

# ROWAN COUNTY COMMISSION AGENDA June 4, 2018 - 3:00 PM

J. Newton Cohen, Sr. Room

J. Newton Cohen, Sr. Rowan County Administration Building 130 West Innes Street, Salisbury, NC 28144

Call to Order

Invocation

Provided By: Chaplain Michael Taylor

Pledge of Allegiance

Consider Additions to the Agenda

Consider Deletions From the Agenda

Consider Approval of the Agenda

Board members are asked to voluntarily inform the Board if any matter on the agenda might present a conflict of interest or might require the member to be excused from voting.

- Consider Approval of the Minutes: May 21, 2018
- 1 Consider Approval of Consent Agenda
  - A. Permission To Submit Grant Request to Uwharrie District of the United Methodist Church
  - B. Schedule Public Hearing for Z 04-18 for June 18, 2018
  - C. Schedule Public Hearing for Z 03-18 for June 18, 2018
  - D. No Tobacco Product Use on Rowan County Parks Ground and Buildings
  - E. Request to Schedule a Public Hearing for June 18th for 'Project Frozen'
  - F. Hickory Sand Company CO #2
  - G. West Branch Library Grant Applications
  - H. Second Reading for ZTA 01-18
  - I. Home & Community Care Block Grant Funding Plan For FY 2018-19
  - J. Airport Sign

- 2 Public Comment Period
- 3 Presentation By Holly Wallace For NCACC Youth Voice Summit
- 4 Quasi-Judicial Hearing: CUP 04-18
- 5 Discussion on Task Order for McGill Associates Regarding Location of the New Recycling Center
- 6 Discussion Regarding July Meeting Schedule
- 7 Budget Amendment
- 8 Monthly Board Appointments
- 9 6:00 P.M. Public Hearing For Proposed FY 2018-19 Budget
- 10 Closed Session
  - Approval of Closed Session Minutes
  - Personnel
- 11 Adjournment

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# ROWAN COUNTY A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

### **MEMO TO COMMISSIONERS:**

**FROM:** Carolyn Barger, Clerk to the Board

**DATE:** May 25, 2018

**SUBJECT:** Consider Approval of the Minutes: May 21, 2018

**ATTACHMENTS:** 

Description Upload Date Type

May 21, 2018 Minutes 5/29/2018 Cover Memo



Aaron Church, County Manager Carolyn Barger, Clerk to the Board John W. Dees, II, County Attorney



# **Rowan County Board of Commissioners**

130 West Innes Street • Salisbury, NC 28144 Telephone 704-216-8180 • FAX 704-216-8195

# MINUTES OF THE MEETING OF THE ROWAN COUNTY BOARD OF COMMISSIONERS May 21, 2018 – 6:00 PM J. NEWTON COHEN, SR. ROOM J. NEWTON COUNTY ADMINISTRATION BUILDING

### Present:

Jim Greene, Vice-Chairman Mike Caskey, Member Craig Pierce, Member

Absent: Greg Edds, Chairman Judy Klusman, Member

County Manager Aaron Church, Clerk to the Board/Assistant to the County Manager Carolyn Barger, County Attorney Jay Dees and Assistant County Manager/Finance Director Leslie Heidrick were present.

Vice-Chairman Greene convened the meeting at 6:00 p.m.

Chaplain Michael Taylor provided the Invocation.

Boy Scout Troop #448 led the Pledge of Allegiance. Vice-Chairman Greene also recognized Scout Master Roy Bentley who was in attendance, as well as Jack Kepley and Al Wilson.

# CONSIDER ADDITIONS TO THE AGENDA

Commissioner Pierce requested to move agenda item #6 (Presentation By North Rowan Middle School – Marketing Rowan County) in the order of discussion. The presentation was placed on the agenda following Public Comment Period. Commissioner Caskey seconded the request, which carried unanimously (3-0).

### CONSIDER DELETIONS FROM THE AGENDA

There were no deletions from the agenda.

### **CONSIDER APPROVAL OF THE AGENDA**

Commissioner Pierce moved, Commissioner Caskey seconded and the vote to approve the agenda passed unanimously (3-0).





## **CONSIDER APPROVAL OF THE MINUTES**

Commissioner Pierce moved, Commissioner Caskey seconded and the vote to approve the minutes of the May 7, 2018 Commission Meeting passed unanimously (3-0).

# 1. CONSIDER APPROVAL OF CONSENT AGENDA

Commissioner Pierce moved approval of the Consent Agenda. The motion was seconded by Commissioner Caskey and passed unanimously (3-0).

The Consent Agenda consisted of the following:

- A. Permission to Accept Woodson Foundation Grant Award
- B. Tax Refunds for Approval
- C. Set Quasi-judicial hearing for CUP 04-18 for June 4, 2018
- D. Purchase Requisition for Boiler Replacement at Ag Building
- E. FY 2019 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program Grant
- F. Request to Apply For The Bulletproof Vest Partnership Grant
- G. Interlocal Agreement with TDA for Fisher Thompson Warehouse Project
- H. Request for Regular Paid Time for County Sponsored Blood Donation Events
- Request for Qualifications for Professional Engineering Services for Courthouse Air Handlers Replacement
- J. Airport Agreement J.T. Russell & Sons
- K. Risk Management Pools Contracts

# 2. PUBLIC COMMENT PERIOD

No one signed up to address the Board for Public Comment Period.

### 3. PUBLIC HEARING FOR Z 02-18

(Note: Agenda item #6 was presented at this point, prior to the Public Hearing for Z 02-18).

Assistant Planning Director Shane Stewart presented the staff report and background concerning Z 02-18. Mr. Stewart used a power point to depict the area in question.

Mr. Stewart explained that on September 2, 1999, Planning Staff issued a zoning permit to property owners Paul and Kathy Beckham for a 4,600 square foot personal use storage building (not for business) located at 11710 Bringle Ferry Road on tax parcel 507-039. To Staff's knowledge, no other permit requests were made regarding the site until January of 2011 when a contractor working for current property owner JEMM LLC requested permits from Environmental Health to install a new septic system. After learning JEMM's intentions of signing a lease agreement with Charles Blackwelder to operate a metal recycling facility, staff informed the owner the property would need to be rezoned from Industrial (IND) with a conditional use permit prior to operation.



In research the site's history, it was discovered from the Tax Administrator's Office records, the Beckham's operated P&K mobile wash and equipment rental in late 1999/early 2000. Since they lived on an adjacent parcel, the business may have met the Special Requirements (SR) to allow the operation but was permitted by both Staff and the Building Inspections Office as residential storage only. Mr. Stewart said it was unknown what the building was used for between 2000 and 2011.

Mr. Stewart said on May 2, 2011, the Board approved the rezoning of tax parcel 507-039, totaling approximately 10 acres, from Rural Agricultural (RA) to IND with a Condition Use District (CUD) to accommodate a metal recycling facility.

Mr. Blackwelder ceased operation around the spring of 2014 leaving the property idle until sometime in 2017. Initially, JEMM requested a modification to the existing IND-CUD district, which permitted only metal recycling, to IND-CD to permit a commercial fabricator of acrylic countertops, which is currently in operation. However, as a result of the Planning Board meeting, both the owner and applicant elected to amend the request to Neighborhood Business (NB) instead of a modified IND district. With this change, all uses in the district must be considered when evaluating their designation.

Mr. Stewart highlighted the zoning criteria as outlined in the staff report.

With regards to decision making, Mr. Stewart said the primary question before the Planning Board and Board of Commissioners in a rezoning decision was "whether the proposed change advances the public health, safety, or welfare as well as the intent and spirit of the ordinance." Additionally, the boards "shall not regard as controlling any advantages or disadvantages to the individual requesting the change but shall consider the impact of the proposed zoning change on the public at large."

Mr. Stewart reviewed the procedural requirements for the Commissioners.

According to the staff report, the Planning Board met on March 26, 2018 to consider the request. Other than the applicant, no one was present at the courtesy hearing. Mr. Stewart said the Planning Board voted 8-1 to recommend approval of the request but recommended staff work with the applicant to modify the request to NB.

The Planning Board recommended statements that were based on the conditional district request. Mr. Stewart said the statements would need to be modified if approved as NB.

The staff suggested statement of consistency was as follows:



In accordance with section 21-361(b) of the Rowan County Zoning Ordinance, the Z 02-18 request is consistent with the Eastern Rowan Land Use Plan based on the following: Neighborhood Business is considered an appropriate designation for rural business along thoroughfares such as Bringle Ferry Road; and transitioning from Industrial to Neighborhood Business would address plan recommendation "B" which discourages Industrial land use applications outside specified corridors.

Staff's suggested statement of reasonableness: In accordance with section 21-362(j) of the Rowan County Zoning Ordinance after due consideration, the Z 02-18 request is reasonable and in the public interest based on the following: Neighborhood Business is the recommended district for rural businesses along thoroughfares; the district contains a list of special requirements designed to reduce potential impact on adjoining properties and address compatibility in rural locations; the list of uses allowed with special requirements in NB as compared to the RA district, which is the predominant zoning district in the area, are nearly identical; this request will allow the reuse of an existing commercial structure and remove metal recycling as an allowed use.

Mr. Stewart said the request would modify an existing IND-CUD district to exclude metal recycling in favor of a district recommended by the eastern plan that could also serve as a practical district for future uses should the current use cease operation. Exchanging IND for NB would also remove any notion adjacent properties could be prime for industrial rezoning.

Of the current conditions for the conditional district, it appears only condition #3 and #4 could be lost as the others have either already been satisfied or no longer apply.

Current conditions of approval from the previous request were as follows:

- 1) Pave the driveway 50'
- 2) Obtain and comply with commercial driveway permit from DOT
- 3) Provide a Type A buffer (along the property frontage)
- 4) Limit the operation to the front half of the property
- 5) Comply with the change of use requirements from the Building Inspections Office
- 6) All metal must be stored in containers or within the existing building
- 7) Any non-metal materials removed from items purchased must be disposed within an appropriate container, dumpster, or within the building and not stockpiled on the ground
- 8) Add gravel around the outside storage container area
- Provide necessary measures to obtain a "no exposure exemption" from NCDENR's Industrial Stormwater Permit



Commissioner Pierce asked what was to be gained by the request. Mr. Stewart said from the Planning Board's discussion, the gain was to, 1) address what the Land Use Plan indicated, and, 2) to also make sure it was NB and if additional properties were to be rezoned there would be more of an advantage to encourage NB.

Commissioner Pierce asked if there was a lot of difference between IND-CUD versus NB. Mr. Stewart explained that only the requested designation would be allowed.

Commissioner Pierce said he did not see an advantage to the rezoning and preferred the County not start spot-zoning properties. Commissioner Pierce said the property was zoned IND and he felt all the applicant needed was the CUD. Commissioner Pierce emphasized he did not like the idea of spot zoning.

Mr. Stewart said the LUP provided a general recommendation and he thought it could be assumed that not all thoroughfares would be conducive for NB. Mr. Stewart it appeared the request was somewhat of a down-zoning in the hierarchy even though it was a site-specific plan. Mr. Stewart said staff and the Planning Board would seek the input of the Commissioners to know for future requests which direction the Commissioners wished to go.

Commissioner Pierce agreed it was a major thoroughfare with not much traffic and would not create an issue other than creating an issue county-wide (spotzoning).

Vice-Chairman Greene opened the public hearing to receive citizen input regarding ZTA 01-18 and with no one wishing to address the Board, Vice-Chairman Greene closed the public hearing.

County Attorney Jay Dees referred to page 5 of the staff report and pointed out the original consistency statement, as well as a staff suggested statement. Mr. Dees said staff preferred the Board consider approval of staff's statement. Mr. Dees said at the top of page 6 was an original statement of reasonableness and likewise a staff suggested statement.

Commissioner Pierce read the Planning Board statement of consistency, as well as the staff recommended statement, which he put in the form of a motion. The motion was seconded by Commissioner Caskey and passed unanimously (3-0).

The staff recommended statement of consistency was as follows: In accordance with section 21-361(b) of the Rowan County Zoning Ordinance, the Z 02-18 request is consistent with the Eastern Rowan Land Use Plan based on the following: Neighborhood Business is considered an appropriate designation for rural business along thoroughfares such as Bringle Ferry Road; and transitioning



from Industrial to Neighborhood Business would address plan recommendation "B" which discourages Industrial land use applications outside specified corridors.

Commissioner Pierce read the Planning Board statement of reasonableness and he continued by moving approval of the staff recommended statement of reasonableness. The motion was seconded by Commissioner Caskey and passed unanimously (3-0).

The staff recommended statement of reasonableness was as follows: In accordance with section 21-362(j) of the Rowan County Zoning Ordinance after due consideration, the Z 02-18 request is reasonable and in the public interest based on the following: Neighborhood Business is the recommended district for rural businesses along thoroughfares; the district contains a list of special requirements designed to reduce potential impact on adjoining properties and address compatibility in rural locations; the list of uses allowed with special requirements in NB as compared to the RA district, which is the predominant zoning district in the area, are nearly identical; this request will allow the reuse of an existing commercial structure and remove metal recycling as an allowed use.

Commissioner Pierce moved, Commissioner Caskey seconded and the vote to approve Z 02-18 passed unanimously (3-0).

## 4. PUBLIC HEARING FOR ZTA 01-18

Assistant Planning Director Shane Stewart presented the proposed amendments to sections 21-4 and 113 of the Zoning Ordinance to create a definition for a Solid Waste and Recycling Center and zoning districts where permitted.

Mr. Stewart said after speaking with Environmental Management Staff regarding the need to locate a new convenience site for solid waste and recycling in the southwestern portion of the county, Planning Staff noted these operations would be classified as Local Trucking without Storage (SIC 4212) permitted with Special Requirements in the Neighborhood Business (NB) district by right in Commercial Business Industrial (CBI) and Industrial (IND) districts. Considering other essential services such as police, fire, ambulance, and rescue are permitted by right in all zoning districts and the Board of Commissioners would make the final determination of site selection with any new operation, staff is of the opinion these locations should not be restricted to non-residential areas only.

Mr. Stewart reviewed the new text, which appears as bold red text below.

# AMENDMENTS TO CHAPTER 21: ZONING ORDINANCE

Solid Waste and Recycling Convenience Center means a facility operated by-Rowan County for the purpose of fulfilling its solid waste and recycling service responsibilities to the public defined in NCGS 130A-309.09A. Convenience centers typically include a structure(s) for administrative operations (personnel, storage, etc.) and an arrangement of mobile containers used to collect and store local solid waste and assorted recyclables



until transported to an off-site location for disposal and / or processing. These facilities may also accommodate the temporary and incidental storage of collected bulky or oversized materials along with miscellaneous other materials outside of containers.

P- Permitted by Right P(A) - Permitted as		Zoning Districts							
Accessory Use SR - Permitted with Special Requirements C- Conditional Use	Residential Nonresidentia		ıl						
Use	RA	RR	RS	MHP	MFR	CBI	NB	INST	IND
Public Administration									
Solid Waste and Recycling Convenience Center	Р	P	Р	Р	Р	Р	Р	Р	Р

Mr. Stewart said the Planning Board met and considered the text amendments on March 26, 2018. On a vote of 5-4, the Planning Board voted to adopt the proposed text amendment and with the recommendation of including a public hearing based on the following statement of consistency: ZTA 01-18 is appropriate and necessary to meet the development needs of Rowan County for the following reasons not previously envisioned by the Eastern and Western Land Use Plans (LUP): Solid Waste and Recycling Convenience Centers need to be permitted in residential zoning districts to avoid spot zoning. Furthermore, the adoption of ZTA 01-18 is deemed an amendment to the Eastern and Western Land Use Plans and is reasonable and in the public interest based on the following: Solid Waste and Recycling Convenience Centers need to be located near residential areas.

Vice-Chairman Greene opened the public hearing to receive citizen input regarding ZTA 01-18. With no one wishing to speak regarding the text amendments, Vice-Chairman Greene closed the public hearing.

Commissioner Caskey moved approval of the statement of consistency as listed in the staff report. The motion was seconded by Commissioner Pierce for discussion.

Commissioner Pierce said as time moved forward, he felt the industrial corridor would expand and push the zoning away from RA in the major thoroughfares. Commissioner Pierce said one of the advantages to having solid waste and recycling is to have it conveniently located. Commissioner Pierce said he did not want to handcuff future boards to a particular zoning; however, he did not want to "leave it wide open for RA either."

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A brief discussion ensued regarding Commissioner Pierce's concerns. Mr. Stewart explained the text listed in red was permitted by right in all the zoning designations.

Commissioner Caskey read and moved approval of the statement of consistency as follows: ZTA 01-18 is appropriate and necessary to meet the development needs of Rowan County for the following reasons not previously envisioned by the Eastern and Western Land Use Plans (LUP): Solid Waste and Recycling Convenience Centers need to be permitted in residential zoning districts to avoid spot zoning. Furthermore, the adoption of ZTA 01-18 is deemed an amendment to the Eastern and Western Land Use Plans and is reasonable and in the public interest based on the following: Solid Waste and Recycling Convenience Centers need to be located near residential areas.

The motion was seconded by Commissioner Pierce and passed unanimously (3-0).

Commissioner Caskey moved, Commissioner Pierce seconded and the vote to approve ZTA 01-18 carried unanimously (3-0).

<u>5. PUBLIC HEARING: 2018-19 HOME PROGRAM FUNDING INCREASE</u>
Planning Director Ed Muire said the County had conducted its required public hearing of its intent to submit an application with the Cabarrus/Iredell/Rowan HOME Program on March 19, 2018 and filed the related application with the City of Concord on March 20, 2018. The County anticipated receiving \$147,366 in project funds and proposed to contribute \$36,842 in cash contribution as the required 25% match for program participation.

Mr. Muire said staff was notified by the HOME Consortium's Program Manager that Rowan County would be receiving an increase in funds totaling \$204,371; likewise, the County's match contribution would increase to \$51,092. Given the increase was greater than 25% of the original amount advertised, the regional HUD representative advised a new public hearing was necessary. From a budget perspective, the Finance Director indicated the increase could be accommodated in the FY 2018-19 budget planning process.

Mr. Muire reported the scope of the FY 2018-19 Program would not change and would concentrate on owner-occupied housing rehabilitation.

In closing, Mr. Muire asked the Board to conduct the public hearing regarding the increase; authorize the County Manager to sign an updated HOME Application, if necessary; and budget the required match for HOME Program participation in the FY 2018-19 budget to accommodate the funding increase.

Vice-Chairman Greene opened the public hearing to receive comments from any citizens wishing to address the Board pertaining to the HOME Program funding



increase. With no one coming forward, Vice-Chairman Greene closed the public hearing.

Commissioner Pierce moved to authorize the County Manager to sign an updated HOME Application. The motion was seconded by Commissioner Caskey and passed unanimously (3-0).

Commissioner Pierce moved to budget the required match for HOME Program participation in the FY 2018-19 budget to accommodate the funding increase. Commissioner Caskey seconded and the motion passed unanimously (3-0).

# 6. PRESENTATION BY NORTH ROWAN MIDDLE SCHOOL - MARKETING ROWAN COUNTY

Mrs. Angie Fleming from North Rowan Middle School said her Language Arts students had accepted Superintendent Dr. Lynn Moody's challenge to market Rowan County through their perspective. The students provided a video and took turns sharing their year-long marketing project where they studied the County, invited area business speakers to their class, and planned six (6) daylong trips exploring the community.

A round of applause and a standing ovation followed the presentation.

Mrs. Fleming expressed appreciation to Rowan Partnership for Education for sponsoring the trips and to Miller Davis Studios for the video. Mrs. Fleming praised the students for their work ethic and creativity and said their kindness towards one another showed in everything they did.

Vice-Chairman Jim Greene said the County had been trying to spread the word that people throughout the County were more alike than they were different. Vice-Chairman Greene said he wanted to make sure a copy of the video was provided to the Economic Development Commission to show to prospective clients who might want to come to Rowan County. Vice-Chairman Greene thanked Mrs. Fleming and the students for the presentation.

#### 7. FINANCIAL REPORT

Assistant County Manager/Finance Director Leslie Heidrick presented several graphs and updated the Board regarding the County's current financial status. The graphs depicted the following:

- Annual cumulative revenue for April 2018 \$117,539,119
- Annual cumulative expenditures as of April 2018 \$116,408,090
- Annual cumulative current year property tax collections as of March 2018
   \$76,013,688
- Annual cumulative sales tax as of January 2018 \$14,124,837
- Monthly sales tax as of January 2018 \$1,895,597



#### 8. CONSIDER APPROVAL OF BUDGET AMENDMENTS

Finance Director Leslie Heidrick presented the following budget amendments for the Board's consideration:

- Social Services –Revise expenditures and/or revenues based on Funding Authorizations received from the State. Funding Authorizations reflect the actual amount received and may increase/decrease the original budget estimate - \$540
- Cooperative Extension Budget additional revenues and expenditures for fees received for 4H General Programs (\$4,000) and Horticulture Programs (\$3,000)
- Finance Budget the NC Tier II 2018 Non-Competitive Grant awarded to Rowan County by the NC Department of Public Safety - \$1,000
- Finance Budget for reimbursement from City of Salisbury and increase in Sheriff's payroll accounts due to joint safety campaign and FY 2018 COLA - \$869,500
- Health Department Disperse funds awarded from the Delta Dental Grant to the appropriate accounts - \$5,000
- Sheriff Recognize anticipated revenue for remainder of this fiscal year (2017-18) based on first 9 months of revenue, and budget to proper expense accounts - \$29,000
- Sheriff Recognize excess revenue in various revenue accounts and budget to proper expense account - \$9,948
- Sheriff Recognize revenue received from federal agencies and place funds in proper expense accounts - \$56,236
- Social Services Budget donations received in order to provide goods and services to clients - \$20.533

Commissioner Caskey moved approval of the budget amendments as presented. The motion was seconded by Commissioner Pierce and passed unanimously (3-0).

# 9. PRESENTATION OF FY 2018-19 BUDGET AND SCHEDULING OF PUBLIC HEARING FOR PROPOSED BUDGET

County Manager Aaron Church presented the Board with the proposed FY 2018-19 budget and said he would not provide a full presentation since two (2) board members were absent.

Mr. Church stated the requested expenditures for the General Fund were a 30% increase from last year's budget and would require a 37 cent tax increase. However; Mr. Church said the recommended budget was balanced and the tax rate was proposed to remain the same at 66.25 cents.

After a brief discussion regarding a budget work session and scheduling a public hearing for the proposed budget, Commissioner Caskey moved to schedule a budget work session for 1:00 p.m. on June 4, 2018 and to schedule a public



hearing for the proposed budget on June 4, 2018 at 6:00 p.m. The rules for the public hearing were, 1) the length of comment for each speaker would be limited to 3 minutes to address the Board; 2) the comments shall be restricted to the subject of the hearing as advertised; and 3) all speakers should address the Board in a civil and courteous manner. The motion was seconded by Commissioner Pierce and passed unanimously (3-0).

### **ADJOURNMENT**

There being no further business to come before the Board, Commissioner Pierce moved to adjourn at 7:10 pm. The motion was seconded by Commissioner Caskey and passed unanimously (3-0).

Respectfully Submitted,

Carolyn Barger, MMC, NCMCC Clerk to the Board/ Assistant to the County Manager

### ROWAN COUNTY A COUNTY COMMITTED TO EXCELLENCE



# 130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

#### **MEMO TO COMMISSIONERS:**

**FROM:** Donna F. Fayko, Director

**DATE:** May 23, 2018

**SUBJECT:** Permission To Submit Grant Request to Uwharrie District of the United Methodist Church

Rowan County Department of Social Services in conjuction with Rowan One Church One Child seeks permission to submit a grant request to the Uwharrie District of the United Methodist Church.

### **ATTACHMENTS:**

DescriptionUpload DateTypeUwharrie District of the United Methodist<br/>Church5/23/2018Cover Memo

# **Rowan County Department of Social Services**

# **Rowan One Church One Child Ministry**

# Uwharrie District of the United Methodist Church Grant Request

Rev. Jon Hunter
United Methodist Minister
Rowan One Church One Child Ministry Coordinator
Rowan County Department of Social Services
1813 E. Innes Street
Salisbury, NC 28146

#### Table of Contents:

- Grant Application, pp: 1-12
- Uwharrie District Grant Fund Request Project Budget, p: 13
- Rowan One Church One Child Annual Budget, p: 14
- Rowan One Church One Child 2016 Funding Sources and Expenditures, p: 15
- Rowan One Church One Child Ministry Pamphlet, pp: 16-17
- Rowan One Church One Child Assistance Center at Main Street UMC Pictures, pp: 18-19

#### **UWHARRIE DISTRICT GRANT APPLICATION FORM**

Date Submitted	Date Received	

Church/Agency: Rowan One Church One Child Ministry Phone # 704-267-7996

**Church/Agency Tax ID #** 56-6000336

Pastor: Rev. Jon Hunter Phone # 704-267-7996

Contact Person: Rev. Jon Hunter - Phone # 704-267-7996

Church/Agency Mailing Address: 1813 E. Innes Street

City/State/Zip: Salisbury, NC 28146

Email Address: <a href="mailto:jon.hunter@rowancountync.gov">jon.hunter@rowancountync.gov</a> (Church/Agency)

Rev. Jon Hunter, United Methodist Minister in Extension Ministry (Pastor)

Rev. Jon Hunter -- (Contact Person)

#### **GRANT APPLICATION PROCESS:**

- Complete application electronically and submit OR print, complete and FAX to 704-986-0857 (Attn: Grant and Resources Team) or mail to PO Box 1307, Albemarle, NC 28002.
- Applications will be accepted by February 1st, July 1st and October 1st of each year.
- A church/organization may apply ONCE in a 12 month period.
- Upon receipt of an application an acknowledgement will be sent via email.
- Churches will be notified of the decision regarding their application within 30 days of their chosen deadline.
- A minister's signature must be included on the application.
- Grant amounts will be determined by the Grant and Resources Team based on available monies and project scope.
- Grant funds should be used ONLY for the purpose stated in the application within 12 months. If you over-budgeted, please return any unused funds with the required follow-up report to the grant committee to be used by another ministry in need.

#### **GRANT CRITERIA**

In a time when less than twenty percent of the population in the United States attends church regularly and in a denomination that has set goals to reach more people, younger people, and more diverse people; missions, ministries and funding should reflect a real focus on people beyond the church walls.

Please read Matthew 25: 35-45 and Matthew 28:19-20 and prayerfully consider which of these two Scriptures primarily describes the ministry you are requesting funding to support. For mission/ministry requests, we are looking for programs that are both 'for' and 'with' others so:

- 1. Listen to, connect with, and build relationships with people in your community,
- 2. Partner with your neighbors and do ministry with them that will help them meet their needs,
- 3. Learn about other cultures to ensure ministry is effective in our diverse society, and
- 4. Determine how you can add the proclamation/sharing of the gospel to a ministry that meets physical needs or how you can meet a physical need in addition to the ministry you have planned to meet spiritual needs.

In conclusion, use your gifts and talents to reach those outside the church while revitalizing the current members of your congregation.

#### **GRANT APPLICATION**

1. In light of these Scriptures, please give a brief overview of your ministry program including: background and history, recent activities related to the ministry, and the vision and plans for implementation in the future (you may attach any applicable brochures or materials).

In 2006, the Rowan County Department of Social Services (RCDSS) became aware of a national, grant funded, One Church One Child (OCOC) program that served as an adoption advocacy program with the premise that if each church in the United States would find one family to adopt one child, then there would be no waiting children in "the system." Although the national program no longer exists, RCDSS took various aspects of the national program and designed a program that would meet the needs of the Department's children within Rowan County. In November, 2006, ROCOC held its first meeting for local Pastors at First Presbyterian Church in Salisbury. Fifteen churches agreed to become charter member congregations at this meeting.

The Rowan One Church One Child (ROCOC) Ministry is a partnership between Rowan County Department of Social Services (RCDSS) and Rowan County churches whose purpose is to provide the tools needed to meet the physical and life essential needs for Rowan County children and teenagers who are victimized and traumatized by sexual, physical, and emotional abuse, neglect, or dependency. Our clients are currently receiving Child Protective, In-Home/Case Management, Foster Care, or Adoption services from the RCDSS Children's Services Division. ROCOC unites RCDSS, the faith community, foundations, citizens, businesses, civic groups, and community partners seeking to improve the lives of children and teenagers in Rowan County. ROCOC's Mission is to partner with Rowan County Churches from all denominations and RCDSS to ensure healthy, safe, and protective outcomes for children and teenagers; keep birth families intact or assist relative caregivers and foster parents who provide care to children; and help provide stable home environments to ensure the well being of the target population. ROCOC serves clients from all races, ethnicities and social backgrounds.

The ROCOC Ministry has seventy-four member congregations. Denominations represented are: AME Zion, Baptist, Christian Methodist Episcopal, Church of God, Episcopal, Lutheran, Presbyterian, Independent Congregations, Seventh-day Adventist, United Church of Christ, and United Methodist. Twenty-six of the seventy-four member congregations are United Methodist Churches in Rowan County.

From November 2006, through June 2010 the ROCOC Assistance Center was housed in a small office suite in downtown Salisbury. Main Street UMC graciously offered the use of their two story educational building at Main Street United Methodist Church, where the ROCOC program is currently housed. This building had not been used in 25 years.

In 2010, significant remodeling of the Main Street UMC educational building took place. The interior of the building was painted, new tile flooring was installed on the second floor, four new exterior doors were installed, a handicapped ramp was installed and a dressing room with mirrors, a bench, and clothing hooks were added. Floor to ceiling shelving was added in the Infant/Toddler Room. Bathroom fixtures were updated. Flooring materials, installation, paint and labor were donated by a member United Methodist congregation.

The ROCOC Main Street United Methodist Church Assistance Center (operating on Monday and Thursday and by appointment at other times for emergencies and on as needed basis) contains an infant to twenty-four month old room where families can select clothes, shoes, toys, blankets, crib sheets, strollers, high chairs, books, and many other items for that age group. The building also houses separate clothing rooms for boys, girls, adults, linens, and socks, underwear, diapers, wipes and personal hygiene items. At no cost, families receive personal hygiene items, shoes, bedding items, school supplies, toys, new underwear, socks, dishes, flatware, towels, books, and games. There is also a sorting room where volunteers examine donated items to ensure they are in good condition and hang the items for display.

Rev. Jon Hunter maintains a full-time office at Main Street United Methodist Church. Members of Milford Hills UMC, First UMC Salisbury, and Mt. Tabor UMC, give of their time on a weekly basis, to assist Rev. Hunter with the

administrative work for the Ministry. United Methodist Volunteers from Central UMC Spencer, First UMC Salisbury, Mt. Tabor UMC and Providence UMC and other denominations give their time on a weekly basis to process donations, assist clients, and assist with building maintenance and building improvements.

Rowan County Government Information Technology Department provides office equipment including a printer, laptop with wireless access, and a cell phone for the Program Coordinator. Main Street UMC manages funds which pay for building utilities, remodeling, and maintenance costs. Mt. Tabor UMC provides financial funds to Main Street UMC for the utilities at the ROCOC Assistance Center.

Individuals, foundations, businesses, civic groups and congregations donate financial gifts and material items to the RCDSS ROCOC Assistance Fund. Funds are also donated in memory or honor of individuals. Each person being honored or a family member of the memorialized person receives a gift acknowledgement, and the donor receives an appreciation letter. Social Workers request assistance for clients through a referral form which is screened by the ROCOC Program Coordinator and Adoption Unit Supervisor. Requests for assistance up to \$500 can be approved by the ROCOC Program Coordinator and the Supervisor. Requests for \$501 to \$650 require approval by the ROCOC Advisory Board. No family unit can receive more than \$650.00 in funding. All donated funds are managed by DSS and Rowan County Government Finance offices via Excel worksheets. 100% of funds are used for client assistance — nothing is used for administrative expense. Every donor receives a thank you letter. Donors of financial gifts also receive a receipt. The Social Worker and the family sign a receipt indicating that they have received the approved purchased and/or donated items.

All twenty-six member United Methodist Congregations are very supportive of this ministry. Since 2009, one UMC Congregation continues to host and sponsor three LINKS birthday parties, along with a Back to School Cookout and a Christmas Party for teens ages 13-18. These teens participate in the DSS Independent Living Training Program. Most of the teens reside in group homes. These gatherings are held at the local church that sponsors these events. Another UMC Congregation is known as "the diaper church," because their small congregation of 20 in attendance continuously supplies diapers and baby wipes for our children. The church donates 5% of their weekly offering collections to purchase these items. Children in the Congregation pass buckets around each Sunday collecting change to buy additional diapers and wipes for our children. Each year, ROCOC member congregations provide school supplies and backpacks that are given to 400-450 children. In previous years, a UMC Church member has provided New Testaments for each backpack. One UMC Congregation donates 250 backpacks each year packed with school supplies, including a Bible. At Christmas, ROCOC Member Congregations provide Star Tree gift bags to each child that is actively receiving Child Protective or Foster Care Services. Each gift bag contains \$30 worth of toys, clothes, etc. or a \$30 gift card. A District UMC Pastor, donated materials for, built and installed a large shelving unit at the ROCOC Assistance Center that is used to house book bags, household items, pots and pans, dishes, glassware and other miscellaneous items. A men's group from a UMC built: an outdoor donation receptacle bin; a large shelving unit to house socks, underwear and personal hygiene items; built shelves to put shoes on; and built a large sorting table with storage shelves. In the past year, a UMC Pastor and ROCOC Board Member have built several eight feet long double clothing racks. A UMC layman assists Rev. Hunter in the office, moving furniture, assisting clients, receiving donations, picking up donations from donor's homes, and delivering purchased items to client homes. This layman gives 20-25 hours a week to our Ministry. Another UMC Congregation is starting a foster parent support group for Rowan County foster parents on their church campus. Several UMC's have a donation collection bin at their church and on a monthly basis bring their donations to the Assistance Center. Twice per year, a United Methodist Church donates truck loads of clothes, baby items, toys, books, shoes and other life essential items to our Ministry leftover from their Consignment Sales. Another Charter Member UM Congregation sponsors different families throughout the year on an on-going basis.

On July 10, 2008, the Ministry was awarded a Best Practice Award at the National Network of Adoption Advocacy Programs (NNAAP) National Conference for One Church One Child Programs. Rev. Hunter served as a seminar panelist at the conference for a seminar entitled "One Church One Child Best Practices in Recruitment and Services". The Rowan One Church One Child Ministry was also one of twelve ministries featured in a document entitled "Best Practices for One Church One Child Model Programs" compiled by Mrs. Jane C. Talley and presented to the NNAAP Program in March

2008. In October, 2013 ROCOC was recognized by the North Carolina Social Services Association with an award for Best Practices in Social Services.

In October, 2016, The Rowan County Board of Commissioners recognized Rev. Hunter for leading the Ministry to high achievement levels.

Each spring ROCOC holds a Celebration Banquet for member church pastors, coordinators and Advisory Board Members. Each fall, member churches gather for a coordinators and pastors meeting. At the coordinators and pastors meetings, the RCDSS provides learning experiences for the attendees regarding services available to clients as part of its community services awareness mission. In April 2018, an eleventh year Celebration Banquet was held at Oakdale Baptist Church in Spencer.

Rev. Hunter continues to speak to community groups and speak and preach at local churches, including churches of different denominations about the Ministry. He seeks to increase community awareness about the needs of Jesus children and recruit new member congregations. Rev. Hunter meets individually with pastors about ROCOC in order to expand program capacity.

A twenty-four member Advisory Board consisting of DSS Staff and Community Members (UMC members are: Mrs. Chloe Goho – a member of Milford Hills UMC, Rev Charles Gibbons – Oak Grove UMC, Rev. Richard Gould - a retired UMC Pastor, Mr. Jeff Harkey – a member of Mt. Tabor UMC, Rev. Jon Hunter – UMC Extension Minister, Mr. Jim Miller - a member of Shiloh UMC and Mrs. Bonnie Walser – a member of Main Street UMC) meets three times per year to:

- Receive and review reports containing the following information:
  - Donations from member churches and the community
  - Clients assisted during the quarter
  - o Financial Ledger
- Review and vote on social worker requests for assistance for clients for amounts over \$300.
- Provide input on program policy decisions presented to the board.
- Assist in program evaluation.
- Assist in the planning and execution of the annual program celebration banquet.
- Suggest program topics for church coordinators and pastors meetings.
- Educate the community about the program and the Department's mission, act as community advocates for the program, and partner with DSS to recruit new member churches.
- Recruit new member congregations.

#### **Commitment of Member Church Pastors**

- Recruit a lay person to be church coordinator and contact person between the church and DSS.
- Support the sponsoring of at least one program or project during the year about foster care/adoption and the needs of families.
- Provide space for an informational center. Materials are provided by DSS.
- Keep the message about the needs of children and families before the congregation throughout the year.

#### **Role of the Church Coordinator**

- Serve as liaison between the church and DSS.
- Articulate the program to church members during the year.
- Coordinate one project in the church during the year.
- Coordinate the church resource center.
- Attend the spring Annual Celebration Banquet and the fall Church Coordinators and Pastors Meeting.

#### **Rowan County DSS will:**

- Train and support church coordinators.
- Provide all printed materials for the resource center and other publications.
- Plan and host meetings for church coordinators and pastors.
- Provide special recognition for member churches.

# The ROCOC Ministry has made a tremendous impact in the county on families receiving services from the Department's Children's Services Division:

#### January 1, 2017 - December 31, 2017

- 1020 times assistance has been given to children and teenagers at the ROCOC Assistance Center
- ❖ 550 children received life essential items purchased with financial donations and grant funds
- 500 Star Tree Gifts
- 2070 Total
- ❖ \$47,785.97 has been spent on life essential items for children and teenagers.
  - \$ 29,161.62 on beds (bed purchases increased from 171 in 2015, to 248 in 2016 to 261 in 2017)
    - 13 pack-n-plays
    - 13 crib frames
    - 46 toddler bed frames
    - 90 twin bed frames
    - 29 bunk bed frames
    - 2 full size frames
    - 1 queen frame
    - 57 crib/toddler mattresses
    - 145 twin and twin Bunkie mattresses
    - 39 twin foundations
    - 3 full size mattresses
    - 4 full size foundations
    - 1 queen size mattress
      - Total Units -433
  - o \$8,631.90 on 84 units appliances, chest of drawers, couches, chairs, kitchen tables and chairs
  - \$ 1,160.43 on 24 car seats
  - \$ 8,832.02 on: baby items, child safety items, toddler bedding sets, smoke and carbon monoxide detectors, pesticides, rent deposit assistance, utility assistance, and other life essential items
- 642 non-financial donations were received
- 2,248.76 volunteer hours donated.

#### January 1, 2018 - April 30, 2018

- 300 times assistance has been given to children and teenagers at the ROCOC Assistance Center
- 238 children received life essential items, purchased with financial donations and grant funds
- 538 children and teenagers assisted
- \$20,725.19 has been spent on life essential items for children and teenagers.
  - \$13,510.28 on beds
  - \$ 1,363.36 on appliances
  - \$ 1,056.00 on furniture items -- chest of drawers and couches
  - \$ 1,028.45 on car seats
  - \$ 1,246.86 on utility and rent assistance

- \$ 2,520.24 on: a stroller, part of the price of an IPad for a child with special needs, toilet, oven door and cabinet safety locks, toddler bedding set, smoke and carbon monoxide detectors, pesticides, baby formula, rent deposit assistance, utility assistance, a high chair, and other life essential items
- 173 non-financial donations were received
- 791.01 volunteer hours donated

The most significant need continues to be beds for children and teenagers. The percentage of bed costs expenditures of total yearly funds spent in: 2015 was 59%; 2016 was 58.14%; and in 2017 was 58.53%. Bed purchase cost increased by 34% from 2015 to 2016, from \$15,073.22 to \$23,130.78 and by 26.07% from 2016 to 2017, from \$23,130.78 to \$29,161.62. The number of beds purchased during this time period rose from 171 to 261. In 2018, bed purchase costs are anticipated to be \$40,500.00.

The Rowan One Church One Child Ministry has taken the material and financial gifts that we have been entrusted with and multiplied them many times. We have grown from 15 Charter Member Congregation's to 74 today. This represents nearly 393.3 % growth in Member Congregations over the past eleven years.

This ministry is closely aligned with the "Parable of the Talents" in Matthew 25:14-28. Over the last eleven years of Ministry, our capacity has increased each year to spread the love of Jesus to children and teenagers who are hurting and who are victims of child abuse, neglect or dependency. From our humble beginning in November 2006, when we had fifteen Charter Member Congregations and assisted 43 children to 2017 when we assisted 2070 children, our Ministry has been blessed and has flourished, because we have remained true to the Gospel. We have been blessed by our Lord and Savior, so that we can be His hands and feet to Rowan County children, teenagers and families who need extra help and love, to make it in this world, in today's society. The continuing growth of the ROCOC Ministry is evidenced in the information listed below.

Comparison Years	2009	2017
Number of times	530	1070
Children/Teens served at		
the ROCOCO Assistance		
Center		
Number of Children	62	550
Receiving Life Essential		
Items through Purchase		
Children Receiving Star	223	500
Tree Gifts		
Total Times Children	815	2070
Received Assistance		
Total funds expedited on	\$5,323.66	\$47,785.97
Life Essential Items		
Total Amount of financial	\$6,503.67	\$52,444.32
deposits		
Total funds expedited on	\$5,323.66	\$39,712.99
Life Essential Items		
Material Good Donations	286	642
Volunteer Hours	(Did not track prior to 2012)	2248.76

The ROCOC Ministry meets not only the physical needs of children, teenagers, birth parents, and relative caregivers, but we also strive to meet the spiritual needs of our clients. Bibles and Devotional materials are available where clients check out before leaving the church. Volunteers share the love of Christ with our clients by the loving way that they help

them, through conversations that they have with them, and by the way that they treat them with the dignity and respect that they deserve.

Children's Bibles are donated by a member of Main Street UMC and are given to children that ask for one. Bible Story books are readily available with other books for parents to select, so that they can read with their children.

Frequently, clients express thanksgiving and praise to God for the blessings that they receive from our Ministry. On occasion, clients have inquired about the worship service at Main Street UMC. We always encourage our clients to come and visit on Sunday at Main Street UMC.

ROCOC is not only a physical assistance Ministry but is a relational ministry. Volunteers who work with our clients, listen to the clients stories of struggle, offer words of guidance and support, and quite often give a hug and express thanks to the client for their willingness to allow ROCOC to assist them. Often, clients return after they have been blessed, to share donations of clothes and other items from their own families.

ROCOC continually creates opportunities for discipleship. United Methodist volunteers and volunteers from different denominations, live out their faith in practice and service, through assisting clients and donors, serving others, and helping fellow volunteers. ROCOC provides volunteers with the opportunity for fellowship, support of each other in times of crisis and the chance to celebrate family joys and successes together. Not only does ROCOC meet the physical and spiritual needs of clients, but also it provides discipleship opportunities for volunteers to extend support, generosity and care to each other. ROCOC offers volunteers the chance to serve Christ in a setting that goes beyond their comfort zone, as we serve people from different cultures, ethnicities and social backgrounds.

Volunteers from several denominations have become very close, as they work side by side to assist clients and support each other. Volunteers eat lunch out together; celebrate Christmas with a luncheon and gift exchange, and share covered dish meals together throughout the year in the Fellowship Hall at Main Street UMC where the Assistance Center is located.

Rev. Hunter has had the opportunity to provide pastoral care to several volunteers who have had emergencies, and who have been hospital patients. Rev. Hunter and two other UMC Pastors conducted the funeral service of a long term volunteer. Rev. Hunter visited this person in the nursing home on many occasions and also supported and gave pastoral care to the volunteer's family. Several months after the volunteer's death, her two daughters and son-in-law began volunteering at the ROCOC Center and have been vital to the continued growth of this ministry. All of these volunteers are United Methodist. Rev. Hunter also supports and ministers to donors in times of crisis.

#### God's blessings from November 2006 – April 30, 2018

8,473 – Times assistance has been given to children, teens and families at the ROCOC Assistance Center

2,731 – Times purchases have been made for children

4,419 – Star Tree gifts have been given to children = \$132,570.00

15,623 – Times assistance has been given to children

5,080- Material good donations

11,572.76 - Volunteer Hours

Total Spent on children - \$212,188.53

Total Deposits made - \$236,699.99

- \$369,269.99 Total Financial Contributions -- individual's foundations, businesses and churches and the Star Tree.

  (NOTE: This figure does not include the value of all of the material gifts that have been donated or the value of the volunteer hours that have been donated.)
- 2. Please describe how this project uses local partnerships with other organizations and/or churches to meet the needs of the community and people being served through "radical hospitality", "passionate worship", "intentional faith development", "risk taking mission service" and/or "extravagant generosity".

ROCOC provides radical hospitality, extravagant generosity, and risk taking mission to children, teenagers, birth parents, relative care providers, and foster parents by providing life essential items to eliminate the issues that brought the children and families to the attention of Rowan County DSS.

ROCOC brings the church and world together by partnering with ecumenical faith communities, social services, schools, Salisbury Pregnancy Support Center, Family Crisis Council and Battered Women's Shelter, Prevent Child Abuse Rowan, the health department, businesses, civic groups and individual citizens to improve the life of children, teenagers, and families who are experiencing trauma in their lives. Not only do these agencies contribute material good and financial donations to the ROCOC Ministry, but ROCOC also assist clients from these agencies when the Agency Director contacts Rev. Hunter for assistance.

ROCOC's volunteers, social workers, and donors bring the light and love of Jesus to each family that visits and receives assistance at the Main Street UMC ROCOC Assistance Center or to those who receive beds, appliances, or other life essential items that are purchased for the child and family. ROCOC volunteers come from many different faith communities and they witness to clients through the love and care that they give to each guest that receives services from the Ministry. ROCOC Pastors and Church Lay Coordinators meet twice during the year to celebrate, share, fellowship, and to learn about community needs.

Daily, client families express their deep gratitude for the assistance and support that this ministry provides for them. Some clients also express thanks to Christ for the help that we have provided to them.

ROCOC takes the love of Jesus beyond the walls of the church to minister to those who live on the margins of society in our local community. ROCOC truly follows the teachings of Jesus and the United Methodist Church to minister to the "least of these".

During the grant year, funds will be used to purchase: cribs; pack-n-plays; toddler beds; twin beds or bunk beds and mattresses; chest of drawers; used appliances and furniture; baby items; smoke and carbon-monoxide detectors; socks; underwear; personal hygiene items; school supplies and book bags; pesticides; and other life essential items for children and teenagers.

During the past five years, the program has had an average growth of 11% in the number of children served. Therefore, it is projected that the program will grow by 18% during the next grant year.

The number of Child Protective Services Reports to Rowan County Department of Social Services of abuse, neglect and dependency continues to rise each year. The cases of abuse and neglect are becoming more severe and traumatic to Rowan County children.

The need for the ROCOC Ministry was first identified because of the extreme number of children entering the Rowan County Department of Social Services Foster Care system. By providing life essential services to children and teenagers, during the Child Protective Services family assessment, RCDSS has been able to keep children residing with their birth families or placing them in a relative placement, thus reducing the number of children entering the foster care system.

By providing the services below and assistance for children at the ROCOC Assistance Center, ROCOC and RCDSS have brought the faith community, businesses, civic groups, individuals, and government together to partner to strengthen the family unit, keeping families intact, seeking to ensure the safety and well-bring of Rowan County children.

- New cribs, toddler bed, or twin bed frames and mattresses, air mattresses, and pack-n-plays to stop children and teenagers from sleeping on the floor, on a couch, or with a parent or caregiver, and preventing unsafe and dangerous sleeping arrangements that could result in the death of a child.
- > Diapers, pull-ups, training pants, baby wipes, socks, underwear, and personal hygiene items to ensure proper hygiene for children and teenagers.
- > Car seats, high chairs, strollers for child safety.
- Used washing machines, dryers, stoves, and refrigerators so that children will have clean clothes and properly prepared food to eat.
- > New/used chests of drawers for children and teenagers to have a proper hygienic place to store their clothes.

Children, who are safe, who have their needs met on a continual basis, and who feel loved, worthwhile, and capable, grow up to become more productive citizens. It does take a village to provide community support, education, and life essential needs to parents today.

Our challenge for the future is to continue to increase our ability to meet the diverse needs of Rowan County children who do not have basic life necessities. We shall never cease to minister to these children until every child: has a bed to sleep in; clean cloths to wear; a safe and secure place to call home; safe food to eat; proper hygiene; and feel the love, protection, safety and care of Jesus because they cannot care for themselves.

Never before in the history of American do we need to follow the words of Jesus when he said in the Gospel of Mark: "Whoever welcomes these little children in my name; welcomes me and whoever welcomes me does not welcome me but the one who sent me".

Jesus' entire ministry was about caring for those whom others would shut out, ignore, or condemn. ROCOC brings the faith community and government together to fulfill the mandate that Jesus gives to us.

This need is worthy of attention because Rowan County children, youth, and parents are hurting in this community and they need love, care, and hope. Children are being severely abused and neglected within blocks of our churches. Children cannot protect themselves. They must rely on adults to provide for them.

As United Methodist Disciples, we have a responsibility to put our faith into action. Jesus does not call us to have a stagnant faith, but a living faith which brings hope and the light of Christ to the community. Jesus invites us to get out of our comfort zones. We get out of our comfort zone when we realize that we cannot remain comfortable with Rowan County children being traumatized and victimized by sexual, physical and/or emotional abuse, or neglect.

Neglect includes parents or caregivers leaving children at home alone, not providing proper food and medical care, inappropriate discipline, letting their children go around dirty, living in injurious environments where the house is filled with roaches or other pests, holes in the floor, doing without heat, running water, or power.

RCDSS data dashboards track: the progress of child and family abuse and neglect cases; children entering foster care; and outcomes of every child, teenager and family receiving services. ROCOC tracks the types of purchases and the children and teenagers receiving services.

ROCOC has significantly improved the outcomes of families remaining intact, either in the birth family or with relative placements. ROCOC has helped to reduce the number of children in foster care in Rowan County, because life essential items have been provided to children and families during the Child Protective Services Assessment.

There is no other program in Rowan County or North Carolina that provides beds and other life essential items to children and teenagers who are victims of abuse, neglect, or dependency.

ROCOC provides United Methodist in the Uwharrie District with the opportunity to live out their calling as committed disciples of Jesus Christ, getting beyond the walls of our local churches, where real mission ministry is taking place.

3. Is this a new ministry? X existing ministry? New program of an existing ministry?
4. Has your church's/organizations governing body approved this ministry? X yesno
5. What percentage of the current year's apportionment (applicable to United Methodist Churches only) did the applying church (es) pay? NA
6. What is your total budget for this ministry? \$65,300.00 *Please submit a copy of your annual operating budget (current or planned).*
7. Are there any pending requests for funding from other sources at this time? yes X no If so, from whom and for how much?
8. Is this ministry dependent on funding approval from the Grant Resources Team or the above mentioned sources?  X yes no
Without funds from the Uwharrie District Resources Team, many children will not receive the life essential items that they need. The ROCOC Ministry faces a large challenge to secure the necessary funds to continue to meet the needs of children at our current capacity. Requested funds of \$14,750.00 from the Woodson Foundation and \$9,800.00 from the Blanche and Julian Robertson Foundation did not materialize. The Woodson Foundation awarded the ROCOC Ministry, \$8,000.00 and The Robertson Foundation awarded the ROCOC Ministry \$5,000.00. This leaves a short-fall in necessary funds of \$26,000.00 that must be secured from other sources.
If this grant is not funded it will reduce ROCOC's capacity to minister to children who have been sexually, physically or emotionally abused, neglected, or dependent. If grant funds are not provided, we will not be able to keep as many children from sleeping on the floor or with adults in order to alleviate unsafe sleeping for children, or provide caregivers with the necessary tools to provide a safe, healthy, clean, and stable home environment for the population serviced by this ministry.
9. What amount are you requesting from the Uwharrie District? \$26,000.00. If your proposed ministry receives a grant, who will be responsible for communicating with the Committee and/or sharing information with similar ministries? Rev. Jon Hunter.
10. Has this ministry ever received a grant from any other source (i.e. the Duke Endowment, Royce and Jane Reynolds Fund, WNCC Vision Alignment Funds, WNCC Budget Application, WNCC Youth Service Funds, local/state/national sources, private donors, etc.)? X yes no If so, from whom? When? How much? How were these funds used?

#### The Rowan One Church One Child Ministry has received the following grants:

Uwharrie District UMC -- For the purchase of cribs, pack-n-play toddler beds, twin beds, bunk beds, mattresses, chest of drawers, used furniture and appliances, fans, baby items.

- **\$2.500 2014**
- **\$2,500 2015**
- \$15.000 2017

Salisbury Community Foundation - For the purchase of beds, used appliances and furniture, underwear, socks, diapers, wipes, car seats, high chairs, baby gates, smoke detectors, fans, heaters, school supplies, formula, utility and rent assistance.

- **\$2,000 2014**
- **\$2,500 2015**
- **\$5,000 2016**
- **\$6,000 2017**

Blanche and Julian Robertson Foundation - For the purchase of beds, used appliances and furniture, underwear, socks, underwear, diapers, wipes, car seats, high chairs, baby gates, smoke detectors, fans, heaters, school supplies, formula, utility and rent assistance.

- **\$5,000 2014**
- **\$5,000 2015**
- **\$5,000 2017**
- **\$5,000 2018**

The Margaret C. Woodson Foundation, Inc. -- For the purchase of beds.

- **\$6,000 2015**
- **\$9,750 2016**
- **\$8,000 2017**
- \$8.000 2018

#### First United Church of Christ Foundation -- Purchase of life essential items

- **\$1,000 2013**
- **\$1,000 2014**
- **\$1,000 2015**
- **\$1,000 2016**
- **\$1,000 2017**

#### **Innospect LTD:**

**\$2,000 - 2017** 

#### 11. How will this ministry be financially supported once the grant funding is finished?

Rev. Hunter continues to seek grant funds from existing foundations that support the ministry on a yearly and to expand foundation capacity through research and contacts to secure new sources of grant funds from additional foundations. We are expanding our contact and outreach within the business community to secure the support and gifts of local businesses, as we continue to expand our services to more children, teens and families. Rev. Hunter continues to work with member congregations to increase giving capacity through educational and missional programs that feature the ROCOC Ministry in different communities of faith throughout Rowan County. ROCOC is seeking to build stronger partnerships with the Civic and Business Community. Rev. Hunter has also developed stronger partnerships with local non-profit organizations.

The search to secure Ministry funding is a continual and constant process. In the past three years we have also used a local gospel band, headed by a UMC Pastor, to give concerts and receive love offerings for the ROCOC Ministry. In 2016, one of our larger UMC Congregation's Music Departments sponsored a Concert to benefit the ROCOC Ministry with a classical music ensemble from Duke University. The Director of Music secured financial gifts prior to the concert as well as receiving an offering at the concert. All financial gifts were given to the ROCOC Ministry.

ROCOC was the featured "Ministry of the Month" in March 2018 on Christian Radio Station WBFJ. Rev. Hunter was interviewed by Verne Hill of WBFJ. The interview was broadcast on the program "Sunday @ 5."

In June 2018, The Shuckin Shack Restaurant is sponsoring a fundraiser to benefit the ROCOC Ministry. The restaurant will donate \$2.00 per plate for every "Low County Boil" dinner sold. Numerous radio spots and interviews will be placed on Salisbury Radio Station WSAT during June. Rev. Hunter has been interviewed several times this year by this local radio station.

These are the kinds of innovative ideas that must continue for the ROCOC Ministry to grow, in order to share the love of Jesus to meet the physical, emotional and spiritual needs of children, teens and families in Rowan County.

visits. In addition you may be asked to	by will be required to submit a follow-up report as well as be open to for share information with other interested churches/organizations through the will be honored and happy to do this.  DementXyes no	•
Pastor Signature	Date	
Contact Person Signature	Date	

# 2018 Project Budget Template Rowan County DSS - Rowan One Church One Child Program Section One: Project Income

Funding Sources		Amount	Funds Requested or Committed
Uwharrie District of the UMC		26,000.00	Requested
Robertson Foundation	\$	5,000.00	Received
Salisbury Foundation	\$	6,000.00	Received
Donations from Churches		12,000.00	Anticipated
Donations from Individuals	\$	3,300.00	Anticipated
First UCC Foundation	\$	1,000.00	Will request - June 2018
The Margaret C. Woodson Foundation	\$	8,000.00	Received
Businesses	\$	4,000.00	Anticipated
Total Income	\$	65,300.00	

# Section Two: Project Expenses

Expense Item	Amount	Request from the Uwharrie District UMC
Beds and mattresses - (twin, full, bunk, toddler, crib, pack-n-play)	\$ 40,550.00	\$22,000.00
Utilities and Rent	\$ 4,000.00	\$1,000.00
Appliances and Furniture	\$ 7,500.00	\$1,000.00
Car and booster seats	\$ 3,250.00	\$1,000.00
Other - socks, underwear, diapers, wipes, school supplies, pesticides, personal	\$ 10,000.00	\$1,000.00
hygiene products, sheets, towels, bed pillows, blankets, smoke and carbon	\$ -	\$ -
monoxide detectors, Birthday Gift	\$ -	\$ -
Cards for teens ages 16-18 in the Independent Living Training Program,	\$ -	\$ -
high chairs, baby gates, formula, strollers, small appliances, fans, room heaters,	\$ -	\$ -
exit door alarms, and baby bottles.	\$ -	\$ -
Total Expenses	\$ 65,300.00	\$ 26,000.00

# **2018 ROCOC Projected Budget**

**Section One: 2018 Projected Revenue** 

Funding Sources	Amount
Uwharrie District of the UMC	26,000.00
First United Church of Christ Foundation	1,000.00
Robertson Foundation	5,000.00
Salisbury Foundation	6,000.00
Woodson Foundation	8,000.00
Donations from Individuals	3,300.00
Donations for Churches	12,000.00
Businesses	4,000.00
Total Income	65,300.00

# **Section Two: 2018 Projected Expenses**

Funding Sources	Amount
Beds (Full, Twin, Bunkie, Crib, Pack-n-Play)	40,550.00
Utilities, Rent, and Food	4,000.00
Appliances & Furniture	7,500.00
Car and booster seats	3,250.00
Other - socks, underwear, diapers, wipes, school	10,000.00
supplies, pesticides, personal hygiene products,	
sheets, towels, bed pillows, blankets, smoke and	
carbon monoxide detectors, Birthday Gift Cards	
for teens ages 16-18 in the Independent Living	
Training	
Program, high chairs, baby gates, formula, strollers,	
small appliances, fans, room heaters,	
2018 Projected Expenses	65,300.00

# **2017 Annual Year Actuals**

**Section One: 2017 Revenue** 

Funding Sources	Amount
Donations from Individuals, Businesses,	
Organizations,	
and Concert Offerings	12,942.68
Church Donations	10,501.64
Foundation Grants	29,000.00
Total Income	52,444.32

**Section Two: 2017 Expenses** 

Funding Sources	Amount
Beds (Full, Twin, Bunkie, Crib, Pack-n-Play)	29,229.12
Utilities, Rent, and Food	499.99
Appliances	4,824.51
Furniture	3,885.39
Car and Booster Seats	1,160.43
Other - socks, underwear, diapers, wipes, school	8,332.03
supplies, pesticides, personal hygiene	
products, sheets, towels, bed pillows, blankets,	
smoke and carbon monoxide detectors, Birthday Gift	
Cards for teens ages 16-18 in foster care in the	
Independent Living Training Program, high chairs,	
baby gates, formula, strollers, small appliances, fans,	
room heaters, exit door alarms, baby bottles,	
cleaning supplies.	
2017 Total Expenses	47,931.47

#### Ways to Assist (Continued):

- Sponsor a collection drive for life essential items.
- Donate \$10 Walmart gift cards to be given to teens 16-18 years of age who participate in the Links Independent Living Training Program for their birthday.
- Christmas Star Tree Sponsor a child or teenager at Christmas with a \$30 gift card or \$30 a gift bag of gifts.
- Recruit one family in your congregation to become a foster and/or adoptive family.
- Sponsor a family receiving assistance to help keep the family unit intact.



It is the policy of Department of Health and Human Services to provide services, care, benefits, and assistance to all qualified persons without regard to race, color, national origin, sex, religion, age, disability, or political beliefs. How do I get my involved in meeting the needs of Rowan County children and families?

#### CONTACT:

Jon Hunter
Placement Support and One
Church One Child Program
Coordinator
Rowan County
Department of Social Services
1813 E. Innes Street
Salisbury, NC 28146
704 - 216 - 7914

jon.hunter@rowancountync.gov

www.rowancountync.gov/rococ

Return the ROCOC Registration form to Jon Hunter:

Church Name
Pastor
Email
Email Mailing Address
Phone Number
Coordinators Name
Email
EmailMailing Address
Phone Number

# **Rowan County**



JOIN US IN OUR MISSION TO ASSIST ROWAN COUNTY CHILDREN AND FAMILIES

www.rowancountync.gov/rococ jon.hunter@rowancountync.gov

Telephone 704-216-7914



Program Mission

The Rowan County "One Church, One Child" program is a mission/ outreach program between Rowan County Department of Social Services and Rowan County churches and community partners that:

- Meets the life essential needs of Rowan County children, teenagers, birth parents and care givers receiving Child Protective, In-Home/Case Management, Foster Care or Adoption Services.
- Supports foster parents and relatives who provide care for Rowan County's children in foster care.
- Assist families in congregations who desire to become foster and/or adoptive parents.
- Informs worshippers about the needs of Rowan County children and families who need assistance and support.



Commitment of Member Churches

#### The church will:

- Recruit a church coordinator to be the liaison/contact between the church and DSS. The coordinator is asked to attend leadership meetings at member churches.
- Sponsor one or more projects or educational programs during the year.
- Keep the message about the needs of children and families before the congregation throughout the year.

#### Rowan County DSS will:

- Train and support church coordinators.
- Provide program speakers at the church's request.
- Coordinate communication among member churches and conduct meetings for church coordinators and pastors.
- Provide special recognition for member churches.

### <u>Donations Accepted at</u> Main Street UMC ROCOC Assistance Center

1312 N. Main Street Salisbury, NC 28144

Monday and Thursday 9-11 am and 1:30 - 4 pm.

#### Ways to Assist:

- Volunteer at the ROCOC Main Street UMC Assistance Center located at 1312 N. Main Street, Salisbury, NC 28144 to:
  - Sort and hang clothes
  - Assist clients
  - Receive and process donations

- Donate material goods to the ROCOC Assistance Center for children and families.
- Gently Used:
  - o Clothes all ages
  - Shoes
  - Bed frames
  - Chest of drawers
  - o Sheets, blankets, comforters
  - Towels and wash cloths
  - Toys
  - Small appliances
  - Dishes, flatware, cookware
  - Books
  - Baby items
- New Items:
  - Diapers
  - Baby wipes
  - Socks and underwear all ages
  - Bed pillows
  - Cleaning supplies
  - o Personal hygiene items
  - School supplies

#### Donate funds for:

- \$157.00 Crib and mattress
- \$97.99 Toddler bed and mattress
- \$107 Twin bed and mattress
- \$100 \$150 Washer
- \$35 \$65 Chest of drawers
- \$80 \$100 Couch

#### Give a gift to the ROCOC Ministry Child Assistance Fund

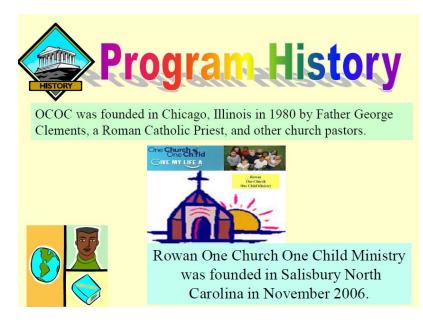
Assistance Fund In memory or in honor of someone

An acknowledgement letter of your gift will be sent to whomever you specify.

Please make checks payable to RCDSS. In the memo line write ROCOC. Your donation may be mailed to RCDSS, Attention—Jon Hunter, 1813 E. Innes St., Salisbury, NC 28146

ALL DONATED FUNDS ARE USED TO ASSIST THE CHILDREN THAT WE SERVE.





























## 130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

### **MEMO TO COMMISSIONERS:**

**FROM:** Shane Stewart, Assistant Planning Director

**DATE:** May 23, 2018

**SUBJECT:** Schedule Public Hearing for Z 04-18 for June 18, 2018

On behalf of the Best of Care Assisted Living LLC, Mr. Rumple is requesting the rezoning of his 3.76 acre tract located at 234 Northdale Ave in Kannapolis referenced as Tax Parcel 245A-07804 from **RA** to Institutional (**INST**).

Schedule public hearing for June 18, 2018.

## **ATTACHMENTS:**

Description	Upload Date	Туре
Staff Report	5/23/2018	Exhibit
GIS Map	5/23/2018	Exhibit
Application	5/23/2018	Exhibit



## **Rowan County Planning and Development Department**

402 North Main Street, Suite 204 • Salisbury, N.C. 28144-4341 Planning: 704-216-8588 Fax: 704-216-7986

### **MEMORANDUM**

TO: Chairman Edds and Rowan County Board of Commissioners

FROM: Shane Stewart, Assistant Planning Director

DATE: May 23, 2018

RE: **Z 04-18** 

## SUGGESTED BOARD OF COMMISSIONERS ACTION

□ Schedule Public Hearing for **Z 04-18** for June 18, 2018

### **BACKGROUND**

Walter Rumple, owner of the Best of Care Assisted Living facility located at 234 Northdale Avenue in Kannapolis, visited the Planning Office on April 26, 2018 to inquire about a zoning

permit to expand the existing vehicle canopy. The facility is classified as a non-conforming use since it could not comply with the special requirements in the Rural Agricultural (**RA**) district (owner residing on the property). Requesting Institutional (**INST**) zoning would allow for the improvement and also make the assisted living a facility conforming use.

The Best of Care is a 25 bed assisted living facility providing nursing assistance in a residential setting. According to records from the Assessor's Office, the small structure along the southern property line was established in 1950 while the main facility was added in 1987.

**REQUEST** 

On behalf of the Best of Care Assisted Living LLC, Mr. Rumple is requesting the rezoning of his 3.76 acre tract referenced as Tax Parcel 245A-07804 from **RA** to Institutional (**INST**). The background

information is provided to give context to the request and current property improvement and does not guarantee future property use as with a conditional district. All uses allowed in the INST district must be considered with this request.



## 1. Relationship and conformity with any plans and policies.

Plans – This property is located in Area 2 of the Western Area Land Use Plan, an area which generally extends beyond municipal limits where medium density residential development and mixed use are encouraged. Specifically, commercial uses that serve proposed and surrounding communities in a mixed use development are encouraged (see page 41 of the plan).

While Enochville is not identified as a community node in the plan, it is easily recognized by both name and location as a community and in fact was incorporated in 1877 and remained as such until 1974. However, the actual boundary of Enochville is a bit more difficult to identify. As a Census Designated Place, it contains a boundary generally formed by Cannon Farm Rd., Irish Buffalo Creek, Cabarrus County, and a distance between ½ to 1 ½ mile west of Enochville Ave. A more narrow boundary would likely center on Enochville Ave. and include the adjacent neighborhoods that include the subject parcel.

It is also worth noting the land use plan focused predominantly on commercial / industrial and residential uses. Specific recommendations regarding **INST** should likely consider the spirit of commercial application to new areas while understanding the difference in the allowed uses for each district.

Policies – N/A.

### 2. Consistency with the requested zoning district's purpose and intent.

**Institutional, INST** – The purpose of the Institutional district is to recognize and permit the creation of defined areas for the unified and orderly development of major cultural, educational, medical, governmental, religious and other institutions in order to support and enhance their benefits to the community in a manner which protects adjacent residential uses. Trade school facilities teaching a trade, for example truck driving or welding, which have that activity on site, shall meet zoning requirements for that use.

This district was established in 2003 as a result of a BOC directive for staff and the Planning Board to consider text changes for educational facilities and group homes. As a result, a new district was formed to accommodate a narrowly defined group of uses both as permitted by right and conditional. To date, **Z 12-03** serves as the only request for **INST** designation in the county, which was used to accommodate a day care facility at 1905 Emanuel Church Rd.

As referenced in the background information, an institutional use has operated on the subject property for the past thirty years in its current form. The below comparison of allowed uses with the **RA** district suggest the district is designed to be compatible in most all settings.

## 3. Compatibility of all uses within the proposed district classification with other properties and conditions in the vicinity.

<u>Compatibility of uses</u> – For comparison purposes, the below table of use excerpt provide a generalized comparison between the **RA** and **INST** districts.

Land Use Category	RA	INST
Residential	Permitted	Not Permitted
Agriculture	Permitted	Permitted
Mining	Not Permitted	Not Permitted
Construction	Permitted with SR	Not Permitted
Manufacturing	Many Permitted with SR	Not Permitted
Transp., Com., Elec., Gas, & San. Svc.	Some Permitted with SR	Not Permitted
Wholesale Trade	Most Permitted with SR	Not Permitted
Retail Trade	Permitted with SR	Not Permitted
Finance, Insurance, etc.	Permitted with SR	Not Permitted
Services	Most permitted with SR	Some Permitted
Public Administration	Some Permitted with SR	Permitted

Unlike commercial (CBI / NB) and industrial (IND / 85-ED Zones), the INST district contains a list of permitted uses tailored to generally blend well in most rural and even residential areas. As evidenced by the above table, allowed uses are nearly identical to that found in the RA district. Additional service sector uses in healthcare or social areas such as substance abuse rehabilitation facilities, psychiatric facilities, juvenile correctional homes, or halfway homes which typically involve more consideration require a conditional use permit before the Board of Commissioners.

## <u>Conditions in the vicinity (see enclosed map) – </u>

This property is bordered on all sides by residential uses, which is the predominant use in area. Other uses include:

- First Baptist Church of Enochville at 2308 Davis St. 190 feet south.
- ➤ Gaddy's Mobile Home Park off Winona Ave. with 29 spaces located in the Kannapolis ETJ zoned **RM-2** 200 feet east.
- ➤ Office & Institutional (**O&I**) zoning 800 feet southeast.

Per the Kannapolis Unified Development Ordinance, **RM-2** is classified as a medium density residential district allowing three (3) dwelling units per acre while **O&I** permit specialized services, public and private institutional uses, and cultural / recreational uses.

### 4. Potential impact on facilities such as roads, utilities and schools.

<u>Roads</u> – This property has frontage along two (2) streets maintained by NCDOT: 605 feet along Johnson Street (SR# 1387) and 399 feet along Northdale Avenue (SR# 1383).

Both of these roads would be classified as local roads since they were designed to carry a relatively low volume of traffic over short distances. Considering the proposed district permits a nearly identical set of service based uses, this request would not negatively impact road capacity.

<u>Utilities & Schools –</u> Rowan County Environmental Health Staff indicated the property contains an engineered septic system designed to accommodate the current facility. It is Planning Staffs understanding that the current septic system could not accommodate potential improvements that would create more demand on the system. The property is served by a well near the intersecting streets. Since residential uses are not allowed in the **INST** district, this request would have no impact on schools.

### **DECISION MAKING**

In addition to the above criteria, sec. 21-362 (c) of the Zoning Ordinance indicates the primary question before the PB / BoC in a rezoning decision is "whether the proposed"

change advances the public health, safety, or welfare as well as the intent and spirit of the ordinance." Additionally, the boards "shall not regard as controlling any advantages or disadvantages to the individual requesting the change but shall consider the impact of the proposed zoning change on the public at large."

## **PROCEDURES**

The BOC must develop a statement of consistency describing whether its action is consistent with any adopted comprehensive plans and indicate why their action is reasonable and in the public

interest [sec. 21-362 (j)]. A statement analyzing the reasonableness of the decision is also necessary. Recent adoption of Senate Bill 131 established a structured statement of consistency required for each zoning map and text amendment, which must take one of the following forms:

- 1. A statement approving the zoning amendment and describing its consistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest;
- 2. A statement rejecting the zoning amendment and describing its inconsistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest;
- 3. A statement approving the zoning amendment and containing at least all of the following:
  - a. A declaration that the approval is also deemed an amendment to the comprehensive plan;
  - b. An explanation of the change in conditions the board took into account amending the zoning ordinance to meet the development needs of the community:
  - c. Why the action was reasonable and in the public interest.

While no other specific guides were established to direct required content, guidance from the UNC School of Government suggests the "statements must be more than a checklist conclusion – it must include some modest discussion and explanation".

## May 14<sup>th</sup> PLANNING BOARD MEETING

No one spoke at the courtesy hearing. The PB voted 6-0 to recommend approval of the request

with the following statements:

<u>Consistency</u> – Z 04-18 is consistent with Area 2 of the Western Land Use Plan based on the following. The INST zone was formed for residential group home such as this one in a residential area; it is a reasonable use for expanding or existing services.

<u>Reasonableness</u> – In accordance with Section 21-362(j) of the Rowan County Zoning Ordinance and after due consideration the Planning Board advises the Z 04-18 is reasonable and in the public interest based on the following: the INST zone was formed for residential group home such as this one in a residential area; it is a reasonable use for expanding or existing services, it has also existed in the use for the previous thirty years.

#### **STAFF COMMENTS**

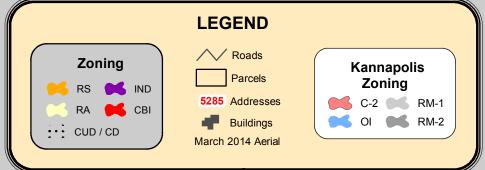
A large percentage of rezoning requests before the Planning Board are from **RA** to **CBI**, which are often difficult to evaluate since most are individual parcel request in isolated

districts. Considering the **INST** districts purpose and intent along with the comparison of allowed uses between the current and proposed, this district is much easier to accommodate than other non-residential zoning districts.

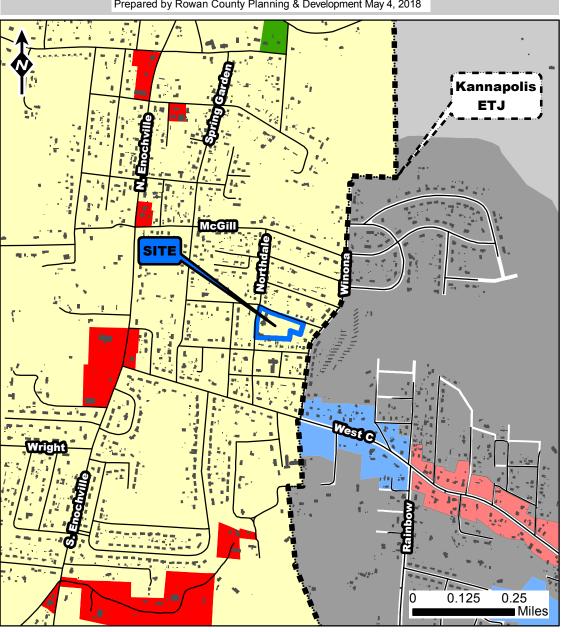




## Z 04-18: **Walter Rumple**



Prepared by Rowan County Planning & Development May 4, 2018





Rowan County Department of Planning & Development 402 N. Main Street Suite 204 Salisbury, NC 28144 Phone (704) 216-8588 Fax (704) 638-3130 www.rowancountync.gov

Case # $Z - 04 - 18$
Date Filed
Received By Actor
Amount Paid \$300 #3128
Office Use Only

REZONING APPLICATION		
OWNERSHIP INFORMATION:		
Name: Best of Care Assisted Living 120		
Signature: Walts Wyd-2		
Phone: 704-933-4339 Email: bestofcare @ windstream, WeT		
Address: 234 Northdale Au Kamapolis, NC 28081		
APPLICANT / AGENT INFORMATION: Complete affidavit on back if non-owner		
Name: Walter C. Rumple		
Signature: Wolld & Deg		
Phone: 980-621-9648 Email: Same		
Address: Same		
PROPERTY DETAILS:		
Tax Parcel(s): 245 A 078 04 Size (sq.ft. or acres): 3.76 Acres		
Property Location: 234 NorThalo Ave. Kannapalis, NC 28081		
Current Land Use:		
Date Acquired: Deed Reference: Book\\58 Page 2\15		
REQUEST DETAILS:		
Existing Zoning District Requested Zoning District INST		
If requesting a conditional zoning district, list proposed use or uses:		
Additional information enclosed restricting the conditional use district? Yes No		
Site plan containing information from sec. 21-52 enclosed? Yes No X		

## AFFADAVIT OF OWNER

To be completed if applicant is not the property owner

I (We), water G. Rumpl, owner(s) of the within described
property do hereby request the proposed rezoning and hereby authorize the person listed below
to act as my (our) duly authorized agent in this matter.
Signature(s): Wall I Wall
Date: 1 . 26 - 18
Name of Applicant / Agent: Water C. Rumple  Address: 6301 Pagement Rd Kannapolis, No 28081
Address: 6301 Pagement Rd Kannapolis, Ne 28081
Phone Number: 980 - 621 - 9648
IT IS UNDERSTOOD BY ALL PARTIES HERETO INCLUDING OWNER(S) & APPLICANT(S) / AGENT(S) THAT WHILE THIS APPLICATION WILL BE CAREFULLY CONSIDERED AND REVIEWED, THE BURDEN OF PROVIDING ITS NEED RESTS WITH THE ABOVE NAMED APPLICANT WHETHER OWNER, NON-OWNERS, OR OWNER'S AGENT.
STATE OF COUNTY OF
certify that personally appeared before me this day and
acknowledged the due execution of the foregoing instrument.
My commission expires, 20
OFFICIAL USE ONLY  1. Signature of Rezoning Coordinator:  2. Planning Board
1. Signature of Rezoning Coordinator:  Courtesy Hearing: 05/14/18 3. Notifications Mailed: 5/2/18 4. Property Posted:
1. Signature of Rezoning Coordinator:  2. Planning Board  Courtesy Hearing: 05/14/18 3. Notifications Mailed: 5/8/18 4. Property Posted:  5/8/18 5. Planning Board Action: Approved 6 Denied 0 6. Board of Commissioners
1. Signature of Rezoning Coordinator:  2. Planning Board  Courtesy Hearing: 05/14/18 3. Notifications Mailed: 5/2/18 4. Property Posted:  5/2/18 5. Planning Board Action: Approved Denied O 6. Board of Commissioners  Public Hearing: // / 7. Notifications Mailed: // / 8. Property Posted:
1. Signature of Rezoning Coordinator:  2. Planning Board  Courtesy Hearing: 05/14/18 3. Notifications Mailed: 5/8/18 4. Property Posted:  5/8/18 5. Planning Board Action: Approved 6 Denied 0 6. Board of Commissioners



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

#### **MEMO TO COMMISSIONERS:**

**FROM:** Aaron Poplin, Planner

**DATE:** 5/24/2018

**SUBJECT:** Schedule Public Hearing for Z 03-18 for June 18, 2018

Barry Childers is requesting the rezoning of four parcels totaling 6.26 acres owned by Dana Male and Jia Li referenced as Tax Parcels 614-(188, 187, 186, 185) located at the 2600 block of Providence Church Road from Rural Agricultural (**RA**) to Commercial, Business, Industrial with a conditional district (**CBI-CD**) to accommodate construction of docks and boat lifts along with a 2800 Sq Ft "private storage building" and a fenced personal gravel storage area for boats, trailers, and construction materials.

Schedule Public Hearing for June 18, 2018

## **ATTACHMENTS**:

Description	Upload Date	Type
Staff Report	5/24/2018	Cover Memo
GIS Map	5/24/2018	Cover Memo
Site Plan	5/24/2018	Cover Memo
Additional information for site plan	5/24/2018	Cover Memo
Application	5/24/2018	Cover Memo



## **Rowan County Planning and Development Department**

402 North Main Street, Suite 204 • Salisbury, N.C. 28144-4341 Planning: 704-216-8588 Fax: 704-216-7986

### **MEMORANDUM**

TO: Chairman Edds and Rowan County Board of Commissioners

FROM: Aaron Poplin, Planner

DATE: May 24, 2018

RE: **Z 03-18** 

## SUGGESTED BOARD OF COMMISSIONERS ACTION

1. Set public hearing for **Z 03-18** for Monday June 18<sup>th</sup>.

**REQUEST** 

Barry Childers is requesting the rezoning of four parcels totaling 6.26 acres owned by Dana Male and Jia Li referenced as Tax Parcels 614-(188, 187, 186, 185) located at the 2600 block of Providence Church

Road from Rural Agricultural (**RA**) to Commercial, Business, Industrial with a conditional district (**CBI-CD**) to accommodate construction of docks and boat lifts along with a 2800 Sq Ft "private storage building" and a fenced personal gravel storage area for boats, trailers, and construction materials.

**BACKGROUND** 

These lots were created as part of the High Rock Boat and Ski Club subdivision in 2006. The subdivision comprises of seven lots and is to be served by a community wastewater facility. The

2006 subdivision was created with residential use in mind; however, none of the lots have been developed. These properties have been zoned RA since the adoption of county wide zoning in 1998.

ZONING CRITERIA

1. Relationship and conformity with any plans and policies.

Plans – Parcels 614-(188,187,186,185) are located in Area Two of the Eastern Rowan Land Use Plan which is identified as areas located adjacent to

municipalities and the areas surrounding High Rock Lake. The property is located off of Providence Church Rd, which is recognized as a minor thoroughfare; the Eastern Rowan Land Use plan recommends rural businesses along thoroughfares with the Neighborhood Business district being considered appropriate for locating new businesses.

Note: This property does not lie within a watershed.

<u>Policies</u> – In 2007 the Board of Commissioners approved Z 04-07, a rezoning from RA to CBI, for a 2.3 acre portion of the neighboring tax parcel 614-182. It should be noted that the Z 04-07 request was for a piece of land that already had an existing business on it and that the request made the business compliant with the zoning ordinance.

In 2017 the Board of Commissioners tabled request Z 09-17, the Travis Cauble rezoning from RA to CBI-CD located approximately a mile from this request, and they did not approve the request until it was changed from a CBI-CD request to a NB-CD request.

### 2. Consistency with the requested zoning district's purpose and intent.

Commercial, Business, Industrial, CBI – This zone allows for a wide range of commercial, business and light industrial activities which provide goods and services. This district is typically for more densely developed suburban areas, major transportation corridors, and major cross-roads communities. However this district may also exist or be created in an area other than listed in this subsection if the existing or proposed development is compatible with the surrounding area and the overall public good is served.

The site is located next to an existing 15.57 acre CBI district and is located on Providence Church Rd, a recognized minor thoroughfare. The Eastern Rowan Land Use plan recommends NB zoning off of minor thoroughfares. The request use is construction of docks and boat lifts (SIC 1629) accompanied by the secondary uses "private storage building" and fenced gravel storage for boats, trailers, and construction materials: While the secondary uses could be permitted in the NB district, the primary use can not be; thus, the requested CBI-CD district is the only option for the applicant to consider. It may also be worth considering the proposed use of dock construction will require a multi-use operating facility permit from Cube Hydro.

# 3. Compatibility of all uses within the proposed district classification with other properties and conditions in the vicinity.

<u>Compatibility of uses –</u> For comparison purposes, the below table of use excerpt provides a much generalized comparison between the RA and CBI-CD districts. A more detailed comparison may be found in section 21-113 of the Zoning Ordinance.

Land Use Category	RA	CBI-CD
Residential	Permitted	Not Allowed
Agriculture	Permitted	Not Allowed
Mining	Not Allowed	Not Allowed
Construction	Permitted with SR	Heavy
		Construction
		Contractor for
		Docks/ Boat
		lifts.
Manufacturing	Many permitted with SR	Not Allowed
Transportation,	Some permitted with SR	Personal Storage
Communications, etc.	and CUP	for boats,
		trailers, and
		construction
		equipment.
Wholesale Trade	Most permitted with SR	Not Allowed
Retail Trade	Permitted with SR	Not Allowed
Finance, Insurance, etc.	Permitted with SR	Not Allowed
Services	Most permitted with SR	Not Allowed
Public Administration	Some permitted with SR	Not Allowed

Note: Permitted with SR means permitted subject to compliance with a defined list of special requirements; "CUP" means subject to a conditional use permit by the Board of Commissioners.

## Conditions in the vicinity (see enclosed map) –

The site is located on the Church Creek Cove of High Rock Lake. The surrounding area is mostly single family development and farm land. To the North lies the Goodman Lake Meadows and T.E Dry Subdivisions. The adjoining property to the south contains the closest commercial development which includes the High Rock Boat & Ski club along with Dave's Grading and Hauling. This request is also in close proximity to Waters Edge, a 105 lot RS zoned major subdivision. To the South is mostly large tract pasture and farm land.

### 4. Potential impact on facilities such as roads, utilities and schools.

<u>Roads</u> — These parcels have 456 ft. of frontage on Providence Church Rd. (minor thoroughfare) The NCDOT draft Comprehensive Transportation Plan suggests this section of Providence Church Rd. has a design capacity of 13,600 vehicles per day. Since the estimated capacity is largely based on pavement width and speed limit, it

should only be used as basic information regarding the volume to capacity ratio rather than the single measure in assessing the road's operational capability. Average daily traffic count from 2013 indicates 1,300 vehicle trips occur along this section of Providence Church Rd. The parcels have an approved NCDOT Residential driveway permit for the existing gravel drive and for new shared drives along parcels 614 (187,186,185), however a commercial driveway permit will be required for the proposed use. Josh McMahan from the NCDOT has informed Planning staff that the existing drive will meet the sight distance requirements.

<u>Utilities & Schools –</u> These lots do not perk on site and will need to utilize a community septic system that is planned for parcel 614 008 for wastewater disposal.

### **DECISION MAKING**

In addition to the above criteria, sec. 21-362 (c) of the Zoning Ordinance indicates the primary question before the Planning Board / Board of Commissioners in a rezoning

decision is "whether the proposed change advances the public health, safety, or welfare as well as the intent and spirit of the ordinance." Additionally, the boards "shall not regard as controlling any advantages or disadvantages to the individual requesting the change but shall consider the impact of the proposed zoning change on the public at large."

## **PROCEDURES**

The Board of Commissioners must develop a statement of consistency describing whether its action is consistent with any adopted comprehensive plans and indicate why their action is

reasonable and in the public interest [sec. 21-362 (j)]. A statement analyzing the reasonableness of the decision is also necessary.

## **SPOT ZONING**

A statement of reasonableness is necessary to substantiate a small-scale zoning decision and ensure the decision is "reasonable". While spot zoning in North Carolina is considered

legal, it must be determined as reasonable based on a number of factors including the following established by the courts:

- 1. Size and nature of the tract:
- 2. Compatibility with existing plans;
- 3. The impact of the zoning decision on the landowner, the immediate neighbors, and the surrounding community; and
- 4. The relationship between the newly allowed uses in a spot rezoning and the previously allowed uses.

PLANNING BOARD

The Planning Board held a special meeting on May 14<sup>th</sup> to conduct a courtesy hearing for request Z 03-18. During the

course of the hearing ten residents of the surrounding area gave their concerns about the request. Many of the concerns brought to the board dealt with the possibility of excess

noise, loss in property value, and expansion of commercial activity in the area. The Planning Board worked with the applicant to mitigate some of the concerns with their agreed upon conditions which included; limiting the hours of operation, keeping the existing trees on the undeveloped parts of the site plan, limiting the storage area to only the storage of the applicant's personal property, and ensuring that the applicant applies for all necessary permits from governing bodies.

The Planning Board adopted the following statements.

### **Statement of Reasonableness**

In accordance with Section 21-362(j) if the Rowan County Zoning Ordinance and after due consideration the Planning Board advises the Z 03-18 request is reasonable and in the public interest based on the following: the tract is 6.26 acres which is a reasonable size for this zoning, it is made compatible with the land use plan by implementing the additional conditions which will be discussed, it is in the public interest to have docks in a way that is screened from the lake, and it is adjacent to an existing CBI.

A motion to pass the statement of reasonableness was made by Mr. Bogle and seconded by Mr. Chamberlain. The motion passed with four in favor and two opposed.

## **Statement of Consistency**

Z 03-18 is consistent with the East Rowan Area 2 Land Use Plan based on the following. The land is located along a minor thoroughfare land and is adjacent to CBI. Furthermore the adoption of Z 03-18 is reasonable and in the public interest based on the following. The application is for CBI-CD and the dock service does serve the entire public of the lake.

A motion to pass the statement of consistency was made by Chairman Fisher and seconded by Mr. Chamberlain seconded. The motion passed with four in favor and two opposed.

## Approval of Z 03-18

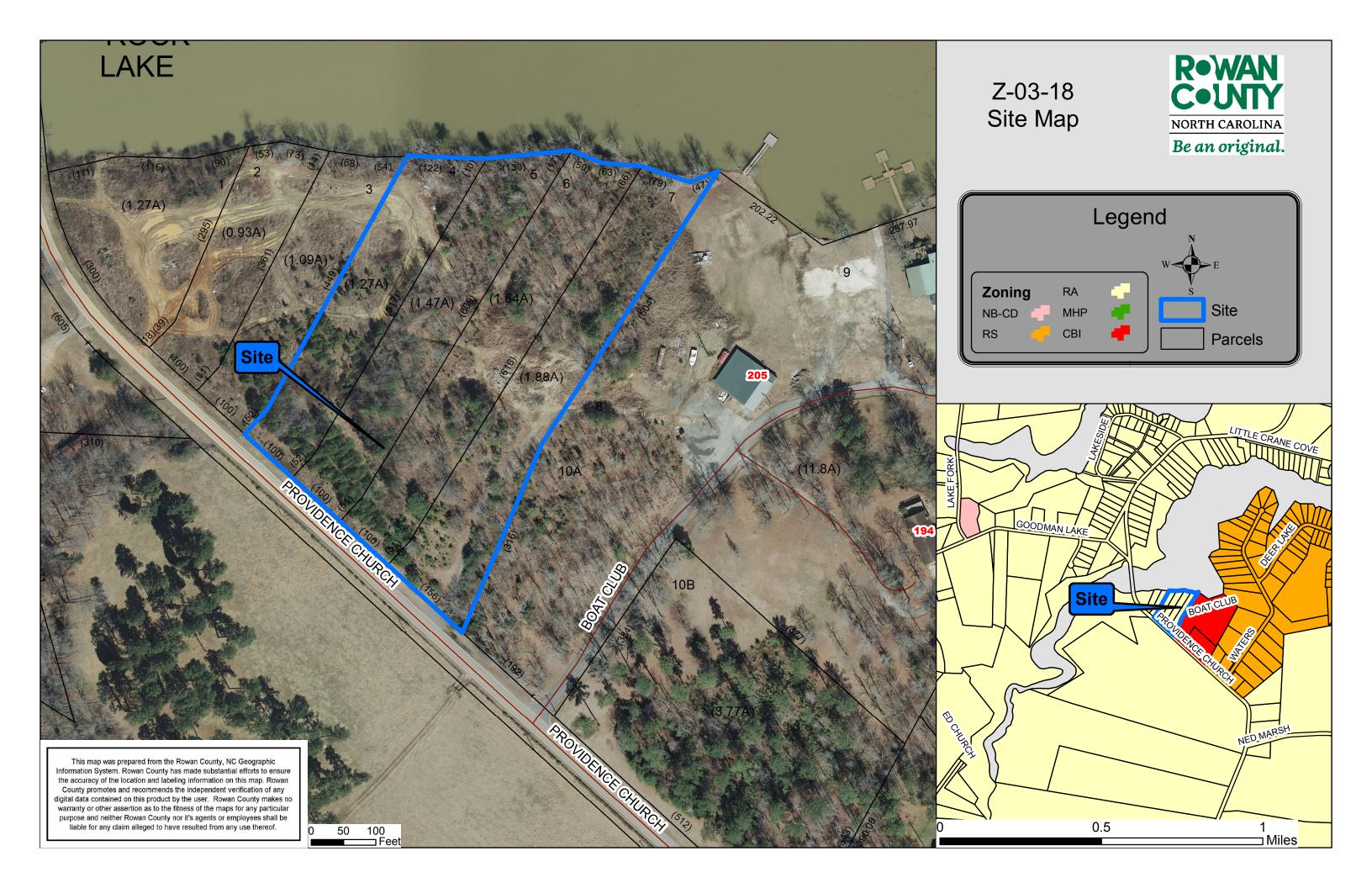
Mr. Bogle motioned to recommend Z 03-18 CBI-CD to the commissioners with the following conditions:

- Trees are required to remain on the property outside of the proposed development of storage lot, building, and road.
- Identify item #7 as personal storage.
- The applicant must approach cube hydro to get approval of the floating dock location.
- The applicant must approach NCDOT for a commercial driveway permit.
- The applicant must approach Rowan County for the septic system and site of the metal building
- The hours of operations should be changed to Monday through Friday 9 AM to 5 PM and Saturday 9 AM to 12 PM

With no further discussion of the board, a motion to approve the amendment with the added recommendations was made by Chairman Fisher and was seconded by Mr. Poston. The motion passed with four in favor and two against.

## **STAFF COMMENTS**

- 1. This property adjoins an existing 16 acre CBI parcel.
- 2. The request fronts on Providence Church Road a minor thoroughfare.
- 3. The Eastern Area Land Use Plan recommends Rural Business along thoroughfares.
- 4. The property may be subject to restrictive covenants that are not enforced by the county.
- 5. Since this is a conditional district, mutually agreed upon conditions may be applied to the request.
- 6. Only the uses requested in the site plan can be considered.





## Lot 4,5,6 Barry Childers 704-239-0024

1.	Lot	RA

2. 614 185, 614 186, 614 187

3. Lot 4,5,6

- 4. all RA
- 5. NO structures on the land
- 6. A proposed private storage lot with gravel.
- 7. Lot to be used for storage of construction materials for docks and boat lifts. and boat Trailer Parking

8. 2 part-time

- 9. 7am to dusk Monday Friday and sat 9-3
- 10. Land accessed from lot 7
- 11. Easement septic a long front of property with state right of ways.

12.

- 13. Site is all wooded
- 14. Yes flood plane is at bottom of hill beside of lake

15.

- 16. -NA-
- 17.

18.

19. Done



Rowan County Department of Planning & Development 402 N. Main Street Suite 204 Salisbury, NC 28144 Phone (704) 216-8588 Fax (704) 638-3130 www.rowancountync.gov

Case #	Z -03-18
Date Filed	3/20/18
Received By	SAS
Amount Paid	\$ 300 00

Office Use Only

REZONING APPLICATION
OWNERSHIP INFORMATION:
Name: DANA CROCKER MALE
Signature: Jana Crocker Male by A Ber Kinky POWER OF ATTORNEY
Phone: 104-779-7922 Email: "ABERT (8736 @ ATT. NET"
Address: PO Box 382 SALISBURY NC. 28145-0382
APPLICANT / AGENT INFORMATION: Complete affidavit on back if non-owner
Name: BARRY SCOTT CHILDERS
Signature:
Phone: 704-239-0024 Email: Childers Marine Construction & Gmail. Com
Address: 1225 PERBLE POINT, SALISBURY, NC 28146
· PROPERTY DETAILS:
Tax Parcel(s): #6/4-/88 Size (sq.ft. or acres): 1.98 ALDES
Property Location: #7 PROVIDENCE CHURCH ROAD, ROWAN COUNTY, NC
Current Land Use: UNDEVELOPED
Date Acquired: 11-29-2012 Deed Reference: Book 9995 Page 5882
REQUEST DETAILS: BK 1088 Pq. 760
Existing Zoning District Requested Zoning District BI-CD
If requesting a conditional zoning district, list proposed use or uses:
See Attached  Additional information enclosed restricting the conditional was districted. Van 1941.5.18
Additional information enclosed restricting the conditional use district? Yes No
Site plan containing information from sec. 21-52 enclosed? Yes No

## AFFADAVIT OF OWNER

To be completed if applicant is not the property owner

4	I (We), DANA CROCKER MALE, owner(s) of the within described
	property do hereby request the proposed rezoning and hereby authorize the person listed below
	to act as my (our) duly authorized agent in this matter.
	Signature(s): Jena Crocker Male by A Set Cool , "Fower OF ATTORNEY
	Date: 3-17-2018
	Name of Applicant / Agent: BARRY SCOT CHILDERS
	Address: 1225 Page - Police To the Control of the C
	Address: 1225 PEBBLE POINT, SAlISIBURY, NC, 28146  Phone Number: 704-239-0024
	Frione Number: 109-237-0029
	IT IS UNDERSTOOD BY ALL PARTIES HERETO INCLUDING OWNER(S) & APPLICANT(S) / AGENT(S) THAT WHILE THIS APPLICATION WILL BE CAREFULLY CONSIDERED AND REVIEWED, THE BURDEN OF PROVIDING ITS NEED RESTS WITH THE ABOVE NAMED APPLICANT WHETHER OWNER, NON-OWNERS, OR OWNER'S AGENT.
	STATE OF NORTH CAROLINA COUNTY OF ROWAN
	I, Sherri 5 file, a Notary Public for said County and State, do hereby
•	certify that DANA CROCKER MALE BY CROCKER personally appeared before me this day and
	acknowledged the due execution of the foregoing instrument.
]	My commission expires MAY 4 , 20 22.
	OFFICIAL USE ONLY
772	- 00
	Signature of Rezoning Coordinator:  2. Planning Board
(	Courtesy Hearing: 4/23/18 3. Notifications Mailed: 4/6/18 4. Property Posted:
P	1 / 6/18 5. Planning Board Action: Approved Denied 6. Board of Commissioners
•	ublic Hearing:/
	Denied 11. Date Applicant Notified:/
	7 4.25

## DANA C. MALE

P. O. Box 382 390 Acres Lane Salisbury, N. C. 28145 704-633-2919 704-608-1583

## POWER OF ATTORNEY

BY THIS DOCUMENT IT IS HEREBY ACKNOWLEDGED, that I, Dana C. Male residing at 4638 Sierra View Drive, Denver, N. C., 28037, the undersigned, do hereby grant a limited and specific Power of Attorney to Archie Bert Crocker of 390 Acres Lane, Salisbury, N. C., 28146, as my attorney-in-fact ("Agent").

If the Agent is unable to serve for any reason, I appoint Glenn E. Ketner, Jr., of 121 E. Kerr Street, Salisbury, N. C., 28144, as my alternate or successor Agent, as the case may be, to

serve with the same powers and discretions.

Said Agent shall have the authority and the power to undertake and perform only the following acts on my behalf:

"Any and all legal and/or private transactions required with no limitations to the operation of and/or purchase of the real estate and personal properties and all improvements located at and further described as: Plus or minus 2.0 acres of real estate, along with all improvements, located at Lot #7 Providence Church Rd., Salisbury, N. C., 28146, Rowan County, State of North Carolina, and further known as the HIGH ROCK BOAT & SKI CLUB; Lot #7, Providence Church Road, Tax Map Parcel Identifier No. 614-188; Deed Book 1088, Page 760."

The authority shall also include any incidental acts that are reasonably required to carry

out, perform and protect the specific property and authorities herein granted.

This power of attorney shall be effective upon execution and may be revoked by me at any time. This power of attorney shall automatically be revoked upon my death. My Agent or Successor Agent agrees to this appointment subject to its terms. My Agent agrees to act as my fiduciary and in my best interests, as seems advisable to the best of his discretion.

STATE OF NORTH CAROLINA **COUNTY OF ROWAN** 

Dana C. Male

In Salisbury, N. C., on the 1st day of November, 2012, before me, a Notary Public in and for the above State and County, personally appeared, DANA C. MALE, known to me and who executed the foregoing instrument, and being first duly sworn, such person acknowledged that she executed said instrument for the purposes therein contained as her free and voluntary act and deed.

My Commission Expires: 4-4-15 

(SEAL)



Rowan County Department of Planning & Development 402 N. Main Street Suite 204 Salisbury, NC 28144 Phone (704) 216-8588 Fax (704) 638-3130 www.rowancountync.gov

Case #	z 03 18	
Date Filed	5/1/18	
Received By	Ada	
Amount Paid		
Office Use Only		

— DEZONING ADDITION —
REZONING APPLICATION
OWNERSHIP INFORMATION:
Name: Jiayun Li, Gejin Wang, Hailong Mao
Signature: Juin Li, Ge Jin Wang, John Mas
Phone: 704-885-4758 Email: weng.jian@gmail.com
Address: 11220 Wescott Hill Dr, Huntersville, NC 28078
APPLICANT / AGENT INFORMATION: Complete affidavit on back if non-owner  Name: Barry Childers
Signature:
Phone: 704-239-0024 Email: childersmarineconstruction@gmail.com
Address: 1225 Pebble Point Salisbury NC 28146
PROPERTY DETAILS:
Tax Parcel(s): 614 185, 614 186, 614 187 Size (sq.ft. or acres): 1.34AC, 1.54AC, 1.70AC
Property Location: Lot 4/5/6 Providence Church Road, Salisbury, NC 28146
Current Land Use: Residential
Date Acquired: August 20, 2009 Deed Reference: Book 1148 Page 99, 100, 102
REQUEST DETAILS:
Existing Zoning District RA Requested Zoning District CBI-CD
If requesting a conditional zoning district, list proposed use or uses:
Storage for boats, trailers, dock construction material
Additional information enclosed restricting the conditional use district? Yes No
Site plan containing information from sec. 21-52 enclosed? Yes No

**AFFADAVIT OF OWNER**To be completed if applicant is not the property owner

I (We), Jiayun Li, Gejin Wang, Hailong Mao, owner(s) of the within described
property do hereby request the proposed rezoning and hereby authorize the person listed below
to act as my (our) duly authorized agent in this matter.  Signature(s): hand had been ward made to act as my (our) duly authorized agent in this matter.  Date: May 1, 2018
Name of Applicant / Agent: Barry Childers
Address: 1225 Pebble Point Salisbury NC 28146
Phone Number: 704-239-0024
IT IS UNDERSTOOD BY ALL PARTIES HERETO INCLUDING OWNER(S) & APPLICANT(S) / AGENT(S) THAT WHILE THIS APPLICATION WILL BE CAREFULLY CONSIDERED AND REVIEWED, THE BURDEN OF PROVIDING ITS NEED RESTS WITH THE ABOVE NAMED APPLICANT WHETHER OWNER, NON-OWNERS, OR OWNER'S AGENT.
STATE OF North Carolina  COUNTY OF Meuclus  I, Math June , a Notary Public for said County and State, do hereby certify that Jingan Li, Gaija Wm, Halony Morersonally appeared before me this day and
acknowledged the due execution of the foregoing instrument.
My commission expires ADN ( 9 , 20 22
OFFICIAL USE ONLY
1. Signature of Rezoning Coordinator:  2. Planning Board Courtesy Hearing:  5 / 4 / 18 3. Notifications Mailed:  5 / 4 / 18 4. Property Posted:  5 / 4 / 18 5. Planning Board Action: Approved  Denied  6. Board of Commissioners  Public Hearing:  7. Notifications Mailed:  8. Property Posted:  9. Dates Advertised: 1st / / 2nd / / 10. BOC Action: Approved
Denied 11. Date Applicant Notified:/



## 130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

## **MEMO TO COMMISSIONERS:**

**FROM:** Don Bringle, Director, Facilities Management and Parks & Recreation

**DATE:** 5/25/18

**SUBJECT:** No Tobacco Product Use on Rowan County Parks Ground and Buildings

No Tobacco Product Use on Rowan County Park Grounds and Buildings

**ATTACHMENTS:** 

Description Upload Date Type

Tobacco Product Usage 5/25/2018 Cover Memo



## Rowan County Parks and Recreation 6800 Bringle Ferry Road, Salisbury, NC 28146

Don Bringle Director don.bringle@rowancountync.gov 704-216-7818 Joni Hobbs

Administrative Assistant II
joni.hobbs@rowancountync.gov
704-216-7816

To: Board of Commissioners

From: David Najarian,

Parks Board Chairman

Date: June 4, 2018

Subject: No Tobacco Product Use on Rowan County Parks Ground and Buildings

On May 22, 2018, the Parks Board voted to eliminate all tobacco use in Rowan County Parks, Buildings and Grounds. The effective date is July 1, 2018. New signage will be installed at entrances to parks and various locations. All ashtrays and old signage will be removed. Anyone observed violating Regulation #27 will be approached by park staff or law enforcement. A citation will be issued by law enforcement if the individual refuses to follow policy. The current Regulation # 27 will need to be amended by the Board of Commissioners.

### **Current Regulation #27**

**Regulation No. 27: SMOKING.** No person shall smoke in any structure or place in any park where smoking is prohibited. Smoking may be forbidden by the Department or its authorized agent in any part of any park when it is deemed the fire hazard makes such action advisable.

### Revised Regulation # 27

**Regulation No. 27: No smoking**, e-cigarettes, and vaping devices and use of other tobacco products in County Parks, Recreational Buildings and on County Recreational Grounds.

Respectively Submitted, David Najarian Parks Board Chairman



## 130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

### **MEMO TO COMMISSIONERS:**

**FROM:** Scott Shelton, EDC, Vice-President of Operations

**DATE:** May 25, 2018

**SUBJECT:** Request to Schedule a Public Hearing for June 18th for 'Project Frozen'

The Rowan EDC requests that the Board of Commissioners schedule a public hearing for June 18th to consider an incentive request from 'Project Frozen.'

The Company would be a new employer in Rowan County that anticipates investing more than \$9 million dollars in new construction and equipment. This project would also create 40 new jobs within 2 years.

## **ATTACHMENTS:**

DescriptionUpload DateTypeMemo - Request to Set Public Hearing5/25/2018Cover Memo

Be an original.

## Memorandum

Date: May 24, 2018

Greg Edds, Chairman To:

Cc: Aaron Church, County Manager Carolyn Barger, Clerk to the Board

From: Scott Shelton, Vice President of Operations

Request for public hearing to consider incentives for "Project Frozen" Re:

## Dear Chairman Edds,

With cautious optimism, I respectfully request that the Board of Commissioners schedule a public hearing for June 18, 2018 to consider an incentive request from "Project Frozen." The Company would be a new employer in Rowan County that anticipates investing more than \$9 million dollars in new construction and equipment.

The total capital investment for "Project Frozen" exceeds the minimum criteria for consideration of a "Level 1" Grant under the adopted Rowan County Investment Grant Program. This project would directly create 40 new jobs, while also expanding Rowan County's tax base.

I look forward to providing you detailed information regarding this request and this project in the coming days. Please do not hesitate to contact me with any questions you may have, and thank you for considering this matter.

Yours truly,

Scott Shelton

Vice President of Operations

Scott Shelton



## 130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

## **MEMO TO COMMISSIONERS:**

**FROM:** Finance Department

**DATE:** May 25, 2018

**SUBJECT:** Hickory Sand Company - CO #2

Please see attached Change Order.

Please approve attached Change Order #2 with Hickory Sand Company for new flushing devices and tree removal. Duke Energy has approved these items.

## **ATTACHMENTS:**

DescriptionUpload DateTypeHickory Sand Company - CO #25/25/2018Backup Material

## **Change Order**

No. <u>2</u>

Date of Issuance: April 18, 2018		Effective Date:	April 18, 2018	-			
Project: Dukeville Road Area Water Service	Owner: Row North Carolin	• • •	Owner's Contract No.:	vner's Contract No.:			
Contract: Dukeville Road Area Water Service			Date of Contract: December 18, 2018				
Contractor: Hickory Sand Compar 1490 South Center St, PO Box 200		Engineer's Project No.: 15.01126					
The Contract Documents are m	odified as foll	ows upon execution	of this Change Order:				
Description: (1) The unit cost for Bid have a Chlorine residual analyzer to assemblies for a total net add of \$58,2	ensure that wate	er quality remain high v	while conserving flushed wat	ter. There are two (2)			
Attachments (list documents sup	pporting chan	ige):					
(1) Quote from Hickory Sand Compa (3) Quote from Hickory Sand Compa			akdown; (2) Auto flushing as	ssembly brochure.			
CHANGE IN CONTRACT	PRICE:	СНА	NGE IN CONTRACT T	IMES:			
Original Contract Price:			Times: Working days letion (days or date):				
\$2,397,605.00			ayment (days or date):				
[Increase] [Decrease] from previous approved Change Orders No. 1 to	•	[Increase] [Decrease] No. 1 to No. 1:	se] from previously appro	ved Change Orders			
			letion (days):				
\$59,065.00		Ready for final pa	ayment (days):	0			
Contract Price prior to this Change	e Order:		or to this Change Order: letion (days or date):	180			
\$2,456,670.00	8	-	ayment (days or date):				
[Increase] [Decrease] of this Chan	ge Order:		e] of this Change Order: letion (days or date):	0			
\$60,750.00		•	ayment (days or date):	0			
Contract Price incorporating this C Order:	Change	Contract Times wit	h all approved Change Ordetion (days or date):				
\$2,517,420.00	e.	-	nyment (days or date):	210			
RECOMMENDED  By:  Engine (Authorized Signature)  Date: 4-24-/8  Approved by Funding Agency (if a	By: Ow Date: _	PTED: vner (Authorized Signatu	A	Authorized Signature)			



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

## **MEMO TO COMMISSIONERS:**

**FROM:** Jeffery A Hall, Library Director

**DATE:** 5/26/2018

**SUBJECT:** West Branch Library - Grant Applications

**ATTACHMENTS:** 

Description Upload Date Type

List of grants to be applied for 5/26/2018 Cover Memo

Request to Apply for Grants to help fund West Branch Library project.

In addition to fundraising efforts, the library would like permission to apply to the grant opportunities listed below to help fund West Branch Library construction, technology, equipment and collection needs. Matching fund information is listed when required.

**Cannon Foundation.** Grant funding for capital projects, facility renovations and equipment in North Carolina with an emphasis on rural areas. Four grant cycles per year (January, April, July an October). The library plans to apply to the third quarter cycle due October 5, 2018.

**Library Services and Technology Grant** (LSTA). Grants are federal funds from the Institute of Museum and Library Services that are awarded by the State Library to eligible North Carolina libraries. Funds are available for programs and services that address identified needs of current or potential library users. Matching funds totaling 25% of the LSTA award amount are required. The maximum amount that can be awarded is \$50,000. The library plans to apply to the 2019-2020 cycle, due February 2019.

**Dollar General Literacy Foundation.** Annual grant funding awarded towards literacy and summer reading programs. Applications are due in the spring of each year. The library plans to apply in the spring of 2019.

**Walmart Community Grant.** Annual grant funding awarded towards improving local communities for the benefit of low income individuals and families in the United States. The library plans to apply in January 2019.

**Salisbury-Rowan Community Foundation Grant.** Annual grant funding awarded towards strengthening current and emerging community issues. The library plans to apply in September 2018.

**Margaret C. Woodson Foundation Grant.** Annual grant funding awarded towards improving public welfare. The library plans to apply in January 2019.

**Pilcrow Foundation.** Nationwide non-profit organization which donates new, quality, hardcover children's books to small, rural public libraries in the United States through its Children's Book Project. Matching funds of \$200-400 dollars are required. Two grant cycles per year (April 15<sup>th</sup> and October 15<sup>th</sup>). The library plans to apply in April 2019.



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

#### **MEMO TO COMMISSIONERS:**

**FROM:** Shane Stewart, Assistant Planning Director

**DATE:** May 29, 2018

**SUBJECT:** Second Reading for ZTA 01-18

After conducting a public hearing on May 21st to consider ZTA 01-18, the BOC voted 3-0 to approve the proposed amendment as presented.

In the abundance of caution, this proposed amendment will require a second reading and vote to satisfy section 2-227 (Adoption, Amendment, or Repeal of Ordinances) which states "If the proposed measure is approved by a majority but not by all the members of the board...It shall be considered at the next regular meeting of the board."

The second reading and vote can be accomplished on the consent agenda.

## **ATTACHMENTS:**

Description	Upload Date	Type
Staff Report	5/29/2018	Exhibit
Adopted Statement	5/29/2018	Exhibit



## **Rowan County Planning and Development Department**

402 North Main Street, Suite 204 • Salisbury, N.C. 28144-4341 Planning: 704-216-8588 Fax: 704-216-7986

#### **MEMORANDUM**

TO: Chairman Edds and the Rowan County Board of Commissioners

FROM: Shane Stewart, Assistant Planning Director

DATE: May 8, 2018 RE: **ZTA 01-18** 

SUGGESTED BOARD OF COMMISSIONERS ACTION
Receive staff report
Motion to adopt statement

#### **BACKGROUND**

After speaking with Rowan County Environmental Management Staff regarding the need to locate a new convenience site for solid waste and recycling in the southwestern portion of the

county, Planning Staff noted these operations would be classified as *Local Trucking without Storage* (SIC 4212) permitted with Special Requirements in the **NB** district and by right in **CBI** and **IND** districts. Considering other essential services such as police, fire, ambulance, and rescue are permitted by right in all zoning districts and the Board of Commissioners (BOC) would make the final determination of site selection with any new operation, staff is of the opinion these locations should not be restricted to non-residential zones only.

PROPOSED CHANGES

New text appear as bold red text.

## **AMENDMENTS TO CHAPTER 21: ZONING ORDINANCE**

Solid Waste and Recycling Convenience Center means a facility operated by Rowan County for the purpose of fulfilling its solid waste and recycling service responsibilities to the public defined in NCGS 130A-309.09A. Convenience centers typically include a structure(s) for administrative operations (personnel, storage, etc.) and an arrangement of mobile containers used to collect and store local solid waste and assorted recyclables until transported to an off-site location for disposal and / or processing. These facilities may also accommodate the temporary and incidental storage of collected bulky or oversized materials along with miscellaneous other materials outside of containers.

P- Permitted by Right P(A) - Permitted as	Zoning Districts								
Accessory Use SR - Permitted with Special Requirements C- Conditional Use	Residential				Nonresidential				
Use	RA	RR	RS	MHP	MFR	CBI	NB	INST	IND
Public Administration									
Solid Waste and Recycling Convenience Center	P	P	P	P	P	P	P	P	P

## **PROCEDURES**

The BOC must develop a statement of consistency describing whether its action is consistent with any adopted comprehensive plans and indicate why their

action is reasonable and in the public interest [sec. 21-362 (j)]. Due to recent changes in the statutes, the proposed consistency statement below contains the appropriate structure based on the statute options given, which should be retained in the event of potential modification by the BOC.

## MARCH 26<sup>TH</sup> PLANNING BOARD MEETING

While the board was generally in favor of the proposed text

amendment, some members suggested a public hearing process should be included to receive input on siting a new facility at least in residentially zoned areas. On a vote of 5-4, the board voted to adopt the proposed text amendment and with the recommendation of including a public hearing based on the following statement of consistency:

### Staff Comments

Planning staff worked with Environmental Management Director Caleb Sinclair to develop an appropriate definition.

Since the BOC is involved in site selection, a conditional use permit would be unnecessary. Consistency – "**ZTA-01-18** is appropriate and necessary to meet the development needs of Rowan County for the following reasons not previously envisioned by the Eastern and Western Land Use Plans: Solid Waste and Recycling Convenience Centers need to be permitted in residential zoning districts to avoid spot zoning. Furthermore the adoption of ZTA 01-18 is deemed an amendment to the Eastern and Western Land Use Plans and is reasonable and in the public interest based on the following: Solid Waste and Recycling Convenience Centers need to be located near residential areas".

#### **STAFF COMMENTS**

Due to limited commercial zoning in many portions of the county, it seems most reasonable to allow these uses in all zoning districts by right similar to the essential

services mentioned. Should the BOC wish to include a hearing as part of the zoning process, staff would need to further amend the proposed ordinance to accommodate. Alternatively, the BOC may, at their discretion, have a policy to receive public input separate from a zoning process.



#### **BOARD OF COMMISSIONERS ADOPTED** STATEMENT OF CONSISTENCY

#### **ZTA 01-18**

#### STATEMENT OF CONSISTENCY

**ZTA-01-18** is appropriate and necessary to meet the development needs of Rowan County for the following reasons not previously envisioned by the Eastern and Western Land Use Plans: Solid Waste and Recycling Convenience Centers need to be permitted in residential zoning districts to avoid spot zoning. Furthermore the adoption of ZTA 01-18 is deemed an amendment to the Eastern and Western Land Use Plans and is reasonable and in the public interest based on the following: Solid Waste and Recycling Convenience Centers need to be located near residential areas.

This statement reflects the unanimous (3-0) decision by the Rowan County Board of Commissioners on May 21, 2018 to approve ZTA 01-18.

Nice-Chairman, Board of Commissioners

May 22, 2018

Date

Assistant Planning Director

## ROWAN COUNTY A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

#### **MEMO TO COMMISSIONERS:**

**FROM:** Nan Buehrer, Executive Director

**DATE:** May 29, 2018

**SUBJECT:** Home & Community Care Block Grant Funding Plan For FY 2018-19

#### **ATTACHMENTS:**

DescriptionUpload DateTypeFunding Plan For FY 2018-195/29/2018Cover Memo



#### The Henry E. Rufty - Haden C. Holmes Senior Center

"Adding Life to Years"

Health & Wellness, Lifelong Learning, Civic & Social Engagement

1120 S. Martin Luther King, Jr. Avenue, Salisbury, North Carolina 28144-5658 <a href="www.ruftyholmes.org">www.ruftyholmes.org</a>
Phone: 704-216-7714 Fax: 704-633-8517 Email: office@ruftyholmes.org

May 22, 2018

TO:

Rowan County Board of Commissioners, Aaron Church, Rowan County Manager

FROM:

Nan Buehrer, Executive Director

Rufty-Holmes Senior Center, and Lead Agency for HCCBG Committee

RE:

Home & Community Care Block Grant Funding Plan for FY 2018-19

Attached, please find the proposed funding plan for the use of Home and Community Care Block Grant funds allocated to Rowan County for FY 2018-19.

The HCCBG Advisory Committee has met and is recommending the same services be funded and administered as FY 2017-18, by Rowan Transit System, Rowan County Dept. of Social Services, Meals on Wheels and Rufty-Holmes Senior Center. The HCCBG Advisory Committee is recommending the attached plan for the Commissioners' approval. The Grant requires a 10% matching allocation from Rowan County that equates to \$90,452.

The allocation of \$814,063, reported by Centralina Area Agency on Aging for Rowan County HCCBG services, was the amount given to the Committee and Agencies to use to complete the funding plan.

On 5-22-2018, the Lead Agency was notified by Centralina AAA that the final state budget allocation for Rowan County for FY 2018-19 is \$863,699 or an increase in allocation of \$55,152. This will make the 10% matching allocation from Rowan County \$95,967.

It is too late to amend the attached funding plan to meet HCCBG requirements for approval from the County Commissioners. The Rowan County HCCBG Advisory Committee will meet in late June or early July to make a revised recommendation on the additional allocation, and submit it to the County for approval.

We acknowledge and thank the Commissioners for the additional support from the County, above and beyond the required matching funds, for the provision of these important services on behalf of our older adult citizens. I will be glad to answer any questions you may have.

Nan Buchner

With Optimism,

First in North Carolina



Rufty-Holmes Senior Center is a non-profit organization that provides a focal point for aging resources as well as opportunities to extend independent living and enrich the quality of life for Rowan County older adults.

Member Agency



Rowan County United Way

#### **HCCBG Budget**

DAAS-730 (Rev. 2/16)

#### Home and Community Care Block Grant for Older Adults

#### **County Funding Plan**

Identification of Agency or Office with Lead Responsibility for County Funding Plan

County: Rowan

July 1, 2018 through June 30, 2019

The agency or office with lead responsibility for planning and coordinating the County Funding Plan recommends this funding plan to the Board of Commissioners as a coordinated means to utilize community-based resources in the delivery of comprehensive aging services to older adults and their families

Rufty-Holmes Senior Center

(Name of Agency/Office with lead responsibility)

Authorized Signature

Nan Buehrer, Executive Director

(Type name and title of signatory agent)

HCCBC Budget									80	DAAC. 721 (Day 2/16)	13	
		Horr	ne and Commu	unity Care Bloc	Home and Community Care Block Grant for Older Adults	er Adults			5	T / T : 100 T C / CC		
									County		Rowan	•
				County Funding Plan	ling Plan				July 1, 20	July 1, 2018 through June 30, 2019	10, 2019	
				County Services Summary	es Summary							
		A			8	U	٥	ш	L	9	I	-
		Block Grant Funding	t Funding		Reauired	Net	USDA	Total	Projected HCCBG	Projected Reimbursement	Projected HCCBG	Projected Total
Services	Access	In-Home	Other	Total	Local Match	Service Cost	Subsidy	Funding	Units	Rate	Clients	Units
Trans 250	149247			11111111111	16583	165830	0	165830	10773	15.3928	275	14500
Medical Transp 033	39250			11111111111	4361	43611	0	43611	2000	21.8055	275	2000
In-Home   Home Mgmnt 041		12128		///////////////////////////////////////	1348	13476	0	13476	768	17.5469	9	006
In-Home II - Personal Care 042		158344		111111111111	17594	175938	0	175938	8288	21.2277	44	8800
In-Home III Personal Care 045		10827		///////////////////////////////////////	1203	12030	0	12030	399	30.1504	2	471
Congregate 180			283689	///////////////////////////////////////	31521	315210	25125	340335	29563	10.6623	450	33501
Home Delivered 020		24126		1111111111111	2681	26807	11250	38057	2449	10.9461	10	56253
Adult Day Care 030			15277		1697	16974	0	16974	513	33.0761	5	578
Adult Day Health 155			22319		2480	24799	0	24799	620	39.9897	9	682
ADC Trans			431		48	479	0	479	319	1.5004	2	1327
Senior Center Operation 170			98425	11111111111	10936	109361	0	109361	0	0	4500	0
				111111111111								
				///////////////////////////////////////	0	0	0	0	0	0	0	0
				1111111111111	0	0	0	0	0	0	0	0
				111111111111	0	0	0	0	0	0	0	0
				111111111111	0	0	0	0	0	0	0	0
Total	188497	205425	420141	814063	90452	904515	36375	940890	#DIV/0!	111111111111111111111111111111111111111	5575	119012
								Signature. Cha	irman. Board o	Signature. Chairman. Board of Commissioners		Date
								600	,			

DAAS-733 (R.v. 2/16)

## Home and Community Care Block Grant for Older Adults County Funding Plan

July 1, 2018 through June 30, 2019

Methodology to Address Service Needs of Low Income (Including Low-Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency (Older Americans Act, Section 305(a)(2)(E))

Community Sen	vice Provider:	Rufty Holmes Senior Center
County:	Rowan	300

The Older Americans Act requires that the service provider attempt to provide services to low-income minority individuals in accordance to their need for aging services. The community service provider shall specify how the service needs of low income, low-income (including low income minority elderly), rural elderly and elderly with limited English proficiency will be met through the services identified on the Provider Services Summary (DAAS-732). This narrative shall address outreach and service delivery methodologies that will ensure that this target population is adequately served and conform with specific objectives established by the Area Agency on Aging, for providing services to low income minority individuals. Additional pages may be used as necessary.

#### Goal

Aggregate client profile compares favorably to Census figures for poverty, minority and rural older adults in Rowan County.

Rufty-Holmes Senior Center attempts to serve all Rowan County older adults who seek services. The Center engages in special outreach initiatives to insure rural elderly, low-income seniors and minorities are aware of, and take advantage of, aging services for which they are eligible. The Center advertises its programs and services through a variety of media in the County.

The Information & Assistance Program regularly goes into the community to share, explain and assist with the services provided by the Center.

Congregate Nutrition sites are geographically located throughout the County, mostly in rural areas. Transportation assistance is available to those sites, and to the Senior Center, so those in rural areas with low income can access services. 2017 statistics indicate that 50% of congregate nutrition clients live alone, with 35% living at/below poverty level, 39% are African-American.

The Senior Center serves approximately 4,500 local older adults each year. Those who live in non-municipal areas of the County represent 34% of participants. The Center will continue its efforts to provide more outreach in the coming year, and work collaboratively with other agencies in the community to insure that target populations are served.

# July 1, 2018 through June 30, 2019 Home and Community Care Block Grant for Older Adults Community Service Provider Standard Assurances

Rufty-Holmes Senior Center

agrees to provide services through the Home and

(Name of Provider)

Community Care Block Grant, as specified on the Provider Services Summary (DAAS-732) in accorda with the following:

- 1. Services shall be provided in accordance with requirements set forth in:
  - a) The County Funding Plan
  - b) The Division of Aging Home and Community Care Block Grant Procedures Mannual for Community Services providers; and
  - c) The Division of Aging Services Standards manual, Volumes I through IV or at http://www.ncdhhs.gov/aging/monitor/mpolicy.htm

Community service providers shall monitor any subcontracts with providers of Block Grant services and take appropriate measures to ensure that services are provided in accordance with the aforementioned documents.

- 2. Priority shall be given to providing services to those older persons with the greatest economic or social needs. The service needs of low-income minority elderly will be addressed in the manner on the Methodology to Address Service Needs of Low-Income(Including Low Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency format, (DAAS-733)
- 3. The following service authorization activities will be carried out in conjunction with all services provided through the Block Grant:
  - a) Eligibility determination;
  - b) client intake/registration;
  - c) client assessment/reassessments and quarterly visits, as appropriate;
  - d) Determining the amount of services to be received by the client; and
  - e) Reviewing consumer contributions policies with eligible clients
- 4. All licenses, permits, bonds, and insurance necessary for carrying out Block Grant Services will be maintained by the community service provider and any contracted providers.
- 5. As specified in ,45 CFR 75, Subpart D-Post Federal Award Requirements, Procurement Standards, community service providers shall have procedures for settling all contractual and administrative issues arising out of procurement of services through the Block Grant. Community service providers shall have procedures governing the evaluation of bids for services and procedures through which bidders and contracted providers may appeal or dispute a decision made by the community service provider.

- 6. Applicant/Client appeals shall be addressed as specified in Section 7 of the Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, dated February 17, 1997.
- 7. Community service providers are responsible for providing or arranging for the provision of required local match, as specified on the <u>Provider Services Summary</u>, (DAAS-732). Local match shall be expended simultaneously with Block Grant funding.
- 8. Community service providers agree to comply with audit and fiscal reporting requirements as specified in the <u>Agreement for the Provision of County-Based Aging Services</u> (DAAS-735).
- Compliance with Equal Employment Opportunity and Americans With Disabilities Act requirements, as specified in paragraph fourteen (14) of the <u>Agreement for the Provision of County-Based Aging</u> Services (DAAS-735) shall be maintained.
- 10. Providers of In-Home Aide, Home Health, Housing and Home Improvement, and Adult Day Care or Adult Day Health Care shall sign and return the attached assurance to the Area Agency on Aging indicating the recipients of these services have been informed of their client rights, as required in Section 314 of the 2006 Amendments to the Older Americans Act.
- 11. Subcontracting All HCCBG community service providers must assure that subcontractors (for-profit and non-profit entities only) meet the following requirements:
  - a. The subcontractor has not been suspended or debarred. (N.C.G.S. §143C-6-23, 09 NCAC 03M)
  - b. The subcontractor has not been barred from doing business at the federal level.
  - c. The subcontractor is able to produce a notarized "State Grant Certification of No Overdue Tax Debts."
  - d. All licenses, permits, bonds and insurance necessary for carrying out Home and Community Care Block Grant services will be maintained by both the community service provider and any subcontractors.
  - e. The subcontractor is registered as a charitable, tax-exempt (501c3) organization with the Internal Revenue Service (non-profit subcontractors only).
- 12. Confidentiality and Security. Per the requirements in 10A NCAC 05J and Section 6 of the Home and Community Care Block Grant Procedures Manual, client information in any format and whether recorded or not shall be kept confidential and not disclosed in a form that identifies the person without the informed consent of the person or legal representative. Information must be maintained in a secure environment with restricted access, and community service providers must establish procedures to prevent accidental disclosures from data processing systems. Community service providers, including subcontractors and vendors, must adhere to requirements for protecting the security and confidentiality of client information.

DAAS-734 (revised 2/16)

13. Record Retention and Disposition. All community service providers are responsible for maintaining custody of records and documentation to support the allowable expenditure of funds, service provision and the reimbursement of services. Service providers must adhere to the approved record retention and disposition schedule posted semiannually on the website of the NC Department of Health and Human Services Controller at http://www.ncdhhs.gov/control/retention/retention.htm.

Service providers are not authorized to destroy records related to the provision of services under this Agreement except in compliance with the approved DHHS retention and disposition schedule, which the agency agrees to comply with 07 NCAC )4M.0510 when deciding on a method of record destruction. Confidential recors will be destroyed in such a manner that the records cannot be practically read or reconstructed.

Nan Buehrer Danbuel CV 05/11/2018
(Authorized Signature) (Date)

NC
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DAAS-732A1

FY: 2019

2/16

LE

INSTRUCTIONS: Under each service, provide the amount of money to be paid for the salary from the service.

AGENCY

NAME:

**Rufty-Holmes Senior Center** 

(if used for other services verify \$ amts carry to correct funding source on 731 & 732)

STAFF I	NAME	POSITION	FULL TIME PART TIME	TOTAL SALARY	ADMIN. SALARY	Congregate	Senior Center Operation 170
Buehrer		Executive Director	FULL TIME	\$73,440	\$73,440		
Open		Adm Asst	PART TIME	\$23,440	\$23,440		
				\$0			
Banner		Nutrition Mgr	FULL TIME	\$45,900		45,900	
	6	Site Supv	PART TIME	\$73,354		73,354	
		Substitutes	PART TIME	\$1,500		1,500	
				\$0			
Phillips		SC Manager	FULL TIME	\$42,840			42,84
Open		Fitness Manager	FULL TIME	\$40,000			40,00
Swanger		I & A Mgr	FULL TIME	\$40,800			40,80
Woods		Program Asst	FULL TIME	\$30,600			30,60
Lanning		Facility Manager	FULL TIME	\$27,642			27,64
			PART TIME	\$0			
	3	Front Desk	PART TIME	\$29,161			29,16
	13	Senior Center	PART TIME	\$51,353			51,35
				\$0			
				\$0			
				\$0			
1				\$0			
				\$0			
				\$0			
				\$0			
				\$0			
			SUBTOTAL FT	301,222	73,440	45,900	181,882
			SUBTOTAL PT	178,808	23,440	74,854	80,514
			TOTAL	480,030	\$96,880	\$120,754	\$262,396
-			PERCENT FT:	62.75%	75.81%	38.01%	69.32%
			PERCENT PT:	37.25%	24.19%	61.99%	30.68%

# INSTRUCTIONS: Under each service, provide the number of hours to be worked in that

AGENCY NAME:

**Rufty-Holmes Senior Center** 

	PODITION	FULL TIME	TOTAL	ADMIN. HOURS	Congregate 180	Senior Center Operation 170
STAFF NAME	POSITION	PART TIME	HOURS 2080	2080	100	170
Buehrer	Executive Director	PART TIME	1300	1300		
Open	Adm Asst	PART TIME 0	1300	1300		
0		FULL TIME	2080		2080	
Banner	Nutrition Mgr	PART TIME	6240		6240	
6	Site Supv		150		150	
0	Substitutes	PART TIME 0			150	
0	0		0			2080
Phillips	SC Manager	FULL TIME	2080			2080
Open	Fitness Manager	FULL TIME	2080			2080
Swanger	I & A Mgr	FULL TIME	2080			
Woods	Program Asst	FULL TIME	2080			2080
Lanning	Facility Manager	FULL TIME	2080			208
0		PART TIME	0			
	Front Desk	PART TIME	2704			2704
13	Senior Center	PART TIME	4000			4000
0	0	0	0			
0	0	0	0			
0	0	0	0			
0	0	0	0			
0	0	0	0			
0	0	0	0			
0	0	0	0			
0	0	0	0			
					2222	4040
		SUBTOTAL FT	14,560	2080	2080	10400
		SUBTOTAL PT	14,394	1300	6390	6704
		TOTAL	28,954	3380	8470	17104
		PERCENT FT:	50.29%	0.62	0.25	0.6
		PERCENT PT:	49.71%	0.38	0.75	0.39

**HCCBG Budget** 

North Carolina Division of Aging

Service Cost Computation Worksheet c:732A.xls

Provider: Rufty-Holmes Senior Center

County: Rowan

Budget Period: July 1, 2018 through June 30, 2019

Revision \_\_\_yes, \_X\_no, revision date \_\_\_\_\_

USDA(NSIP) reimbursement is \$.75/meal

3/99 DAAS-732A FY 2019

I. Projected Revenues	Grand Total		Congregate	Senior Center Operatio n 170
A. Fed/State Funding From the Division of A	382,114	///////////////////////////////////////	283,689	98425
Required Minimum Match - Cash	///////////////////////////////////////		///////////////////////////////////////	/////////
1) County General Fund		/////////	31,521	
2)		/////////		
3)	0	//////////		
Total Required Minimum Match - Cash	42,457	/////////	31,521	10,936
Required Minimum Match - In-Kind	///////////////////////////////////////	//////////	///////////////////////////////////////	//////////
1)	0	/////////		
2)	0	//////////		
3)	0	//////////		
Total Required Minimum Match - In-Kir	0	//////////	0	0
B. Total Required Minimum Match (cash +	42,457	///////////////////////////////////////	31,521	10,936
C. Subtotal, Fed/State/Required Match Re	424,571	//////////	315,210	109,361
D. USDA Cash Subsidy/Commodity Valuat	25,125	/////////	25,125	
E. OAA Title V Worker Wages, Fringe Bene	0	//////////		
Local Cash, Non-Match	///////////////////////////////////////	/////////	///////////////////////////////////////	//////////
1) County General Fund	156,956	//////////	16,982	139974
2) Business Marketing Program	5,000	//////////		5000
3) County Senior Center Grant	73,530	//////////		73530
4) City of Salisbury	63,000	//////////		63000
F. Subtotal, Local Cash, Non-Match	298,486	//////////	16,982	
Other Revenues, Non-Match	///////////////////////////////////////	/////////	///////////////////////////////////////	///////////////////////////////////////
1) Donations	32,000	/////////		32000
2) State Senior Center Grant	10,875	/////////		10875
3) United Way	47,244	/////////		47244
G. Subtotal, Other Revenues, Non-Match	90,119		0	90,119
Local In-Kind Resources (Includes Voluntee			///////////////////////////////////////	//////////
1) Small Grants	14,300	/////////		14300
2) Local Municipalities		/////////		2350
3) Program Fees	90,000	/////////		90000
H. Subtotal, Local In-kind Resources, Non-		/////////	0	
I. Client Program Income		/////////	25,000	
J. Total Projected Revenues (Sum I C,D,E,F		/////////	382,317	
Percent of Grand Total	100%		39.21%	60.79%

**HCCBG Budget DOA-732A** Division of Aging FY 2019 Service Cost Computation Worksheet Senior Center Grand Admin Congregate Operatio n 170 **Total** Cost 180 II. Line Item Expense Staff Salary From Labor Distribution Schedy// 73,440 45,900 181,882 1) Full-time Staff 301,222 23,440 74,854 80,514 2) Part-time staff (do not include Title V 155,368 480,030 96,880 120,754 262,396 A. Subtotal, Staff Salary Fringe Benefits 20,073 9,238 1) FICA 36,722 7,411 63,000 9,000 9,000 45000 2) Health Ins. 1,775 2,295 4930 9,000 3) Retirement 5453 8,313 1,170 1,690 4) Unemployment Insurance 2150 1,475 5) Worker's Compensation 5,100 1,475 6) Other (Longevity) 122,135 20,831 23,698 77,606 **B. Subtotal, Fringe Benefits** Local In-Kind Resources, Non-Match 0 1) 0 0 2) 0 3) 0 C. Subtotal, Local In-Kind Resources Non-0 0 0 0 0 D. OAA Title V Worker Wages, Fringe Bene 0 Travel 1) Per Diem 0 0 4,643 375 2,000 2,268 2) Mileage Reimbursement 3) Other Travel Cost 2,000 2,268 4,643 375 E. Subtotal, Travel General Operating Expenses 1111111111111 56,360 18,800 35,560 1) Utilities (includes LC site subsidies) 2000 43,612 1,500 42,112 2) Repairs, Maintenance 1,700 3,300 5,000 3) Janitorial Supplies 1,750 100 1,500 4) Postage 150 5,650 7,000 350 5) Advertising/Printing/Assoc Dues 1000 3,000 6,000 2,000 6) Phone/Technology Expenses 1000 8,500 55,106 7) Program Supplies/Expenses 64,356 750 250 3,500 8) Office Supplies 4,000 250 1,850 500 1,650 9) Training 4,000 11,930 1,135 10) Legal/Professional Expenses 13,065 11) Property & Liability Ins./ D&O 18,000 1,750 2,750 13,500 145,000 145,000 12) Catering Contract F. Subtotal, General Operating Expenses 368,143 20,680 181,450 166,013 G. Subtotal, Other Admin. Cost Not Alloca// in Lines II.A through F

		///////////////////////////////////////	///////////////////////////////////////	//////////
H. Total Proj. Expenses Prior to Admin. Dist	974,951	138,766	327,902	
I. Distribution of Admininistrative Cost	///////////////////////////////////////	0	54,416	84,351
J. Total Proj. Expenses After Admin. Distrib	974,951	///////////////////////////////////////	382,317	592,634
HCCBG Budget Service Cost Computation Worksheet Division of Aging			DOA-732A FY 2019	
				Senior
				Center
	Grand		Congregate	Operatio
III. Communication of Batas	Total		180	n 170
III. Computation of Rates  A. Computation of Unit Cost Rate:	//////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////	//////////
Total Expenses (equals line II.J)		///////////////////////////////////////	382,317	592,634
			33,500	0 0
Total Projected Units     Total Unit Cost Rate	33,500	////////	11.4125	#DIV/0!
B. Computation of Reimbursement Rate:	//////////////////////////////////////	//////////////////////////////////////	///////////////////////////////////////	111111111
Total Revenues (equals line I.J)	974,951	111111111111	382,317	592,634
2. Less: USDA (equals line I.D)	25,125		25,125	332,034
Title V (equals line I.E and II.D)		///////////////////////////////////////	25,125	0
Non Match In-Kind (equals line			0	106,650
Revenues Subject to Unit Reimbursen		///////////////////////////////////////	357,192	485,984
Total Projected Units (equals line III.A)		///////////////////////////////////////	33,500	0
5. Total Reimbursement Rate	///////////////////////////////////////	///////////////////////////////////////	10.6623	#DIV/0!
C. Units Reimbursed Through HCCBG	29,563	///////////////////////////////////////	29,563	
D. Units Reimbursed Through Program In		///////////////////////////////////////	2,345	
E. Units Reimbursed Through Remaining		///////////////////////////////////////	1,593	
F. Total Units Reimbursed/Total Projected		///////////////////////////////////////	33,501	#DIV/0!

357192	485984
33500	0
10.6624	#DIV/0!
315210	109361
29563	#DIV/0!
10.6623	#DIV/0!

\* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

Information on this form (DAAS-732A) corresponds with information stated on the Provider Services Summary (DAAS-732) as follows:

	DAAS-732A	<b>DAAS-732</b>
Block Grant Funding	Line I.A	Col. A
Required Local Match-Cash & In-Kind	Line I.B	Col. B
Net Service Cost	Line I.C	Col. C
NSIP Subsidy	Line I.D	Col. D
Total Funding	L. I.C+I.D	Col. E
Projected HCCBG Reimbursed Units	Line III.C	Col. F
Total Reimbursement Rate	Line 111.B.5	Col. G
Projected Total Service Units	Line III.F	Col. I

HCCBG Budget

NAME AND ADDRESS					lome and	1 Commur	Home and Community Care Block Grant for Older Adults	ck Grant fo	or Older	Adults				
COMMUNITY SERVICE PROVIDER	ROVIDI	ER.									DAAS-732 (Rev. 2/16)	ev. 2/16)		
Rufty-Holmes Senior Center	ter					Count	County Funding Plan	an		County		Rowan		
1120 S. Martin Luther King, Jr. Avenue	g, Jr. Av	enne								July 1,	July 1, 2018 through June 30, 2019	June 30, 20.	19	
Salisbury, NC 28144			1		ā	rovider Se	Provider Services Summary	lary		Revision#:		Rev Date:		
					A		В	O	O	Ш	Щ	O	Н	_
	Ser.	Ser. Delivery									Projected	Projected	Projected	Projected
	(Check	One)		Block Grant Funding	ant Fundir	gr.	Required	Net*	USDA	Total	HCCBG	Reimburse.	HCCBG	Total
Services	Direct	Purch.	Access	Access In-Home	Other	Total	Local Match Serv Cost Subsidy Funding	Serv Cost	Subsidy	Funding	Units	Rate	Clients	Units
Congregate 180		×			283689	MINIMAN	31521	315210	25125	340335	29563	10.6623	450	33501
Senior Center Operation 170	×				98425		10936	109361	0	109361	0	0	4500	0
							0	0	0	0	0	0		0
						WWWWWW	0	0	0	0	0	0		0
							0	0	0	0	0	0		0
							0	0	0	0	0	0		0
						MINIMINI	0	0	0	0	0	0		0
Total	11111111	IIIIIII	0	0	382,114	1 382,114	42457	424571	25125	449696	MIMMIM	MIMMIMM	4950	33501
*Adult Day Care & Adult Day Health Care Net Service Cost	Day Heal	th Care	Vet Servic	e Cost										
	ADC		ADHC							0	0	_		2
Daily Care					Certification	on of require	Certification of required minimum local match	al match		2	1-00-5 COMPAND 5-03-18	Server Server	ا چاري	2-18
Transportation					availability	/. Required	availability. Required local match will be expended	l be expende	pe	Authorize	Authorized Signature, Title	ritle		Date
Administrative					simultane	ously with B	simultaneously with Block Grant Funding.	ding.		Communi	Community Service Provider	ovider		
Net Ser. Cost Total														
							30							100
					Signatur	e, County	signature, County Finance Officer	er Date		Signature	oignature, chairman, board of commissioners date	soard or Con	umissioners	Date

**Exhibit 14A: List of Subcontractors** 

Provider Name:

Region F - FY 19

County: Rowan

Rufty-Holmes Senior Center

Provider Code: F082

Subcontractors must adhere to service standard requirements by the Division of Aging and Adult Services. Do not list vendors who provide services through a provider's grant award. The subcontractor is accountable for the same requirements as the service provider, depending on the terms of the subcontract. List each subcontractor in the chart below. A subcontractor is defined as an entity that has been contracted to do a job within the scope of the service 'purchase of service'. These are services which do not follow prescribed service standards and are goods or services sold equally to all consumers.

Attest Statement: Providers utilizing subcontractors must provide assurance that both for profit and non-profit subcontractors are compliant with state and federal regulations. These assurances are the subcontractor: A) has not been suspended or debarred (G.S. §143C-6-23; 09NCAC03M), B) has not been barred from doing business at the federal level, C) is able to produce a notarized "State Grant Certification of No Overdue Tax Debts", D) has obtained all licenses, permits, bonds and insurance necessary for carrying out HCCBG Services. In addition, Non-Profit Subcontractors are registered as a charitable (501c3) organization with the federal government.

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Title: Executive Director

Date: May 22, 2018

Version 2016

Page 1 of 1

DAAS-733 (Rev. 2/16)

## Home and Community Care Block Grant for Older Adults County Funding Plan

July 1, 2018 through June 30, 2019

Methodology to Address Service Needs of Low Income (Including Low-Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency (Older Americans Act, Section 305(a)(2)(E))

Community Ser	vice Provider:	Rowan County DSS	
County:	Rowan		

The Older Americans Act requires that the service provider attempt to provide services to low-income minority individuals in accordance to their need for aging services. The community service provider shall specify how the service needs of low income, low-income (including low income minority elderly), rural elderly and elderly with limited English proficiency will be met through the services identified on the Provider Services Summary (DAAS-732). This narrative shall address outreach and service delivery methodologies that will ensure that this target population is adequately served and conform with specific objectives established by the Area Agency on Aging, for providing services to low income minority individuals. Additional pages may be used as necessary.

Rowan County Department of Social Services staff is fully informed of the OAA high priority status to serve low-income minority individuals in accordance to their need for aging services. In the services area where we do have an inquiry list, it is standard practice to give high priority to low income minority seniors, with particular emphasis on those with the highest ADL needs.

In review of this years service records, there is evidence that 30 % of all service recipients are from the minority population.

Our outreach and service delivery method will continue to target low income groups. Our strategies include: presentation to local community groups/organizations, thoroughly assessing all intake calls to determine priority, assessing all Adult Protective Services cases to determine priority, distribution of brochures in target communities and seeking referrals from agencies who serve the target population.

# July 1, 2018 through June 30, 2019 Home and Community Care Block Grant for Older Adults Community Service Provider Standard Assurances

**Rowan County DSS** 

agrees to provide services through the Home and

(Name of Provider)

Community Care Block Grant, as specified on the Provider Services Summary (DAAS-732) in accordance with the following:

- 1. Services shall be provided in accordance with requirements set forth in:
  - a) The County Funding Plan
  - The Division of Aging Home and Community Care Block Grant Procedures Mannual for Community Services providers; and
  - c) The Division of Aging Services Standards manual, Volumes I through IV or at <a href="http://www.ncdhhs.gov/aging/monitor/mpolicy.htm">http://www.ncdhhs.gov/aging/monitor/mpolicy.htm</a>

Community service providers shall monitor any subcontracts with providers of Block Grant services and take appropriate measures to ensure that services are provided in accordance with the aforementioned documents.

- 2. Priority shall be given to providing services to those older persons with the greatest economic or social needs. The service needs of low-income minority elderly will be addressed in the manner on the Methodology to Address Service Needs of Low-Income(Including Low Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency format, (DAAS-733)
- 3. The following service authorization activities will be carried out in conjunction with all services provided through the Block Grant:
  - a) Eligibility determination;
  - b) client intake/registration;
  - c) client assessment/reassessments and quarterly visits, as appropriate;
  - d) Determining the amount of services to be received by the client; and
  - e) Reviewing consumer contributions policies with eligible clients
- 4. All licenses, permits, bonds, and insurance necessary for carrying out Block Grant Services will be maintained by the community service provider and any contracted providers.
- 5. As specified in ,45 CFR 75, Subpart D-Post Federal Award Requirements, Procurement Standards, community service providers shall have procedures for settling all contractual and administrative issues arising out of procurement of services through the Block Grant. Community serivce providers shall have procedures governing the evaluation of bids for services and procedures through which bidders and contracted providers may appeal or dispute a decision made by the community service provider.

# Standard Assurance To Comply with Older Americans Act Requirements Regarding Clients Rights For

#### Agencies Providing In-Home Services through the Home and Community Care Block Grant for Older Adults

FY19

As a provider of one or more of the services listed below, our agency agrees to notify all Home and Community Care Block Grant clients receiving any of the below listed services provided by this agency of their rights as a service recipient. Services in this assurance nclude:

- · In-Home Aide
- Home Care (home health)
- · Housing and Home Improvement
- Adult Day Care or Adult Day Health Care

Notification will include, at a minimum, an oral review of the information outlined below below as well as providing each services recipient with a copy of the information in written form. In addition, providers of in-home services will establish a procedure to document that client rights information has been discussed with in-home services clients (e.g. copy of signed Client Bill of Rights statement).

Clients Rights information to be communicated to service recipients will include, at a minimum, the right to:

- be fully informed, in advance, about each in-home service to be provided and any change in service(s) that may affect the wellbeing of the participant;
- participate in planning and changing any in-home service provided unless the client is adjudicated incompetent;
- voice a grievance with respect to service that is or fails to be provided, without discrimination or reprisal as a result of voicing a grievance;
- confidentiality of records relating to the individual;
- have property treated with respect; and
- be fully informed both orally and in writing, in advance of receiving an in-home service, of the individual's rights and obligations.

Client Rights will be distributed to, and discussed with, each new client receiving one or more of the above listed services prior to the onset of service. For all existing clients, the above information will be provided no later than the next regularly scheduled service reassessment.

Agency Name:	Rowan County D	oss								
Name of Agency	Administrator:	Donna	Fayto							
Signature:	Donne	taylo		Date: M	ay 23,	2018	1:3	L2 F	PM I	EDT
(Please return th	nis form to your A	rea Agency on Agi	ng and retain a c	opy for your	files.)					

#### **CLIENT/PATIENT RIGHTS**

- 1. You have the right to be fully informed of all your rights and responsibilities as a client/patient of the program.
- 2. You have the right to appropriate and professional care relating to your needs.
- 3. You have the right to be fully informed in advance about the care to be provided by the program.
- 4. You have the right to be fully informed in advance of any changes in the care that you may be receiving and to give informed consent to the provision of the amended care.
- 5. You have the right to participate in determining the care that you will receive and in altering the nature of the care as your needs change.
- 6. You have the right to voice you grievances with respect to care that is provided and to expect that there will be no reprisal for the grievance expressed.
- 7. You have the right to expect that the information you share with the agency will be respected and held instrict confidence, to be shared only with your written consent and as it relates to the obtaining of other needed community services.
- 8. You have the right to expect the preservation of your privacy and respect for your property.
- 9. You have the right to receive a timely response to you request for service.
- 10. You shall be admitted for service only if the agency has the ability to provide safe and professional care at the level of intensity needed.
- 11. You have the right to be informed of agency policies, changes, and costs for services.
- 12. If you are denied service solely on you inability to pay, you have the right to be referred elsewhere.
- 13. You have the right to honest, accurate information regarding the industry, agency and of the program in particular.
- 14. You have the right to be fully informed about other services provided by this agency.

NC DIVISION OF AGING COST OF SERVICES - ATTACHMENT A LABOR DISTRIBUTION SCHEDULE

FY: 2019 2/16

INSTRUCTIONS: Under each service, provide the amount of money to be paid for the salary from the service.

AGENCY
NAME:

Rowan DSS

DAAS-732A1

ADH Trans	\$0	0	0																					0	0	\$0	#DIV/0I
ADC Trans	\$53	0	0																					53	0	\$53	100.00%
Adult Day Health 155 ADC Trans ADH Trans	\$3,121	0	0																					3,121	0	\$3,121	100.00%
Adult Day Care 030	\$2,116	0	0																					2,116	0	\$2,116	100.00%
In-Home III Personal Care 045	\$0	1,212	467																					1,679	0	\$1,679	100.00%
In-Home II In-Home III Personal Personal Care 045	\$0	17,583	6,782																					24,365	0	\$24,365	100.00%
In-Home I Home Mgmnt 041	0	1,415	546																					1,961	0	\$1,961	100.00%
ADMIN. SALARY	\$0	\$0	\$0																					0	0	\$0	10/00# #DIV/01
TOTAL	\$5,290	\$20,210	\$7,795	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	33,295	0	33,295	100.00%
FULL TIME PART TIME	FULL TIME	FULL TIME	FULL TIME																					SUBTOTAL FT	SUBTOTAL PT	TOTAL	PERCENT FT.
POSITION	Bridgett Stubbs Social Worker II	Pam Leonard Social Worker II	Carla Johnston Social Worker II																								
STAFF NAME	Bridgett Stubbs	Pam Leonard	Carla Johnston																								

INSTRUCTIONS: Under each service, provide the number of hours to be worked in that service.

Rowan DSS

AGENCY NAME:

Home	
ADMIN. Mgmnt HOURS 041	
0	-
0	
0	374 0
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10/AIQ# °	0.00% #DIV/0!

North Carolina Division of Aging

Service Cost Computation Worksheet c:732A.xls
Provider: Rowan Col Dept. of Social Services
County: Rowan
Budget Period: July 1, 2018 through June 30, 2019
Revision yes, no, revision date

USDA(NSIP) reimbursement is \$.75/meal

			In-Home I In-Home	In-Home			Adult			
			Home		In-Home III Adult	Adult	Dav			
	Grand		Mgmnt	Personal	Personal	Day Care	Health	ADC	ADH	
I. Projected Revenues	Total		041	Care 042	Care 045	030	155	Trans	Trans	
Fed/State Funding From the Division of A	219,326	219,326 ////////	12,128	158,344	10,827	15,277	22,319	431	0	
Required Minimum Match - Cash	THITTH VILLIANIA	11111111	111111111	1111111111	HILIHIII	111111111	111111111	111111111	111111111	111
1) County General Fund	24,370	24,370 ////////	1,348	17,594	1,203	1,697	2,480	48	0	
	0	//////// 0								
	0	//////// 0								
Total Required Minimum Match - Cash	24,370	24,370 ////////	1,348	17,594	1,203	1,697	2,480	48	0	
Required Minimum Match - In-Kind	THITITITI WHITHIN	111111111	///////////////////////////////////////	1111111111		11111111	111111111	111111111	111111111	1111
	0	//////////////								
	0	//////// 0								
	0	//////// 0								
Total Required Minimum Match - In-Kin	0	//////////////0	0	0	0	0	0	0	0	
B. Total Required Minimum Match (cash +	24,370	24,370 ////////	1,348	17,594	1,203	1,697	2,480	48	0	
C. Subtotal, Fed/State/Required Match Rev	243,696	243,696 ////////	13,476	175,938	12,030	16,974	24,799	479	0	
D. USDA Cash Subsidy/Commodity Valuation	0	111111111								
E. OAA Title V Worker Wages, Fringe Benef	0	/////////0								
Local Cash, Non-Match	HITHINIA HITHINI	IIIIIIIII	///////////////////////////////////////	HHHHH	THE	IIIIIIIII	111111111	11111111		111
1) County General Fund	21,321	21,321 ////////	2,296	10,841	2,129	2,119	2,449	1,487	0	
	0	///////////////////////////////////////								
	0	///////////////////////////////////////								
	0	//////////////								
F. Subtotal, Local Cash, Non-Match	21,321	21,321 ////////	2,296	10,841	2,129	2,119	2,449	1,487	0	
Other Revenues, Non-Match	HHHHH	-	///////////////////////////////////////			MINIMI	111111111	IIIIIIIII	MILLIAN	11
1) Donations	0	111111111								
2) State In-Home	0	111111111								
	0	///////////////								
G. Subtotal, Other Revenues, Non-Match	0	111111111	0	0	0	0	0	0	0	
Local In-Kind Resources (Includes Volunteer ///////////////////////////////////	HHHHHH	IIIIIIIII	///////////////////////////////////////		nninnin minninnin minnin minnin minnin	MILLITH	THITHIT	111111111	111111111	111
	0	IIIIIIII								
	0	///////////////								
	0	///////////////								
H. Subtotal, Local In-kind Resources, Non-R	0	////////////////////	0	0	0	0 0	0	0	0	
. Client Program Income	150	150 ////////	25	25	25	5 25	, 25	25	0	
J. Total Projected Revenues (Sum I C,D,E,F,	265,167	265,167 ////////	15,797	186,804	14,184	19,118	3 27,273	1,991	0	
Percent of Grand Total	100%		2.96%	70.45%	5.35%	7.21%	10.29%	0.75%	0.00%	

HCCBG Budget Division of Aging Service Cost Computation Worksheet

			In-Home I In-Home	In-Home			Adult			
	7	11111	Home	=	In-Home III Adult	Adult	Day	0	1	
II. Line Item Expense	Total	Cost	Mgmnt 041	Care 042	Care 045	030 155		ADC	Trans	
Staff Salary From Labor Distribution Schedu ////////////////////////////////////	HHHHHH	HIHHH	HIHHI	HIHHH	IIIIIIIIIIIII	111				
1) Full-time Staff	33,295	0	1,961	24,365	1,679	2,116	3,121	53	0	
2) Part-time staff (do not include Title V v	0	0	0	0	0	0	0	0	0	
A. Subtotal, Staff Salary	33,295	0	1,961	24,365	1,679	2,116	3,121	53	0	
Fringe Benefits	IIIIIIIIIII	IIIIIIIII	1111111111	IIIIIIIII		111111111	///////////////////////////////////////	111111111	111111111	1111
1) FICA	2,547	0	150	1,864	128	162	239	4	0	
2) Health Ins.	6,480		1,080	1,080	1,080	1,080	1,080	1,080		
3) Retirement	2,520		420	420	420	420	420	420		
4) Unemployment Insurance	0									
5) Worker's Compensation	0									
6) Other (Longevity)	866		58	731	20	63	94	2		
B. Subtotal, Fringe Benefits	12,545	0	1,708	4,095	1,678	1,725	1,833	1,506	0	
ocal In-Kind Resources, Non-Match	11111111111	IIIIIIIIII	///////////////////////////////////////	HHHHH		111111111	11111111	111111111	THILLIH THE	
1)	0	0								
2)	0	0								
3)	0									
C. Subtotal, Local In-Kind Resources Non-N	0	0	0	0	0	0	0	0	0	
D. OAA Title V Worker Wages, Fringe Bene	0	0	0	0	0	0	0	0	0	
Travel	_	IIIIIIIII	1111111111	HIHHH		MINIM	///////////////////////////////////////	11111111	111111111	111
1) Per Diem	0	0								
2) Mileage Reimbursement	0	0								
E. Subtotal, Travel	0	0	0	0	0	0	0	0	0	
General Operating Expenses	111111111111111111111111111111111111111	111111111	111111111	11111111	111111111	1111111	1111111	1111111	11111111	111
1) Service Contracts	219,327		12,128	158,344	10,827	15,277	22,319	432		
2) Rent, Utilities, Supplies	0									
3) ARMS COST	0									
4) Postage, Dues, Subscriptions	0									
5) Advertising	0									
6) In Home Aide Level II and III RN assessm	0									
7) Program Supplies	0									
8) Caterer										
	0									
F. Subtotal, General Operating Expenses	219,327	0	12,128	158,344	10,827	7 15,277	22,319	432	0	
G Subtotal Other Admin Cost Not Allocal	IIIIIIIII	WWW.	minin	111111111	THILLIH !	111111111111111111111111111111111111111		11111111	111111111	- 1

			//////////	MINIM	IIIIIIII	WWW	IIIIIIIII	11111111	///////////////////////////////////////	1111111
	Total Proj. Expenses Prior to Admin. Dis	265,167	0	15,797	15,797 186,804	14,184	19,118	14,184 19,118 27,273	1,991	0
	Distribution of Admininistrative Cost	HHIIIII	0	0	0	0	0	0	0	0
	Total Proj. Expenses After Admin. Distrib	265,167	///////////////////////////////////////	15,797	15,797 186,804	14,184	14,184 19,118	27,273	1,991	0
(i)										

HCCBG Budget Service Cost Computation Worksheet Division of Aging

			In-Home I In-Home	In-Home			Adult		
			Home	<u>:</u>	In-Home III Adult	Adult	Day		
	Grand		Mgmnt	Personal	Personal	Day Care Health	Health	ADC	ADH
III. Computation of Rates	Total		041	Care 042	Care 045	030	155	Trans	Trans
A. Computation of Unit Cost Rate:	IIIIIIIIII	HIHHH	IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	HHHHH	HIHIHIH	HIIIIII	IIIIIIIII	IIIIIIIIII	HIIIIII
1. Total Expenses (equals line II.J)	265,167	HHIIIII	15,797	186,804	14,184	19,118	27,273	1,991	0
2. Total Projected Units	HHHHH	1111111	006	8,800	470	578	682	1,327	0
3. Total Unit Cost Rate	MIMIMI	111111111	17.5522	21.2277	30.1797	33.0759	39.9894	1.5004	#DIV/0!
8. Computation of Reimbursement Rate: /	11111111111	111111111	111111111	IIIIIIII	IIIIIIIII	11111111	11111111	IIIIIIII	IIIIIIII
1. Total Revenues (equals line I.J)	265,167	HHHHH	15,797	186,804	14,184	19,118	27,273	1,991	0
2. Less: USDA (equals line I.D)	0	HHHHH	0	0	0	0	0	0	0
Title V (equals line I.E and II.D	0	HHHHH	0	0	0	0	0	0	0
Non Match In-Kind (equals lin	0	HHHHH	0	0	0	0	0	0	0
3. Revenues Subject to Unit Reimburse	265,167		15,797	186,804	14,184	19,118	27,273	1,991	0
4. Total Projected Units (equals line III.4//	MIMIMI		006	8,800	470	578	682	1,327	0
5. Total Reimbursement Rate	<i>HIIIIIIIIII</i>		17.5469	21.2277	30.1504	33.0761	39.9897	1.5004	1.5004 #DIV/0!
C. Units Reimbursed Through HCCBG	10,907	///////////////////////////////////////	298	8,288	399	513	620	319	#DIV/0!
D. Units Reimbursed Through Program In		22 /////////	1	1	1	1	1	17	#DIV/0!
E. Units Reimbursed Through Remaining	1,829		131	511	71	64	61	166	#DIV/0!
F. Total Units Reimbursed/Total Projecte	12,758		006	8,800	471	578	682		1,327 #DIV/0!

0	0	#DIV/0!	0	#DIV/0!	#DIV/0!
1991	1327	1.5004	479	319	1.5016
27273	682	39,9897	24799	620	39.9984
19118	578	33.0761	16974	513	33.0877
14184	470	30.1787	12030	399	30.1504
186804	8800	21.2277	175938	8288	21.228
15797	006	17.5522	13476	768	17.5469

\* The Division of Aging ARMS deducts reported program income from reimbursement paid to providers. Line III.D includes the number of unite that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line II.C.

	DAAS-732A DAAS-732	Block Grant Funding Line I.A Col. A		Net Service Cost Line I.C Col. C	NSIP Subsidy Line I.D Col. D	Total Funding L. I.C+I.D Col. E		C 1-C
Information on this form (DAAS-732A) corresponds with information stated on the Provider Services Summary (DAAS-732) as follows:		Block Grant Fi	Required Local Match-Cash & In-Kind Line I.B	Net Servic	S disn	Total Fi	Projected HCCBG Reimbursed Units Line III.C	Total Reimbursement Rate Line III.B.5

HCCBG Budget

Services   County Flant Care   County Flant						חוום מוווים		1			2000				
Check One)	COMMUNITY SERVICE	PROVID	ER									DAAS-732 (F	Rev. 2/16)		
Ser. Delivery   A	Rowan Co. Dept of Soci.	al Service	S				Coun	ty Funding F	lan		County		Rowan		
Ser. Delivery   A   B   C   D   E   F   G   H	1813 E. Innes Street										July 1.	2018 through	June 30, 20	119	
Check One   Block Grant Funding   Required   Net*   USDA   Total   HCCBG   Reimburse, HCCBG   Total   Local Match Serv Cost Subsidy Funding   Units   Rate   Clients   Usba   Cost   Clients   Usba   Usba	Salisbury, NC 28146					۵	rovider Se	ervices Sum	mary		Revision#	2.	Rev Date:		
Check One   Direct   Purole   Projected   Projected						A		В	O	٥	Ш	L.	9	I	-
Direct   Purch. Access   In-Home   Other   Total   Local Match   Service   Local Match   Service   Local Match   Service   Confirment   Total   Local Match   Service   Total   Tota		Ser.	One)	W. 12	Block Gr	ibuil Findi	5	Required	Not*	AUSIT	Total	Projected	Projected	Projected	Projected
Name	Services	Direct	Purch.	Access	In-Home	Other		Local Match	Serv Cost	Subsidy		Units	Rate		Units
Name	In-Home   Home Mgmnt 041		×		12128		11111111111111		13476	0				9	900
Name	In-Home II - Personal Care 042		×		2E+05					0	175938	8288	L	44	8800
X   15277	In-Home III Personal Care 045		×		10827					0	12030	399		2	471
X	Adult Day Care 030		×			15277			16974	0	16974	513	_	5	578
	Adult Day Health 155		×			22319	-		24799	0	24799	620	39.9897	9	682
	ADC Trans		×			431	111111111111111111111111111111111111111		479	0	479	319		2	1327
									0	0	0	0	0		0
									0	0	0	0	0		0
									0	0	0	0	0		0
									0	0	0	0	0		0
									0	0	0	0	0		0
ADC ADHC  Certification of required minimum local match  Authorized Signature, Title  Signature, County Finance Officer Date  ADD  Authorized Signature, Chairman, Bose	Total			0	181299	38,027			243696	0	243696	10907	IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	65	12758
Certification of required minimum local match  availability. Required local match will be expended simultaneously with Block Grant Funding.  Signature, County Finance Officer Date Signature, County Finance Officer Date	*Adult Day Care & Adult	Day Heal	th Care	Net Servic	se Cost										
availability. Required local match will be expended Authorized Signature, Title Simultaneously with Block Grant Funding.  Signature, County Finance Officer Date Signature, Chairman, Board of Commissioners	Daily Care	)		-		Certificat	ion of requ	lired minimur	n local mate	5	4	4 + 4 + 4 + 4 + 4 + 4 + 4 + 4 + 4 + 4 +	May 23, ;	2018   1:1	2 PM EDT
simultaneously with Block Grant Funding.  Community Service Provider  Signature, County Finance Officer Date  Signature, County Finance Officer Date	Transportation					availability.	Regulred loc	al match will be	expended		Authorize	d Signature T	THE		Date
Signature, County Finance Officer Date	Administrative					simultane	sously with	Block Grant	Funding.		Communi	tv Service Pro	vider		200
Date	Net Ser. Cost Total								•						
Date											i				
						Signature	e, County	Finance Offic			Signature	, Chairman, B	soard of Com	missioners	Date

Exhibit 14A: List of Subcontractors

Provider Name:

Region F - FY 19

County: Rowan

Provider Code: F080 Rowan DSS

Subcontractors must adhere to service standard requirements by the Division of Aging and Adult Services. Do not list vendors who provide services through provider's grant award. The subcontractor is accountable for the same requirements as the service provider, depending on the terms of the subcontract. List each subcontractor in the chart below. A subcontractor is defined as an entity that has been contracted to do a job within the scope of the service a 'purchase of service'. These are services which do not follow prescribed service standards and are goods or services sold equally to all consumers.

Subcontractor Name	Type Agency Non-Profit For-Profit Government	Subcontracted Service Name	Subcontracted Subcontractor Contact Name, Service Name & Phone Number	Scope of the Subcontract (Briefly describe any service requirements that will be delegated to the subcontractor, e.g. eligibility determination, service authorization, assessments/reassessments, preparation and delivery of meals, provision of a ride and driver/requirements, tasks on an In-Home Aide plan of care, aide competency testing, aide supervision, etc.)
Trinity Living Center	For-Profit	Adult Daycare and Ave Adult Health Sali	5A Martin Luther King Jr. sbury, NC 28144 637-3940	1416A Martin Luther King Jr. Determine if adult meets criteria to attend their center,  Ave Salisbury, NC 28144 provide social stimulation, ensure safety of participant while at center, comply with all state certification standards.
Bayada Nurses	For-Profit	In-home Aide		Tasks identified on the In Home Aide plan of care, ensuring aides are sufficiently trained, provide adequate supervision for aides
Comfort Keepers	For-Profit	In-home Aide	512 Klumac Rd, Suite 9 Salisbury, NC 28144 704-630-0370	Tasks identified on the In Home Aide plan of care, The ensuring aides are sufficiently trained, provide adequate supervision for aides

Attest Statement: Providers utilizing subcontractors must provide assurance that both for profit and non-profit subcontractors are compliant with state and federal regulations. These assurances are the subcontractor: A) has not been suspended or debarred (G.S. § 143C-6-23: 09NCAC03M). B) has not been barred from doing business at the federal level. C) is able to produce a noterized IState Grant Certification of No Overdue Tex Debtsl, D) has obtained all licenses, permits, bonds and insurance necessary for carrying out HCCBG Services, In addition, Non-Profit Subcontractors, are registered as a charitable (501c3) organization with the federal government

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May 23, 2018 | 1:12 PM Date:

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Version 2016

Provider Signatu

of Page\_

DAAS-733 (Rev. 2/16)

## Home and Community Care Block Grant for Older Adults County Funding Plan

July 1, 2018 through June 30, 2019

Methodology to Address Service Needs of Low Income (Including Low-Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency (Older Americans Act, Section 305(a)(2)(E))

Community Service Provider:		Rowan Transit System	
County:	Rowan		

The Older Americans Act requires that the service provider attempt to provide services to low-income minority individuals in accordance to their need for aging services. The community service provider shall specify how the service needs of low income, low-income (including low income minority elderly), rural elderly and elderly with limited English proficiency will be met through the services identified on the Provider Services Summary (DAAS-732). This narrative shall address outreach and service delivery methodologies that will ensure that this target population is adequately served and conform with specific objectives established by the Area Agency on Aging, for providing services to low income minority individuals. Additional pages may be used as necessary.

The Rowan Transit System Staff is fully informed of the OAA high priority status to service low-income minority individuals in accordance to their need for aging services. In the few services where we do have a waiting list, it is a standard practice to give higher priority to low-income minority seniors with particular emphasis on those with the highest ADL's. Our outreach and service delivery methods will continue to target low-income groups. Our strategies include: Presentations to local church and community groups, educational presentations to various community organizations and representation on the Department Advisory Committee, distribution of brochures in the target communities and seeking referrals from agencies who serve the target population. In Rowan County, HCCBG funds support services for transportation - medical trips, other general trips, senior dining nutrition services, adult day programs, legal services, home improvement, senior dining congregate meals, in-home aid services (both home management and personal care) and case assistance (home visits, needs assesssments, advocacy, etc.). These services are generally available to any person age 60 and older; income guidelines are in place that allow for contribution and cost-sharing levels that help expand the service.

# July 1, 2018 through June 30, 2019 Home and Community Care Block Grant for Older Adults Community Service Provider Standard Assurances

Rowan Transit System (Name of Provider)

agrees to provide services through the Home and

Community Care Block Grant, as specified on the Provider Services Summary (DAAS-732) in accorda with the following:

- 1. Services shall be provided in accordance with requirements set forth in:
  - a) The County Funding Plan
  - b) The Division of Aging Home and Community Care Block Grant Procedures Mannual for Community Services providers; and
  - c) The Division of Aging Services Standards manual, Volumes I through IV or at <a href="http://www.ncdhhs.gov/aging/monitor/mpolicy.htm">http://www.ncdhhs.gov/aging/monitor/mpolicy.htm</a>

Community service providers shall monitor any subcontracts with providers of Block Grant services and take appropriate measures to ensure that services are provided in accordance with the aforementioned documents.

- 2. Priority shall be given to providing services to those older persons with the greatest economic or social needs. The service needs of low-income minority elderly will be addressed in the manner on the Methodology to Address Service Needs of Low-Income(Including Low Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency format, (DAAS-733)
- 3. The following service authorization activities will be carried out in conjunction with all services provided through the Block Grant:
  - a) Eligibility determination;
  - b) client intake/registration;
  - c) client assessment/reassessments and quarterly visits, as appropriate;
  - d) Determining the amount of services to be received by the client; and
  - e) Reviewing consumer contributions policies with eligible clients
- 4. All licenses, permits, bonds, and insurance necessary for carrying out Block Grant Services will be maintained by the community service provider and any contracted providers.
- 5. As specified in ,45 CFR 75, Subpart D-Post Federal Award Requirements, Procurement Standards, community service providers shall have procedures for settling all contractual and administrative issues arising out of procurement of services through the Block Grant. Community service providers shall have procedures governing the evaluation of bids for services and procedures through which bidders and contracted providers may appeal or dispute a decision made by the community service provider.

- 6. Applicant/Client appeals shall be addressed as specified in Section 7 of the Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, dated February 17, 1997.
- 7. Community service providers are responsible for providing or arranging for the provision of required local match, as specified on the <u>Provider Services Summary</u>, (DAAS-732). Local match shall be expended simultaneously with Block Grant funding.
- 8. Community service providers agree to comply with audit and fiscal reporting requirements as specified in the <u>Agreement for the Provision of County-Based Aging Services</u> (DAAS-735).
- 9. Compliance with Equal Employment Opportunity and Americans With Disabilities Act requirements, as specified in paragraph fourteen (14) of the <u>Agreement for the Provision of County-Based Aging Services</u> (DAAS-735) shall be maintained.
- 10. Providers of In-Home Aide, Home Health, Housing and Home Improvement, and Adult Day Care or Adult Day Health Care shall sign and return the attached assurance to the Area Agency on Aging indicating the recipients of these services have been informed of their client rights, as required in Section 314 of the 2006 Amendments to the Older Americans Act.
- 11. Subcontracting All HCCBG community service providers must assure that subcontractors (for-profit and non-profit entities only) meet the following requirements:
  - a. The subcontractor has not been suspended or debarred. (N.C.G.S. §143C-6-23, 09 NCAC 03M)
  - b. The subcontractor has not been barred from doing business at the federal level.
  - c. The subcontractor is able to produce a notarized "State Grant Certification of No Overdue Tax Debts."
  - d. All licenses, permits, bonds and insurance necessary for carrying out Home and Community Care Block Grant services will be maintained by both the community service provider and any subcontractors.
  - e. The subcontractor is registered as a charitable, tax-exempt (501c3) organization with the Internal Revenue Service (non-profit subcontractors only).
- 12. Confidentiality and Security. Per the requirements in 10A NCAC 05J and Section 6 of the Home Community Care Block Grant Procedures Manual, client information in any format and whether recorded or not shall be kept confidential and not disclosed in a form that identifies the person without the informed consent of the person or legal representative. Information must be maintained in a secure environment with restricted access, and community service providers must establish procedures to prevent accidental disclosures from data processing systems. Community service providers, including subcontractors and vendors, must adhere to requirements for protecting the security and confidentiality of client information.

13. Record Retention and Disposition. All community service providers are responsible for maintaining custody of records and documentation to support the allowable expenditure of funds, service provision and the reimbursement of services. Service providers must adhere to the approved record retention and disposition schedule posted semiannually on the website of the NC Department of Health and Human Services Controller at http://www.ncdhhs.gov/control/retention/retention.htm.

Service providers are not authorized to destroy records related to the provision of services under this Agreement except in compliance with the approved DHHS retention and disposition schedule, which the agency agrees to comply with 07 NCAC )4M.0510 when deciding on a method of record destruction. Confidential recors will be destroyed in such a manner that the records cannot be practically read or reconstructed.

(Authorized Signature) (Date)

NC DIVISION OF AGING COST OF SERVICES -ATTACHMENT A LABOR DISTRIBUTION SCHEDULE

DAAS-732A1 FY: 2019 2/16

INSTRUCTIONS: Under each service, provide the amount of money to be paid for the salary from the service.

Λ	0	E	NI	0	1
1	C		IN	L	1

NAME: Rowan Transit Systems

SERVICES:

					SERVICES	:
STAFF NAME	POSITION	FULL TIME PART TIME	TOTAL SALARY	ADMIN. SALARY	Trans 250	Medical Transp 033
N/A		FULL TIME	\$0			
N/A	ANY 1-00 - 100	PART TIME	\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
			\$0			
		SUBTOTAL FT	0	0	.0	0
		SUBTOTAL PT	0	0	0	0
		TOTAL	0	\$0	\$0	\$0
		PERCENT FT:	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
		PERCENT PT:	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

### INSTRUCTIONS: Under each service, provide the number of hours to be worked

AGENCY
NAME: Rowan Transit Systems

SERVICES:

STAFF NAME	POSITION	FULL TIME PART TIME	TOTAL HOURS	ADMIN. HOURS	Trans 250	Medical Transp 033
N/A	0	FULL TIME	0			
N/A	0	PART TIME	0			
0	0	0	0			
0	0	0	0			
0	0	0	0			
0	0	0	0			
0	0	0	0			
0	0	0	0			
0	0	0	0			
. 0	0	0	0			
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0	0	0	0			
0	0	0	0			
0	0	0	0			
		CURTOTAL ET	0	0	0	0
		SUBTOTAL FT	0	0	0	0
		SUBTOTAL PT	0	0	0	0
		TOTAL	0	0	Ų	
		PERCENT FT:	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
		PERCENT PT:	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!

HCCBG Budget					
North Carolina Division of Aging					
Service Cost Computation Worksheet c:732A.x	ds				
Provider: Rowan Transit System					
County: Rowan					
Budget Period: July 1, 2018 through June	30, 2019				
Revisionyes,no, revision date					
USDA(NSIP) reimbursement is \$.75/meal			Services:		
			Jervices,		
				Medical	
	Grand			Transp	
I. Projected Revenues	Total		Trans 250		
		/////////	149,247	39,250	
A. Fed/State Funding From the Division of A Required Minimum Match - Cash	///////////////////////////////////////		///////////////////////////////////////	///////////////////////////////////////	////
			16,583	4,361	///
1) County General Fund	20,944	///////////////////////////////////////	10,363	4,301	
2)	0	///////////////////////////////////////			
3)	70.044	///////////////////////////////////////	16 503	1 261	
Total Required Minimum Match - Cash	20,944	///////////////////////////////////////	16,583		,,,,
Required Minimum Match - In-Kind	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////	<i>       </i>	///
1)	0	///////////////////////////////////////			
2)	0	///////////////////////////////////////			
3)	0	///////////////////////////////////////			
Total Required Minimum Match - In-Kir		//////////	0	0	
B. Total Required Minimum Match (cash +	20,944		16,583	4,361	
C. Subtotal, Fed/State/Required Match Re		///////////////	165,830	43,611	
D. USDA Cash Subsidy/Commodity Valuat		///////////////////////////////////////		———	
E. OAA Title V Worker Wages, Fringe Bene		///////////		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,,,,
Local Cash, Non-Match	///////////////////////////////////////	///////////////////////////////////////		///////////////////////////////////////	///
1) County General Fund	56,977	///////////////////////////////////////	56,977		
2)	0	///////////////////////////////////////			
3)	0	///////////////////////////////////////			
4)	0	*********			
F. Subtotal, Local Cash, Non-Match	56,977	//////////	56,977	0	,,,,
Other Revenues, Non-Match	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////	///
1) Donations	0	//////////			
2) State In-Home		//////////			
3)	0	//////////			
G. Subtotal, Other Revenues, Non-Match	0	//////////	0	0	
Local In-Kind Resources (Includes Voluntee		/////////	///////////////////////////////////////	///////////////////////////////////////	///
1)	0	//////////			
2)	0	//////////			
3)	0	//////////			
H. Subtotal, Local In-kind Resources, Non-	0	/////////	0	0	
I. Client Program Income		/////////	388	0	
J. Total Projected Revenues (Sum I C,D,E,F		//////////	223,195	43,611	
Percent of Grand Total	100%		83.65%	16.35%	

9.90%

HCCBG Budget Division of Aging

Service Cost Computation Worksheet		Services:				
II. Line Item Expense	Grand Total	Admin Cost	Trans 250	Medical Transp 033		
Staff Salary From Labor Distribution Schedu	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////		
1) Full-time Staff	0	0	0	0		
Part-time staff (do not include Title V)	0	0	0	0		
A. Subtotal, Staff Salary	0	0	0	0		
Fringe Benefits	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////		
1) FICA	0	0	0	0		
2) Health Ins.	0					
3) Retirement	0					
4) Unemployment Insurance	0					
5) Worker's Compensation	0					
6) Other (Longevity)	0					
B. Subtotal, Fringe Benefits	0	0	0	0		
Local In-Kind Resources, Non-Match	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////		
1)	0	0				
2)	0	0				
3)	0					
C. Subtotal, Local In-Kind Resources Non-	0	0	0	0		
D. OAA Title V Worker Wages, Fringe Bene		0	0	0		
Travel	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////		
1) Per Diem	0	0				
2) Mileage Reimbursement	0	0				
3) Other Travel	0	0	0	0		
E. Subtotal, Travel				///////////////////////////////////////		
General Operating Expenses  1) Service Contracts	266,806	///////////////////////////////////////	223,195	43,611		
2) Rent, Utilities, Supplies	200,800		223,133	43,011		
3) ARMS COST	0					
4) Postage, Dues, Subscriptions	0					
5) Advertising	0					
6) In Home Aide Level II and III RN assessn	0					
7) Program Supplies	0					
8) Caterer						
-,						
	0					
F. Subtotal, General Operating Expenses	266,806	0	223,195	43,611		
G. Subtotal, Other Admin. Cost Not Alloca	///////////////////////////////////////	/////////	/////////	///////////////////////////////////////		
in Lines II.A through F	///////////////////////////////////////	/////////	///////////////////////////////////////	///////////////////////////////////////		

		//////////	///////////////////////////////////////	///////////////////////////////////////
H. Total Proj. Expenses Prior to Admin. Dis	266,806	0	223,195	43,611
I. Distribution of Admininistrative Cost	///////////////////////////////////////	0	0	0
J. Total Proj. Expenses After Admin. Distril	266,806	///////////////////////////////////////	223,195	43,611

**HCCBG Budget** 

Service Cost Computation Worksheet

Division of Aging Services:

	Grand			Medical Transp
III. Computation of Rates	Total		Trans 250	033
A. Computation of Unit Cost Rate:	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////	///////////////////////////////////////
Total Expenses (equals line II.J)	266,806	///////////////////////////////////////		
2. Total Projected Units		///////	14,500	2,000
3. Total Unit Cost Rate	///////////////////////////////////////	/////////	15.3928	21.8055
B. Computation of Reimbursement Rate	///////////////////////////////////////	///////////////////////////////////////	//////////	///////////////////////////////////////
Total Revenues (equals line I.J)	266,806	///////////////////////////////////////	223,195	43,611
2. Less: USDA (equals line I.D)	0	///////////////////////////////////////	0	0
Title V (equals line I.E and II.	0	///////////////////////////////////////	0	0
Non Match In-Kind (equals lin	0	///////////////////////////////////////	0	0
3. Revenues Subject to Unit Reimburse	266,806	///////////////////////////////////////	223,195	43,611
4. Total Projected Units (equals line III.	///////////////////////////////////////	///////////////////////////////////////	14,500	
5. Total Reimbursement Rate	///////////////////////////////////////	///////////////////////////////////////	15.3928	21.8055
C. Units Reimbursed Through HCCBG	12,773	///////////////////////////////////////	10,773	2,000
D. Units Reimbursed Through Program I	25	///////////////////////////////////////	25	0
E. Units Reimbursed Through Remaining	3,702	///////////////////////////////////////	3,702	
F. Total Units Reimbursed/Total Projecto	16,500	///////////////////////////////////////	14,500	2,000

223195	43611	
14500	2000	
15.3928	21.8055	
165830	43611	
10773	2000	
15.3931	21.8055	

### \* The Division of Aging ARMS deducts reported program

income from reimbursement paid to providers. Line III.D indicates the number of units that will have to be produced in addition to those stated on line III.C in order to earn the net revenues stated on line I.C.

Information on this form (DAAS-732A) corresponds with information stated on the Provider Services Summery (DAAS-732) as follows:

	DAAS-732A	DAAS-732
Block Grant Funding	Line I.A	Col. A
Required Local Match-Cash & In-Kind	Line I.B	Col. B
Net Service Cost		Cur. C
NSIP Subsidy	Line I.D	Cor. D
Total Funding	L. I.C+I.D	Cu. E
Projected HCCBG Reimbursed Units	Line III.C	Cal. F
Total Reimbursement Rate	Line III.B.5	Col. G

2000 14500 16500 Projected Projected Projected Units Total Signature, Chairman, Board of Commissioners Date 275 275 550 Reimburse. HCCBG Clients July 1, 2018 through June 30, 2019 15.3928 0 21.8055 Rate Rev Date: 12773 ||||||||||||| DAAS-732 (Rev. 2/16) O Community Service Provider Authorized Signature, Title 10773 2000 0 Projected HCCBG Units Revision#: 209441 0 0 0 0 County Local Match | Serv Cost | Subsidy | Funding 43,611 165830 Total Home and Community Care Block Grant for Older Adults 00 0 0 USDA 0 Certification of required minimum local match 0 Date 209441 165830 43611 availability. Required local match will be expended simultaneously with Block Grant Funding. Net\* ပ **Provider Services Summary** County Funding Plan Signature, County Finance Officer 16583 4361 0 0 20944 Required a 188,497 Total Block Grant Funding Other ⋖ Access In-Home 0 Adult Day Care & Adult Day Health Care Net Service Cost 39250 188497 ADHC 149247 Ser. Delivery Purch. × (Check One) COMMUNITY SERVICE PROVIDER Direct NAME AND ADDRESS Rowan Transit System 2726 Old Concord Rd Salisbury, NC 28146 Net Ser. Cost Total HCCBG Budget Medical Transp 033 Total Daily Care Transportation Administrative Services Frans 250

Exhibit 14A: List of Subcontractors

Provider Name:

Region F - FY 19

Rowan Transit Systems

County: Rowan

Provider Code: F081

Subcontractors must adhere to service standard requirements by the Division of Aging and Adult Services. Do not list vendors who provide services through a provider's grant award. The subcontractor is accountable for the same requirements as the service provider, depending on the terms of the subcontract. List each subcontractor in the chart below. A subcontractor is defined as an entity that has been contracted to do a job within the scope of the service purchase of service'. These are services which do not follow prescribed service standards and are goods or services sold equally to all consumers.

Subcontractor	Type Agency	Subcontracted	Subcontracted Subcontractor Contact Name,	Scope of the Subcontract (Briefly describe any service
Name	Non-Profit For-Profit Government	Service Name	Address & Phone Number	requirements that will be delegated to the subcontractor, e.g. eligibility determination, service authorization, assessments/reassessments, preparation and delivery of meals, provision of a ride and driver/requirements, tasks on an In-Home Aide plan of care, aide competency testing, aide supervision, etc.)
MV Transportation For-Profit	For-Profit	Transportation	Vincent Caldara 2726 Old Concord Rd Sallsbury, NC 28145 704-216-8892	MV Transportation Inc. (MV) provides turn key transportation services for Rowan County while maintaining all Federal, State and Local requirements that pertain to public transportation. The service provider MV Transportation is responsible for recruiting, hilnig, supervising and managing qualified drivers who are at least 18 years of age or older. The service provider MV Transportation is responsible for ensuing the drivers have valid license for the vehicle driven. The service provider MV Transportation is responsible for ensuing a vehicle log on each vehicle in the fleet, which includes vehicle make and model, equipment on board, inspection, warranty work, maintenance and mechanical repairs. The drivers of the service provider MV Transportation do not handle consumer contributions directly, but deliver donations and/or fare boxes daily to the MV Transportation office.

Attest Statement: Providers utilizing subcontractors must provide assurance that both for profit and non-profit subcontractors are compliant with state and federal regulations. These assurances are the subcontractor. A) has not been suspended or debarred (G.S. §143C-6-23; 09NCAC03M), B) has not been barred from doing business at the federal level. C) is able to produce a notarized "State Grant Certification of No Overdue Tax Debts", D) has obtained all licenses, permits, bonds and insurance necessary for carrying out HCCBG Services. In addition, Non-Profit Subcontractors are registered as a charitable (501c3) organization with the federal government.

ď

Page

Title: M. RFC/OR Date: QS/22 Provider Signature:

Version 2016

DAAS-733 (Rev. 2/16)

Home and Community Care Block Grant for Older Adults County Funding Plan

July 1, 2018 through June 30, 2019

Methodology to Address Service Needs of Low Income (Including Low-Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency (Older Americans Act, Section 305(a)(2)(E))

Community Ser	vice Provider:	Meals on Wheels Inc of Rowan County
County:	Rowan	

The Older Americans Act requires that the service provider attempt to provide services to low-income minority individuals in accordance to their need for aging services. The community service provider shall specify how the service needs of low income, low-income (including low income minority elderly), rural elderly and elderly with limited English proficiency will be met through the services identified on the Provider Services Summary (DAAS-732). This narrative shall address outreach and service delivery methodologies that will ensure that this target population is adequately served and conform with specific objectives established by the Area Agency on Aging, for providing services to low income minority individuals. Additional pages may be used as necessary.

Meals on Wheels Rowan reaches out to homebound seniors and disabled individuals to provide nutritious meals delivered by volunteers each Monday-Friday. Our current budget is designed to serve 225 individuals who contribute on average, 25% toward the meal program cost. We receive referrals from the Department of Social Services, the VA, Novant Rowan Hospital, ome care agencies, skilled nursing and rehabilitation facilities as well as individuals. Our staff presents programs at civic clubs, participates in health fairs, and collaborates with other non-profit and governmental agencies serving seniors and disabled adults. Volunteers deliver an average of 210 meals on 27 routes throughout Rowan County. Our referrals have increased by over 400% since summer 2017. We anticipate serving over 400 unduplicated individuals each year. Meals on Wheels will continue to work collaboratively with other agencies. Our board and staff are actively involved in various fundraising efforts so that we may serve our current and future participants.

### July 1, 2018 through June 30, 2019 Home and Community Care Block Grant for Older Adults Community Service Provider Standard Assurances

Meals on Wheels Inc, of Rowan County agrees to provide services through the Home and (Name of Provider)

Community Care Block Grant, as specified on the Provider Services Summary (DAAS-732) in accordance with the following:

- 1. Services shall be provided in accordance with requirements set forth in:
  - a) The County Funding Plan
  - b) The Division of Aging Home and Community Care Block Grant Procedures Mannual for Community Services providers; and
  - c) The Division of Aging Services Standards manual, Volumes I through IV or at <a href="http://www.ncdhhs.gov/aging/monitor/mpolicy.htm">http://www.ncdhhs.gov/aging/monitor/mpolicy.htm</a>

Community service providers shall monitor any subcontracts with providers of Block Grant services and take appropriate measures to ensure that services are provided in accordance with the aforementioned documents.

- 2. Priority shall be given to providing services to those older persons with the greatest economic or social needs. The service needs of low-income minority elderly will be addressed in the manner on the Methodology to Address Service Needs of Low-Income(Including Low Income Minority Elderly), Rural Elderly and Elderly with Limited English Proficiency format, (DAAS-733)
- 3. The following service authorization activities will be carried out in conjunction with all services provided through the Block Grant:
  - a) Eligibility determination;
  - b) client intake/registration;
  - c) client assessment/reassessments and quarterly visits, as appropriate;
  - Determining the amount of services to be received by the client; and
  - e) Reviewing consumer contributions policies with eligible clients
- 4. All licenses, permits, bonds, and insurance necessary for carrying out Block Grant Services will be maintained by the community service provider and any contracted providers.
- 5. As specified in ,45 CFR 75, Subpart D-Post Federal Award Requirements, Procurement Standards, community service providers shall have procedures for settling all contractual and administrative issues arising out of procurement of services through the Block Grant. Community serivce providers shall have procedures governing the evaluation of bids for services and procedures through which bidders and contracted providers may appeal or dispute a decision made by the community service provider.

- 6. Applicant/Client appeals shall be addressed as specified in Section 7 of the Division of Aging and Adult Services Home and Community Care Block Grant Manual for Community Service Providers, dated February 17, 1997.
- 7. Community service providers are responsible for providing or arranging for the provision of required local match, as specified on the <u>Provider Services Summary</u>, (DAAS-732). Local match shall be expended simultaneously with Block Grant funding.
- 8. Community service providers agree to comply with audit and fiscal reporting requirements as specified in the <u>Agreement for the Provision of County-Based Aging Services</u> (DAAS-735).
- 9. Compliance with Equal Employment Opportunity and Americans With Disabilities Act requirements, as specified in paragraph fourteen (14) of the <u>Agreement for the Provision of County-Based Aging Services</u> (DAAS-735) shall be maintained.
- 10. Providers of In-Home Aide, Home Health, Housing and Home Improvement, and Adult Day Care or Adult Day Health Care shall sign and return the attached assurance to the Area Agency on Aging indicating the recipients of these services have been informed of their client rights, as required in Section 314 of the 2006 Amendments to the Older Americans Act.
- 11. Subcontracting All HCCBG community service providers must assure that subcontractors (for-profit and non-profit entities only) meet the following requirements:
  - a. The subcontractor has not been suspended or debarred. (N.C.G.S. §143C-6-23, 09 NCAC 03M)
  - b. The subcontractor has not been barred from doing business at the federal level.
  - c. The subcontractor is able to produce a notarized "State Grant Certification of No Overdue Tax Debts."
  - d. All licenses, permits, bonds and insurance necessary for carrying out Home and Community Care Block Grant services will be maintained by both the community service provider and any subcontractors.
  - e. The subcontractor is registered as a charitable, tax-exempt (501c3) organization with the Internal Revenue Service (non-profit subcontractors only).
- 12. Confidentiality and Security. Per the requirements in 10A NCAC 05J and Section 6 of the Home and Community Care Block Grant Procedures Manual, client information in any format and whether recorded or not shall be kept confidential and not disclosed in a form that identifies the person without the informed consent of the person or legal representative. Information must be maintained in a secure environment with restricted access, and community service providers must establish procedures to prevent accidental disclosures from data processing systems. Community service providers, including subcontractors and vendors, must adhere to requirements for protecting the security and confidentiality of client information.

DAAS-734 (revised 2/16)

13. Record Retention and Disposition. All community service providers are responsible for maintaining custody of records and documentation to support the allowable expenditure of funds, service provision and the reimbursement of services. Service providers must adhere to the approved record retention and disposition schedule posted semiannually on the website of the NC Department of Health and Human Services Controller at http://www.ncdhhs.gov/control/retention/retention.htm.

Service providers are not authorized to destroy records related to the provision of services under this Agreement except in compliance with the approved DHHS retention and disposition schedule, which the agency agrees to comply with 07 NCAC )4M.0510 when deciding on a method of record destruction. Confidential recors will be destroyed in such a manner that the records cannot be practically read or reconstructed.

<u>Cindy B. Fink</u> 5/16/2018

NC
DIVISION
OF AGING
COST OF
SERVICE
S.
ATTACH
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LABOR
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SCHEDUL

DAAS-732A1 FY: 2019 2/16

INSTRUCTIONS: Under each service, provide the amount of money to be paid for the salary from the service.

AGENCY
NAME: Meals on Wheels of Rowan, Inc

Meals on Wheels of Rowan, Inc

STAFF NAME	POSITION	FULL TIME PART TIME	TOTAI	ADMIN, SALARY	Home Delivered 020
Fink	Executive Director	FULL TIME	\$74.000	\$62,900	\$11,100
Jones	Administrative As	FULL TIME	\$18,034	\$15,329	2,705
Strobi	Site Coordinator	PART TIME	\$9,017	\$0	9,017
Snifflette	Sita Coordinator	PART TIME	\$6,763	SO	6,763
MoNesty	Project Assistant	PART TIME	\$2,000	\$0	2,000
Wabar	Maats Condinate	PART TIME	\$15,249	0	15,249
Сомья	Progrem Director	PART TIME	\$25,058	0	25.058
Kanipe	Site Coordinator	PARI IIME	\$6,630	U	6,630
Showver	Project Assistant	PART TIME	\$7,960	0	7,950
			50		
			80		
			80		
			SO		
			20		
			SO		
			SO		
			SO		
			80		
			80		
			50		
			80		
			80		
			80		
		SUBTOTAL FT	92.034	78.229	13,805
		SUBTOTAL PT	72.677	0	72,677
		TOTAI	164,711	\$78,229	\$86,487
		PERCENT ET	55.88%	100.00%	15.96%
			1	Т	1

# provide the number of hours to be worked in that service.

AGENCY NAME:

Meals on Wheels of Rowan, Inc

Non Unit Sves in These Cotumns

STAFF NAME	POSITION	FULL TIME PART TIME	TOTAL	ADMIN. HOURS	Dahvered 020
ink	Executive Director	FULL TIME	2080	1768	312
ones	Administrative As	FULL TIME	2080	1/68	312
Strobi	Site Coordinator	PART TIME	1040		1040
Shifflette	Site Coordinator	PART TIME	780		780
MoN. sery	Project Assistant	PART TIME	166		166
Naber	Maats Coordinate	PARTTIME	614		614
o m p s	Program Director	PART TIME	1560		1560
edica	Site Coordinator	PART TIME	780		780
Shawver		PART TIME	698		869
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
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O	0	0	0		
0	0	0	0		
0	0	0	0		
0	0	0	0		
0	С	O	0		
0	0	0	0		
		SUBTOTAL FT	4.160	3536	624
		SUBTOTAL PT	869'5	0	5638
		TOTAL	9.798	3536	6262
		PERCENT FT:	42.46%	1.00	0.10
		DIDOLENT OF	C7 C 4 07	000	000

North Carolina Division of Aging

JSDA(NSIP) reimbursement is \$.75/meal

			Home
. Projected Revenues	Grand Total		Delivered 020
A. Fed/State Funding From the Division of	24,126	HHHHH	24,126
Required Minimum Match - Cash	HIHHHH	IIIIIIIII	HILIHIHI
1) County General Fund	2,681	IIIIIIIII	2,681
2)	0	IIIIIIIII	
3)	0	HIIIIII	
Total Required Minimum Match - Cash	2,681	IIIIIIIII	2,681
Required Minimum Match - In-Kind	HHHHH	HHHHH	MINIMINI
1)	0	HHHH	
2)	0	IIIIIIII	
3)	0	IIIIIIIII	
Total Required Minimum Match - In-Kir	0	IIIIIIII	0
B. Total Required Minimum Match (cash +	2,681	MINIM	2,681
C. Subtotal, Fed/State/Required Match Re	26,807	MIMIN	26,807
D. USDA Cash Subsidy/Commodity Valuat	11,250	111111111	11,250
E. OAA Title V Worker Wages, Fringe Bene	0	HHHHH	
Local Cash, Non-Match	HIHHHH	HHHHH	HILLIAN HILL
1) County General Fund	0	MINIM	
2)	0	HIHHH	
3)	0	HIHHH	
4)	0	HHHHH	
F. Subtotal, Local Cash, Non-Match	0	HHHHH	0
Other Revenues, Non-Match	HIHHHH	HIHHH	<i>HIHITITITITI</i>
1) Donations	353,943	HIHHH	353,943
2) State in-Home	0	HHHHH	
3) Grants and Special Events	235,000	HHHHH	235,000
G. Subtotal, Other Revenues, Non-Match	588,943	HHHHH	588,943
Local In-Kind Resources (Includes Voluntee	THITHIHIT I	HIHHH	THURST THURS
1) Shelf Stable Food	7,000	HHHHH	7,000
	0	HHHH	
3) Special Event, Supplies, Etc.	5,000	///////////////////////////////////////	5,000
H. Subtotal, Local In-kind Resources, Non-	12,000	11/////////////////////////////////////	12,000
I. Client Program Income	0	IIIIIIII	0
. Total Projected Revenues (Sum I C,D,E,F	639,000	IIIIIIII	639,000
Percent of Grand Total	100%		100.00%

HCCBG Budget
Division of Aging
Service Cost Computation Worksheet

Crand   Total   Total   Total   Total   Schedk		Home 020 020 13.805 13.805 86.482 86.482 (////////////////////////////////////
Sched////////////////////////////////////		1 6
92,034 92,034 17,6771 17,6771 17,607 1,062 13,500 10,600 10,600 10,600 10,600 17,600 17,600 17,600 17,600 17,600 17,600 17,600		13,805 13,805 72,677 86,482 6,616 0 0 0 0 0 752 752 716
92,034 11,037 11,1111111111111111111111111111111111		13,805 72,677 86,482 6,616 0 0 0 0 752 752
Title V 72,677		86,482 86,482 0 0 0 752 716
164,711 		86,482 6,616 0 0 752 716
12,500 12,600 1,062 1,062 14,504 1,1///////////////////////////////////		6,616 0 0 0 752 752 716
12,600  1,062  1,062  1,062  1,063  1,063  1,063  1,063  1,004  1	5,985 310 126	6,616 0 0 752 752 716
1,062 1,062 842 842 14,504 	310	752 752 716 0 0
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HCCBG Budget Service Cost Computation Worksheet Division of Aging

			Home
	Grand		Delivered
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5. Total Reimbursement Rate	IIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIIII	HHHHH	10.9461
C. Units Reimbursed Through HCCBG	2,449	2,449 /////////	2,449
D. Units Reimbursed Through Program!	0	HHHHH	0
E. Units Reimbursed Through Remainin		53,804 ////////	53,804
F. Total Units Reimbursed/Total Project		56,253 ////////	56,253

615750 56250

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Base Grant Farmer Leaves (Law Force) and (Law

DAAS-732 Con A Con B Con C Con E Con E Con C

HCCBG Budget

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Meals on Wheels of Rowan, Inc	an, Inc					Coun	County Funding Plan	lan		County		Rowan		
PO Box 1914										July 1,	July 1, 2018 through June 30, 2019	June 30, 20	61	
Salisbury, NC 28145					ā	ovider Se	Provider Services Summary	nary		Revision#:		Rev Date:		
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Exhibit 14A: List of Subcontractors

Provider Name:

Region F - FY 19

Meals on Wheels of Rowan, Inc

County: Rawan

Provider Code: F079

Subcontractors must adhere to service standard requirements by the Division of Aging and Adult Services. Do not list vendors who provide services through provider's grant award. The subcontractor is accountable for the same requirements as the service provider, depending on the terms of the subcontract. List each subcontractor in the chart below. A subcontractor is defined as an entity that has been contracted to do a job within the scope of the service a 'purchase of service'. These are services which do not follow prescribed service standards and are goods or services sold equally to all consumers.

Subcontractor Name  *Golden Corral,	Type Agency Non-Profit For-Profit Government	Subcontracted Service Name	Service Name  Service Name  & Phone Number  Anthony Jessup 336-357-	Scope of the Subcontract (Briefly describe any service requirements that will be delegated to the subcontractor, e.g. eligibility determination, service authorization, assessments/reassessments, preparation and delivery of meals, provision of a ride and driver/requirements, tasks on an In-Home Aide plan of care, aide competency testing, aide supervision,etc.)
Lexington, NC *** Reccommendation to Board for Approval on May 30, 2018- Confidential	For-Profit	Foodservice Provider	3383 cell 336-425-2430 1507 Cotton Grove Rd, Lexington, NC 27292	3383 cell 336-425-2430 1507 Preparation and Deliver of Meals Menu Cotton Grove Rd, Lexington, Assistance, Nutritional Analysis, etc. NC 27292

and federal regulations. These assurances are	al level. C) is able to produce a notarized l'State	In addition, Non-Profit Subsentractors, are		5/17/2018	
Attest Statement. Providers utilizing subcontractors must provide assurance that both for profit and non-profit subconfractors are compliant with state and rederal regulations. These assurances are	he subcontractor: A) has not been suspended or debarred (G.S. §143C-6-23: 09NCAC03M). B) has not been barred from doing business at the federal level. C) is able to produce a notarized IState	Grant Certification of No Overdue Tax Debts1. D) has obtained all licenses, permits, bonds and insurance necessary for carvina out HCCBG Services. In addition, No. 17-12-2012, Superanteed and insurance necessary for carvina out HCCBG Services. In addition, No. 17-12-2012, Superanteed and insurance necessary for carvina out HCCBG Services. In addition, No. 17-12-2012, Superanteed and insurance necessary for carvina out HCCBG Services. In addition, No. 17-12-2012, Superanteed and insurance necessary for carvina out HCCBG Services. In addition, No. 17-12-2012, Superanteed and insurance necessary for carvina out HCCBG Services. In addition, No. 17-12-2012, Superanteed and insurance necessary for carvina out HCCBG Services. In addition, No. 17-12-2012, Superanteed and insurance necessary for carvina out HCCBG Services. In addition, No. 17-12-2012, Superanteed and Insurance necessary for carvina out the superanteed and	registered on a charitable (501c3) progenization with the federal government.	Spanner Signature:	

Version 2016

### ROWAN COUNTY A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

### **MEMO TO COMMISSIONERS:**

**FROM:** Kevin Davis, Airport Director

**DATE:** 5/25/2018 **SUBJECT:** Airport Sign

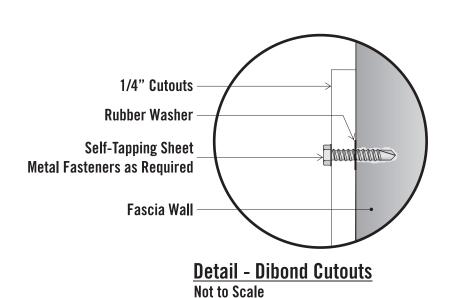
The Board of Commissioners is asked to approve a new sign to be placed on the hangar next to the airport terminal building.

### **ATTACHMENTS:**

Description	Upload Date	Type
Airport Sign Design	5/29/2018	Exhibit
Airport Sign Estimate	5/29/2018	Exhibit



Non-Illuminated 1/4" Thick Dibond (ACM) Copy and Graphics



PMS Medium Blue C



**Photographic Rendering** 

Not to Scale

### SIGNS ETC

4941 Chastain Ave. Charlotte, NC 28217 P: 704.522.8860 F: 704.522.8770 signsetcofcharlotte.com

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Job No:

Date: **5.3.18** 

### **Rowan County**

Scale: 1/4"=1'-0"

Acct. Rep: Spencer Brower

BG

Designer:

Revisions:

PROOF & PRODUCTION POLICY:
Final examination for drawing accuracy is
the responsibility of the customer. Any
revisions requested after initial customer
approval is received will incur additional
design and/or fabrication charges. Colors
indicated on this drawing are representative
only. Actual colors will be determined by the
information you provide/approve during the
submittal process using actual paints, inks,
and vinyls. Pantone PMS colors will be
matched as closely as possible, but exact
matches are not guaranteed.

A	n	nr	ov	ed
/ /	Ρ	РΙ	ΟV	U U

Approved As Noted

Revise & Resubmit

2.0

### **Estimate**

### SIGNS ETC

4941 CHASTAIN AVE CHARLOTTE, NC 28217 ph. 704-522-8860

fax. 704-522-8770

email: spencer@signsetcofcharlotte.com

Estimate: 262595

Printed 5/7/2018 10:53:51AM

Description: Mid Carolina Regional Airport - Terminal Building Signage

Prepared For: Kevin Davis ph: (704) 216-7753 Company: Mid-Carolina Regional Airport fax: (704) 216-7977

Estimate Date: 5/7/2018 10:52:34AM email: Kevin.Davis@rowancountync.gov

Dear Kevin:

Thank you for considering Signs Etc. for your signage needs. The work we discussed is attached below. If you have any questions, please don't hesitate to call me at 704-522-8860.

Sincerely,

Spencer Brower President

Product	Font	Qty Side	s Height	t Width	Unit Cost	Install	Item Total
1 Item Description		1 1	1	1	\$4,360.00	\$0.00	\$4,360.00

Color:

**Description:** 

Fabrication and Installation of ...

One (1) Set of Dimensional Lettering Per Drawings for Airplane Hangar

Text:

Notes:

50% DEPOSIT TO BE PAID BEFORE WE CAN BEGIN PRODUCTION

Line Item Total: \$4,360.00
Subtotal: \$4,360.00
Taxes: \$316.10
Total: \$4,676.10

Company: Mid-Carolina Regional Airport 3670 Airport Loop Rd

Salisbury, NC 28147

Received/Accepted By:

1 1

### ROWAN COUNTY A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

### **MEMO TO COMMISSIONERS:**

**FROM:** Amy-Lynn Albertson, County Extension Director

**DATE:** May 29, 2018

**SUBJECT:** Presentation By Holly Wallace For NCACC Youth Voice Summit

Holly Wallace has been selected by NC 4-H to represent Rowan County at the Youth Voice Summit in conjunction with the NC Association of County Commissioners Annual Conference in August.

Ms. Wallace will provide a short 3-minute presentation about her 4-H experiences in order to be eligible to participate in this leadership opportunity for the Youth Voice Summit.

### **ATTACHMENTS:**

Description Upload Date Type

No Attachments Available

### ROWAN COUNTY A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

### **MEMO TO COMMISSIONERS:**

**FROM:** Aaron Poplin, Planner

**DATE:** 5/24/2018

**SUBJECT:** Quasi-Judicial Hearing: CUP 04-18

### Request

Steve and Vicki Southerland are requesting a conditional use permit to accommodate a 1,200 sq.ft. residential storage facility on Tax parcel 606 047. The proposed structure would be located on the parcel in which they plan to construct their house at a later date, and used to store personal items and equipment during the construction of their home.

### **Procedural Process**

- Sworn oath for those testifying
- Receive staff report
- Petitioner comments
- Public comments
- Close hearing and discuss
- Three (3) separate motions to adopt findings of fact
- Motion to approve/deny/table CUP 04-18

### **ATTACHMENTS:**

Description	Upload Date	Type
BoC Chairman's speech	5/24/2018	Cover Memo
CUP 04-18 Staff report	5/24/2018	Cover Memo
CUP 04-18 GIS map	5/24/2018	Cover Memo
Site Plan	5/24/2018	Cover Memo
Modified Covenants	5/24/2018	Cover Memo
Applicant's responses to each evaluation criteria	5/24/2018	Cover Memo
CUP Checklist	5/24/2018	Cover Memo
Submitted application for CUP 04-18	5/24/2018	Cover Memo

### **CUP 04-18 CHAIRMAN'S SPEECH**

The hearing for consideration of CUP 04-18 is now in session and will focus on an application submitted by Steve and Vicki Southerland to construct a residential storage facility on Tax Parcel 606 047 located on lot 6 of Bay Ridge Estates.

If you feel that any member of the Board may have a conflict of interest in hearing the case, please address the Board now prior to any testimony or information being presented.

When the Board enters into deliberations to decide the case, no further testimony may be presented. The Board will render one of the following three decisions:

- 1. Approve the permit as requested or with additional conditions;
- 2. Continue the request; or
- 3. Deny the request.

All parties who plan to testify in this case may come forward and be sworn in. Those who testify must state their name and address at the podium for the benefit of the Board's Clerk. All material presented must be given to the Clerk and will become part of the record. This Board can only accept **sworn** testimony. **No** hearsay evidence is admissible.

**Aaron Poplin** will present the case for the County.



### **Rowan County Planning and Development Department**

402 North Main Street, Suite 204 • Salisbury, NC 28144-4341 Office: 704-216-8588 Fax: 704-216-7986

### **MEMORANDUM**

TO: Chairman Edds and Rowan County Board of Commissioners

FROM: Aaron Poplin, Planner

DATE: May 24, 2018 RE: **CUP 04-18** 

SUGGESTED BOARD OF COMMISSIONERS ACTION
☐ Sworn oath for those testifying ☐ Receive staff report ☐ Petitioner
comments ☐ Public comments ☐ Close hearing and discuss ☐ Three (3)
separate motions to adopt findings of fact
CUP 04-18

**REQUEST** 

Steve and Vicki Southerland are requesting a conditional use permit to accommodate a 1,200 sq.ft. residential storage facility on Tax parcel 606 047. The proposed structure would be located on the parcel in

which they plan to construct their house at a later date, and used to store personal items and equipment during the construction of their home. The aplicants have already worked with the homeowners association of Bay Ridge Estates to amend the covenants of the neighborhood to allow the placement of the proposed residential storage facility.

CONDITIONAL USE REQUIREMENTS

Section 21-60 (10) of the Zoning Ordinance indicates residential storage facilities are subject to the following standards (**staff comments in bold text**):

- **a.** The parcel shall be in fee simple ownership. Yes, owned exclusively by Steve and Vicki Southerland.
- **b.** The structure shall be of compatible construction with surrounding area. The applicant proposes a metal building, which is a façade common to most areas of

the county.

- **c.** The maximum size allowed is three thousand (3,000) square feet. The proposed building totals 1,200 sq.ft.
- **d.** No outdoor storage is allowed except as specifically provided otherwise. None proposed.
- **e.** Minimum lot size shall be the same as for a single-family residence. Lot size is 2.48 acres vs. minimum lot size of .46 acres (20,000 sq.ft.).
- f. Storage of vehicles shall not be in the front yard. None proposed.
- g. Outside lighting shall be designed to prevent direct glare on adjoining residences. None proposed.
- **h. Setbacks shall be at a minimum the same as single family dwellings.** The proposed structure complies with the required 50' front, 10' side, and 20' rear setback.

### **EVALUATION CRITERIA**

As provided in Section 21-59, the applicant has provided responses to the evaluation criteria with staff comments indicated below.

- 1. Adequate transportation access to the site exists. The structure would be accessible from Bayridge Dr. SR 2282.
- 2. The use will not significantly detract from the character of the surrounding area. The proposed structure will be under both the allowed 3,000 sq.ft. limit for residential storage facilities and the 10% limit for accessory structures on residentially developed lots (10,803 sq.ft.).
- **3. Hazardous safety conditions will not result.** No hazardous safety conditions are envisioned based on the proposed use.
- **4.** The use will not generate significant noise, odor, glare, or dust. Any associated impacts would be similar to that found on properties containing a residence.
- 5. Excessive traffic or parking problems will not result. N/A.
- 6. The use will not create significant visual impacts for adjoining properties or passersby. Based on the submitted site plan the structure will be over 200 feet from the road and over 200 feet from the closest residence.

**PROCEDURES** 

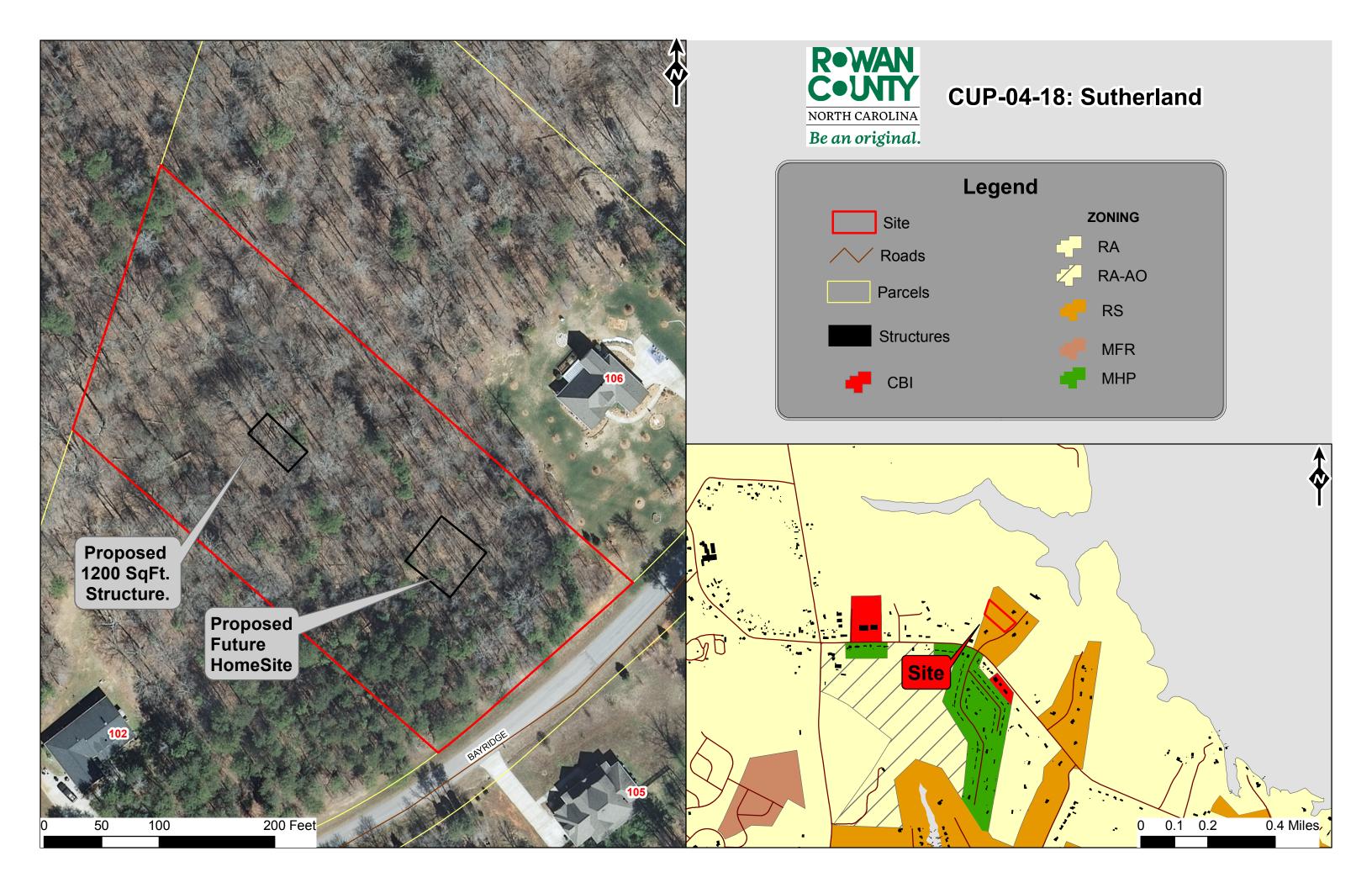
The BoC must adopt facts supporting the below findings of fact based on the above six (6) criteria:

- 1. The development of the property in accordance with the proposed conditions will not materially endanger the public health or safety;
- 2. That the development of the property in accordance with the proposed conditions will not substantially injure the value of adjoining or abutting property, or that the development is a public necessity; and
- 3. That the location and character of the development in accordance with the proposed conditions will be in general harmony with the area in which it is located and in general conformity with any adopted county plans.

See enclosed checklist to guide decision. Planning Staff will provide example findings for consideration at the hearing.

**STAFF COMMENTS** 

This request meets the standards for approval for residential storage facilities.





Doc ID: 013902550009 Type: CRP Recorded: 04/26/2018 at 03:18:24 PR Fee Amt: \$26.00 Page 1 of 9 Rowan, NC J. E. Brindle Register of Deeds BK 1308 PG 113

9/wh 424

NORTH CAROLINA	)	LIMITED RESTRICTION AMENDMENT
	)	BAYRIDGE ESTATES
ROWAN COUNTY	)	

We, the undersigned, representing a majority of the lot owners and the Developer of the BAYRIDGE ESTATES subdivision, being desirous of making a limited amendment to the restrictions regulating BAYRIDGE ESTATES, which restrictions are recorded in Book 649, page 50, Rowan County Registry of Deeds, and as amended by instrument recorded in Book 649, page 921, do, in consideration of valuable consideration, the receipt and sufficiency of which are acknowledged, hereby agree as follows;

- Paragraph III of the restrictions recorded in Book 649, page 50, and as amended in Book 649, page 921, contains a requirement that "No utility buildings, barns, etc., may be commenced before the dwelling structure is under roof." The majority of the lot owners of BAYRIDGE ESTATES desire to create an exception to this requirement as to Lot No. 6 of BAYRIDGE ESTATES, as shown on that plat recorded in Book of Maps 9995, page 2105;
- As to Lot No. 6 of BAYRIDGE ESTATES, as shown on that plat recorded in Book of Maps 9995, page 2105, a utility building, barn, etc. may be commenced before a dwelling structure is completed or before construction of a dwelling structure is started on the property. This exception only applies to said Lot No. 6;
- 3. The location of any structure on said Lot No. 6 shall continue to require the approval of the Developer as specified in the restrictions referenced herein;
- That except as modified herein, the restrictions for BAYRIDGE ESTATES as described above shall remain in full force and effect.

SIGNATURES ON FOLLOWING PAGES

Developer

Gail C. Bankett

NORTH CAROLINA COUNTY OF TOWAR

SEAL-STAMP

I, a Notary Public of the County and State aforesaid, certify that Gail C. Bankett personally appeared before me this day and acknowledged the 

K. Sonden Penny-Scraldone Notary Public

My Commission Expires:

PERRY-SCHILLING
PERRY-SCHILLING
PERRY-SCHILLING
PERRY-SCHILLING
PERRY-SCHILLING
PERRY-SCHILLING
PERRY-SCHILLING
PORT Public
PO

Book: 1308 Page: 113 Page 2 of 9

Lot 1, Part of Lot 2, Part of Lot 2A

Donald Ray Allen (SEAL)

NORTH CAROLINA
COUNTY OF ROWAY

SEAL-STAMP

I, a Notary Public of the County and State aforesaid, certify that Donald Ray Allen personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this the May of April, 2018

My Commission Expires:

Notary Public Power County On 1-12-2019

My Comm. Exp. My

Book: 1308 Page: 113 Page 3 of 9

Part of Lot 2, Lot 3

Timothy Shay

(SEAL)

(Avana) George St.

(SEAL)

NORTH CAROLINA
COUNTY OF KOWAN

SEAL-STAMP

I, a Notary Public of the County and State aforesaid, certify that Timothy Shay and Ivonne George Shay personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this the day of hour, 2018

borden Penny Scialdone

My Commission Expires:

Notary Public Power County ON The County On

Book: 1308 Page: 113 Page 4 of 9

Lot 4

Danatta K Barfield

(SEAL

Jones Ol

James Oland Barfield, Jr.

NORTH CAROLINA COUNTY OF Rowar

SEAL-STAMP

I, a Notary Public of the County and State aforesaid, certify that Danette K. Barfield and James Oland Barfield, Jr. personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this the // day of

April , 2018

My Commission Expires:

Notary Public PERRY SCHILLING PERRY SCHILLING

K. Sinden Peny-Scalebul Notary Public We agree to the Amendment to Restrictive Covenant HORSEMENT Regarding LOTG.

Duane G. Krzysik (SEAL)

Mary M. Krypik (SEAL)
Mary M. Krzysik

NORTH CAROLINA COUNTY OF BOWAN

SEAL-STAMP

I, a Notary Public of the County and State aforesaid, certify that Duane G. Krzysik and Mary M. Krzysik personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this the 19th day of April, 2018

My Commission Expires:

06/13/20

Notary Public

Notary Public Susan Barnhardt Rowan County North Carolina Lot 6

Staven W. Sytherland

Vicki E Sutherland

NORTH CAROLINA VIRGINIA COUNTY OF BUCKINGHAM

SEAL-STAMP

I. a Notary Public of the County and State aforesaid, certify that Steven W. Sutherland and Vicki E. Sutherland personally appeared before me this day and acknowledged the execution of the foregoing instrument. Witness my hand and official stamp or seal, this the 10 that and official stamp or seal, this the 10 that are seal.

My Commission Expires: 6/30/19

Notary Public

JANE I. BRYANT

NOTARY PUBLIC

Commonwealth of Virginia

Reg. #110389

My Commission Expires (1)

Lot 7, Part of Lot 2A/

Jeffery Minn Kee

Shave Navie Russeal)

Shannon Marie Russ

NORTH CAROLINA
COUNTY OF ROLLOW



My Commission Expires: 8/1/19

Notary Public

Parcel ID 606 066, 6.13AC in Cul-de-Sac

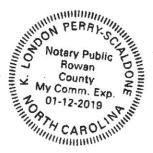
(SEAL)

John E. DeVane

Virginia H. DeVane

NORTH CAROLINA COUNTY OF ROWAN

SEAL---STAMP



My Commission Expires:

Book: 1308 Page: 113 Page 9 of 9

### Sec. 21-59. Evaluation criteria.

In addition to meeting special standards for a particular use, the applicant must illustrate that he/she can comply with the following criteria when any conditional use permit is proposed.

- (1) Adequate transportation access to the site exists:
- (2) The use will not significantly detract from the character of the surrounding area;
- (3) Hazardous safety conditions will not result;
- (4) The use will not generate significant noise, odor, glare, or dust;
- (5) Excessive traffic or parking problems will not result; and
- (6) Use will not create significant visual impacts for adjoining properties or passersby.

(Ord. of 1-19-98, s IV)

### In response to evaluation criteria:

- 1) Access to State Maintained Roads
- 2) The garage will be used for storage of personal items and equipment; i.e. Tractor, boat, etc.
- 3) Built to code
- 4) The building is for personal use. There will be no activity that will create significant noise, odor, glare or dust.
- 5) See #1
- 6) Building will be to codes.

#### **Checklist for Review of Conditional Use Permits**

**Overview.** Conditional uses are assumed to be generally compatible with other land uses permitted in the zoning district in which the conditional use is proposed, but due to their unique characteristics or potential impacts on the surrounding areas or the county as a whole, individual consideration of their location, design, configuration and/or operation at the proposed location is required. Specific conditions may be attached to a conditional use permit application in order to ensure conformance with the zoning district, other county ordinances or to address the project's impacts to the surrounding area.

Steve and Vicki Southerland Applicant: **Property Owner:** Steve and Vicki Southerland **Tax Parcel:** 606 407 Location: Lot 6 of Bay Ridge Estates Request: Residential Storage Facility Specific Evaluation Criteria. Has the applicant provided the following specific items necessary for consideration of a Residential Storage Facility? For any item indicated as "NO", compliance with the condition(s) should be required prior to approval or recoginzed as a reason for denial. NO The parcel shall be in fee simple ownership. The structure shall be of compatible construction with surrounding area. The maximum size allowed is 3,000 sq.ft. No outdoor storage is allowed except as specifically provided otherwise. Minimum lot size shall be the same as for a single-family residence. Storage of vehicles shall not be in the front yard. Outside lighting shall be designed to prevent direct glare on adjoining residences. Setbacks shall be a minimum the same as single family dwellings. General Evaluation Criteria. Has the applicant demonstrated that their proposal can comply with the following general conditional use evaluation criteria? For any item indicated as "NO", condition(s) may be added to bring the proposal into compliance. YES NO Adequate transportation access to the site exists. The use will not significantly detract from the character of the surrounding area. Hazardous safety conditions will not result. The use will not generate significant noise, odor, glare, or dust. Excessive traffic of parking problems will not result. The use will not create significant visual impacts for adjoining properties or passersby. Required Findings. All decisions regarding a conditional use permit application shall not be approved or denied unless each of the following findings has been made. A motion and vote on each finding is necessary. In order for the conditional use permit to be granted, all three (3) findings must be satisfied. NO Motion 1: The development of the property in accordance with the proposed conditions will not materially endanger the public health or safety. Supporting Fact(s): Motion 2: That the development of the property in accordance with the proposed conditions will not substantially injure the value of adjoining or abutting property, or that the development is a public necessity. Supporting Fact(s): Motion 3: That the location and character of the development in accordance with conditions will be in general harmony with the area in which it is located and in general conformity with any adopted county plans. Supporting Fact(s): Additional Conditions. Specific conditions attached to the application that ensure conformance with the zoning district, other county ordinances or that address the project's impacts to the surrounding area Condition 1: Condition 2: Additional Conditions: **Permit Decision.** A simple majority vote is only needed. Note that vacant seats and disqualified members are not counted in computing majority.

DENY

CONTINUE

**MOTION TO:** 

GRANT |



Rowan County Department of Planning & Development 402 N. Main Street Ste 204 Salisbury, NC 28144 Phone (704) 216-8588 Fax (704) 638-3130 www.rowancountync.gov

CONDITIONAL USE PERMIT APPLICATION
OWNERSHIP INFORMATION:
Name: Steve Sutherland + Vicki Sutherland
Signature:
Phone: 804-840-1342 Email: VIX5ter57 (a) gman. com
Address: 291 Riverview Dr
Buckingham, VA 23921
APPLICANT / AGENT INFORMATION:
Name: Steve Sutherland - Vicki Sutherland
Signature:
Phone: 804-840-1342 Email: VIXSter 57/a gmail.com
Address: 291 Riverview Dr
Buckingham, VA 23921
PROPERTY DETAILS:
Tax Parcel: 606-647 Zoning District: Providence
Date Acquired: 288 Deed Reference: Book Page
Property Location: 006 Bayridge Ur. Salisbury, NC 28146
Size (sq. ft. or acres): 2.460 Street Frontage: 224.29
Current Land Use: Residential
Surrounding Land Use: North Residential
South Residential
East Residential
West Residential

PURPOSE & SECTION:
State purpose of conditional use permit:
1200 st Storage Building - prior to house
Cite section(s) of Zoning Ordinance which permit is being requested.  Zl-60 (10)
ATTACHED DOCUMENTS:
Applicant must attach a response to the evaluation criteria from Section 21-59 and an
accompanying site plan based on information required in Section 21-52 and 21-60.  Attached: Yes No
Applicant shall, at the time the application is made, present all the necessary evidence (maps.
drawings, statements, certifications, etc.) showing how the requirements of the applicable
sections of the Zoning Ordinance will be met.
OFFICIAL USE ONLY
Signature of Coordinator: 2. Board of Commissioners
Public Hearing: 6/4/18/3. Notifications Mailed: 5/24/18/4. Property Posted:
5 /23/18 5. BOC Action: Approved Denied 6. Date Applicant Notified:



#### 130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

#### **MEMO TO COMMISSIONERS:**

**FROM:** Commissioner Craig Pierce

**DATE:** May 29, 2018

SUBJECT: Discussion on Task Order for McGill Associates Regarding Location of the New

Recycling Center

#### **ATTACHMENTS:**

Description Upload Date Type

Memorandum 5/29/2018 Cover Memo



#### **Rowan County Board of Commissioners**

#### 130 West Innes Street, Salisbury, NC 28144 (704) 216-8180

**To:** Rowan County Board Commissioners

From: Commissioner Craig Pierce

**Date:** May 22, 2018

Subject: Discussion on Task Order for McGill Associates Regarding Location of the

**New Recycling Center** 

I would like for the Board to discuss the funding component for the construction of the new recycling center, which is being funded from the Enterprise Fund. We have already purchased property on Julian Road with funds from the Enterprise Fund. An alternate location is being discussed, which would make the County have to reimburse the Enterprise Fund from the Fund Balance if an alternate location is chosen.

If you have any questions, please contact me.



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

#### **MEMO TO COMMISSIONERS:**

**FROM:** Carolyn Barger, Clerk to the Board

**DATE:** May 29, 2018

**SUBJECT:** Discussion Regarding July Meeting Schedule

The Board has typically voted in the past to cancel its second monthly meeting during the month of July. Currently, the Board is scheduled to meet on Monday, July 2, 2018 and Monday, July 16, 2018.

The Board is asked to discuss its meeting preferences for the month of July.

#### **ATTACHMENTS**:

DescriptionUpload DateTypeMemorandum5/29/2018Cover Memo



#### **Rowan County Board of Commissioners**

130 West Innes Street, Salisbury, NC 28144 (704) 216-8180

To:

Rowan County Board of Commissioners

From:

Carolyn Barger, Clerk to the Board/Assistant to the County Manager

Date:

5/29/2018

Subject:

Discussion Regarding July Meeting Schedule

The Board has typically voted in the past to cancel its second monthly meeting during the month of July. Currently, the Board is scheduled to meet on Monday, July 2, 2018 and Monday, July 16, 2018.

The Board is asked to discuss its meeting preferences for the month of July.



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

#### **MEMO TO COMMISSIONERS:**

**FROM:** Finance Department

**DATE:** May 25, 2018

**SUBJECT:** Budget Amendment

Please see attached budget amendment.

Please approve attached budget amendment.

#### **ATTACHMENTS:**

DescriptionUpload DateTypeBudget Amendment5/25/2018Budget Amendment

## **ROWAN COUNTY**

#### DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: COUNTY MANAGER / BOARD OF COMMISSIONERS

FROM: FINANCE

**EXPLANATION IN DETAIL:** 

To budget for increase in revenue and expenditure for Rescue

Squad turnover.

Prepared by:	JHOWDE
Date:	5/25/201

#### **BUDGET INFORMATION:**

ACCOUNT TITLE	R/E	ACCOUNT#	INCREASE	DECREASE
ROWAN RESCUE SQUAD FEES	R	1144371 - 453110	27,000	
CONTRACTED SERVICES	E	1154371 - 533001	27,000	
-				
	+			
DEPARTMENT HEAD	+	COUNTY MANAGER	ACCOUNT	TING USE ONLY
Approved:		Approved:	Period - Journal #	
Disapproved:		Disapproved:	Keyed By:	JMH
Amended:		Amended:	Date Keyed:	5/25/2018
Date: 5/25/18		Date:	Posted By:	
Signature:		Signature:	Date Posted:	



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

#### **MEMO TO COMMISSIONERS:**

**FROM:** Carolyn Barger, Clerk to the Board

**DATE:** 05/29/2018

**SUBJECT:** Monthly Board Appointments

**ATTACHMENTS:** 

Description Upload Date Type

Monthly Board Appointments 5/29/2018 Cover Memo

# MONTHLY BOARD APPOINTMENTS June 4, 2018 COMMISSION MEETING

## CENTRALINA WORKFORCE DEVELOPMENT BOARD

Mike Beaver has applied for reappointment as a Private Sector Representative for Rowan County. Mr. Beaver is eligible for reappointment, and the Board is asked to approve his application for a 2-year term date beginning July 1, 2018, and ending June 30, 2020.

Milford Lewis Goldsmith has applied for reappointment as a Private Sector Representative for Rowan County. Mr. Lewis is eligible for reappointment, and the Board is asked to approve his application for a 2-year term date beginning July 1, 2018, and ending June 30, 2020.

#### DANGEROUS DOG APPEALS BOARD

Cheryl Peevy has applied to fill a vacancy on the Dangerous Dog Appeals Board. The Board is asked to approve the appointment for a 3-year term date beginning June 4, 2018, and ending May 31, 2021.

#### HISTORIC LANDMARKS

Alfred C. Wilson has applied to fill a vacancy on the Historic Landmarks Commission. The Board is asked to approve the appointment with a 3-year term date beginning June 4, 2018, and ending May 31, 2021.

## HOME AND COMMUNITY CARE BLOCK GRANT ADVISORY COMMITTEE

Christina Sides Joyce has applied to fill a vacancy on the Home and Community Care Block Grant Advisory Committee. The Board is asked to approve the appointment with a 2-year term date beginning June 4, 2018, and ending May 31, 2020.

## INDUSTRIAL FACILITIES AND POLLUTION CONTROL FINANCE AUTHORITY

Andrew Hayden Poston has applied to fill a vacancy for the Industrial Facilities and Pollution Control Finance Authority. The Board is asked to approve the appointment with a 6-year term date beginning June 4, 2018, and ending May 31, 2024.

#### JUVENILE CRIME PREVENTION COUNCIL

There is one vacancy on the Juvenile Crime Prevention Council for a Member of the Public. The appointment will be for a 2-year term date beginning June 4, 2018, and ending May 31, 2020. The following applications have been received:

- Jason Scott Hinson
- Giovanni Spillman

Macon Stewart has applied for reappointment to the Juvenile Crime Prevention Council. The Board is asked to approve the appointment with a 2-year term date beginning July 1, 2018, and ending June 30, 2020.

Don Bringle has applied for reappointment to the Juvenile Crime Prevention Council. Mr. Bringle has served a total of 3 terms, making him ineligible for reappointment; however, the Council considers Mr. Bringle to be an invaluable member. The Board is asked to consider waiving the term limit again, approving Mr. Bringle for an additional 2-year term date beginning July 1, 2018 and ending June 30, 2020.

Alisa Russell has applied for reappointment to the Juvenile Crime Prevention Council. Ms. Russell has served a total of 3 terms, making her ineligible for reappointment; however, the Council considers Ms. Russell to be an instrumental member. The Board is asked to consider waiving the term limit again, approving Ms. Russell's appointment for an additional 2-year term date beginning July 1, 2018 and ending June 30, 2020

Tressy McLean-Hickey has resigned from her role as Director of Mental Health, on the Juvenile Crime Prevention Council. The Board is asked to accept Ms. McLean-Hickey's resignation.

Shari Evans has resigned from her role as a Member of the Public on the Juvenile Crime Prevention Council. The Board is asked to accept Ms. Evans' resignation.

## ROWAN-CABARRUS COMMUNITY COLLEGE BOARD OF TRUSTEES

Dr. Lynn Marsh has applied for reappointment to the Rowan-Cabarrus Community College Board of Trustees. The Board is asked to approve Dr. Marsh's reappointment with a 4-year term date beginning July 1, 2018, and ending June 30, 2022.

#### **CURRENT AND/OR UPCOMING VACANCIES**

- ABC Board- 1 vacancy (City of Kannapolis Appointment)
- Adult Care Home Advisory Board- 10 vacancies (At Large Appointments)
- Board of Public Health- 2 vacancies (1 Veterinarian, and 1 Pharmacist Appointment)
- City of Salisbury Planning ETJ- 2 vacancies (At Large Appointments)
- City of Salisbury Zoning ETJ- 3 vacancies (1 At Large, and 2 Alternate Appointments.)
- Industrial Facilities and Pollution Control Finance Authority- 2 vacancies (At Large Appointments)
- Nursing Home Advisory Committee- 5 vacancies (At Large Appointments)
- Region F Aging Advisory Committee- 1 vacancy (At Large Appointment)
- Rowan Transit Advisory Committee- 2 vacancies (At Large Appointments)
- Town of Faith Planning ETJ- 2 vacancies (1 Alternate, and 1 At Large Appointment)
- Town of Faith Zoning ETJ- 1 vacancy (At Large Appointment)
- Town of Spencer Planning and Zoning Board Adjustment ETJ- 1 vacancy (Alternate Appointment)
- Zoning Board of Adjustment- 2 vacancies (At Large Appointments)



## ADVISORY BOARD APPLICATION

\*\*THIS APPLICATION IS A PUBLIC RECORD
AND MUST BE FULLY COMPLETED TO BE CONSIDERED\*\*

If You Choose To Print And Mail The Application Please Return To:
Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144

\*Fax: 704-216-8195 \* Phone: 704-216-8180

The Rowan County Board of Commissioners appreciates your interest in serving on a Board or Commission. This application will provide general information to the Board when it considers appointments based on your individual interests to serve. Questions are asked regarding gender, occupation, and education in order to meet the County's statutory reporting requirements to the State of North Carolina.

asked regarding gender, occupation, and education in order to meet the County's statutory reporting requirements to the State of North Carolina.
Applicant Name: MIKE BENDE Date of Application: 5/21/18
HomeAddress: 15/1 E. 8th ST. CHARLOTTE N = 28204  Street Address, City, Zip Code
Home Phone: 704-647-4508 Business Phone: 704-637-7595
Cell Phone: 704-647-4508 Fax Number: 704-636-3764
Email Address: BR HVDC Q DOL. COM Gender: Male Female
Education: BS NESTATE UNIVERSITY
Current Employer: BEAVER BROTHERS INCOccupation: ENGINGER / PROSIDENT
I am interested in the following Board/Commissions (If listing more than one board, please list in the priority of your interest: CENTEALIND WORL FORCED EVELOPMENT BOARD
Business/Civic Experience and why you feel you are qualified for this appointment:  BOWAN COUNTY CHAMBER BOARD DIRECTORS (CURRENT AND 2004-2006)  BOWAN COUNTY CHAMBE WORK FACE DEVELOPMENT COMMITTOE ZOOI— ZOIB  CENTRALINA WORK FRECT DEVELOPMENT FRANK ZOIZ - ZOIB
Do you reside within the boundaries of Rowan County: Yes No
Have you ever been convicted of a felony? Yes No If the answer is yes, please explain:
I have reviewed the information contained in this application, and by initialing below certify the information is true and correct. Initials:  I HAVE WORKED AT BEAVER BROTHER: FOR 384 EARS.  OUR COMPANY HAS REEN IN ROWAN COUNTY FOR 100 YEARS IN 2019?



#### Rowan County Board of Commissioners 130 West Innes Street Salisbury, NC 28144 704-216-8180

FAX: 704-216-8195

# APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES \*\*This application is a Public Record and must be fully completed to be considered\*\*

Name:	Date:	
Milford Lewis Goldsmith II	05/17/2018	
Address:	Home Phone:	
2115 Bethany Trace Lane	336-816-5025	
City, State, Zip:	County of Residence:	
Winston Salem, NC 27127	Forsyth	
Email:	Work Phone:	
mgoldsmith@novanthealth.org	704-210-5366	
	Carolina University	
Masters of Health Administration - Pfeiffo Masters of Business Administration - Pfei	er University	
	er University	
Masters of Business Administration - Pfei	er University  ffer University	
Masters of Business Administration - Pfei	ffer University  Occupation: Operations Analyst  mission:	
Masters of Business Administration - Pfei <u>Current Employer:</u> Novant Health <u>I am interested in the following Board / Com</u>	ffer University  Occupation: Operations Analyst  mission:	
Masters of Business Administration - Pfei <u>Current Employer:</u> Novant Health <u>I am interested in the following Board / Com</u> Centralina Workforce Development Board	ffer University  Occupation: Operations Analyst  mission:	
Masters of Business Administration - Pfei Current Employer: Novant Health I am interested in the following Board / Com Centralina Workforce Development Board Recent Community Activities:	ffer University  Occupation: Operations Analyst  mission:	

Why do you feel you are qualified for this appointment:

To ensure healthcare needs are being met for Rowan County.

Have you ever been convicted of a felony:

No

If the answer is yes above, please explain:

I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.

Initial: MLG II



## The Competitive Force in our Global Economy

9815 David Taylor Drive, Suite 100 Charlotte, North Carolina 28262 (704) 348-2717 Fax: (704) 899-5624 E-Mail: dhollars@centralina.org

www.centralinaworks.com

May 9, 2018

Mr. Aaron Church Rowan County Manager 130 West Innes Street Salisbury, NC 28144

Dear Mr. Church:

The purpose of this letter is to give you notice of appointments needed from the Rowan County Commissioners to the **Centralina Workforce Development Board (WDB)**.

The information attached describes the appointments needed at this time.

We ask that Rowan County complete the necessary actions for appointment or reappointment as requested under the "Specific Requests" section as soon as possible but no later than July 1, 2018. **Please inform** me as soon as possible of your decision(s).

If you have any questions, please contact me at (704) 348-2717 or by e-mail at <a href="mailto:dhollars@centralina.org">dhollars@centralina.org</a>. Thank you for your continued support.

Sincerely,

David L. Hollars, Executive Director Centralina Workforce Development Board

Attachments

C: Greg Edds, Rowan County Commission Chair Carolyn Barger, Rowan County Clerk

WDB Appointment Request Letter to Rowan County 05-09-2018



Centralina Workforce Development Board Serving – Anson, Cabarrus, Iredell, Lincoln, Rowan, Stanly, and Union Counties

## ROWAN COUNTY - BOARD MEMBERSHIP

Rowan County has three (3) members on the twenty-four (24) member Centralina Workforce Development Board. The Rowan County Commissioners will select and approve nominations for WDB members based on the slate of nominations presented by the appropriate agencies and organizations listed under "General Information". Each WDB member is appointed to serve a two-year term. Upon approval by the county commissioners, individuals may be reappointed.

NAME	REPI		TERM EXPIRES	ATTENDANCE	(Last 10 meetings)
Mike Beaver	Pri	vate Sector	06/30/2018	Present - 9	Proxies - 1
Milford Lewis Gold	smith	<b>Private Sector</b>	06/30/2018	Present – 8	Proxies – 2
Corey Hill	Or	ganized Labor	06/30/2019	Present – 5	Proxies - 5

#### **SPECIFIC REQUESTS**

Please obtain nominations (unless a reappointment is requested) and appoint two (2) individuals to fill the terms of July 1, 2018 - June 30, 2020. Nominations and appointments to fill the categories of *Private Sector* representatives (2) are requested.

Mike Beaver (Beaver Brothers, Inc.) is eligible for reappointment as a Private Sector representative. Mike is an excellent Board member representing Rowan County. He serves as chair of the Board's Marketing/Communications Focus Team. Mike Beaver has been contacted and has agreed to be reappointed for another 2-year term.

# The Centralina WDB requests that Mr. Mike Beaver be reappointed as a PRIVATE SECTOR representative for Rowan County.

Milford Lewis Goldsmith II (Novant Health – Rowan Regional Medical Center) is eligible for reappointment as a Private Sector representative. Lewis is a dedicated Board member and shares his expertise in the healthcare field in representing Rowan County. He serves on the Board's NEXTGEN Council focused on services to youth. Lewis Goldsmith has been contacted and has agreed to be reappointed for another 2-year term.

# The Centralina WDB requests that Mr. Milford Lewis Goldsmith II be reappointed as a PRIVATE SECTOR representative for Rowan County.

If an individual does <u>not</u> wish to be reappointed to the WDB or the County chooses not to reappoint, please obtain necessary nominations for appointments. Please supply David Hollars at Centralina WDB a list of nominations and appointees (including name, title, company/agency, address, and phone numbers) as soon as possible but no later than **July 1, 2018**.



#### Rowan County Board of Commissioners 130 West Innes Street Salisbury, NC 28144 704-216-8180 FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

\*\*This application is a Public Record and must be fully completed to be considered\*\*

Name:	Date:	
Cheryl Peevy	05/14/2018	
Address:	Home Phone:	
622 Courtside Drive	704-636-3288	
City, State, Zip:	County of Residence:	
SALISBURY, NC 28147	Rowan	
Email:	Work Phone:	
dosgatosgordos@gmail.com	cell 704-640-2617	

#### **Education:**

B.A. Spanish; East Carolina University, 1975

M.A. Spanish, University of Kentucky, 1977

Ph.D. Spanish, University of Kentucky, 1982

Current Employer:	Occupation:
Catawba College	Professor Emerita of Spanish

#### I am interested in the following Board / Commission:

DANGEROUS DOGS APPEALS BOARD

#### **Recent Community Activities:**

Member, Canine Caregivers Therapy Dogs --local group of therapy dogs certified by the AKC whose teams visit nursing homes, schools, and other facilities to bring comfort to residents.

Charter Volunteer, Shelter Guardians -- actively participate in all Adoption Events at Rowan County Animal Shelter and all other community events sponsored by Shelter Guardians.

Faculty Advisor, Catawba Shelter Guardians club -- Catawba College student members volunteer to

work at Shelter Adoption Events as well as sponsor educational activities to learn about animal welfare.

#### Why do you feel you are qualified for this appointment:

I believe I am qualified for this appointment because I have at least 12 years of experience observing and learning about the different temperaments of dogs that I have seen through my volunteer work at the Shelter as well as those dogs and owners who want to become therapy dog teams.

Over the years in my profession of teaching, sitting on committees and chairing them,, I have learned how to listen carefully and deliberate well about issues. How we define a "dangerous dog," how it became "dangerous," and what solutions can we offer to help the dog are just a few of the issues I am sure this Board has considered. I would very much like to be a part of the positive solutions to these problems, keeping the welfare of both the animal and the human in mind.

#### Have you ever been convicted of a felony:

No

If the answer is yes above, please explain:

I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.

Initial: CAP



#### Rowan County Board of Commissioners 130 West Innes Street Salisbury, NC 28144 704-216-8180 FAX: 704-216-8195

# APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES \*\*This application is a Public Record and must be fully completed to be considered\*\*

Name:				
	Date:			
Alfred C Wilson	05/07/2018			
Address:	Home Phone:			
8660 US hwy 601	704-633-8013			
City, State, Zip:	County of Residence:			
Salisbury, NC 28147	Rowan			
Email:	Work Phone:			
al@alfredcwilson.com	704-202-2372			
Education:				
BS Engineering UNCC				
Current Employer:	Occupation:			
Alfred C Wilson and Comany inc.	Builder			
I am interested in the following Board / Commission:				
Historic Landmarks				
Recent Community Activities:				
Scouting, EAA, HSF, PPT, Lee Street Theatre, Salisbury Symphony, NC Transportation Museum,				
Waterworks, Sponsor Communities in Schools banner, South Yadkin Canoe Race, Block Works.				
Why do you feel you are qualified for this appointment				
Not sure but was asked to help.				
Have you ever been convicted of a felony:				
No				
If the answer is yes above, please explain:				
I have reviewed the information contained in this appli	cation, and by initialing below certy that the			
information is true and correct.				

Initial: ACW



#### Rowan County Board of Commissioners 130 West Innes Street Salisbury, NC 28144 704-216-8180 FAX: 704-216-8195

## APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES \*\*This application is a Public Record and must be fully completed to be considered\*\*

Name: Christina Sides Joyce	Date: 04/04/2018	
Address: 170 Autumn Wood Lane	Home Phone: 704-213-0251	
City, State, Zip: Salisbury, NC 28146	County of Residence: Rowan	
Email: cjoyce@trinitylivingcenter.net	Work Phone: 704-637-3940	

#### **Education:**

BS in Business Management with a concentration in Finance from NCSU in 2003

Current Employer:	Occupation:
Trinity Living Center	Executive Director

#### I am interested in the following Board / Commission:

Home and Community Care Block Grant Advisory Committee

#### **Recent Community Activities:**

Always working to raise awareness of community based services for seniors in Rowan County - most recently assisted in hosting the 3rd annual Rowan County Caregiver Conference and spoke about community based services (home care and adult day services) as well as announcing plans to start a group respite program later this year. I attend Chamber events such as Business After Hours, Power in Partnership breakfasts, Women in Business, etc. Trinity Living Center is a United Way agency, so this involves many speaking engagements during campaign time as well as fundraising any time of the year due to being a non-profit agency. I have served on the advisory committee for Rowan Transit Services for the past few years.

#### Why do you feel you are qualified for this appointment:

Trinity Living Center receives HCCBG funds through DSS. I'd like to be more involved in knowing all of the Rowan County HCCBG recipients and how those funds are allocated. I'm also interested in looking into (and knowing the pros and cons) being a direct recipient of HCCBG funds and not having to go through DSS for this funding source. Being a non-profit and an United Way agency, I am in touch with other non-profits in the community and able to identify where the needs are with our citizens.

Have you ever been convicted of a felony:

No

If the answer is yes above, please explain:

I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.

Initial: CJ



#### Rowan County Board of Commissioners 130 West Innes Street Salisbury, NC 28144 704-216-8180

FAX: 704-216-8195

# APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES \*\*This application is a Public Record and must be fully completed to be considered\*\*

Name:	Data	
	Date:	
Andrew Hayden Poston	05/09/2018	
Address:	Home Phone:	
207 Balfour Quarry Rd.	7043100766	
City, State, Zip:	County of Residence:	
Granite Quarry, NC 28146	Rowan	
Email:	Work Phone:	
andrewposton57@yahoo.com	7043100766	
Education:		
East Rowan High School, 2011		
UNC Charlotte, BA in History and Political Science, 2014		
Current Employer:	Occupation:	
Chapman Custom Signs	Sign Technician	
I am interested in the following Board / Commission:		
Industrial Facilities and Pollution Control Finance Authority		
Recent Community Activities:		
Rowan County Planning Board, Vice-Chairman		

#### Why do you feel you are qualified for this appointment:

It goes hand in hand with my work on the planning board. I have a vested interest in Rowan County Industry and in the envioronment in our county.

#### Have you ever been convicted of a felony:

No

If the answer is yes above, please explain:

I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.

Initial: AHP



#### Rowan County Board of Commissioners 130 West Innes Street Salisbury, NC 28144 704-216-8180

FAX: 704-216-8195

# APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES \*\*This application is a Public Record and must be fully completed to be considered\*\*

	,	
Name:	Date:	
Jason Scott Hinson	04/07/2018	
Address:	Home Phone:	
803 Laurel St	980-521-1968	
City, State, Zip:	County of Residence:	
China Grove, North Carolina 28023	Rowan	
Email:	Work Phone:	
jhinson9@yahoo.com	704-920-4093	
Education:		
Concord High School '92		
Current Employer:	Occupation:	
City of Kannapolis	Patrol Sergeant	
I am interested in the following Board / Commission:		
Juvenile Crime Prevention Council (Non-Profit Agency Representative)		
Recent Community Activities:		
Aqua14 - Non-Profit Christian Outreach Ministry		
Why do you feel you are qualified for this appointment:		
One of Aqua14's passion is motivating and working with kids so they will believe in themselves and		
assisting them in "breaking the cycle". We support and invest in the kids and express the love of		
Jesus Christ so they will expect more out of life and expect to succeed in being a productive person		
throughout their life.		
Have you ever been convicted of a felony:		

No

If the answer is yes above, please explain:

<u>I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.</u>

Initial: JSH



#### Rowan County Board of Commissioners 130 West Innes Street Salisbury, NC 28144 704-216-8180 FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

\*\*This application is a Public Record and must be fully completed to be considered\*\*

Name:	Date:
Giovanni Vincent Spillman	05/17/2018
Address:	Home Phone:
5355 Wildwood Dr	7046034577
City, State, Zip:	County of Residence:
Salisbury, North Carolina 28146	Rowan
Email:	Work Phone:
gvspillman@gmail.com	7044952766
Education:	
* Bachelors in Criminal Justice and Homeland Security (Liberty University)	
* Masters in Publica Policy (Liberty University)	
Current Employer:	Occupation:
Clean Right Commercial Cleaning (Family)	Office Worker
I am interested in the following Board / Commission:	
Juvenile Crime Prevention Council (Role: Members of the public)	
Recent Community Activities:	
Valuntaar / sharitable work with my shursh	

- Volunteer / charitable work with my church
- Communications Director for Rowan County Commissioner Canadiate Michael Julian

#### Why do you feel you are qualified for this appointment:

As a resident of the county, I see the increase in juvenile-related crimes occurring. I feel qualified for

this appointment because of the positivity I bring, and my outgoingness to talk to new people. Also at my church, I am an assistant Sunday School teacher, and I have had experience with teaching, and interacting with teenagers and young adults. I have a longing to serve my community and make it a better place for those who reside here.

Have you ever been convicted of a felony:

No

If the answer is yes above, please explain:

I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.

Initial: GS



#### Rowan County Board of Commissioners 130 West Innes Street Salisbury, NC 28144 704-216-8180 FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

\*\*This application is a Public Record and must be fully completed to be considered\*\*

Name: Macon Stewart	Date: 05/25/2018
Address: 716 W. Henderson St.	Home Phone: 980-330-3319
City, State, Zip: Salisbury, North Carolina 28144	County of Residence: Rowan
Email: maconstewart@yahoo.com	Work Phone:
Education: BA-Criminal Justice Master of Social Work	
<u>Current Employer:</u> Georgetown University	Occupation: Deputy Director Multi-System Operations
<u>I am interested in the following Board / Commission:</u> Juvenile Crime Prevention Council	
Recent Community Activities:	

# Juvenile Crime Prevention Council and North Hills Christian School Grade Parent Committee Why do you feel you are qualified for this appointment:

I have 16+ years of experience in the field of human services. Ten of those years have been spent working in the field of juvenile justice. In my current capacity, I support multi-system collaborative efforts in 21 states across the country. The knowledge acquired throughout my professional career would be an asset to the council. I have actively participated in the JCPC for the past year and it has been a very rewarding experience. Therefore, I am resubmitting my application for the appointment to be extended.

Have you ever been convicted of a felony:

No

If the answer is yes above, please explain:

<u>I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.</u>

Initial: MS



#### Rowan County Board of Commissioners 130 West Innes Street Salisbury, NC 28144 704-216-8180 FAX: 704-216-8195

# APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES \*\*This application is a Public Record and must be fully completed to be considered\*\*

Name:	Date:	
Don E. Bringle	05/21/2018	
Address:	Home Phone:	
6800 Bringle Ferry Road	704.857.3341	
City, State, Zip:	County of Residence:	
Salisbury, NC 28147	Rowan	
Email:	Work Phone:	
don.bringle@rowancountync.gov	704.326.6070	
Education:		
N.C. State Graduate		
Current Employer:	Occupation:	
Rowan County	Director	
I am interested in the following Board / Commission:		
JCPC		
Recent Community Activities:		
China Grove Civitan Club,		
Why do you feel you are qualified for this appointme	ent:	
I have served on this board for several years and	have gained insight into the program.	
As a county employee, there is a required staff from Parks and Recreation to be appointed.		
Have you ever been convicted of a felony:		
No		
If the answer is yes above, please explain:		

<u>I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.</u>

Initial: DEB



#### **Rowan County Juvenile Crime Prevention Council**

130 West Innes Street, Salisbury, NC 28144 Phone: (704) 216-8180 Fax: (704) 216-8195

May 23, 2018

To: The Rowan County Board of Commissioners

I am writing to you to recommend the re-appointment of Don Bringle to the Rowan County Juvenile Crime Prevention Council. Mr. Bringle's term expires on July 1, 2018, and his continued re-appointment would require the Board of Commissioners to wavier the statutory term limit.

Mr. Bringle previously served at the Vice Chair of JCPC and has continued to severe as a valuable and active member of the Rowan County JCPC. Mr. Bringle has faithfully attended all JCPC meeting, with the only exception being an excused medical related absence. Additionally Mr. Bringle regularly serves on sub-committees for JCPC and which helps to contribute to the overall effectiveness and efficiency of the Rowan County JCPC.

Mr. Bringle's experience, knowledge base, and a desire to serve the youth of Rowan County would be very difficult to replace. For those reasons, I respectfully request that you consider waving the term limit, and allow Mr. Bringle to be re-appointed to the Rowan County JCPC.

Respectfully,

Joshua Stutts, Chairman Rowan County JCPC



#### Rowan County Board of Commissioners 130 West Innes Street Salisbury, NC 28144 704-216-8180 FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES \*\*This application is a Public Record and must be fully completed to be considered\*\*

This application is a Public Record and must be fully completed to be considered.		
Name:	Date:	
Alisa Y Russell	05/23/2018	
Address:	Home Phone:	
P.O. Box 165	704-633-3323	
City, State, Zip:	County of Residence:	
East Spencer, NC 28039	Rowan	
Email:	Work Phone:	
arussell-cssi@carolina.rr.com	704-619-2844	
Education:		
Master of Science in Psychology		
Bachelor of Arts Psycholgy (Minor Criminal Justice	e)	
Current Employer:	Occupation:	
Community Specialized Services, Inc.,	Psychologist	
I am interested in the following Board / Commission:		
Juvenile Crime Prevention Council		
Recent Community Activities:  I participate on a variety of boards and committee	es through various organizations both professional	
and personal:		

and personal:

System of Care Committee through Cardinal Innovations

Cultural Competence Committee through Cardinal Innovations

Community Collaborative in conjunction with county DSS

Family Focused Treatment Association member

Volunteer at Rowan Helping Ministries through Alpha Kappa Alpha Sorority, Inc.,

I participate in community walks through Breast Cancer, Heart Associations and Alzheimer Awareness.

I remain a member of North High School PTA and Sports Boosters even though my daughter has graduated

I am on the advisory board for Salisbury Speedsters (youth track and field team)

I continue to speak at local churches and other organization on various topics: depression; stress management; PTSD; etc.

#### Why do you feel you are qualified for this appointment:

I have served on the JCPC for the past 6 years. I continue to gain valuable knowledge and insight into the council. I continue to find the council necessary and important within Rowan county. The council provides an opportunity to work with at-risk youth and hopefully make a difference in the lives of these individuals and their families. The council continues to serve youth who have the most challenges. I enjoy being involved in identifying solutions to help our youth achieve short and long term success. Participation on the council offers the ability to network with other professionals which may also lead to additional resources being identified for our youth.

#### Have you ever been convicted of a felony:

No

If the answer is yes above, please explain:

I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.

Initial: AR



## Rowan County Juvenile Crime Prevention Council

130 West Innes Street, Salisbury, NC 28144 Phone: (704) 216-8180 Fax: (704) 216-8195

May 24, 2018

To: The Rowan County Board of Commissioners

I am writing to you to recommend the re-appointment of Alisa Russel I to the Rowan County Juvenile Crime Prevention Council. M s. Russell's term expires on July 1, 2018, and her continued re-appointment would require the Board of Commissioner's to wavier the statutory term limit.

Ms. Russell has actively served on Rowan County JCPC for several years. Additionally Ms. Russell regularly serves on sub-committees for JCPC and which helps to contribute to the over all effectiveness and efficiency of the Rowan County JCPC.

In addition to serving on JCPC, Ms. Russell is employed with an agency that serves youth in therapeutic foster care in Rowan and surrounding counties. This experience in combination with Ms. Russell's experience serving on Rowan County JCPC also Ms. Russell to have valuable insight into the unique challenges of at risk youth in Rowan County.

For those reasons, I respectfully request that you consider waving the term limit, and allow Ms. Russell to be re-appointed to the Rowan County JCPC.

Respectfully,

Joshua Stutts, Chairman Rowan County JCPC



#### Rowan County Board of Commissioners 130 West Innes Street Salisbury, NC 28144 704-216-8180

FAX: 704-216-8195

# APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES \*\*This application is a Public Record and must be fully completed to be considered\*\*

Name: Dr. Lynn Graham Marsh	Date: 05/20/2018
Address: 704 Brookfield Circle	Home Phone: 704-857-8805
<u>City, State, Zip:</u> Salisbury, North Carolina 28146	County of Residence: Rowan
Email: slynnmarsh@hotmaiil.com	Work Phone: 980-521-8043

#### **Education:**

PhD Business Administration- Cornell/ Warren National University (2008) Master School Administration- UNCC (1998) Master Learning Disabilities K-12-UNCC (1996) BA in Elementary Education K-6 and Special Education K-12- Mental Disabilities-UNCC (1988)

Current Employer: Occupation:	
Catawba College, Salisbuy, NC Adjunct Pro	fessor in Special Education

#### I am interested in the following Board / Commission:

Reappointment to the Rowan Cabarrus Community College Board of Trustees

#### **Recent Community Activities:**

Member of the Board of Trustees at Rowan Cabarrus Community College from 2014- present; Member of the Rowan County Juvenile Crime Prevention Council from 2012- 2017; Preschool Board of Directors at Christ United Methodist Church from 2016- present; Special Olympics basketball and track and field coach from 1981- present; Created "Smiley Zone" Reading Centers for children in the community at Novant Health and the Terri Hess House for Prevent Child Abuse Rowan from 2008-present; Candidate in 2012 for Rowan Salisbury Board of Education; current member of Eastern Star and Rowan County Shrinettes; and serve on many community committees and provide volunteer service and gifts to Chipolte Group Home.for women with disabilities.

#### Why do you feel you are qualified for this appointment:

I feel I am qualified for reappointment to the RCCC Board of Trustees because I have served on this board for the past 4 years and I currently chair the Academics and Student Engagement Committee and also serve on the Legislative Committee for the college. I retired almost 3 years ago from serving as a principal in the Cabarrus County School System for 19 years and was previously a special education teacher in the Rowan Salisbury School System for 9 years. Upon retirement, I went to work at Catawba College as an Adjunct Professor in Special Education within the Teacher Education Department. I have been with Catawba College for almost 3 years. I have served on many local and state educational committees and have gained much experience over the past 4 years at the community college level and wish to continue my service as a Trustee at RCCC.

Have you ever been convicted of a felony:

No

If the answer is yes above, please explain:

I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.

Initial: LM



May 21, 2018

The Honorable Greg Edds, Chair Rowan County Board of Commissioners 130 West Innes Street Salisbury, NC 28144

Dear Commission Chair Edds:

On behalf of the Rowan-Cabarrus Community College Board of Trustees, we respectfully request your consideration in appointing Dr. Lynn Marsh to the Rowan-Cabarrus Community College Board of Trustees for a term of four years effective July 1, 2018 and ending June 30, 2022. The Rowan County Board of Commissioners appointed Dr. Marsh in 2014, and she is very willing to continue as a community college trustee for another four-year term.

Dr. Marsh received Master's degrees in Learning Disabilities and School Administration, and a Ph.D. in Business Administration. She is a retired principal for Cabarrus County Schools. She is an active member of the community, and regularly teaches special education classes at Catawba College.

Dr. Marsh's commitment to the College and Board of Trustees has been evident in her first term of service. She serves as the chair of the Academic & Student Engagement Committee, and is a member of the Institutional Advancement & Legislative and Executive Committees.

We appreciate our continued partnership with the Rowan County Board of Commissioners and respectfully request that you support and consider this request during your regularly scheduled meeting on June 4, 2018 to appoint Dr. Lynn Marsh to the College's Board of Trustees to expire on June 30, 2022.

Sincerely,

Carol S. Spalding, Ed.D.

President

Pc: County Manager Aaron Church

Clerk to the Board Carolyn Barger



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

#### **MEMO TO COMMISSIONERS:**

**FROM:** Carolyn Barger, Clerk to the Board

**DATE:** May 29, 2018

**SUBJECT:** 6:00 P.M. Public Hearing For Proposed FY 2018-19 Budget

During regular session on May 21, 2018 the County Manager presented the Board with the proposed FY 2018-19 budget.

The Board voted to schedule the public hearing for 6:00 p.m. on June 4, 2018 and also adopted the following rules for the public hearing:

- 1. The length of comment for each speaker will be limited to 3 minutes to address the Board.
- 2. The comments shall be restricted to the subject of the hearing as advertised.
- 3. All speakers should address the Board in a civil and courteous manner.

#### **ATTACHMENTS**:

Description Upload Date Type

No Attachments Available



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

#### **MEMO TO COMMISSIONERS:**

**FROM:** Carolyn Barger, Clerk to the Board

**DATE:** May 29, 2018

**SUBJECT:** Approval of Closed Session Minutes

The Board is asked to enter into Closed Session in accordance with North Carolina General Statute 143-318.11(a)(1) to consider approval of the minutes of the Closed Sessions held on August 21, 2017, August 28, 2017, January 16, 2018, February 19, 2018, March 5, 2018, and March 19, 2018.

**ATTACHMENTS:** 

Description Upload Date Type

No Attachments Available



130 West Innes Street - Salisbury, NC 28144 TELEPHONE: 704-216-8180 \* FAX: 704-216-8195

#### **MEMO TO COMMISSIONERS:**

**FROM:** County Manager Aaron Church

**DATE:** May 25, 2018 **SUBJECT:** Personnel

In accordance with North Carolina General Statute 143-318.11(a)(6), the Board is asked to enter into Closed Session for a personnel matter.

#### **ATTACHMENTS:**

Description Upload Date Type

No Attachments Available