist	1
Board of Public Health	Veterinarian	1
Board of Public Health	Pharmacist	1
Cardinal Innovations Healthcare Solutions	Family Member	1
Cleveland Community VFD Board of Trustees	At Large	1
Historic Landmarks Commission	At Large	1
Home and Community Care Block Grant Advisory Committee	Members of Region F Advisory Committee	1
Industrial Facilities and Pollution Control Finance Authority	At Large	3
Juvenile Crime Prevention Council	Chief of Police	1
Juvenile Crime Prevention Council	Substance Abuse Professional	1
Juvenile Crime Prevention Council	Faith Community	1
Juvenile Crime Prevention Council	County Commissioner	1
Nursing Home Advisory Committee	At Large	5
Region F Aging Advisory Committee	At Large	1
Rowan Transit System Advisory Committee	At Large	1
Zoning Board of Adjustment	At Large	1



Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
704-216-8180
FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES
This application is a Public Record and must be fully completed to be considered

Name: terrall sylvia bryan	Date: 2/1/2016
Address: 605 hawkinstown road	Home Phone: 704-636-7568
City, State, Zip: salisbury, nc 28144	County of Residence: rowan
Email: thbryan@bellsouth.net	Work Phone:
Education: Doctor of education masters in nursing education bs in nursing	
Current Employer: retired	Occupation: education
I am interested in the following Board/Commission: adult care board	
Recent Community Activities: CAC for several years	
Why do you feel you are qualified for this appointment: nurse	
Have you ever been convicted of a felony? No	
If the answer is yes above, please explain:	
I have reviewed the information contained in this application, and by initialing below certify that the information is true and correct. Initial:thb	

Date of appointment 3/1/2009
no change at this time 5/13/2009
Patricia Y. Curran
Regional Ambassador
511 3119

Barger, Carolyn M

From: noreply@civicplus.com
Sent: Monday, May 13, 2019 4:43 PM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

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Advisory Board Application

ADVISORY BOARD APPLICATION

****THIS APPLICATION IS A PUBLIC RECORD AND MUST BE FULLY COMPLETED TO BE CONSIDERED****

If You Choose to Print & Mail The Application, Please Return To:

*Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
Fax: 704-216-8195 Phone: 704-216-8180*

The Rowan County Board of Commissioners appreciates your interest in serving on a Board or Commission. This application will provide general information to the Board when it considers appointments based on your individual interests to serve. Questions are asked regarding gender, occupation, and education in order to meet the County's statutory reporting requirements to the State of North Carolina.

Applicant Name	Flora L White
Date of Application	5/13/2019
Address	524 Sonny Acres Dr
City	Salisbury
State	North Carolina
Zip Code	28144
Home Phone	Field not completed.
Business Phone	Field not completed.
Cell Phone	704-640-2980

Fax Number	<i>Field not completed.</i>
Email Address	<u>leane75@yahoo.com</u>
Gender	Female
Education	Certificates in Small Business Management, Business Administration
Current Employer	Retired
Occupation	<i>Field not completed.</i>
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	Community Advisory Committee, Adult Care Home
Business/Civic Experience and why you feel you are qualified for this appointment:	Assigned in Columbus county to Department of Aging Block Committee. Prior appointed to Community Advisory committee in Rowan county on 7/01/2011 still active on committee. 2019, volunteered with Meals on Wheels annual BBQ fund raiser. Active in Salisbury Public Housing Council monthly. Caller and Community Service Chair for the local AARP Chapter 4314. Prior volunteered with Therapeutic Recreation division with blind/visually impaired clients.
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	FW

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Barger, Carolyn M

From: noreply@civicplus.com
Sent: Thursday, May 23, 2019 12:23 PM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

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Applicant Name	Corey Hill
Date of Application	5/22/2019
Address	420 CAMELOT DR
City	SALISBURY
State	NC
Zip Code	28144-9416
Home Phone	704-340-8032
Business Phone	704-878-3191
Cell Phone	704-340-8032

Fax Number	<i>Field not completed.</i>
Email Address	presidentuawlocal3520@gmail.com
Gender	Male
Education	Catawba College
Current Employer	DTNA/UAW
Occupation	President UAW Local 3520
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	Workforce development board
Business/Civic Experience and why you feel you are qualified for this appointment:	seeking reappointment to continue to work on the workforce needs that companies and local governments face in Rowan County
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	ch

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Barger, Carolyn M

From: David Hollars <DHollars@centralina.org>
Sent: Friday, May 10, 2019 11:50 AM
To: Barger, Carolyn M; 'Price, Peggy C'; Church, Aaron
Cc: Edds, Greg
Subject: Reappointment to Centralina Workforce Development Board
Attachments: WDB Appointment Request Letter to Rowan County - 05-10-2019.doc

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Dear Carolyn,

Good morning.

Please find attached a request for the reappointment of 1 member (Corey Hill) representing Rowan County on the Centralina Workforce Development Board.

Let me know when this reappointment is confirmed.

Contact me if you have any questions.

Thank you in advance for your assistance.

David

David L. Hollars
Executive Director
Centralina Workforce Development Board
9815 David Taylor Drive, Suite 100
Charlotte, NC 28262
Phone: (704) 348-2717
FAX: (704) 899-5624
E-Mail: dhollars@centralina.org
Website: **www.centralinaworks.com**



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Pursuant to North Carolina General Statutes, Chapter 132, email correspondence to and from this address may be considered public record under the NC Public Records Law and maybe disclosed to third parties.

ROWAN COUNTY – BOARD MEMBERSHIP

Rowan County has three (3) members on the twenty-four (24) member Centralina Workforce Development Board. The Rowan County Commissioners will select and approve nominations for WDB members based on the slate of nominations presented by the appropriate agencies and organizations listed under "General Information". Each WDB member is appointed to serve a two-year term. Upon approval by the county commissioners, individuals may be reappointed.

<u>NAME</u>	<u>REPRESENTING</u>	<u>TERM EXPIRES</u>	<u>ATTENDANCE</u> (Last 10 meetings)	
Corey Hill	Organized Labor	06/30/2019	Present – 8	Proxies - 2
Mike Beaver	Private Sector	06/30/2020	Present - 9	Proxies - 1
Milford Lewis Goldsmith	Private Sector	06/30/2020	Present – 5	Proxies – 5

SPECIFIC REQUESTS

Please obtain nominations (**unless a reappointment is requested**) and appoint one (1) individual to fill the term of July 1, 2019 - June 30, 2021. Nominations and appointments to fill the category of **Organized Labor** are requested.

Corey Hill (UAW Local 3520) is eligible for reappointment as an Organized Labor representative. Corey is an excellent Board member representing Rowan County. He serves on the Board's Skills Gap Focus Team. Corey Hill has been contacted and has agreed to be reappointed for another 2-year term.

The Centralina WDB requests that Mr. Corey Hill be reappointed as an ORGANIZED LABOR representative for Rowan County.

If an individual does not wish to be reappointed to the WDB or the County chooses not to reappoint, please obtain necessary nominations for appointments. Please supply David Hollars at Centralina WDB a list of nominations and appointees (including name, title, company/agency, address, and phone numbers) as soon as possible but no later than **July 1, 2019**.

Barger, Carolyn M

From: noreply@civicplus.com
Sent: Thursday, May 02, 2019 3:47 PM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

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Advisory Board Application

ADVISORY BOARD APPLICATION

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*Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
Fax: 704-216-8195 Phone: 704-216-8180*

The Rowan County Board of Commissioners appreciates your interest in serving on a Board or Commission. This application will provide general information to the Board when it considers appointments based on your individual interests to serve. Questions are asked regarding gender, occupation, and education in order to meet the County's statutory reporting requirements to the State of North Carolina.

Applicant Name	Gloria Ann Wilhelm
Date of Application	5/2/2019
Address	5750 Mt Hope Church Rd
City	Salisbury
State	NC
Zip Code	28146
Home Phone	704 -279-7843
Business Phone	
Cell Phone	

Fax Number	<i>Field not completed.</i>
Email Address	<u>wilhelmga@yahoo.com</u>
Gender	Female
Education	Master of Education +18 hours
Current Employer	Retired
Occupation	Former Educator
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	None <i>Town of Faith Zoning Board</i> <i>C. Barger</i> <i>5-7-19</i>
Business/Civic Experience and why you feel you are qualified for this appointment:	Belong to local Faith Civitan Club and Faith American Legion Aux Unit 327
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	Gloria

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Barger, Carolyn M

From: noreply@civicplus.com
Sent: Thursday, May 02, 2019 4:47 PM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

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Applicant Name	Vickie Miller
Date of Application	5/2/2019
Address	5575 Mt. Hope Ch. Road
City	Salisbury
State	NC
Zip Code	28146
Home Phone	7042793968
Business Phone	7042792345
Cell Phone	7042139606

Fax Number	7042798458
Email Address	vickie8458@windstream.net
Gender	Female
Education	High School and Business College
Current Employer	Miller-Poole Ins. Agency, Inc.
Occupation	Owner and Agent
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	Zoning
Business/Civic Experience and why you feel you are qualified for this appointment:	Have served for 4 years on the zoning board, pass president of East Rowan YMCA, pass member of American Red Cross Board.
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	vm

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Barger, Carolyn M

From: noreply@civicplus.com
Sent: Wednesday, May 08, 2019 8:07 PM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

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Applicant Name	Katharyn Gamewell
Date of Application	5/8/2019
Address	2815 Artz Road
City	Salisbury
State	NC
Zip Code	28046
Home Phone	704-279-7407
Business Phone	Field not completed.
Cell Phone	704-640-0633

Fax Number	<i>Field not completed.</i>
Email Address	lgamewell@windstream.net
Gender	Female
Education	BA Education from UNC Chapel Hill
Current Employer	Retired
Occupation	Teacher
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	Faith Zoning Board <i>Planning</i> <i>per K. Fink</i> <i>Town Clerk</i>
Business/Civic Experience and why you feel you are qualified for this appointment:	Lifelong resident and know the area and the people
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	KG

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Barger, Carolyn M

From: Karen Fink <faithtownclerk@yahoo.com>
Sent: Monday, May 20, 2019 3:37 PM
To: Barger, Carolyn M
Subject: board members

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Carolyn,

Per our telephone conversations earlier this month, the Town of Faith requests that the following Planning Board and Zoning Board of Adjustment members be considered for reappointments as listed below:

Gloria Wilhelm, Town of Faith Zoning Board of Adjustment - 3 year reappointment
Vicky Miller, Town of Faith Zoning Board of Adjustment - 3 year reappointment
Lu H. Gamewell, Town of Faith Planning Board - 3 year reappointment
Each of the above listed members has individually updated the on-line board application contained on the Rowan County website and is a resident of the ETJ of the Town of Faith, therefore requiring approval by the Rowan County Board of Commissioners.

Please do not hesitate to contact me should additional information be needed.
Thank you for your time with this request.
Karen

Karen C. Fink, Town Clerk/Finance Officer Town of Faith PO Box 37 Faith, NC 28041
704-279-7500 office - 704-279-0408 fax

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Barger, Carolyn M

From: noreply@civicplus.com
Sent: Thursday, April 25, 2019 9:24 AM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

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Advisory Board Application

ADVISORY BOARD APPLICATION

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Applicant Name Timothy Scott Norris

Date of Application 4/25/2019

Address 485 Sells Road

City Salisbury

State NC

Zip Code 28144

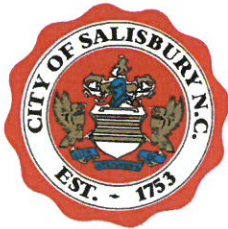
Home Phone (704)633-3633

Business Phone (704)636-7828

Cell Phone (704)433-8160

Fax Number	(704)633-8433
Email Address	tnorris@healthcaremgmt.com
Gender	Male
Education	BSBA degree from Appalachian State University and MBA from Pheiffer University
Current Employer	Healthcare Management Consultants
Occupation	Managing Partner & Healthcare Consultant
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	ETJ representative on the Salisbury Planning Board
Business/Civic Experience and why you feel you are qualified for this appointment:	I have had the honor and privilege to serve in various capacities on a number of local boards over the past several years. Most recently, I served as the Chair of the Board for the Rowan County Chamber of Commerce. I believe that my board experience and knowledge of Rowan County & City of Salisbury issues will allow me to effectively serve as an ETJ representative on the Salisbury Planning Board.
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	TSN

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Office of the
City Clerk

City of Salisbury
North Carolina

May 8, 2019

Rowan County

MAY 14 2019

Commissioners

Ms. Carolyn Barger
Clerk to the Board
County of Rowan
130 West Innes Street
Salisbury, North Carolina 28144

Dear Ms. Barger:

The City Council at its May 7, 2019 meeting recommended the following member to serve as an ETJ member of the Salisbury Planning Board. The term for this appointments will end March 31, 2021:

Mr. Timothy Norris
485 Sells Road
Salisbury, NC 28144

Mr. Norris resides in the ETJ area and has submitted an electronic application to Rowan County.

Please submit this recommendation to the County Commissioners for approval at their next meeting and advise me of their decision. Please let me know if you require any additional information. Thank you for your assistance.

Sincerely,

Diane Gilmore
City Clerk

cc: Ms Teresa Barringer
Ms. Diana Moghrabi

Barger, Carolyn M

From: noreply@civicplus.com
Sent: Wednesday, March 27, 2019 10:22 AM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

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Applicant Name	Christopher W. Fleming (Chris)
Date of Application	3/27/2019
Address	2060 Mountain Road
City	Cleveland
State	NC
Zip Code	27013
Home Phone	N/A (see below)
Business Phone	704-633-1731 Ext. 6203
Cell Phone	704-433-7010
Fax Number	<i>Field not completed.</i>
Email Address	christopher.fleming@nouryon.com

Gender	Male
Education	BBA (Catawba College) / Advanced Safety Certificate (National Safety Council) / NC Waste Water Treatment Operators Certificate
Current Employer	Nouryon
Occupation	Waste Management Supervisor
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	LEPC
Business/Civic Experience and why you feel you are qualified for this appointment:	Replacement for David Simons representing Nouryon Surface Chemistry Salisbury,NC. Manage the sites Emergency Response Plan, all RCRA activities, the Waste Water Pre-Treatment Plant, Stormwater permit, and the Hazmat team. > 19 19 years' experience in the chemical industry.
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	CWF

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Barger, Carolyn M

From: noreply@civicplus.com
Sent: Wednesday, May 22, 2019 2:53 AM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

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Applicant Name	Mary Anne Parrish
Date of Application	5/22/2019
Address	5508 Mooresville Rd.
City	Salisbury
State	NC
Zip Code	28147
Home Phone	7042020652
Business Phone	7042020652
Cell Phone	7042020652

Fax Number	<i>Field not completed.</i>
Email Address	parrishma352@gmail.com
Gender	Female
Education	BA in K-6 Education, MA in Education (Administration and Supervision)
Current Employer	Retired
Occupation	Educator
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	Fire Commissioner of Locke Township Fire Department
Business/Civic Experience and why you feel you are qualified for this appointment:	I have served as a Fire Commissioner for Locke over the past two years. I have experience as a firefighter and have been the recording secretary for the Board of Directors at Locke for the past five years.
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	MAP

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Barger, Carolyn M

From: noreply@civicplus.com
Sent: Wednesday, May 15, 2019 11:35 AM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

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Applicant Name	Juanita Woods
Date of Application	5/15/2019
Address	210 Sunset Drive #627
City	Salisbury
State	North Carolina
Zip Code	28147
Home Phone	240-688-0210
Business Phone	Field not completed.
Cell Phone	Field not completed.

Fax Number	<i>Field not completed.</i>
Email Address	<u>jcw5099@verizon.net</u>
Gender	Female
Education	Brown University BA
Current Employer	Rufty-Holmes Senior Center
Occupation	<i>Field not completed.</i>
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	Region F Area Agency on Aging Advisory Committee - Alternate
Business/Civic Experience and why you feel you are qualified for this appointment:	Thank you very much for this opportunity to re-apply as a Region F Aging Advisory Committee Alternate member. I have worked with this group for five years and appreciate the option for submission and review. The past year has been very rewarding to participate and provide an analysis to concerns in the community regarding the senior population. Experiences working with the Rufty-Holmes Senior Center and my family who have been entrenched here for over 130 years help strengthen my knowledge about the growing aging community. My passion to work with this group continues and to be proactive and address challenges predicted for the future.
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	JW

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NORTH CAROLINA

Be an original.

ADVISORY BOARD APPLICATION

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Applicant Name: Eileen Solomon Date of Application: 05 /22 /10

Home Address: 1104 Foxbrook Place Salisbury, NC 28147 Street Address, City, Zip Code

Home Phone: 704-857-8402 Business Phone: NA

Cell Phone: 704-639-5074 Fax Number: NA

Email Address: etsolomon1104@gmail.com Gender: Male [] Female []

Education: Boston College BS. Fairfield University Masters in Ed

Current Employer: Retired Occupation:

I am interested in the following Board/Commissions (If listing more than one board, please list in the priority of your interest: Region F Advisory Board/ HCCBG Committee

Business/Civic Experience and why you feel you are qualified for this appointment: I have been active at Rufty Holmes 15+ years, Have been on the RH Board for 6 years. I the Region F Board / HCCBG Board for 3 years. While at RH I have been very active wit Other senior groups

Do you reside within the boundaries of Rowan County: Yes [] No []

Have you ever been convicted of a felony? Yes [] No [] If the answer is yes, please explain:

I have reviewed the information contained in this application, and by initialing below certify the information is true and correct. Initials: ETS

Barger, Carolyn M

From: noreply@civicplus.com
Sent: Monday, May 27, 2019 10:06 AM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

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Advisory Board Application

ADVISORY BOARD APPLICATION

****THIS APPLICATION IS A PUBLIC RECORD AND MUST BE FULLY COMPLETED TO BE CONSIDERED****

If You Choose to Print & Mail The Application, Please Return To:

*Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
Fax: 704-216-8195 Phone: 704-216-8180*

The Rowan County Board of Commissioners appreciates your interest in serving on a Board or Commission. This application will provide general information to the Board when it considers appointments based on your individual interests to serve. Questions are asked regarding gender, occupation, and education in order to meet the County's statutory reporting requirements to the State of North Carolina.

Applicant Name	Jeff Boger
Date of Application	5/27/2019
Address	7525 Hwy 152 E
City	Rockwell
State	NC
Zip Code	28138
Home Phone	7042791788
Business Phone	Field not completed.
Cell Phone	Field not completed.

Fax Number	<i>Field not completed.</i>
Email Address	<u>jeffboger58@gmail.com</u>
Gender	Male
Education	AS Fire Science
Current Employer	Disable
Occupation	<i>Field not completed.</i>
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	Rockwell Rural FD Fire Commissioner
Business/Civic Experience and why you feel you are qualified for this appointment:	Retired military fire fighter
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	JB

Email not displaying correctly? [View it in your browser.](#)

Barger, Carolyn M

From: noreply@civicplus.com
Sent: Monday, May 27, 2019 6:44 PM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

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Applicant Name	Alan William Mills
Date of Application	5/27/2005
Address	1635 Holshouser Road
City	Rockwell
State	NC
Zip Code	28138
Home Phone	704-279-7300
Business Phone	704-857-1742
Cell Phone	704-433-7304

Fax Number	<i>Field not completed.</i>
Email Address	<u>alanwmills@yahoo.com</u>
Gender	Male
Education	12
Current Employer	Nc Highway Patrol.
Occupation	Electrical engineer
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	Rockwell Fire Department.
Business/Civic Experience and why you feel you are qualified for this appointment:	All ready serviced 2 yrs
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	AWM

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Barger, Carolyn M

From: noreply@civicplus.com
Sent: Tuesday, May 28, 2019 6:39 AM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

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Applicant Name	KENT WILHELM
Date of Application	5/28/2019
Address	106 BROOKSHIRE DR
City	SALISBURY
State	NC
Zip Code	28146
Home Phone	704-279-1198
Business Phone	704-633-6331
Cell Phone	704-202-4482

Fax Number	<i>Field not completed.</i>
Email Address	kwilhelm@descoinc.com
Gender	Male
Education	BSBA---APPALACHIAN STATE
Current Employer	DESCO
Occupation	BRANCH MANAGER
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	FIRE COMMISSIONER FOR ROCKWELL RURAL VFD
Business/Civic Experience and why you feel you are qualified for this appointment:	PAST BOARD MEMBER FOR: EAST ROWAN YMCA, EAST ROWAN LITTLE LEAGUE, FIRE COMMISSIONER
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	KMW

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Barger, Carolyn M

From: noreply@civicplus.com
Sent: Monday, May 13, 2019 3:17 PM
To: Barger, Carolyn M
Subject: Online Form Submittal: Advisory Board Application

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Applicant Name	Carl M. Short,Jr.
Date of Application	5/13/2019
Address	602 South Fulton St
City	Salisbury
State	NC
Zip Code	28144
Home Phone	Field not completed.
Business Phone	704 633-5000
Cell Phone	704 798-0163

Fax Number	704 637-2388
Email Address	cshort@woodsonlawyers.com
Gender	Male
Education	East Rowan High, UNC at Chapel Hill, University of North Carolina School of Law
Current Employer	Woodson, Sayers, Lawther, Short, Parrott & Abramson
Occupation	Attorney
I am interested in the following Board/Commissions (if listing more than one board, please list in the priority of your interest):	Rowan-Cabarrus Community College Board of Trustees
Business/Civic Experience and why you feel you are qualified for this appointment:	I have served as Chair of the Rowan Public Library Board, Chair of the North Carolina State Library Commission, President of the Salisbury Rotary Club, and currently as Chancellor for St. Luke's Episcopal Church. I have been elected Board Chair of RCCC for nine years and I would like to continue to finish several projects now in the works.
Do you reside within the boundaries of Rowan County:	Yes
Have you ever been convicted of a felony?	No
Explanation of Felony (if applicable)	<i>Field not completed.</i>
I have reviewed the information contained in this application, and by initialing below, certify the information is true and correct. Initials:	CMS

Email not displaying correctly? [View it in your browser.](#)

Barger, Carolyn M

From: Carol Spalding <carol.spalding@rccc.edu>
Sent: Friday, May 24, 2019 5:06 PM
To: Edds, Greg
Cc: Barger, Carolyn M; Church, Aaron; Sarah Walker
Subject: Letter of Support for Mr. Carl M. Short, Jr.'s Appointment to the Rowan-Cabarrus Community College Board of Trustees
Attachments: Carl M. Short Jr. Reappointment Letter (1).pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. Report suspicious emails by clicking the "**Report Phish**" button.

Good afternoon,

I hope you are doing well! I am pleased to provide the attached letter of support for Carl M. Short, Jr. to be appointed to the Rowan-Cabarrus Board of Trustees for a term of four years effective July 1, 2019 ending June 30, 2023. Mr. Short currently serves as **the** Chair of **the** Board and is involved in many important projects at the college. His leadership and ongoing commitment is critical as construction continues on the College's Advanced Technology Center and staff begin planning for the facility on the College's North Campus. Mr. Short is a respected leader in Rowan County and his high-level of community engagement is integral as we continue to strive to be a catalyst for change.

Thank you for your consideration and please feel free to contact me if you have any questions.

Sincerely,

Carol S. Spalding, Ed.D. | President
704.216.3450 Office | 704.637.3692 Fax
carol.spalding@rccc.edu

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May 21, 2019

Mr. Greg Edds, Chair
Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144

Dear Commission Chair Edds:

As President of Rowan-Cabarrus Community College and Secretary to the Board of Trustees, I respectfully and enthusiastically request that you reappoint Carl M. Short, Jr. to the Rowan-Cabarrus Board of Trustees for a term of four years effective July 1, 2019 and ending June 30, 2023. The Commission appointed Mr. Short in 2015, and he wishes to be appointed by the Commission to serve another four-year term.

A well-known and respected leader in Rowan County, Mr. Short is a partner in Woodson, Sayers, Lawther, Short, Parrott, Walker & Abramson, LLP in Salisbury. Mr. Short currently serves as Chair of the Board and is involved in many important projects at the College. His leadership and ongoing commitment is critical as construction continues on the College's Advanced Technology Center and staff begin planning for the next facility on the College's North Campus. His high-level of community engagement is integral as we continue to strive to be a catalyst for change.

The Rowan-Cabarrus Community College Board values the College's Commission appointments and fully supports this request. I believe it is vitally important that Mr. Short be appointed for another four-year term.

I appreciate the continued cooperation of the Rowan County Board of Commissioners and respectfully request that you support and consider this request to appoint Mr. Carl M. Short, Jr. for another four-year term to expire on June 30, 2023.

Sincerely,

Carol S. Spalding, Ed.D.
President

Pc: County Manager Aaron Church

Post Office Box 1595, Salisbury, North Carolina 28145-1595
704-216-RCCC (7222) • www.rccc.edu

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NORTH CAROLINA

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Applicant Name: EUGENE M. ADKINS Date of Application: 5/15/2019

Home Address: 1130 THIRD CREEK CHURCH (CLEVELAND), N.C. 27013
Street Address, City, Zip Code

Home Phone: 704-402-8764 Business Phone:

Cell Phone: 704-402-8764 Fax Number:

Email Address: eadkins@comcast.net Gender: Male [X] Female []

Education: BA

Current Employer: RETIRED Occupation: STATE EMPLOYMENT SERVICE

I am interested in the following Board/Commissions (If listing more than one board, please list in the priority of your interest: CLEVELAND ZONING PLANNING

Business/Civic Experience and why you feel you are qualified for this appointment: 25.5 YEARS ADJUDICATION OF UNEMPLOYMENT CLAIMS; OFFICER MANAGEMENT

Do you reside within the boundaries of Rowan County: Yes [X] No []

Have you ever been convicted of a felony? Yes [] No [X] If the answer is yes, please explain:

I have reviewed the information contained in this application and by initialing below certify the information is true and correct. Initials: [Signature]

Town of Cleveland

302 East Main Street
P.O. Box 429
Cleveland, NC 27013
(704)278-4777

May 22, 2019

Rowan County Board of Commissioners
Attention: Greg Edds, Chairman
130 West Innes Street
Salisbury, NC 28144

RE: Zoning Appointment – Eugene Adkins

Dear Mr. Edds:

This letter is in support of the reappointment of Mr. Eugene Adkins to the Cleveland Zoning Board of Adjustment and the Cleveland Planning Board. Mr. Adkins has represented the ETJ zoning districts on these boards since January 2015. He takes his responsibility seriously and has done an excellent job of upholding and making decisions concerning the Town's Zoning Ordinance.

Mrs. Barger has brought to the Town's attention that the County has a resolution that limits applicants to two consecutive terms. The Town has sent members of our zoning boards to training that has enhanced their knowledge and ability to serve our zoning needs. The County's resolution would put a burden on the Town as the average person would have a fairly lengthy learning curve to understand their responsibility and zoning laws. Please consider providing an exception to the term limit for zoning boards.

Sincerely,



Danny Gabriel
Mayor

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: May 27, 2019
SUBJECT: 6:00 P.M. Public Hearing For Proposed FY 2019-20 Budget

During regular session the Board of Commissioners voted to schedule a public hearing on June 3, 2019 at 6:00 p.m. to receive citizen input regarding the proposed FY 2019-20 budget. The Board also voted to adopt the following rules for the public hearing:

1. The length of comment for each speaker will be limited to three (3) minutes to address the Board.
2. The comments shall be restricted to the subject of the hearing as advertised.

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available