



ROWAN COUNTY COMMISSION AGENDA
May 7, 2018 - 3:00 PM
J. Newton Cohen, Sr. Room
J. Newton Cohen, Sr. Rowan County Administration Building
130 West Innes Street, Salisbury, NC 28144

Call to Order

Invocation

Provided By: Chaplain Michael Taylor

Pledge of Allegiance

Consider Additions to the Agenda

Consider Deletions From the Agenda

Consider Approval of the Agenda

Board members are asked to voluntarily inform the Board if any matter on the agenda might present a conflict of interest or might require the member to be excused from voting.

- Consider Approval of the Minutes: April 16, 2018

1 Consider Approval of Consent Agenda

- A. Nazareth Childrens Home Fireworks
- B. Acceptance of the Blanche & Julian Robertson Family Foundation Grant Award supporting the G.R.E.A.T. Summer Camp
- C. Schedule Public Hearing for Z 02-18 for May 21, 2018
- D. Schedule Public Hearing for ZTA 01-18 for May 21, 2018
- E. Spectrum - Network Circuit Upgrades at Airport and Jail Annex
- F. Purchase Requisition Approval - Dell Servers
- G. Acceptance of Grant Funds from The Blanche & Julian Robertson Family Foundation
- H. Resolution Supporting The Proposal To Enlarge and Enhance The Salisbury National Cemetery Annex
- I. Request From City of Salisbury To Utilize West End Plaza Parking Lot For

Satellite Parking For Cheerwine Festival

J. County Manager's Authority to Refund Fees

K. Non-Benefited Part-time Employees' Pay

- 2 Public Comment Period
- 3 Rowan County Access Road Design and Construction - McGill Associates Task Order No. 7
- 4 McGill Associates, P.A. Task Order #8 For Proposed I-85 Interchange Water and Sewer Planning Services
- 5 Consider Approval of FSW 01-18
- 6 Budget Amendments
- 7 Consider Approval of Board Appointments
- 8 Adjournment

Citizens with disabilities requiring special needs to access the services or public meetings of Rowan County Government should contact the County Manager's Office three days prior to the meeting by calling (704) 216-8180.

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: April 25, 2018
SUBJECT: Consider Approval of the Minutes: April 16, 2018

ATTACHMENTS:

Description

April 16, 2018 Minutes

Upload Date

4/25/2018

Type

Cover Memo

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8180 • FAX 704-216-8195

DRAFT

MINUTES OF THE MEETING OF THE ROWAN COUNTY BOARD OF COMMISSIONERS

April 16, 2018 – 6:00 PM

J. NEWTON COHEN, SR. ROOM

J. NEWTON COHEN, SR. ROWAN COUNTY ADMINISTRATION BUILDING
.....

Present: Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey, Member
Judy Klusman, Member
Craig Pierce, Member

County Manager Aaron Church, Clerk to the Board/Assistant to the County Manager Carolyn Barger, County Attorney Jay Dees and Assistant County Manager/Finance Director Leslie Heidrick were present.

Chairman Edds convened the meeting at 6:00 p.m.

Chaplain Michael Taylor provided the Invocation.

Chairman Edds led the Pledge of Allegiance.

CONSIDER ADDITIONS TO THE AGENDA

Chairman Edds placed Consent Agenda item B (Proclamation to Establish May as Shield-A-Badge With Prayer Awareness Month) and Consent Agenda item C (Proclamation for Law Enforcement Week) on the regular agenda as items #3a and #3b respectively.

Chairman Edds changed agenda item #3 (Presentation of Plaque for Historic Neely School) to agenda item #3c in the order of discussion.

Commissioner Klusman requested to pull Consent Agenda item I. Chairman Edds placed the issue on the agenda as item #3d.

CONSIDER DELETIONS FROM THE AGENDA

There were no deletions from the agenda.

Equal Opportunity Employer



recycled paper

CONSIDER APPROVAL OF THE AGENDA

Commissioner Klusman moved, Commissioner Greene seconded and the vote to approve the agenda as amended passed unanimously.

CONSIDER APPROVAL OF THE MINUTES

Commissioner Klusman moved, Commissioner Greene seconded and the vote to approve the minutes of the April 2, 2018 Commission Meeting passed unanimously.

1. CONSIDER APPROVAL OF CONSENT AGENDA

Commissioner Klusman moved approval of the Consent Agenda as amended. The motion was seconded by Commissioner Greene and passed unanimously.

The Consent Agenda consisted of the following:

- A. Library Application Great American Read Grant
- B. Proclamation to Establish May as Shield-A-Badge With Prayer Awareness Month (*placed on the agenda as item #3a*)
- C. Proclamation for Law Enforcement Week (*placed on the agenda as item #3b*)
- D. Tax Refunds for Approval
- E. Authorization for County Manager for Returns on Writ of Executions
- F. Martin Starnes & Associates – FY 2018 Audit Contract
- G. Request to Apply For The Duke Energy Water Resources Grant
- H. Request To Apply For The North Carolina Department of Health and Human Services Grant
- I. Proclamation For Child Abuse Prevention Month (*placed on the agenda as item #3c*)
- J. Mini-Brooks Policy
- K. NCDOT Request to Add Veronica Lane to State Secondary Road System for Maintenance

2. ANNOUNCEMENTS

Chairman Edds announced the Town of China Grove would be hosting Crusin' the Grove on April 21, 2018 from 3:00 p.m. to 7:00 p.m. and Elvis Tribute Artist Stephen Freeman would be performing in Hanna Park from 4:00 p.m. to 6:00 p.m.

3. PRESENTATION OF PLAQUE FOR HISTORIC NEELY SCHOOL

(*This item was changed in the order of discussion to agenda item #3c*).

ADDITIONS

3a. PROCLAMATION TO ESTABLISH MAY AS SHIELD-A-BADGE WITH PRAYER AWARENESS MONTH

(*This item was pulled from the Consent Agenda for discussion*).

Chairman Edds called Reverend Michael Taylor forward to discuss the

Proclamation to Establish May as Shield-A-Badge With Prayer Awareness Month (Proclamation).

Reverend Taylor, who also serves as Chaplain for the Rowan County Sheriff's Department, thanked the Board for its support of the Shield-A-Badge With Prayer Program (Program), which was in its 23rd year. Rev. Taylor said there were approximately 500 prayer partners across Rowan and other counties that had committed to pray for officers through the Program. Chaplain Taylor said many officers lives had been saved or remained uninjured due to people praying for those officers.

Rev. Taylor described the Program as simple and said prayer partners were asked to send a birthday card to an officer, as well as another card during the second week of May. Rev. Taylor concluded by saying all officers deserve the prayers and it was also his prayer the Program would expand across the United States.

A round of applause followed Rev. Taylor's comments.

Chairman Edds moved approval of the Proclamation To Establish May As Shield-A-Badge With Prayer Awareness Month. Chairman Edds read the Proclamation as follows:

WHEREAS, the Shield-A-Badge With Prayer program works to affirm the commitment of Rowan County Law Enforcement Officers and encourages citizen awareness and appreciation for these officers; and

WHEREAS, the program invites citizens to commit to pray for an officer every day for one year and to send birthday cards and notes of thanks to these officers; and

WHEREAS, through the generosity of individuals, businesses and churches that have donated services and fundraisers, 10,000 Bibles, 3,700 Shield-A-Badge Bible Promise Books and 11,000 New Testaments have been purchased to be given away; and

WHEREAS, the Shield-A-Badge With Prayer program began in 1995 in Rowan County, by Chaplain Michael Taylor and has begun to expand statewide, reaching out to other counties, municipalities, colleges, hospitals, correctional facilities, 911 communicators, probations officers, animal control officers, state highway patrol troopers, fire departments, Clerk of Court employees, magistrates, judges, District Attorney's Office, County Commissioners, sheriffs, and attorneys; and

WHEREAS, through the dedication and travels of Chaplain Taylor, counties from across the state are receiving encouragement and training for chaplains.

NOW, THEREFORE BE IT PROCLAIMED that the Rowan County Board of Commissioners does hereby establish the month of May as Shield-A-Badge With Prayer Awareness Month.

The motion to approve the Proclamation was seconded by Commissioner Pierce and passed unanimously.

3b. PROCLAMATION FOR LAW ENFORCEMENT WEEK

(This item was pulled from the Consent Agenda for discussion).

Commissioner Caskey took a moment to thank Reverend Taylor, who serves as Chaplain of the Rowan County Sheriff's Department, for ensuring the Proclamation For Law Enforcement Week was on the Board's agenda each year. Commissioner Caskey said over the past few years there had been a big change in the law enforcement community. Commissioner Caskey, who is a law enforcement officer in Mecklenburg County, said most deputies wanted to make a difference and signed up to be in law enforcement with good intentions. Commissioner Caskey said officers do not choose their profession for the money.

Commissioner Caskey moved approval of the Proclamation for Law Enforcement Week, which he read as follows:

WHEREAS, in 1962, President John F. Kennedy signed a Presidential Proclamation that set aside May 15th as National Peace Officers' Memorial Day and the week of May 13-19 as National Police Week; and

WHEREAS, the members of all the law enforcements agencies in Rowan County play an essential role in safeguarding the rights and freedoms of all our citizens; and

WHEREAS, it is important that all citizens know and understand the duties, responsibilities, hazards and sacrifices of their law enforcement agencies; and

WHEREAS, members of our law enforcement agencies recognize their duty to serve the people by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression; and

WHEREAS, law enforcement officers, past and present, have faithfully and loyally rendered a dedicated service to this County and have established for themselves an enviable and enduring reputation to preserving the rights and security of all citizens.

THEREFORE BE IT PROCLAIMED that the Rowan County Board of Commissioners does hereby proclaim May 13-19, 2018 as LAW ENFORCEMENT WEEK.

NOW, THEREFORE BE IT FURTHER PROCLAIMED that the Rowan County Board of Commissioners calls upon all citizens of Rowan County to observe May 15, 2018 as PEACE OFFICERS' MEMORIAL DAY in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice in service to their community or have become disabled in the performance of duty, and let us recognize and pay respect to the survivors of our fallen heroes.

The motion to approve the Proclamation was seconded by Commissioner Pierce and carried unanimously.

3c. PRESENTATION OF PLAQUE FOR HISTORIC NEELY SCHOOL

(This item was changed in the order of discussion from agenda item #3 to #3c).

Chairman Edds said on October 16, 2017 the Board of Commissioners voted to establish the Historic Neely School as a Rowan County Historical Landmark. Chairman Edds continued by saying the Historic Landmark Commission (HLC) had prepared a special plaque to be presented to the property owners, the Historic Neely School Foundation. The HLC requested the Board of Commissioners present the plaque.

Chairman Edds highlighted the following information about the Neely School:

- The Neely School is significant because of its purpose, age and cultural significance to Rowan County. Mr. Neely built the school on his land to educate his seven children (Annie, Cassie Bell, Mary, Jonas Winslow, Thomas, Henry Albert, and Julian) and the children of the Neelytown community.
- Julius Erastus Neely was an AME Zion minister and farmer.
- The school provided the only educational opportunity for African American children in the community.
- The county school superintendent promised to provide one teacher for the school if the school was built.
- The one room school house and the original footprint of the building we're designated as a local historic landmark.
- The school was in operation up until the 1940s.

Chairman Edds asked those in the audience who were attending for the special presentation to please stand. A round of applause followed the recognition.

Chairman Edds asked the Commissioners to join him in front of the dais to assist in the presentation and to also have a photograph taken with those attending on behalf of the HLC/Neely School Foundation.

3d. PROCLAMATION FOR CHILD ABUSE PREVENTION MONTH

(This item was pulled from the Consent Agenda for discussion).

Commissioner Klusman talked about child abuse and how it is a learned behavior passed down from generation to generation.

Commissioner Klusman moved approval of a Proclamation for Child Abuse Prevention Month, which she read as follows:

WHEREAS, child maltreatment is a community problem and finding a solution depends upon involvement among people throughout the community; and

WHEREAS, child maltreatment occurs when parents find themselves in stressful situations without community resources and unable to cope; and

WHEREAS, approximately 127,199 children were reported abused and/or neglected in North Carolina in Fiscal Year 2017; and

WHEREAS, 32 children were victims of homicide due to abuse or neglect in North Carolina during the year 2015; and

WHEREAS, the majority of child maltreatment cases stem from situations and conditions that are preventable in an engaged and supportive community; and

WHEREAS, the effects of child maltreatment are felt by whole communities, and need to be addressed by the entire community; and

WHEREAS, effective child maltreatment prevention programs succeed because of partnerships created

among social service agencies, schools, faith communities, civic organizations, law enforcement agencies, and the business community.

THEREFORE, the Rowan County Commissioners, do hereby proclaim April 2018 as Child Abuse Prevention Month in Rowan County and call upon all citizens, community agencies, faith groups, medical facilities, and businesses to increase their participation in our efforts to prevent child maltreatment and strengthen the communities in which we live.

The motion was seconded by Commissioner Pierce and passed unanimously.

4. PUBLIC COMMENT PERIOD

Chairman Edds opened the Public Comment Period to entertain comments from any citizens wishing to address the Board. The following individuals came forward:

- Reverend Dr. Fleming Otey, Chief of the Yadkin River Valley Indians for the area, invited the Board to the Mayors Spirit Luncheon, scheduled for April 25, 2018 at Salisbury City Hall. Rev. Otey said the Board would be presented with a special award at that time. Rev. Otey presented the board members with a \$5 gift card to Cracker Barrel.
- Ronnie Smith announced that on May 28, 2018 (Memorial Day) at 10:00 a.m. there would be a ceremony at the Veterans Cemetery Salisbury National Cemetery Annex (Annex). Mr. Smith invited the Board to attend the event. Mr. Smith provided the Board with a copy of a Resolution adopted by the City of Salisbury and asked the Board to consider adoption of a similar resolution in support of enlarging the Annex.
- Michael Julian said the County purchased the West End Plaza (WEP) approximately 5-6 years ago with the intent of allowing a mixed use of private enterprise/government. Mr. Julian felt the County was losing money by not leasing some of the vacant space as the County continued to spend money on the facility.
- Geoffrey Hoy provided the Board with a copy of a Resolution passed by the Democratic Party titled "*Calling For A Pathway To Citizenship For Recipients Of Temporary Protective Status (TPS) In Rowan County North Carolina.*" Mr. Hoy asked the Board to consider adoption of the Resolution as there were approximately 8,000 residents in Rowan County that would be affected if TPS eligibility ended.
- Lilian Spears reported that on July 4, 2018 TPS would end for at least 8,000 residents in Rowan County. Ms Spears encouraged the Board to support some kind of immigration reform.
- Andrew Poston said Rowan County Sheriff Kevin Auten was to be commended for running such a good department. Mr. Poston highlighted several recent events for which he praised the Sheriff and his officers. The comments were followed by a round of applause.

With no one else wishing to address the Board, Chairman Edds closed the Public Comment Period.

5. NCDOT GRANT TO REPLACE THE AIRPORT INSTRUMENT LANDING SYSTEM

County Manager Aaron Church said the County had received word from the North Carolina Department of Transportation, Division of Aviation, there may be grant funds available to assist the County. Mr. Church said he had provided a letter back to the State letting them know Rowan County had the ability to support a 10% match for any of the grant funds.

Mr. Church requested the Board consider granting approval for the County to apply for an NCDOT grant for replacement of the Airport's current Instrument Landing System (ILS), which was over 21 years old. The total cost of the project was estimated to be \$540,000 and Rowan County would be responsible for 10% of the project cost. Mr. Church said the project was not budgeted for this year; however, the Airport Director was requesting the replacement in the next budget year. Mr. Church said in order to apply, Board approval was needed.

Commissioner Klusman moved, Commissioner Pierce seconded and the vote to give the County Manager approval to apply for the grant and to provide the 10% match passed unanimously.

Due to the operations of the North Carolina National Guard at the Airport, Commissioner Pierce felt it was imperative for the ILS to be replaced, whether grant funds were received or not.

6. LAW ENFORCEMENT MEMORIAL UPDATE

Planning Director Ed Muire provided a power point as he presented two (2) options for locating the Rowan County Law Enforcement Memorial (Memorial) on the grounds of the Rowan County Courthouse. Mr. Muire said once a location was selected, Staff would prepare an application for the site/monument's consideration by the Salisbury Historic Properties Commission (HPC).

Mr. Muire reported that bids were let in February and Salisbury Marble and Granite was selected to provide the service. The preferred recommended by staff was for Option A to the left of courthouse steps.

Staff's recommendation was also to:

- Authorize the County Manager and/or Staff to prepare and submit the Certificate of Appropriateness to the (HPC), including any related fees or signatures for processing
- Authorize the County Manager or Staff to obtain any necessary bids and select a contractor for incidental concrete and electrical (if needed) work related to the monument

Commissioner Pierce noted the importance of the Memorial and questioned if there had been conversations about placing it closer to the courthouse entrance. Mr. Muire said yes; however, staff did not want the Memorial to become an

attraction for vandalism nor for it to be climbed on. Commissioner Caskey added he felt the Memorial was close enough for people to see from the sidewalk and the proposed location also avoided potential utility issues.

- Commissioner Pierce moved to locate the monument in Plan A. The motion was seconded by Commissioner Klusman and passed unanimously.
- Chairman Edds moved to authorize the County Manager and/or Staff to prepare and submit the Certificate of Appropriateness to the (HPC), including any related fees or signatures for processing. The motion was seconded by Commissioner Pierce and passed unanimously.
- Chairman Edds moved to authorize the County Manager or Staff to obtain any necessary bids and select a contractor for incidental concrete and electrical (if needed) work related to the monument. Commissioner Greene seconded and the motion carried unanimously.

7. LAW ENFORCEMENT PAY TRENDS

County Manager Aaron Church said the County had learned some of its hiring rates for law enforcement may be out of date and not competitive with current pay trends. Mr. Church said the Sheriff had done a lot of research and found other agencies were giving bonuses and increasing pay. Mr. Church said there was a shortage of law enforcement officers.

Mr. Church said there were recent stories in the press where the City of Raleigh was recruiting officers from the City of Charlotte. In our own community, Mr. Church said the City of Salisbury had vacancies in the past but had worked on its recruitment efforts.

According to Mr. Church there was a fear that within the next year the County could start losing officers. Mr. Church described how the actual pay for officers was convoluted in comparisons as some agencies do not pay social security tax, the number of hours worked vary in a 30-day period, etc. Mr. Church said every agency paid its officers differently, even through vacation and sick leave benefits.

Mr. Church said the Sheriff was being proactive in trying to ensure Rowan County remained competitive and did not lose any of its officers. Mr. Church said he and the Sheriff felt it would be advantageous to retain consultants to assist the Sheriff's Office. Mr. Church reported Piedmont Triad Regional Council of Governments submitted a proposal to perform the study at a cost of \$12,000.

Sheriff Auten described his staff as a good group and stated his staff gets recruited all the time. Sheriff Auten said his fear was losing people more to Concord, Cabarrus or Mooresville. Sheriff Auten reiterated Mr. Church's comments with regards to how agencies pay their officers in different ways.

Sheriff Auten said he was told by another agency that Rowan County was not competitive with any agency.

Discussion ensued with regards to officers pay, dangers of the job and changes in society that will cause the issue to get worse instead of better.

Chairman Edds highlighted reduced crime statistics for Rowan County and said the Sheriff's Department had been a stabilizing force to Rowan County's communities. Chairman Edds also pointed out most of the Department consisted of local officers. Chairman Edds mentioned how the officers appreciate the opportunity to work for Sheriff Auten. In conclusion, Chairman Edds described it an honor to have Commissioner Caskey on the Board of Commissioners (Commissioner Caskey is also a law enforcement officer in Mecklenburg County). Chairman Edds said there had never been a time that Commissioner Caskey asked the Board for support that the Board had not acted. Chairman Edds said the Board needed to do better for Sheriff Auten.

Sheriff Auten expressed appreciation for the Board's support and for the kind words giving all the praise to his staff.

Commissioner Pierce moved to retain the Piedmont Triad Regional Council of Governments to perform a study at a cost of \$12,000. The motion was seconded by Commissioner Greene and passed unanimously.

8. FINANCIAL REPORT

Assistant County Manager/Finance Director Leslie Heidrick presented several graphs and updated the Board regarding the County's current financial status. The graphs depicted the following:

- Annual cumulative revenue for March 2018 - \$109,858,642
- Expenditures as of March 2018 - \$101,080,230
- Property tax collections as of February 2018 – \$74,347,337
- Monthly sales tax as of December 2018 - \$12,229,240

9. CONSIDER APPROVAL OF BUDGET AMENDMENTS

Finance Director Leslie Heidrick presented the following budget amendments for the Board's consideration:

- Finance – To budget a One NC Fund Grant for Agility Fuel Systems - \$98,096
- Sheriff – Recognize funds received from Federal Asset Forfeiture (US Customs and Border Forfeiture from 2017) - \$18,319

Commissioner Pierce moved approval of the budget amendments as presented. The motion was seconded by Commissioner Klusman and passed unanimously.

10. REPORTS

Commissioner Pierce moved to accept the Community Child Protection Team Annual Report for 2017 as submitted. The motion was seconded by Commissioner Greene and passed unanimously.

11. ADJOURNMENT

There being no further business to come before the Board, Commissioner Pierce moved to adjourn at 7:30 p.m. The motion was seconded by Commissioner Greene and passed unanimously.

Respectfully Submitted,

Carolyn Barger, MMC, NCMCC
Clerk to the Board/
Assistant to the County Manager

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Deborah Horne, Fire Division Chief
DATE: April 9, 2016
SUBJECT: Nazareth Childrens Home Fireworks

ATTACHMENTS:

Description	Upload Date	Type
Nazareth Childrens Home Fireworks	4/9/2018	Cover Memo



Rowan County Emergency Services

2727 Old Concord Road, Suite E - Salisbury, NC 28146-8388

Phone 704-216-8900

Fax 704-216-8921

To: Rowan County Board of Commissioners

From: Deborah Horne: Fire Division Chief

Date: April 9, 2018

Ref: Use of pyrotechnics for fireworks display at Salisbury Elks Lodge

North Carolina General Statute 14-413 empowers County Commissioners in North Carolina to authorize the use of pyrotechnics for the purpose of conducting fireworks displays.

Nazareth Children's Home and M&M Fireworks have submitted the proper paperwork for a fireworks display on July 3, 2018.

I have reviewed the paperwork and it meets all the requirements of the above mentioned statutes as well as the requirements of NFPA 1123 which provides requirements for safe pyrotechnic shows.

I ask that you consider adding this item to the May 7, 2018 agenda.

Sincerely,

Deborah K. Horne
Fire Division Chief



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/19/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER UWHARRIE INSURANCE AGENCY, LLC PO BOX 543 134 N. Hwy 49 RICHFIELD NC 28137-0543	CONTACT NAME: CHRISTA COE PHONE (A/C, No, Ext): (704) 463-0216 FAX (A/C, No): (704) 463-0218 E-MAIL ADDRESS: ccoe@uwharrieinsurance.com																					
INSURED M&M Fireworks LLC 46775 Mook Mock Dr New London NC 28127-8591	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>National Fire & Marine Insurance Company</td><td>100097</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	National Fire & Marine Insurance Company	100097	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER B:																						
INSURER C:																						
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INSURER E:																						
INSURER F:																						

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY	Y		72LPS029336	07/25/2017	07/25/2018	EACH OCCURRENCE \$ 1,000,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000
							MED EXP (Any one person) \$ 5,000
							PERSONAL & ADV INJURY \$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC						GENERAL AGGREGATE \$ 2,000,000
	OTHER:						PRODUCTS - COMP/OP AGG \$ Included in the
							\$ Gen. Aggregate
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident) \$
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person) \$
	<input type="checkbox"/> OWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
	<input type="checkbox"/> HIRED AUTOS ONLY						PROPERTY DAMAGE (Per accident) \$
	<input type="checkbox"/> SCHEDULED AUTOS ONLY						\$
	UMBRELLA LIAB						EACH OCCURRENCE \$
	<input type="checkbox"/> OCCUR						AGGREGATE \$
	EXCESS LIAB						\$
	<input type="checkbox"/> CLAIMS-MADE						
	DED RETENTION \$						
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/>
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)	Y/N <input type="checkbox"/>	N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The fireworks display will be 7/3/2018.
ADDITIONAL NAMED INSURED: MOOSE INTERNATIONAL, MOOSE HEART, SPENCER MOOSE LODGE,
ROWAN COUNTY, MILLERS FERRY FIRE DEPT, MOOSE LODGE CAMPGROUNDS

CERTIFICATE HOLDER

CANCELLATION

Nazareth Children's Home 725 Crescent Road Rockwell, NC 28138	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE CHRISTA COE

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Federal Explosives License/Permit (18 U.S.C. Chapter 40)

Direct ATF	ATF - Chief, FELC
Correspondence To	244 Needy Road
	Martinsburg, WV 25405-9431

License/Permit
Number

1-NC-167-34-0E-00346

Chief, Federal Explosives Licensing Center (FELC)

Expiration Date	
--------------------	--

May 1, 2020

Name _____

M&M FIREWORKS

Premises Address (Changes? Notify the FELC at least 10 days before the move.)

46775 MOOK MOCK DRIVE
NEW LONDON, NC 28127-

Type of License or Permit

34-USER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transfer of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)

FRALEY, FRANKIE SYLVESTER
M&M FIREWORKS
46775 MOOK MOCK DRIVE
NEW LONDON, NC 28127-

Licensee/Permittee Responsible Person Signature

Position/Title

Printed Name _____

Date _____

Previous Edition is Obsolete

FRALEY, FRANKIE SYLVESTER:46775 MOOK MOCK DRIVE:28127:1-NC-167-34-0E-00346:May 1, 2020:34-USER OF EXPLOSIVES

ATF Form 5400.14/5400.15 Part I
Revised October 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **FRALEY, FRANKIE SYLVESTER**

Business Name: **M&M FIREWORKS**

License/Permit Number: **1-NC-167-34-0E-00346**

License/Permit Type: **34-USER OF EXPLOSIVES**

Expiration: May 1, 2020

Please Note: Not Valid for the Sale or Other Disposition of Explosives.



04/13/2017

NOTICE OF CLEARANCE

for individuals transporting, shipping, receiving, or possessing explosive materials.

ISSUED TO: FRALEY, FRANKIE SYLVESTER

Federal Explosives license/permit no.: 1-NC-167-34-0E-00346

NOTICE DATE: 04/13/2017

Expiration Date: May 1, 2020

Explosives License/Permit Type: 34-USER OF EXPLOSIVES

EXPIRATION DATE: This Notice expires when superseded by a newer Notice which will list all current responsible persons and employee possessors, or when the license or permit expires - whichever comes first.

- ① **WARNING.** Only those individuals listed below as **RESPONSIBLE PERSONS** and **EMPLOYEE POSSESSORS** with a background clearance status of "CLEARED" or "PENDING" are authorized to transport, ship, receive, or possess explosive materials in the course of employment with you.
- ② **"DENIED" STATUS.** If an employee possessor has a background clearance status of "DENIED", you **MUST** take immediate steps to remove the employee from a position requiring the transporting, shipping, receiving, or possessing of explosive materials. Also, if the employee has been listed as a person authorized to accept delivery of explosive materials, you **MUST** remove the employee from such list and immediately, and in no event later than the second business day after such change, notify distributors of such change, as stated in 27 CFR 555.33(a).
- ③ **CHANGE IN RESPONSIBLE PERSONS.** You **MUST** report any change in responsible persons to the Chief, Federal Explosives Licensing Center, within 30 days of the change and new responsible persons **MUST** include "appropriate identifying information" as defined in 27 CFR 555.11. Fingerprints and photos are **NOT** required, however they will be required upon renewal of the license or permit.
- ④ **CHANGE OF EMPLOYEES.** You **MUST** report any change of employee/possessors to the Chief, FELC, within 30 days. Reports relating to newly hired employees must be submitted on ATF Form 5400.28 for EACH employee.

Premises Address: 46775 MOOK MOCK DRIVE
NEW LONDON, NC 28127

Mailing Address:

FRALEY, FRANKIE SYLVESTER
M&M FIREWORKS
46775 MOOK MOCK DRIVE
NEW LONDON, NC 28127

This 'Notice of Clearance' is provided to you as required by 18 U.S.C. 843(h) and **MUST** be retained as part of your permanent records and be made available for examination or inspection by ATF officers as required by 27 CFR 555.121. If you receive a Notice subsequent to this Notice, this Notice will no longer be valid.

In accordance with 27 CFR 555.33, Background Checks and Clearances, and 27 CFR 555.57, Change of Control, Change in Responsible Persons, and Change of Employees, ATF's Federal Explosives Licensing Center (FELC) has conducted background checks on the individual(s) you identified as a responsible person(s) and an employee/possessor(s) on your application, or reported after the issuance of your license/permit.

The following is a SUMMARY of the results of the background checks conducted on the individuals you reported as responsible persons and employee/possessors. ATF will be notifying ALL individuals listed on this document of their respective status by separate letter mailed to their residence address.

PLEASE BE ADVISED THAT IT IS UNLAWFUL FOR ANY PERSON REFLECTING A STATUS OF "DENIED" TO TRANSPORT, SHIP, RECEIVE, OR POSSESS EXPLOSIVE MATERIALS.

Please carefully review this Notice to ensure that all the information is accurate. If this Notice is incorrect, please return the Notice to the Chief, FELC, with a statement showing the nature of the error(s). The Chief, FELC, shall correct the error, and return a corrected Notice.

Number of RESPONSIBLE PERSON(S) : 1
Number of EMPLOYEE POSSESSOR(S): 8

LAST NAME, First Name, Middle Name	Clearance Status
------------------------------------	------------------

RESPONSIBLE PERSONS:

1

0001 FRALEY, FRANKIE SYLVESTER

Cleared

EMPLOYEE POSSESSORS:

8

0001 AMMONS, JOEL RALPH

Cleared

0002 FRALEY, JUDY D

Cleared

0003 POPLIN, DUSTIN LEE

Cleared

0004 RUSSELL, STEPHEN CLARENCE

Cleared

continued

LAST NAME, First Name, Middle Name	Clearance Status
------------------------------------	------------------

0005 STAMEY, LEWIS DOUGLAS

Cleared

0006 BROWN, JAMES MICHAEL

Pending

0007 DAVIS, DAVID LEONARD

Pending

0008 ROGERS, WILLIAM CLAUDE

Pending

M & M Fireworks, LLC
46775 Mook Mock Drive
New London, NC 28127
704-438-8292

Nazareth's Children's Home
Salisbury, NC
July 3, 2017

Material List

Shell Description	Quantity
Three Inch Assorted Shells	360
Four Inch Assorted Shells	144
Barrage Cake	3

No Storage Required:

Fireworks will not be stored onsite. All Fireworks will be delivered the day of show by M&M fireworks.

Procedure for Failures:

In the event that a shell fails to ignite or malfunctions, we will follow the NFPA 1123 "Post Display Operations", specifically 9.5.2.1 –Unfired shells shall be permitted to either be 1) fired in accordance with the code or 2) packaged and returned to the supplier in compliance with all applicable regulations.



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HOME ABOUT US OSFM DIVISIONS DEPARTMENT OF INSURANCE CONTACT US EMPLOYMENT OSFM 24

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PYROTECHNIC LICENSE INFORMATION

CONTACTS

STATE PROPERTY PERMITS

ONLINE LOGIN PYROTECHNIC LICENSE APPLY/RENEW

1.3g PYROTECHNIC LICENSES

1.4g PYROTECHNIC LICENSES

PROXIMATE AUDIENCE LICENSES

PYROTECHNIC INSTRUCTORS/DELIVERY AGENCIES

MUNICIPAL EMPLOYEE

CODE OFFICIALS

PYROTECHNIC EVENT EMPLOYEE

SPONSOR, VENUE AND PRODUCTION MANAGEMENT

Fire Safety Programs

FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest

License Type

- ☒ Pyrotechnic 1.3G
☐ Pyrotechnic 1.4G
☐ Proximate Audience

License Level

- ☒ Operator
☐ Assistant

Get List

Get License Holder Information

Pyrotechnic License Number Driver's License Number

2106

Search for License

Holder's Full Name: William Claude Rogers

Business Name: M&M Fireworks

Government ID By: North Carolina

Government ID Type: Driver License

ID Number: ***4577

William Rogers

License Number: 2106

License Type: 1.3G Pyrotechnic

License Level: Operator

License Status: Valid

Expiration Date: 05/21/2018

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Last Name

Business/Employer

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[HOME](#) [ABOUT US](#) [OSFM DIVISIONS](#) [DEPARTMENT OF INSURANCE](#) [CONTACT US](#) [EMPLOYMENT](#) [OSFM 24](#)

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PYROTECHNIC LICENSE INFORMATION

CONTACTS

STATE PROPERTY PERMITS

ONLINE LOGIN PYROTECHNIC LICENSE APPLY/RENEW

1.3g PYROTECHNIC LICENSES

1.4g PYROTECHNIC LICENSES

PROXIMATE AUDIENCE LICENSES

PYROTECHNIC INSTRUCTORS/DELIVERY AGENCIES

MUNICIPAL EMPLOYEE

CODE OFFICIALS

PYROTECHNIC EVENT EMPLOYEE

SPONSOR, VENUE AND PRODUCTION MANAGEMENT

Fire Safety Programs

FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest

License Type

- ☒ Pyrotechnic 1.3G
☐ Pyrotechnic 1.4G
☐ Proximate Audience

License Level

- ☒ Operator
☐ Assistant

Get List

Get License Holder Information

Pyrotechnic License Number Driver's License Number

1520

Search for License

Holder's Full Name: David Leonard Davis

Business Name: M & M Pyrotechnics

Government ID By: North Carolina

Government ID Type: Driver License

ID Number: ***5354



License Number: 1520

License Type: 1.3G Pyrotechnic

License Level: Operator

License Status: Valid

Expiration Date: 08/01/2019

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Last Name

Business/Employer

Search for List



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HOME ABOUT US OSFM DIVISIONS DEPARTMENT OF INSURANCE CONTACT US EMPLOYMENT OSFM 24

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PYROTECHNIC LICENSE
INFORMATION

CONTACTS

STATE PROPERTY PERMITS

ONLINE LOGIN PYROTECHNIC
LICENSE APPLY/RENEW

1.3g PYROTECHNIC LICENSES

1.4g PYROTECHNIC LICENSES

PROXIMATE AUDIENCE
LICENSES

PYROTECHNIC
INSTRUCTORS/DELIVERY
AGENCIES

MUNICIPAL EMPLOYEE

CODE OFFICIALS

PYROTECHNIC EVENT
EMPLOYEE

SPONSOR, VENUE AND
PRODUCTION MANAGEMENT

Fire Safety Programs

FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest

License Type

- ☒ Pyrotechnic 1.3G
☒ Pyrotechnic 1.4G
☐ Proximate Audience

License Level

- ☒ Operator
☐ Assistant

Get List

Get License Holder Information

Pyrotechnic License Number Driver's License Number

1522

Search for License

Holder's Full Name: Lewis Douglas Stamey

Business Name: M&M Fireworks

Government ID By: North Carolina

Government ID Type: Driver License

ID Number: ***2641



License Number: 1522

License Type: 1.3G Pyrotechnic

License Level: Operator

License Status: Valid

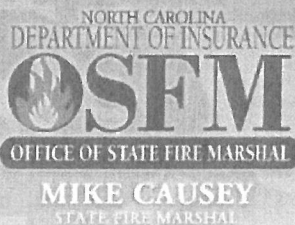
Expiration Date: 07/05/2019

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Last Name

Business/Employer

Search for List



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PYROTECHNIC LICENSE INFORMATION

CONTACTS

STATE PROPERTY PERMITS

ONLINE LOGIN PYROTECHNIC LICENSE APPLY/RENEW

1.3g PYROTECHNIC LICENSES

1.4g PYROTECHNIC LICENSES

PROXIMATE AUDIENCE LICENSES

PYROTECHNIC INSTRUCTORS/DELIVERY AGENCIES

MUNICIPAL EMPLOYEE

CODE OFFICIALS

PYROTECHNIC EVENT EMPLOYEE

SPONSOR, VENUE AND PRODUCTION MANAGEMENT

Fire Safety Programs

FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest

License Type

- ☒ Pyrotechnic 1.3G
☐ Pyrotechnic 1.4G
☐ Proximate Audience

License Level

- ☒ Operator
☐ Assistant

Get License Holder Information

Pyrotechnic License Number Driver's License Number

2051

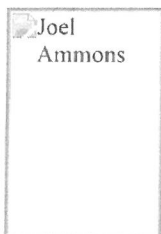
Holder's Full Name: Joel Ralph Ammons

Business Name: M&M Fireworks

Government ID By: North Carolina

Government ID Type: Driver License

ID Number: ***2162



License Number: 2051

License Type: 1.3G Pyrotechnic

License Level: Operator

License Status: Valid

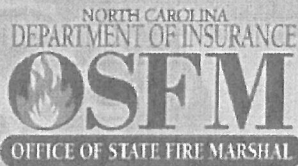
Expiration Date: 06/05/2018

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Last Name

Business/Employer

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HOME ABOUT US OSFM DIVISIONS DEPARTMENT OF INSURANCE CONTACT US EMPLOYMENT OSFM 24

NOTICE

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PYROTECHNIC LICENSE INFORMATION

CONTACTS

STATE PROPERTY PERMITS

ONLINE LOGIN PYROTECHNIC LICENSE APPLY/RENEW

1.3g PYROTECHNIC LICENSES

1.4g PYROTECHNIC LICENSES

PROXIMATE AUDIENCE LICENSES

PYROTECHNIC INSTRUCTORS/DELIVERY AGENCIES

MUNICIPAL EMPLOYEE

CODE OFFICIALS

PYROTECHNIC EVENT EMPLOYEE

SPONSOR, VENUE AND PRODUCTION MANAGEMENT

Fire Safety Programs

FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest

License Type

- ☒ Pyrotechnic 1.3G
☐ Pyrotechnic 1.4G
☐ Proximate Audience

License Level

- ☒ Operator
☐ Assistant

Get List

Get License Holder Information

Pyrotechnic License Number Driver's License Number

1527

Search for License

Holder's Full Name: Judy Dennis Fraley

Business Name:

Government ID By: North Carolina

Government ID Type: Driver License

ID Number: ***3139

Judy Fraley

License Number: 1527

License Type: 1.3G Pyrotechnic

License Level: Operator

License Status: Valid

Expiration Date: 06/30/2019

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Last Name

Business/Employer

Search for List



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SEARCH



How Can We Help You?

HOME ABOUT US OSFM DIVISIONS DEPARTMENT OF INSURANCE CONTACT US EMPLOYMENT OSFM 24

NOTICE

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PYROTECHNIC LICENSE
INFORMATION

CONTACTS

STATE PROPERTY PERMITS

ONLINE LOGIN PYROTECHNIC
LICENSE APPLY/RENEW

1.3g PYROTECHNIC LICENSES

1.4g PYROTECHNIC LICENSES

PROXIMATE AUDIENCE
LICENSES

PYROTECHNIC
INSTRUCTORS/DELIVERY
AGENCIES

MUNICIPAL EMPLOYEE

CODE OFFICIALS

PYROTECHNIC EVENT
EMPLOYEE

SPONSOR, VENUE AND
PRODUCTION MANAGEMENT

Fire Safety Programs

FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest

- | License Type | License Level |
|---|---|
| <input checked="" type="radio"/> Pyrotechnic 1.3G | <input checked="" type="radio"/> Operator |
| <input type="radio"/> Pyrotechnic 1.4G | <input type="radio"/> Assistant |
| <input type="radio"/> Proximate Audience | |

Get List

Get License Holder Information

Pyrotechnic License Number Driver's License Number

1591

Search for License

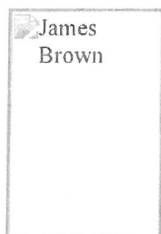
Holder's Full Name: James Michael Brown

Business Name: M&M Fireworks

Government ID By: North Carolina

Government ID Type: Driver License

ID Number: ****7391



License Number: 1591

License Type: 1.3G Pyrotechnic

License Level: Operator

License Status: Valid

Expiration Date: 06/30/2019

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Last Name

Business/Employer

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M&M Fireworks

Search for List



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SEARCH



How Can We Help You?

HOME ABOUT US OSFM DIVISIONS DEPARTMENT OF INSURANCE CONTACT US EMPLOYMENT OSFM 24

NOTICE

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PYROTECHNIC LICENSE
INFORMATION

CONTACTS

STATE PROPERTY PERMITS

ONLINE LOGIN PYROTECHNIC
LICENSE APPLY/RENEW

1.3g PYROTECHNIC LICENSES

1.4g PYROTECHNIC LICENSES

PROXIMATE AUDIENCE
LICENSES

PYROTECHNIC
INSTRUCTORS/DELIVERY
AGENCIES

MUNICIPAL EMPLOYEE

CODE OFFICIALS

PYROTECHNIC EVENT
EMPLOYEE

SPONSOR, VENUE AND
PRODUCTION MANAGEMENT

Fire Safety Programs

FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest

License Type

- ☒ Pyrotechnic 1.3G
☐ Pyrotechnic 1.4G
☐ Proximate Audience

License Level

- ☒ Operator
☐ Assistant

Get List

Get License Holder Information

Pyrotechnic License Number Driver's License Number

1521

Search for License

Holder's Full Name: Stephen Clarence Russell

Business Name: M & M Fireworks

Government ID By: North Carolina

Government ID Type: Driver License

ID Number: ***8601



License Number: 1521

License Type: 1.3G Pyrotechnic

License Level: Operator

License Status: Valid

Expiration Date: 07/01/2020

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Last Name

Business/Employer

Search for List



SEARCH



How Can We Help You?

[HOME](#) [ABOUT US](#) [OSFM DIVISIONS](#) [DEPARTMENT OF INSURANCE](#) [CONTACT US](#) [EMPLOYMENT](#) [OSFM 24](#)

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[PYROTECHNIC LICENSE INFORMATION](#)
[CONTACTS](#)
[STATE PROPERTY PERMITS](#)
[ONLINE LOGIN PYROTECHNIC LICENSE APPLY/RENEW](#)
[1.3g PYROTECHNIC LICENSES](#)
[1.4g PYROTECHNIC LICENSES](#)
[PROXIMATE AUDIENCE LICENSES](#)
[PYROTECHNIC INSTRUCTORS/DELIVERY AGENCIES](#)
[MUNICIPAL EMPLOYEE](#)
[CODE OFFICIALS](#)
[PYROTECHNIC EVENT EMPLOYEE](#)
[SPONSOR, VENUE AND PRODUCTION MANAGEMENT](#)

Fire Safety Programs

[FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION](#)

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest

License Type

- ☒ Pyrotechnic 1.3G
☐ Pyrotechnic 1.4G
☐ Proximate Audience

License Level

- ☒ Operator
☐ Assistant

Get License Holder Information

Pyrotechnic License Number **Driver's License Number**

1525

Holder's Full Name: Dustin Lee Poplin

Business Name: M&M Fireworks

Government ID By: North Carolina

Government ID Type: Driver License

ID Number: ***8368

Dustin Poplin

License Number: 1525

License Type: 1.3G Pyrotechnic

License Level: Operator

License Status: Valid

Expiration Date: 06/30/2019

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Last Name
Business/Employer



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SEARCH



How Can We Help You?

HOME

ABOUT US

OSFM DIVISIONS

DEPARTMENT OF INSURANCE

CONTACT US

EMPLOYMENT

OSFM 24

PYROTECHNIC LICENSE
INFORMATION

CONTACTS

STATE PROPERTY PERMITS

ONLINE LOGIN PYROTECHNIC
LICENSE APPLY/RENEW

1.3g PYROTECHNIC LICENSES

1.4g PYROTECHNIC LICENSES

PROXIMATE AUDIENCE
LICENSESPYROTECHNIC
INSTRUCTORS/DELIVERY
AGENCIES

MUNICIPAL EMPLOYEE

CODE OFFICIALS

PYROTECHNIC EVENT
EMPLOYEESPONSOR, VENUE AND
PRODUCTION MANAGEMENT

NOTICE

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Fire Safety Programs

FIRE SAFETY PROGRAMS » PYROTECHNIC LICENSE INFORMATION

Pyrotechnic License Information

Current Pyrotechnic License Holders

Select License Type of Interest

License Type

- ☒ Pyrotechnic 1.3G
☐ Pyrotechnic 1.4G
☐ Proximate Audience

License Level

- ☒ Operator
☐ Assistant

Get List

Get License Holder Information

Pyrotechnic License Number Driver's License Number

1524

Search for License

Holder's Full Name: Frankie Sylvester Fraley

Business Name: M&M Fireworks

Government ID By: North Carolina

Government ID Type: Driver License

ID Number: ****1901

Frankie
Fraley

License Number: 1524

License Type: 1.3G Pyrotechnic

License Level: Operator

License Status: Valid

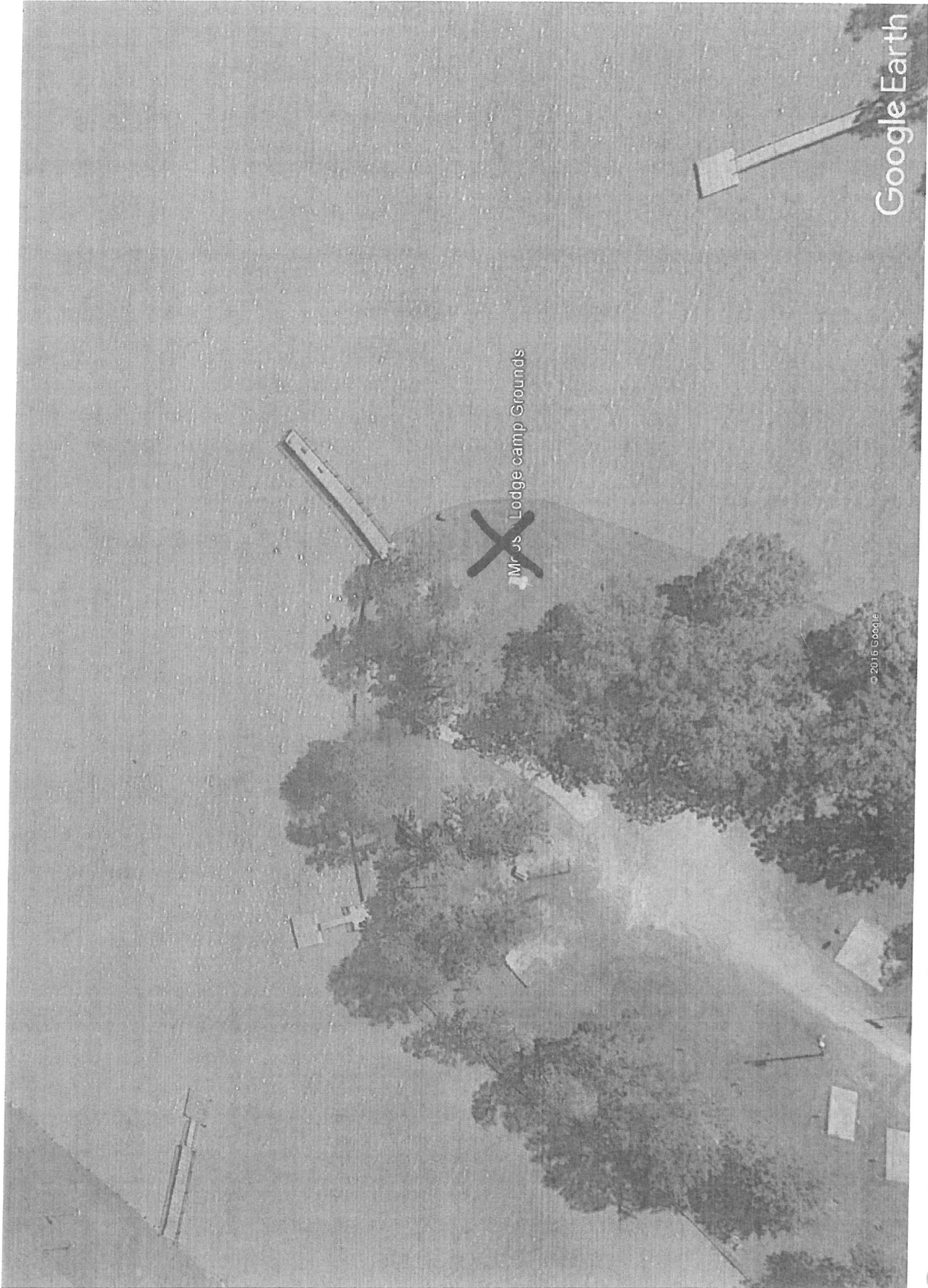
Expiration Date: 06/30/2019

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Mrs. Lodge camp Grounds

© 2016 Google

Google Earth

Google Earth

feet
meters

300
90



ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Cari Price, Grant Writer
DATE: 4/26/18
SUBJECT: Acceptance of the Blanche & Julian Robertson Family Foundation Grant Award supporting the G.R.E.A.T. Summer Camp

Consider Acceptance of the Blanche & Julian Robertson Family Foundation Grant Award supporting the G.R.E.A.T. Summer Camp.

ATTACHMENTS:

Description	Upload Date	Type
Award Application	4/26/2018	Cover Memo

Price, Cari A

From: Application Administrator[Do Not Reply] <admin@communityforce.com>
Sent: Thursday, April 26, 2018 12:06 PM
To: Price, Cari A
Subject: BJRFF: Award Notification

Dear Cari Price:

The Blanche & Julian Robertson Family Foundation is pleased to inform you that it has approved a grant of \$5,000.00 in support of the program G.R.E.A.T. Summer Camp, subject to our receipt of the signed Grant Provisions & Conditions Section tab of your application, that affirms your agreement with the following:

GRANT PROVISIONS & CONDITIONS

1. The grant recipient agrees to expend the funds only for the purposes as stated in the grant application and in accordance with Section 501(C) 3, Section 4945, and other applicable provisions of the Internal Revenue Service Code.
2. The grantee will submit a Grant Status Report to the Foundation as soon as practical after the close of the grant period or when the funded project has been completed. If planning on applying for a grant in 2019, all Grant Status Reports must be turned in by December 31, 2018.
3. Directors and staff of the Foundation may monitor and conduct an evaluation of the grantee through a site visit and/or review of files and financial records relating to the grant or tax status. The grantee would agree to provide full and complete access upon a reasonable and timely request.
4. The Foundation requires immediate notification of any change in the grantee's Lead Management and/or Federal tax status before or during the period in which the grant funds are being spent.
5. Grant payments may be discontinued, modified, or withheld if, in the sole judgment of the Foundation, such action is necessary to comply with the law.
6. Any portion of the grant funds not used in accordance with these terms and conditions, or in agreement with the original grant application, must be repaid to the Foundation. No funds from this grant will be used to support propaganda, influence legislation or the outcome of any specific public election, or to support voter registration activities.
7. Grant funds must be requested and used within one year from the date of award or the grant is null and void.

Please log in to the Grant Database to fill out the the Agreement to the foregoing provisions and conditions. **Funds will be disbursed ONLY upon completion of the REQUEST FUNDS Section stating that the project or program is ready to begin. Any grant not funded and its project/program not begun one year after the award is made will be declared null and void unless otherwise arranged with the Foundation.**

Very truly yours,

Margaret Klutzz
Chairman of the Board

<https://blanchejulianrobertsonfamilyfoundation.communityforce.com>

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Shane Stewart, Assistant Planning Director
DATE: April 27, 2018
SUBJECT: Schedule Public Hearing for Z 02-18 for May 21, 2018

JEMM is requesting the rezoning of tax parcel 507-039 totaling approximately 10 acres located at 11710 Bringle Ferry Road from Industrial with a Conditional Use District (IND-CUD), which previously permitted a metal recycling center, to Neighborhood Business (NB).

Schedule Public Hearing for May 21, 2018.

ATTACHMENTS:

Description	Upload Date	Type
Staff Report	4/27/2018	Exhibit
GIS Map	4/27/2018	Exhibit
Application	4/27/2018	Exhibit



Rowan County Planning and Development Department

402 North Main Street, Suite 204 • Salisbury, N.C. 28144-4341
Planning: 704-216-8588 Fax: 704-216-7986

MEMORANDUM

TO: Chairman Edds and Rowan County Board of Commissioners
FROM: Shane Stewart, Assistant Planning Director
DATE: April 25, 2018
RE: **Z 02-18**

SUGGESTED BOARD OF COMMISSIONERS ACTION

- ☐ Schedule public hearing for **Z 02-18** for May 21, 2018

BACKGROUND

On September 2, 1999, Planning Staff issued a zoning permit to property owners Paul and Kathy Beckham for a 4,600 sq.ft. personal use storage building (not for business) located at 11710 Bringle Ferry Road on tax parcel 507-039. To knowledge, no other permit requests were made regarding this site until January of 2011 when a contractor working for current property owner JEMM LLC. requested permits from the Environmental Health Office to install a new septic system. After learning JEMM's intentions of signing a lease agreement with Charles Blackwelder to operate a metal recycling facility, staff informed the owner the property would need to be rezoned to Industrial (**IND**) with a conditional use permit prior to operation.

In researching the site's history, it was discovered from Tax Assessors Office records, the Beckham's operated P&K mobile wash & equipment rental in late 1999 / early 2000. Since they lived on an adjacent parcel, this business may have met the Special Requirements (SR) to allow the operation but was permitted by both Staff and the Building Inspections Office as residential storage only. It is unknown what the building was used for between 2000 and 2011.

On May 2, 2011, the Board of Commissioners (BOC) approved the rezoning of tax parcel 507-039, totaling approximately 10 acres, from Rural Agricultural (**RA**) to Industrial with a Conditional Use District **IND-CUD** to accommodate a metal recycling facility.

REQUEST

Mr. Blackwelder ceased operation around the spring of 2014 leaving the property idle until sometime in 2017. Initially, JEMM requested a modification to the existing **IND-CUD** district permitting only metal recycling to **IND-CD** to permit a commercial fabricator of acrylic countertops, which is currently in operation. However, as a result of the Planning Board (PB) meeting both the owner and applicant elected to amend the request to Neighborhood Business (**NB**) instead of a modified **IND** district. With this change, all uses in district must be considered when evaluating this designation.

ZONING CRITERIA

1. Relationship and conformity with any plans and policies.

Plans – This property is located in Area Two identified by the Land Use Plan for Areas East of I-85, which references instances of rural commercial and industrial uses that operate along thoroughfares. Neighborhood Business is generally considered an appropriate designation for “Rural Businesses” located along identified thoroughfares such as Bringle Ferry Road (major thoroughfare). Transitioning to **NB** could address plan recommendation “B” noted on page 27 of the plan, “*Industrial land use applications are discouraged in the Planning Area except for existing industrial districts and those properties within the US 29 / I-85 and NC 152 highway corridors.*” It is worth noting, the initial rezoning in 2011 preceded the east plan adoption by eight (8) months.

Policies – N/A.

2. Consistency with the requested zoning district’s purpose and intent.

Industrial, IND – “This district is intended to provide for industrial activities involving extraction, manufacturing, processing, assembling, storage, and distribution of products. The district is also designed to accommodate other, more intense nonresidential uses which generate adverse side effects such as noise, odor or dust. The district is typically applied in areas with maximum accessibility to major highways, rail lines, and other significant transportation systems. However this district may also exist or be created in an area other than listed in this subsection if the existing or proposed development is compatible with the surrounding area and the overall public good is served.”

Neighborhood Business, NB – This district is designed for retail, limited small manufacturing facilities and service oriented business centers which serve small trading areas. As a result the list of allowed uses is more limited than those in the CBI district. The development standards for these business areas are designed to promote sound, permanent business development and to protect abutting and surrounding residential areas from undesirable aspects of nearby commercial development. This district is also designed to provide opportunities for potential development within the NB district. Areas zoned NB shall be so located as to conveniently serve the community population. The establishment and subsequent development of this district shall not create or expand problems associated with traffic volumes or circulation. As the district is established to provide for small neighborhood oriented business areas limitations on gross floor area is

established. Limitations on total impervious surface are established to minimize the adverse impacts of this type of development on adjacent residential areas. Generally, the NB district shall be two (2) acres or larger. However a lot of record, smaller than two (2) acres may be considered for rezoning to NB if the owner of the lot does not own adjacent property which may be included in the rezoning request.

Considering the land use plan recommendations, **NB** seems appropriate for the subject property. Migrating from **IND** would not only eliminate scrap metal recycling as a possible land use but would also remove the notion this area could be considered “industrial” should future landowners in the vicinity consider zone changes.

3. Compatibility of all uses within the proposed district classification with other properties and conditions in the vicinity.

Compatibility of uses – For comparison purposes, the below table of use excerpt provides a generalized comparison between the **IND-CUD** and **NB** districts.

Land Use Category	IND-CUD	NB
Residential	Not Permitted	Permitted
Agriculture	Not Permitted	Permitted
Mining	Not Permitted	Not Permitted
Construction	Not Permitted	Most Permitted
Manufacturing	Not Permitted	Some Permitted
Transportation, Communications, etc.	Metal Recycling only	Few Permitted
Wholesale Trade	Not Permitted	Few Permitted
Retail Trade	Not Permitted	Permitted
Finance, Insurance, etc.	Not Permitted	Permitted
Services	Not Permitted	Some Permitted
Public Administration	Not Permitted	Some Permitted

Nearly all uses in the NB district are subject to the following standards:

1. Building size is limited to the lesser of 10% of the lot size or 10,000 sq.ft.
2. Maximum impervious surface shall not exceed sixty-five (65) percent of the lot.
3. Hours of operation shall not exceed 6:00 a.m. to 11:00 p.m.
4. Outdoor storage sited to the rear of the building, not within the setbacks, and completely screened from adjacent residentially zoned property.
5. Outdoor display limited to 2,500 sq.ft.

These limitations are designed to reduce potential impacts on adjoining properties and address compatibility in **NB** designations in more rural locations.

Conditions in the vicinity (see enclosed map) –

Residential density is very low in the immediate area as most of the surrounding **RA** zoned acreage contains a thick coverage of evergreen and deciduous trees. The nearest **IND** zone is located 1.2 road miles west of this site containing a 9,800 sq.ft. race shop constructed in 1996 (pre-zoning) within the 5 ½ acre district. The Kountry Market, located 1.3 road miles east of from the site, represents the only other non-residential district within the vicinity. The five (5) acre **CBI-CUD** district contains a 4,000 sq.ft. convenience store constructed in 1945. Two (2) additional non-residential non-conforming structures, currently zoned RA, are located adjacent to the convenient store: a 900 sq.ft retail store constructed in 1952 and a 1,500 retail store constructed in 1977 (according to the Assessors Office Records).

4. Potential impact on facilities such as roads, utilities and schools.

Roads – DOT traffic counts from 2016 received 800 feet east of the intersection of Surratt Road suggests an average daily traffic count of 1,300 trips per day compared to an estimated capacity of 15,100 trips by the DOT Comprehensive Transportation Plan for this section of Bringle Ferry Road. Since the estimated capacity is largely based on pavement width and speed limit, it should only be used as basic information regarding the volume to capacity ratio rather than the single measure in assessing the road's operational capability.

Utilities & Schools – N/A.

DECISION MAKING

In addition to the above criteria, sec. 21-362 (c) of the Zoning Ordinance indicates the primary question before the PB / BOC in a rezoning decision is “*whether the proposed change advances the public health, safety, or welfare as well as the intent and spirit of the ordinance.*” Additionally, the boards “*shall not regard as controlling any advantages or disadvantages to the individual requesting the change but shall consider the impact of the proposed zoning change on the public at large.*”

PROCEDURES

The BOC must develop a statement of consistency describing whether its action is consistent with any adopted comprehensive plans and indicate why their action is reasonable and in the public interest [sec. 21-362 (j)]. A statement analyzing the reasonableness of the decision is also necessary. Recent adoption of Senate Bill 131 established a structured statement of consistency required for each zoning map and text amendment, which must take one of the following forms:

1. A statement approving the zoning amendment and describing its consistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest;

2. A statement rejecting the zoning amendment and describing its inconsistency with an adopted comprehensive plan and explaining why the action taken is reasonable and in the public interest;
3. A statement approving the zoning amendment and containing at least all of the following:
 - a. A declaration that the approval is also deemed an amendment to the comprehensive plan;
 - b. An explanation of the change in conditions the board took into account amending the zoning ordinance to meet the development needs of the community;
 - c. Why the action was reasonable and in the public interest.

While no other specific guides were established to direct required content, guidance from the UNC School of Government suggests the “statements must be more than a checklist conclusion – it must include some modest discussion and explanation”.

MARCH 26TH PLANNING BOARD MEETING

Other than the applicant, no one was present at the courtesy hearing. PB members

discussed the benefits of recommending **NB** to the applicant and BOC vs. leaving the conditional district and **IND** designation. On a vote of 8-1, the board recommended approval of the request but recommended staff work with the applicant to modify the request to **NB**.

The PB recommended the following statements **but were based on the conditional district request, which will need to be modified**. Staff will prepare revised statements prior to the hearing.

Consistency - In accordance with section 21-361(b) of the Rowan County Zoning Ordinance, the Planning Board advises the Z 02-18 request is consistent with the Eastern Rowan Land Use Plan based on the following: The new use is a modification and improvement to the current IND-CUD district and removes the allowed use of metal recycling. The use of acrylic countertop fabrication is a more compatible less intrusive use. The request utilizes performance based standards to a single use to ensure compatibility with other uses.

Reasonableness - In accordance with section 21-362(j) of the Rowan County Zoning Ordinance and after due consideration advises the Z 02-18 request is reasonable with the Eastern Land Use Plan and in the public interest based on the following: The request is an improvement of the existing IND-CUD zoning district. The request is a reuse of an existing commercial structure.

STAFF COMMENTS

This request would modify an existing **IND-CUD** district to exclude metal recycling in favor of a district recommended

by the eastern plan that could also serve as a practical district for future uses should the current cease operations cease.

Of the current conditions for the conditional district, it appears only condition #3 and 4 could be lost as the others have either already been satisfied or no longer apply.

Current conditions of approval from the previous request are as follows:

- 1) Pave the driveway 50 feet.
- 2) Obtain and comply with commercial driveway permit from DOT.
- 3) Provide a type A buffer [along the property frontage].
- 4) Limit the operation to the front half of the property.
- 5) Comply with the change of use requirements from the Building Inspections Office.
- 6) All metal must be store in containers or within the existing building.
- 7) Any non-metal materials removed from items purchased must be disposed within an appropriate container, dumpster, or within the building and not stockpiled on the ground.
- 8) Add gravel around the outside storage container area.
- 9) Provide necessary measures to obtain a “no exposure exemption” from NCDENR’s Industrial Stormwater Permit.



Z 02-18: SS1 Fabrication

LEGEND

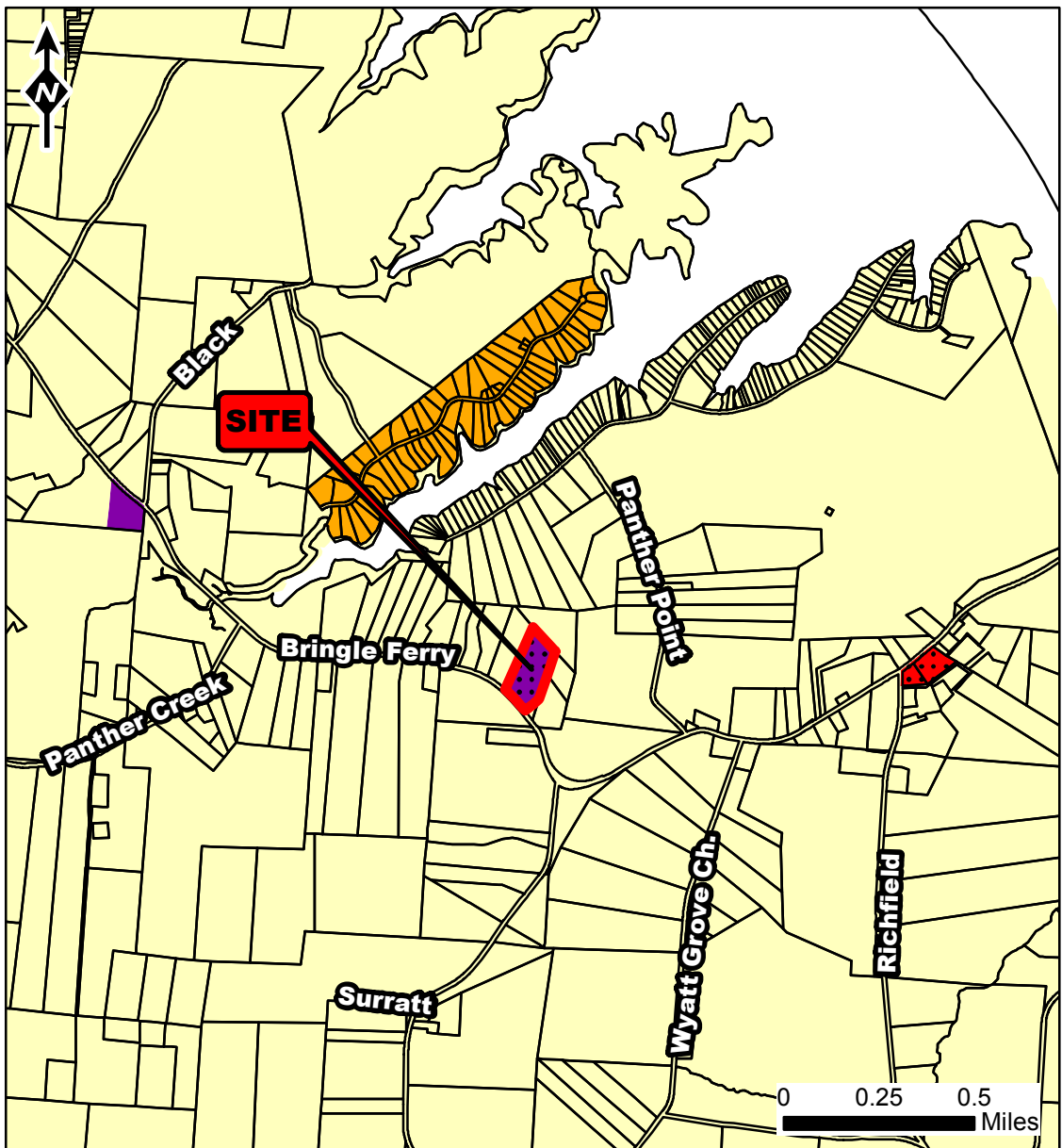
Zoning

- RS
- RA
- CUD / CD
- IND
- CBI

- Roads
- Parcels

- 5285 Addresses
- March 2014 Aerial

Prepared by Rowan County Planning
& Development March 15, 2018





Rowan County Department of
Planning & Development
402 N. Main Street Suite 204
Salisbury, NC 28144
Phone (704) 216-8588
Fax (704) 638-3130
www.rowancountync.gov

Case # Z 02-18
Date Filed 02/07/18
Received By BB
Amount Paid \$ 300.00
Office Use Only

REZONING APPLICATION

OWNERSHIP INFORMATION:

Name: JEMM, LLC

Signature: Jennifer V. Poe, Manager
Phone: 336-275-9910 Email: gordonhga@bellsouth.net
Address: 330 S. Greene St., STE 300, Greensboro, NC 27401

APPLICANT / AGENT INFORMATION: Complete affidavit on back if non-owner

Name: SS1 Fabrication LLC
Signature: [Signature]
Phone: 704-975-8514 Email: ss1fabnc@gmail.com
Address: 415 East 3rd St., Oakboro, NC 28129

PROPERTY DETAILS:

Tax Parcel(s): 507 039 Size (sq.ft. or acres): 10
Property Location: 11710 Bringle Ferry Rd, Salisbury, NC 28146
Current Land Use: Metal Recycling
Date Acquired: 12/31/04 Deed Reference: Book 1030 Page 405

REQUEST DETAILS:

Existing Zoning District IND (CUD) Requested Zoning District ~~IND (CD)~~ NB

If requesting a conditional zoning district, list proposed use or uses:

~~Commercial Fabrication of Acrylic Commercial Countertops~~ JVP [Signature]

Additional information enclosed restricting the conditional use district? Yes ☐ No ☒

Site plan containing information from sec. 21-52 enclosed? Yes ☐ No ☒

AFFADAVIT OF OWNER

To be completed if applicant is not the property owner

I (We), Jennifer V. Poe, Manager of JEMM, LLC, owner(s) of the within described property do hereby request the proposed rezoning and hereby authorize the person listed below to act as my (our) duly authorized agent in this matter.

Signature(s): Jennifer V. Poe

Date: 1/22/18

Name of Applicant / Agent: Jennifer V. Poe, Manager of JEMM, LLC

Address: 330 S. Greene St. Ste 300, Greensboro, NC 27401

Phone Number: (336) 275-9910

IT IS UNDERSTOOD BY ALL PARTIES HERETO INCLUDING OWNER(S) & APPLICANT(S) / AGENT(S) THAT WHILE THIS APPLICATION WILL BE CAREFULLY CONSIDERED AND REVIEWED, THE BURDEN OF PROVIDING ITS NEED RESTS WITH THE ABOVE NAMED APPLICANT WHETHER OWNER, NON-OWNERS, OR OWNER'S AGENT.

STATE OF North Carolina COUNTY OF Guilford

I, Sheree L. Brown, a Notary Public for said Rockingham County and State, do hereby certify that Jennifer V. Poe personally appeared before me this day and acknowledged the due execution of the foregoing instrument.

My commission expires Feb. 6, 20 22.

SEAL



SHEREE L. BROWN
Notary Public
North Carolina
Rockingham County

OFFICIAL USE ONLY

1. Signature of Rezoning Coordinator: [Signature] 2. Planning Board
Courtesy Hearing: 03/26/18 3. Notifications Mailed: 03/13/18 4. Property Posted:
03/13/18 5. Planning Board Action: Approved 8 Denied 1 6. Board of Commissioners
Public Hearing: / / 7. Notifications Mailed: / / 8. Property Posted:
/ / 9. Dates Advertised: 1st / / 2nd / / 10. BOC Action: Approved
/ / Denied / / 11. Date Applicant Notified: / /

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Shane Stewart, Assistant Planning Director
DATE: April 27, 2018
SUBJECT: Schedule Public Hearing for ZTA 01-18 for May 21, 2018

After speaking with Rowan County Environmental Management Staff regarding the need to locate a new convenience site for solid waste and recycling in the southwestern portion of the county, Planning Staff noted these operations would be classified as *Local Trucking without Storage* (SIC 4212) permitted with Special Requirements in the **NB** district and by right in **CBI** and **IND** districts. Considering other essential services such as police, fire, ambulance, and rescue are permitted by right in all zoning districts and the Board of Commissioners (BOC) would make the final determination of site selection with any new operation, staff is of the opinion these locations should not be restricted to non-residential zones only.

The proposed amendments would create a definition for county convenience sites and permit them in all zoning districts.

Schedule Public Hearing for May 21, 2018.

ATTACHMENTS:

Description	Upload Date	Type
Staff Report	4/27/2018	Exhibit
Application	4/27/2018	Exhibit



Rowan County Planning and Development Department

402 North Main Street, Suite 204 • Salisbury, N.C. 28144-4341
Planning: 704-216-8588 Fax: 704-216-7986

MEMORANDUM

TO: Chairman Edds and the Rowan County Board of Commissioners
FROM: Shane Stewart, Assistant Planning Director
DATE: April 25, 2018
RE: **ZTA 01-18**

SUGGESTED BOARD OF COMMISSIONERS ACTION

- ☐ Schedule public hearing for **ZTA 01-18** for May 21, 2018

BACKGROUND

After speaking with Rowan County Environmental Management Staff regarding the need to locate a new convenience site for solid waste and recycling in the southwestern portion of the county, Planning Staff noted these operations would be classified as *Local Trucking without Storage* (SIC 4212) permitted with Special Requirements in the **NB** district and by right in **CBI** and **IND** districts. Considering other essential services such as police, fire, ambulance, and rescue are permitted by right in all zoning districts and the Board of Commissioners (BOC) would make the final determination of site selection with any new operation, staff is of the opinion these locations should not be restricted to non-residential zones only.

PROPOSED CHANGES

New text appear **as bold red text.**

AMENDMENTS TO CHAPTER 21: ZONING ORDINANCE

Solid Waste and Recycling Convenience Center means a facility operated by Rowan County for the purpose of fulfilling its solid waste and recycling service responsibilities to the public defined in NCGS 130A-309.09A. Convenience centers typically include a structure(s) for administrative operations (personnel, storage, etc.) and an arrangement of mobile containers used to collect and store local solid waste and assorted recyclables until transported to an off-site location for disposal and / or processing. These facilities may also accommodate the temporary and incidental storage of collected bulky or oversized materials along with miscellaneous other materials outside of containers.

P- Permitted by Right P(A) - Permitted as Accessory Use SR - Permitted with Special Requirements C- Conditional Use	Zoning Districts									
	Residential					Nonresidential				
Use	RA	RR	RS	MHP	MFR	CBI	NB	INST	IND	
Public Administration										
Solid Waste and Recycling Convenience Center	P	P	P	P	P	P	P	P	P	P

PROCEDURES

The BOC must develop a statement of consistency describing whether its action is consistent with any adopted comprehensive plans and indicate why their action is reasonable and in the public interest [sec. 21-362 (j)].

MARCH 26TH PLANNING BOARD MEETING

While the board was generally in favor of the proposed text amendment, some members suggested a public hearing process should be included to receive input on siting a new facility at least in residentially zoned areas. On a vote of 5-4, the board voted to adopt the proposed text amendment and with the recommendation of including a public hearing based on the following statement of consistency:

Consistency - ZTA-01-18 is appropriate and necessary to meet the development needs of Rowan County for the following reasons not previously envisioned by the Eastern and Western Land Use Plans: Solid Waste and Recycling Convenience Centers need to be permitted in residential zoning districts to avoid

Staff Comments

Planning staff worked with Environmental Management Director Caleb Sinclair to develop the appropriate definition.

Since the BOC is involved in site selection, a conditional use permit would be unnecessary.

spot zoning. Furthermore the adoption of ZTA 01-18 is deemed an amendment to the Eastern and Western Land Use Plans and is reasonable and in the public interest based on the following: Solid Waste and Recycling Convenience Centers need to be located near residential areas.

STAFF COMMENTS

Due to limited commercial zoning in many portions of the county, it seems most reasonable to allow these uses in all zoning districts by right similar to the essential services mentioned. Should the BOC wish to include a hearing as part of the zoning process, staff would need to further amend the proposed ordinance to accommodate.



Rowan County Department of
Planning & Development
402 N. Main Street Ste 204
Salisbury, NC 28144
Phone (704) 216-8588
Fax (704) 638-3130
www.rowancountync.gov

Case # ZTA 01-18
Date Filed 3/15/18
Received By SAB
Amount Paid N/A

Office Use Only

ZONING TEXT AMENDMENT APPLICATION

APPLICANT INFORMATION

Name: Rowan County Planning & Development

Signature: _____

Phone: 704.216.8588

Email: shane.stewart@rowancountync.gov

Address: 402 N Main St Ste 204 Salisbury, NC 28144

AGENT INFORMATION:

Name: Same

Signature: _____

Phone: _____

Email: _____

Address: _____

SECTION(S) 21-4 and 113

DESCRIPTION OF REQUESTED CHANGE:

Create definition for convenience site and add to the table of uses

OFFICIAL USE ONLY

1. Signature of Coordinator: [Signature] 2. Planning Board Courtesy
Hearing: 03/26/18 3. Planning Board Action: Approved 5 Denied 4 4. Board of
Commissioners Public Hearing: / / 5. Dates Advertised: 1st / / 2nd / /
6. BOC Action: Approved Denied 7. Date Applicant Notified: / /

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: 4/27/2018
SUBJECT: Spectrum - Network Circuit Upgrades at Airport and Jail Annex

Please see the attached recommendation from the Information Technologies Department, price comparison and agreement.

Please approve the attached agreement between Rowan County and Spectrum for service upgrades at the Mid-Carolina Airport and the Rowan County Jail Annex.

ATTACHMENTS:

Description	Upload Date	Type
Spectrum - Circuit Upgrades Airport & Jail Annex	4/27/2018	Cover Memo

Date: 4/25/2018

Department:	<u>Information Technology</u>	Account #:	<u>1010-41-4100-4160-0000--553005</u>	Amount:	\$	<u>51,300.00</u>
		Account #:	<u>6030-45-4500-4540-4560--553005</u>	Amount:	\$	<u>51,800.00</u>
				Total:	\$	<u>103,100.00</u>
Vendor name:	<u>Spectrum / TimeWarner</u>		Term Dates:	<u>36 month term (monthly billing)</u>		
Contract description:	<u>MetroE Network Circuits for Airport and Jail Annex</u>					
POC name:	<u>Monica Mills</u>		Phone:	<u>704-969-4107</u>		
POC email:	<u>monica.mills@charter.com</u>					
Vendor mail address:	<u>9300 Arrowpoint Blvd., Charlotte, NC 28277</u>				Vendor #:	<u>1990</u>
<input type="checkbox"/>	New contract	<input type="checkbox"/>	Contract renewal	Munis contract #:	<u></u>	
<input checked="" type="checkbox"/>	Amendment to contract	<input type="checkbox"/>	Vendor signatures	Munis BA #, if applicable:	<u></u>	
Notes:						

Department Head Initials: RJC Date: 4/25/2018

☒ Section I properly completed
☐ Budgeted funds are available

Requires Board approval (Y/N) Y 5/7/18

Contract Administrator Initials: JS Date: 4/27/18

This document has been reviewed and approved by the IT Director as to technical content.

IT Director Initials: RJC Date: 4/25/2018

_____ Hold contract pending receipt of Certificate of Insurance	_____ Certificate attached and approved	_____ No insurance required
Risk Manager Initials: _____		Date: _____

☐ Non-appropriation clause ☐ Indemnity clause ☐ Termination clause ☐ E-verify clause
☐ Approved as to form and sufficiency ☐ If Board approval required, sent to Department for agenda item

 Attorney Initials: _____ Date: _____

Budgeted funds are available _____ Contract has been pre-audited

Finance Director Initials: _____ Date: _____

Contract has been properly signed by all parties

County Manager Initials: _____ Date: _____

This document has been reviewed and approved by
the Board of Commissioners and/or County Manager. _____ Yes _____ No Date: _____

_____ Document fully executed, scanned and posted on the County website Date: _____

Clerk Initials: _____ Date: _____

Sifford, David

From: Cress, Randy J.
Sent: Wednesday, April 25, 2018 4:56 PM
To: Sifford, David; Heidrick, Leslie; Peters, Rita S.
Cc: Crabtree, Justin D.; Moore, Jane H
Subject: MetroE Network Circuit Upgrades Contract Request for Approval at next available BoC
Attachments: Contract Control Form - MetroE Network Circuit Upgrades.xlsx; MetroE Cost Comparison - Spectrum and Fibrant.xlsx; Spectrum - Airport and Jail Annex MetroE Proposal.pdf; Fibrant - Airport and Jail Annex MetroE Proposal.pdf

Good afternoon David. I have included the Contract Control Form, Cost comparison, and proposals from two service providers for our network circuit upgrades for the Jail Annex and Airport.

Our recommendation is to proceed with Spectrum / Time Warner for the service upgrades for a 36 month term at \$103,100 covering both sites. We have reviewed the cost proposals, and Spectrum provided a lower cost and is our current service provider at the Jail Annex as well as other County facilities including our Rockwell and South Branch Libraries, West End Plaza, and Telecommunications Center.

I have listed on the contract control form, two account numbers and I am anticipating the billing start date beginning in or slightly before FY18-19. This should match the breakdowns proposed. We could utilize our existing funds in 4160 533005 from FY17-18 if there were any earlier charges.

Thanks and please let me know if you have any questions,



NORTH CAROLINA

Be an original.

Randy J. Cress | Chief Information Officer
Rowan County Information Technology
130 West Innes Street, Salisbury, NC 28144
[p] 704-216-8116 [c] 704-245-8640

www.rowancountync.gov

Airport - 130 West Innes Street 1Gb Leased Line Circuit	
Spectrum	Fibrant
1425	1448.99 Monthly Service Cost
36	36 Contract Term in Months
\$51,300.00	\$52,163.64 Subtotal
500	0 Installation Charge
\$51,800.00	\$52,163.64 Total

Jail Annex - 130 West Innes Street 1Gb Leased Line Link	
Spectrum	Fibrant
1425	1448.99 Monthly Service Cost
36	36 Contract Term in Months
\$51,300.00	\$52,163.64 Subtotal
0	0 Installation Charge
\$51,300.00	\$52,163.64 Total

Total Costs for 3 year contract term	
Spectrum	Fibrant
\$103,100.00	\$104,327.28



Account Executive: Sandra Lynch
Phone: 7044995067 ext:
Cell Phone:
Fax:
Email: sandra.lynch@charter.com

Spectrum Customer Service Order

Order # 9874720

Customer Information: Customer Code

Business Name	ROWAN COUNTY INFORMATION SYSTEMS	Customer Type: Existing Customer
Federal Tax ID	Tax Exempt Status	Tax Exempt Certificate #
*****0336		
Billing Address		
Attention To:		Account Number
130 W INNES ST APT RR 310 SALISBURY NC 28144		5180545-02
Billing Contact	Billing Contact Phone	Billing Contact Email Address
Randy Cress	(704) 216-8116	randy.cress@rowancountync.gov

Authorized Contact	Authorized Contact Phone	Authorized Contact Email Address
Randy Cress	7046335761	cressrj@rowancountync.gov

Technical Contact	Technical Contact Phone	Technical Contact Email Address
Justin Crabtree	(704) 216-8133	justin.crabtree@rowancountync.gov

Current Services and Monthly charges At 130 W Innes St , Salisbury NC 28144

Description	Quantity	Sales Price	Monthly Recurring Total
DIA3Year	1	\$0.00	\$0.00
EVPL HUB	7	\$0.00	\$0.00
DIA - 1 Gbps	1	\$2,499.00	\$2,499.00
Ethernet Spoke	3	\$0.00	\$0.00
DATA TERM - 3 YR	1	\$0.00	\$0.00
Ethernet Intrastate	2	\$0.00	\$0.00
POINT TO POINT 100M INTRA	2	\$0.00	\$0.00
*Total			\$2,499.00
*Prices do not include taxes and fees.			

Current Services and Monthly charges At 400 Grace Church Rd , Salisbury NC 28147

Description	Quantity	Sales Price	Monthly Recurring Total
Standard	1	\$0.00	\$0.00
Standard	1	\$6.28	\$6.28
Standard	2	\$6.29	\$12.58
Ethernet Spoke	1	\$0.00	\$0.00
BST PRIVATE VIEW	1	\$0.00	\$0.00
BST PRIVATE VIEW	3	\$2.08	\$6.24
CABLE TV PROMO DISCOUNT	1	(\$16.00)	(\$16.00)
BC Dgtl Adapt SD BSCSTD Courtesy	4	\$0.00	\$0.00
*Total			\$9.10
*Prices do not include taxes and fees.			

New and Revised Services and Monthly Charges At 130 W Innes St , Salisbury NC 28144

Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
EVPL Intrastate 1 Gbps	1	\$712.50	\$712.50	36 Months
*Total			\$712.50	
*Prices do not include taxes and fees.				

New and Revised Services and Monthly Charges At 400 Grace Church Rd , Salisbury NC 28147

Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
EVPL Intrastate 1 Gbps	1	\$712.50	\$712.50	36 Months
*Total			\$712.50	
*Prices do not include taxes and fees.				

Special Terms**Electronic Signature Disclosure**

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

Authorized Signature for Customer

Printed Name and Title

Date Signed



Account Executive: Sandra Lynch
Phone: 7044995067 ext:
Cell Phone:
Fax:
Email: sandra.lynch@charter.com

Spectrum Customer Service Order

Order # 9706653

Customer Information: Customer Code		
Business Name	ROWAN COUNTY INFORMATION SYSTEMS	Customer Type: Existing Customer
Federal Tax ID	Tax Exempt Status	Tax Exempt Certificate #
*****0336		
Billing Address		
Attention To:		Account Number
130 W INNES ST APT RR 310 SALISBURY NC 28144		5180545-02
Billing Contact	Billing Contact Phone	Billing Contact Email Address
Randy Cress	(704) 216-8116	randy.cress@rowancountync.gov
Authorized Contact	Authorized Contact Phone	Authorized Contact Email Address
Randy Cress	7046335761	cressrj@rowancountync.gov
Technical Contact	Technical Contact Phone	Technical Contact Email Address
Justin Crabtree	(704) 216-8133	justin.crabtree@rowancountync.gov

Current Services and Monthly charges At 130 W Innes St , Salisbury NC 28144

Description	Quantity	Sales Price	Monthly Recurring Total
DIA3Year	1	\$0.00	\$0.00
EVPL HUB	7	\$0.00	\$0.00
DIA - 1 Gbps	1	\$2,499.00	\$2,499.00
Ethernet Spoke	3	\$0.00	\$0.00
DATA TERM - 3 YR	1	\$0.00	\$0.00
Ethernet Intrastate	2	\$0.00	\$0.00
Ethernet Intrastate	1	\$620.00	\$620.00
POINT TO POINT 100M INTRA	2	\$0.00	\$0.00
*Total			\$3,119.00
*Prices do not include taxes and fees.			

Current Services and Monthly charges At 3670 Airport Loop , Salisbury NC 28147

Description	Quantity	Sales Price	Monthly Recurring Total
Standard	1	\$0.00	\$0.00
BST PRIVATE VIEW	1	\$0.00	\$0.00
BC Dgtl Adapt SD BSCSTD Courtesy	1	\$0.00	\$0.00
*Total			\$0.00
*Prices do not include taxes and fees.			

New and Revised Services and Monthly Charges At 130 W Innes St , Salisbury NC 28144

Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
EPL Intrastate 1 Gbps	1	\$712.50	\$712.50	36 Months
Ethernet EPL HUB	1	\$0.00	\$0.00	36 Months
*Total			\$712.50	
*Prices do not include taxes and fees.				

New and Revised Services and Monthly Charges At 3670 Airport Loop , Salisbury NC 28147

Description	Quantity	Sales Price	Monthly Recurring Total	Contract Term
EPL Intrastate 1 Gbps	1	\$712.50	\$712.50	36 Months
Ethernet Spoke	1	\$0.00	\$0.00	36 Months
*Total			\$712.50	
*Prices do not include taxes and fees.				

One Time fees At 130 W Innes St , Salisbury NC 28144

Description	Quantity	Sales Price	Total
Installation	1	\$250.00	\$250.00
Total			\$250.00
*Prices do not include taxes and fees.			

One Time fees At 3670 Airport Loop , Salisbury NC 28147

Description	Quantity	Sales Price	Total
Installation	1	\$250.00	\$250.00
Total			\$250.00

*Prices do not include taxes and fees.

Special Terms**Electronic Signature Disclosure**

By signing and accepting below you are acknowledging that you have read and agree to the terms and conditions outlined in this document.

Authorized Signature for Customer

Printed Name and Title

Date Signed

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: 4/27/2018
SUBJECT: Purchase Requisition Approval - Dell Servers

Please see the attached purchase requisition. Dell is the preferred provider of the servers on the requisition due to conformity with existing equipment.

Please approve the attached purchase requisition for four Dell Computer servers to be used by the Information Technologies Department.

ATTACHMENTS:

Description	Upload Date	Type
Approval of Purchase Requisition for Dell Servers	4/27/2018	Cover Memo



Bill To
 ROWAN CO INFORMATION SYSTEMS
 SUITE 310
 130 W. INNES STREET
 SALISBURY, NC
 28144
 IS-SupportRenewals@rowancountync.gov

Requisition 00000724-00 FY 2018

Acct No:
 1154160-575010
 Review:
 Buyer:

Status: Released

Page 1

Vendor
 DELL COMPUTER CORPORATION
 DELL MARKETING LP
 PO BOX 534118
 ATLANTA, GA 30353-4118

Ship To
 ROWAN CO INFORMATION SYSTEMS
 SUITE 310
 130 W. INNES STREET
 SALISBURY, NC 28144
 IS-SupportRenewals@rowancountync.gov

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
04/25/18	005934				INFORMATION SYSTEMS

LN Description / Account	Qty	Unit Price	Net Price
001 PowerEdge R740	4.00 EACH	14000.00000	56000.00
1 1154160-575010		56000.00	

Ship To
 ROWAN CO INFORMATION SYSTEMS
 SUITE 310
 130 W. INNES STREET
 SALISBURY, NC 28144

[Requisition Link](#)

Requisition Total 56000.00

***** General Ledger Summary Section *****

Account	Amount	Remaining Budget
1154160-575010	56000.00	196265.90
INFORMATION SYSTEMS EXPENSES C/A - TECHNOLOGY		

***** Approval/Conversion Info *****

Activity	Date	Clerk	Comment
Approved	04/25/18	Randy J. Cress	
Approved	04/25/18	Randy J. Cress	
Queued	04/25/18	Teresa F. Sharpless	Waiting approval from BOC
Queued	04/25/18	David Sifford	Waiting approval from BOC
Pending		Jane H Moore	Waiting approval from BOC





Bill To
ROWAN CO INFORMATION SYSTEMS
SUITE 310
130 W. INNES STREET
SALISBURY, NC
28144
IS-SupportRenewals@rowancountync.gov

Requisition 00000724-00 FY 2018

Acct No:
1154160-575010
Review:
Buyer:

Status: Released

Page 2

Vendor
DELL COMPUTER CORPORATION
DELL MARKETING LP
PO BOX 534118

ATLANTA, GA 30353-4118

Ship To
ROWAN CO INFORMATION SYSTEMS
SUITE 310
130 W. INNES STREET
SALISBURY, NC 28144
IS-SupportRenewals@rowancountync.gov

Date Ordered	Vendor Number	Date Required	Ship Via	Terms	Department
04/25/18	005934				INFORMATION SYSTEMS

LN Description / Account	Qty	Unit Price	Net Price
Authorized By: _____ Signature		Date: _____	



1154160 575810

**A quote for your consideration!****Total: \$59,919.97**

Based on your business needs, we put the following quote together to help with your purchase decision. Please review your quote details below, then contact your sales rep when you're ready to place your order.

Quote number:	Quote date:	Quote expiration:	Solution ID:	Deal ID:
3000024195605.1	Apr. 17, 2018	May 17, 2018	9440926	13998927
Company name:	Customer number:	Phone:		
ROWAN COUNTY	12381243	(704) 638-3090		
Sales rep information:	Billing Information:			
Leslie Burns	ROWAN COUNTY			
Leslie_Burns@Dell.com	130 W INNES ST			
(800) 456-3355	SALISBURY			
Ext: 5630264	NC 28144-4375			
	US			
	(704) 638-3090			

Pricing Summary

Item	Qty	Unit Price	Subtotal
PowerEdge R740 - [amer_r740_12248]	4	\$14,000.00	\$56,000.00
Subtotal:			\$56,000.00
Shipping:			\$0.00
Environmental Fees:			\$0.00
Non-Taxable Amount:			\$0.00
Taxable Amount:			\$56,000.00
Estimated Tax:			\$3,919.97
Total:			\$59,919.97

Special lease pricing may be available for qualified customers. Please contact your DFS Sales Representative for details.

Dear Customer,

Your Quote is detailed below; please review the quote for product and information accuracy. If you find errors or desire certain changes please contact me as soon as possible.

Regards,

Leslie Burns

Order this quote easily online through your [Premier page](#), or if you do not have Premier, using [Quote to Order](#)

Group 1 - Group 1

Shipping Contact:	Shipping phone:	Shipping via:	Shipping Address:
RANDY CRESS	(704) 216-8114	DELL Standard Delivery	130 W INNES ST SALISBURY NC 28144-4375 US

SKU	Description	Qty	Unit Price	Subtotal
	PowerEdge R740 - [amer_r740_12248]	4	\$14,000.00	\$56,000.00
	Estimated delivery date: May 8, 2018			
	Contract No: 77ACZ			
	Customer Agreement No: 2045-ITS 005162			
210-AKXJ	PowerEdge R740 Server	4	-	-
329-BDKH	PowerEdge R740/R740XD Motherboard	4	-	-
461-AADZ	No Trusted Platform Module	4	-	-
321-BCSI	No Hard Drive, No Backplane chassis	4	-	-
340-BLKS	PowerEdge R740 Shipping	4	-	-
343-BBFU	PowerEdge R740 Shipping Material	4	-	-
338-BLLY	Intel Xeon Gold 6126 2.6G, 12C/24T, 10.4GT/s , 19.25M Cache, Turbo, HT (125W) DDR4-2666	4	-	-
374-BBNT	Intel Xeon Gold 6126 2.6G, 12C/24T, 10.4GT/s , 19.25M Cache, Turbo, HT (125W) DDR4-2666	4	-	-
412-AAIQ	Standard 1U Heatsink	4	-	-
412-AAIQ	Standard 1U Heatsink	4	-	-
370-ADNU	2666MT/s RDIMMs	4	-	-
370-AAIP	Performance Optimized	4	-	-
780-BCDH	Diskless Configuration (No RAID, No Controller)	4	-	-

405-AACD	No Controller	4	-	-
611-BBBG	No Operating System, No Utility Partition	4	-	-
421-5736	No Media Required	4	-	-
379-BCQV	iDRAC Group Manager, Enabled	4	-	-
379-BCSF	iDRAC, Factory Generated Password	4	-	-
330-BBHB	Riser Config 2, 3 x8, 1 x16 slots	4	-	-
540-BBBB	Intel X520 DP 10Gb DA/SFP+, + I350 DP 1Gb Ethernet, Network Daughter Card	4	-	-
385-BBLE	IDSDM and Combo Card Reader	4	-	-
385-BBCF	Redundant SD Cards Enabled	4	-	-
385-BBKG	16GB microSDHC/SDXC Card	4	-	-
385-BBKG	16GB microSDHC/SDXC Card	4	-	-
429-ABBJ	No Internal Optical Drive	4	-	-
384-BBPY	6 Standard Fans for R740/740XD	4	-	-
450-ADWS	Dual, Hot-plug, Redundant Power Supply (1+1), 750W	4	-	-
325-BCHU	PowerEdge 2U Standard Bezel	4	-	-
350-BBKG	Dell EMC Luggage Tag	4	-	-
350-BBJV	No Quick Sync	4	-	-
384-BBBL	Performance BIOS Settings	4	-	-
770-BBBR	ReadyRails Sliding Rails With Cable Management Arm	4	-	-
631-ABKJ	OpenManage DVD Kit, Poweredge R740	4	-	-
332-1286	US Order	4	-	-
813-9119	Dell Hardware Limited Warranty Plus On-Site Service	4	-	-
813-9121	Basic Hardware Services: Business Hours (5x10) Next Business Day On-Site Hardware Warranty Repair, 5 Years	4	-	-
900-9997	On-Site Installation Declined	4	-	-
973-2426	Declined Remote Consulting Service	4	-	-
370-ADNF	32GB RDIMM 2666MT/s Dual Rank	64	-	-
400-ABHL	No Hard Drive	4	-	-
385-BBKT	iDRAC9, Enterprise	4	-	-

450-AALV	NEMA 5-15P to C13 Wall Plug, 125 Volt, 15 AMP, 10 Feet. (3m), Power Cord, North America	8	-	-
<hr/>				
			Subtotal:	\$56,000.00
			Shipping:	\$0.00
			Environmental Fees:	\$0.00
			Estimated Tax:	\$3,919.97
			Total:	\$59,919.97

Unless you have a separate written agreement that specifically applies to this order, your order is subject to Dell's Terms of Sale (for consumers the terms include a binding arbitration provision). Please see the legal disclaimers below for further information.

Important Notes

Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell's Terms of Sale (www.dell.com/learn/us/en/uscorp1/terms-of-sale), which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy (www.dell.com/returnpolicy) and Warranty (for Consumer warranties ; for Commercial warranties).

If this purchase includes services: in addition to the foregoing applicable terms, the terms of your service contract will apply (Consumer;Commercial). If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A (www.dell.com/AEULA) and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S (www.dell.com/SEULA).

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at <https://mozy.com/about/legal/terms>.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: Dell Marketing L.P.

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Donna F. Fayko, Director
DATE: April 27, 2018
SUBJECT: Acceptance of Grant Funds from The Blanche & Julian Robertson Family Foundation

Department of Social Services and One Church One Child is seeking permission to accept grant funding from The Blanche & Julian Robertson Family Foundation in the amount of \$5,000.00.

ATTACHMENTS:

Description	Upload Date	Type
The Blanche & Julian Robertson Family Foundation - acceptance	4/27/2018	Cover Memo

From: Application Administrator[Do Not Reply] [<mailto:admin@communityforce.com>]
Sent: Thursday, April 26, 2018 12:00 PM
To: Hunter, Jon
Subject: BJRFF: Award Notification

Dear Jon Hunter:

The Blanche & Julian Robertson Family Foundation is pleased to inform you that it has approved a grant of \$5,000.00 in support of the program Safety First - New Beds/Car Seats for Neglected Kids, subject to our receipt of the signed Grant Provisions & Conditions Section tab of your application, that affirms your agreement with the following:

GRANT PROVISIONS & CONDITIONS

1. The grant recipient agrees to expend the funds only for the purposes as stated in the grant application and in accordance with Section 501(C) 3, Section 4945, and other applicable provisions of the Internal Revenue Service Code.
2. The grantee will submit a Grant Status Report to the Foundation as soon as practical after the close of the grant period or when the funded project has been completed. If planning on applying for a grant in 2019, all Grant Status Reports must be turned in by December 31, 2018.
3. Directors and staff of the Foundation may monitor and conduct an evaluation of the grantee through a site visit and/or review of files and financial records relating to the grant or tax status. The grantee would agree to provide full and complete access upon a reasonable and timely request.
4. The Foundation requires immediate notification of any change in the grantee's Lead Management and/or Federal tax status before or during the period in which the grant funds are being spent.
5. Grant payments may be discontinued, modified, or withheld if, in the sole judgment of the Foundation, such action is necessary to comply with the law.
6. Any portion of the grant funds not used in accordance with these terms and conditions, or in agreement with the original grant application, must be repaid to the Foundation. No funds from this grant will be used to support propaganda, influence legislation or the outcome of any specific public election, or to support voter registration activities.
7. Grant funds must be requested and used within one year from the date of award or the grant is null and void.

Please log in to the Grant Database to fill out the the Agreement to the foregoing provisions and conditions. **Funds will be disbursed ONLY upon completion of the REQUEST FUNDS Section stating that the project or program is ready to begin. Any grant not funded and its project/program not begun one year after the award is made will be declared null and void unless otherwise arranged with the Foundation.**

Very truly yours,

Margaret Klutzz
Chairman of the Board

<https://blanchejulianrobertsonfamilyfoundation.communityforce.com>

The contents of this email are intended for the named addressee(s) only. It contains information that may be confidential. If you received this email in error please email Application Administrator immediately and then kindly delete it. Unless you are the named addressee or an authorized designee, you may not use, copy or reproduce this email in any form or disclose it to another party.

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Ronnie Smith
DATE: April 27, 2018
SUBJECT: Resolution Supporting The Proposal To Enlarge and Enhance The Salisbury National Cemetery Annex

ATTACHMENTS:

Description	Upload Date	Type
Resolution	4/27/2018	Cover Memo

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8180 • FAX 704-216-8195

RESOLUTION SUPPORTING THE PROPOSAL TO ENLARGE AND ENHANCE THE SALISBURY NATIONAL CEMETERY ANNEX, LOCATED AT 501 STATESVILLE BOULEVARD, SALISBURY NC AND PROVIDE AN EASMENT FOR A FUTURE GREENWAY

WHEREAS, it has been officially proposed that the U.S. National Cemetery Administration of the U.S. Department of Veterans Affairs hereby approve to enlarge and enhance the existing Salisbury National Cemetery Annex located at 501 Statesville Boulevard, Salisbury, NC; *and*

WHEREAS, the U.S. Department of Veterans Affairs, including the Office of Construction and Facilities Management and the Office of Real Property, has successfully completed its due diligence process for the proposed land acquisition for the expansion of the Salisbury National Cemetery Annex; *and*

WHEREAS, the U. S. Department of Veterans Affairs has prepared and issued its "Draft Environmental Assessment" for the proposed acquisition of available land adjacent to the existing Salisbury National Cemetery Annex with an official "Finding of No Significant Impact" in strict accordance with the regulations and provisions of the National Environmental Policy Act (NEPA) and Public Law 91-190, 42 USC 4321-4347; *and*

WHEREAS, it is reported and understood that the Salisbury National Cemetery Annex is currently the only U. S. National Cemetery in North Carolina accepting veteran burials; *and*

WHEREAS, it is reported and estimated that with the present rate of veteran burials, the Salisbury National Cemetery Annex will be nearing its maximum capacity during the next decade, with tentative plans to move all future veteran burials out-of-state; *and*

WHEREAS, the Rowan County YMCA has generously agreed to donate available and vacant land adjacent to the Salisbury National Cemetery Annex for the specific purpose to enlarge and enhance the cemetery property; *and*

WHEREAS, the Rowan County Board of Commissioners fully supports this project and the commitment by the City of Salisbury to install and maintain a "Greenway" around the outside perimeter of the property for purposes of improving the quality of life for all citizens and veterans; *and*

NOW, THEREFORE, BE IT RESOLVED that this official resolution is hereby adopted and approved for submission to the U.S. Department of Veterans Affairs this, the 7th day of May, 2018.

ATTEST:

Gregory C. Edds, Chairman
Board of Commissioners

Carolyn Barger, MMC, NCMCC
Clerk to the Board/
Assistant to the County Manager

Equal Opportunity Employer



recycled paper

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: County Manager Aaron Church
DATE: April 30, 2018
SUBJECT: Request From City of Salisbury To Utilize West End Plaza Parking Lot For Satellite Parking For Cheerwine Festival

ATTACHMENTS:

Description	Upload Date	Type
Request From City of Salisbury	4/30/2018	Cover Memo
Map	4/30/2018	Cover Memo

Barger, Carolyn M

From: Bringle, Don E
Sent: Monday, April 30, 2018 2:04 PM
To: Church, Aaron
Cc: Barger, Carolyn M
Subject: FW: 2018 Cheerwine Festival - May 19, 2018
Attachments: DOC043018-04302018123042.pdf

Importance: High

Aaron, the City of Salisbury is requesting the use of our parking lot at WEP again this year. Could you get the BOC's approval and have Carolyn notify them of this once complete.
Thanks,
Don

From: Rodney L. Harrison [<mailto:RLHar@salisburync.gov>]
Sent: Monday, April 30, 2018 12:41 PM
To: Bringle, Don E
Cc: James Williams
Subject: 2018 Cheerwine Festival - May 19, 2018
Importance: High

Good Afternoon Mr. Bringle,

The City of Salisbury is hosting the 2018 Cheerwine Festival in partnership with Cheerwine, Saturday, May 19th, in downtown Salisbury from 10 a.m. to 8 p.m. The City of Salisbury is requesting use of the West End Plaza parking lot for satellite parking from 6:00p.m on Friday May 18th through midnight on Saturday, May 19th. Visitors will use public transportation for travel to the Cheerwine Festival. We will utilize our current bus stops. Rowan Cabarrus Community College is a second location we are pursuing for satellite parking because of its' location, off I-85 on Jake Alexander.

Attached is a map of proposed routes from the satellite parking locations.

The City of Salisbury is seeking your approval for using the West End Plaza as a satellite parking location. If you have any questions, please contact me at 704-298-9108.

Rodney L. Harrison
Transit Director

Transit Department || Administration

City of Salisbury || 300 West Franklin Street, Salisbury, NC 28144
Office: (704) 638-5252 || Fax: (704) 638-8515
rlhar@salisburync.gov || www.salisburync.gov/transit



E-mail correspondence to and from this address may be subject to the N.C. Public Records Law "NCGS. Ch.132" and may be disclosed to third parties by an authorized state or city official.



Shuttle
Routes

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: May 1, 2018
SUBJECT: County Manager's Authority to Refund Fees

Please see attached memo.

Please approve Staff's recommendation to increase the County Manager's authority to refund fees to \$2,500 per refund.

ATTACHMENTS:

Description	Upload Date	Type
County Manager's Authority to Refund Fees	5/1/2018	Backup Material

Leslie E. Heidrick, CPA
Assistant County Manager/
Finance Director



James M. Howden, CPA
Assistant Finance Director

Rowan County Finance Department

130 West Innes Street • Salisbury, NC 28144-4326

Telephone 704-216-8170 • FAX 704-216-8110

MEMORANDUM

TO: Rowan County Board of Commissioners

FROM: Leslie E. Heidrick, Assistant County Manager/Finance Director *LEH*
Jim Howden, Assistant Finance Director *JH*

RE: County Manager's Authority to Refund Fees

DATE: April 27, 2018

According to the School of Government, "the County Manager does not have automatic authority to refund fees, but the governing board can delegate this authority. The board must set the general contours for when fees will be refunded and the policy must be applied consistently by the manager." In November 2014, the Board of Commissioners delegated authority to the County Manager to refund any and all fees not to exceed \$1,000 per refund if the fee was paid in error, services were not received or the product was defective. The County is currently receiving some refund requests that meet these parameters, except they exceed \$1,000.

Staff's Recommendation: To provide expeditious and courteous service, it is the recommendation of the County Manager's Office and Finance Department that the County Manager's authority to refund any and all fees paid in error, paid for services not received or paid for defective products be increased from \$1,000 per refund to \$2,500 per refund.

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: County Manager Aaron Church
DATE: May 1, 2018
SUBJECT: Non-Benefited Part-time Employees' Pay

ATTACHMENTS:

Description

Memorandum

Upload Date

5/1/2018

Type

Cover Memo

TO: BOARD OF COMMISSIONERS
FROM: AARON CHURCH, COUNTY MANAGER
DATE: MAY 1, 2018
SUBJECT: NON-BENEFITED PART-TIME EMPLOYEES' PAY

Currently some departments are having trouble filling part-time positions.

As it stands, management is only authorized to hire part-time employees the minimum pay rate.

It would be very helpful if management had the latitude to offer up to 30% above the starting rate for part-time employees. Additionally, it would be helpful if management had the authority to adjust currently employed part-time employees pay this year for internal equity.

Below are two examples where we are having trouble:

Parks and Recreation

The Director of Parks and Recreation has conveyed that they are having trouble filling part-time positions at the Parks. These positions have been posted, but applicants are not applying, at least in part due to the low starting salary. The Parks are short staffed in the train and carousel areas. Currently they are advertising in the Salisbury Post for part-time park maintenance, train / carousel operators, gem mine and camp ground staff. Parks and Recreation is concerned that attractions may need to be closed if we do not have enough employees to operate the attractions.

Airport

Over the past year, the Airport has had a difficult time filling our Aviation Service Worker I – Part-Time position. The position currently pays \$9.21 per hour; however, we have had a number of individuals turn down the position due to its hourly rate. Multiple applicants have stated the hourly rate is too low for a manual labor position. An increase in the hourly pay for this position will certainly have a positive outcome attracting and maintaining qualified employees.

MOTION

Authorize the HR Director to approve an increase not to exceed 30% of the non-benefited part-time minimum pay rate and adjust currently employed non-benefited part-time employees' pay for internal equity.

**PART TIME/SEASONAL POSITIONS
GRADES AND PAY RATES
July 1, 2017**

<u>GRADE</u>		<u>POSITION</u>	<u>CURRENT RATES</u>
<u>NORMALLY DO NOT RECEIVE COLA - 7/1/17 Received COLA</u>			
P00	\$7.4313 - \$15.3750	Nature Assistant I	\$7.4313
		Park Attendant I	\$7.4313
		Student Intern	\$7.4313
		PT Nature Education Asst.	\$10.2500
		Election Assistant I	\$10.2500
		Election Assistant II	\$12.3000
<u>RECEIVE COLA</u>			
P01	\$7.4313 - \$11.8900		
P02	\$7.8003 - \$12.4845	Library Page	\$7.8829
		Nature Assistant II	\$7.9563
		Park Attendant II	\$7.9563
P03	\$8.1898 - \$13.1098	Nature Assistant III	\$8.3530
		Park Attendant III	\$8.3530
P04	\$8.5998 - \$13.7555	Nature Assistant Supervisor	\$8.7738
		Park Attendant Supervisor	\$8.7738
		PT Park Maintenance I	\$8.7738
		Train/Carousel Operator	\$8.7738
		Campground Attendant I	\$8.7738
P05	\$9.0303 - \$14.4423	Nature Assistant Manager	\$9.2133
		Park Attendant Manager	\$9.2133
		PT Park Maintenance II	\$9.2133
		Campground Attendant II	\$9.2133
		PT Aviation Services Worker I	\$9.2133
P06	\$9.4710 - \$15.1598	Temp Tax Lister	\$9.6763
		PT Aviation Services Worker II	\$11.2110

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: County Manager Aaron Church
DATE: April 26, 2018
SUBJECT: Rowan County Access Road Design and Construction - McGill Associates Task Order No. 7

ATTACHMENTS:

Description	Upload Date	Type
Task Order #7 - 2 Versions	4/26/2018	Cover Memo

TASK ORDER NO. ____

This **TASK ORDER NO. 7** dated the _____, day of _____ 2018, is a supplement to the **MASTER SERVICES AGREEMENT** dated February 19, 2016 between Rowan County, North Carolina, hereinafter referred to as "OWNER" and McGill Associates, P.A., hereinafter referred to as "ENGINEER". The purpose of this Task Order is to authorize the ENGINEER to provide services for the "PROJECT" entitled:

Rowan County Access Road Design and Construction

SECTION 1 - PROJECT DESCRIPTION:

A. PROJECT includes five (5) proposed phases:

- a. **Preliminary Phase** – Includes Topographic & Boundary Survey, Environmental Permitting, County Planning Review/Approval & NCDOT Project Coordination
- b. **Design Phase** – Includes Roadway Design and Project Permitting
- c. **Bidding & Award Phase** – Includes Project Advertisement, Bid Evaluation, Contract Recommendation and Award
- d. **Construction Phase** – Includes the Contract Administration, Construction Observation, Monthly Reporting and Payment Recommendation
- e. **Post-Construction Phase** – NCDOT Review & Inspection, Engineers Approvals & Certification, and Final Roadway Dedication

SECTION 2 - SCOPE OF SERVICES:

The Engineer shall provide professional services (the "Services") in response to the project directives as outlined and detailed in the Request for Qualifications issued by Rowan County on February 20, 2018. The Road Design and Construction project is described as an approximately 1,030 linear feet industrial access road connecting to Julian Road and extending to Corporate Center Drive, to serve a private company and two governmental facilities. Our proposed scope of service includes the required professional engineering design and construction administration services to complete NCDOT approved plans and specifications to

construct the road and provide for construction observation and certification necessary to turn the road over to NCDOT at the completion of the project. The project scope also includes the required professional engineering design and construction plans to complete design of a flat pad site for the relocation of the existing Convenience Center. Refer to the attached site plan exhibit outlining the project elements for this Contract.

SECTION 3 – COMPENSATION

- A. The Owner shall pay the Engineer for services outlined in Task Order No. 7 for the PROJECT in accordance with our current Master Services Agreement Section 2 – Basic Services 2.1-2.5. Total project compensation shall Not Exceed the Lump Sum amount of **\$73,500** and shall be billed by percentage complete in accordance with the following table by the five (5) proposed PROJECT phases:

a.	Preliminary Phase	\$18,500
b.	Design Phase	\$22,000
c.	Bidding & Award Phase	\$ 4,000
d.	Construction Phase	\$22,000
e.	Post-Construction Phase	\$ 7,000

SECTION 4 - MISCELLANEOUS

Except as otherwise provided herein, this Task Order supersedes all prior written or oral understanding of the parties and may only be changed by a written amendment executed by both parties.

SECTION 5 – AUTHORIZATION TO PROCEED

IN WITNESS WHEREOF, and as **AUTHORIZATION TO PROCEED** the parties execute below this Task Order No. 7 in duplicate originals:

EXECUTED this _____ day of _____, 2018.

McGill Associates, P.A.

By: _____

Douglas Chapman, PE
Hickory Office Manager

Rowan County

By: _____

Aaron Church
County Manager

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____

Leslie Heidrick
Assistant County Manager,
Finance Director

TASK ORDER NO. ____

This **TASK ORDER NO. 7** dated the _____, day of _____ 2018, is a supplement to the **MASTER SERVICES AGREEMENT** dated February 19, 2016 between Rowan County, North Carolina, hereinafter referred to as "OWNER" and McGill Associates, P.A., hereinafter referred to as "ENGINEER". The purpose of this Task Order is to authorize the ENGINEER to provide services for the "PROJECT" entitled:

Rowan County Access Road Design and Construction

SECTION 1 - PROJECT DESCRIPTION:

A. PROJECT includes five (5) proposed phases:

- a. **Preliminary Phase** – Includes Topographic & Boundary Survey, Environmental Permitting, County Planning Review/Approval & NCDOT Project Coordination
- b. **Design Phase** – Includes Roadway Design and Project Permitting
- c. **Bidding & Award Phase** – Includes Project Advertisement, Bid Evaluation, Contract Recommendation and Award
- d. **Construction Phase** – Includes the Contract Administration, Construction Observation, Monthly Reporting and Payment Recommendation
- e. **Post-Construction Phase** – NCDOT Review & Inspection, Engineers Approvals & Certification, and Final Roadway Dedication

SECTION 2 - SCOPE OF SERVICES:

The Engineer shall provide professional services (the "Services") in response to the project directives as outlined and detailed in the Request for Qualifications issued by Rowan County on February 20, 2018. The Road Design and Construction project is described as an approximately 400 linear industrial access road connecting to Julian Road and ending with a cul-de-sac, to serve a private company and two governmental facilities. Our proposed scope of service includes the required professional engineering design and construction administration services to complete NCDOT approved plans and specifications to construct the

road and provide for construction observation and certification necessary to turn the road over to NCDOT at the completion of the project. The project scope also includes the required professional engineering design and construction plans to complete design of a flat pad site for the relocation of the existing Convenience Center. Refer to the attached site plan exhibit outlining the project elements for this Contract.

SECTION 3 – COMPENSATION

- A. The Owner shall pay the Engineer for services outlined in Task Order No. 7 for the PROJECT in accordance with our current Master Services Agreement Section 2 – Basic Services 2.1-2.5. Total project compensation shall Not Exceed the Lump Sum amount of **\$48,800** and shall be billed by percentage complete in accordance with the following table by the five (5) proposed PROJECT phases:

a.	Preliminary Phase	\$ 9,500
b.	Design Phase	\$17,300
c.	Bidding & Award Phase	\$ 3,000
d.	Construction Phase	\$14,000
e.	Post-Construction Phase	\$ 5,000

SECTION 4 - MISCELLANEOUS


Except as otherwise provided herein, this Task Order supersedes all prior written or oral understanding of the parties and may only be changed by a written amendment executed by both parties.

SECTION 5 – AUTHORIZATION TO PROCEED

IN WITNESS WHEREOF, and as **AUTHORIZATION TO PROCEED** the parties execute below this Task Order No. 7 in duplicate originals:

EXECUTED this _____ day of _____, 2018.

McGill Associates, P.A.

By: 
Douglas Chapman, PE
Hickory Office Manager

Rowan County

By: _____
Aaron Church
County Manager

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____
Leslie Heidrick
Assistant County Manager,
Finance Director

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: County Manager Aaron Church
DATE: April 30, 2018
SUBJECT: McGill Associates, P.A. Task Order #8 For Proposed I-85 Interchange Water and Sewer Planning Services

ATTACHMENTS:

Description	Upload Date	Type
Task Order #8	4/30/2018	Cover Memo

TASK ORDER NO. 8

This **TASK ORDER NO. 8** dated the _____, day of January 2018, is a supplement to the **MASTER SERVICES AGREEMENT** between the Rowan County, North Carolina, dated February 19, 2016 hereinafter referred to as OWNER and McGill Associates, P.A., hereinafter referred to as “ENGINEER”. The purpose of this Task Order is to authorize the ENGINEER to provide services for the “PROJECT” entitled: Proposed I-85 Interchange Water and Sewer Service Planning Services.

SECTION 1 - PROJECT DESCRIPTION:

The project can generally be described as construction of water and sewer infrastructure to serve the proposed I-85 interchange (along the new alignment of Old Beatty Ford Road) to be constructed by NCDOT. It is assumed that Rowan County will own all of this proposed infrastructure, which will connect to existing Salisbury/Rowan Utilities infrastructure, and be maintained by Salisbury/Rowan Utilities, through an interlocal agreement.

SECTION 2 - SCOPE OF SERVICES:

The Engineer shall provide all professional services (the “Services”) for the Project including, performance of the following:

Task 1 – Assist the OWNER with planning and negotiations for an interlocal agreement with a neighboring utility system for the provision of water and wastewater capacity, as well as maintenance of the system.
--

Task 2 – Develop a financial model for the water and sewer enterprise fund, inclusive of revenues, expenditures, and projected capital improvements for an initial 10-year study period. From the revenues needed, as indicated in the model, develop a proposed rate setting strategy to produce a self-sufficient enterprise fund.
--

Services do not include surveying and design services, bidding, funding applications or administration, environmental documents (which are not anticipated), subsurface investigation (which would be accomplished by another consultant), and construction phase services (which will be added under a separate Task Order).

SECTION 3 – COMPENSATION

The Owner shall pay the Engineer for services outlined in Task Order No. 8 the following Lump Sum amounts:

Task 1 – Interlocal Agreement Assistance \$14,000

Task 2 – Financial Analysis \$25,000

SECTION 4 - MISCELLANEOUS

Except as otherwise provided herein, this Task Order supersedes all prior written or oral understanding of the parties and may only be changed by a written amendment executed by both parties.

SECTION 5 – AUTHORIZATION TO PROCEED

IN WITNESS WHEREOF, and as AUTHORIZATION TO PROCEED the parties execute below this Task Order No. 8 in duplicate originals:

EXECUTED this _____ day of January, 2018.

McGill Associates, P.A.

Douglas Chapman, PE
Principal - Hickory Office Manager

Rowan County

By: _____
Aaron Church
County Manager

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____
Leslie Heidrick
Assistant County Manager,
Finance Director

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Shane Stewart, Assistant Planning Director
DATE: April 27, 2018
SUBJECT: Consider Approval of FSW 01-18

In March 2018, Planning Staff met with members of the Barber family interested in purchasing lot 4, which is currently owned by Linda Barber's son Charles Barber along with the portion of land labeled as "remainder". According to the enclosed request from Charles, he would like to sell lot 4 to his cousin William Junior Cherry, the nephew of Linda Barber (Magdline Baker is Linda's sister and mother to William). According to Charles, Mrs. Baker does not own land that could be given for him to build a home.

In 2016, the Commissioners amended the Subdivision Ordinance to specify family subdivision waivers could be used in two (2) instances: where lots would be conveyed to family members outside the definition of immediate family (e.g. aunts / uncles, nieces / nephews, and cousins) and for requests of more than four (4) total lots established. All other deviations are subject to the variance process before the Board of Adjustment.

Approving **FSW 01-18** would allow the conveyance of lot 4 to a cousin of the current owner or nephew to the original owner (subdivider).

Family subdivision waivers have been considered as both regular and consent agenda items at the board's discretion based on the circumstances of the request. Public notice was not required for this request.

ATTACHMENTS:

Description	Upload Date	Type
Staff Report	4/27/2018	Exhibit
Applicant Request Letter	4/27/2018	Exhibit
Original Subdivision Plat	4/27/2018	Exhibit
GIS Map	4/27/2018	Exhibit
Original Family Subdivision Document	4/27/2018	Exhibit



Rowan County Planning and Development Department

402 North Main Street, Suite 204 • Salisbury, NC 28144-4341

Office: 704-216-8588 Fax: 704-216-7986

MEMORANDUM

TO: Chairman Edds and Rowan County Board of Commissioners
FROM: Shane Stewart, Assistant Planning Director
DATE: April 25, 2018
RE: **FSW 01-18**

BACKGROUND

On October 2, 2000, the Board of Commissioners approved a waiver request (**FSW 03-00**) from Linda Barber to exceed the administrative limit of three (3) lots plus the residual for family subdivisions on her property located at the 13100 Block of Statesville Blvd. As a result, Ms. Barber created one lot each for her daughters Brenda Barber (lot 2) and Sherry Dunlap (lot 3) and a third lot for her son Eric Barber (lot 4) [see enclosed recorded plat]. A fourth lot was established for herself (lot 1) along with retaining the residual 9.2 acres labeled on the plat as “remainder”.

At that time, the Subdivision Ordinance recognized the waiver process generically as a means for the Board of Commissioners to “waive” requirements from the family subdivision requirements “when, in its opinion, undue hardship may result from strict compliance.”

REQUEST

In March 2018, Planning Staff met with members of the Barber family interested in purchasing lot 4, which is currently owned by Linda Barber’s son Charles Barber along with the portion of land labeled as “remainder”. According to the enclosed request from Charles, he would like to sell lot 4 to his cousin William Junior Cherry, the nephew of Linda Barber (Magdline Baker is Linda’s sister and mother to William). According to Charles, Mrs. Baker does not own land that could be given for him to build a home.

In 2016, the Commissioners amended the Subdivision Ordinance to specify family subdivision waivers could be used in two (2) instances: where lots would be conveyed to family members outside the definition of immediate family (e.g. aunts / uncles, nieces / nephews, and cousins) and for requests of more than four (4) total lots established. All other deviations are subject to the variance process before the Board of Adjustment.

Approving **FSW 01-18** would allow the conveyance of lot 4 to a cousin of the current owner or nephew to the original owner (subdivider).

EVALUATION

As provided in Section 22-54, the BoC may authorize a waiver from the family subdivision requirements when, in its opinion, undue hardship may result from strict compliance. In granting any waiver, the Board of Commissioners shall consider the following:

- 1. Nature of the proposed subdivision.** Lot 4 is an existing 2 acre undeveloped parcel established by the June 22, 2002 Barber plat.
- 2. Existing use of the land in the vicinity.** Properties to the east and west are heavily wooded with a small concentration of housing north and south of Statesville Blvd.
- 3. The number of persons to reside or work in the proposed subdivision.** This waiver would allow for the construction of one (1) residence on Lot 4 for William Cherry.
- 4. Probable effect of the proposed subdivision upon traffic conditions in the vicinity.** NCDOT approved driveway permit number 02-024-RD on June 20, 2002 to serve the above referenced properties.

Section 22-54 indicates “The waiver shall be granted only when it has been determined that such waiver shall not be detrimental to the county and the areas surrounding the subdivision”.

STAFF COMMENTS

Since the original division in 2002, the Barber family has maintained the 16.77 acre property in their ownership. Both daughters received their respective lots and constructed residences while the lot reserved for her son Eric went to her other son Charles instead. The waiver process was established for a request such as this.

Charles Barber

295 Cedar Glen Circle
Cleveland, NC 27013
(704) 278-4730
lyndaavery2@aol.com

April 6, 2018

Rowan County Commissioners

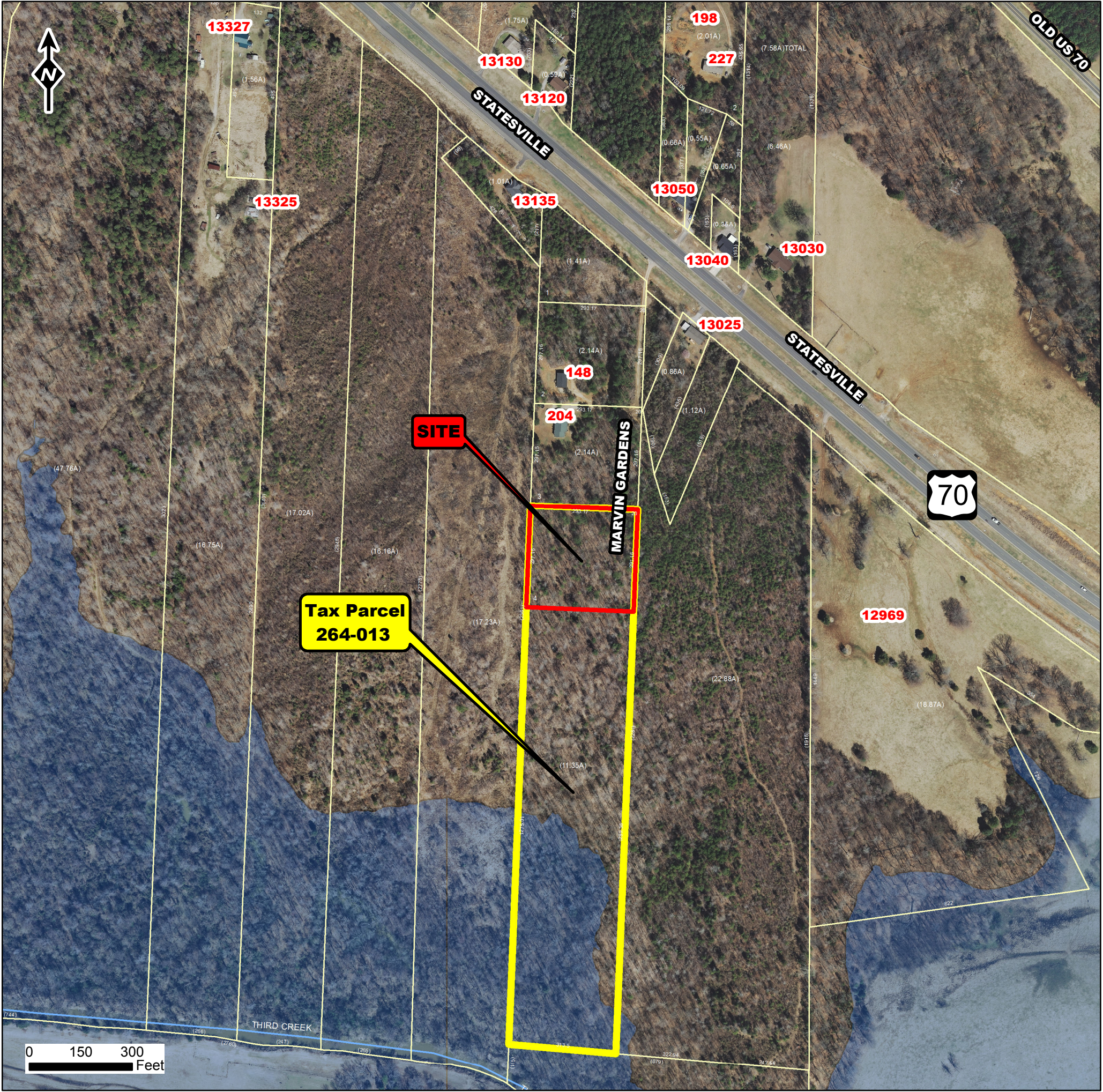
130 West Innes Street
Salisbury, NC 28144

Commissioners

I, Charles Barber am asking the commissioners to authorize a waiver for William Junior Cherry to purchase land that has special instructions attached. William is my first cousin on my mother's side, Linda Kerrnerly Barber. William would like to move his family closer to his mother who is currently living with her sister, Linda K. Barber and not in good health. His mother does not own any land that she could give to him..

He is asking for 2 acres from the parcel identifier 013 of tax lot 264 recorded in book 1271 page 170. He is also asking for permission to continue the ingress, egress and regress of the 20 foot private right of way known as Marvin Gardens Drive.

Sincerely,

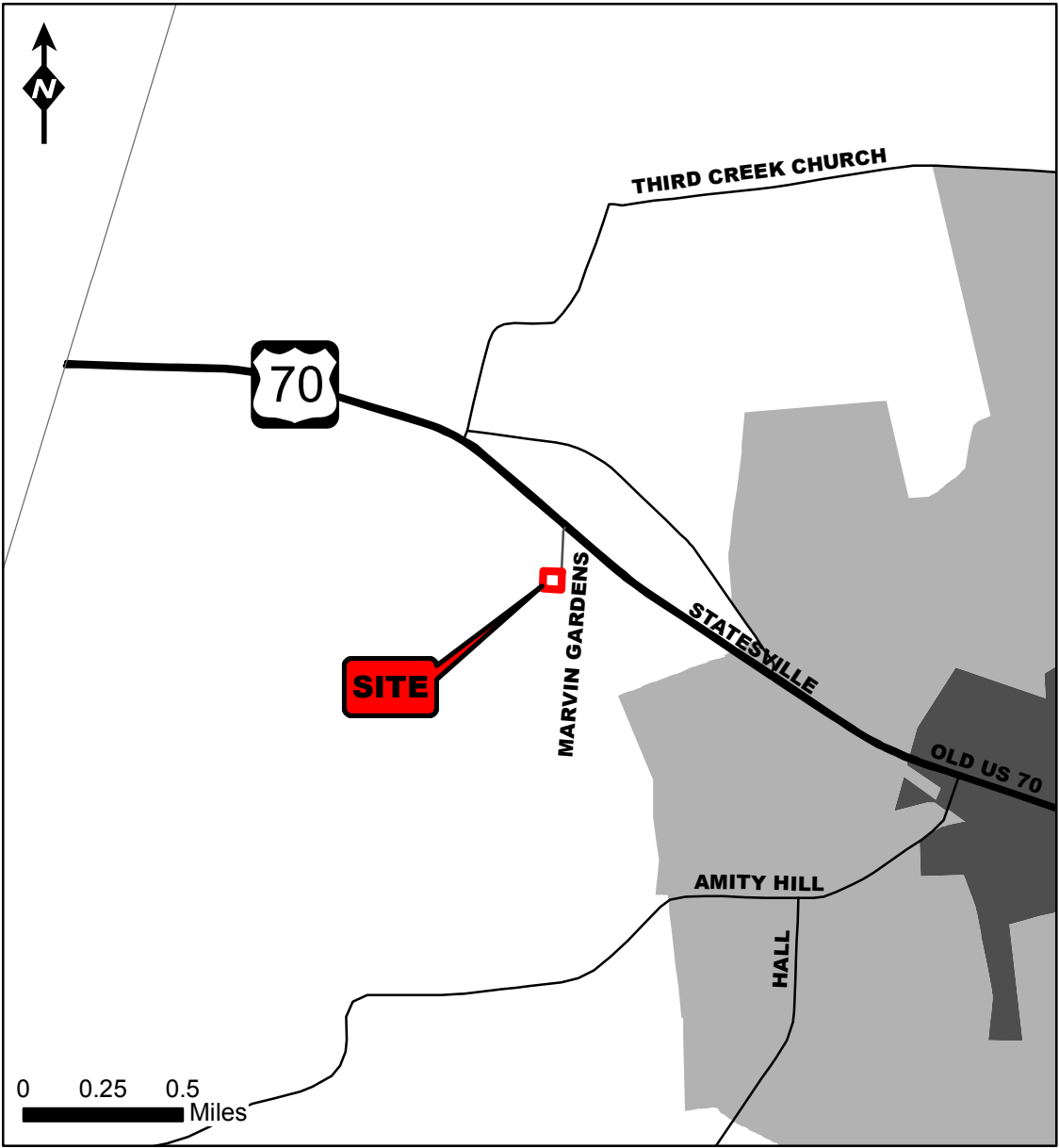


FSW 01-18:
Charles Barber

LEGEND

	Cleveland ETJ		Roads		5285 Addresses
	Cleveland Town		Parcels		March 2014 Aerial

Prepared by Rowan County Planning & Development April 23, 2018





ROWAN COUNTY PLANNING DEPARTMENT

402 North Main Street, Salisbury, NC 28144-4341

Telephone 704-638-3101

FAX 704-638-3130

I, Linda Faye Barber do certify that I am the current owner of
(please print name)
the property identified as Rowan County tax parcel _____,

which is being subdivided for conveyance to member(s) of my immediate family and I
realize that the sale, rental or occupancy of the lots by persons who are not members of
my immediate family will result in a denial of zoning and / or building permits.

Tract 1 Linda Barber Self
Name Relationship to Property Owner

Tract 2 Brenda Barber daughter
Name Relationship to Property Owner

Tract 3 Sherry Dunlap daughter
Name Relationship to Property Owner

Tract 4 Eric Barber Son
Linda Faye Barber 6-25-02
(signature of property owner) (date)

State of North Carolina

I, Shirley V. Cuthbertson, a Notary Public of the state aforesaid, hereby
certify that Linda Faye Barber personally appeared before me this day
and acknowledged that the above form was executed by him (her).

Witness my hand and stamp this 25th day of June, 2002.

Shirley V. Cuthbertson My commission expires: 2/16/06
(Notary signature and seal)

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: May 1, 2018
SUBJECT: Budget Amendments

Please see attached budget amendments.

Please approve attached budget amendments.

ATTACHMENTS:

Description	Upload Date	Type
Budget Amendments	5/1/2018	Budget Amendment

ROWAN COUNTY

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: BUDGET OFFICER

FROM: FINANCE

EXPLANATION IN DETAIL:	To transfer NC 911 revenue to contracted services.
------------------------	--

Prepared by: Lisa Bevis

Date: 04/10/18

Reviewed: _____

BUDGET INFORMATION:

[illegible]

ROWAN COUNTY

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: Social Services

EXPLANATION IN DETAIL:

The following expenditures and/or revenues are revised based on Funding Authorizations received from the State. Funding Authorizations reflect the actual amount we receive and may increase or decrease the original budget estimate. DHHS has informed counties there will be no funding authorization for SSBG State funds. Instead, these funds have been added to the fund source for TANF transferred to SSBG.

Prepared by: Kelly Johnson
Date: 4/2/2018

BUDGET INFORMATION:

[illegible]

Howden, James M

From: Johnson, Kelly Y
Sent: Tuesday, April 10, 2018 10:23 AM
To: Howden, James M
Subject: FW: [External] SSBG State

Ok, here we go. The original budget for SSBG Federal was 287,834 with SSBG State funds of 34,336 in a separate line. The state rolled the state funds into the federal portion. We did a budget fix in July (reference JN 129 dated 7/13/17) to incorporate the approved expansion items from the BOCC and incorporated the state funds. At the time that brought the budget to 320,434. Technically the amount to draw down is 322,169 and we will draw down all SSBG funding.

So the increase side was fixed but I missed the decrease in rev for the SSBG State line so just now trying to align.

I hope the email below will serve as justification. This is from my Local Business Liaison with DHHS and she supports the fiscal position within the counties.

Of course you have seen the BA increase for TANF to SSBG and that one has been posted. Thanks.

Kelly Y. Johnson | Budget Analyst
Rowan County Department of Social Services
1813 E. Innes Street, Salisbury, NC 28146
704.216.8346
Kelly.Johnson@rowancountync.gov

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From: Graham, Pamela W [mailto:Pamela.Graham@dhhs.nc.gov]
Sent: Tuesday, April 10, 2018 9:38 AM
To: Johnson, Kelly Y
Subject: RE: [External] SSBG State

All they did was roll SSBG state in with SSBG federal. This amount is quarterly but the overall amount should have went up some.....then the SSBG state went away.

You should have received an increase in Tanf to SSBG also but this was due to the general assembly giving more money. Hopefully to help with cost to the county for Child Welfare going into NC Fast.

Thanks,
Pam Graham
Local Business Liaison
NC Division of Social Services
North Carolina Department of Health and Human Services
2306 Old Concord Road
Salisbury, NC 28146

704-636-5243 office
919-334-1031 fax
980-579-1599 cell
Pamela.Graham@dhhs.nc.gov



*Email correspondence to and from this address is subject to the
North Carolina Public Records Law and may be disclosed to third parties.*

From: Johnson, Kelly Y [<mailto:Kelly.Johnson@rowancountync.gov>]
Sent: Tuesday, April 10, 2018 9:31 AM
To: Graham, Pamela W <Pamela.Graham@dhhs.nc.gov>
Subject: [External] SSBG State

CAUTION: External email. Do not click links or open attachments unless verified. Send all suspicious email as an attachment to [Report Spam](#).

Pam,
I am trying to decrease my rev budget for this line since we are not receiving these funds. We have discussed before that the state included this funding elsewhere and I thought it was in TANF transferred to SSBG but I can't find anything in writing. I think we had a phone conversation.
Can you please respond to this email to explain again what happened with SSBG State funds to help serve as backup.
Thanks!

Kelly Y. Johnson | Budget Analyst
Rowan County Department of Social Services
1813 E. Innes Street, Salisbury, NC 28146
704.216.8346
Kelly.Johnson@rowancountync.gov

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ROWAN COUNTY

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: ROWAN COUNTY BOARD OF COMMISSIONERS

FROM: FINANCE

EXPLANATION IN DETAIL:

To budget additional revenues and expenditures for RTS contracted transportation services

Prepared by: _____

Date: _____

BUDGET INFORMATION:

Reviewed: _____

ACCOUNT TITLE		ACCOUNT #	INCREASE	DECREASE
Contract Transportation - Salisbury ADA		1144526-425110-64526	17,000	
Other Contract Transportation		1144526-425111		10,000
Passenger Fares - Salisbury ADA		1144526-453091	13,000	
Contracted Services		1154526-533001	10,000	
Contracted Services - Salisbury ADA		1154526-533001-64526	10,000	
DEPARTMENT HEAD		COUNTY MANAGER	ACCOUNTING USE ONLY	
Approved: <u>✓</u>		Approved: _____	Budget Revision # <u>10-539</u>	
Disapproved: _____		Disapproved: _____	Date Posted: _____	
Amended: _____		Amended: _____	Group Number: _____	
Date: <u>4/20/18</u>		Date: _____	Posted by: _____	
Signature: <u>R. Heidrick</u>		Signature: _____		

DEPARTMENTAL REQUEST FOR BUDGET ACTION

[illegible]

[illegible]

ROWAN COUNTY

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: COUNTY MANAGER / BOARD OF COMMISSIONERS

FROM: FUND 201 - FIRE DISTRICTS

EXPLANATION IN DETAIL:

INCREASE BUDGET TO COVER FIRE DISTRICTS' TAX TURNOVER FOR THE REST OF THE FISCAL YEAR

Prepared by: JHOWDEN
Date: 4/30/2018

BUDGET INFORMATION:

ACCOUNT TITLE	R/E	ACCOUNT #	INCREASE	DECREASE
AD VALOREM TAX-CURRENT YR	R	2144340 - 411001	204,000	-
AD VALOREM TAX-NCVTS	R	2144340 - 411003	102,000	-
AD VALOREM-WRITE OFF COLL	R	2144340 - 411004	-	-
ABATEMENTS-CURRENT YEAR	CR	2144340 - 411010	19,000	-
TAX DISCOUNTS	CR	2144340 - 411015	5,000	-
INTEREST REVENUE ON TAXES	R	2144340 - 419010	2,000	-
FDT-ATWELL TOWNSHIP	E	2154340 - 586001	22,000	-
FDT-BOSTIAN HEIGHTS	E	2154340 - 586002	42,000	-
FDT-CLEVELAND	E	2154340 - 586003	3,000	-
FDT-EAST GOLD HILL	E	2154340 - 586004	8,000	-
FDT-EAST LANDIS	E	2154340 - 586005	2,000	-
FDT-EAST ROWAN	E	2154340 - 586006	1,000	-
FDT-ELLIS CROSS COUNTRY	E	2154340 - 586007	7,000	-
FDT-ENOCHVILLE	E	2154340 - 586008	9,000	-
FDT-FRANKLIN	E	2154340 - 586009	14,000	-
FDT-LIBERTY (WEST)	E	2154340 - 586010	9,000	-
FDT-LOCKE TOWNSHIP	E	2154340 - 586011	44,000	-
FDT-MILLER'S FERRY	E	2154340 - 586012	35,000	-
FDT-MOUNT MITCHELL	E	2154340 - 586013	4,000	-
FDT-POOLETOWN	E	2154340 - 586014	3,000	-
FDT-RICHFIELD/MISENHEIMER	E	2154340 - 586015	1,000	-
FDT-ROCKWELL RURAL	E	2154340 - 586016	31,000	-
FDT-ROWAN-IREDELL	E	2154340 - 586017	2,000	-
FDT-SCOTCH IRISH	E	2154340 - 586018	1,000	-
FDT-SOUTH ROWAN	E	2154340 - 586019	1,000	-
FDT-SOUTH SALISBURY	E	2154340 - 586020	18,000	-
FDT-UNION	E	2154340 - 586021	7,000	-
FDT-WEST ROWAN	E	2154340 - 586022	16,000	-
FDT-WOODLEAF	E	2154340 - 586023	4,000	-
DEPARTMENT HEAD		COUNTY MANAGER	ACCOUNTING USE ONLY	
Approved: <u>✓</u>		Approved: _____	Period - Journal #	_____
Disapproved: _____		Disapproved: _____	Keyed By:	JMH
Amended: _____		Amended: _____	Date Keyed:	4/30/2018
Date: <u>4/30/18</u>		Date: _____	Posted By:	_____
Signature: <u>P. Heidrich</u>		Signature: _____	Date Posted:	_____

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: May 1, 2018
SUBJECT: Consider Approval of Board Appointments

ATTACHMENTS:

Description

May Board Appointments

Upload Date

5/1/2018

Type

Cover Memo

MONTHLY BOARD APPOINTMENTS
May 7, 2018
COMMISSION MEETING

HOUSING AUTHORITY BOARD

Doug Jones has resigned from the Rowan County Housing Authority Board. The Board is asked to accept his resignation.

The following applications have been received to fill Mr. Jones' vacancy, which expires August 31, 2018:

- Gary Eugene Yelton
- Christian Wilson

The appointee would fulfill the remainder of Mr. Jones' term, after which he would be eligible for reappointment for a 5 year term.

FRANKLIN VOLUNTEER FIRE DEPARTMENT

There are 3 vacancies for the Franklin Volunteer Fire Department.

The following applications have been received:

- Robert Connor (Eligible for reappointment)
- Spencer Lane (Eligible for reappointment)
- Raymond Mark Sokolowski

The appointments will be for a 2-year term date beginning May 7, 2018, and expiring April 30, 2020.

CURRENT AND/OR UPCOMING VACANCIES

- ABC Board- 1 vacancy (City of Kannapolis Appointment)
- Adult Care Home Advisory Board- 10 vacancies (At Large Appointments)
- Board of Public Health- 2 vacancies (1 Veterinarian, and 1 Pharmacist Appointment)
- City of Salisbury Planning ETJ- 2 vacancies (At Large Appointments)
- City of Salisbury Zoning ETJ- 3 vacancies (1 At Large, and 2 Alternate Appointments.)
- Dangerous Dog Appeals Board-1 vacancy (At Large Appointment)
- Historic Landmarks Commission- 2 vacancies (At Large Appointments)
- Home and Community Care Block Grant Advisory Committee- 1 vacancy (1 Member of the Region F Advisory Committee Appointment.)
- Industrial Facilities and Pollution Control Finance Authority- 3 vacancies (At Large Appointments)
- Nursing Home Advisory Committee- 5 vacancies (At Large Appointments)
- Region F Aging Advisory Committee- 1 vacancy (At Large Appointment)
- Town of Faith Planning ETJ- 2 vacancies (1 Alternate, and 1 At Large Appointment)

- Town of Faith Zoning ETJ- 1 vacancy (At Large Appointment)
- Town of Spencer Planning and Zoning Board Adjustment ETJ- 1 vacancy (Alternate Appointment)
- Zoning Board of Adjustment- 2 vacancies (At Large Appointments)



Rowan County Board of Commissioners
 130 West Innes Street
 Salisbury, NC 28144
 704-216-8180
 FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a Public Record and must be fully completed to be considered****

<u>Name:</u> Gary Eugene Yelton	<u>Date:</u> 04/24/2018
<u>Address:</u> 200 Scott Trace	<u>Home Phone:</u> 7046396187
<u>City, State, Zip:</u> Salisbury, NC 28147	<u>County of Residence:</u> Rowan
<u>Email:</u> gyelton@rowanvocopp.org	<u>Work Phone:</u> 7046336223
<u>Education:</u> BA in Business Management North Carolina State University 1984	
<u>Current Employer:</u> Rowan Vocational Opportunities	<u>Occupation:</u> Executive Director
<u>I am interested in the following Board / Commission:</u> Rowan County Housing Authority Board	
<u>Recent Community Activities:</u> Member of Rowan Transit Authority Advisory Board, Member of Rowan County Salvation Army Board of Directors, Member of Salisbury Rotary Club, Member of First Presbyterian Church	
<u>Why do you feel you are qualified for this appointment:</u> I work with Intellectually and Developmentally Disabled adults to overcome the barriers facing them with housing, transportation and jobs. Many of our clients at Rowan Vocational strive to live independently but with some assistance. Our programs educate and train our clients to give them the skills required to live and work in the community in an inclusive environment. Many of our clients already live independently in Rowan County. I also have a background in commercial banking working with residential property owners who provided section 8 housing. I feel that good housing is much needed and should be available to all persons regardless of income level or disability.	

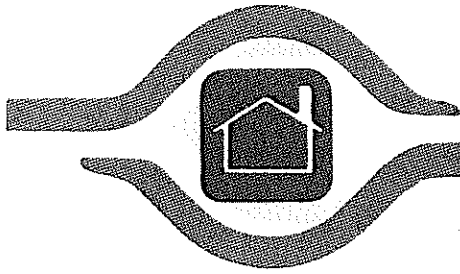
Have you ever been convicted of a felony:

No

If the answer is yes above, please explain:

I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.

Initial: GEY



ROWAN COUNTY HOUSING AUTHORITY

310 LONG MEADOW DRIVE • SALISBURY, NC 28147
(704) 633-8380 • FAX (704) 636-6277

Sara Potts • Executive Director • edrcha@carolina.rr.com

April 24, 2018

Mr. Gregg Edds, Chairman
Board of Rowan County Commissioners
130 West Innes Street
Salisbury, NC 28144

Dear Chairman Edds and Board Members:

The Resolution for Rowan County Appointment Process for Boards and Commissions states that "The Board of Commissioners wants to appoint qualified, knowledgeable, and dedicated people to serve on these boards and commissions and therefore solicits the interest and input of the citizens of Rowan County in making said appointments".

As Director of the Housing Authority I am charged with the administration of staff and assets in excess of \$11,000,000.00. The Housing Authority Board of Commissioners closely monitors the operation of the Agency and is responsible for seeing that all policies are enforced. Our agency is responsible for administration of 194 units of public housing and 688 Section 8 Vouchers which includes ninety (90) special HUD-VASH Vouchers for Homeless Veterans.

The Rowan County Housing Authority has consistently been rated as a High Performer in both our Public Housing and Section 8 Programs.

Doug Jones, current Vice-Chairman of the Housing Authority Board, informed me last Friday that due to serious health issues he has to resign from the Board effective immediately. We currently have a number of projects underway as well as preparing the PHA Agency 5 year and Annual Plans; therefore, we would like to have this position filled as soon as possible.

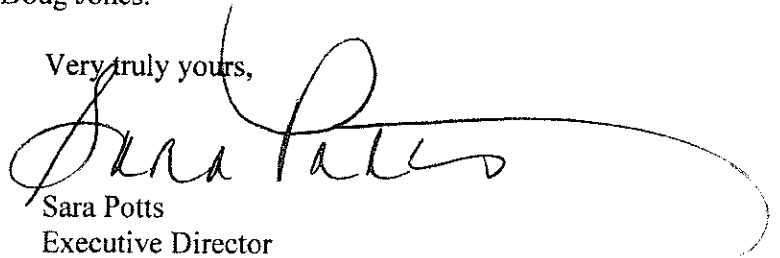
I am writing to recommend Gary E. Yelton, a Qualified Professional who serves as the Executive Director of Rowan Vocational Opportunities. Prior to becoming Executive Director he served as Director of Operations at Rowan Vocational Opportunities at the Cabarrus County location from 2010-2014. Gary is a 21 year resident of Rowan County, who worked as a commercial banker for twenty-five (25) years. He serves on several Boards (Rowan County Salvation Army Board as well as the Rowan Transit Authority Advisory Board). The experience he has would be very valuable to us as we serve some of the same clients.

Gary has many contacts in Salisbury and Rowan County who can provide valuable resources for us as we serve the individuals we have in Public Housing.

He is a member of First Presbyterian Church where he has served as Elder, Finance Committee Chair and Sunday School Teacher. His wife, Leigh, teaches First Grade at Forrest Park Elementary School in Kannapolis.

With his knowledge and expertise Gary Yelton would be an asset to the Rowan County Housing Authority Board, and I would appreciate your consideration in appointing him to our Board to complete the unexpired term of Doug Jones.

Very truly yours,

A handwritten signature in dark ink, appearing to read "Sara Potts", with a long, sweeping horizontal line extending to the right.

Sara Potts
Executive Director

sp/s

cc: file



Rowan County Board of Commissioners
 130 West Innes Street
 Salisbury, NC 28144
 704-216-8180
 FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a Public Record and must be fully completed to be considered****

<u>Name:</u> CHRISTIAN WILSON	<u>Date:</u> 04/26/2018
<u>Address:</u> 215 BRADFORD DRIVE	<u>Home Phone:</u> 7047976449
<u>City, State, Zip:</u> SALISBURY, NORTH CAROLINA 28146	<u>County of Residence:</u> ROWAN
<u>Email:</u> WILSC22@NATIONWIDE.COM	<u>Work Phone:</u> 7046377733
<u>Education:</u> EAST ROWAN HIGH SCHOOL 2002 RCCC 2004 HORIZON PROFESSIONAL EDUCATION 2013 CENTRAL PIEDMONT COMMUNITY COLLEGE 2014	
<u>Current Employer:</u> MARK JENNINGS NATIONWIDE INSURANCE	<u>Occupation:</u> LICENSED ASSOCIATE AGENT
<u>I am interested in the following Board / Commission:</u> HOUSING AUTHORITY	
<u>Recent Community Activities:</u> ROWAN COUNTY CHAMBER OF COMMERCE WOMEN IN BUSINESS GRANITE QUARRY AUXILIARY	

ERWIN MIDDLE BOOSTER'S CLUB

ROCKWELL ELEMENTARY PTA

VOLUTEER WITH THE FAMILY CRISIS COUNCIL-SHELTER

Why do you feel you are qualified for this appointment:

AS A LIFETIME CITIZEN OF ROWAN COUNTY I HAVE HAD THE OPPORTUNITY TO OBSERVE THE NEEDS OF OUR COUNTY. I BELIEVE THAT ENFORCING STRUCTURE, GUIDANCE, LIMITS, POLICIES AND PROCEDURES IS PIVOTAL FOR THE ROWAN COUNTY HOUSING AUTHORITY TO CONTINUE TO BE SUCCESSFUL. NOT ONLY AM I A CITIZEN, I AM ALSO A PROFESSIONAL IN OUR AREA THAT LOOKS TO MAKE ROWAN COUNTY THE VERY BEST THAT IT CAN BE IN ALL ASPECTS.

Have you ever been convicted of a felony:

No

If the answer is yes above, please explain:

I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.

Initial: CW



Rowan County Board of Commissioners
 130 West Innes Street
 Salisbury, NC 28144
 704-216-8180
 FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a Public Record and must be fully completed to be considered****

<u>Name:</u> Robert David Connor	<u>Date:</u> 04/24/2018
<u>Address:</u> 160 elwood lane	<u>Home Phone:</u> 7044337770
<u>City, State, Zip:</u> Salisbury, North Carolina 28144	<u>County of Residence:</u> Rowan
<u>Email:</u> Rdconnor@hotmail.com	<u>Work Phone:</u> 7044337770
<u>Education:</u> Graduate North Rowan High	
<u>Current Employer:</u> Norfolk Southern RR	<u>Occupation:</u> Firemen and Oiler
<u>I am interested in the following Board / Commission:</u> Fire Commission Franklin Fire Department	
<u>Recent Community Activities:</u> Current Commissioner	
<u>Why do you feel you are qualified for this appointment:</u> Current Commissioner	
<u>Have you ever been convicted of a felony:</u> No	
<u>If the answer is yes above, please explain:</u>	
<u>I have reviewed the information contained in this application, and by initialing below certify that the information is true and correct.</u> Initial: RDC	



Be an original.

ADVISORY BOARD APPLICATION

****THIS APPLICATION IS A PUBLIC RECORD
AND MUST BE FULLY COMPLETED TO BE CONSIDERED****

If You Choose To Print And Mail The Application Please Return To:
Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
*Fax: 704-216-8195 * Phone: 704-216-8180

The Rowan County Board of Commissioners appreciates your interest in serving on a Board or Commission. This application will provide general information to the Board when it considers appointments based on your individual interests to serve. Questions are asked regarding gender, occupation, and education in order to meet the County's statutory reporting requirements to the State of North Carolina.

Applicant Name: Spencer C. Lane, Jr. Date of Application: 04 / 26 / 18

Home Address: 630 West Ridge Rd., Salisbury, NC 28147
Street Address, City, Zip Code

Home Phone: 704-633-4005 Business Phone: 704-633-4005

Cell Phone: 704-202-1866 Fax Number: 704-633-8759

Email Address: spencerclane58@gmail.com Gender: Male ☒ Female ☐

Education: High school

Current Employer: Self Employed Occupation: General Contractor

I am interested in the following Board/Commissions (If listing more than one board, please list in the priority of your interest): Fire Commissioner (Franklin)

Business/Civic Experience and why you feel you are qualified for this appointment:

I work with the public everyday building residential homes and making financial decisions in business. I have also been a Fire Commissioner in the past.

Do you reside within the boundaries of Rowan County: Yes ☒ No ☐

Have you ever been convicted of a felony? Yes ☐ No ☒ If the answer is yes, please explain: _____

I have reviewed the information contained in this application, and by initialing below certify the information is true and correct. Initials: SCL



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APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a Public Record and must be fully completed to be considered****

<u>Name:</u> Raymond Mark Sokolowski	<u>Date:</u> 04/28/2018
<u>Address:</u> 202 S. Deerfield Cr.	<u>Home Phone:</u> 704-636-9870
<u>City, State, Zip:</u> Salisbury, NC 28147	<u>County of Residence:</u> Rowan
<u>Email:</u> skiatsokos@aol.com	<u>Work Phone:</u> 704-636-8590
<u>Education:</u> High School Diploma, 2 1/2 years college	
<u>Current Employer:</u> Rowan/Kannapolis ABC Board	<u>Occupation:</u> Store Clerk
<u>I am interested in the following Board / Commission:</u> Franklin Fire Department Commissioner	
<u>Recent Community Activities:</u> Have previously been Fire Commissioner, President of Franklin Ellis Pee Wee League, Presided the North Rowan Concession Stand	
<u>Why do you feel you are qualified for this appointment:</u> I am a responsible citizen, and am able to discern good financial decisions. I get along with others and have a knack of bringing people to a consensus.	
<u>Have you ever been convicted of a felony:</u> No	
<u>If the answer is yes above, please explain:</u>	
<u>I have reviewed the information contained in this application, and by initialing below certify that the</u>	

information is true and correct.

Initial: RMS