



ROWAN COUNTY COMMISSION AGENDA
March 6, 2017 - 3:00 PM
J. Newton Cohen, Sr. Room
J. Newton Cohen, Sr. Rowan County Administration Building
130 West Innes Street, Salisbury, NC 28144

Call to Order

Invocation

- Provided By: Chaplain Michael Taylor

Pledge of Allegiance

Consider Additions to the Agenda

Consider Deletions From the Agenda

Consider Approval of the Agenda

Board members are asked to voluntarily inform the Board if any matter on the agenda might present a conflict of interest or might require the member to be excused from voting.

- Consider Approval of the Minutes: February 6, 2017

1 Consider Approval of Consent Agenda

- A. Permission to Sell Withdrawn Library Materials
- B. Dental Trade Alliance Foundation Grant
- C. Fee Structure for Animal Shelter Medical Procedures
- D. Community Health Centers Grant
- E. Set Public Hearing for FY 17-18 HOME Action Plan
- F. Consider To Accept Hazardous Materials Planning Grant
- G. Purchase Equipment for Backup 911 Communications Center
- H. Contract for Health Department and Detention Center Roofing System Renovations
- I. McGill Task Order No. 5 - Service Center Site and Access Road Assessment
- J. Authorize Road Closings For 5K Run For Millbridge Elementary School PTA

- 2 Public Comment Period
- 3 Consider Approval of LEADS Program
- 4 Recess
- 5 Request for Additional Sheriff's Office Staff
- 6 Presentation by RSSS for Apple Lease Agreement
- 7 Consider Approval of Board Appointments
- 8 Closed Session
 - Consider Approval of the February 6, 2017 Closed Session Minutes
 - Discussion Regarding Real Property Purchases
- 9 Adjournment

Citizens with disabilities requiring special needs to access the services or public meetings of Rowan County Government should contact the County Manager's Office three days prior to the meeting by calling (704) 216-8180.

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130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: February 22, 2017
SUBJECT: Consider Approval of the Minutes: February 6, 2017

ATTACHMENTS:

Description

February 20, 2017 Minutes

Upload Date

2/23/2017

Type

Cover Memo

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

DRAFT

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
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MINUTES OF THE MEETING OF THE ROWAN COUNTY BOARD OF COMMISSIONERS

February 20, 2017 – 6:00 PM

J. NEWTON COHEN, SR. ROOM

J. NEWTON COHEN, SR. ROWAN COUNTY ADMINISTRATION BUILDING
.....

Present: Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey, Member
Judy Klusman, Member
Craig Pierce, Member

County Manager Aaron Church, Clerk to the Board/Assistant to the County Manager Carolyn Barger, County Attorney Jay Dees and Assistant County Manager/Finance Director Leslie Heidrick were present.

Chairman Edds convened the meeting at 6:00 p.m.

Chaplain Michael Taylor provided the Invocation.

Chairman Edds led the Pledge of Allegiance.

CONSIDER ADDITIONS TO THE AGENDA

Chairman Edds added a presentation from Mark Seifel and Elaine Spalding as agenda item #2a.

CONSIDER DELETIONS FROM THE AGENDA

There were no deletions from the agenda.

CONSIDER APPROVAL OF THE AGENDA

Commissioner Pierce moved, Commissioner Greene seconded and the vote to approve the agenda as amended passed unanimously.

CONSIDER APPROVAL OF THE MINUTES

Commissioner Klusman moved to approve the minutes of the January 12, 2017, January 13, 2017 and February 6, 2017 Commission Meetings. The motion was seconded by Commissioner Greene and passed unanimously.



1. CONSIDER APPROVAL OF CONSENT AGENDA

Commissioner Klusman moved approval of the Consent Agenda. The motion was seconded by Commissioner Greene and passed unanimously.

The Consent Agenda consisted of the following:

- A. Refunds for Approval
- B. FY '18 5310 Program Grant
- C. Request for Grant Application Submittal
- D. Secondary Internet Upgrade Contract
- E. Rowan County Cooperative Extension Grant Application Submittals
- F. Memorandum of Settlement for Rowan Salisbury School System Roofing and Security Improvements
- G. Request From Shield A Badge With Prayer Ministry

2. PUBLIC COMMENT PERIOD

Chairman Edds opened the Public Comment Period to entertain comments from any citizens wishing to address the Board. The following individuals came forward:

- Frank David Long, Jr. shared his concerns regarding the addressing for the Old Beatty Ford Road Realignment.
- Beckie Stone shared concerns pertaining to animal abuse.

With no one else wishing to address the Board, Chairman Edds closed the Public Comment Period.

ADDITION

2a. ACT WORK READY COMMUNITIES

Chairman Edds mentioned the importance of the County becoming a certified work ready community; however, he said the accomplishment was quite a task and not one he felt the Commissioners could handle. Chairman Edds continued by saying he had asked Mark Seifel, the Business Services leader for the Centralina Workforce Development Board to present information pertaining to Rowan County becoming a certified work ready community.

Mr. Seifel provided a power point and explained that a Work Ready Community Certification was a nationally recognized process for certifying counties as "Work Ready" with a quality workforce; commitment to continuous improvement and certain educational, workforce development and business engagement goals have been met.

Using the power point, Mr. Seifel reviewed the community benefits and criteria for certification.

With regards to regional activity the counties already certified are Gaston, Lincoln, Iredell, Catawba and Cleveland. Davie County has 100% goal

achievement and is awaiting certification; Cabarrus has submitted its application and is awaiting acceptance.

Mr. Seifel discussed Rowan's criteria and status as follows:

- Community Application Team Assembled
 - Team Leader: Mandy Mills – Rowan Salisbury Schools, CTE Director
 - Aaron Church – Rowan County Manager
 - Craig Lamb – Rowan Cabarrus Community College, VP Customized and Continuing Education
 - Daryle Adams – Kannapolis City Schools, CTE Director
 - Elaine Spalding – Rowan Chamber of Commerce, President
 - Greg Edds - Rowan County Commissioners, Board Chair
 - Keri Allman - Rowan-Cabarrus Community College, R3 Career Services Program Manager
 - Mark Seifel – Centralina Workforce Development Board, Business Services Leader
 - Mike Beaver – Beaver Brothers Inc, President
 - Pat Woods - Rowan-Cabarrus Community College, Business Services Accounts Manager
 - Scott Shelton – Rowan Works, Interim Executive Director

The next steps were to complete and submit an application by June 6, 2017 and to develop and execute a plan to close the gaps.

Mr. Seifel said other counties had found the employer outreach component to be one of the more challenging criteria to meet.

Chairman Edds said in order to remain competitive in an increasingly modernizing economy the Work Ready Certification must be achieved. Chairman Edds thanked those involved in the effort, as well as Mr. Seifel for the presentation.

3. PUBLIC HEARING FOR Z 01-17

Planner Franklin Gover provided the history behind Z 01-17. Mr. Gover reported that on November 2, 2009, the Board of Commissioners (BOC) unanimously approved a request to rezone a 7.0 acre parcel identified as Tax Parcel 407A05601, from Commercial Business Industrial (CBI) to Industrial with a Conditional Use District (CUD) to allow for a scrap metal recycling center on Peach Orchard Lane. No development occurred on the parcel and the Conditional Use Permit (CUP) has since expired.

Randy Beach was requesting the parcel be rezoned from IND-CUD to CBI.

Mr. Gover provided a power point to depict the property in question, as well as the surrounding areas.

According to the Eastern Rowan Land Use Plan (LUP), the property is located within the US 29 Hwy commercial and industrial corridor. The LUP suggests the US 29 corridor, between Salisbury and China Grove, may be appropriate for manufacturing, distribution, motorsports and corporate headquarters.

The Planning Board met on January 23, 2017 and Mr. Gover said no one spoke against the request. The Planning Board voted unanimously to recommend approval of the request based on the following Statement of Consistency: "Z-01-17 is consistent with the Eastern Area Land Use Plan based on the property being located in the US 29 commercial and industrial corridor. Z-01-17 is also consistent due to the site being surrounded by CBI zoning, and the current zoning being rendered unusable due to the P-5206 project changing the site."

Procedurally, Mr. Gover said the BOC should adopt a Statement of Consistency to address the relationship between the request and any applicable county adopted plans prior to making a decision to approve or deny the request.

Chairman Edds asked if the applicant would like to speak and Mr. Beach came forward. Mr. Beach said the reason he was asking to go back to CBI was because there was not enough land to put the scrap yard. Mr. Beach said the Department of Transportation put a road through the middle of his property and it did not leave enough usable land without reverting back to CBI.

Chairman Edds opened the public hearing to receive citizen input regarding Z-01-17. With no one wishing to address the Board, Chairman Edds closed the public hearing.

Commissioner Pierce moved approval of the Statement of Consistency as recommended by the Planning Board (and read by Commissioner Klusman) as follows: Z-01-17 is consistent with the Eastern Area Land Use Plan based on the property being located in the US 29 commercial and industrial corridor. Z-01-17 is also consistent due to the site being surrounded by CBI zoning, and the current zoning being rendered unusable due to the P-5206 project changing the site. The motion was seconded by Commissioner Greene and passed unanimously.

Commissioner Greene moved, Commissioner Klusman seconded and the vote to approve Z-01-17 passed unanimously.

ADDITION

3a. ADW ARCHITECTS PROPOSAL FOR RENOVATIONS AT 130 WEST INNES STREET

Commissioner Pierce moved to amend the agenda and to add a proposal for Architectural and Engineering Services from ADW Architects (ADW) for renovations at 130 West Innes Street. The motion was seconded by Commissioner Klusman and passed unanimously.

Chairman Edds added the issue as agenda item #3a.

Assistant County Manager/Finance Director Leslie Heidrick discussed the proposal from ADW for renovations to the former Board of Elections offices. Ms. Heidrick said the proposed fee for services was \$22,800 plus reimbursable expenses.

Commissioner Pierce moved, Commissioner Klusman seconded and the vote to approve the proposal passed unanimously.

4. OLD BEATTY FORD ROAD REALIGNMENT – ADDRESSING

Chairman Edds recalled the Board had tabled a decision at its February 6, 2017 meeting concerning the Old Beatty Ford Road Realignment/Addressing.

Aaron Poplin, Planning Technician provided the Board with handouts from the United States Postal Service and Bostian Heights Fire Department concerning the naming of the new proposed section of road under construction between Bostian Road and Lentz Road.

Mr. Poplin provided a power point and discussed Old Beatty Ford Road, which was being realigned and a new I-85 interchange was being constructed as part of North Carolina Department of Transportation (DOT) Project I-3804. Planning and Telecommunication Staff have prepared a plan to address the area. While the actual naming of the affected roads will take place at a later time, NCDOT needed to know the County's intentions for naming the road associated with the new I-85 interchange. Staff had been in contact with local agencies that service the area and included additional letters of support in the agenda packet.

Using the power point Mr. Poplin showed the section of road that would be addressed at a later date. Mr. Poplin said there would be approximately 87 addresses affected by the road alignment and a total of 108 parcels affected.

Mr. Poplin said NCDOT needed to order road signs to show what the road name would be at the interchange, which was all the Board was being asked to consider at this time. Mr. Poplin said the actual naming of roads would take place at a later date and would require a public hearing and advertising in the newspaper.

Commissioner Pierce said he had met with the directors from the County's Telecommunications and Emergency Services Department and unfortunately the road would have to be renamed.

Commissioner Pierce moved to inform NCDOT of the proposed road alignment associated with the new interchange be named Old Beatty Ford Road. The motion was seconded by Commissioner Klusman.

Commissioner Caskey agreed with Commissioner Pierce that the County had no choice but to name the road as recommended by emergency officials and the United States Post Office.

Chairman Edds, Commissioners Klusman and Commissioner Greene agreed with Commissioners Pierce and Caskey that the Board should not go against the recommendation of emergency services officials.

Chairman Edds thanked Mr. Long for attending and for his input during the Public Comment Period.

Upon being put to a vote, the motion on the floor passed unanimously.

5. NEW DETECTIVE POSITION FOR SHERIFF'S DEPARTMENT

Sheriff Kevin Auten provided a handout and discussed the request for the new detective position at the Rowan County Sheriff's Office. Sheriff Auten said the position was included in the budget and was approved with the caveat it come back to the Board of Commissioners for final approval before being filled.

Sheriff Auten said he was asking for the equipment money in order to have the vehicle, etc. ready when the detective started work on July 1, 2017. Sheriff Auten said the County was being overrun by drugs and gun violence, which is why he was pushing for the position.

Chairman Edds read the description of the detective's duties as follows: The primary duties would be in the enforcement of state and federal narcotics laws, with particular interest on complex criminal drug conspiracies targeting the distribution of heroin, methamphetamine and cocaine. The person would be cross-sworn as a federal Task Force Officer through the United States Department of Homeland Security-Investigations and/or the United States Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF). The position would not be bound by traditional jurisdictions. Additionally, the position would focus on violent criminals, gangs and convicted felons in possession of firearms.

Chairman Edds pointed out the County was more in need of the position now than when it was initially approved.

Commissioner Caskey felt the Sheriff was fortunate to have this caliber of detective work for the department. Commissioner Caskey agreed with Chairman Edds the position would help with some of the issues the County was currently facing.

Sheriff Auten said with the current situation, the State Bureau of Investigation (SBI) had assigned a second agent to Rowan County and the Sheriff's Office was preparing an office for the agent.

Chairman Edds moved to approve the request followed by a second from Commissioner Pierce.

Sheriff Auten pointed out the second page of the handout and said he needed to move forward with the equipment costs now and the salary/benefits July 1, 2017.

Upon being put to a vote, the motion on the floor passed unanimously.

Chairman Edds expressed appreciation to Sheriff Auten and asked him to keep reminding the men and women of his department how much the Board appreciated their quality of work and what they do for the community.

**6. CONSIDER OFFER TO PURCHASE COUNTY-OWNED PROPERTY
LOCATED AT 1236 WEST INNES STREET**

County Manager Aaron Church said the upset bid process ended on Tuesday, February 7, 2017 with a final high bid of \$100,000 from James Sauls, Jr. Mr. Church recommended the Board vote as to whether it wished to accept the final offer and sell the property to Mr. Sauls. Mr. Church said if the Board voted to approve the offer, to please approve by resolution in the motion.

County Attorney Jay Dees added the purchase would be minus the small tract containing the rose garden.

Chairman Edds moved to sell the property for the bid amount of \$100,000 minus the rose garden by way of resolution. The motion was seconded by Commissioner Pierce and passed unanimously.

7. FINANCIAL REPORT

Finance Director Leslie Heidrick provided the Board with several graphs depicting the County's current financial status compared to prior years.

With regards to the annual cumulative revenue comparisons, Ms. Heidrick reported through the month of January the County had received \$86,100,000, or 63% of the budget.

Ms. Heidrick said sales tax was up 3% but excludes the new sales tax. From the new sales tax, the County had received \$760,000 through four (4) months.

The next graph depicted the annual cumulative expenditure comparisons. Ms. Heidrick said the County had spent \$72.2 million to date, or 48% of its budget to date.

According to Ms. Heidrick, the property tax collections were where she expected them to be.

8. CONSIDER APPROVAL OF BUDGET AMENDMENTS

Finance Director Leslie Heidrick presented the following budget amendments for the Board's consideration:

- Library – The Library received a \$40,000 gift from the RPL Foundation and would like to use the funds to purchase books and materials - \$43,960
- Health – Received \$11,355 Ebola Preparedness and Response funding for FY 2016-17. Funds will be used for Ebola - medical supplies, DP Equipment, office supplies, printing and other small equipment.
- Health – Received a grant for \$8,000 to be used for future expenses on dental – advertising, printing, travel and salaries.

Commissioner Pierce moved approval of the budget amendments as presented. The motion was seconded by Commissioner Caskey and passed unanimously.

9. ADJOURNMENT

There being no further business to come before the Board, Commissioner Pierce moved to adjourn at 7:03 p.m. The motion was seconded by Commissioner Klusman and passed unanimously.

Respectfully Submitted,

Carolyn Barger, MMC, NCMCC
Clerk to the Board/
Assistant to the County Manager

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130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Jeff Hall, Library Director
DATE: 2/16/2017
SUBJECT: Permission to Sell Withdrawn Library Materials

ATTACHMENTS:

Description

Memo

Upload Date

2/16/2017

Type

Cover Memo

Memorandum

To: Rowan County Board of Commissioners

From: Jeff Hall

Date: February 16th 2017

Re: Request for approval of Rowan Public Library Book Sale

I am writing to ask that the Board of Commissioners authorize Rowan Public Library to sell withdrawn library materials to the public. We have approximately 6,000 items in storage that have been withdrawn from our collection, including fiction and non-fiction hardback and paperback books for adults and children as well as some audiovisual materials. These items have been withdrawn from our collection for a variety of reasons, including poor physical condition, lack of use, and out of date information.

As you probably know, our annual book sale is popular with Rowan County citizens, giving them a chance to obtain books at a reasonable cost. This year's sale would take place
9-4 Friday, May 5th 2017
9-4 Saturday, May 6th 2017
9-4 Monday, May 8th 2017

I appreciate the Board's consideration of this request.

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MEMO TO COMMISSIONERS:

FROM: Nina Oliver, Public Health Director
DATE: 2-20-2017
SUBJECT: Dental Trade Alliance Foundation Grant

Rowan County Health Department's (RCHD) Smile Center is applying for a grant to help support a new prenatal oral health program. The initiative is to provide pregnant women access to important dental services. RCHD believes the prenatal population is an important population to serve because of the link between good oral health and healthy pregnancies. The many changes that occur in a pregnant woman's body can affect her oral health. Diseases from the bacteria can reach the fetus and contribute to negative pregnancy outcomes

ATTACHMENTS:

Description	Upload Date	Type
Dental Trade Alliance Grant	2/20/2017	Cover Memo

To: Rowan County Board of Commissioners
From: Nina Oliver, Public Health Director
Elizabeth Davis, Quality Improvement Specialist
Date: February 20th 2017
Re: 2017 Dental Trade Alliance Foundation Grant

Situation

Rowan County Health Department's (RCHD) Smile Center is applying for a grant to help support a new prenatal oral health program. The initiative is to provide pregnant women access to important dental services. There is currently one other dental office that accepts new patients who are pregnant. RCHD believes the prenatal population is an important population to serve because of the link between good oral health and healthy pregnancies. The many changes that occur in a pregnant woman's body can affect her oral health. Diseases from the bacteria can reach the fetus and contribute to negative pregnancy outcomes. By providing dental care to women who are pregnant, the Smile Center would increase the number of Rowan County women who receive prenatal dental care and improve the outcomes of births in the county. We will also become the dental home for our prenatal patient's infants.

Background

Rowan County Health Department's Smile Center is one of two pediatric dental clinics in Rowan County. We provide compassionate and quality dental care to children 17 and under. We also help families take steps to prevent their children from suffering future dental problems. The Smile Clinic is the main safety-net provider for the county. We provide valuable care for populations that are on Medicaid, low-income, uninsured, and vulnerable.

Assessment

The RCHD is respectfully notifying the Board that we have applied for the *2017 Dental Trade Alliance Foundation Grant*. We found the grant on February 9th 2017 and the deadline to apply was February 15th 2017. We have requested \$25,000 so we can provide dental care to uninsured/underinsured prenatal patients, print oral health educational material for prenatal patients, and buy dental supplies specifically for adults. This was presented to the Board of Health on February 14th and was approved.

Recommendation

The Health Department respectfully requests that the Rowan County Board of Commissioners support and approve this opportunity for the Rowan County Health Department to apply for The 2017 DTA Foundation Grant Program.

Budget

2017 DTA Foundation Grant Program Budget

Item	Cost
Prenatal Dental Care	\$ 14,000.00
Prenatal Oral Health Education	\$ 10,000.00
Adult Medical Supplies	\$ 1,000.00
Total	\$ 25,000.00

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MEMO TO COMMISSIONERS:

FROM: Bob Pendergrass, Animal Services Director
DATE: 02/23/2017
SUBJECT: Fee Structure for Animal Shelter Medical Procedures

With our new veterinarian on staff, Rowan County Animal Shelter will soon begin internal spay/neuter and offer some other services that until now, we could not perform. As we begin to offer these services through our shelter, we will need to implement fees to cover the expenses.

Staff recommends review and approval of submitted basic fee structure. This will allow us to begin to offer services that will help us accomplish our goals of excellent animal care of animals that come through our shelter and long term reduction of the homeless animal population of Rowan County.

ATTACHMENTS:

Description	Upload Date	Type
Discussion of Fee Structure	2/23/2017	Cover Memo
Fee Structure	2/23/2017	Cover Memo

Rowan County Animal Shelter

Fee Structure Needs and Process for Assessing Amounts

As we move into the next improved phase of service that the Rowan County Animal Shelter provides its citizens, we will be offering several items that will require a fee charged to cover related expenses.

While our main goal with fees is to use our new shelter veterinarian position to implement spay/neuter and build a fee structure to cover those costs, there are some other items that come up from time to time that require fees to cover those expenses as well. One of the great challenges that all shelters face is to find homes for animals in their care. The local citizen walk-in adoption is a very important part of that process, but currently the supply of animals far exceeds the demand from that option. Staff has done a great job of developing relationships with rescues that help us move animals into forever homes, there are opportunities to expand that effort. Those opportunities involve moving animals longer distances, sometimes out of state to rescues that work in areas, believe it or not, that have a low supply of animals available for adoption. This opportunity, in many cases, both in and out of state, requires specific testing of animals for potential long term health issues. With our new veterinarian, we can perform those tests quickly in house but would need to add those costs to our adoption fees when applicable and at the request of the adopter. At some point when she is certified to do so, we would also like to be ready to provide Interstate Health Certificates to increase adoptions that can allow us to send animals outside of North Carolina.

These items will add to the tools that we can use to find more homes for more animals. It will allow us to work more effectively to support the efforts of good citizen rescue groups. While we are cooperatively doing pretty well, the more tools we have, the better opportunity for success.

One other circumstance exists in which we need to recapture expenses. This has happened recently although it is not likely to be a very regular issue. In some cases, an injured animal is picked up by enforcement staff or brought in by someone and we do not know who the owner of the animal is. That animal requires medical attention that is beyond our normal intake protocol. A recent example was a dog that was loose and got in a fight with another person's dog. No one knew who the owner was and the dog wound up here. Dr. Maristany treated the dog, which took a good bit of time and resources. We subsequently found the owner, who was liable for regular redemption fees but we had no authorized structure to apply additional costs we incurred back to the responsible party. We would request that our vet be allowed to determine those costs as needed and that we can apply them as part of the redemption fee.

Submitted by Bob Pendergrass

Requested Additional Fee Items and Structure
For Rowan County Animal Shelter

<u>Item</u>	<u>Requested Fee</u>
Spay/Neuter	
Cats- Male	\$40.00
Cats- Female	\$60.00
Dogs- Male	\$50.00
Dogs- Female (small<40lbs)	\$60.00
Female (large>40lbs)	\$70.00
 Cat Combination Test (non-refundable)	 \$20.00
Health Certificate (non-refundable)	\$20.00

Miscellaneous Veterinary Fees

At expense determined by the Vet

The determination of these requested fees was based on discussions between AS Director and AS Veterinarian. Amounts were based on actual current item expense to us plus a percentage and also by following a normal expected cost at low cost spay-neuter facilities in our state. It is our intention to be cost efficient and cost competitive. It should be noted that these procedures can only be performed on animals in legal possession of Rowan County Animal Shelter and cannot be performed on citizen owned animals by law. It should also be noted that we will maintain the refundable voucher system in place for animals that are adopted under accepted age or condition for spay/neuter and also that those vouchers will still have to be used at other facilities and cannot be used at the shelter by law. We are pleased that the costs will come out to be equal or less than what citizens have been paying though the voucher system. It is our goal that the benefits of this program will better serve the citizen population and reduce the unwanted pet overpopulation issue that we have in Rowan County.

Submitted by Bob Pendergrass. Animal Services Director

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MEMO TO COMMISSIONERS:

FROM: Nina Oliver, Public Health Director
DATE: 2-24-2017
SUBJECT: Community Health Centers Grant

The Rowan County Smile Center plans to tackle our goal of educating our community's children on the benefits of healthy oral health habits. In partnership with Rowan-Salisbury school system, we have begun county-wide dental screenings of elementary students. With the grant funding, we hope to purchase oral health education, promotional and advertising supplies, support our dental hygienist to go into the schools, and provide treatment for children without insurance.

ATTACHMENTS:

Description	Upload Date	Type
Community Health Centers Dental Grant Memo	2/24/2017	Cover Memo
Community Health Centers Grant Budget	2/24/2017	Cover Memo

To: Rowan County Board of Commissioners
From: Nina Oliver, Public Health Director
Elizabeth Davis, Quality Improvement Specialist
Date: February 24, 2017
Re: Community Health Centers Grant – Dental

Situation

The Rowan County Smile Center plans to tackle our goal of educating our community's children on the benefits of healthy oral health habits. In partnership with Rowan-Salisbury school system, we have begun county-wide dental screenings of elementary students. With grant funding we hope to support the dental hygienist screen students, purchase screening report forms, permission/cover letters, and educational brochures/ supplies to be distributed during screenings. We will purchase promotional/advertising materials through Rowan-Salisbury schools that detail services offered at RCHD. Children identified through screenings as needing follow-up care can go to the Smile Center. Many families are not able to pay for dental care because they lack insurance. This is a barrier the Smile Center addresses through the sliding fee scale. However, for some the sliding fee scale is still not an option. The funding from the Community Health Centers Grant would cover the cost of an exam, cleaning, fluoride varnish and treatment if necessary for uninsured Rowan-Salisbury elementary school students.

Background

Rowan County Health Department's Smile Center is one of two pediatric dental clinics in Rowan County. We provide compassionate and quality dental care to children 17 and under. We also help families take steps to prevent their children from suffering future dental problems. The Smile Clinic is the main safety-net provider for the county. We continually provide valuable care for populations that are on Medicaid, low-income, uninsured, and vulnerable.

Assessment

RCHD is applying for the *Community Health Centers Grant* (due March 17th) from the NC DHHS Office of Rural Health. We are requesting \$102,848 for oral health education, screening programs in schools, promotional and advertising supplies and treatment for children without insurance.

Recommendation

The Health Department respectfully recommends that the Rowan County Board of Commissioners support and approve this opportunity for the Rowan County Health Department to apply for The Community Health Centers Grant.

Budget

Please see attached budget worksheet

Community Health Center Grants

Description	Price Each	Total
Screening Reports	0.15	\$ 330.00
Premission Form/Cover Letter	0.15	\$ 350.00
Smile Center Brochure	0.15	\$ 300.00
Peach Jar E-Flyer	\$25/school	\$ 500.00
Banner Advertisment	2000 each	\$ 4,000.00
Education brochure	\$54 for 100	\$ 5,400.00
Education brochure	\$54 for 100	\$ 5,400.00
Education brochure	\$54 for 100	\$ 5,400.00
Education brochure	\$54 for 100	\$ 5,400.00
Marketing in RSS		\$ 1,000.00
Screening Costs		\$ 1,000.00
Travel		\$ 1,000.00
Initial Exam	\$85 per patient (100 patients)	\$ 8,500.00
Prophylaxis (Teeth Cleaning)	\$85 per patient (100 patients)	\$ 8,500.00
Topical Flouride Varnish	\$50 per patient (100 patients)	\$ 5,000.00
Treatment- Filling	\$100 to \$240 depending on location and serface (10 patients need max care)	\$ 2,400.00
Treatment- Pulpotomy	\$135 per tooth (10 patients)	\$ 1,350.00
Treatment -Pulpectomy	\$235 per tooth (10 patients)	\$ 2,350.00
Treatment- Extraction	\$100 per tooth (10 patients)	\$ 1,000.00
Dentist's Time	\$130 per hour (30 hours; 30 min./Patient)	\$ 3,900.00
Dental Assistant's Time	\$19.95 per hour (30 hours)	\$ 1,197.00
Hygenist Time	\$24.30 per hour (90 hours to screening 6 schools and a selanet project for 1 school)	\$ 2,187.00
100 patients, Hygenist Screening 5 schools, Treatement for 80 students		\$ 36,384.00
total		\$ 102,848.00

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MEMO TO COMMISSIONERS:

FROM: Ed Muire, Planning Director
DATE: February 24, 2017
SUBJECT: Set Public Hearing for FY 17-18 HOME Action Plan

HOME Application

As a member of the Cabarrus / Iredell / Rowan HOME Consortium, Rowan County anticipates receiving approximately \$147,000 in project funds for FY 2017-2018. Targeted program activities in the County's application [to be included in the public hearing material] will focus on rehabilitation of owner-occupied housing.

HOME Administration

Rowan County opted to solicit proposals for administration of its housing programs in 2012 and selected the Salisbury Community Development Corporation. During this partnership, the County and CDC Staff have successfully administered numerous rehabilitation projects. Based upon this successful collaboration and given the annual contract for services are less than \$30,000 [no formal bids are necessary]; Staff recommends the CDC administer the County's FY 17-18 HOME Program.

STAFF RECOMMENDATIONS

- Schedule Public Hearing for March 20, 2017
- Authorize County Manager to enter into contract with Salisbury CDC to administer the County's HOME program

ATTACHMENTS:

Description

Staff Memorandum

Upload Date

2/24/2017

Type

Cover Memo



Rowan County Planning and Development Department

402 North Main Street • Room 204 • Salisbury, N.C. 28144-4341

Planning: 704-216-8588

Fax: 704-638-3130

MEMORANDUM

TO: Chairman Edds and Board of Commissioners
FROM: Ed Muire, Planning Director
DATE: February 24, 2017
RE: Schedule Public Hearing for HOME Application / Administration

As a member of the Cabarrus / Iredell / Rowan HOME Consortium, Rowan County anticipates receiving approximately \$147,000 in project funds for FY 2017-2018. The required match for participation [25% of project funds] is expected to be obtained from other eligible non-Federal sources. However, in the event the required match is not obtained from other sources, the County will be financially responsible for all or remainder of the match amount.

Eligible program activities in the County's application [attached] this program year will consider rehabilitation of owner-occupied housing and provide down payment assistance to first time homebuyers.

Rowan County opted to solicit proposals for administration of its housing programs in 2012 and selected the Salisbury Community Development Corporation. During this partnership, the County and CDC Staff have successfully administered numerous rehabilitation projects. Based upon this successful collaboration and given the annual contract for services are less than \$30,000 [no formal bids are necessary]; Staff recommends the CDC administer the County's FY 17-18 HOME Program.

STAFF RECOMMENDATIONS

- Schedule Public Hearing for March 20, 2017
- Authorize County Manager to enter into contract with Salisbury CDC to administer the County's HOME program

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Frank Thomason, Chief of Emergency Services
DATE: 2/26/2017
SUBJECT: Consider To Accept Hazardous Materials Planning Grant

On August 15, the Board of Commissioners approved for the Emergency Services' Emergency Management Division to apply for a 2017 Hazardous Materials Emergency Planning (HMEP) Grant, administered by the North Carolina Division of Emergency Management.

On February 26, Rowan County was notified that its submitted grant application has been awarded in the requested amount of \$8,000. As included in the grant application approved by the Board in August, 2016, these grant funds will be used to continue a second year of enhanced planning for 10 selected hazardous chemical facilities in Rowan County. This planning further compliments a similar planning project completed in 2016 for 10 other facilities.

Respectfully recommend approval to accept the grant award as attached and authorize the County Manager & Chief of Emergency Services to execute the Memorandum of Agreement.

ATTACHMENTS:

Description	Upload Date	Type
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ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: February 24, 2017
SUBJECT: Purchase Equipment for Backup 911 Communications Center

Please see the attached.

Please approved the attached.

ATTACHMENTS:

Description

Memo with attachments

Upload Date

2/27/2017

Type

Backup Material

Leslie E. Heidrick, CPA
Assistant County Manager/
Finance Department



Harley L. Will, CPA
Assistant Finance Director

Rowan County Finance Department

130 West Innes Street • Salisbury, NC 28144-4326

Telephone 704-216-8170 • FAX 704-216-8110

MEMORANDUM

TO: Rowan County Board of Commissioners
Aaron Church, County Manager

FROM: Leslie E. Heidrick, Assistant County Manager/Finance Director *feh*
David Sifford, Purchasing Agent *DS*

RE: Approval to Purchase Equipment for Backup 911 Communications Center

DATE: February 24, 2017

The Telecommunications Department has requested the purchase of equipment and furniture to outfit a backup 911 communications center for the County. A backup system is required by the State. The County plans to install the equipment and furniture at the current Cabarrus County backup center, which would then provide joint backup services for both Counties. Due to the complexity of the backup system and service, warranty and other public safety issues, compatibility with the Counties' current systems is imperative. G.S. 143-129(e)(6) allows for the purchase of apparatus, supplies, materials or equipment without utilizing the formal bidding process when performance or price competition is not available, when the needed product is available from only one source or supply, or when standardization or compatibility is the overriding consideration.

Please see the attached memo and spreadsheet from Telecommunications Director Allen Cress, which detail the items to be purchased and the associated costs. The total estimated cost of the project is \$1,136,842. Of that amount, \$862,905 will be paid from NC 911 grant funds. Fund balance in the Emergency Telephone System Fund has been appropriated for the remainder of the cost. Quotes and other documentation for the project are on file in the Purchasing Office.

Staff's Recommendation: It is the recommendation of the Telecommunications Department and the Finance Department that the formal bidding process be waived and the purchase and installation of equipment and furniture to outfit a backup 911 communications center for the County as detailed on the attached spreadsheet be approved at an approximate cost of \$1,136,842.

Equal Opportunity Employer



recycled paper

Sole Source Explanation

2/13/2017

To whom it may concern:

This document shall explain sole sourcing of the Back Up 9-1-1 Center project. Most of the components of the back up center are extensions and or upgrades of equipment currently being used in our 9-1-1 center or in the Cabarrus County 9-1-1 center. They are as follows:

The Cabarrus County 9-1-1 center currently uses the Intrado VIPER 9-1-1 phone system. In order to be compatible with their system since we will be in the same center and in the future be able to utilize the planned 9-1-1 phone service, Rowan County needs to switch its equipment to the Intrado VIPER Phone system.

The purchase of the MCC7500 radio console is an additional radio console to what we currently use in our 9-1-1 center. Rowan County and the City of Salisbury owns the Motorola supported 800 MHz radio system in use currently. All equipment purchased by the owners is sole sourced to Motorola. This also holds true for the purchase of the APX 6500 radio consolettes that will be used to dispatch from in the back up 9-1-1 center. The radio installation is being provided by the City of Salisbury which does the majority of our radio work.

The purchase of the Eventide Recording Solution is an extension of our Eventide recorder used by the current 9-1-1 center on a daily basis.

The furniture being used is the same that is being used by Cabarrus County; it is on state contract pricing.

The CAD work stations will be of a model consistent with which County they are being used in.

Respectfully Submitted,

Allen Cress

ONE TIME COSTS					FUNDS	
ITEM	# ITEMS	COST/ITEM	TOTAL COST	GRANT FUNDS	COUNTY SURPLUS	
Intrado VIPER 911 Phone System	1	509,092.76	509,092.76	370,293.65	138,799.11	
Intrado/Centurion Maintenance	1	207,746.06	207,746.06	207,746.06		
CPE, labor	1	40,762.50	40,762.50		40,762.50	
Text to 9-1-1	1	1,500.00	1,500.00		1,500.00	
Motorola MCC 7500 Console	1	78,893.00	78,893.00	78,893.00		
Eventide Recording Solution	1	64,656.00	64,656.00	5,000.00	59,656.00	
Furniture (state contract pricing)	6	3,500.00	21,000.00		21,000.00	
CAD Workstations (CPU & Monitors)	16	1,458.34	23,333.44	23,333.44		
Workstation Radios and related equipment	1	113,874.00	113,874.00	113,874.00		
Workstation Radio Installation	1	7,610.00	7,610.00	7,610.00		
Headsets	12	73.00	876.00		876.00	
TOTAL ONE TIME COSTS			\$1,069,343.76			
RECURRING COSTS						
ITEM	# ITEMS	COST/ITEM	TOTAL COST			
Broadband Connectivity (monthly)	1	1,020.00	1,020.00	1,020.00		
Ethernet (monthly)	1	1,050.00	1,050.00	1,050.00		
A911 Extension to backup(yearly)	1	48,222.85	48,222.85	48,222.85		
Eventide Recorder Maintenance (yearly)	1	11,343.00	11,343.00		11,343.00	
Text to 9-1-1 (yearly)	12	488.50	5,862.00	5,862.00		
TOTAL RECURRING COSTS			\$67,497.85			
TOTAL PROJECT COSTS			\$1,136,841.61			
TOTAL GRANT COSTS			\$862,905.00	862,905.00		
TOTAL SUPPLUS FUNDS			\$273,936.61		273,936.61	

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Finance Department
DATE: February 24, 2017
SUBJECT: Contract for Health Department and Detention Center Roofing System Renovations

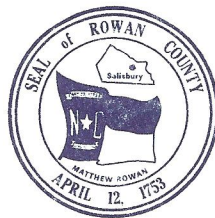
Please see the attached.

Please approve the attached.

ATTACHMENTS:

Description	Upload Date	Type
Memo with attachments	2/27/2017	Backup Material

Leslie E. Heidrick, CPA
Assistant County Manager/
Finance Department



Harley L. Will, CPA
Assistant Finance Director

Rowan County Finance Department

130 West Innes Street • Salisbury, NC 28144-4326

Telephone 704-216-8170 • FAX 704-216-8110

MEMORANDUM

TO: Rowan County Board of Commissioners
Aaron Church, County Manager

FROM: Leslie E. Heidrick, Assistant County Manager/Finance Director *LeH*
David Sifford, Purchasing Agent *DS*

RE: Approval of Contract for Health Department and Detention Center Roofing System Renovations

DATE: February 24, 2017

After due advertisement, proposals to renovate the roofing systems at the Rowan County Health Department and the Rowan County Detention Center were received and opened by REI Engineers, the engineers working with the County on the projects, and David Sifford, Purchasing Agent.

For the Health Department project, bids were received from five roofing contractors: AAR of North Carolina, Inc., Interstate Roofing Company, Inc., Johnson's Roofing Services, Inc., Tecta America Carolinas and Triad Roofing. Interstate Roofing Company, Inc. submitted the lowest bid of \$422,300, which includes Alternate 1.

For the Detention Center project, five bids were received from the following: AAR of North Carolina, Inc., Interstate Roofing Company, Inc., Rike Roofing Services, Inc., Tecta America Carolinas and Triad Roofing. Interstate Roofing Company, Inc. submitted the lowest bid of \$960,800, including Alternates 2 and 3. If selected, Interstate Roofing will begin construction on August 20, 2017.

The certified bid tabulations and contract award recommendations from REI Engineers are attached. The complete bid packages are on file in the Purchasing Office.

Staff's Recommendation: It is the recommendation of REI Engineers, the Facilities Management Department and the Finance Department that contracts be awarded to Interstate Roofing Company, Inc. to renovate the roofing systems at the Health Department and the Detention Center at costs not to exceed \$422,300 and \$960,800, respectively, and to approve the attached budget amendment.

Equal Opportunity Employer



recycled paper

REI ENGINEERS

1927 J.N. PEASE PLACE, SUITE 201, CHARLOTTE, NC 28262
PHONE 704.596.0331 FAX 704.596.0533



February 14, 2017

Rowan County
Finance Department
130 West Innes Street
Salisbury, North Carolina 28144

Attention: Mr. David Sifford
Purchasing Agent

Reference: Contract Award Recommendation
Health Department Roof Replacement
REI Project No. 016CLT-221

Dear Mr. Sifford:

Bids were opened at 2:15 PM on February 14, 2017 for the above referenced project. Five (5) responsive bids were received. Interstate Roofing Co., Inc. submitted the lowest bid in the amount of \$422,300.00; this includes the Base Bid and Alternate No. 1 which is recommended to be accepted to replace the rooftop unit skylights.

REI Engineers provided an estimated construction cost of \$517,000.00; therefore, REI recommends Owner award this project to **Interstate Roofing Company, Inc.** in the amount of **\$422,300.00**.

Please contact our office if you have any questions regarding the bidding and awarding of this project.

Sincerely,

REI Engineers

A handwritten signature in black ink, appearing to read 'Jeremiah Webster'.

Jeremiah Webster, PE, RBEC, RRC, REWC, RWC, RRO
Project Engineer

Enc: Certified Bid Tabulation

ROOFING, WATERPROOFING AND BUILDING ENVELOPE ENGINEERS AND CONSULTANTS

www.reiengineers.com


AN EMPLOYEE-OWNED COMPANY

BID TABULATION

Owner Name: Rowan County
Project Name: Health Department Roof Replacement
Bid Due Date: February 14, 2017
Bid Due Time: 2:15 PM

Bidders	Base Bid	Alt. No. 1	Unit Prices						Add No. 1	Bid Bond	RMA Form
			No. 1	No. 2	No. 3	No. 4	No. 5	No. 6			
AAR of NC, Inc.	\$573,500.00	\$4,800.00	\$3.00	\$6.00	\$6.00	\$8.00	\$3.50	\$3.50	Yes	Yes	Yes
Interstate Roofing Co., Inc.	\$415,600.00	\$6,700.00	\$1.65	\$4.00	\$6.00	\$9.00	\$4.00	\$5.00	Yes	Yes	Yes
Johnson's Roofing Service	\$434,000.00	\$9,800.00	\$1.32	\$4.00	\$5.00	\$6.00	\$3.00	\$4.00	Yes	Yes	Yes
Tecta America Carolinas	\$533,142.00	\$8,600.00	\$1.00	\$5.00	\$6.00	\$8.00	\$6.00	\$4.50	Yes	Yes	Yes
Triad Roofing	\$564,195.00	\$5,200.00	\$0.75	\$9.50	\$4.00	\$7.00	\$3.75	\$3.75	Yes	Yes	Yes

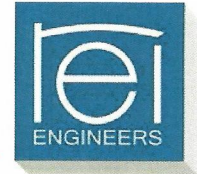
I hereby certify that this is a true tabulation of bids received.


2/14/2017
 Jeremiah Webster, PE, RRC, REWC, RRO Date
 Project Engineer



REI ENGINEERS

1927 J.N. PEASE PLACE, SUITE 201, CHARLOTTE, NC 28262
PHONE 704.596.0331 FAX 704.596.0533



February 14, 2017

Rowan County
Finance Department
130 West Innes Street
Salisbury, North Carolina 28144

Attention: Mr. David Sifford
Purchasing Agent

Reference: Contract Award Recommendation
Detention Center Roof Replacement
REI Project No. 016CLT-222

Dear Mr. Sifford:

Bids were opened at 2:00 PM on February 14, 2017 for the above referenced project. Five (5) responsive bids were received. Interstate Roofing Co., Inc. submitted the lowest base bid in the amount of \$941,000.00. The Alternate Bids were discussed and it was determined that Alternate Nos. 2 and 3 are recommended to be accepted. Interstate Roofing's base bid plus Alternates 2 and 3 totals \$960,800.00. It should be noted that Interstate Roofing qualified their bid and indicated a construction start date of August 20, 2017.

REI Engineers had provided a (pre-design) estimated construction cost of \$569,000.00 which we based on a unit cost of \$16 per SF. We believed at the time that this was an adequate cost based on historical bids received on projects with similar attributes and increases for perceived difficulties. The following items were cited by the bidders at the pre-bid meeting and in conversations with REI after the bids were received as factors contributing to the elevated cost:

- Work occurring on an occupied Detention facility.
- Facility occupies an entire city block with minimal and limited set-up and material storage areas.
- Access to the building is difficult.
- Multiple building elevations requiring multiple set-up and staging areas.

During the design phase of the project the following items were identified which were not included in the (pre-design) estimated construction cost:

- Two roof areas (G and H) had multiple existing roof systems consisting of coal-tar pitch roof membranes below the existing ballasted EPDM roof system.
- The coal-tar pitch roof membrane tested positive for asbestos.

Based upon the above factors and the competitive bids received, REI recommends Owner award this project to **Interstate Roofing Company, Inc.** in the amount of **\$960,800.00.**

ROOFING, WATERPROOFING AND BUILDING ENVELOPE ENGINEERS AND CONSULTANTS

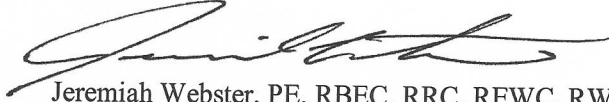
www.reiengineers.com

AN EMPLOYEE-OWNED COMPANY

Please contact our office if you have any questions regarding the bidding and awarding of this project.

Sincerely,

REI Engineers



Jeremiah Webster, PE, RBEC, RRC, REWC, RWC, RRO
Project Engineer

Enc: Certified Bid Tabulation



BID TABULATION

Owner Name: Rowan County
 Project Name: Detention Center Roof Replacement
 Bid Due Date: February 14, 2017
 Bid Due Time: 2:00 PM

Bidders	Base Bid	Manufacturer	Alt. No. 1	Alt. No. 2	Alt. No. 3	Alt. No. 4	Unit Prices						Add No. 1	Bid Bond	RMA Form
							No. 1	No. 2	No. 3	No. 4	No. 5	No. 6			
AAR of NC, Inc.	\$1,256,000.00	Soprema	\$210,000.00	\$9,600.00	\$6,400.00	\$3,000.00	\$48.00	\$12.00	\$3.00	\$8.00	\$36.00	\$3.50	Yes	Yes	Yes
Interstate Roofing Co., Inc.	\$941,000.00	Soprema	\$218,900.00	\$5,500.00	\$14,300.00	\$0.00	\$60.00	\$40.00	\$6.00	\$10.00	\$35.00	\$5.00	Yes	Yes	Yes
Rike Roofing Services, Inc.	\$1,199,420.00	Soprema	\$217,000.00	\$18,700.00	\$25,250.00	\$15,000.00	\$22.50	\$2.50	\$3.50	\$12.50	\$22.50	\$5.50	Yes	Yes	Yes
Tecta America Carolinas	\$1,020,500.00	JM	\$225,000.00	\$8,500.00	\$16,000.00	\$16,000.00	\$25.00	\$10.00	\$3.00	\$7.00	\$12.00	\$4.50	Yes	Yes	Yes
Triad Roofing	\$1,157,131.00	Soprema	\$199,100.00	\$7,500.00	\$5,600.00	\$2,200.00	\$25.00	\$9.50	\$1.00	\$7.00	\$20.00	\$3.75	Yes	Yes	Yes

I hereby certify that this is a true tabulation of bids received.


 Jeremiah Webster, PE, RRC, REWC, RRO
 Project Engineer

2/14/2017
 Date



ROWAN COUNTY

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: ROWAN COUNTY BOARD OF COMMISSIONERS

FROM: FINANCE

EXPLANATION IN DETAIL:

To reallocate funds for the Health Department and Detention Center roofing system renovations projects

Prepared by: _____

Date: _____

BUDGET INFORMATION:

Reviewed: _____

[illegible]

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: County Manager Aaron Church
DATE: February 27, 2017
SUBJECT: McGill Task Order No. 5 - Service Center Site and Access Road Assessment

ATTACHMENTS:

Description

Task Order No. 5

Upload Date

2/27/2017

Type

Cover Memo

TASK ORDER NO. 5

This **TASK ORDER NO. 5** dated the _____, day of _____ 2017, is a supplement to the **MASTER SERVICES AGREEMENT** dated February 19, 2016 between Rowan County, North Carolina, hereinafter referred to as “OWNER” and McGill Associates, P.A., hereinafter referred to as “ENGINEER”. The purpose of this Task Order is to authorize the ENGINEER to provide services for the “PROJECT” entitled:

Rowan County Service Center Site and Access Road Improvements.

SECTION 1 - PROJECT DESCRIPTION:

- A. PROJECT includes four (4) separate phases:
- a. Assessment of the existing Access Road conditions
 - b. Evaluation of options for the relocated Site and a new shared Access Road
 - c. Estimate of project costs for the Service Center Site and Access Road option(s) recommended
 - d. Negotiation with the Timmons Group to reach a development agreement

SECTION 2 - SCOPE OF SERVICES:

- A. The Engineer shall provide professional services (the “Services”) in response to the directives of Aaron Church, County Manager for each of the four (4) separate project phases including, performance of the following:

Phase 1 - Assessment of the existing Access Road conditions

Completed during the scoping phase of this project.

Phase 2 - Evaluation of options for the relocated Service Center Site and a new shared Access Road

1. New Access Road along western shared property line connecting the new development
2. Improve existing Access Road and square connection from development and at Julian Road connection

3. New Access Road extending through the Service property to cul-de-sac connected to adjacent County property
4. New Access Road through and connected to Corporate Center Drive and provide additional access to County parcels located behind the property

Evaluations include comparative Site and Roadway Concept Plans with site relocation layout, preliminary road alignment, proposed road cross-sections, driveway/road connection details, road dimensions and length, preliminary earthwork, and storm drainage estimates.

Phase 3 - Estimate of project costs for each of the option(s) recommended based on the NCDOT Specifications for a Secondary Roadway Type.

Phase 4 - Assist negotiations with the Timmons Group to reach a development agreement for a secondary road connection and potential cost sharing. *County has recommended up to a 70-30 cost split using Enterprise funding.*

SECTION 3 – COMPENSATION

- A. The Owner shall pay the Engineer hourly for services outlined in Task Order No. 5 for the PROJECT in accordance with our current Master Services Agreement Section 1.2 for On-Demand Services. Project compensation shall not exceed \$11,000 without Owner written authorization.

SECTION 4 - MISCELLANEOUS

Except as otherwise provided herein, this Task Order supersedes all prior written or oral understanding of the parties and may only be changed by a written amendment executed by both parties.

SECTION 5 – AUTHORIZATION TO PROCEED

IN WITNESS WHEREOF, and as AUTHORIZATION TO PROCEED the parties execute below this Task Order No. 5 in duplicate originals:

EXECUTED this _____ day of _____, 2016.

McGill Associates, P.A.

By: _____

Andy C. Lovingood, PE
Principal – Vice President

Rowan County

By: _____

Aaron Church
County Manager

This instrument has been preaudited in the manner required by the Local Government Budget and Fiscal Control Act.

By: _____

Leslie Heidrick
Assistant County Manager,
Finance Director

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: County Manager Aaron Church
DATE: February 27, 2017
SUBJECT: Authorize Road Closings For 5K Run For Millbridge Elementary School PTA

ATTACHMENTS:

Description

Request for Road Closings

Upload Date

2/27/2017

Type

Cover Memo

February 27, 2017

VIA E-MAIL

To: Aaron Church, County Manager
Aaron.Church@rowancountync.gov

Re: Millbridge Elementary School PTA
5k and Fun Run Fundraiser
Date of Event: April 29, 2017

Dear Mr. Church:

Millbridge Elementary School PTA is hosting a 5k/Fun Run at our school again this year on April 29, 2017 at 9:00 am. We have hosted this event the past 5 years. We are requesting a letter of approval from the Rowan County Government stating that we have permission to hold this event and to shut down some of the roads around our school for a short period of time while the race is taking place. The race course is as follows: it starts leaving Millbridge Elementary turning right onto Ed Deal Road, making a u-turn on Ed Deal Road, then left onto Millbridge Road, then right on Brown Road, then right on Patterson Road, right back onto Millbridge Road and finally left on Ed Deal Road for a finish line in the parking lot of Millbridge Elementary.

Atwell Township Volunteer Fire Department has agreed to come out and close the roads for us, as they have done in previous years.

You may send the requested approval letter to me email or fax at: jennifer.ritchie@rss.k12.nc.us or 704-855-5597 (fax). If you have any questions, please do not hesitate to contact me on my cell phone at 704-213-2200 or via email stated above.

Thank you for your help with this matter.

Sincerely,

ritchiejb

Digitally signed by ritchiejb
DN: cn=ritchiejb, o=Rowan Salisbury Schools,
ou=Millbridge, email=jennifer.ritchie@rss.k12.nc.us, c=US
Date: 2017.02.26 21:49:17 -0500

Jennifer B. Ritchie
Millbridge 5K Race Coordinator

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Commissioner Craig Pierce
DATE: February 24, 2017
SUBJECT: Consider Approval of LEADS Program

Law Enforcement Academic Development Scholarship

In cooperation with Livingstone College, Rowan County and the Rowan County Sheriff's Department, the LEADS Program was developed to offer career development for the Rowan County Sheriff's Department.

Livingstone College agrees to offer a scholarship to any Rowan County Law Enforcement Officer (LEO) to complete their BA Degree in Criminal Justice. The County will participate by offering \$50,000 per year as its contribution to the scholarship. Sheriff Kevin Auten will be the administrator for those eligible to receive the scholarships and will be the facilitator monitoring the progress of the Program.

The County appreciates the combined efforts of all involved to build better relationships between law enforcement and the student body of Livingstone College. This will transcend into a better working relationship throughout the community between law enforcement and the citizens.

There is also an advantage in job retention and the ability to recruit new employees for the Sheriff's Department.

ATTACHMENTS:

Description	Upload Date	Type
Agreement - Redline	2/24/2017	Cover Memo
Agreement - Clean	2/24/2017	Cover Memo

ROWAN COUNTY

AGREEMENT FOR SERVICES

NORTH CAROLINA

This Agreement is made and entered into this 1st day of July 2017 (“Effective Date”) between Rowan County, North Carolina (“County”) and Livingstone College (“Provider”).

WHEREAS, the County and the Provider wish to enter into a contract under which the Provider will provide certain specified services and/or materials to the County in exchange for payment. NOW, THEREFORE, in consideration of the mutual covenants, promises, terms, conditions, and agreements herein, the County and the Provider agree as follows:

1. Services To Be Performed. The Provider agrees to perform the services and to provide the materials (all collectively called the “Services”) for the County as described in Section A of the attached Exhibit A (the “Contract Specifications”), which is incorporated into this Agreement by reference as if it were fully set forth herein. The Provider warrants that all materials it provides shall be of good quality and shall meet industry standards and the County’s expectations and approval, and the Provider warrants that it shall perform all Services in a good and workmanlike manner, in accordance with industry standards and the County’s expectations, and to the County’s full satisfaction.

2. Term. The term of this Agreement shall be as provided in Section B of the attached Exhibit A, the Contract Specifications.

3. Payment. In accordance with Section C of the attached Exhibit A, the Contract Specifications, the County agrees to pay the Provider for Services satisfactorily performed in accordance with this Agreement. The County shall pay each properly submitted invoice within thirty (30) days of its submission. Each invoice shall document, to the County’s satisfaction, the work performed and the basis for the amount of payment sought. If the Provider fails to perform in accordance with this Agreement, the County may, without penalty, withhold any payment(s) associated with Services not properly performed until and unless the Provider completes or corrects its performance, as applicable. The County’s remedies under this Agreement are not exclusive and are in addition to all other rights and remedies provided by law.

4. Non-waiver. If the County at any time does not require the Provider to satisfy any of the Provider’s obligations under this Agreement, or if the County fails at any time to exercise any right or privilege granted to it by this Agreement, that shall not waive or limit the County’s ability to require the Provider to satisfy those obligations in the future or the County’s ability to enforce its rights or privileges in the future. If the County waives any breach of this Agreement by the Provider, which shall not be deemed a waiver of any later breach by the Provider, nor shall it be deemed a waiver of this section of the Agreement.

5. Independent Contractor. For purposes of this Agreement, the Provider at all times shall be considered an independent contractor, and the County shall not be deemed the employer of the Provider or of any of the Provider’s agents or employees, nor shall the County be responsible for the actions or omissions of the Provider or its agents and employees. For

purposes of this Agreement, the Provider and its agents and employees shall not be deemed an employee of the County for any purpose, including (by example only and not for purposes of limitation) federal or state income taxation, unemployment benefits, or worker's compensation benefits.

6. Insurance. For the term of this Agreement, the Provider shall maintain at its sole expense the insurance specified in Section E of the attached Exhibit A, the Contract Specifications. All insurance policies shall be issued by a company authorized to issue insurance in the State of North Carolina. Before beginning to perform under this Agreement, the Provider shall provide the County with a certificate of insurance showing that all insurance required by this Agreement is in effect, and the Provider shall keep that certificate current by submitting to the County updated certificates as the Provider's insurance policies are renewed or otherwise modified. The County shall be named as an additional insured. The Provider shall notify the County immediately if any insurance required by this Agreement will be or has been cancelled or not renewed or if the amount of coverage of any such insurance will be or has been reduced.

7. Indemnity. The Provider agrees that it shall defend, indemnify, and hold harmless the County and its officials, employees, and agents from and against any and all losses, liabilities, claims, demands, suits, costs, damages, or expenses (including reasonable attorneys' fees) arising from or related to this Agreement and/or the Services, including (by example only and not for purposes of limitation) those for bodily injury, death, or property damage. The Provider's obligations under this section shall survive termination of this Agreement.

8. Termination. Notwithstanding any other provision of this Agreement (including any provision in the attached Exhibit A), this Agreement may be terminated at any time by mutual written agreement of the County and the Provider, or it may be terminated by the County upon ~~ten-thirty~~ (30) days' written notice to the Provider. Thirty days' written notice for termination by the County is not required if the County is terminating because the Provider has breached the Agreement. Further this agreement includes the following Non-appropriation Clause: Provider acknowledges that Rowan County is a governmental entity, and the contract validity is based upon the availability of public funding under the authority of its statutory mandate. In the event that public funds are unavailable and not appropriated for the performance of Rowan County's obligations under this contract, then this contract shall automatically expire without penalty to Rowan County thirty (30) days after written notice to Provider of the unavailability and non-appropriation of public funds. It is expressly agreed that Rowan County shall not activate this non-appropriation provision for its convenience or to circumvent the requirements of this contract, but only as an emergency fiscal measure during a substantial fiscal crisis, which affects generally its governmental operations. In the event of a change in Rowan County's statutory authority, mandate and mandated functions, by state and federal legislative or regulatory action, which adversely affects Rowan County's authority to continue its obligations under this contract, then this contract shall automatically terminate without penalty to Rowan County upon written notice to Provider of such limitation or change in Rowan County's legal authority.

9. Entire Agreement. This Agreement (including the attached Exhibit A, the Contract Specifications) constitutes the complete and entire Agreement between the County and

the Provider concerning the subject matter of the Agreement and supersedes any and all prior agreements, discussions, understandings, promises, or representations concerning that subject matter. This Agreement may be modified only by a writing signed by both the County and the Provider.

10. Governing Law and Forum for Disputes. This Agreement shall be governed by the laws of the State of North Carolina without regard to North Carolina's choice of law provisions. Any lawsuit or other legal proceeding concerning this Agreement and/or the Services must be filed in Rowan County, North Carolina, unless it is properly filed in federal court, in which case it must be filed in the federal District Court for the Middle District of North Carolina.

11. Severance Clause. If any part of this Agreement is deemed unenforceable by a court of competent jurisdiction, then that part shall be enforced to the greatest extent legally possible, and the rest of this Agreement will remain in full force and effect.

12. Compliance With Laws. The Provider acknowledges and agrees that it will perform all Services and will satisfy all of its obligations under this Agreement in full compliance with all applicable federal, state, and local laws and regulations.

13. Records. All materials, reports, etc. generated pursuant to this Agreement shall at all times remain the property of Rowan County, with copies of all such materials, reports, etc. being provided to Rowan County in a timely manner. It is further understood that some materials may be subject to NC Public Records laws, and any request for documents pursuant to such shall be processed through Rowan County prior to their release.

14. Repair of Damages. The Provider shall promptly and fully repair any damages that it or its employees or agents cause to the County's property. Alternatively, the County may choose in its discretion to require the Provider to fully compensate the County for any such damages rather than have the Provider repair them.

15. Titles and Headings. Titles and headings used in this Agreement are for convenience only and do not limit or modify the language within each section of this Agreement.

16. Non-Assignment. The Provider may not assign its rights or obligations under this Agreement, nor may it sub-contract any part of this Agreement, without written approval from the County.

17. Notices. Any notice or communication to the County or the Provider for purposes of this Agreement shall be delivered or shall be deposited in the United States Mail, first class, addressed to the addressee in Section E of the attached Exhibit A, the Contract Specifications.

18. Number and gender. This Agreement's use of singular, plural, masculine, feminine, and neuter pronouns shall include the others as the context may require.

19. Exhibit A. To the extent of a conflict between the above language of this Agreement and the attached Exhibit A (the Contract Specifications), the above language of this Agreement will control.

IN WITNESS WHEREOF, the County and the Provider have caused this Agreement to be executed as of the Effective Date.

THE COUNTY

BY: _____

Name: Aaron Church

Title: County Manager

THE PROVIDER

BY: _____

Name: _____

Title: _____

EXHIBIT A

CONTRACT SPECIFICATIONS

A. Services To Be Performed By The Provider.

The provider agrees to provide college level courses and a- Bachelor of Arts (B.A.) in Criminal Justice degree, if earned, from the Division of Liberal Arts and Humanities a Bachelor of Arts (B.A.) in Criminal Justice.

B. Term of the Agreement.

This Agreement shall continue until the Provider has completed the Services to the Sheriffs satisfaction, and is subject to Paragraph 8 of the Agreement for Services.

C. Payment to the Provider. (Check the provision that applies.)

The County shall pay the Provider a total of one-half the-current tuition rate per credit hour which is currently five hundred dollars (\$500.00), which would equate to two hundred and fifty dollars (\$250.00) per student enrolled in the program.

The Provider will invoice the County for Services as they are performed, but no more frequently than monthly. In the event that a student receives a scholarship then the full scholarship shall be awarded to the college based on the standard tuition rate in lieu the Law Enforcement Academic Development Scholarship program (LEADS).

The Sheriffs Office agrees to provide crowd control officers for special events at no cost to the college as a contribution to offset the reduced tuition.

D. Insurance. During this Agreement's term, the Provider shall maintain worker's compensation insurance as required by North Carolina law to cover all of the Provider's employees engaged in any work under the Agreement. The Provider shall also maintain the following insurance to cover its performance under this Agreement during the Agreement's term:

- General commercial liability in the amount of \$500,000 per occurrence / \$1,000,000 aggregate.
- Workers' Compensation in the amount of \$500,000 employer's liability

- Automobile liability covering all owned, hired, and non-owned vehicles used in connection with this Agreement. The minimum combined single limit shall be \$1,000,000 for bodily injury and property damage; and, \$1,000,000 uninsured/underinsured motorist coverage.

E. Contact Information.

THE COUNTY

AARON CHURCH,
COUNTY MANAGER
130 West Innes Street
Salisbury, NC 28144
aaron.church@rowancountync.gov
Telephone: 704-216-8180

THE PROVIDER

Dr. Jimmy R. Jenkins, Sr.
President / CEO
701 West Monore Street
Salisbury, NC 28144
jjenkins@livingstone.edu
Telephone:

These Contract Specifications are hereby acknowledged and agreed to by:

THE COUNTY

BY: _____

Name: Aaron Church

Title: County Manager

THE PROVIDER

BY: _____

Name: Dr. Jimmy R. Jenkins, Sr.

Title: President / CEO

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(Signature of County Finance Officer)

OFFICE OF THE SHERIFF

BY: _____

Name: Kevin Auten

Title: Sheriff of Rowan County

ROWAN COUNTY

AGREEMENT FOR SERVICES

NORTH CAROLINA

This Agreement is made and entered into this 1st day of July 2017 (“Effective Date”) between Rowan County, North Carolina (“County”) and Livingstone College (“Provider”).

WHEREAS, the County and the Provider wish to enter into a contract under which the Provider will provide certain specified services and/or materials to the County in exchange for payment. NOW, THEREFORE, in consideration of the mutual covenants, promises, terms, conditions, and agreements herein, the County and the Provider agree as follows:

1. Services To Be Performed. The Provider agrees to perform the services and to provide the materials (all collectively called the “Services”) for the County as described in Section A of the attached Exhibit A (the “Contract Specifications”), which is incorporated into this Agreement by reference as if it were fully set forth herein. The Provider warrants that all materials it provides shall be of good quality and shall meet industry standards and the County’s expectations and approval, and the Provider warrants that it shall perform all Services in a good and workmanlike manner, in accordance with industry standards and the County’s expectations, and to the County’s full satisfaction.

2. Term. The term of this Agreement shall be as provided in Section B of the attached Exhibit A, the Contract Specifications.

3. Payment. In accordance with Section C of the attached Exhibit A, the Contract Specifications, the County agrees to pay the Provider for Services satisfactorily performed in accordance with this Agreement. The County shall pay each properly submitted invoice within thirty (30) days of its submission. Each invoice shall document, to the County’s satisfaction, the work performed and the basis for the amount of payment sought. If the Provider fails to perform in accordance with this Agreement, the County may, without penalty, withhold any payment(s) associated with Services not properly performed until and unless the Provider completes or corrects its performance, as applicable. The County’s remedies under this Agreement are not exclusive and are in addition to all other rights and remedies provided by law.

4. Non-waiver. If the County at any time does not require the Provider to satisfy any of the Provider’s obligations under this Agreement, or if the County fails at any time to exercise any right or privilege granted to it by this Agreement, that shall not waive or limit the County’s ability to require the Provider to satisfy those obligations in the future or the County’s ability to enforce its rights or privileges in the future. If the County waives any breach of this Agreement by the Provider, which shall not be deemed a waiver of any later breach by the Provider, nor shall it be deemed a waiver of this section of the Agreement.

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purposes of this Agreement, the Provider and its agents and employees shall not be deemed an employee of the County for any purpose, including (by example only and not for purposes of limitation) federal or state income taxation, unemployment benefits, or worker's compensation benefits.

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IN WITNESS WHEREOF, the County and the Provider have caused this Agreement to be executed as of the Effective Date.

THE COUNTY

BY: _____

Name: Aaron Church

Title: County Manager

THE PROVIDER

BY: _____

Name: _____

Title: _____

EXHIBIT A

CONTRACT SPECIFICATIONS

A. Services To Be Performed By The Provider.

The provider agrees to provide college level courses and a Bachelor of Arts (B.A.) in Criminal Justice degree, if earned, from the Division of Liberal Arts and Humanities.

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- Workers' Compensation in the amount of \$500,000 employer's liability

- Automobile liability covering all owned, hired, and non-owned vehicles used in connection with this Agreement. The minimum combined single limit shall be \$1,000,000 for bodily injury and property damage; and, \$1,000,000 uninsured/underinsured motorist coverage.

E. Contact Information.

THE COUNTY

AARON CHURCH,
COUNTY MANAGER
130 West Innes Street
Salisbury, NC 28144
aaron.church@rowancountync.gov
Telephone: 704-216-8180

THE PROVIDER

Dr. Jimmy R. Jenkins, Sr.
President / CEO
701 West Monore Street
Salisbury, NC 28144
jjenkins@livingstone.edu
Telephone:

These Contract Specifications are hereby acknowledged and agreed to by:

THE COUNTY

BY: _____

Name: Aaron Church

Title: County Manager

THE PROVIDER

BY: _____

Name: Dr. Jimmy R. Jenkins, Sr.

Title: President / CEO

This instrument has been pre-audited in the manner required by the Local Government Budget and Fiscal Control Act.

(Signature of County Finance Officer)

OFFICE OF THE SHERIFF

BY: _____

Name: Kevin Auten

Title: Sheriff of Rowan County

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Aaron Church
DATE: February 28, 2017
SUBJECT: Request for Additional Sheriff's Office Staff

This is a request to approve adding 2 Detectives and 4 Master Deputies positions to the Sheriffs Office, 6 vehicles and equipment. The vehicles and equipment will be purchased with the 1/4 cent sales tax for public safety and the positions will be funded with the general fund as shown in the attached budget amendment.

MOTION: Add 2 detective positions and 4 master deputy positions to the Sheriffs department and approve the attached budget amendment.

ATTACHMENTS:

Description	Upload Date	Type
Request for Additional Sheriff's Office Staff	2/28/2017	Cover Memo
Budget Amendment	3/1/2017	Budget Amendment



OFFICE OF THE SHERIFF COUNTY OF ROWAN

232 NORTH MAIN STREET
SALISBURY, NORTH CAROLINA 28144



KEVIN L. AUTEN
SHERIFF

PHONE (704) 216-8700
FAX (704) 216-8674

February 28, 2017

Rowan County Board of Commissioners
Aaron Church, Rowan County Manager

As you all know there has been a spike in violent crime in our county over the last year. In regards to this issue I have been approached by several of you asking what can be done to combat this issue and improve the safety of our community. I believe this issue has been caused by multiple factors some of which are directly related to law enforcement while others are social issues. I am proposing my idea as a method to have a more immediate effect on crime. My hope is other programs will come forward or become available to help our community for the long term.

Currently the Sheriff's Office has a unit known as the "Aggressive Criminal Enforcement Team". This group does not work an assigned area like a zone car. This team is sent to areas where our agency has seen an increase in activity of concerns to citizens in neighborhoods. Their assignment could vary from speeding in a development, drug activity in a neighborhood or assisting detectives serve search warrants just to name a few of their activities. This unit currently has three full-time members and a part-time lake patrol deputy.

I am proposing we add 6 additional deputies to our staff. This unit would be known as the "Crime Reduction Unit". This unit would have different responsibilities added to their duties. One of the Constitutional charges to the Sheriff is to serve civil process. We have seen an increase in the number of 50-B (Domestic Violence Orders) that our agency has been assigned to serve. These papers can be difficult to serve and require time. I have had Judges voice their concerns over our service rate.

I am very concerned about the increase of illicit drug trafficking, sales and use in our county. Of particular concern is the use of heroin and methamphetamine. This team would work closely with our detectives to seek out hot spots for crime related to the drug trade.

DETENTION CENTER
PHONE (704) 216-8770
FAX (704) 216-8731
JAIL ANNEX (704) 216-7900

WWW.ROWANSHERIFF.ORG

LANDIS OFFICE
PHONE (704) 216-8742
FAX (704) 857-3640





OFFICE OF THE SHERIFF COUNTY OF ROWAN

232 NORTH MAIN STREET
SALISBURY, NORTH CAROLINA 28144

The other side of reducing crime is education. I would partner within this unit our School Resource Officers, Community Relations Officer and the enforcement deputies. It is sometimes difficult to get officers to events that the public requests. Additionally there are no officers available to go to schools when the assigned resource officer is out of school for things like training. The enforcement officers could be used to eliminate this issue.

I have attached the year end statistics for the current Aggressive Criminal Enforcement Team as well as the School Resource Officers. You will also see the numbers for the 50-B civil papers we have been assigned over the last two years. Finally, I have attached the costs sheets for Detective and Master Deputy positions, as I would not assign new deputies to these positions. The first year costs are high per officer due to the fact all the equipment would have to be purchased. This list includes several big ticket items which include a vehicle and two radios. After year one the costs would decrease significantly.

Again, this is the plan I developed with staff after having conversations with several of the Board of Commissioners and our manager. I know this is a big financial commitment but our community continues to suffer from crime and especially violent crime. Certainly I am open to conversation about ways to combat our crime issues and I appreciate the support the Sheriff's Office has received to date.

Respectfully,

A handwritten signature in black ink, appearing to read "Kevin L. Auten".

Kevin L. Auten
Rowan County Sheriff

DETENTION CENTER
PHONE (704) 216-8770
FAX (704) 216-8731
JAIL ANNEX (704) 216-7900

WWW.ROWANSHERIFF.ORG

LANDIS OFFICE
PHONE (704) 216-8742
FAX (704) 857-3640



ROWAN COUNTY

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: ROWAN COUNTY BOARD OF COMMISSIONERS

FROM: FINANCE

EXPLANATION IN DETAIL:

To appropriate Article 46 sales tax restricted for Public Safety capital outlay (\$xxx,xxx) and unrestricted fund balance (\$xxx,xxx) for two new Detectives and four new Master Deputies and the associated vehicles and equipment

Prepared by: _____

Date: _____

BUDGET INFORMATION:

Reviewed: _____

ACCOUNT TITLE		ACCOUNT #	INCREASE	DECREASE
Appropriated Fund Balance - Unrestricted	R	1143390-495000	302,805	
Appropriated Fund Balance - Restricted	R	1144410-495010	232,800	
Salaries - Regular	E	1154410-510005	139,291	
Health Insurance	E	1154410-520005	25,740	
Medicare	E	1154410-520010	2,020	
Retirement	E	1154410-520015	11,150	
Social Security	E	1154410-520020	8,640	
Workers Compensation	E	1154410-520025	5,300	
401(k) Contributions	E	1154410-520030	4,180	
Uniforms	E	1154410-556000	6,800	
Travel	E	1154410-558000	1,300	
Training	E	1154410-559000	1,300	
Law Enforcement Supplies	E	1154410-561035	11,400	
C/A - Vehicles	E	1154410-575035	182,700	
C/A - Vehicle Equipment	E	1154410-575036	50,100	
F/A - Technology	E	1154410-576020	70,584	
F/A - Other	E	1154410-576900	15,100	

DEPARTMENT HEAD	COUNTY MANAGER	ACCOUNTING USE ONLY
Approved: _____	Approved: _____	Budget Revision # _____
Disapproved: _____	Disapproved: _____	Date Posted: _____
Amended: _____	Amended: _____	Group Number: _____
Date: _____	Date: _____	Posted by: _____
Signature: _____	Signature: _____	

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Josh Wagner, Chairman, Board of Education
DATE: February 24, 2017
SUBJECT: Presentation by RSSS for Apple Lease Agreement

ATTACHMENTS:

Description

Apple Lease Presentation

Upload Date

2/24/2017

Type

Cover Memo



Apple Lease Proposal

Rowan County Commissioners Meeting
March 6, 2017



Overview

- The current lease agreement will end at the end of the 2016 - 2017 school year
- Present the “Why” of our instructional transformation
- Present a pros vs. cons comparison for switching to a different product or remaining with Apple Inc.
- Give rationale for a new lease with Apple Inc.
- Review of key elements of the Apple Lease

Why an Instructional Transformation?

- Change the trajectory of academic performance.
- Extend the day for children, more time and more help.
- Professional tools to allow educators to personalize instruction.
- Recruit individuals and business to our community.

CHANGE HAPPENED!

Rowan-Salisbury School District Performance Increases

OFF STATE'S LIST OF
LOW PERFORMING SCHOOL DISTRICTS



K-8 SCHOOLS
MET OR EXCEEDED
GROWTH IN READING



88.2%
OF OUR SCHOOL PERFORMANCE
GRADE SCORES INCREASED

HIGH SCHOOLS
UP 17.5 POINTS
PERFORMANCE
COMPOSITE



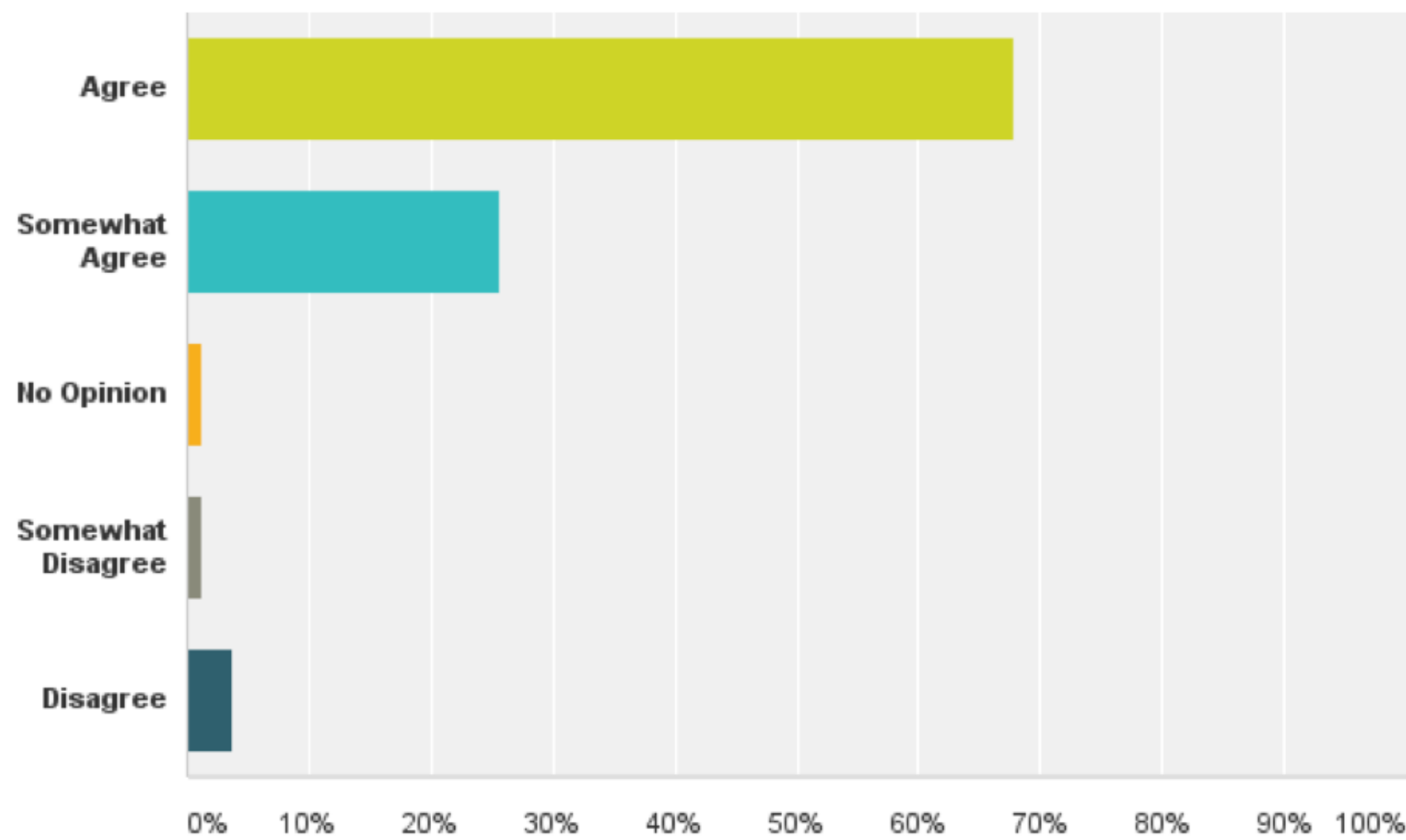
\$18.4
MILLION
SCHOLARSHIPS
DOUBLED



SCHOOL
PERFORMANCE
LETTER GRADE
INCREASED

Q1: I believe that having a technology rich district helps recruit companies and/or individuals.

Answered: 78 Skipped: 0



Current Comparison as it Relates to RSS



	Macbook Air	ThinkPad	Chromebook	iPad Air 2	Surface
Additional Technician Training	★★★★★	★★★☆☆	★☆☆☆☆	★★★★★	★☆☆☆☆
Additional Technical Training for Educators	★★★★★	★★★☆☆	★★★☆☆	★★★★★	★★★☆☆
Additional Instructional Training for Educators	★★★★★	★★★☆☆	★★★☆☆	★★★★★	★★★☆☆
Lesson Plan	★★★★★	★★★☆☆	★★★☆☆	★★★★★	★★★☆☆
Mobile Device Management System	★★★★★	★★★☆☆	★☆☆☆☆	★★★★★	★★★☆☆
Streaming Devices	★★★★★	★★★☆☆	★☆☆☆☆	★★★★★	★★★☆☆
Surplus Power Adapters	★★★★★	★★★☆☆	★☆☆☆☆	★★★★★	★★★☆☆
Cases	★★★★★	★★★☆☆	★☆☆☆☆	★★★☆☆	★★★☆☆
Existing Apps/Productivity Tools	★★★★★	★★★☆☆	★★★☆☆	★★★★★	★★★☆☆



Minimal Impact



Significant Impact

Key Points for Remaining with Apple Inc.

Pro:

- Eliminates change/disruption for staff and students.
- Eliminates conversion of equipment/infrastructure.
- Residual value remains higher than competitors, which is needed for sustainability.
- Accessories, hardware and applications remain operable.
- Continue to move forward with current progress.

Con:

- Higher upfront costs than other devices.



Lease Comparison

Apple Lease Proposal	Total Cost
2014-2017 Lease	\$ 11,118,954
2017-2020 Lease	\$ 14,664,215

Device Number Comparison

Device Type	2014-2017 Lease	2017-2020 Lease
Student MacBook Air (Grades 9-12; K-8 Carts)	7315 (Leased)	6640
Student iPads (Grades K-8)	9240 (Leased) 4242 (Inventory) Total =13482	13650
Teacher Macbook Air	1420 (Purchased)	1700
Teacher Macbook Pro	239 (Inventory)	0
Teacher/TA iPads	1400 (Inventory)	1400
Total	23856	23390
Leased	16555	23390
Purchase/Inventory	7301	0

2017-2020 Lease Specifics

Apple Proposal	
Standard Education Pricing	\$ 16,460,275
Apple Negotiated Price	\$ 13,704,874
North Carolina Sales Tax*	\$ 959,341
Total Price	\$ 14,664,215
<i>Device Residual Value</i>	\$ 3,000,000
	\$ 11,664,215

* Tax Refund 32% - \$306,989.12

Recommendation

Approve Rowan-Salisbury Schools entering into a lease agreement from 2017-2020 with Apple Inc.

Discussion ☐

Action ☒

Information Only ☐



Questions?



ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger Clerk to the Board
DATE: March 3, 2017
SUBJECT: Consider Approval of Board Appointments

ATTACHMENTS:

Description	Upload Date	Type
Consider Approval of Board Appointments	3/3/2017	Cover Memo

MONTHLY BOARD APPOINTMENTS
March 6, 2017
COMMISSION MEETING

LOCAL EMERGENCY PLANNING COMMITTEE

- Stephen Pace, First Sergeant with the North Carolina State Highway Patrol's Troop E office, has submitted an application to serve as a public safety representative. Mr. Pace replaces First Sergeant Keyla Bell who assumed new responsibilities in another county.

There are no term limits for this committee.

PERSONNEL COMMISSION

Shawn Edman has applied to fill a vacancy that opened up February 28, 2017. The term would be for four (4) years beginning March 1, 2017 and expiring on February 28, 2021.

Mr. Edman's county of residence is Iredell County. The Board of Commissioners (BOC) adopted a Resolution for Rowan County Appointment Process for Boards and Commissions in 2012, which states any citizen who resides in Rowan County is eligible to serve.

The Board is asked to consider whether it wishes to adhere to the residency requirement in the Resolution and instruct the Clerk to advertise for additional applications, or, if it wishes to waive the residency requirement and appoint Mr. Edman.

TOWN OF FAITH PLANNING – ETJ

The following application has been received:

- Mary Morales

The term is for two (2) years beginning March 1, 2017 and expiring on February 28, 2019.

ZONING BOARD OF ADJUSTMENT

There is one (1) vacancy and the following application has been received:

- David R. Miller for Alternate

The term is for three (3) years beginning March 1, 2017 and expiring on February 29, 2020.

GRANITE QUARRY PLANNING – ETJ

There is one (1) vacancy and the following application has been received:

- Rev. David Trexler

According to the town of Granite Quarry the term for this position will expire July 31, 2019.

TOWN OF ROCKWELL – ETJ

There is one (1) vacancy and the following application has been received:

- Wesley Scott Plyler for reappointment

The term is for three (3) years beginning March 1, 2017 and expiring February 29, 2020.

SALISBURY-ROWAN COMMUNITY ACTION AGENCY

- Jack Duncan has submitted a letter of resignation
- Shari Linn Evans submitted an application to fill the vacancy

If appointed, Ms. Evans will fill the remainder of Mr. Duncan's term which was set to expire September 30, 2018 after which Ms. Evans would be eligible for reappointment.

MOUNT MITCHELL VFD FIRE COMMISSIONERS

There are three (3) vacancies and the following applications have been received:

- Bobbie Aldridge for reappointment
- David Duncan for reappointment
- Jeff Eury for reappointment

The terms are for two (2) years beginning April 1, 2017 and expiring March 31, 2019.

SCOTCH-IRISH VFD FIRE COMMISSIONERS

There are three (3) vacancies and the following applications have been received:

- Robert Knox, Jr.
- Timothy Leroy Denton for reappointment
- Grady Michael Thompson for reappointment

The terms are for two (2) years beginning April 1, 2017 and expiring March 31, 2019.

WOODLEAF VFD FIRE COMMISSIONERS

There are three (3) vacancies and the following applications have been received:

- David Correll for reappointment
- James Summers for reappointment
- Kay Gregory for reappointment

The terms are for two (2) years beginning April 1, 2017 and expiring March 31, 2019.

NURSING HOME ADVISORY COMMITTEE

There are five (5) vacancies and the following applications have been received:

- Aulena Sellers-Crook for reappointment
- Melissa Pierce for reappointment
- Virginia Graves for reappointment

The terms are for three (3) years. If reappointed, Ms. Sellers-Crook and Ms. Pierce's terms will begin March 1, 2017 and expire February 29, 2020. The term for Ms. Graves will begin April 1, 2017 and expire March 31, 2020.

THERAPEUTIC RECREATION BOARD

There are three (3) vacancies and the following applications have been received:

- Nancy Collins for reappointment
- Dr. Pat Whitley for reappointment

The terms are for three (3) years beginning April 1, 2017 and expiring March 31, 2020.

Current Vacancies

City of Salisbury Zoning – ETJ – 2 Vacancies
Adult Care Home Advisory Committee – 10 Vacancies
Nursing Home Advisory Committee – 2 Vacancies
Industrial Facilities & Pollution Control Finance Authority – 3 Vacancies
Region F Aging Advisory Committee – 1 Vacancy
Historic Landmarks Commission – 2 Vacancies
Home and Community Care Block Grant Advisory Committee – 1 member of Region F
Advisory Committee

Upcoming Vacancies


Agricultural Advisory Board – 2 Vacancies
Ellis Cross Country VFD Fire Commissioners – 3 Vacancies
Rowan-Iredell VFD Fire Commissioners – 1 Vacancy



Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
704-216-8180
FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

*****This application is a public record and must be fully completed to be considered*****

NAME: Stephen L. Pace	DATE: 2017-02-17
ADDRESS: 5780 South Main St.	HOME AND/OR CELL PHONE: 980-330-8272
CITY, STATE, ZIP: Salisbury, N.C. 28147	COUNTY OF RESIDENCE: Rowan
EMAIL ADDRESS: slpace@ncshp.org	WORK PHONE: 704-639-7574
EDUCATION: AAA Degree in Criminal Justice	
CURRENT EMPLOYER: N.C. State Highway Patrol	OCCUPATION: First Sergeant
I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION: Local Emergency Planning Committee	
RECENT COMMUNITY ACTIVITIES:	
WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT? (ATTACH ADDITIONAL SHEETS IF NEEDED) Committee Nomination due to community representation to specific membership category as defined by federal regulations for LEPC's.	
HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES ___ NO <input checked="" type="checkbox"/>	
IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):	
I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.	
 Applicant Signature	




Rowan County Emergency Services

2727 Old Concord Road, Suite E - Salisbury, NC 28146-8388

Phone 704-216-8900

Fax 704-216-8921

MEMORANDUM

TO: Aaron Church, County Manager
Board of Commissioners
FROM: Frank Thomason, Chief of Emergency Services 
RE: Local Emergency Planning Committee Appointment Recommendations
DATE: 23 February, 2017

Recently, your Local Emergency Planning Committee (LEPC) has had a change to the appointed membership. A prior position on the Committee has had a change due to individual relocation of an existing member. At a recent scheduled meeting, the committee agreed to request the following individuals for appointment:

- Mr. Stephen Pace – North Carolina State Highway Patrol
Mr. Pace serves as the First Sargent of the State Highway Patrol's Troop E, which is located in Rowan County. Pace replaces Keyla Bell who has assumed new responsibilities with the Patrol and is no longer in Rowan County. Bell has subsequently submitted her resignation from the Committee. Pace will serve as a public safety representative to the Committee.

The Rowan County LEPC was formally organized in 1990 by the Board of Commissioners in compliance with Title III of the Federal Superfund Amendments and Reauthorization Act of 1986 (SARA) for the following purposes:

- (1) Establish procedures for reviewing and processing requests from the public for hazardous chemical and facility information under Federal Law.
- (2) Develop and maintain chemical hazard/risk analysis.
- (3) Develop and review emergency response procedures for off-site emergency response personnel.
- (4) Identify private/public sector resources available to deal with hazardous materials emergencies.
- (5) Identify private/public sector resources available to deal with natural and man-made emergencies.
- (6) Review emergency plans submitted by the subcommittees and make recommendations on revisions of the plans that may be necessary to ensure coordination of such plans with emergency response plans of other emergency planning agencies.
- (7) Exercise emergency response plans and update them accordingly.

The committee requests your positive consideration of these recommended appointments. If approved, this appointment will be forwarded to the North Carolina Emergency Response Commission for final approval.



Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
704-216-8180
FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a Public Record and must be fully completed to be considered****

<u>Name:</u> Shawn Edman	<u>Date:</u> 12/26/2016
<u>Address:</u> 130 S. Cromwell Dr.	<u>Home Phone:</u> 704-968-6938
<u>City, State, Zip:</u> Mooresville, NC 28115	<u>County of Residence:</u> Iredell
<u>Email:</u> sppeters@novanthealth.org	<u>Work Phone:</u>
<u>Education:</u> BS in Medical Imaging	
<u>Current Employer:</u> Novant Health	<u>Occupation:</u> Physician Liaison
<u>I am interested in the following Board/Commission:</u> Personnel Commission	
<u>Recent Community Activities:</u> Leadership Rowan	
<u>Why do you feel you are qualified for this appointment:</u> I have supervised over 200 employees in my career and have dealt with many termination, appeals, reductions, etc. I have participated in EEOC hearings. I am very open minded and make my decisions based on facts, policies, and procedures.	
<u>Have you ever been convicted of a felony?</u> No	
<u>If the answer is yes above, please explain:</u>	
<u>I have reviewed the information contained in this application, and by initialing below certify that the information is true and correct.</u> Initial:se	



Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
704-216-8180
FAX: 704-216-8195

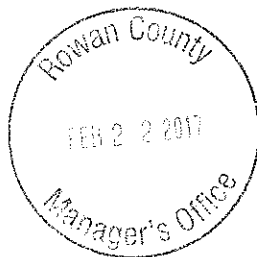
APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a public record and must be fully completed to be considered****

NAME: T. Mary K. Morales	DATE: Feb 24, 2017
ADDRESS: 5830 Faith Rd	HOME/AND/OR CELL PHONE:
CITY, STATE, ZIP: Salisbury NC 28144	COUNTY OF RESIDENCE: Rowan
EMAIL ADDRESS: mary-morales4@yahoo.com	WORK PHONE: 704-797-6159
EDUCATION: Some College SUNY	
CURRENT EMPLOYER: Unity United Methodist Church	OCCUPATION: Admin. Asst.
I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION: Town of Faith Planning Board	
RECENT COMMUNITY ACTIVITIES: Involved in Friends Hip Baptist Church Council mission work. Have taught financial planning classes	
WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT? (ATTACH ADDITIONAL SHEETS IF NEEDED) I have a business background 20 yrs & also feel Faith is a special community and I would like to be involved in keeping it special	
HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):	
I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.	
 <u>T. Mary Morales</u> Applicant Signature	



Est. 1903



Post Office Box 37
100 North Main Street
Faith, North Carolina 28041-0037
Telephone: (704) 279-7500
Facsimile: (704) 279-0408
Email: ~~clerk@townoffaith.com~~
faithtownclerk@yahoo.com

February 14, 2017

Rowan County Board of Commissioners
130 W. Innes Street
Salisbury, NC 28144

Dear Rowan County Commissioners:

The Board of Aldermen of the Town of Faith has approved Mary K. Morales to serve as an out-of-town member of the Town of Faith Planning Board. Mrs. Morales resides at 5830 Faith Road which is within the extraterritorial jurisdiction of the Town of Faith.

The Board of Aldermen would appreciate your approval of Mrs. Morales for this position. We look forward to your reply regarding this matter.

Sincerely,

Karen C. Fink
Town Clerk/Finance Officer
Town of Faith Board of Aldermen

enclosure



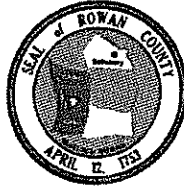
Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
704-216-8180
FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a Public Record and must be fully completed to be considered****

<u>Name:</u> David R Miller	<u>Date:</u> 02/09/2017
<u>Address:</u> 364 Wellington Estates Dr	<u>Home Phone:</u> 704-791-5845
<u>City, State, Zip:</u> China Grove, NC 28083	<u>County of Residence:</u> Rowan
<u>Email:</u> david@apmrentals.net	<u>Work Phone:</u> 704-938-7368
<u>Education:</u> Bachelor of Science from UNCC in Finance and Risk Management NC Real Estate Broker Accredited Residential Manager designation from the Institute of Real Estate Management	
<u>Current Employer:</u> American Property Managers LLC	<u>Occupation:</u> Real Estate and Property Management
<u>I am interested in the following Board / Commission:</u> Zoning Board of Adjustment and The Planning and Zoning Board	
<u>Recent Community Activities:</u> Previous member of the Kannapolis Planning and Zoning Board Member of Cabarrus Regional Chamber of Commerce Board of Directors Past president of Downtown Kannapolis Inc	

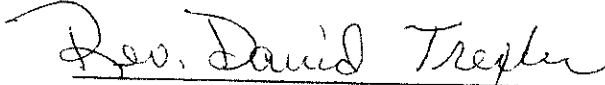
<p><u>Why do you feel you are qualified for this appointment:</u></p> <p>It was my pleasure to serve on the Kannapolis Planning and Zoning until I moved to Rowan county and was no longer eligible to serve. The experience that I gained while serving on that board in addition to my 10+ years of experience as a NC real estate broker will help in making wise decisions that are consistent with Rowan counties goals while also meeting the needs of its citizens.</p>
<p><u>Have you ever been convicted of a felony:</u></p> <p>No</p>
<p><u>If the answer is yes above, please explain:</u></p>
<p><u>I have reviewed the information contained in this application, and by initialing below certify that the information is true and correct.</u></p> <p>Initial: DRM</p>



Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
704-216-8180
FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a public record and must be fully completed to be considered****

NAME: Rev. David Trexler	DATE: 2-7-2017
ADDRESS: 360 Dunns Mt. Ch. Rd.	HOME AND/OR CELL PHONE: 704-209-6256
CITY, STATE, ZIP: Salisbury, N.C. 28146	COUNTY OF RESIDENCE: Rowan
EMAIL ADDRESS:	WORK PHONE: NONE
EDUCATION: GED - RCCC	
CURRENT EMPLOYER: Disable	OCCUPATION:
I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION: Granite Quarry Planning-ETJ	
RECENT COMMUNITY ACTIVITIES: Preached at many rest homes, volunteered at Hospice House, Helping Ministries.	
WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT? (ATTACH ADDITIONAL SHEETS IF NEEDED) Served on Board at East Spencer 1986-1990. Served on different boards.	
HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES _____ NO <input checked="" type="checkbox"/>	
IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):	
I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.	
 Applicant Signature	

TOWN OF GRANITE QUARRY



www.granitequarrync.gov

Phone: 704-279-5596
Fax: 704-279-6648

P O Box 351
Granite Quarry, NC 28072

February 16, 2016

Rowan County Board of Commissioners
130 W. Innes Street
Salisbury, NC 28144

Re: Appointment of new Planning Board ETJ member

Dear Commissioners:

The Granite Quarry Board of Aldermen would like to appoint Reverend David Trexler of 360 Dunn's Mountain Church Road to our Planning Board as a member in the Extra Territorial Jurisdiction.

During your next County Board of Commissioners meeting, please accept Reverend David Trexler to our Planning Board as an ETJ Representative.

Reverend Trexler will fill a vacant position that will expire July 31, 2019.

Thank you for your consideration and prompt attention to this matter.

Sincerely,

William D. Feather, Mayor



Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
704-216-8180
FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a Public Record and must be fully completed to be considered****

<u>Name:</u> Wesley Scott Plyler	<u>Date:</u> 02/09/2017
<u>Address:</u> 405 Huntington Ridge Dr	<u>Home Phone:</u> 704-279-8185
<u>City, State, Zip:</u> Rockwell, NC 28138	<u>County of Residence:</u> Rowan
<u>Email:</u> wasp88@carolina.rr.com	<u>Work Phone:</u> 704-639-9804
<u>Education:</u> B.S. in Pharmacy at UNC - Chapel Hill	
<u>Current Employer:</u> WalMart	<u>Occupation:</u> Pharmacist
<u>I am interested in the following Board / Commission:</u> I have been serving the people of Rowan County for over 30 years as a pharmacist and would like to continue that in another capacity. <i>Town of Rockwell Zoning-ETJ</i>	
<u>Recent Community Activities:</u> East Rowan YMCA Board	
<u>Why do you feel you are qualified for this appointment:</u> I have previously served on this Board and wish to continue to serve.	
<u>Have you ever been convicted of a felony:</u> No	
<u>If the answer is yes above, please explain:</u>	
<u>I have reviewed the information contained in this application, and by initialing below certify that the information is true and correct.</u>	

Initial: WSP

Ward, Jennifer R

From: Ward, Jennifer R
Sent: Wednesday, February 01, 2017 8:23 AM
To: Ward, Jennifer R
Subject: FW: Jack Duncan

From: Duncan, Jack [<mailto:jack.duncan@wslife.com>]
Sent: Wednesday, January 18, 2017 11:44 AM
To: Sharon Hall
Subject: RE: Board Orientation

Sharon,

After numerous discussions with my home office legal department I regret to inform you that I will be forced to surrender my seat on the board. Starting this year the Department of Labor will be issuing new rules for advisors in the financial/insurance industry, which I am in. With this new rule any OBA or outside business activities must be approved through my employer and through FINRA, the federal regulator over financial service providers. It saddens me to know that I will not be able to stay on the board. The only thing I can offer is my service in the financial and insurance and if there is a way that I may able to serve the organization in that way, it would be my honor. I noticed that sharp increase in benefits and areas of that nature are my specialty. When one door closes another door opens, if there is a way I could still be of service don't hesitate to reach out to me. Let me know what else is needed on my end as far as the resignation. Please forward my best to the fellow board members, it was an honor to meet them all.

Best Regards,

Jack Duncan

Jack Duncan
Financial Representative
970 LEE ANN DR NE | CONCORD, NC 28025
704-706-3973 direct | 980-234-1121 cell
800-866-1172 toll-free | 704-793-4881 fax
WSLife.com/agent/jdunca1



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From: Sharon Hall [<mailto:sharonhall@srcaa.com>]
Sent: Wednesday, January 18, 2017 10:45 AM



Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
704-216-8180
FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

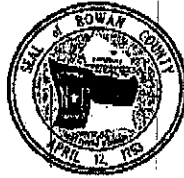
****This application is a Public Record and must be fully completed to be considered****

<u>Name:</u> Shari Linn Evans	<u>Date:</u> 02/01/2017
<u>Address:</u> 120 Larch Rd	<u>Home Phone:</u> 989-400-3973
<u>City, State, Zip:</u> Salisbury, NC 28147	<u>County of Residence:</u> Rowan
<u>Email:</u> mjslevans@hotmail.com	<u>Work Phone:</u> 704-633-7695
<u>Education:</u> 1993 BS Elementary Educ.	
<u>Current Employer:</u> Pregnancy Support Center	<u>Occupation:</u> Executive Director
<u>I am interested in the following Board / Commission:</u> Salisbury-Rowan Community Action Agency	
<u>Recent Community Activities:</u> Member of Leadership Rowan class Assist in Poverty simulations for Rowan-Salisbury Schools	
<u>Why do you feel you are qualified for this appointment:</u> Working at a non-profit I feel I have an understanding of the needs of many in our community.	
<u>Have you ever been convicted of a felony:</u> No	

If the answer is yes above, please explain:

I have reviewed the information contained in this application, and by initialing below certify that the information is true and correct.

Initial: SE



Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
704-216-8180
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APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a public record and must be fully completed to be considered****


NAME: Bobbie Ford Aldridge		DATE: 2-1-17
ADDRESS: 6580 Goldfish Rd		HOME AND/OR CELL PHONE: 704 224-7887
CITY, STATE, ZIP: KANNAPOLIS NC 28083		COUNTY OF RESIDENCE: Rowan
EMAIL ADDRESS:		WORK PHONE:
EDUCATION: Rowan TX		
CURRENT EMPLOYER: Retired		OCCUPATION:
<p>I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION:</p> <p>Mount Mitchell VFD Fire Commissioners</p>		
<p><u>RECENT COMMUNITY ACTIVITIES:</u></p>		
<p><u>WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT?</u> (ATTACH ADDITIONAL SHEETS IF NEEDED)</p> <p>yes</p>		
<p>HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES ___ NO <input checked="" type="checkbox"/></p>		
<p>IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):</p>		
<p>I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.</p>		
<p><i>Bobbie F Aldridge</i> Applicant Signature</p>		

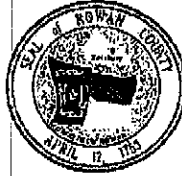


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Salisbury, NC 28144
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APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a public record and must be fully completed to be considered****


NAME: DAVID DUNCAN		DATE: 2-13-17	
ADDRESS: 803 Edenezer		HOME AND/OR CELL PHONE: 704-467-3732	
CITY, STATE, ZIP: Kannapolis N.C. 28083		COUNTY OF RESIDENCE: Rowan Co	
EMAIL ADDRESS: VDUNCAN5@aol.com		WORK PHONE: 704-278-2221	
EDUCATION: High School			
CURRENT EMPLOYER: Mueller System		OCCUPATION: Elect. tech II	
I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION: Mount Mitchell VFD Fire Commissioners			
RECENT COMMUNITY ACTIVITIES:			
WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT? (ATTACH ADDITIONAL SHEETS IF NEEDED) yes			
HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES ___ NO <u>X</u>			
IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):			
I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.			
 Applicant Signature			



Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
704-216-8180
FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a public record and must be fully completed to be considered****


NAME: Jeffery C Eury		DATE: 2-14-17	
ADDRESS: 6430 Goldfish Rd.		HOME AND/OR CELL PHONE: 704-202-7430	
CITY, STATE, ZIP: Kannapolis NC 28081		COUNTY OF RESIDENCE: Rowan	
EMAIL ADDRESS:		WORK PHONE: 704-202-7430	
EDUCATION:			
CURRENT EMPLOYER: Self Employ		OCCUPATION:	
I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION: Mount Mitchell VFD Fire Commissioners			
RECENT COMMUNITY ACTIVITIES:			
WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT? (ATTACH ADDITIONAL SHEETS IF NEEDED) Yes			
HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES NO <input checked="" type="checkbox"/>			
IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):			
I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.			
 Applicant Signature			



Rowan County Board of Commissioners
130 West Innes Street
Salisbury, NC 28144
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APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

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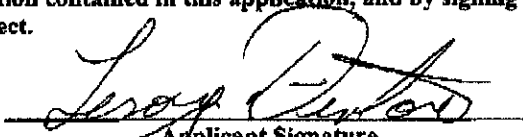
NAME: Robert J. Knox Jr.	DATE: 2/20/17
ADDRESS: 5880 Needmore Rd	HOME AND/OR CELL PHONE: 704-278-1636
CITY, STATE, ZIP: Cleveland, NC 27013	COUNTY OF RESIDENCE: Rowan
EMAIL ADDRESS: none	WORK PHONE: 704-634-4263
EDUCATION: high school diploma	
CURRENT EMPLOYER: Retired CMFD	OCCUPATION: CMFD Captain
I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION: Scottish Irish Fire Commissioner	
RECENT COMMUNITY ACTIVITIES: none	
WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT? (ATTACH ADDITIONAL SHEETS IF NEEDED) 27 years experience with the Charlotte Fire Department	
HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>	
IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):	
I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.	
 Applicant Signature	



Rowan County Board of Commissioners
 130 West Innes Street
 Salisbury, NC 28144
 704-216-8180
 FAX: 704-216-8195

APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a public record and must be fully completed to be considered****

NAME: Timothy Leray Denton		DATE: 2-6-17	
ADDRESS: 2745 S. River Church Rd		HOME AND/OR CELL PHONE: 704-278-4559 / 704-798-6645	
CITY, STATE, ZIP: Woodleaf NC 27054		COUNTY OF RESIDENCE: Rowan	
EMAIL ADDRESS: —		WORK PHONE: —	
EDUCATION: 9th grade			
CURRENT EMPLOYER: Self employed		OCCUPATION:	
<p>I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION:</p> <p>Scotch Irish Fire Department</p>			
<p>RECENT COMMUNITY ACTIVITIES:</p>			
<p>WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT? (ATTACH ADDITIONAL SHEETS IF NEEDED)</p>			
<p>HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES ___ NO <input checked="" type="checkbox"/></p>			
<p>IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):</p>			
<p>I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.</p>			
<p> Applicant Signature</p>			



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APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

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<u>Name:</u> Grady Michael Thompson	<u>Date:</u> 02/15/2017
<u>Address:</u> 2250 S River Church Rd	<u>Home Phone:</u> 704 278 4087
<u>City, State, Zip:</u> Woodleaf, NC 27054	<u>County of Residence:</u> Rowan
<u>Email:</u> miket2250@gmail.com	<u>Work Phone:</u> 704 754 3235
<u>Education:</u> High School, 1 year at Rowan Tech	
<u>Current Employer:</u> Retired from Daimler	<u>Occupation:</u> Quality Auditor
<u>I am interested in the following Board / Commission:</u> Fire Commissioner for Scotch-Irish Fire Dept	
<u>Recent Community Activities:</u> Currently serving as a Fire Commissioner for Scotch-Irish	
<u>Why do you feel you are qualified for this appointment:</u> Currently serving as a Fire Commissioner for Scotch-Irish	
<u>Have you ever been convicted of a felony:</u> No	
<u>If the answer is yes above, please explain:</u>	
<u>I have reviewed the information contained in this application, and by initialing below certify that the information is true and correct.</u> Initial: GMT	



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APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

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<u>Name:</u> David Franklin Correll	<u>Date:</u> 02/14/2017
<u>Address:</u> 1475 Woodleaf-Barber Rd	<u>Home Phone:</u> 7042783114
<u>City, State, Zip:</u> Cleveland, NC 27013	<u>County of Residence:</u> Rowan
<u>Email:</u> correllfarm@yahoo.com	<u>Work Phone:</u> 7042029678
<u>Education:</u> 1992 Graduate West Rowan High 1996 Graduate NC State University BS Animal Science	
<u>Current Employer:</u> Correll Farms, LLC	<u>Occupation:</u> Farmer
<u>I am interested in the following Board / Commission:</u> Woodleaf Volunteer Fire Department Commissioner	
<u>Recent Community Activities:</u> Rowan County Agricultural Fair Board West Rowan FFA Alumni Vice President Salisbury Farmers Market Board Vice President	

Why do you feel you are qualified for this appointment:

I have served as Commissioner for the past 2 years. I feel that the Department needs some continuity i the Commissioniners so that we can make better informed decisions for the betterment of the department.

Have you ever been convicted of a felony:

No

If the answer is yes above, please explain:

I have reviewed the information contained in this application, and by initialing below certy that the information is true and correct.

Initial: dfc



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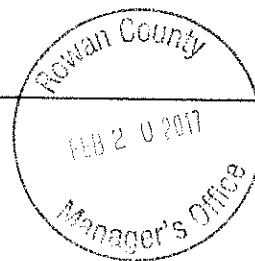
APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES


****This application is a Public Record and must be fully completed to be considered****

<u>Name:</u> James Francis Summers	<u>Date:</u> 02/16/2017
<u>Address:</u> PO Box 133/225 Hart Rd	<u>Home Phone:</u> 704-278-9459
<u>City, State, Zip:</u> Woodleaf, NC 27054	<u>County of Residence:</u> Rowan
<u>Email:</u> jfsjls2@yahoo.com	<u>Work Phone:</u> 704-873-6761 x3
<u>Education:</u> graduate Salisbury High School, AAS degree from Davidson County Community College	
<u>Current Employer:</u> Iredell Soil & Water Conservation District	<u>Occupation:</u> Soil Conservationist/Department Head
<u>I am interested in the following Board / Commission:</u> Woodleaf Fire Commissioner	
<u>Recent Community Activities:</u> Member of Woodleaf Civitan, Enon Baptist Church, committee member of Troop 350 BSA	
<u>Why do you feel you are qualified for this appointment:</u> I am in the position now.	
<u>Have you ever been convicted of a felony:</u> No	
<u>If the answer is yes above, please explain:</u>	
<u>I have reviewed the information contained in this application, and by initialing below certify that the information is true and correct.</u> Initial: JFS	

ADVISORY BOARD'S APPLICATION

GOVERNMENT » ADVISORY BOARDS » BOARD APPLICATION



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Appointment Process

Interested individuals should obtain and submit an application to the County Manager's Office for consideration by the Board of Commissioners. Typically, applications are submitted to the Board during the first commission meeting in the month and must be received by the Clerk to the Board by 5pm the second Friday prior to the meeting. Please feel free to contact the Clerk to the Board at 704-216-8180 with any questions.

After the Commission meeting all applicants are notified of the Board's decision.

THIS APPLICATION IS PUBLIC RECORD

All fields with (*) must be completed for successful submission.

You must enter a valid email address. You will receive a copy of your application by email upon successful completion.

First Name:*

KAY

Middle Name:

H.

Last Name:*

GREGORY

Date:*

02/15/2017

Address:*

3050 POTNECK RD

City:*

WOODLEAF

State:*

N.C.

Zip Code:*

27054

County of Residence*

ROWAN

Home Phone

704-278-4592

Email Address*

grannakg@att.net

Work Phone

n/a

Education:

West Rowan High School
Kings College, Charlotte, N.C.

Current Employer:

Retired

Occupation:

I am interested in the following Board/Commission:*

Woodleaf VFD Fire Commissioners

Recent Community Activities:*

Active Woodleaf VFD Fire Commissioner

Why do you feel you are qualified for this appointment:*

I feel I can contribute and stay actively involved in taking part of community service keeping age and commitment to help others in mind.

Have you ever been convicted of a felony?:*

☐ Yes

☒ No

If the answer is yes above, please explain:

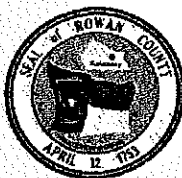
I have reviewed the information contained in this application, and by initialing below certify that the information is true and correct.

Initial*

kg

Kg

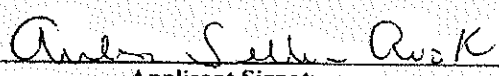
Submit

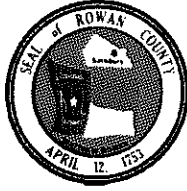


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APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

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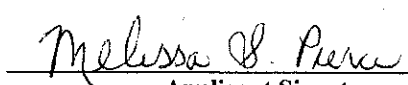
NAME: Aulena Sellers-Crook	DATE: Feb 1, 2017
ADDRESS PO Box 314 or Physical 305 N Oak St	HOME AND/OR CELL PHONE: 704-279-3314
CITY, STATE, ZIP: GRANITE QUARRY NC 28072	COUNTY OF RESIDENCE ROWAN
EMAIL ADDRESS: aisellers@carolina.rr.com	WORK PHONE:
EDUCATION: 2yr college	
CURRENT EMPLOYER: PT at Gentiva Health	OCCUPATION: Admin, Healthcare
I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION: Nursing Home Advisory Committee...Benn on it for 10 yrs.	
RECENT COMMUNITY ACTIVITIES:	
WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT? (ATTACH ADDITIONAL SHEETS IF NEEDED)	
HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES ___ NO <u>X</u> ___	
IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):	
I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.	
 Applicant Signature	

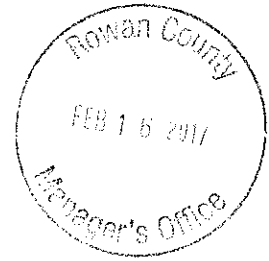


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APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a public record and must be fully completed to be considered****


NAME: Melissa Pierce	DATE: 2-15-17
ADDRESS: 111 St. John's Drive	HOME AND/OR CELL PHONE: 704-637-5747
CITY, STATE, ZIP: Salisbury, NC 28144	COUNTY OF RESIDENCE: Rowan
EMAIL ADDRESS: pierce2414@att.net	WORK PHONE: NA
EDUCATION: BA in Elem Ed	
CURRENT EMPLOYER: NA	OCCUPATION: Retired
I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION: Nursing Home Community Advisory Committee	
RECENT COMMUNITY ACTIVITIES: Nursing Home Community Advisory Committee Tutor with Tsunami Literacy Program Communities in Schools Rowan Helping Ministries	
WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT? (ATTACH ADDITIONAL SHEETS IF NEEDED) I can assist residents in nursing homes by making sure their needs are being met.	
HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES _____ NO <input checked="" type="checkbox"/>	
IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):	
I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.	
 <div style="text-align: center;"> Applicant Signature</div>	

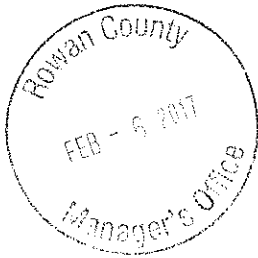


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APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

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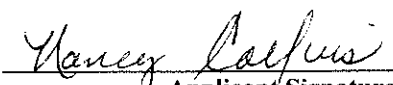
NAME: Virginia E. Graves	DATE: Feb 13, 2010
ADDRESS: 328 W. Liberty St	HOME AND/OR CELL PHONE: 704-432-8453 cell
CITY, STATE, ZIP: Salisbury, N.C. 28144	COUNTY OF RESIDENCE: Rowan
EMAIL ADDRESS: Graves328@Carolina.Yr.Com	WORK PHONE: —
EDUCATION: RN, B.S., master in Nursing	
CURRENT EMPLOYER: Retired	OCCUPATION: Nurs Retired
I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION: Nursing Home CAC	
RECENT COMMUNITY ACTIVITIES: Vol - Novant Home RHM Habitat for Humanity Meals on wheels	
WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT? (ATTACH ADDITIONAL SHEETS IF NEEDED) Have been on Nursing Home CAC. am reliable. make visits to Nursing Home as assigned.	
HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES ___ NO <u>✓</u>	
IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):	
I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.	
<div style="text-align: center;"> Applicant Signature</div>	

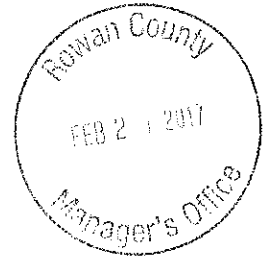


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APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a public record and must be fully completed to be considered****

NAME: Nancy Collins	DATE: 2/2/2017
ADDRESS: 130 Ridge Creek Court	HOME AND/OR CELL PHONE: 704-633-3950
CITY, STATE, ZIP: Salisbury, NC 28147	COUNTY OF RESIDENCE: Rowan
EMAIL ADDRESS: rcollins5900@carolina.rr.com	WORK PHONE: N/A
EDUCATION: BSN RN	
CURRENT EMPLOYER: Retired from Rowan Salisbury Schools	OCCUPATION: RN Retired
I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION: Rowan County Parks and Recreation Therapeutic Recreation Advisory Board	
RECENT COMMUNITY ACTIVITIES: Special Olympics, Christ United Methodist Church, Rowan Vocational Opportunities Board, currently serving on the Therapeutic Recreation Advisory Board	
WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT? (ATTACH ADDITIONAL SHEETS IF NEEDED) Interested in individuals with intellectual disabilities and opportunities available for them. I have a son that participates in these activities.	
HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES ___ NO <input checked="" type="checkbox"/>	
IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):	
I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.	
 Applicant Signature	



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APPLICATION FOR NOMINATION TO COUNTY BOARDS AND COMMITTEES

****This application is a public record and must be fully completed to be considered****

NAME: Dr. Pat Whitley	DATE: Feb 20 - 2017
ADDRESS: 1030 Round Knob Ave	HOME AND/OR CELL PHONE: 704-633-1168 / 704-647-8459
CITY, STATE, ZIP: Salisbury, NC 28144	COUNTY OF RESIDENCE:
EMAIL ADDRESS: pwhitley@catawba.edu	WORK PHONE: 704-637-4360
EDUCATION: EdD	
CURRENT EMPLOYER: Retired Catawba College	OCCUPATION: Retired

I AM INTERESTED IN THE FOLLOWING BOARD/COMMISSION:
Rowan County Special Populations

RECENT COMMUNITY ACTIVITIES:
Dr. James. Volunteers in Community
Board - Crimstopers Nursing Homes

WHY DO YOU FEEL YOU ARE QUALIFIED FOR THIS APPOINTMENT?
(ATTACH ADDITIONAL SHEETS IF NEEDED)
Lots of experience w/ Special Education
a persons w/ disabilities in the city

HAVE YOU EVER BEEN CONVICTED OF A FELONY? YES ☐ NO ☒

IF THE ANSWER IS YES ABOVE, PLEASE EXPLAIN (ATTACH ADDITIONAL SHEET IF NECESSARY):

I have reviewed the information contained in this application, and by signing below certify that the information is true and correct.

Dr. Pat Whitley
Applicant Signature

ROWAN COUNTY
A COUNTY COMMITTED TO EXCELLENCE



130 West Innes Street - Salisbury, NC 28144
TELEPHONE: 704-216-8180 * FAX: 704-216-8195

MEMO TO COMMISSIONERS:

FROM: Carolyn Barger, Clerk to the Board
DATE: February 27, 2017
SUBJECT: Consider Approval of the February 6, 2017 Closed Session Minutes

The Board is asked to enter into Closed Session in accordance with North Carolina General Statute 143-318.11(a)(1) to consider approval of the February 6, 2017 Closed Session minutes.

ATTACHMENTS:

Description

Upload Date

Type

No Attachments Available