

ROWAN COUNTY

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: Anna Bumgarner, Finance Director

FROM: Melissa J. Oleen, Library Director

EXPLANATION IN DETAIL: To reduce the funds for the LSTA Bright Ideas Grant by the difference originally budgeted and the funds actually received.

BUDGET INFORMATION:

Prepared by: Pam Nance

Date: 2/1/2023

[illegible]

Anna Bumgarner Feb 3, 2023

G/L ACCOUNT - MASTER INQUIRY

Org code: 1146110 LIBRARY REVENUES
 Object code: 434087 SLNC BRIGHT IDEAS GRANT
 Project code: 6101 SLNC BRIGHT IDEAS GRANT

Type: R
 Status: A
 Budgetary: Y

Fund 1010 GENERAL FUND
 Function 61 CULTURE AND RECREATION
 Sub Function 6100 LIBRARY
 Department 6100 LIBRARY DEPARTMENT
 Division 6110 LIBRARY ADMINISTRATION
 Program 0000 NON PROGRAM
 Activity 000 NON ACTIVITY
 Type 4 REVENUES
 Project 6101 SLNC BRIGHT IDEAS GRANT

Full description: SLNC BRIGHT IDEAS GRANT
 Reference Acct:

Short desc: BRI IDEAS

----- CURRENT YEAR MONTHLY AMOUNTS -----				
PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	.00	.00	.00
02	.00	.00	.00	.00
03	.00	.00	-9,900.00	-9,900.00
04	.00	.00	.00	.00
05	.00	.00	.00	.00
06	.00	.00	.00	.00
07	-8,077.53	.00	.00	.00
08	.00	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	-8,077.53	.00	-9,900.00	-9,900.00

----- CURRENT YEAR TOTAL AMOUNTS -----			
Actual (Memo)	-8,077.53	Original Budget	.00
Encumbrances	.00	Budget Tranfr In	-9,900.00
Requisitions	.00	Budget Tranfr Out	.00
Total	-8,077.53	Carry Fwd Budget	.00
Available Budget	* -1,822.47	Carry Fwd Bud Tfr	.00
Percent Used	81.59	Revised Budget	-9,900.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	.00
Encumb-Last Yr	.00	DEPARTMENT	.00
Actual-Last Yr	.00	MANAGER	.00
Estim-Actual	.00	PRESENT	.00
		COMMISSION	.00
		APPROVED	.00

decrease 1,822.47

G/L ACCOUNT - MASTER INQUIRY

Org code: 1156110 LIBRARY EXPENDITURES
 Object code: 561095 OTHER SMALL EQMT
 Project code: 6101 SLNC BRIGHT IDEAS GRANT

Type: E
 Status: A
 Budgetary: Y

Fund 1010 GENERAL FUND
 Function 61 CULTURE AND RECREATION
 Sub Function 6100 LIBRARY
 Department 6100 LIBRARY DEPARTMENT
 Division 6110 LIBRARY ADMINISTRATION
 Program 0000 NON PROGRAM
 Activity 000 NON ACTIVITY
 Type 5 EXPENDITURES
 Project 6101 SLNC BRIGHT IDEAS GRANT

Full description: OTHER SMALL EQMT
 Reference Acct:

Short desc: OTH SM EQP
 Auto-encumber? (Y/N) N

PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	.00	.00	.00
02	.00	.00	.00	.00
03	.00	.00	.00	.00
04	.00	.00	2,900.00	2,900.00
05	.00	.00	.00	.00
06	999.99	1,148.00	.00	.00
07	.00	-1,148.00	-1,148.00	-1,148.00
08	350.54	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	1,350.53	.00	1,752.00	1,752.00

CURRENT YEAR TOTAL AMOUNTS			
Actual (Memo)	1,350.53	Original Budget	.00
Encumbrances	.00	Budget Tranfr In	2,900.00
Requisitions	.00	Budget Tranfr Out	-1,148.00
Total	1,350.53	Carry Fwd Budget	.00
Available Budget	401.47	Carry Fwd Bud Tfr	.00
Percent Used	77.09	Revised Budget	1,752.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	.00
Encumb-Last Yr	.00	DEPARTMENT	.00
Actual-Last Yr	.00	MANAGER	.00
Estim-Actual	.00	PRESENT	.00
		COMMISSION	.00
		APPROVED	.00

decrease 401.47

G/L ACCOUNT - MASTER INQUIRY

Org code: 1156110 LIBRARY EXPENDITURES
 Object code: 575090 C/A - FURN&EQUIP
 Project code: 6101 SLNC BRIGHT IDEAS GRANT

Type: E
 Status: A
 Budgetary: Y

Fund 1010 GENERAL FUND
 Function 61 CULTURE AND RECREATION
 Sub Function 6100 LIBRARY
 Department 6100 LIBRARY DEPARTMENT
 Division 6110 LIBRARY ADMINISTRATION
 Program 0000 NON PROGRAM
 Activity 000 NON ACTIVITY
 Type 5 EXPENDITURES
 Project 6101 SLNC BRIGHT IDEAS GRANT

Full description: C/A - FURN&EQUIP
 Reference Acct:


Short desc: C/A-FU&EQP
 Auto-encumber? (Y/N) N

----- CURRENT YEAR MONTHLY AMOUNTS -----				
PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	.00	.00	.00
02	.00	.00	.00	.00
03	.00	5,579.00	7,000.00	7,000.00
04	.00	.00	.00	.00
05	.00	.00	.00	.00
06	5,579.00	-5,579.00	.00	.00
07	.00	.00	.00	.00
08	.00	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	5,579.00	.00	7,000.00	7,000.00

----- CURRENT YEAR TOTAL AMOUNTS -----			
Actual (Memo)	5,579.00	Original Budget	.00
Encumbrances	.00	Budget Tranfr In	7,000.00
Requisitions	.00	Budget Tranfr Out	.00
Total	5,579.00	Carry Fwd Budget	.00
Available Budget	5,579.00 1,421.00	Carry Fwd Bud Tfr	.00
Percent Used	79.70	Revised Budget	7,000.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	.00
Encumb-Last Yr	.00	DEPARTMENT	.00
Actual-Last Yr	.00	MANAGER	.00
Estim-Actual	.00	PRESENT	.00
	.00	COMMISSION	.00
		APPROVED	.00

decrease 1,421

-2021-2022 LSTA GRANT REIMBURSEMENT REQUEST

Library name	Rowan Public Library	Request #	1
Project Code: NC-21-	533	Final request?	Yes
Person submitting	Laurie Lyda	Grant award amount	\$9,900.00
Telephone	704-216-8245	Required match amount	\$0.00
Email	Laurie.Lyda@rowancountync.gov		
Date	12/15/22		
Library Director has approved this request	Yes 	Is the institution eligible for a sales tax refund from the State Department of Revenue (see N.C.G.S. 105-184.14)?	Yes
		If no, what tax rate do you pay?	

For each invoice, list the expenditures total in one of the six Budget Category columns.
Then go to <https://is25.forms.stateilibrarync.lsta-reimbursement/index.html> to submit the form and supporting documents.

Please check to see that all documentation is complete and legible.

[illegible]

BUDGET SUMMARY

Total grant amount previously paid / Match amount previously reported
Grant award balance remaining / Required match remaining

\$ -	\$ -
\$ 1,822.47	\$ -

sent email to LL

Nance, Pam

From: Bevis, Lisa F
Sent: Wednesday, January 18, 2023 12:28 PM
To: Oleen, Melissa J; Bumgarner, Anna R; Nance, Pam
Cc: Kitalong-Will, Ann M; Sharpless, Teresa F; Boyd, Leslie H
Subject: Bright Ideas Grant

1/20/23

Good afternoon Melissa,

We have received the LSTA Bright Ideas Grant money, in the amount of \$8,077.53. Earlier in the FY, we budgeted \$9,900 in Bright Ideas revenue and expenses based on how much we requested. A budget amendment will need to be prepared reducing the revenue and expenditures from the amount requested to the amount received. Teresa can assist if you have any questions.

In MUNIS, if you access account inquiry and type in project 6101 you will see revenue and expense accounts.

The revenue received should post in the next few days.

Please let me know if you have any questions.

Thanks so much.

Lisa

**ROWAN
COUNTY**

NORTH CAROLINA

Be an original.

Lisa F. Bevis | Assistant Finance Director
Rowan County Finance Department
130 West Innes St. Salisbury, NC 28144
[p] 704-216-8162 [f] 704-216-8166
www.rowancountync.gov

9,900.00
- 8077.53
1822.47

6101
Project

8,077.53 Rec'd

9,900 Budgeted

(1822.47)

↓ Rev

↓ Exp

266.12

Avail. 390.24

1,421.00

-0-

OTH Sm Eq

C/A Furn + Eq

F/A " "

1811.24

(short 11/23


BA-08-061 - BOC 02-20

Final Audit Report

2023-02-04

Created:	2023-02-03
By:	Teresa Sharpless (teresa.sharpless@rowancountync.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAACKuSGqpmFAU5NyU02m3l7qylVN0LunMG

"BA-08-061 - BOC 02-20" History

-  Document created by Teresa Sharpless (teresa.sharpless@rowancountync.gov)
2023-02-03 - 7:49:18 PM GMT - IP address: 24.123.188.14
-  Document emailed to Anna Bumgarner (anna.bumgarner@rowancountync.gov) for signature
2023-02-03 - 7:51:08 PM GMT
-  Document e-signed by Anna Bumgarner (anna.bumgarner@rowancountync.gov)
Signature Date: 2023-02-04 - 3:21:37 AM GMT - Time Source: server- IP address: 24.123.188.14
-  Agreement completed.
2023-02-04 - 3:21:37 AM GMT

Sharpless, Teresa F.

From: Bumgarner, Anna R
Sent: Monday, February 6, 2023 12:41 PM
To: Eller, Christopher L; Odell, Mitzi C; Kitalong-Will, Ann M; Sharpless, Teresa F.
Cc: Bevis, Lisa F
Subject: RE: City of Salisbury Water Fund Bill

So the flushing is in the ARPA fund so it will need to hit the project ledger. It does not appear tht the budget is in this line. Teresa will need to update on status of the budget.



Project String GL Amount Summary



Back



Save



Close



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File



Transaction

Account Inquiry [Rowan County] > Project String GL Amount Summary

Record Number T Project String

String Title

1 E 20900-500 -541025-512

WATER FLUSHING

From: Bumgarner, Anna R
Sent: Monday, February 6, 2023 12:38 PM
To: Eller, Christopher L <Christopher.Eller@rowancountync.gov>; Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>; Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>; Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>
Cc: Bevis, Lisa F <lisa.bevis@rowancountync.gov>
Subject: RE: City of Salisbury Water Fund Bill

Hold up that is wrong the flushing only will be paid from fund 73. Let me get that code.

From: Eller, Christopher L <Christopher.Eller@rowancountync.gov>
Sent: Monday, February 6, 2023 12:37 PM
To: Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>; Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>; Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>; Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>
Cc: Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>
Subject: RE: City of Salisbury Water Fund Bill

Thanks, Anna.

Just for clarification, I am putting just the flushing portion each month in this account, and still breaking out the Mgt Fee and Metered water, correct? In the past it has been broken down into three accounts:

6557510 – 541025 WATER FLUSHING

6557510 – 590020 OPER & MANGMT FEES

6557510 – 541020 WATER PURCHASED



NORTH CAROLINA

Be an original.

Chris Eller | Accountant I
Rowan County Finance Department
130 West Innes St. Salisbury, NC 28144
[p] (704) 216-8164
www.rowancountync.gov

From: Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>

Sent: Monday, February 6, 2023 12:32 PM

To: Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>; Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>; Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>

Cc: Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>; Eller, Christopher L <Christopher.Eller@rowancountync.gov>

Subject: RE: City of Salisbury Water Fund Bill

Fund	6050	WATER	Acct	6050-75-7510-7500-7510-0000-
Org	6557510	WTR OPER	Acct name	WATER FLUSHING
Object	541025	WTR FLUSH	Type	Expense
Project	<input type="checkbox"/>		Rollup	<input type="checkbox"/>
			Sub-Rollup	<input type="checkbox"/>

From: Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>

Sent: Monday, February 6, 2023 12:30 PM

To: Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>; Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>; Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>

Cc: Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>; Eller, Christopher L <Christopher.Eller@rowancountync.gov>

Subject: RE: City of Salisbury Water Fund Bill

Thanks so much. I was not sure if a BA would need to be completed also etc. before we can code the invoices.

Mitzi



NORTH CAROLINA

Be an original.

Mitzi O'Dell | Accountant III
Rowan County Finance Department
130 W. Innes Street, Salisbury, NC 28144
[p] 704-216-8109
www.rowancountync.gov

From: Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>
Sent: Monday, February 6, 2023 12:28 PM
To: Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>; Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>; Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>
Cc: Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>; Eller, Christopher L <Christopher.Eller@rowancountync.gov>
Subject: RE: City of Salisbury Water Fund Bill

I think Teresa has set up the accounts. In Fund 65 let me see if I can find those accounts for you.

From: Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>
Sent: Monday, February 6, 2023 10:57 AM
To: Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>; Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>; Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>
Cc: Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>; Eller, Christopher L <Christopher.Eller@rowancountync.gov>
Subject: RE: City of Salisbury Water Fund Bill
Importance: High

Good morning. We were in the process of entering this month's invoice and we are over budget for the account. Can you please let me know the status of this inquiry and what account we should be using to code the invoices now or will a BA be completed to move the funds into Fund 65? This invoice is due by the 10th of each month. We just received it in the mail Friday.

Thanks in advance. Please let me know if you have any questions or concerns.

Mitzi



NORTH CAROLINA

Be an original.

Mitzi O'Dell | Accountant III
Rowan County Finance Department
130 W. Innes Street, Salisbury, NC 28144
(p) 704-216-8109
www.rowancountync.gov

From: Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>
Sent: Wednesday, January 18, 2023 1:12 PM
To: Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>; Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>; Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>
Cc: Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>; Eller, Christopher L <Christopher.Eller@rowancountync.gov>
Subject: Re: City of Salisbury Water Fund Bill

The short answer is yes, we can use ARPA funds. The long answer is that I'm working on possible funding that we can use instead of ARPA, but I don't know the status of that grant yet. I don't know if you'd want to do the BA for ARPA now or wait until I hear about the other grant.

Could you please run a report on the flushing charges for me, going back to March 3, 2021? This will help with ARPA reporting. Thank you.

Ann

From: Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>
Date: Wednesday, January 18, 2023 at 1:07 PM
To: Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>, Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>, Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>
Cc: Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>, Eller, Christopher L <Christopher.Eller@rowancountync.gov>
Subject: RE: City of Salisbury Water Fund Bill

Yes when I spoke with Ann she indicated that we could spend funds from ARPA to help cover these cost. I have copied her in to let us know if anything has changed.

From: Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>
Sent: Wednesday, January 18, 2023 1:03 PM
To: Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>; Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>
Cc: Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>; Eller, Christopher L <Christopher.Eller@rowancountync.gov>
Subject: RE: City of Salisbury Water Fund Bill

Hi all,
Last I heard on this we were supposed to use ARPA funds for the Water Flushing because it is related to Lead Remediation. Has that changed? I just want to double check before I do the BA.

Thanks
Teresa

From: Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>
Sent: Wednesday, January 18, 2023 12:48 PM
To: Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>; Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>
Cc: Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>; Eller, Christopher L <Christopher.Eller@rowancountync.gov>
Subject: RE: City of Salisbury Water Fund Bill

Good afternoon. We will need to do a BA for 6557510-541025 Water Flushing. After paying the invoice for 11/15-12/15, the available funds will not cover next month's bills. If we continue to average about \$17,000 for that line item per month, we will need about \$100,000 added to this account.

Please let me know if you have any questions or concerns.

Thanks in advance.

Mitzi

2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 2680, 2681, 2682, 2683, 2684, 2685, 2686, 2687, 2688, 26

[illegible]

Additional Notes:

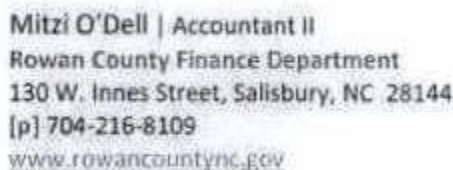
4.3.11.1 Comparison

— 100 —

1999, 2000, 2001, 2002, 2003, 2004, 2005, 2006, 2007, 2008, 2009, 2010, 2011, 2012, 2013, 2014, 2015, 2016, 2017, 2018, 2019, 2020, 2021, 2022, 2023, 2024, 2025, 2026, 2027, 2028, 2029, 2030, 2031, 2032, 2033, 2034, 2035, 2036, 2037, 2038, 2039, 2040, 2041, 2042, 2043, 2044, 2045, 2046, 2047, 2048, 2049, 2050, 2051, 2052, 2053, 2054, 2055, 2056, 2057, 2058, 2059, 2060, 2061, 2062, 2063, 2064, 2065, 2066, 2067, 2068, 2069, 2070, 2071, 2072, 2073, 2074, 2075, 2076, 2077, 2078, 2079, 2080, 2081, 2082, 2083, 2084, 2085, 2086, 2087, 2088, 2089, 2090, 2091, 2092, 2093, 2094, 2095, 2096, 2097, 2098, 2099, 2100, 2101, 2102, 2103, 2104, 2105, 2106, 2107, 2108, 2109, 2110, 2111, 2112, 2113, 2114, 2115, 2116, 2117, 2118, 2119, 2120, 2121, 2122, 2123, 2124, 2125, 2126, 2127, 2128, 2129, 2130, 2131, 2132, 2133, 2134, 2135, 2136, 2137, 2138, 2139, 2140, 2141, 2142, 2143, 2144, 2145, 2146, 2147, 2148, 2149, 2150, 2151, 2152, 2153, 2154, 2155, 2156, 2157, 2158, 2159, 2160, 2161, 2162, 2163, 2164, 2165, 2166, 2167, 2168, 2169, 2170, 2171, 2172, 2173, 2174, 2175, 2176, 2177, 2178, 2179, 2180, 2181, 2182, 2183, 2184, 2185, 2186, 2187, 2188, 2189, 2190, 2191, 2192, 2193, 2194, 2195, 2196, 2197, 2198, 2199, 2200, 2201, 2202, 2203, 2204, 2205, 2206, 2207, 2208, 2209, 2210, 2211, 2212, 2213, 2214, 2215, 2216, 2217, 2218, 2219, 2220, 2221, 2222, 2223, 2224, 2225, 2226, 2227, 2228, 2229, 2230, 2231, 2232, 2233, 2234, 2235, 2236, 2237, 2238, 2239, 2240, 2241, 2242, 2243, 2244, 2245, 2246, 2247, 2248, 2249, 2250, 2251, 2252, 2253, 2254, 2255, 2256, 2257, 2258, 2259, 2260, 2261, 2262, 2263, 2264, 2265, 2266, 2267, 2268, 2269, 2270, 2271, 2272, 2273, 2274, 2275, 2276, 2277, 2278, 2279, 2280, 2281, 2282, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2292, 2293, 2294, 2295, 2296, 2297, 2298, 2299, 2300, 2301, 2302, 2303, 2304, 2305, 2306, 2307, 2308, 2309, 2310, 2311, 2312, 2313, 2314, 2315, 2316, 2317, 2318, 2319, 2320, 2321, 2322, 2323, 2324, 2325, 2326, 2327, 2328, 2329, 2330, 2331, 2332, 2333, 2334, 2335, 2336, 2337, 2338, 2339, 2340, 2341, 2342, 2343, 2344, 2345, 2346, 2347, 2348, 2349, 2350, 2351, 2352, 2353, 2354, 2355, 2356, 2357, 2358, 2359, 2360, 2361, 2362, 2363, 2364, 2365, 2366, 2367, 2368, 2369, 2370, 2371, 2372, 2373, 2374, 2375, 2376, 2377, 2378, 2379, 2380, 2381, 2382, 2383, 2384, 2385, 2386, 2387, 2388, 2389, 2390, 2391, 2392, 2393, 2394, 2395, 2396, 2397, 2398, 2399, 2400, 2401, 2402, 2403, 2404, 2405, 2406, 2407, 2408, 2409, 2410, 2411, 2412, 2413, 2414, 2415, 2416, 2417, 2418, 2419, 2420, 2421, 2422, 2423, 2424, 2425, 2426, 2427, 2428, 2429, 2430, 2431, 2432, 2433, 2434, 2435, 2436, 2437, 2438, 2439, 2440, 2441, 2442, 2443, 2444, 2445, 2446, 2447, 2448, 2449, 2450, 2451, 2452, 2453, 2454, 2455, 2456, 2457, 2458, 2459, 2460, 2461, 2462, 2463, 2464, 2465, 2466, 2467, 2468, 2469, 2470, 2471, 2472, 2473, 2474, 2475, 2476, 2477, 2478, 2479, 2480, 2481, 2482, 2483, 2484, 2485, 2486, 2487, 2488, 2489, 2490, 2491, 2492, 2493, 2494, 2495, 2496, 2497, 2498, 2499, 2500, 2501, 2502, 2503, 2504, 2505, 2506, 2507, 2508, 2509, 2510, 2511, 2512, 2513, 2514, 2515, 2516, 2517, 2518, 2519, 2520, 2521, 2522, 2523, 2524, 2525, 2526, 2527, 2528, 2529, 2530, 2531, 2532, 2533, 2534, 2535, 2536, 2537, 2538, 2539, 2540, 2541, 2542, 2543, 2544, 2545, 2546, 2547, 2548, 2549, 2550, 2551, 2552, 2553, 2554, 2555, 2556, 2557, 2558, 2559, 2560, 2561, 2562, 2563, 2564, 2565, 2566, 2567, 2568, 2569, 2570, 2571, 2572, 2573, 2574, 2575, 2576, 2577, 2578, 2579, 2580, 2581, 2582, 2583, 2584, 2585, 2586, 2587, 2588, 2589, 2590, 2591, 2592, 2593, 2594, 2595, 2596, 2597, 2598, 2599, 2600, 2601, 2602, 2603, 2604, 2605, 2606, 2607, 2608, 2609, 2610, 2611, 2612, 2613, 2614, 2615, 2616, 2617, 2618, 2619, 2620, 2621, 2622, 2623, 2624, 2625, 2626, 2627, 2628, 2629, 2630, 2631, 2632, 2633, 2634, 2635, 2636, 2637, 2638, 2639, 2640, 2641, 2642, 2643, 2644, 2645, 2646, 2647, 2648, 2649, 2650, 2651, 2652, 2653, 2654, 2655, 2656, 2657, 2658, 2659, 2660, 2661, 2662, 2663, 2664, 2665, 2666, 2667, 2668, 2669, 2670, 2671, 2672, 2673, 2674, 2675, 2676, 2677, 2678, 2679, 2680, 26

Yr: Feb 2023-07	Feb 2023-07	Feb 2023-07	Feb 2023-07	Feb 2023-07
Current Budget	62,000.00	62	46,800.00	46
Transfer in	62,000.00	62	00	00
Transfer Out	00	00	-2,500.00	-25
Revised Budget	110,000.00	110	46,800.00	46
Actual (Memo)	105,152.92	105	45,319.26	45
Encumbrances	00	00	00	00
Adjustments	00	00	00	00
Balance	4,847.08	48	1,480.74	14
Fiscal Year	95.59	95	95.54	95

1424

[View detailed information for current account](#)

Subject: RE: City of Salisbury Water Fund Bill

Please let me know if you need anything else.

Thanks,

Mitzi



Mitzi O'Dell | Accountant II
Rowan County Finance Department
130 W. Innes Street, Salisbury, NC 28144
[p] 704-216-8109
www.rowancountync.gov

From: Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>
Sent: Monday, November 14, 2022 1:42 PM
To: Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>
Cc: Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>; Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>; Eller, Christopher L <Christopher.Eller@rowancountync.gov>
Subject: RE: City of Salisbury Water Fund Bill

I agree. I am not sure if there is enough in the expense accounts to move that much. I did the BA based on the contract and the percentage billed doubling from last year. I can change the BA but I am thinking I would need to increase Fund Balance?

From: Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>
Sent: Monday, November 14, 2022 11:23 AM
To: Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>
Cc: Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>; Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>; Eller, Christopher L <Christopher.Eller@rowancountync.gov>
Subject: RE: City of Salisbury Water Fund Bill

Do we think \$50,000 is enough to cover this until the end of the year?

$17,500 * 8 = \$140,000$

If we only move \$50,000 we are still short \$90,000.



Anna Bumgarner | Finance Director
Rowan County Finance
130 W. Innes Street, Salisbury, NC 28144
[p] 704-216-8174 [c] 980-330-0157 [f] 704-216-8166
www.rowancountync.gov/675/Purchasing
<https://www.rowancountync.gov/260/Finance>

From: Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>
Sent: Monday, November 14, 2022 11:10 AM
To: Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>; Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>; Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>
Cc: Eller, Christopher L <Christopher.Eller@rowancountync.gov>
Subject: RE: City of Salisbury Water Fund Bill

Good morning,

I attached a BA for the water flushing. If you all will, please look over it and let me know if it looks ok. I tried to pull from accounts that looked like they will have budget to spare.

I have not done one yet for account 6557510-590020 because I do not think that account will need one? It looks like we have been charged \$4,500 a month. If the monthly rate stays the same this account will have enough budget for the year. It looks like 13 payments came out of last years budget which is why it was over budget last year.

Please let me know if you have any questions.

Teresa



NORTH CAROLINA

Be an original.

Teresa Sharpless | Accountant II
Rowan County Finance Department
130 West Innes Street, Salisbury, NC 28144
[p] 704.216.8173
www.rowancountync.gov

From: Odell, Mitzi C <Mitzi.Odell@rowancountync.gov>

Sent: Thursday, November 10, 2022 11:52 AM

To: Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>

Cc: Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>; Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>; Eller, Christopher L <Christopher.Eller@rowancountync.gov>

Subject: City of Salisbury Water Fund Bill

Good morning. I hope you are feeling better.

We need to do a BA for a couple of accounts. 6557510-541025 is for water flushing and it looks like the percentage billed is double last year. We are already over budget for the current invoice. The second account is 6557510-590020. We were over budget last year and if the fees are similar we will be over budget this year again. We are researching to ensure this amount is correct but with conversations I think it may be.

Please let Chris and I know when the BA's have been completed so we can release the current invoice.

Thanks in advance.

Mitzi



NORTH CAROLINA

Be an original.

Mitzi O'Dell | Accountant II
Rowan County Finance Department
130 W. Innes Street, Salisbury, NC 28144
[p] 704-216-8109
www.rowancountync.gov





BA-08-125 - BOC 02-20

Final Audit Report

2023-02-08

Created:	2023-02-07
By:	Teresa Sharpless (teresa.sharpless@rowancountync.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAoTAQqAnyehYgnemJLtuE4pxEBMn3LdeF

"BA-08-125 - BOC 02-20" History

-  Document created by Teresa Sharpless (teresa.sharpless@rowancountync.gov)
2023-02-07 - 7:46:26 PM GMT- IP address: 24.123.188.14
-  Document emailed to Anna Bumgarner (anna.bumgarner@rowancountync.gov) for signature
2023-02-07 - 7:47:23 PM GMT
-  Document e-signed by Anna Bumgarner (anna.bumgarner@rowancountync.gov)
Signature Date: 2023-02-08 - 0:24:04 AM GMT - Time Source: server- IP address: 174.210.70.118
-  Agreement completed.
2023-02-08 - 0:24:04 AM GMT

DEPARTMENTAL REQUEST FOR BUDGET ACTION

To allocate FY22 restricted sales tax for capital improvements for RSS and KCS.

Date: 02/02/23

Reviewed:

[illegible]

Rowan County
Restricted Sales Tax For RSS and Kannapolis City Schools
For the Year Ended June 30, 2022

ADM %
RSS 93.38% Change ADM for new year
KCS 6.62% Change ADM for new year

Reserve Balance, June 30, 2021

Rowan-Salisbury Schools	\$	2,624,247
Kannapolis City Schools		<u>446,493</u>
	\$	<u>3,070,740</u>

Revenues:

Article 40 - Restricted	1142335-435504	\$	2,623,475
Article 42 - Restricted	1142335-435506	\$	<u>5,246,950</u>
		\$	<u>7,870,425</u>

Revenue Split Base on ADM %

Rowan	\$	7,349,403
Kannapolis	\$	<u>521,022</u>
	\$	<u>7,870,425</u>

Expenditures:

Rowan - 1/2 cent sales tax	1157120-594035	\$	(1,420,798)
Kannapolis - 1/2 cent sales tax	1157130-594035	\$	<u>(507,107)</u>
		\$	<u>(1,927,905)</u>

Debt Service

Rowan (less lottery funds)	\$	(4,174,081)
Kannapolis (less lottery funds)	\$	<u>(10,134)</u>
	\$	<u>(4,204,215)</u>

Rowan	\$	1,754,524
Kannapolis	\$	<u>(16,219)</u>

Reserve Balance, June 30, 2022

\$	<u>4,809,044</u>
----	------------------

Allocation:

Rowan-Salisbury Schools	\$	4,378,771
Kannapolis City Schools	\$	<u>430,274</u>
	\$	<u>4,809,044</u>

BA-08-131 - BOC 02-20

Final Audit Report

2023-02-06

Created:	2023-02-06
By:	Teresa Sharpless (teresa.sharpless@rowancountync.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAa4z2RECTIWR6lmhbwIOfzcJ4Q_6GCaX

"BA-08-131 - BOC 02-20" History

-  Document created by Teresa Sharpless (teresa.sharpless@rowancountync.gov)
2023-02-06 - 7:02:09 PM GMT - IP address: 24.123.188.14
-  Document emailed to Anna Bumgarner (anna.bumgarner@rowancountync.gov) for signature
2023-02-06 - 7:02:55 PM GMT
-  Document e-signed by Anna Bumgarner (anna.bumgarner@rowancountync.gov)
Signature Date: 2023-02-06 - 7:20:33 PM GMT - Time Source: server- IP address: 24.123.188.14
-  Agreement completed.
2023-02-06 - 7:20:33 PM GMT



Adobe Acrobat Sign

Sharpless, Teresa F.

From: Sloop, Chris [NCSW]
Sent: Monday, February 6, 2023 7:45 AM
To: Sharpless, Teresa F.
Subject: Re: Accounts for Tropical Storm Eta grant

I am fine to use that revenue line. The money will be sent to Rowan County as the project is completed and request for payments are processed.

Chris

Chris Sloop
Director, Rowan County Soil And Water Conservation District
2727C Old Concord Road
Salisbury, NC 28146
Office: 704-216-8999
Cell: 704-245-3847

From: Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>
Sent: Friday, February 3, 2023 4:51 PM
To: Sloop, Chris [NCSW] <Chris.Sloop@rowancountync.gov>
Subject: FW: Accounts for Tropical Storm Eta grant

Hi Chris,

I just wanted to follow up and make sure you received my last email below... You currently have revenue set up for disaster relief 1145010-431300. Do you want to use that?

Thanks!
Teresa

From: Sharpless, Teresa F.
Sent: Thursday, February 2, 2023 5:04 PM
To: 'Sloop, Chris [NCSW]' <Chris.Sloop@rowancountync.gov>
Subject: RE: Accounts for Tropical Storm Eta grant

Thank you! Do you know the revenue line you want to use for when funds when they come in?

From: Sloop, Chris [NCSW] <Chris.Sloop@rowancountync.gov>
Sent: Thursday, February 2, 2023 12:52 PM
To: Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>; Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>
Subject: Re: Accounts for Tropical Storm Eta grant

Teresa,
I would like for it to be set up in:
Org :1155010 Soil & Water
Object: 582025 Disaster Relief
Project: Tropical Storm Eta Relief-Debris Removal

Dollar amount in the contract is \$151,361.00

I'm attaching a copy of the contract for your records.

* The line that is in 582025 (\$19,000) was for Hurricane Florence, and that contract expired without me knowing it last year. So that line can be deleted if you are able. No actual money came in or went out under that contract. Just an FYI if you want to clean that up before creating a new project in that account.

Thanks,
Chris

Chris Sloop
Director, Rowan County Soil And Water Conservation District
2727C Old Concord Road
Salisbury, NC 28146
Office: 704-216-8999
Cell: 704-245-3847

From: Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>
Sent: Thursday, February 2, 2023 12:15 PM
To: Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>
Cc: Sloop, Chris [NCSW] <Chris.Sloop@rowancountync.gov>
Subject: RE: Accounts for Tropical Storm Eta grant

I need the account numbers and the amount. Any backup you can send me for the Grant would be great as well.

Thanks
Teresa

ROWAN COUNTY
NORTH CAROLINA
Be an original.

Teresa Sharpless | Accountant II
Rowan County Finance Department
130 West Innes Street, Salisbury, NC 28144
[p] 704.216.8173
www.rowancountync.gov

From: Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>
Sent: Thursday, February 2, 2023 12:07 PM
To: Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>
Cc: Sloop, Chris [NCSW] <Chris.Sloop@rowancountync.gov>
Subject: Accounts for Tropical Storm Eta grant

Hi Teresa – I'm working with Chris Sloop to help make sure the accounts are all set up for the Tropical Storm Eta grant. What information do you need from me for the BA? Thank you!

Ann



Steve Troxler
Commissioner

North Carolina Department of Agriculture
and Consumer Services

N. David Smith
Chief Deputy Commissioner

September 21, 2022

Mr. Chris Sloop
Rowan County (SWCD)
130 West Innes Street
Salisbury, NC 28144

ACCEPTANCE OF AWARD NOTIFICATION

Dear Mr. Sloop:

On behalf of Commissioner Steve Troxler and the N.C. Department of Agriculture and Consumer Services, we are pleased that you have accepted the Department's offer of \$ \$151,361.00.

By accepting our offer of financial assistance, you have agreed to the specific stipulations, terms and conditions, and reporting requirements contained in the contract that you signed. Enclosed is a fully executed contract for your records.

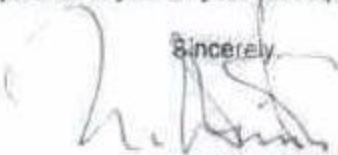
The forms listed below are used to fulfill the departmental reporting requirements of the Watershed Restoration Project-Eta:

1. Stream Debris Quarterly Report
2. Watershed Restoration Project Invoice Form

If you have any questions regarding the contract, please contact Heather Reichert at 919-707-3768 or by email at heather.reichert@ncagr.gov.

I would like to take this opportunity to thank you for your participation in the Watershed Restoration.

Sincerely,


N. David Smith
Chief Deputy Commissioner

Enclosures
Cc: Heather Bruce, Grants Manager





BA-08-223 - BOC 02-20

Final Audit Report

2023-02-09

Created:	2023-02-08
By:	Teresa Sharpless (teresa.sharpless@rowancountync.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA8NpD8cw3lloasOeZMgtnX2O1QIF9loin

"BA-08-223 - BOC 02-20" History

-  Document created by Teresa Sharpless (teresa.sharpless@rowancountync.gov)
2023-02-08 - 4:36:43 PM GMT - IP address: 24.123.188.14
-  Document emailed to Anna Bumgarner (anna.bumgarner@rowancountync.gov) for signature
2023-02-08 - 4:37:39 PM GMT
-  Document e-signed by Anna Bumgarner (anna.bumgarner@rowancountync.gov)
Signature Date: 2023-02-09 - 2:17:42 AM GMT - Time Source: server - IP address: 24.123.188.14
-  Agreement completed.
2023-02-09 - 2:17:42 AM GMT



Adobe Acrobat Sign

DEPARTMENTAL REQUEST FOR BUDGET ACTION

2/8/2023

[illegible]

Sharpless, Teresa F.

From: Bumgarner, Anna R
Sent: Tuesday, February 7, 2023 8:37 PM
To: Sharpless, Teresa F.
Cc: Bevis, Lisa F; Farrow-Bennett, Jody M; Cress, Randy J.
Subject: FW: Rowan County Chemical Booster Station - Change Order 6
Attachments: Change Order 006 Signed.pdf

We will need a BA to cover this change order 21466. The amount needed is \$4,947.78.

Teresa can you get this back to Jody to include with the Agenda Item.



NORTH CAROLINA

Be an original.

Anna Bumgarner, CLGPO | Finance Director
Rowan County Finance Department
130 W. Innes St., Salisbury, NC 28144
[p] 704-216-8174
www.rowancountync.gov

6 + 948 + 0000 +
2 + 694 + 0000 -
2 + 256 + 0000 =

From: Cress, Randy J. <randy.cress@rowancountync.gov>
Date: Tuesday, February 7, 2023 at 8:21 AM
To: Farrow-Bennett, Jody M <Jody.Farrow-Bennett@rowancountync.gov>, Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>
Subject: Fwd: Rowan County Chemical Booster Station - Change Order 6

Jody, Can you help me get this on the next BoC mtg for approval? I will provide the language based on prior change orders.

Anna, since this CO does have a cost, would you be able to see if we have enough funds for pre audit or if we also need a BA to go along with this.

Thank you both and Jody I will follow up with the explanation and recommendation.
Randy

From: Church, Aaron <Aaron.Church@rowancountync.gov>
Sent: Friday, February 3, 2023 11:33:34 AM
To: Cress, Randy J. <randy.cress@rowancountync.gov>
Subject: Fwd: Rowan County Chemical Booster Station - Change Order 6

Randy,

Will you please care of this?

Aaron Church
Rowan County Manager
130 West Innes Street
Salisbury, NC 28144

Phone: 704-216-8180
Cell: 704-213-8369

Begin forwarded message:

From: "Gibson, Sara" <sgibson@hazenandsawyer.com>
Subject: Rowan County Chemical Booster Station - Change Order 6
Date: February 2, 2023 at 4:48:35 PM EST
To: "Church, Aaron" <Aaron.Church@rowancountync.gov>, "randy.cress@rowancountync.gov" <randy.cress@rowancountync.gov>
Cc: "Babson, Aaron D" <ababson@hazenandsawyer.com>

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. Report suspicious emails by clicking the "Report Phish" button.

Randy and Aaron,

Good afternoon! As I discussed on the phone with Randy earlier this week, please find Change Order 6 for inclusion in the February 20th board meeting. This effort is for additional programming which will allow for the chemical metering pumps to provide a more stable chemical feed while responding to flow fluctuations we have been seeing in the distribution system.

Please let me know if you have any questions or need any additional information.

Thank you,

Sara Gibson

Sara N. Gibson, PE

Senior Associate | Hazen and Sawyer
4011 WestChase Blvd., Suite 500, Raleigh, NC 27607
919.833-7152 (main) | 919.755-8852 (direct)
sgibson@hazenandsawyer.com | hazenandsawyer.com
[pronouns | she, her, hers](#)

Change Order No. <u>006</u>			
Date of Issuance:	February 2, 2023	Effective Date:	February 2, 2023
Owner:	Rowan County, NC	Owner's Contract No.:	21466
Contractor:	Dellinger, Inc.	Contractor's Project No.:	P-1246
Engineer:	Hazen and Sawyer, P.C.	Engineer's Project No.:	32506-001
Project Site:	1375 Long Ferry Rd., Salisbury, NC	Contract Name:	NE Rowan County Chemical Booster Station

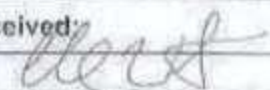
The Contract is modified as follows upon execution of this Change Order:

Description:

Issued for programming modifications required to provide flexibility in reacting to NE Rowan County distribution system flow fluctuations. This will allow for the chemical metering pumps to provide a more stable chemical feed while responding to flow fluctuations. The subcontractor (Lord & Company) provided a lump sum cost for programming efforts related to the Contract Documents. The programming modifications associated with this change order were not part of the original design.

Attachments: RFC #11

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price:	Original Contract Times:
\$ 742,900.41	Substantial Completion: 01-03-2022 (180 days from NTP)
	Ready for Final Payment: 02-02-2022 (210 days from NTP)
Previously approved change amount from Change Orders No. <u>0</u> to No. <u>5</u> :	Previously approved days: 384 from Change Orders No. <u>0</u> to No. <u>5</u>
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ 823,698.33	Substantial Completion Date: 01-01-2023 (544 days)
	Ready for Final Payment Date: 01-31-2022 (574 days)
Increase of this Change Order:	Increase of Days for this Change Order:
\$ 4,947.78	Zero (0) days
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ 828,646.11	Substantial Completion Date: 01-01-2023 (544 days)
	Ready for Final Payment Date: 01-31-2023 (574 days)

Recommended:	Authorized:	Received:
By: Sara Gibson, PE	By:	By: 
Engineer (Authorized Signature)	Owner (Authorized Signature)	Contractor (Authorized Signature)
Title: Sara Gibson	Title:	Title: President
Date: 2023 02 02 14:54:29 -05'00'	Date:	Date: 2/2/23

Approved by Funding Agency (if applicable)

By:	Date:
Title:	

Sumner County
Chemical Waste Station
Summary RFP's, WCD's and Change Orders
Updated February 2, 2023

RF#	WCB No.	RF# No.	RF# Date	Change Order No.	Description	Cost	Credit	Net	Adjusted Contract Amount	Adjusted S.C. Deduction	Adjusted S.C. Date	Adjusted P.C. Deduction	Adjusted P.C. Date	Status / Comments
		005	001	001	Contract SOW Addendum / Clarifications / E-Proc	\$4,800.00		\$4,800.00	\$742,505.91	100	04/28/23	000	03/15/22	
				001	Supply for 4-20 mA Transmitters for Metering Pumps	\$1,200.00		\$1,200.00	\$741,305.91	0				Contract Addendum
				001	Additional Programming for 4-20 mA Transmitters	\$2,000.00		\$2,000.00	\$740,305.91					Contract Addendum
				001	40 PSI Interconnected Transfer Switch Refurbish	\$16,600.00		\$16,600.00	\$697,705.91					Contract Addendum
				001	Change Order No. 1 Total Percentage Change per C.O. No. 1	\$19,800.00	\$0.00	\$19,800.00	\$677,905.91	0.00	03/02/23	0.00	03/02/23	Excluded
				002	Revised Load Control Panel Implementation	\$2,700.00		\$2,700.00	\$675,205.91					Contract Addendum
				002	Emergency Power for Building Systems	\$2,000.00		\$2,000.00	\$673,205.91					Contract Addendum
				002	Change Order No. 2 Total Percentage Change for C.O. No. 2	\$4,700.00	\$0.00	\$4,700.00	\$668,505.91	0.00	07/05/23	0.00	04/20/23	Excluded
				002	Added Interlocks to Injection Panel	\$0,000.00		\$0,000.00	\$668,505.91					Contract Addendum
				002	30,000 PSI Pressure Drop in Voltage Drop	\$2,000.00		\$2,000.00	\$666,505.91					Contract Addendum
				003	Change Order No. 3 Total Percentage Change for C.O. No. 3	\$1,000.00	\$0.00	\$1,000.00	\$665,505.91	0.00	07/05/23	0.00	08/02/23	Excluded
				003	Credit for Tapping Block and Valve for Fire Hydrant	\$1,000.00		-\$1,000.00	\$666,505.91					Contract Addendum
				004	Change Order No. 4 Total Percentage Change for C.O. No. 4	\$2,000.00	\$0.00	\$2,000.00	\$664,505.91	0.00	08/02/23	0.00	08/02/23	Excluded
				004	Sumo Pump and Control Panel	\$0.00		\$0.00	\$664,505.91	0.00				Contract Addendum
				005	Change Order No. 5 Total Percentage Change for C.O. No. 5	\$0.00	\$0.00	\$0.00	\$664,505.91	0.00	07/05/23	0.00	08/02/23	Excluded
				005	Programming Modification	\$0,000.00		\$0,000.00	\$664,505.91	0.00				Contract Addendum
				006	Change Order No. 6 Total Percentage Change for C.O. No. 6	\$1,000.00	\$0.00	\$1,000.00	\$663,505.91	0.00	07/05/23	0.00	07/05/23	Excluded

RFP - Request for proposal
 MCC - Mass Change Certificate
 RFI - Customer Financial
 S.C. - Statistical Completion
 S.C. - Final Completion

DELLINGER, INC.

HEAVY CONTRACTOR

MORRIS, NC

General Contractor

P. O. Box 929 — Monroe, NC 28111-0929

Office No. (704) 282-7554

Fax No. (704) 285-8317

Request For Change (RFC) To Contract AmountRFC # 011 PROJECT NE Rowan County Chemical Booster Station DATE 1/26/2023

Attn: Sara Gibson
Eng./Owner: Hazen and Sawyer
Address: 4011 WestChase Blvd. Suite 500
City: Raleigh, NC 27607
Owner: Rowan County

Description of Change: This Change Order is on behalf of Lord & Company for the Changes to the Programming in the Northeast Rowan Chemical Booster Station.Please see the attached documents.Work provided under this Change Order will fall within the warranty period for the project and have no effect on the Substantial Completion

Change Order Amount

\$4,947.78This RFC is valid for 30 days, at which time reevaluation of cost and time may be necessary.

Request for Change to Contract Amount Accepted by Owner

By: _____ Date: _____
Signature

Title

DELLINGER, INC.

By: Will Crook Digitally signed by Will Crook
Date: 2023.02.02 11:08:48
Signature Date: _____Will Crook - Project Manager
Name and Title

MONROE, NC

P.O. Box 929 — Murroe, NC 28111-0929

File No. 1783-139-8217

COST DETAILS

NE Rowan County Chemical Booster Station

OWNER: Rowan County

LABOR

\$ 950.88

EQUIPMENT

—

MATERIAL

5

SUBCONTRACTOR

5 3593.23

JOB OVERHEAD

5

PRORATED AND OTHER COST

5 (19.20)

\$979.05

5146.86

51,322.90

\$3,592.21

5179-60

54,598,000

548-97



2100 Carolina Place Drive; Fort Mill, SC 29708
Tel: (803) 802-0060 Fax: (803) 802-0070
Website: www.lordandcompany.com

Locations
Fort Mill, South Carolina
Durham, North Carolina



Task Order 1A: North East Rowan County Water System Chemical Booster Station Programming Modifications

L&C Project No. SE-8777

L&C Quotation No. 012623A

"A FULL-SERVICE INSTRUMENTATION & CONTROLS COMPANY"

The cost in quote includes the cost for in-house engineering labor and testing, and on-site deployment and testing, to successfully achieve the programming services requested by engineer and owner during the on-site visit on 01/23/23. Changes required are also noted on document "Site Visit Summary 1-23-23" provided by Sara Gibson on 01/24/23 on email titled: "RE: Rowan County Programming Details - Meeting Next Week".

We appreciate the opportunity to meet your instrumentation and control needs for this project and give your company a firsthand experience of working with Lord & Company. We are certain that we will prove our excellent reputation of over 30 years for quality equipment, timely services, and experienced engineers.

Engineering We shall provide the specified shop drawings, submittals, testing and calibration documentation and O & M manuals in software (CD) format. Hard copies of these documents can be printed from the CD, or Lord & Company will provide hard copies at an additional cost. Additional hard copy of O&M Manuals can be supplied at a cost of \$120 per manual.

Warranty We shall provide a One (1) year warranty from the date of customer acceptance on the equipment as specified. Damage due to misuse, abuse, flooding, moisture, lightning surges, transients from lightning or any other induced voltages are not covered. Equipment manufacturer's standard warranty and terms apply.

Notes Unless specifically set forth in the scope of this proposal, this offer does not include:

- ◊ Interconnecting wiring or conduit
- ◊ Fiber Optic Cable
- ◊ Communication Connectors
- ◊ Installation
- ◊ Installation of antenna, antenna towers, cable, conduit & wire
- ◊ Wire termination's
- ◊ Power distribution equipment
- ◊ Local power disconnects
- ◊ TVSS enclosures
- ◊ Electrical Racks with Hoods
- ◊ Enclosure Rated for Class I, Division 2 hazardous location
- ◊ Misc. hardware and mounting equipment such as stands, poles, anchors, sunshields, etc.

Terms Monthly progress payments for milestones, design, material shipments, startup, etc., Net 30 days after date of invoice. A 1 1/2% monthly interest charge shall apply to all invoices over 15 days past due. No statement or condition contained in any order submitted by Buyer which modifies, adds to, is different from or inconsistent with any item or condition of this Quotation shall be binding on the Seller unless the Seller shall have expressly consented in writing to such statement or condition. Reference this quotation number on all correspondence concerning this project, including purchase orders and/or contracts.

Starting & Finishing with Excellence

Page 1 of 2



AN EMPLOYEE OWNED COMPANY

www.lordandcompany.com



Page 2 of 2

Total Price \$3,593.23

We sincerely thank you for the opportunity to work with you on this project and hope that you are richly blessed with the Grace of God in your life. If you have any question or concerns pertaining to this scope of work please contact me.

Sincerely,
Lord & Company, Inc.

Diego Machuca, PMP
Project Manager/Engineering Services Development Manager



Lord & Company, Inc.
INDUSTRIAL AUTOMATION DIVISION OF AN L.W. PROCESS

2100 Carolina Place Drive
Fort Mill, SC 29708
Mobile: 803-874-1216
Office: 803-802-0060 ; 132
Email: dmachuca@lordandcompany.com
Website: lordandcompany.com

Starting & Finishing with Excellence

Page 2 of 2

Hazen

PROGRAMMING SITE VISIT SUMMARY

Date:	Monday, January 23, 2023	
Project:	Northeast Rowan County Chemical Booster Station	
Location:	1375 Long Ferry Road Salisbury, NC	
Hazen Project:	32506-001	
ON-SITE		
GENERAL:	Dellinger, Inc. (Will Crook)	
INSTRUMENTATION:	Lord & Company (Rafael Balderrama)	
UTILITY:	Salisbury-Rowan Utilities (Lee Bouknight, Jeff Parker)	
ENGINEER:	Hazen and Sawyer (Sara Gibson, Barry Bickerstaff)	
On Site:	Start: 8:15 am	End: 1:00 pm

Summary

1. Tested Caustic Metering Pump No. 1 backpressure valve and pressure relief valve.
 - The pressure gauges on either side of the backpressure valve indicated that no pressure was being induced. Hazen turned the adjustment screw to provide 5 psi of backpressure, but it did not register. Dellinger to test and adjust each backpressure valve (four total) to provide 5 psi of backpressure; replace any that are not functioning as specified (**Dellinger Action Item**).
 - The backpressure valve provided relief at 150 psi. Dellinger to test the other three backpressure relief valves for similar operation (**Dellinger Action Item**).
2. The project team reviewed the current process controls for the caustic metering pumps and identified areas for optimization and improvement.
 - The caustic carrier water is approximately 1.5 gpm of water when it is run in tandem through the orthophosphate carrier water system. This results in a "travel time" of applied caustic feed rate of approximately 12 minutes. Hazen closed the valve to the orthophosphate system in order for the caustic carrier water flow to increase to ~2.5 gpm. This will reduce the "travel time" to approximately 6 to 7 minutes. Hazen recommends maintaining this operation unless the orthophosphate system is required to run.
 - The caustic metering pump feed rate is currently adjusted 1) based on the process flow that is updated every three seconds and 2) a pH trim adjustment every 5 minutes.
 - i. Process Flow: 10% of the differential between the instantaneous flow reading and the previous flow reading is added to the previous flow reading. Trends were reviewed with this "filter flow" calculation against instantaneous process flow readings and the caustic metering pump speed input.
 1. It was determined that the "filter flow" trendline displayed on SCADA is not correct, but it is not being factored into the running calculation. The programming is "filtering" the flow properly, as detailed above.
 2. The observations confirmed that the metering pump speed input generally trends as expected with the process flow.
 3. The project team determined that there may be a benefit to 1) increasing the time interval between process flow readings and 2) taking an average of these

process flow readings over a set period of time for metering pump speed adjustment (instead of instantaneous).

- a. Provide a "Process Flow Interval" operator input for the frequency at which the process flow reading is pulled into SCADA (**Lord & Company Action Item**).
 - i. Initial operator setpoint: 5 seconds
 - ii. Setpoint range: 1 to 60 seconds
 - b. Provide a "Pump Speed Adjustment Interval" operator input for the frequency at which the metering pump speed shall be adjusted. At this time, the metering pump speed would be adjusted based on the average of the process flow readings since the last pump speed adjustment (**Lord & Company Action Item**).
 - i. Initial operator setpoint: 1 minute
 - ii. Setpoint range: 0.25 to 10 minutes
- ii. pH: At the set interval of 5 minutes, the pH reading is compared to the pH setpoint. If the pH is outside of the deadband, the metering pump speed will be increased or decreased at a set % interval.
1. The pH range for the setpoint input is currently 0 to 14. Hazen and SRU request that this be modified to 7.2 to 7.8 to meet regulatory requirements and minimize operator error (**Lord & Company Action Item**).
 - a. Hazen recommends a pH setpoint of 7.4 with a deadband of 0.2.
 2. The programming already provides a "pH Update Time" operator input. The range provided for input will be 1 to 15 minutes (**Lord & Company Action Item**).
 3. SRU requested that programming should include shutting down the caustic metering pumps if the pH is above the deadband (**Lord & Company Action Item**).
 - a. The metering pump shall be called to run again if the pH reaches the setpoint (**Lord & Company Action Item**).
3. Lord & Company indicated that the caustic weigh scale transmitter may need to be serviced by Scaletron depending on the issue. Hazen will confirm the issue with SRU and will provide this information to Lord & Company (**Hazen Action Item**).





BA-08-235 - BOC 02-20

Final Audit Report

2023-02-09

Created:	2023-02-08
By:	Teresa Sharpless (teresa.sharpless@rowancountync.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAZKQih4MaaQ2UPBB5MieZretip8MHUYM

"BA-08-235 - BOC 02-20" History

-  Document created by Teresa Sharpless (teresa.sharpless@rowancountync.gov)
2023-02-08 - 5:09:30 PM GMT- IP address: 24.123.188.14
-  Document emailed to Anna Bumgarner (anna.bumgarner@rowancountync.gov) for signature
2023-02-08 - 5:10:38 PM GMT
-  Document e-signed by Anna Bumgarner (anna.bumgarner@rowancountync.gov)
Signature Date: 2023-02-09 - 2:20:18 AM GMT - Time Source: server- IP address: 24.123.188.14
-  Agreement completed.
2023-02-09 - 2:20:18 AM GMT



ROWAN COUNTY

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: Rowan Wild

EXPLANATION IN DETAIL:

Rowan Wild Proposed Budget NC Science Museums Grant Program - \$75,000.00

Date: 2/7/2023

BUDGET INFORMATION:

Prepared by: Ashley Duncan

[illegible]

Anna F. Bumgarner

Feb 8, 2023

Grant Contract

This Contract is hereby entered into by and between the North Carolina Department of Natural and Cultural Resources (the "Agency") and County of Rowan (of which the Rowan County Nature Center and Wildlife Adventures is a department thereof), a unit of local government (the "Grantee") (referred to collectively as the "Parties"). The Grantee's federal tax identification number is 56-6000336.

This Contract consists of the following documents:

- 1) The General Terms and Conditions
- 2) The Scope of Work, description of services (Attachment A)
- 3) The line item budget (Attachment B)
- 4) Notice of Certain Reporting and Audit Requirements (Attachment C)

These documents constitute the entire agreement and "Contract" between the Parties and supersede all prior oral or written statements or agreements. The awarding of this grant is subject to allocation and appropriation of funds to the Agency for the purposes set forth in the contract.

General Terms and Conditions

DEFINITIONS

Except as otherwise provided in the Contract documents, the terms below shall have the following meanings in this Contract.

"Agency" means the North Carolina Department of Natural and Cultural Resources.

"Audit" means an examination of records or financial accounts to verify their accuracy.

"Certification of Compliance" means a report provided by the Grantee to the Agency that states that the Grantee has met the reporting requirements established by this Contract and included as a statement of certification by the Agency as part of the Grantee reporting package.

"Compliance Supplement" refers to the North Carolina State Compliance Supplement, maintained by the State and Local Government Finance Agency within the North Carolina Department of State Treasurer that has been developed in cooperation with agencies to assist the local auditor in identifying program compliance requirements and audit procedures for testing those requirements.

"Contract" means a legal instrument that is used to document a relationship between the Agency and the Grantee.

"Fiscal Year" means the annual operating year of the non-State entity.

"Financial Statement" means a report providing financial statistics relative to a given part of an organization's operations or status.

"Grant" means financial assistance provided by a State agency to an eligible grantee to carry out activities identified in the Grant Contract.

"Grantee" means an entity that receives State financial assistance.

"Local Government" has the meaning in G.S. 159-7(15)

"Non-State Entity" has the meaning in G.S. 143C-1-1(d)(18).

"Single Audit" means an audit that includes an examination of an organization's financial statements, internal controls, and compliance with the requirements of Federal or State awards.

"State financial assistance" means State funds disbursed as a grant, cooperative agreement, non-cash contribution, food commodities, or direct appropriation to a grantee or subrecipient as defined in this Contract.

"Special Appropriation" means a legislative act authorizing the expenditure of a designated amount of public funds for a specific purpose.

"State Funds" means any funds appropriated by the North Carolina General Assembly or collected by the State of North Carolina. State funds include federal financial assistance received by the State and transferred or disbursed to non-State entities. Both Federal and State funds maintain their identity as they are disbursed as financial assistance to other organizations.

"Subrecipient" means a non-State entity that receives State financial assistance from a Grantee to carry out part of a State program; but does not include an individual that is a beneficiary of such program.

TERMS AND CONDITIONS

1. **Choice of Law:** The validity of this Contract and any of its terms or provisions, as well as the rights and duties of the Parties to this Contract, are governed by the laws of North Carolina. The Grantee, by signing this Contract, agrees and submits, solely for matters concerning this Contract, to the exclusive jurisdiction of the courts of North Carolina and agrees, solely for such purpose, that the exclusive venue for any legal proceedings shall be Wake County, North Carolina. The place of this Contract and all transactions and agreements relating to it, and their situs and forum, shall be Wake County, North Carolina, where all matters, whether sounding in contract or tort, relating to the validity, construction, interpretation, and enforcement shall be determined.
2. **Grantee's Duties:** The Grantee shall complete and submit to the Agency the "REQUEST FOR PAYMENT OF APPROPRIATION(S) FROM NORTH CAROLINA GENERAL FUND" form, created by North Carolina's Office of State Budget and Management (OSBM), including the required enclosures.

The Grantee shall provide the services as described in Attachment A, Scope of Work and Description of Services and in accordance with the approved budget in Attachment B. The Grantee may make line item adjustments of less than ten percent (10%) for budgeted expenditures without prior approval from the Agency, except if the adjustment would exceed the total grant amount. For line item adjustments of ten percent (10%) or more for budgeted expenditures, the Grantee shall submit a written request for approval to the Agency and include a justification for the adjustment. Line item adjustments requiring approval shall be effective only upon a dually executed amendment between the parties, in accordance with Paragraph 21 of this Agreement. Amendments executed under this Paragraph shall include the new line item adjustment(s) (Attachment B) and any changes in the Scope of Work and Description of Services (Attachment A) related to the duties and services affected by the line item adjustment. An amendment that fails to comply with the requirements of this Paragraph shall not be binding upon the

parties. A violation of this Paragraph shall constitute a material breach and shall entitle the non-breaching party to all rights and actions available to it under the law.

In addition, the Grantee shall maintain all grant records for a period of five years or until all audit exceptions have been resolved, whichever is longer.

3. **Agency Duties:** Grants shall be paid at the direction of the Director of State Budget. The total amount paid by the Agency to the Grantee under this Contract is **\$75,000.00**. Contracts of \$100,000 or more to or for the use of the Grantee shall be made in quarterly or monthly payments, in the discretion of the Director of the Budget. The Agency may provide monitoring and oversight through a combination of periodic e-mails, calls, visits, and review of reports, invoices and deliverables.
4. **Independent Contractor:** The Grantee is and shall be deemed to be an independent contractor in the performance of this Contract and as such shall be wholly responsible for the work to be performed and for the supervision of its employees. The Grantee represents that it has, or shall secure at its own expense, all personnel required in performing the services under this Contract. Such employees shall not be employees of, or have any individual contractual relationship with, the Agency.
5. **Key Personnel:** The Grantee shall not substitute key personnel assigned to the performance of this contract without prior written approval by the Agency's Contract Administrator. The individuals designated as key personnel are those specified in Paragraph 34 of this Contract.
6. **Assignment:** No assignment of the Grantee's obligations or the Grantee's right to receive payment hereunder shall be permitted. However, upon written request approved by the Agency, the Agency may:
 - (a) Forward the Grantee's payment check(s) directly to any person or entity designated by the Grantee, or
 - (b) Include any person or entity designated by Grantee as a joint payee on the Grantee's payment check(s). In no event shall such approval and action obligate the Agency to anyone other than the Grantee and the Grantee shall remain responsible for fulfillment of all contract obligations.
7. **Beneficiaries:** Except as otherwise provided herein, this Contract shall inure to the benefit of and be binding upon the Parties hereto and their respective successors. It is expressly understood and agreed that the enforcement of the terms and conditions of this Contract, and all rights of action relating to such enforcement, shall be strictly reserved to the Agency and the named Grantee. Nothing contained in this document shall give or allow any claim or right of action whatsoever by any other third person. It is the express intention of the Agency and Grantee that any such person or entity, other than the Agency or the Grantee, receiving services or benefits under this Contract shall be deemed an incidental beneficiary only.
8. **Indemnification:** The Grantee shall hold and save the State, its officers, agents, and employees, harmless from liability of any kind, including all claims and losses accruing or resulting to any other person, firm, or corporation furnishing or supplying work, services, materials, or supplies in connection with the performance of this Contract, and from any and all claims and losses accruing or resulting to any person, firm, or corporation that may be injured or damaged by the Grantee in the performance of this Contract and that are attributable to the negligence or intentionally tortious acts of the Grantee.
9. **Termination by Mutual Consent:** The Parties may terminate this Contract by mutual consent with 60 days' written notice to the other Party, or as otherwise provided by law. In that event, all finished or unfinished deliverable items prepared by the Grantee under this Contract shall, at the option of the Agency, become its property. If the Contract is terminated by the Agency as provided herein, the

Grantee shall be paid for services satisfactorily completed, less payment or compensation previously made. Unexpended funds held by the Grantee shall revert to the Agency upon termination of this Contract.

10. **Termination for Cause:** If, through any cause, the Grantee shall fail to fulfill its obligations under this Contract in a timely and proper manner, the Agency shall have the right to terminate this Contract by giving written notice to the Grantee and specifying the effective date thereof. Unexpended funds held by the Grantee shall revert to the Agency upon termination of this Contract. In that event, all finished or unfinished deliverable items prepared by the Grantee under this Contract shall, at the option of the Agency, become its property and the Grantee shall be entitled to receive just and equitable compensation for any satisfactory work completed on such materials, minus any payment or compensation previously made. Notwithstanding the foregoing provision, the Grantee shall not be relieved of liability to the Agency for damages sustained by the Agency by virtue of the Grantee's breach of this Contract, and the Agency may withhold any payment due the Grantee for the purpose of setoff until such time as the exact amount of damages due the Agency from such breach can be determined.

In case of default by the Grantee, the State may procure the services from other sources and hold the Grantee responsible for any excess cost occasioned thereby. The State reserves the right to require a performance bond or other acceptable alternative performance guarantees from successful offeror without expense to the State.

In addition, in the event of default by the Grantee under this Contract, the State may immediately cease doing business with the Grantee, immediately terminate for cause all existing contracts the State has with the Grantee, and de-bar the Grantee from doing future business with the State.

Upon the Grantee filing a petition for bankruptcy or the entering of a judgment of bankruptcy by or against the Grantee, the State may immediately terminate, for cause, this Contract and all other existing contracts the Grantee has with the State, and de-bar the Grantee from doing future business.

11. **Waiver of Default:** Waiver by the Agency of any default or breach in compliance with the terms of this Contract by the Grantee shall not be deemed a waiver of any subsequent default or breach and shall not be construed to be modification of the terms of this Contract unless stated to be such in writing, signed by an authorized representative of the Agency and the Grantee and attached to the Contract.
12. **Availability of Funds:** The Parties to this Contract agree and understand that the payment of the sums specified in this Contract is dependent and contingent upon and subject to the appropriation, allocation, and availability of funds for this purpose to the Agency.
13. **Force Majeure:** Neither Party shall be deemed to be in default of its obligations hereunder if and so long as it is prevented from performing such obligations by any act of war, hostile foreign action, nuclear explosion, riot, strikes, civil insurrection, earthquake, hurricane, tornado, or other catastrophic natural event or act of God.
14. **Survival of Promises:** Except as otherwise provided herein or unless superseded by applicable federal or State statute of limitations, all promises, indemnifications, requirements, terms conditions, provisions, representations, guarantees, and warranties contained herein shall survive the Contract expiration or termination date.

15. **Copyrights and Ownership of Deliverables:** All deliverable items produced pursuant to this Contract are the exclusive property of the Agency. The Grantee shall not assert a claim of copyright or other property interest in such deliverables.
16. **Federal Intellectual Property Bankruptcy Protection Act:** The Parties agree that the Agency shall be entitled to all rights and benefits of the Federal Intellectual Property Bankruptcy Protection Act, Public Law 100-506, codified at 11 U.S.C. 365 (n) and any amendments thereto.
17. **Compliance with Laws:** The Grantee shall comply with all laws, ordinances, codes, rules, regulations, and licensing requirements that are applicable to the conduct of its business, including those of federal, state, and local agencies having jurisdiction and/or authority.
18. **Equal Employment Opportunity:** The Grantee shall comply with all federal and State laws relating to equal employment opportunity. The Grantee shall take affirmative action in complying with all Federal and State requirements concerning fair employment and employment of people with disabilities, and concerning the treatment of all employees without regard to discrimination by reason of race, color, religion, sex, national origin, or disability.
19. **Access to Persons and Records:** The State Auditor and the Agency Internal Auditors shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions in accordance with N.C.G.S. §. 147-64.7. The Grantee shall retain all records for a period of five years following completion of the Contract. Additionally, as the State funding authority, the Agency shall have access to persons and records as a result of all contracts or grants entered into by State agencies or political subdivisions.
20. **Record Retention:** Records created or obtained under this Contract shall not be destroyed, purged or disposed of without the express written consent of the Agency. State basic records retention policy requires all grant records to be retained for a minimum of five years or until all audit exceptions have been resolved, whichever is longer. If the Contract is subject to federal policy and regulations, record retention may be longer than five years since records must be retained for a period of three years following submission of the final Federal Financial Status Report, if applicable, or three years following the submission of a revised final Federal Financial Status Report. Also, if any litigation, claim, negotiation, audit, disallowance action, or other action involving this Contract has been started before expiration of the five-year retention period described above, the records must be retained until completion of the action and resolution of all issues which arise from it, or until the end of the regular five-year period described above, whichever is later.
21. **Amendment:** This Contract may not be amended orally or by performance. Amendments shall be made in writing on a form prepared by the Agency and duly executed by an authorized representative of the Agency and the Grantee.
22. **Severability:** In the event that a court of competent jurisdiction holds that a provision or requirement of this Contract violates any applicable law, each such provision or requirement shall continue to be enforced to the extent it is not in violation of law or is not otherwise unenforceable and all other provisions and requirements of this Contract shall remain in full force and effect.
23. **Headings:** The Section and Paragraph headings in these General Terms and Conditions are not material parts of the Contract and should not be used to construe the meaning of any text or content thereof.

24. **Certification Regarding Collection of Taxes:** N.C.G.S. § 143-59.1 bars the Secretary of Administration from entering into contracts with vendors that meet one of the conditions of N.C.G.S. 105-164.8(b) and yet refuse to collect use taxes on sales of tangible personal property to purchasers in North Carolina. The conditions include: (a) maintenance of a retail establishment or office; (b) presence of representatives in the State that solicit sales or transact business on behalf of the vendor; and (c) systematic exploitation of the market by media-assisted, media-facilitated, or media-solicited means. The Grantee certifies that it and all of its affiliates (if any) collect all required federal, State and Local taxes.
25. **Sales/Use Tax Refunds:** If eligible, the Grantee and all subrecipients shall: (a) ask the North Carolina Department of Revenue for a refund of all sales and use taxes paid by them in the performance of this Contract, pursuant to N.C.G.S. § 105-164.14; and (b) exclude all refundable sales and use taxes from all reportable expenditures before the expenses are entered in their reimbursement reports.
26. **Travel Expenses:** Travel expenses shall not be reimbursed in the performance of this Contract. If travel is necessary in the performance of this Contract, it shall be included in the approved project budget and narrative.
27. **Entire Agreement:** This Contract and any documents incorporated specifically by reference represent the entire agreement between the Parties and supersede all prior oral or written statements or agreements. This Contract and any addenda thereto, are incorporated herein by reference as though set forth verbatim. All promises, requirements, terms, conditions, provisions, representations, guarantees, and warranties contained herein shall survive the Contract expiration or termination date unless specifically provided otherwise herein, or unless superseded by applicable Federal or State statutes of limitation.
28. **By N.C.G.S. §133-32,** it is unlawful for any vendor or contractor (i.e. architect, bidder, contractor, construction manager, design professional, engineer, landlord, offeror, seller, subcontractor, supplier, or vendor) to make gifts or to give favors to any State employee of the Governor's Cabinet Agencies. This prohibition covers those vendors and contractors who:
- (1) have a contract with a government agency; or
 - (2) have performed under such a contract within the past year; or
 - (3) anticipate bidding on such a contract in the future.
- The requirements of N.C.G.S. § 133-32 are hereby incorporated by reference, including any subsequent amendments thereto, and shall apply to all vendors and subcontractors under this Contract.
29. **Effective Period:** This Contract shall be effective upon signature by all Parties to this Contract. The Grantee shall expend all funds granted to it under this Contract on or after July 1, 2022 and on or before June 30, 2023, in furtherance of the Scope of Work in **Attachment A** and in accordance with the Line Item Budget and Narrative in **Attachment B**.
30. **Conflict of Interest Policy:** Grantees shall have on file with the Agency a copy of the Grantee's policy addressing conflicts of interest that may arise involving the Grantee's management employees and the members of its governing body as set forth in N.C.G.S. § 143C-6-23(b). The policy shall address situations in which any of these individuals may directly or indirectly benefit, except as the Grantee's employees or members of its board or other governing body, from the Grantee's disbursing of state funds and shall include actions to be taken by the Grantee or the individual, or both to avoid conflicts of interest and the appearance of impropriety. The policy shall be filed before Agency may disburse the grant funds.

31. **Requirements:** This Contract is subject to the reporting requirements described in the Notice of Certain Reporting and Audit Requirements (Attachment C).

The Grantee must ensure that grant funds dispersed under this Contract are audited in compliance with State and federal audit requirements for local governments and public authorities, institutions of higher education, and nonprofit organizations, and, as applicable, according to the standards of the federal Single Audit Act and Circular A-133 "Audits of States, Local Governments, and Nonprofit Organizations" as supplied by the Executive Office of the President, Office of Management and Budget, Washington, DC.

32. **Disbursements:** As a condition of this Contract, Grantee acknowledges and agrees to make disbursements in accordance with the following requirements:

- (a) Implement adequate internal controls over disbursements;
- (b) Ensure sufficient account coding information to provide for tracking of grant funds through the Grantee's accounting system;
- (c) Assure adequate control of signature stamps/plates;
- (d) Assure adequate control of negotiable instruments; and
- (e) Implement procedures to ensure that all account balances are solvent and reconcile the account monthly.

33. **Outsourcing/Assignability/Subcontracting:** The Grantee shall not subcontract any of the work contemplated under this Contract without prior written approval from the Agency. The Agency shall not be obligated to pay for any work performed by any unapproved subcontractor or subrecipient. The Grantee or subrecipient is not relieved of any of the duties and responsibilities of this Contract. Furthermore, any subrecipient must agree to abide by the standards contained in this Contract and to provide all information to allow the Grantee to comply with these standards.

34. **Contract Administrators:** All notices permitted or required to be given by one Party to the other and all questions about the Contract from one Party to the other shall be addressed and delivered to the other Party's Contract Administrator. The name, post office address, street address, telephone number, fax number, and email address of the Parties' respective initial Contract Administrators are set out below. Either Party may change the name, post office address, street address, telephone number, fax number, or email address of its Contract Administrator by giving written notice to the other Party within 30 calendar days of such change.

For the Agency:

IF DELIVERED BY US POSTAL SERVICE		IF DELIVERED BY ANY OTHER MEANS	
Name	Darrell D. Stover	Name	Darrell D. Stover
Title	Head of NC Science Museums Grant Program	Title	Head of NC Science Museums Grant Program
Agency	NC Museum of Natural Sciences 11 West Jones Street Raleigh, NC 27601	Agency	NC Museum of Natural Sciences 11 West Jones Street Raleigh, NC 27601
Telephone	919-707-9963		
Fax	919-715-5161		
Email	darrell.stover@naturalsciences.org		

For the Grantee:

IF DELIVERED BY US POSTAL SERVICE	IF DELIVERED BY ANY OTHER MEANS
NAME	
TITLE	
GRANTEE NAME	
ADDRESS	
Tel	
Fax	
Email	

35. **Signature Warranty:** The undersigned represent and warrant that they are authorized to bind their principals to the terms of this Contract.

[THIS SPACE INTENTIONALLY LEFT BLANK]

In Witness whereof, the Grantee and the Agency have executed this Contract in duplicate originals, with one original being retained by each Party.

County of Rowan

DocuSigned by:
Ann Kitalong-Will 2/7/2023
Signature of Receiving Official Date

Ann Kitalong-Will Director, Grants Admin.
Printed Name Title

DocuSigned by:
Aaron Church 2/7/2023
Signature of Authorizing Official Date

Aaron Church County Manager
Printed Name Title

[CORPORATE SEAL] – (optional)

North Carolina Department of Natural and Cultural Resources

Jeff Michael, Deputy Secretary Date

North Carolina Source of Funds:

Account Code: 536G49

**Attachment A
Scope of Work**

Upon receipt of NCSMG funds, Rowan Wild will utilize these to maintain a live animal collection and enhance their habitats, as well as increasing and updating our inclusivity with signage to offer multiple languages and ADA accessibility throughout Rowan Wild. In addition to our live animal collection, staff will provide educational experiences to the community including programming on site, as well as outreach opportunities to traditionally underserved areas within a 60-mile radius of Rowan Wild, Dan Nicholas Park.

**Attachment B
Line Item Budget and Narrative**

Rowan Wild Proposed Budget NC Science Museums Grant Program

Total Amount Granted: \$75,000.00

**1. Educational Supplies/Equipment/Advertisement/Training -
\$25,000.00**

- Education program/camp supplies
- Educational programming/camp advertisement
- Visitor interactive areas
- Staff training and development - workshops/seminars/continuing education/certifications/rabies vaccinations

Measurable Goals: To equip, enhance and promote educational programming

and summer camps; to provide funding for staff training and development

**2. Animal exhibits/habitats/supplies/signage/visitor accessibility -
\$50,000**

- Exhibit/habitat/supplies facilities/signs maintenance and upgrades

Measurable Goals: To maintain and make necessary aesthetic and functional

improvements to current animal exhibits/habitats/supplies facilities; maintain/upgrade exhibit/habitat signage; improve/maintain visitor accessibility

Attachment C
Notice of Certain Reporting and Audit Requirements

The Grantee shall comply with the all rules and reporting requirements established by State statute or administrative rules. For convenience, the requirements are set forth in this Attachment.

Reporting Thresholds.

There are three reporting levels established for grantees and subrecipients receiving State financial assistance. Reporting levels are based on the level of State financial assistance from all funding sources. The reporting levels are:

- (1) Level I – A grantee or subrecipient that receives, holds, uses, or expends State financial assistance in an amount less than twenty-five thousand dollars (\$25,000) within its fiscal year.
- (2) Level II – A grantee or subrecipient that receives, holds, uses, or expends State financial assistance in an amount of at least twenty-five thousand (\$25,000) or greater, but less than five hundred thousand dollars (\$500,000) within its fiscal year.
- (3) Level III – A grantee or subrecipient that receives, holds, uses, or expends State financial assistance in an amount equal to or greater than five hundred thousand dollars (\$500,000) within its fiscal year.

Reporting requirements for grantees that meet the following reporting standards on an annual basis:

- (1) All grantees and subrecipients shall provide a certification that State financial assistance received or held was used for the purposes for which it was awarded.
- (2) All grantees and subrecipients shall provide an accounting of all State financial assistance received, held, used, or expended.
- (3) Level II and III grantees and subrecipients shall report on activities and accomplishments undertaken by the Grantee, including reporting on any performance measures established in this Contract.
- (4) Level III grantees and subrecipients shall have a single or program-specific audit prepared and completed in accordance with Generally Accepted Government Auditing Standards, also known as the Yellow Book.

All reports shall be filed with the Agency in the format and method specified by the Agency no later than three months following the end of the Grantee's fiscal year. Audits must be provided to the funding Agency no later than nine months following the end of the Grantee's fiscal year. The Grantee shall use the reporting package forms provided by the Agency in making and submitting reports to the Agency.

Unless prohibited by law, the costs of audits made in accordance with the provisions of this Contract shall be allowable charges to State and Federal awards. The charges may be considered a direct cost or an allocated indirect cost, as determined in accordance with cost principles outlined in the Code of Federal Regulations, 2 CFR Part 200. The cost of any audit not conducted in accordance with this Contract shall not be charged to State awards.

Notwithstanding the provisions of this Contract, a grantee may satisfy the reporting requirements of this Contract by submitting a copy of the report required under federal law with respect to the same funds.

**Attachment D
State Grant Certification – No Overdue Tax Debts Form**

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Coffey
Judy Korman
Craig Pomeroy



Aaron Church, County Manager
Sarah Pack, Clerk to the Board
John W. Jones II, County Attorney

Rowan County Board of Commissioners
130 West Jones Street • Salisbury, NC 28144
Telephone: 704-216-8180 • Fax 704-216-8195

Date of Certification: 1/11/23

To: NC Museum of Natural Sciences
Agency Director and Chief Fiscal Officer
11 West Jones Street
Raleigh, NC 27601

Certification of No Overdue Taxes

We certify that Rowan County—Rowan Wild does not have any overdue tax debts, as defined by N.C.G.S. 105-243.1, at the federal, State, or local level. We further understand that any person who makes a false statement in violation of N.C.G.S. 143C-6-23(c) is guilty of a criminal offense punishable as provided by N.C.G.S. 143-34(b).

Sworn Statement:

Gregory Edds and Aaron Church, being duly sworn, say that we are the Board Chair and County Manager respectively, of Rowan County, of Salisbury in the State of North Carolina; and that the foregoing certification is true, accurate and complete to the best of our knowledge and was made and subscribed by us. We also acknowledge and understand that any misuse of State funds will be reported to the appropriate authorities for further action.

Board Chair

County Manager

Sworn to and subscribed before me on the day of the date of said certification.

(Notary Signature and Seal)

My Commission Expires: 4/24/27

<p align="center">SARAH M. PACK Notary Public, North Carolina Randolph County My Commission Expires <u>4/24/27</u></p>

If there are any questions, please contact the state agency that provided your grant. If needed, you may contact the North Carolina Office of State Budget and Management: NCGrants@aspen.nc.gov • (919) 807-4793

1 G.S. 105-243.1 defines: "Overdue tax debt. — Any part of a tax debt that remains unpaid 90 days or more after the notice of final assessment was mailed to the taxpayer. The term does not include a tax debt, however, if the taxpayer entered into an installment agreement for the tax debt under G.S. 105-237 within 90 days after the notice of final assessment was mailed and has not failed to make any payments due under the installment agreement."





BA-08-247 - BOC 02-20

Final Audit Report

2023-02-09

Created:	2023-02-08
By:	Teresa Sharpless (teresa.sharpless@rowancountync.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAASwdykixHANvCrw4yHDGHs16qrxWSbXL

"BA-08-247 - BOC 02-20" History

-  Document created by Teresa Sharpless (teresa.sharpless@rowancountync.gov)
2023-02-08 - 5:40:54 PM GMT - IP address: 24.123.188.14
-  Document emailed to Anna Bumgarner (anna.bumgarner@rowancountync.gov) for signature
2023-02-08 - 5:41:39 PM GMT
-  Document e-signed by Anna Bumgarner (anna.bumgarner@rowancountync.gov)
Signature Date: 2023-02-09 - 2:22:05 AM GMT - Time Source: server- IP address: 24.123.188.14
-  Agreement completed.
2023-02-09 - 2:22:05 AM GMT

ROWAN COUNTY

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: Nature Center/Rowan Wild

EXPLANATION IN DETAIL:

Awarded grant money placement.

1. ARPA - 2 checks totaling \$141,079.25. First check totaling \$70,539.63, second check totaling \$70,539.62. Once the first check is spent and reported on, the second check will arrive.

Date: 2/9/2023

BUDGET INFORMATION:

Prepared by: Ashley Duncan

[illegible]



Rowan Wild at Dan Nicholas Park
6800 Bringle Ferry Rd. – Salisbury, NC 28144

Phone: 704-216-7819 – Fax: 704-216-7972

Rowan Wild Proposed Budget NC Science Museum Nonrecurring (ARPA) Funding:
(2021-180, Appropriation Act 2021)

Total Funding Amount: \$141,079.25

1. **Part Time Staffing** – \$49,400.00

Educational Staffing - \$24,400.00

Two seasonal part time staff employees for Nature Center educational programming/summer camps at \$12.24/hr X 1998 hrs

Animal Care Staffing - \$25,000.00

Seasonal animal care part time staff employees at \$13.50/hr X 1852 hrs

Measurable Goals: To provide educational programs and summer camps; to provide animal care for native collection

2. **Educational Supplies/Equipment/Advertisement/Training** - \$15,000.00

- Education program/summer camp supplies
- Educational programming/summer camp advertisement
- Staff training and development - workshops/seminars/continuing education/certifications/rabies vaccinations

Measurable Goals: To equip, enhance and promote educational programming and summer camps; to provide funding for staff training and development

3. **Animal exhibits/habitats/supplies/signage/visitor accessibility** - \$76,679.25

- Exhibit/habitat/supplies facilities/signs maintenance and upgrades

Measurable Goals: To maintain and make necessary aesthetic and functional improvements to current animal exhibits/habitats/supplies facilities; maintain/upgrade exhibit/habitat signage; improve/maintain visitor accessibility

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2023 BUDGET YEAR

Key in gray sections only

Department Name					
Position Title					
Hours (per week)	40	Increase	\$ 65,320.00	Grade	26
Position Title, Salary, Grade - confirmed with Human Resources:			Yes	No	

<u>Salary / Benefits</u>		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		\$ 49,400.00	\$ -	\$ -	\$ 49,400.00
	\$1,000				
Health Insurance	/ Mo	12,000.00	-	-	12,000.00
Medicare	1.45%	717.00	-	-	720.00
Retirement	12.85%	-	-	-	-
Social Security	6.20%	3,063.00	-	-	3,070.00
Workers Comp (Varies)	0.25%	124.00	-	-	130.00
401(k)	3.00%	-	-	-	-
Total Salary / Benefits		65,304.00	-	-	65,320.00
<u>Other Costs</u>					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		\$ 65,304.00	\$ -	\$ -	\$ 65,320.00