

DEPARTMENTAL REQUEST FOR BUDGET ACTION

1/3/2023

Anna F. Burroughs

Sharpless, Teresa F.

From: Albertson, Amy-Lynn
Sent: Tuesday, January 3, 2023 11:12 AM
To: Sharpless, Teresa F.
Subject: Re: 4-H money coming in; please update me as received

Teresa- Although the total project was for \$12,366, the grant received was for \$7,000.00. We will not need a match from to county to complete the project. We will get the funds from other sources or complete the project within the \$7000.00 budget.

Thank you,
Amy-Lynn Albertson

--

Amy-Lynn Albertson
County Extension Director
Rowan County Center
N.C. Cooperative Extension

704-216-8970
(c) 336-225-3114
rowan.ces.ncsu.edu



From: Sharpless, Teresa F. <Teresa.Sharpless@rowancountync.gov>
Date: Thursday, December 29, 2022 at 8:55 AM
To: Albertson, Amy-Lynn <Amy-Lynn.Albertson@rowancountync.gov>
Subject: FW: 4-H money coming in; please update me as received

Good morning Amy-Lynn,

I am working on the BA to go along with the attached grant and I have a question. The grant application states that the project cost is \$12,366 but the amount awarded is \$7,000. Are you wanting to request to the BOC that the county match funds for this project/grant? If so I need to include that in the BA.

Thanks so much.
Teresa



NORTH CAROLINA
Be an original

Teresa Sharpless | Accountant II
Rowan County Finance Department
130 West Innes Street, Salisbury, NC 28144
(p) 704.216.8173
teresa.sharpless@rowancountync.gov

2022 Salisbury-Rowan Community Foundation Grant Cycle

Rowan County

Applicant View

Applicant Summary

Organization Status Search

Please search for your organization's legal name and current status by following these steps: Click on the data entry field that says "Select", and begin typing the organization name in the box that appears. As you type, the list of organizations will narrow, and you can select your organization from the list. Search tip: If your organization's name includes an "and" or "&", try interchanging these if you are having difficulty finding your organization. If your organization is found in the list, please select the name. The current due diligence status will appear - either Due Diligence Complete or Requires Fiscal Sponsor. If your organization does not appear, please select Organization Not Found from the top of the dropdown list. A status of Due Diligence Required will appear. Note: If you have received a grant from the Foundation in the past but do not find your name, due diligence renewal may be required. The Foundation will begin required due diligence processes once an application is fully submitted.

*Organization legal name / Status: Rowan County - [130 West Innes Street, Salisbury, NC, 28144] Due Diligence Approval Completed

Organization Information

Please re-enter the organization's legal name below, and enter the current mailing and contact information.

*Organization legal name: Rowan County
Organization AKA or DBA name: Rowan County 4-H
*Mailing address: 2727 Old Concord Road
Mailing address line 2: Suite A
*Mailing city: Salisbury
*Mailing state: North Carolina
*Mailing county: Rowan County
*Mailing zip: 28146
*Organization phone: 704-216-8970
Organization web address: rowan.ces.ncsu.edu

Application Contact Information

*Salutation: Mrs.
*Contact first name: Laura
*Contact last name: Allen
*Contact title: Rowan County 4-H Agent
*Contact telephone number: 704-216-8970
*Contact email address: lahoffne@ncsu.edu
*Is the contact person listed above also the executive director of the organization? No
*Salutation: Ms.
*Executive director first name: Amy-Lynn
*Executive director last name: Albertson

Supplemental Information

2022 Salisbury-Rowan Community Foundation Grant Cycle

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*EIN (please type in the following format: XX-XXXXXXX): 56-6000336

Organization Overview

Organization Overview

*Organization mission:

4-H is a youth organization that empowers youths to reach their full potential while working in partnership with caring adults. 4-H provides pathways for youths to view learning as relevant to the world around them and to connect with their communities. 4-H strives to produce transformational experiences for youths by designing and implementing educational programs that blend high content opportunities and high context environments. 4-H focuses on youth development practices which recognize the worth and dignity of every individual, and the belief that the development of life skills enables young people to become caring, coping, competent, and contributing citizen leaders.

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***Organization core services: (100 word max.)**

-Community Based Youth Educational Programs: focusing on current and emerging youth needs, strengthening life skills, encouraging volunteerism, growing youth/adult partnerships and being inclusive of all audiences.

-High Quality Delivery Modes: impacting youth through research and best practice based curricula and learning styles that are experiential and engaging.

-Personal Growth and Development: promoting lifelong learning in youth, volunteers and professionals resulting in highly-motivated, well-trained visionary and competent individuals.

-Partnerships and Resource Development: exemplifying good resource stewardship and strategic thinking and building effective partnerships.

-Volunteer Engagement and Development: recruit, retain and support diverse youth and adult volunteers

***Please provide the estimated number of volunteers for your organization (specific to your local unit, if applicable).**

43

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***Please provide a brief description as to how you engage volunteers to further your mission.**

Youth-adult partnerships are integral to 4-H and represent one of the core values of our programs. Rowan County is fortunate to currently have 43 adult volunteers who work with 4-H'ers. These adults are registered, background checked and trained adults. We also have additional volunteers through schools and other Extension programs (such as Master Gardeners) who assist youths in learning, even though they are not official 4-H volunteers. I am in frequent contact with my 4-H volunteers and provide at least one annual training for my volunteers. A 4-H volunteer can have many roles. Many of my 4-H volunteers work directly with one of the five 4-H clubs that we currently have in Rowan County. These volunteers are club leaders or club assistants who work directly with youths at least once each month (often more) to focus on specific learning topics, skill development, leadership, citizenship, and/or community service. I also have volunteers who may not help directly with a 4-H club, but assist in other ways: judging 4-H projects/events, helping with program fundraisers, advertising 4-H programs, assisting with office work, teaching workshops, etc. These volunteers are an extension of our program, allowing the 4-H program to thrive and reach more youths than I could physically reach alone as the 4-H Agent. These volunteers provide a positive, fulfilling learning experience for our youths, are experts in their fields of knowledge, and provide opportunities for 4-H'ers to grow and develop life skills so that they can be productive members of society.

Organization Demographic Information

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When submitting demographic information please be sure to fill out all fields. Enter "0" for percentage fields that do not apply to your organization, all fields should total 100%. Please respond to the questions to the best of your ability and "approximates" or estimates are acceptable.

Service Population - Use the following percentage fields to describe the overall population your organization serves by race/ethnicity:

Click here if your organization does not collect this information on your service population:

*Asian	.96
*Black or African American	16.24
*Hispanic or Latino	13.1
*Native American/Alaskan	1.37
*Native Hawaiian/Pacific Islander	.2
*White, non-Hispanic	55.33
*Not listed above	12.8
*Click "Calculate" to confirm your population percentages total 100.	100.00

Board of Directors - Use the following percentage fields to describe the race/ethnicity composition of your organization's current Board of Directors:

*Asian	0
*Black or African American	33.3
*Hispanic or Latino	0
*Native American/Alaskan	0
*Native Hawaiian or Other Pacific Islander	0
*White, non-Hispanic	66.7
*Not listed above	0
Click "Calculate" to confirm your Board of Directors percentages total 100.	100.00

Board of Directors - Use the following percentage fields to describe the gender composition of your organization's current Board of Directors:

*Female	100
*Male	0
*Non-binary	0
*Click "Calculate" to confirm your Board of Directors percentages total 100.	100.00

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***How does your organization go about building racially and culturally diverse representation within your board? Please explain. (150 word max)**

Rowan County 4-H doesn't have a "Board of Directors"; however, there is a Rowan County 4-H Advisory Board. The 4-H Advisory Board members are directly asked to be on the board. This board is small with 3 members on a 3 year rotation. Before a member rotates off, the board helps suggest local community citizens who would be a good fit for the board, and then the 4-H Agent begins asking. We seek to find community members who may or may not have a direct connection to 4-H or Cooperative Extension, but can help assess community needs for youth and be a resource to our board and the 4-H program. We do not discriminate based on gender, race, background, etc. Though these folks may not themselves be diverse in their gender, race, etc, they often work for or represent areas that include diverse audiences (school system, public library, etc).

Leadership/Management Team - Use the following percentage fields to describe the race/ethnicity composition of your organization's current Leadership Team (Executive Director, CEO, Department Lead or higher):

Click here if your organization does not have a leadership/management team:

*Asian	0
*Black or African American	0
*Hispanic or Latino	0
*Native American/Alaskan	0
*Native Hawaiian or Other Pacific Islander	0
*White, non-Hispanic	100
*Not listed above	0
Click "Calculate" to confirm your Leadership Team percentages total 100.	100.00

Leadership/Management Team - Use the following percentage fields to describe the gender composition of your organization's current leadership team:

*Female	100
*Male	0
*Non-binary	0

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*Click "Calculate" to confirm your Leadership Team gender percentages total 100.

*What is the race/ethnicity of your current or acting Executive Director, CEO or President? White
Select all that apply.

*What is the gender of your current or acting Executive Director, CEO or President? Female

Staff - Use the following percentage fields to describe the race/ethnicity composition of your organization's current staff:

Click here if your organization does not have staff:

*Asian 0

*Black or African American 0

*Hispanic or Latino 0

*Native American/Alaskan 0

*Native Hawaiian or Other Pacific Islander 0

*White, non-Hispanic 100

*Not listed above 0

Click "Calculate" to confirm your staff percentages total 100.

Staff - Use the following percentage fields to describe the gender composition of your organization's current staff:

*Female 0

*Male 100

*Non-binary 0

*Click "Calculate" to confirm your staff gender percentages total 100.

Project Description

*Project/program title: (8 word max.) Winged Wonders 4-H Curriculum in the Schools

*Please select the primary investment area that your project will address (if needed, see list of descriptions for assistance): Youth Development

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***Brief project summary: (50 word max.)**

The 4-H Winged Wonders butterfly program would allow for the purchase of butterfly kits and 4-H curriculum to be used in Rowan County classrooms. The study of butterflies provides a rich context for youth exploring concepts of life cycles, structures and functions of living things and ecosystems.

***What is the geographic service area being served, such as neighborhood, county-wide, etc.?**

Rowan County 4-H serves Rowan County youths ages 5-18 (as of January 1). We have five 4-H clubs that meet across the county. 4-H programs are offered at the county level and open to all Rowan youths. We also work with public, private, charter and home schools in Rowan County.

If your program was specifically designed to serve a certain population, please indicate below (Check all that apply):

***Age group:**

Children - Elementary School (5 - 10 yrs)

***Gender:**

Not Gender Specific

***Race/Ethnicity:**

Not Race/Ethnicity Specific

***Other populations:**

N/A

If you would like to provide additional information concerning the intended audience/constituents of your project, please do so here:

This program will be implemented in the Rowan-Salisbury School System, as well as private, charter, and home schools in our county. The target audience is Kindergarten classrooms, though homeschool families may include different grade levels. The teachers will be trained on the curriculum and the supplies associated with this program so they can supplement their classroom instruction in a hands-on way. This will allow 4-H to extend their reach into schools/communities in which we do not already have a strong presence and to reach a more diverse population in our county.

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***Detail the project timeline. Include key milestones and dates, where applicable. (150 word max.)**

This project will be implemented annually as long as materials are in good condition.

January-February: Program advertised to Kindergarten teachers in the public, private, and charter schools of Rowan County. Registration due.

March: Registered teachers trained to implement program. Teachers pick up all supplies and curriculum.

March-April/May: Program implementation in Kindergarten classrooms. Release of butterflies.

April/May: All borrowed items returned to office.

April/May: Supplies cleaned, organized and stored.

August: Program advertised to homeschool families.

September: Registered homeschool families trained to implement program. Families pick up all supplies and curriculum.

September/October/November: Program implementation with homeschool families. Release of butterflies.

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October/November: All borrowed items returned to office.

October/November: Supplies cleaned, organized and stored.

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***Describe your project expenses in detail. (200 word max.)**

The butterfly sanctuary is where the life cycle of the butterflies takes place. Larvae will be purchased to begin the life cycle. The plastic dishes and dish scrubbers serve as butterfly feeding stations. The 205 page 4-H curriculum will be professionally printed and spiral bound to increase its longevity for future usage. Flashcards (included with the curriculum) will be professionally printed to increase longevity. The spray bottles, magnifying lenses, and safety pins will help teachers care for their butterflies and provide hands-on opportunities for students. The books budgeted will add a literacy component to this program.

50 kits will be created and used twice annually. The total costs reflects the purchase of 50 of the needed items, unless stated otherwise in the "expense item" column. Larvae expenses are calculated for both Spring and Fall 2023. One extra copy of the 4-H curriculum is included for the 4-H Agent to use while assisting teachers in implementation. Each classroom will receive 2 sets of each of the flashcards.

Materials will be reused each year, except for the larvae. Larvae will be purchased but through other methods (other grants, local donors, etc) during future years of this program.

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***What makes your organization unique and effective, as compared with other organizations working in your geographic area with similar populations? What is your organization doing to limit duplication or overlapping services? (200 word max.)**

4-H is unique in the fact that we are leveraging existing standards of learning and overlaying them with an agricultural and environmental lens through projects like this butterfly program. Because 4-H is the youth development component of Cooperative Extension, we are a part of the land-grant university system. Land grant universities, such as NC State University and NC A&T State University, are research-based institutions. The various 4-H curriculums available take university research and translate it in a way that it can be used by teachers in a classroom setting to supplement their curriculum in a hands-on way. 4-H curriculum engages students and enhances instruction while still aligning to the course of study and the standards that teachers must follow. 4-H curriculum can also be used for non-classroom programs and projects through 4-H, as implemented by the 4-H Agent, 4-H volunteers, or 4-H families. 4-H is set apart because of our access and implementation of research-based information from the land-grant universities.

***Do you need licensing, zoning or other regulatory approval to conduct the project?**

No

***Is your organization working in partnership with one or more organizations?**

No

Results Description

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***What results are you committed to achieving during the grant period? What metrics will you use to evaluate whether your project is successful? (100 word max.)**

The results that we are committed to achieving through this project include:

- promoting agricultural literacy in the classroom
- enhancement of STEM skills in youth participants (identification/correlation, critical thinking, problem solving, etc.)
- increased positive science attitude in youth participants

The 4-H Winged Wonders curriculum includes pre and post tests that can be given to students to help us measure learning and growth. The curriculum also includes active assessments that can help assess student learning and growth during the project as well.

***How many participants will you serve?**

950

***What percentage of participants do you expect to achieve the results (enter a value up to 100% include the percentage sign in your response)?**

85%

***Explain how you arrived at the numbers above (50 word max.):**

This program includes 4-H curriculum created with research-based information and translated for classroom use. The engaging nature of this program allows children to understand and get excited about the standards this curriculum addresses. I anticipate that a majority of students will achieve the results because this program makes learning fun!

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***Who is leading this initiative and what are their qualifications? What factors in their leadership most predict success? (100 word max.)**

Laura Allen, Rowan County 4-H Agent, will lead this project. Her role is to lead and manage the entire 4-H program in Rowan County. Laura has a bachelor's degree in Agricultural Education with a minor in Animal Science and a master's degree in Agricultural Education. She had nearly 10 years of experience as an agriculture teacher/FFA advisor in the Rowan-Salisbury School System before joining NC Cooperative Extension in May 2018 as Rowan County's 4-H Agent. She has over 14 years of experience in youth education and curriculum implementation.

***What have you achieved in the past three years that contributes to your organization's success? (100 word max.)**

In 2019, I received a grant to purchase incubators and supplies to revamp the 4-H Embryology program in Rowan County for 2nd grade classrooms and homeschool families. In Spring 2022, I offered 3 cycles of Embryology. A total of 34 teachers were trained & implemented this program (it would have been 59 teachers but one cycle was canceled due to Avian Influenza). Within two completed cycles, 833 students were impacted by this program. 4-H Winged Wonders would be organized similarly to 4-H Embryology. The success of the 4-H Embryology program is indicative of the future success of 4-H Winged Wonders!

Financials and Project Budget

Financials

***Annual operating budget:** \$10,000.00

***Please attach your organization's annual budget for the current fiscal year, including income and expenses. Please DO NOT attach budgets larger than 5 pages.** Current Rowan County 4-H revenue.expenses.pdf

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*Please attach your organization's Previous Year Rowan County 4-H revenue.expenses.pdf annual budget for the previous year, including income and expenses. Please DO NOT attach budgets larger than 5 pages.

*Net assets of organization (as reported on 990): \$0.00

*Does your organization conduct an audit? Yes

*What is the most recent audit date? 1/28/2022

Project Budget

Please use the budget template provided below to detail your proposed project expenses. The following are instructions to assist you with submitting your budget: Download and read the Project Budget Instructions before completing a budget template. Once you have read the instructions, download the project budget template. Complete the budget template as instructed. Save the budget template as a PDF, no other file types will be accepted. Review the PDF document, ensuring all cells and information can be read and understood. Upload the completed PDF file to your application.

Click the link below to review the project budget instructions:

Click the link below to download a copy of the Project Budget Template: Note: Keep a copy of your proposed budget for your records. It is helpful if you need to resubmit or make changes throughout the grant program.

*Upload completed project budget Rowan County 4-H Final Grant Budget.pdf

*Total project budget: \$12,366.00

*Grant request amount: \$12,366.00

Your grant request should not exceed \$10,000, please update your request amount.

*If you were to receive partial funding, how would this impact your ability to accomplish your goals? (100 word max.)

Partial funding would limit the amount of supplies that I could purchase, which would limit the amount of teachers that could utilize the program annually in their classrooms. This would reduce the overall impact of agricultural literacy, development of STEM skills, and science self-efficacy in students because less students would have this program available to them. It may also mean that there is not enough funding to purchase all of the supplies necessary for teachers to fully implement the program.

Submittal Page

Certification

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*Do you certify that the executive director and board of directors have approved submittal of this grant request? Yes

*Do you certify that all information provided is accurate to the best of your knowledge and the project and schedule as presented will be adhered to? Yes

*Title of representative requesting grant: 4-H Agent

*Signature of representative requesting grant: Laura Allen 9/1/2022 4:46:02 PM

To submit your application, return to your dashboard and click the "Final Review and Submit" button located at the upper-right corner. No additions or corrections to the application are allowed once it has been submitted.

Award Agreement

The following program/project has been approved for funding:

*Project/program title: (8 word max.) Winged Wonders 4-H Curriculum in the Schools

*Brief project summary: (50 word max.) The 4-H Winged Wonders butterfly program would allow for the purchase of butterfly kits and 4-H curriculum to be used in Rowan County classrooms. The study of butterflies provides a rich context for youth exploring concepts of life cycles, structures and functions of living things and ecosystems.

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Grant Terms Grant funds are to be used only as stated in the following terms and conditions: This grant is being made for the specific project and / or components of the project outlined in the grant proposal. If any changes to the project are needed, contact Foundation staff to discuss amendments, reallocations, and to obtain approval to proceed prior to implementing any changes or expending any funds. If awarded general operating support, the funds must be used for the operations of the Grantee organization. Payment will be scheduled upon your acceptance of the grant including agreement to all terms and / or conditions. Submittal of this award section signifies your acceptance. The deadline for this section is four weeks after the email notification of award. If this section is not completed within the time allowed, the grant will be forfeited. Grants are one year in duration. To the extent it is required and indicated in Conditions below, the Grantee agrees to submit the online evaluation report describing the project and an explanation of how the funds were spent. Failure to submit a complete evaluation report by the stated deadline may make the organization ineligible to receive a grant from the same program in future years. Based on annual reporting calendars with clients and volunteers, the evaluation report is due 9 months after the grant award date, unless otherwise stated. All grant recipients have one year to complete the grant and if funds are not expended when the report is submitted at 9 months, an additional report may be required. Failure to submit follow up evaluation report(s) by the stated deadline(s) may make the organization ineligible to receive a grant from the same program in future years. If the Grantee does not complete the funded project within one year, the Grantee must submit a written request for an extension. The Foundation will notify the Grantee of the decision regarding the extension. The Foundation reserves the right to conduct an independent evaluation of your project and a verification of grant expenditures. The Grantee agrees to provide the information necessary to complete such an evaluation. Failure to submit requested information in a timely fashion may obligate the Grantee to refund the grant. The Foundation recognizes grant circumstances may change over the life of a grant which will require you to either apply for a grant extension or reallocation. Should your project change in scope, please notify The Foundation as soon as possible with any reallocation requests. Please note, any reallocation request must be approved. Failure to notify The Foundation of reallocation request may result in forfeiting any or all funds. The Foundation is not responsible for any actions of the Grantee, and furthermore, the Grantee agrees to indemnify, defend and hold harmless the Foundation, its agents and employees, and the Trustees/Board from any liability, loss, cost, injury, damage or other expense that may be incurred by the Grantee or claimed by any third person against it as a result of funding of the project or any action or non-action taken in connection with the project, only in the manner and to the extent provided by North Carolina law.

Grant Conditions

*Additional award contingencies: N/A

If you are required to submit additional information to meet contingencies listed above, please include attachments here. Files must be uploaded in PDF format on 8.5" x 11" paper with a portrait orientation.

Additional attachments can be included here.

Grant Award Information

Award Amount: 2022 Salisbury-Rowan Community Foundation Grant Cycle
Awarded On 11-29-2022, \$7,000

Post Grant Evaluation Final Report is due by Noon on Friday, August 11, 2023.

Award Acceptance

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Please sign below indicating your organization's intended acceptance or decline of grant funds. Organizations intending to accept this award must complete this section or grant funds will be forfeited. Your acceptance of this grant includes agreement to all terms and/or conditions. Note: Accepting or declining your grant award is a two-step process. You must complete this section AND select the Accept or Decline button located in the upper-right corner of your dashboard.

*Do you certify that the executive director accepts this grant and all terms and conditions as stated above? Yes

*Title of representative accepting grant: 4-H Agent

*Signature of representative accepting grant award: Laura Allen 12/5/2022 2:54:43 PM

To officially accept this grant, click "Save and Return" to the Applicant Dashboard and select the "Accept" button located in the upper-right corner.

Should you need additional information, please contact Tiara Miles, Board & Grants Specialist, at tmiles@fftc.org or 704.973.4506.

Program Grant Evaluation Report

Should you need additional information, please contact Tiara Miles, Board & Grants Specialist, at tmiles@fftc.org or 704.973.4506.

*Which of the following statements applies to your organization?

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Rowan County

G/L ACCOUNT - MASTER INQUIRY

Org code: 1144955 CE-OTHER PROG REVENUES
Object code: 449003 4-H GENERAL REVENUE
Project code:

Type: R
Status: A
Budgetary: Y

Fund 1010 GENERAL FUND
Function 48 ECONOMIC DEVELOPMENT
Sub Function 4850 COOPERATIVE EXTENSION
Department 4950 COOPERATIVE EXTENSION
Division 4955 CE-OTHER PROGRAMS
Program 0000 NON PROGRAM
Activity 000 NON ACTIVITY
Type 4 REVENUES

Full description: 4-H GENERAL REVENUE
Reference Acct:

Short desc: 4-H GEN RE

PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	.00	.00	.00
02	.00	.00	.00	-5,000.00
03	-1,615.00	.00	.00	.00
04	-1,170.00	.00	.00	.00
05	-2,900.00	.00	.00	.00
06	-1,052.00	.00	.00	.00
07	-110.00	.00	.00	.00
08	-1,937.25	.00	.00	.00
09	-3,115.00	.00	.00	.00
10	-1,895.00	.00	.00	.00
11	-8,753.73	.00	.00	.00
12	-3,725.84	.00	.00	.00
13	.00	.00	.00	.00
Tot:	-26,273.82	.00	.00	-5,000.00

	CURRENT YEAR TOTAL AMOUNTS	
Actual (Memo)	-26,273.82	Original Budget
Encumbrances	.00	Budget Tranfr In
Requisitions	.00	Budget Tranfr Out
Total	-26,273.82	Carry Fwd Budget
Available Budget	21,273.82	Carry Fwd Bud Tfr
Percent Used	525.48	Revised Budget
Inceptn to SOY	.00	Inceptn Orig Bud
		Inceptn Revsd Bud
Encumb-Last Yr	.00	DEPARTMENT
Actual-Last Yr	.00	MANAGER
Estim-Actual	-5,000.00	PRESENT
	.00	COMMISSION
		APPROVED

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Rowan County

G/L ACCOUNT - MASTER INQUIRY

Org code: 1154955 CE-OTHER PROGRAM EXPENSES
Object code: 583073 4-H GENERAL EXPENSE
Project code:

Type: E
Status: A
Budgetary: Y

Fund 1010 GENERAL FUND
Function 48 ECONOMIC DEVELOPMENT
Sub Function 4850 COOPERATIVE EXTENSION
Department 4950 COOPERATIVE EXTENSION
Division 4955 CE-OTHER PROGRAMS
Program 0000 NON PROGRAM
Activity 000 NON ACTIVITY
Type 5 EXPENDITURES

Full description: 4-H GENERAL EXPENSE
Reference Acct:

Short desc: 4-H GEN RE
Auto-encumber? (Y/N) N

PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	4,100.00	5,000.00	15,000.00
02	4,156.44	-4,100.00	15,981.00	15,981.00
03	475.41	.00	.00	.00
04	138.72	.00	.00	.00
05	2,963.31	.00	.00	.00
06	1,246.49	.00	.00	.00
07	61.66	.00	.00	.00
08	825.98	2,429.73	.00	.00
09	878.24	.00	.00	.00
10	2,953.28	-2,429.73	.00	.00
11	16.21	1,700.00	.00	.00
12	1,096.49	.00	.00	.00
13	9,979.14	-1,700.00	.00	.00
Tot:	24,791.37	.00	20,981.00	30,981.00

CURRENT YEAR TOTAL AMOUNTS			
Actual (Memo)	24,791.37	Original Budget	10,000.00
Encumbrances	.00	Budget Tranfr In	20,981.00
Requisitions	.00	Budget Tranfr Out	.00
Total	24,791.37	Carry Fwd Budget	.00
Available Budget	6,189.63	Carry Fwd Bud Tfr	.00
Percent Used	80.02	Revised Budget	30,981.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	.00
Encumb-Last Yr	.00	DEPARTMENT	10,000.00
Actual-Last Yr	.00	MANAGER	10,000.00
Estim-Actual	30,981.00	PRESENT	10,000.00
	.00	COMMISSION	.00
		APPROVED	10,000.00

2022 Salisbury-Rowan Community Foundation Grant Cycle

Rowan County



Rowan County

G/L ACCOUNT - MASTER INQUIRY

PER	ACTUAL	LAST YEAR MONTHLY AMOUNTS	
		ENCUMBRANCE	BUDGET
00	.00	.00	.00
01	.00	.00	-5,000.00
02	.00	.00	.00
03	-550.00	.00	10,000.00
04	-4,350.00	.00	.00
05	-3,430.00	.00	.00
06	210.00	.00	.00
07	-954.00	.00	.00
08	-840.00	.00	.00
09	-100.00	.00	.00
10	-2,946.00	.00	.00
11	-1,956.00	.00	.00
12	-900.00	.00	.00
13	.00	.00	.00
Tot:	-15,816.00	.00	5,000.00

PRIOR YEARS		TOTAL AMOUNTS	
2021 Actual	-15,816.00	2021 Orig Budget	-5,000.00
2021 Closed @ YE	-15,816.00	2021 Bud Tfr In	.00
2021 Encumbrance	.00	2021 Bud Tfr Out	10,000.00
2021 Memo Bal	-15,816.00	2021 C Fwd Budget	.00
2020 Actual	-13,636.59	2021 Revsd Budget	5,000.00
2019 Actual	-15,543.62		
2018 Actual	-10,378.47	2020 Orig Budget	-5,000.00
2017 Actual	-17,347.41	2020 Revsd Budget	-5,000.00
2016 Actual	-15,636.56	2019 Orig Budget	-5,000.00
2015 Actual	-16,453.39	2019 Revsd Budget	-10,000.00
2014 Actual	-20,660.22		
2013 Actual	-13,674.35	2021	0.00
2012 Actual	.00	2020	0.00
		2019	0.00

FUTURE YEAR AMOUNTS	
PER	2023 BUDGET
00	.00
01	-7,500.00
02	.00
03	.00
04	.00
05	.00
06	.00
07	.00
08	.00
09	.00
10	.00
11	.00
12	.00
13	.00
Tot:	-7,500.00

BUDGET	
2023 DEPARTMENT	.00
2023 MANAGER	.00
2023 PRESENT	-7,500.00
2023 COMMISSION	.00
2023 APPROVED	-7,500.00
2023 Revised	-7,500.00
2024 Estimate	.00
2025 Estimate	.00
2026 Estimate	.00
2027 Estimate	.00
2023 Memo Bal	-946.00
2023 Encumbrance	.00
2023 Requisition	.00

ACCOUNT NOTES

*** END OF REPORT - GENERATED BY ANTHONY M. ALDERSON ***

2022 Salisbury-Rowan Community Foundation Grant Cycle

Rowan County



Rowan County

G/L ACCOUNT - MASTER INQUIRY

PER	ACTUAL	LAST YEAR MONTHLY AMOUNTS	
		ENCUMBRANCE	BUDGET
00	.00	.00	.00
01	.00	.00	5,000.00
02	193.56	.00	20,777.00
03	.00	.00	1,500.00
04	885.46	.00	.00
05	3,555.30	.00	.00
06	570.55	.00	.00
07	950.00	.00	.00
08	122.36	.00	.00
09	37.74	.00	.00
10	364.34	.00	.00
11	201.42	.00	.00
12	231.83	.00	.00
13	.00	.00	.00
Tot:	7,112.56	.00	27,277.00

PRIOR YEARS		TOTAL AMOUNTS	
2021 Actual	7,112.56	2021 Orig Budget	5,000.00
2021 Closed @ YE	7,112.56	2021 Bud Tfr In	27,277.00
2021 Encumbrance	.00	2021 Bud Tfr Out	-5,000.00
2021 Memo Bal	7,112.56	2021 C Fwd Budget	.00
2020 Actual	14,499.69	2021 Revsd Budget	27,277.00
2019 Actual	12,758.98		
2018 Actual	13,280.62	2020 Orig Budget	5,000.00
2017 Actual	13,321.15	2020 Revsd Budget	22,077.00
2016 Actual	18,059.20	2019 Orig Budget	5,000.00
2015 Actual	17,545.86	2019 Revsd Budget	19,293.00
2014 Actual	17,163.38		
2013 Actual	37,588.35	2021	0.00
2012 Actual	.00	2020	0.00
		2019	0.00

FUTURE YEAR AMOUNTS	
PER	2023 BUDGET
00	.00
01	10,000.00
02	.00
03	.00
04	.00
05	.00
06	.00
07	.00
08	.00
09	.00
10	.00
11	.00
12	.00
13	.00
Tot:	10,000.00

BUDGET	
2023 DEPARTMENT	10,000.00
2023 MANAGER	.00
2023 PRESENT	10,000.00
2023 COMMISSION	.00
2023 APPROVED	10,000.00
2023 Revised	10,000.00
2024 Estimate	.00
2025 Estimate	.00
2026 Estimate	.00
2027 Estimate	.00
2023 Memo Bal	1,813.28
2023 Encumbrance	2,400.00
2023 Requisition	.00

ACCOUNT NOTES

*** END OF REPORT - GENERATED BY AMY LYNN ALBERTSON ***

2022 Salisbury-Rowan Community Foundation Grant Cycle

Rowan County

Project Budget Template

Rowan County 4-H

SECTION ONE: PROJECTED INCOME		
Funding Sources	Amount	Are Funds Requested or Committed?
Salisbury-Rowan Community Foundation Grant	\$ 12,366.00	Requested
	\$ -	
	\$ -	
	\$ -	
	\$ -	
	\$ -	
	\$ -	
	\$ -	
Total Income	\$ 12,366.00	
SECTION TWO: PROJECTED EXPENSES		
Expense Item	Amount	Amount from This Grant Program
Carolina Butterfly Sanctuary x 50	\$ 1,375.00	\$ 1,375.00
larvae (50 classrooms x 2 cycles=100 sets)	\$ 1,699.00	\$ 1,699.00
Feeding Stations: 50 dishes & 50 sponges	\$ 91.00	\$ 91.00
Printed & bound 4-H curriculum x 51	\$ 2,601.00	\$ 2,601.00
Flashcards (waterproof paper) 2 setsX100 ea.	\$ 4,600.00	\$ 4,600.00
water bottles, magnifying lenses, safety pins	\$ 750.00	\$ 750.00
3 butterfly related children's books x 50	\$ 1,250.00	\$ 1,250.00
	\$ -	\$ -
Total Expenses	\$ 12,366.00	\$ 12,366.00

Note: The total income (B14) must match the total expenses (B26).

If necessary, please include any clarifying information about the project budget.
Items in cells 18-22 are necessary for program to begin implementation. Curriculum and flashcards will be professionally printed for quality copies that will last. Totals are figured for creating 50 kits. Kit items would be reused annually, except for the larvae. Cells 23 & 24 would have to be teacher provided if not funded. Books added for literacy.

Note: The Foundation recognizes circumstances may change over the life of a grant. Therefore, anticipated deviations from any line item of this budget requires a request for reallocation of funds. Please submit reallocation requests in writing to the Foundation for approval prior to spending remaining funds.







BA-06-753 - BOC 01-17

Final Audit Report

2023-01-04

Created:	2023-01-03
By:	Teresa Sharpless (teresa.sharpless@rowancountync.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAdwVbcnTJUIDCTZbfJQ1sELGZ8G5UbuI

"BA-06-753 - BOC 01-17" History

-  Document created by Teresa Sharpless (teresa.sharpless@rowancountync.gov)
2023-01-03 - 5:38:00 PM GMT - IP address: 24.123.188.14
-  Document emailed to Amy Albertson (amy-lynn.albertson@rowancountync.gov) for signature
2023-01-03 - 5:39:10 PM GMT
-  Email viewed by Amy Albertson (amy-lynn.albertson@rowancountync.gov)
2023-01-03 - 9:23:00 PM GMT - IP address: 104.47.56.254
-  Document e-signed by Amy Albertson (amy-lynn.albertson@rowancountync.gov)
Signature Date: 2023-01-03 - 9:23:12 PM GMT - Time Source: server- IP address: 24.123.188.15
-  Document emailed to Anna Bumgarner (anna.bumgarner@rowancountync.gov) for signature
2023-01-03 - 9:23:13 PM GMT
-  Document e-signed by Anna Bumgarner (anna.bumgarner@rowancountync.gov)
Signature Date: 2023-01-04 - 5:55:23 PM GMT - Time Source: server- IP address: 24.123.188.14
-  Agreement completed.
2023-01-04 - 5:55:23 PM GMT

DEPARTMENTAL REQUEST FOR BUDGET ACTION

1/4/2023

[illegible]

Rowan County

G/L ACCOUNT - MASTER INQUIRY

Org code: 1154112 GENERAL GOVERNMENT EXPENSES Type: E
Object code: 532017 CONSULTING SERVICES Status: A
Project code: Budgetary: Y

Fund 1010 GENERAL FUND
Function 41 GENERAL GOVERNMENT
Sub Function 4100 OTHER GENERAL GOVERNMENT
Department 4112 GENERAL GOVERNMENT
Division 0000 NON DIVISION
Program 0000 NON PROGRAM
Activity 000 NON ACTIVITY
Type 5 EXPENDITURES

Full description: CONSULTING SERVICES Short desc: CONSULTING
Reference Acct: Auto-encumber? (Y/N) N

----- CURRENT YEAR MONTHLY AMOUNTS -----				
PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	47,453.84	41,616.59	191,616.59
02	.00	20,000.00	440,181.00	440,181.00
03	17,325.18	-17,325.19	-106,376.59	-106,376.59
04	553.82	-553.82	-4,296.00	-4,296.00
05	.00	.00	.00	.00
06	4,057.50	-2,057.50	.00	.00
07	15,400.00	-15,400.00	.00	.00
08	.00	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	37,336.50	32,117.33	371,125.00	521,125.00

----- CURRENT YEAR TOTAL AMOUNTS -----			
Actual (Memo)	37,336.50	Original Budget	150,000.00
Encumbrances	32,117.33	Budget Tranfr In	442,507.00
Requisitions	.00	Budget Tranfr Out	-112,998.59
Total	69,453.83	Carry Fwd Budget	41,616.59
Available Budget	451,671.17	Carry Fwd Bud Tfr	.00
Percent Used	13.33	Revised Budget	521,125.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	.00
Encumb-Last Yr	41,616.59	DEPARTMENT	150,000.00
Actual-Last Yr	.00	MANAGER	.00
Estim-Actual	600,037.59	PRESENT	150,000.00
	.00	COMMISSION	.00
		APPROVED	150,000.00

Rowan County

G/L ACCOUNT - MASTER INQUIRY

Org code: 1156430 ANIMAL SHELTER EXPENDITURES Type: E
 Object code: 543015 R&M - EQUIPMENT Status: A
 Project code: Budgetary: Y

Fund 1010 GENERAL FUND
 Function 42 PUBLIC SAFETY
 Sub Function 4264 ANIMAL SERVCIES
 Department 6400 ANIMAL SERVCIES
 Division 6430 ANIMAL SHELTER
 Program 0000 NON PROGRAM
 Activity 000 NON ACTIVITY
 Type 5 EXPENDITURES

Full description: R&M:EQUIPMENT Short desc: R&M EQUIP
 Reference Acct: Auto-encumber? (Y/N) N

----- CURRENT YEAR MONTHLY AMOUNTS -----				
PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	290.00	.00	.00	1,000.00
02	161.98	1,795.00	1,500.00	1,500.00
03	250.00	.00	.00	.00
04	-250.00	.00	.00	.00
05	.00	.00	.00	.00
06	.00	.00	.00	.00
07	1,795.00	-1,795.00	.00	.00
08	.00	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	2,246.98	.00	1,500.00	2,500.00

----- CURRENT YEAR TOTAL AMOUNTS -----			
Actual (Memo)	2,246.98	Original Budget	1,000.00
Encumbrances	.00	Budget Tranfr In	1,500.00
Requisitions	.00	Budget Tranfr Out	.00
Total	2,246.98	Carry Fwd Budget	.00
Available Budget	253.02	Carry Fwd Bud Tfr	.00
Percent Used	89.88	Revised Budget	2,500.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	.00
Encumb-Last Yr	.00	DEPARTMENT	1,000.00
Actual-Last Yr	.00	MANAGER	.00
Estim-Actual	2,500.00	PRESENT	1,000.00
	.00	COMMISSION	.00
		APPROVED	1,000.00

ROWAN COUNTY

AGREEMENT FOR SERVICES

NORTH CAROLINA

This Agreement is made and entered into between Rowan County, North Carolina ("County") and **BURNZ-WELL, Inc** ("Provider").

WHEREAS, the County and the Provider wish to enter into a contract under which the Provider will provide certain specified services and/or materials to the County in exchange for payment. NOW, THEREFORE, in consideration of the mutual covenants, promises, terms, conditions, and agreements herein, the County and the Provider agree as follows:

1. Services To Be Performed. The Provider agrees to perform the services and to provide the materials (all collectively called the "Services") for the County as described in Section A of the attached Exhibit A (the "Contract Specifications"), which is incorporated into this Agreement by reference as if it were fully set forth herein. The Provider warrants that all materials it provides shall be of good quality and shall meet industry standards and the County's expectations and approval, and the Provider warrants that it shall perform all Services in a good and workmanlike manner, in accordance with industry standards and the County's expectations, and to the County's full satisfaction.

2. Term. The term of this Agreement shall be as provided in Section B of the attached Exhibit A, the Contract Specifications.

3. Payment. In accordance with Section C of the attached Exhibit A, the Contract Specifications, the County agrees to pay the Provider for Services satisfactorily performed in accordance with this Agreement. The County shall pay each properly submitted invoice within thirty (30) days of its submission. Each invoice shall document, to the County's satisfaction, the work performed and the basis for the amount of payment sought. If the Provider fails to perform in accordance with this Agreement, the County may, without penalty, withhold any payment(s) associated with Services not properly performed until and unless the Provider completes or corrects its performance, as applicable. The County's remedies under this Agreement are not exclusive and are in addition to all other rights and remedies provided by law.

4. Non-waiver. If the County at any time does not require the Provider to satisfy any of the Provider's obligations under this Agreement, or if the County fails at any time to exercise any right or privilege granted to it by this Agreement, that shall not waive or limit the County's ability to require the Provider to satisfy those obligations in the future or the County's ability to enforce its rights or privileges in the future. If the County waives any breach of this Agreement by the Provider, which shall not be deemed a waiver of any later breach by the Provider, nor shall it be deemed a waiver of this section of the Agreement.

5. Independent Contractor. For purposes of this Agreement, the Provider at all times shall be considered an independent contractor, and the County shall not be deemed the employer of the Provider or of any of the Provider's agents or employees, nor shall the County be responsible for the actions or omissions of the Provider or its agents and employees. For purposes of this

Agreement, the Provider and its agents and employees shall not be deemed an employee of the County for any purpose, including (by example only and not for purposes of limitation) federal or state income taxation, unemployment benefits, or worker's compensation benefits.

6. Insurance. For the term of this Agreement, the Provider shall maintain at its sole expense the insurance specified in Section E of the attached Exhibit A, the Contract Specifications. All insurance policies shall be issued by a company authorized to issue insurance in the State of North Carolina. Before beginning to perform under this Agreement, the Provider shall provide the County with a certificate of insurance showing that all insurance required by this Agreement is in effect, and the Provider shall keep that certificate current by submitting to the County updated certificates as the Provider's insurance policies are renewed or otherwise modified. The County shall be named as an additional insured. The Provider shall notify the County immediately if any insurance required by this Agreement will be or has been cancelled or not renewed or if the amount of coverage of any such insurance will be or has been reduced.

7. Indemnity. The Provider agrees that it shall defend, indemnify, and hold harmless the County and its officials, employees, and agents from and against any and all losses, liabilities, claims, demands, suits, costs, damages, or expenses (including reasonable attorneys' fees) arising from or related to this Agreement and/or the Services, including (by example only and not for purposes of limitation) those for bodily injury, death, or property damage. The Provider's obligations under this section shall survive termination of this Agreement.

8. Termination. Notwithstanding any other provision of this Agreement (including any provision in the attached Exhibit A), this Agreement may be terminated at any time by mutual written agreement of the County and the Provider, or it may be terminated by the County upon ten (10) days' written notice to the Provider. Ten days' written notice for termination by the County is not required if the County is terminating because the Provider has breached the Agreement. Further this agreement includes the following Non-appropriation Clause: Provider acknowledges that Rowan County is a governmental entity, and the contract validity is based upon the availability of public funding under the authority of its statutory mandate. In the event that public funds are unavailable and not appropriated for the performance of Rowan County's obligations under this contract, then this contract shall automatically expire without penalty to Rowan County thirty (30) days after written notice to Provider of the unavailability and non-appropriation of public funds. It is expressly agreed that Rowan County shall not activate this non-appropriation provision for its convenience or to circumvent the requirements of this contract, but only as an emergency fiscal measure during a substantial fiscal crisis, which affects generally its governmental operations. In the event of a change in Rowan County's statutory authority, mandate and mandated functions, by state and federal legislative or regulatory action, which adversely affects Rowan County's authority to continue its obligations under this contract, then this contract shall automatically terminate without penalty to Rowan County upon written notice to Provider of such limitation or change in Rowan County's legal authority.

9. Entire Agreement. This Agreement (including the attached Exhibit A, the Contract Specifications) constitutes the complete and entire Agreement between the County and the Provider concerning the subject matter of the Agreement and supersedes any and all prior agreements, discussions, understandings, promises, or representations concerning that subject

matter. This Agreement may be modified only by a writing signed by both the County and the Provider.

10. Governing Law and Forum for Disputes. This Agreement shall be governed by the laws of the State of North Carolina without regard to North Carolina's choice of law provisions. Any lawsuit or other legal proceeding concerning this Agreement and/or the Services must be filed in Rowan County, North Carolina, unless it is properly filed in federal court, in which case it must be filed in the federal District Court for the Middle District of North Carolina.

11. Severance Clause. If any part of this Agreement is deemed unenforceable by a court of competent jurisdiction, then that part shall be enforced to the greatest extent legally possible, and the rest of this Agreement will remain in full force and effect.

12. Compliance With Laws. The Provider acknowledges and agrees that it will perform all Services and will satisfy all of its obligations under this Agreement in full compliance with all applicable federal, state, and local laws and regulations.

13. Records. All materials, reports, etc. generated pursuant to this Agreement shall at all times remain the property of Rowan County, with copies of all such materials, reports, etc. being provided to Rowan County in a timely manner. It is further understood that some materials may be subject to NC Public Records laws, and any request for documents pursuant to such shall be processed through Rowan County prior to their release.

14. Repair of Damages. The Provider shall promptly and fully repair any damages that it or its employees or agents cause to the County's property. Alternatively, the County may choose in its discretion to require the Provider to fully compensate the County for any such damages rather than have the Provider repair them.

15. Titles and Headings. Titles and headings used in this Agreement are for convenience only and do not limit or modify the language within each section of this Agreement.

16. Non-Assignment. The Provider may not assign its rights or obligations under this Agreement, nor may it sub-contract any part of this Agreement, without written approval from the County.

17. Notices. Any notice or communication to the County or the Provider for purposes of this Agreement shall be delivered or shall be deposited in the United States Mail, first class, addressed to the addressee in Section E of the attached Exhibit A, the Contract Specifications.

18. Number and gender. This Agreement's use of singular, plural, masculine, feminine, and neuter pronouns shall include the others as the context may require.

19. Exhibit A. To the extent of a conflict between the above language of this Agreement and the attached Exhibit A (the Contract Specifications), the above language of this Agreement will control.

IN WITNESS WHEREOF, the County and the Provider have caused this Agreement to be executed as of the Effective Date.

THE COUNTY

BY: _____

Name: Jody Farrow-Bennett

Title: Purchasing Director

THE PROVIDER

BY: _____

Name: _____

Title: _____

EXHIBIT A

CONTRACT SPECIFICATIONS

A. Services To Be Performed By The Provider.

Diagnose and repair problems with Crawford C1000H Incineration Equipment due to flameout and potential explosive reignition issues with the equipment. Quoted pricing does not include parts. If parts are required there is a 15% discount on parts and a year of 24/7 phone support with the service call for the year.

B. Term of the Agreement.

The agreement shall be good for 60 days with the understanding that service will be provided at earliest possible date after January 1, 2023.

C. Payment to the Provider.

Estimated service fee is not to exceed \$4,500.00 but does not include parts. Total job, not to exceed \$5,500.00 without prior approval.

D. E-Verify. North Carolina General Statutes prohibit counties from entering into contract with contractors and subcontractors who have not complied with the requirement of Article 2 of Chapter 64 of the NC General Statutes. When required by law, the Contractor must submit the E-Verify Affidavit with bid proposals and/or contracts.

E. Insurance. During this Agreement's term, the Provider shall maintain worker's compensation insurance as required by North Carolina law to cover all of the Provider's employees engaged in any work under the Agreement. The Provider shall also maintain the following insurance to cover its performance under this Agreement during the Agreement's term:

- General commercial liability in the amount of \$500,000 per occurrence / \$1,000,000 aggregate with County listed as additional insured.
- Workers' Compensation in the amount of \$500,000 employer's liability
- Automobile liability covering all owned, hired, and non-owned vehicles used in connection with this Agreement. The minimum combined single limit shall be \$1,000,000 for bodily injury and property damage; and, \$1,000,000 uninsured/underinsured motorist coverage.

E. Contact Information:

THE COUNTY

AARON CHURCH,
COUNTY MANAGER
130 West Innes Street
Salisbury, NC 28144
Telephone: 704-216-8180

THE PROVIDER

Burnz-Well, Inc.
Kevin Willett, President
33218 Walnut Creek Rd.
Magnolia, TX 77355
281-356-1211

These Contract Specifications are effective on the date signed and hereby acknowledged and agreed to by:

THE COUNTY

BY: _____

Name: Jody Farrow-Bennett

Title: Purchasing Director

Date: _____

This instrument has been pre-audited in the manner
required by the Local Government Budget and Fiscal
Control Act.

(Signature of County Finance Officer)

THE PROVIDER

BY: _____

Name: _____

Title: _____





BA-07-051 - BOC 01-17

Final Audit Report

2023-01-04

Created:	2023-01-04
By:	Teresa Sharpless (teresa.sharpless@rowancountync.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA-GbSVqkAILVyL3QDhhs06WoSDXx_z9N9

"BA-07-051 - BOC 01-17" History

-  Document created by Teresa Sharpless (teresa.sharpless@rowancountync.gov)
2023-01-04 - 3:03:13 PM GMT- IP address: 24.123.188.14
-  Document emailed to Anna Bumgarner (anna.bumgarner@rowancountync.gov) for signature
2023-01-04 - 3:04:29 PM GMT
-  Document e-signed by Anna Bumgarner (anna.bumgarner@rowancountync.gov)
Signature Date: 2023-01-04 - 5:56:08 PM GMT - Time Source: server- IP address: 24.123.188.14
-  Agreement completed.
2023-01-04 - 5:56:08 PM GMT

DEPARTMENTAL REQUEST FOR BUDGET ACTION

1/4/2023

Anna F. Burngauer



F N: 1 457

12 9/2

ROWAN COUNTY
2727 OLD CONCORD ROAD SUITE E
SALISBURY, NC 28144

Dear Community Partner,

It's an honor to be a part of the many programs and organizations that make our community such a vibrant place to live and work. At Duke Energy, we know that the investment we make today can make a difference for years to come. We are proud to inform you that your organization has been awarded a grant from The Duke Energy Foundation.

Enclosed please find a check in the amount of \$25,000.00 for EMERGENCY PREPAREDNESS on behalf of Duke Energy. This is a restricted contribution for purposes outlined in your grant application (Request ID: 78024787). Any funds not used or committed for the specified purpose of the grant or not used or committed within any time limit specified in the grant request must be returned to the Foundation. The Duke Energy Foundation or Duke Energy may not receive goods or services in exchange for this funding.

Duke Energy recognizes that the organization may like to promote the grant. The following link has been provided for your convenience to assist in obtaining the Duke Energy logo:

www.duke-energy.com/LogoRequest

We wish you much success in the execution of the project you will be supporting through this grant.

Sincerely,

Katherine Neebe
President, Duke Energy Foundation



The Duke Energy Foundation **Wells Fargo, N.A.**
P.O. Box 1007
Charlotte, NC 28202 67-776-532

11-24
1210

12457

VOID AFTER 180 DAYS

Date: 12/19/2022

Amount: \$25,000.00

PAY TWENTY-FIVE THOUSAND AND XX/100 DOLLARS

TO THE
ORDER
OF ROWAN COUNTY

AUTHORIZED SIGNATURE

⑈00012457⑈ ⑆121000248⑆ 4055591713⑈

Sharpless, Teresa F.

From: Bevis, Lisa F
Sent: Wednesday, January 4, 2023 10:55 AM
To: Kitalong-Will, Ann M; Brown, TJ
Cc: Boyd, Leslie H; Cress, Allen; Sharpless, Teresa F.
Subject: RE: Duke Energy Foundation Grant Check

Leslie,
Can you scan a copy of the letter to Ann, please?
Teresa,
Can you assist with a BA, please?
Thanks.
Lisa

From: Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>
Sent: Wednesday, January 4, 2023 10:50 AM
To: Brown, TJ <TJ.Brown@rowancountync.gov>; Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>
Cc: Boyd, Leslie H <Leslie.Boyd@rowancountync.gov>; Cress, Allen <Allen.Cress@rowancountync.gov>
Subject: Re: Duke Energy Foundation Grant Check

TJ is correct, this has not been budgeted yet. Could you please scan a copy of the letter to me? Thanks.

Ann

From: Brown, TJ <TJ.Brown@rowancountync.gov>
Date: Friday, December 30, 2022 at 12:09 PM
To: Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>
Cc: Boyd, Leslie H <Leslie.Boyd@rowancountync.gov>, Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>, Cress, Allen <Allen.Cress@rowancountync.gov>
Subject: Re: Duke Energy Foundation Grant Check

To my knowledge, it has not been budgeted and will need a BA. I believe Ann would be able to confirm for us when she gets back. Is it possible that we could do 1154330-585000-project line?

Thanks,



TJ Brown | Deputy Chief
Emergency Services
EMS & Fire Division
2727 Old Concord Rd, Salisbury, NC, 28146-8388
9-1-1 & FM Division
1090 Corporate Center Dr, Salisbury, NC, 28146-8626
[p] 704-216-8918 [c] 704-798-3881 [f] 704-216-7994
www.rowancountync.gov/es

"The single biggest problem with communication is the illusion that it has taken place" - George Bernard Shaw
"Do you want to know who you are? Don't ask. Act! Action will delineate and define you." - Thomas Jefferson

DISCLAIMER:

This document/email may contain PEEB REVIEW information that is protected by NC General Statute 131E-107(b). It is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged,

From: Lisa Bevis <Lisa.Bevis@rowancountync.gov>
Date: Thursday, December 29, 2022 at 4:43 PM
To: TJ Brown <TJ.Brown@rowancountync.gov>
Cc: "Boyd, Leslie H" <Leslie.Boyd@rowancountync.gov>
Subject: FW: Duke Energy Foundation Grant Check

TJ,
Where do you want the expense that this is for, budgeted? Or has it been budgeted?
Thanks.
Lisa

From: Bevis, Lisa F
Sent: Thursday, December 29, 2022 4:41 PM
To: Boyd, Leslie H <Leslie.Boyd@rowancountync.gov>
Cc: Brown, TJ <tj.brown@rowancountync.gov>
Subject: RE: Duke Energy Foundation Grant Check

1144330-464900.

TJ,
FYI.
Lisa

From: Boyd, Leslie H <Leslie.Boyd@rowancountync.gov>
Sent: Thursday, December 29, 2022 4:07 PM
To: Bevis, Lisa F <Lisa.Bevis@rowancountync.gov>
Subject: FW: Duke Energy Foundation Grant Check

Hi Lisa,

Do you know where to post this payment? I e-mailed Ann Kitalong-Will and Allen Cress yesterday. Ann is off until next week and Allen has not responded.

Leslie

From: Boyd, Leslie H
Sent: Wednesday, December 28, 2022 12:46 PM
To: Kitalong-Will, Ann M <Ann.Kitalong-Will@rowancountync.gov>; Cress, Allen <Allen.Cress@rowancountync.gov>
Subject: Duke Energy Foundation Grant Check

Good Afternoon,

We received a check in Finance from the Duke Energy Foundation for \$25,000.00. According to the attached letter, the check is for Emergency Preparedness. The grant request ID is 78024787. Do either of you know which account this money should be applied to?








BA-07-058 - BOC 01-17

Final Audit Report

2023-01-04

Created:	2023-01-04
By:	Teresa Sharpless (teresa.sharpless@rowancountync.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAODwsXJ6_CyLZQq47BaF7_v0XBrgX88Kr

"BA-07-058 - BOC 01-17" History

-  Document created by Teresa Sharpless (teresa.sharpless@rowancountync.gov)
2023-01-04 - 4:23:54 PM GMT - IP address: 24.123.188.14
-  Document emailed to Allen Cress (allen.cress@rowancountync.gov) for signature
2023-01-04 - 4:25:31 PM GMT
-  Email viewed by Allen Cress (allen.cress@rowancountync.gov)
2023-01-04 - 5:08:06 PM GMT - IP address: 104.47.56.254
-  Document e-signed by Allen Cress (allen.cress@rowancountync.gov)
Signature Date: 2023-01-04 - 5:09:42 PM GMT - Time Source: server- IP address: 98.101.38.114
-  Document emailed to Anna Bumgarner (anna.bumgarner@rowancountync.gov) for signature
2023-01-04 - 5:09:43 PM GMT
-  Document e-signed by Anna Bumgarner (anna.bumgarner@rowancountync.gov)
Signature Date: 2023-01-04 - 5:58:13 PM GMT - Time Source: server- IP address: 24.123.188.14
-  Agreement completed.
2023-01-04 - 5:58:13 PM GMT

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey
Judy Klusman
Craig Pierce



Aaron Church, County Manager
Carolyn Barger, Clerk to the Board
John W. Dees, II, County Attorney

Rowan County Board of Commissioners

130 West Innes Street • Salisbury, NC 28144
Telephone 704-216-8180 • Fax 704-216-8195

MINUTES OF THE VIRTUAL MEETING OF THE ROWAN COUNTY BOARD OF COMMISSIONERS April 6, 2020 – 3:00 PM

**PLEASE NOTE: DUE TO THE CORONAVIRUS PANDEMIC
THE MEETING WAS HELD BY REMOTE PARTICIPATION FOR THE BOARD OF
COMMISSIONERS, STAFF AND THE PUBLIC**

.....

Commissioners Participating:

Greg Edds, Chairman
Jim Greene, Vice-Chairman
Mike Caskey, Member
Judy Klusman, Member
Craig Pierce, Member

County Manager Aaron Church, Clerk to the Board Carolyn Barger, County Attorney Jay Dees and Assistant County Manager/Finance Director Leslie Heidrick also participated.

Chairman Edds convened the meeting at 3:00 p.m.

Chaplain Michael Taylor provided the Invocation.

Chairman Edds led the Pledge of Allegiance.

CONSIDER ADDITIONS TO THE AGENDA

- Commissioner Pierce requested to add a discussion regarding the County's long-term spending. Chairman Edds added the issue as agenda item #6a.
- Chairman Edds added a request from the Soil and Water Conservation District regarding conservation easements to the agenda as item #6b.

CONSIDER DELETIONS FROM THE AGENDA

There were no deletions from the agenda.

Commissioner Klusman suggested the motion be amended to include allowing the use of the County's employer identification number with in-kind help through Mr. Sloop and the County Attorney.

Both Chairman Edds were agreeable to the suggestion and upon being put to a vote, the motion as amended passed unanimously.

7. CONSIDER APPROVAL OF BOARD APPOINTMENTS
FRANKLIN VOLUNTEER FIRE DEPARTMENT FIRE COMMISSIONERS

R. Mark Sokolowski applied for reappointment for a two (2) year term that will expire on April 30, 2022.

Gary Ingram and Mark Monroe applied for two seats that will become vacant on April 30, 2020. If approved, the terms for both would expire April 30, 2022.

Commissioner Pierce moved the reappointment of Mr. Sokolowski and the appointment of Mr. Ingram and Mr. Monroe. The motion was seconded by Commissioner Caskey and passed unanimously.

JUVENILE CRIME PREVENTION COUNCIL

Stephen Johnson applied to fill the remainder of an open seat for the General Public on the Juvenile Crime Prevention Council. The term will expire June 30, 2020 at which time Mr. Johnson would be eligible to be considered for reappointment.

Commissioner Klusman moved the appointment of Mr. Johnson followed by a second from Commissioner Pierce. The motion carried unanimously.

NURSING HOME ADVISORY COMMITTEE

Melissa Pierce submitted an application; however, she was not eligible for reappointment unless the Board considered waiving the term limits in the Resolution that governs the advisory board appointment process.

If approved, Ms. Pierce's term would expire February 28, 2023.

Commissioner Klusman moved to waive the term limits of Ms. Pierce. The motion was seconded by Commissioner Caskey and passed unanimously.

Commissioner Klusman moved to reappoint Ms. Pierce followed by a second from Commissioner Caskey. The motion carried unanimously.

ECONOMIC DEVELOPMENT COMMISSION

Dari Caldwell and Denise Agner Hallett applied for reappointment. If approved, their terms would expire December 31, 2022.



N.C. Department of Agriculture & Consumer Services
N.C. ADFP Trust Fund
Initial Request for Payment & Request for Reimbursement



See back for instructions.

I. Project Information

ADFP Tracking Number: ADM-ADFP-20-201	Date of Report: 12/16/22
Grantee: Rowan County Soil and Water Conservation District	
Project Title: Correll Farm +/- 150 Acres Perpetual Conservation Easement	
Tax ID Number: 56-6000336	Project Start & End Dates: 10/1/20 to 9/30/22
Reporting Period Start Date: 11/1/22	Reporting Period End Date: 4/30/23
Contract Number: 21-003-4003	Request Number: 1
Type of Request (check one): <input checked="" type="checkbox"/> Initial <input type="checkbox"/> Partial <input type="checkbox"/> Final	

II. Initial Request for Payment

Grantees may request no more than \$25,000 for the initial payment. If the total award amount is less than or equal to \$27,780.00, no more than 90% of the total grant amount may be requested for initial payment. Grantees will be required to submit copies of invoices with documentation of payment with any quarterly or semi-annual budget reports.

Total Request for Initial Payment: \$ 25,000.00

III. Summary of Expenditures (Attach copies of invoices or other types of billing documents).

Budget Item #	Budget Category	Amount	Totals	
		\$0.00	Total Expenditures prior to this request:	\$0.00
		\$0.00	Total Expenditures for this request:	\$0.00
		\$0.00	Total Expenditures to date:	\$0.00
		\$0.00	Total Match prior to this request:	\$0.00
		\$0.00	Cash Match for this request:	\$0.00
		\$0.00	In-kind dollar value for this request:	\$0.00
		\$0.00	Total Match for this request:	\$0.00
		\$0.00	Total Match to date:	\$0.00
Total ADFP Expenditures for this request:		\$0.00		

IV. Signatures

Certification: I certify that this information is correct and based on generally accepted accounting standards and principles. The above expenditures are based on actual payments of record for the purpose of and in accordance with the terms of the grant contract. The funds requested are for reimbursement of costs during time period indicated above and do not duplicate a previous request. The documentation will be retained in our files for future audits (Counties should use local government bidding requirements on projects).

Authorized Representative:

Name: Anna R Bumgarner

Title: Finance Director

Signature of Authorized Representative:

Anna R Bumgarner

Telephone Number: 704-216-8174

E-mail Address:

anna.bumgarner@rowancountync.gov

Date:

12-19-2022

For ADFP Trust Fund Use Only:

Approval by Budget Officer:	Approval by Office Manager:
Date:	Date:



N.C. Department of Agriculture & Consumer Services
N.C. ADFP Trust Fund
Budget & Progress Report - Perpetual or Term Easements
See back for instructions.



I. Project Information

ADFP Tracking Number: ADM-ADFP-20-201	Date of Report: 12/14/22
Grantee: Rowan County Soil and Water Conservation District	
Project Title: Correll Farm +/-150 Acres Perpetual Conservation Easement	
Tax ID Number: 56-6000336	Project Start & End Dates: 10/1/20 to 9/30/22
Reporting Period Start Date: 4/1/22	Reporting Period End Date: 9/30/22
Contract Number: 21-003-4003	

II. ADFP Funds Report

Expenditure Categories	Initial Contract Budget Amount	Previously Reported Expenditures	Balance at Beginning of this Reporting Period	Expenditures for this Reporting Period	Ending Balance for this Reporting Period
211 Stewardship Endowment	\$5,000.00	\$0.00	\$5,000.00	\$0.00	\$5,000.00
212 Survey	\$10,000.00	\$0.00	\$10,000.00	\$0.00	\$10,000.00
214 Baseline Documentation Report	\$2,900.00	\$0.00	\$2,900.00	\$0.00	\$2,900.00
215 Environmental Assessment / Audit	\$2,300.00	\$0.00	\$2,300.00	\$0.00	\$2,300.00
216 Legal Fees	\$3,500.00	\$0.00	\$3,500.00	\$0.00	\$3,500.00
217 Closing Costs	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00
220 Easement Purchase	\$214,921.00	\$0.00	\$214,921.00	\$0.00	\$214,921.00
Totals	\$239,621.00	\$0.00	\$239,621.00	\$0.00	\$239,621.00

III. Matching Funds Report

Total Match Prior to this Report: \$0.00

Expenditure Categories	Source of Funding	Amount of Match	Cash or In-Kind	Cost per unit & # of units	Description of Expenditures	Notes
204 Travel	SWCD	\$94.08	IK	\$0.56/168	7 trips to farm	CE consult
207 Personnel Administrative	SWCD	\$1,061.76	IK	\$25.28/42	42 hours	CE consult
		\$0.00				
		\$0.00				

Total Cash Match for this Report: \$0.00

Total In-Kind Match for this Report: \$1,155.84

Total Match for this Reporting Period: \$1,155.84

Total Match to Date: \$1,155.84

IV. Progress Report

Tasks Completed/Goals Achieved	ADFP Funding Used	Matching Funds Used	Total Funding Used
Surveyor contacted and on wait list	\$0.00	\$0.00	\$0.00
Appraisers contacted for availability	\$0.00	\$0.00	\$0.00
Conservation Plan assessment begun	\$0.00	\$0.00	\$0.00
Environmental Audit preliminary visit	\$0.00	\$0.00	\$0.00
Totals	\$0.00	\$0.00	\$0.00

IV. Signatures

Certification: I certify that this information is correct and based on generally accepted accounting standards and principles.

Signature of Authorized Representative:

Date:

Anna Bumgarner

12-14-22

For ADFP Trust Fund Use Only:

Approval by Budget Officer:

Approval by Office Manager:

BA-07-121 - BOC 01-17

Final Audit Report

2023-01-06

Created:	2023-01-06
By:	Teresa Sharpless (teresa.sharpless@rowancountync.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAA3_Remsk2xJRCHb-8rQmQAYPgEgKsnZM2

"BA-07-121 - BOC 01-17" History



Document created by Teresa Sharpless (teresa.sharpless@rowancountync.gov)

2023-01-06 - 2:44:18 PM GMT - IP address: 24.123.188.14



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2023-01-06 - 2:45:04 PM GMT



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Signature Date: 2023-01-06 - 2:45:38 PM GMT - Time Source: server - IP address: 24.123.188.14



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2023-01-06 - 2:45:38 PM GMT



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DEPARTMENTAL REQUEST FOR BUDGET ACTION

To move funds to Animal Services Employee Retirement

1/6/2023

[illegible]

Sharpless, Teresa F.

From: Bumgarner, Anna R
Sent: Friday, January 6, 2023 10:25 AM
To: Sharpless, Teresa F.
Subject: Fwd: Employee Retirement Account Funds

Can you help with this?

Get [Outlook for iOS](#)

From: Church, Aaron <Aaron.Church@rowancountync.gov>
Sent: Thursday, January 5, 2023 7:02:41 PM
To: Bumgarner, Anna R <Anna.Bumgarner@rowancountync.gov>
Subject: Fwd: Employee Retirement Account Funds

Can you please help with this?

Aaron Church
Rowan County Manager
[130 West Innes Street](#)
[Salisbury, North Carolina 28144](#)
Phone: [704-216-8180](#)
Cell: [704-213-8369](#)
Fax: [704-216-8195](#)

Emails to and from this account are subject to the North Carolina Public Record Laws.

Begin forwarded message:

From: "Pannell, Maria R" <Maria.Pannell@rowancountync.gov>
Date: January 5, 2023 at 3:48:27 PM EST
To: "Church, Aaron" <Aaron.Church@rowancountync.gov>
Subject: Employee Retirement Account Funds

Good afternoon,

Back in December Bob mentioned a conversation that he had with you about \$150 set aside for a retirement celebration for him.

We used that money for the get together at the shelter (12/14), and I am working to process those receipts on my pcard statement.

Per Finance, I need to get an account name/number from you and then work on a budget amendment to shift those funds to a shelter account.

Could you send me that account name and number and I will begin putting the BA together?

Thanks so much and I hope you are having a wonderful afternoon,
-Maria



Maria Pannell | Animal Services Director
Rowan County Animal Services
160 Adoption Way, Salisbury, NC 28146
[p] 704-216-7770
www.rowancountync.gov

Rowan County

G/L ACCOUNT - MASTER INQUIRY

Org code: 1154112 GENERAL GOVERNMENT EXPENSES
Object code: 582008 EMPLOYEE RETIREMENTS
Project code:

Type: E
Status: A
Budgetary: Y

Fund 1010 GENERAL FUND
Function 41 GENERAL GOVERNMENT
Sub Function 4100 OTHER GENERAL GOVERNMENT
Department 4112 GENERAL GOVERNMENT
Division 0000 NON DIVISION
Program 0000 NON PROGRAM
Activity 000 NON ACTIVITY
Type 5 EXPENDITURES

Full description: EMPLOYEE RETIREMENTS
Reference Acct:

Short desc: EMPL RETMN
Auto-encumber? (Y/N) N

----- CURRENT YEAR MONTHLY AMOUNTS -----				
PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	.00	.00	500.00
02	.00	.00	.00	.00
03	.00	.00	.00	.00
04	.00	.00	.00	.00
05	.00	.00	.00	.00
06	81.00	.00	.00	.00
07	.00	.00	.00	.00
08	.00	.00	.00	.00
09	.00	.00	.00	.00
10	.00	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	81.00	.00	.00	500.00

----- CURRENT YEAR TOTAL AMOUNTS -----			
Actual (Memo)	81.00	Original Budget	500.00
Encumbrances	.00	Budget Tranfr In	.00
Requisitions	.00	Budget Tranfr Out	.00
Total	81.00	Carry Fwd Budget	.00
Available Budget	419.00	Carry Fwd Bud Tfr	.00
Percent Used	16.20	Revised Budget	500.00
Inceptn to SOY	.00	Inceptn Orig Bud	.00
		Inceptn Revsd Bud	.00
Encumb-Last Yr	.00	DEPARTMENT	500.00
Actual-Last Yr	.00	MANAGER	.00
Estim-Actual	500.00	PRESENT	500.00
	.00	COMMISSION	.00
		APPROVED	500.00

Rowan County

G/L ACCOUNT - MASTER INQUIRY

PER	ACTUAL	LAST YEAR MONTHLY AMOUNTS	
		ENCUMBRANCE	BUDGET
00	.00	.00	.00
01	.00	.00	400.00
02	.00	.00	.00
03	.00	.00	.00
04	.00	.00	.00
05	.00	.00	.00
06	.00	.00	.00
07	.00	.00	.00
08	.00	.00	.00
09	.00	.00	.00
10	.00	.00	.00
11	.00	.00	.00
12	.00	.00	.00
13	.00	.00	.00
Tot:	.00	.00	400.00

----- PRIOR YEARS TOTAL AMOUNTS -----	
2022 Actual	.00
2022 Closed @ YE	.00
2022 Encumbrance	.00
2022 Memo Bal	.00
2021 Actual	97.74
2020 Actual	283.50
2019 Actual	311.04
2018 Actual	125.00
2017 Actual	114.54
2016 Actual	.00
2015 Actual	.00
2014 Actual	.00
2013 Actual	.00
2022 Orig Budget	400.00
2022 Bud Tfr In	.00
2022 Bud Tfr Out	.00
2022 C Fwd Budget	.00
2022 Revsd Budget	400.00
2021 Orig Budget	700.00
2021 Revsd Budget	700.00
2020 Orig Budget	1,000.00
2020 Revsd Budget	1,000.00
2022	0.00
2021	0.00
2020	0.00

----- FUTURE YEAR AMOUNTS -----	
PER	2024 BUDGET
00	.00
01	.00
02	.00
03	.00
04	.00
05	.00
06	.00
07	.00
08	.00
09	.00
10	.00
11	.00
12	.00
13	.00
Tot:	.00
2024 DEPARTMENT	.00
2024 MANAGER	.00
2024 PRESENT	.00
2024 COMMISSION	.00
2024 APPROVED	.00
2024 Revised	.00
2025 Estimate	.00
2026 Estimate	.00
2027 Estimate	.00
2028 Estimate	.00
2024 Memo Bal	.00
2024 Encumbrance	.00
2024 Requisition	.00

----- ACCOUNT NOTES -----

*** END OF REPORT - Generated by Teresa F. Sharpless ***





BA-07-127 - BOC 01-17

Final Audit Report

2023-01-06

Created:	2023-01-06
By:	Teresa Sharpless (teresa.sharpless@rowancountync.gov)
Status:	Signed
Transaction ID:	CBJCHBCAABAAakICIFp3gXDLd4Oo5w8P77iBbVh4s81

"BA-07-127 - BOC 01-17" History

-  Document created by Teresa Sharpless (teresa.sharpless@rowancountync.gov)
2023-01-06 - 6:29:15 PM GMT- IP address: 24.123.188.14
-  Document emailed to Anna Bumgarner (anna.bumgarner@rowancountync.gov) for signature
2023-01-06 - 6:29:57 PM GMT
-  Document e-signed by Anna Bumgarner (anna.bumgarner@rowancountync.gov)
Signature Date: 2023-01-06 - 7:31:43 PM GMT - Time Source: server- IP address: 24.123.188.14
-  Agreement completed.
2023-01-06 - 7:31:43 PM GMT



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