

Greg Edds, Chairman  
Jim Greene, Vice- Chairman  
Mike Caskey  
Judy Klusman  
Craig Pierce



Aaron Church, County Manager  
Carolyn Barger, Clerk to the Board  
John W. Dees, II, County Attorney

## **Rowan County Board of Commissioners**

130 West Innes Street • Salisbury, NC 28144

Telephone 704-216-8180 • Fax 704-216-8195

### **MINUTES OF THE MEETING OF THE ROWAN COUNTY BOARD OF COMMISSIONERS**

**November 7, 2022 – 3:00 PM**

**J. NEWTON COHEN, SR. ROOM**

**J. NEWTON COHEN, SR. ROWAN COUNTY ADMINISTRATION BUILDING**

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Present: Greg Edds, Chairman  
Jim Greene, Vice-Chairman  
Mike Caskey, Member  
Craig Pierce, Member  
Judy Klusman, Member (arrived at 3:08 p.m.)

County Manager Aaron Church, Clerk to the Board Carolyn Barger, County Attorney Jay Dees, and Finance Director Anna Bumgarner were also present.

Chairman Edds convened the meeting at 3:00 p.m.

Chairman Edds took a moment to express wishes to his wife for a happy birthday.

Chaplain Michael Taylor provided the Invocation.

Chairman Edds led the Pledge of Allegiance.

### **CONSIDER ADDITIONS TO THE AGENDA**

- Chairman Edds pulled agenda item #4 (Rowan County Tourism Wayfinding Signage ARPA Funding Request) from the agenda.
- Chairman Edds added a request from the County Manager to consider revisions to Consent Agenda Item T.
- Chairman Edds added a request from Finance Director Anna Bumgarner to the Consent Agenda as Item U. The request was to Reimburse C.S. Bradshaw Construction Company, Inc. for the Dog Adoption Center.
- Chairman Edds stated there was one (1) additional topic to be added to Closed Session to consider an honorary award.

### **CONSIDER DELETIONS FROM THE AGENDA**

(Agenda item #4 was pulled from the agenda above)

### **CONSIDER APPROVAL OF THE AGENDA**

Commissioner Pierce moved, Commissioner Greene seconded and the vote to approve the agenda as amended passed unanimously (4-0)

## **CONSIDER APPROVAL OF THE MINUTES**

Commissioner Pierce moved, Commissioner Greene seconded and the vote to approve the minutes of the October 17, 2022 Commission Meeting passed unanimously (4-0).

## **1. CONSIDER APPROVAL OF CONSENT AGENDA**

Commissioner Pierce moved approval of the Consent Agenda as amended. The motion was seconded by Commissioner Caskey and passed unanimously (4-0).

The Consent Agenda consisted of the following:

- A. Data Network Purchase
- B. Sole-Source HLP Inc. - Chameleon Software
- C. Amendment No. 3 for REI Engineers, Inc. Master Agreement & Contract for Engineering Fees for Library Roof
- D. Proclamation for National American Indian Heritage Month
- E. Sale of Ground Lease Hangar T5
- F. ADW Proposal For Services Related to Advanced Planning Phase for Health Department at West End Plaza
- G. Sole-Source Freshworks
- H. Cancellation of December 19, 2022 Commission Meeting
- I. Resolution and Request From NCDOT For Abandonment Of Portion Of Cannon Road From State Secondary Road System For Maintenance
- J. Schedule Public Hearing: Proposed Road Name - Stamey Way
- K. Certification Documents for NC Museum Grants
- L. Housing Rehabilitation Lien Release
- M. NCDOT ROAP Grant Allocation Increase (Transit Services)
- N. Ambulance Remount
- O. Sole-Source Binti
- P. Sole-Source Library Corp - TLC Cloud
- Q. Award Mid-Carolina Regional Airport Landscaping Improvements - Country Boy Landscaping
- R. Request to Participate in FEMA BRIC 2022 C&CB Program
- S. Sale of Surplus Equipment
- T. Leadership Development Program (these attachments were revised and presented at the meeting as shown below)

### **Overview**

The Rowan County Leadership Development (RCLDP) is a 9-month, module-based program and includes a blend of in-person workshops, virtual sessions, and self-study, designed to help employees develop professionally and become future leaders. The RCLDP seeks to develop talent we already have into future leaders.

**SECTION 1. Eligibility-** Any full-time Rowan County employee who is not a director who has not received any adverse personnel actions in the last year, and receives supervisor support is eligible to attend, space permitting.

**SECTION 2. Attendance-** Commitment to attend and participate in all sessions and activities is required. Each module will take one (1) full working day. Participants will be paid a regular rate of pay during in person / virtual modules. Because this program is voluntary, time to do homework and class preparation outside of the normal work week will not be paid.

**SECTION 3. Participation in RCLDP** will broaden your Local Government knowledge and help you become more effective as a leader in the following areas:

- County Structure
- Leadership
- Ethics
- Communication

- Human Resource Management
- Problem Solving
- Budgeting and Public Dollars
- Change Management

SECTION 4. Class size in RCLDP is limited to 25 participants per year.

SECTION 5. Administration in RCLDP will be administered by the County Managers Office.

How to Apply:

To take part in the Rowan County Leadership Development Program, fill out the application and submit the following:

- Participant Application
- Current Resume
- Typed statement of why you want to participate in RCLDP
- Recommendation letter from supervisor

#### Outline

Module 1- County Structure  
 Module 2- Leadership  
 Module 3- Ethics  
 Module 4- Communication  
 Module 5- Human Resource Management  
 Module 6- Problem Solving  
 Module 7- Budgeting & Public Dollars  
 Module 8- Change Management and Influence  
 Module 9- Conclusion

U. Reimburse C.S. Bradshaw Construction Company, Inc. for Dog Adoption Center (addition).  
 The attachments presented for approval were as follows:

To: Rowan County Board of Commissioners  
 Aaron, Church, County Manager  
 From: Anna Bumgarner, Director of Finance  
 Jody Farrow-Bennett, Director of Purchasing  
 Don Bringle, Director of Parks and Recreation

Re: Reimburse C. S. Bradshaw Construction Company, Inc for Dog Adoption Center  
 Date: November 7, 2022

It has been requested that Rowan County cover half of the cost for a change order related to the New Rowan Animal Adoption Center. Salisbury-Rowan Utilities has required that a RPZ Backflow be installed for the water line into the new center. This water line will supply the current animal shelter and will allow for the County to abandon the use of a well. Total cost for the backflow device is \$13,330 and county part will be \$6,665.

Attached is quote from Graham's Piping, Inc.

Recommendation: It is recommended that the Board of Commissioners authorize the County Manager to reimburse C. S. Bradshaw Construction Company, Inc. for half the total cost not to exceed \$6,665 to purchase and install RPZ Backflow by Graham's Piping, Inc.

Graham's Piping, Inc. 720 Barringer Rd, Salisbury NC 28147 704-636-3251 NC License #08258

October 20, 2022  
 Attn: Chris Bradshaw

Re: Rowan Animal Adoption RPZ Backflow

We at Graham's Piping are pleased to present this proposal to provide and install one 3" SRU approved RPZ Backflow with fiberglass enclosure. Includes backflow, Type K copper risers, fiberglass enclosure, concrete thrust blocking, concrete pad, backflow supports, valves, valve boxes, third party certification, backflow registration with SRU, labor and supervision.

Total .....\$13,330.00  
 Pricing breakdown: Material-\$10,830 Labor-\$1,650 Concrete-\$250 Certification-\$600

## **2. PUBLIC COMMENT PERIOD**

Chairman Edds opened the floor for Public Comment Period and with no one wishing to address the Board, Chairman Edds closed the Public Comment Period.

At this point in the meeting Chairman Edds welcomed Craig Powers to Rowan County Government. Mr. Powers began October 31, 2022 as Rowan County's Director of Engineering

and Environmental Services. Chairman Edds also welcomed Zack Shepherd, Community Relations Regional Director, and Rhonda Cox, Executive Vice President and Chief Population Health Officer, of Vaya Health who were in the audience.

### **3. PUBLIC HEARING FOR 2023 SCHEDULE OF VALUES**

County Assessor Wendell Main explained that North Carolina General Statute § 105-317 required a public hearing be held as part of the process of adopting the 2023 Schedule of Values (SOV). At the conclusion of the hearing, Mr. Main said the Board must wait at least seven (7) days before adopting the SOV. Staff would submit an agenda item for adoption during regular session scheduled for November 21, 2022.

Mr. Main provided a handout of examples that showed ranges of values to help explain the SOV.

(Commissioner Klusman arrived for the meeting at this point at 3:08 p.m.)

Commissioner Greene referred to the range of values and the cost of building and asked Mr. Main if he was talking about replacement costs, sales costs, and what type of values he was talking about. In response Mr. Main elaborated in further detail as to how the ranges were determined.

Chairman Edds opened the public hearing to receive citizen input regarding the 2023 SOV. With no one wishing to address the Board, Chairman Edds closed the public hearing.

Mr. Main confirmed to Chairman Edds no action was required at this time and that staff would submit the SOV for adoption on November 21, 2022. Mr. Main said staff would be considering prices/values through December 31, 2022 with an effective date of January 1, 2023.

### **4. ROWAN COUNTY TOURISM WAYFINDING SIGNAGE ARPA FUNDING REQUEST**

This item was pulled from the agenda at the beginning of the meeting.

### **5. SELECTION OF VOTING DELEGATE FOR NCACC LEGISLATIVE GOALS CONFERENCE**

The NCACC Legislative Goals Conference will be held November 16-18, 2022, in Wake County. Each county would be entitled to vote on legislative goal proposal submissions brought before the membership. Voting was to take place on Thursday and Friday, November 17 and 18. In order to facilitate the voting process, the NCACC asked each county to designate one voting delegate. Counties also had the option to assign one (1) alternate voting delegate.

Chairman Edds moved, Commissioner Greene seconded and the vote to appoint Commissioner Klusman as the Rowan County voting delegate passed unanimously.

### **6. BUDGET AMENDMENTS**

Finance Director Anna Bumgarner presented the following budget amendments for the Board's consideration:

- Finance – Adjust for System contract FY '23. \$2,820
- Finance – Move Vector budget targeted expense in order to monitor expense allocation to departments. \$611,264
- Finance – Transfer funds to cover car washes, fumigations, etc. \$500
- Finance – Transfer additional funds for payment to Faith Academy Charter School to bring them to an equitable amount per teacher with RSS. \$2,326

- Finance – Transfer funds to cover Axon contract for tasers and cameras. \$21,890
- Finance – Increase account budgets. \$2,553.61
- Finance – Reverse System Year End Entry 823. \$2,553.61
- Social Services – Revised expenditures/revenues based on funding authorizations received from State. Funding authorizations reflect the actual amount received and may increase/decrease the original budget estimate. \$68,019
- Library – Funds received from the Cannon Foundation Grant. Requesting to move funds to purchase expenses relating to the terms of the grant project. \$25,000
- Social Services – Budget donations received in order to provide goods and services. \$90,103
- Rowan Transit – Adjust FY '23 ROAP revenues and expenditures to reflect revised State allocations. \$44,208
- Sheriff – Recognize State Asset Forfeiture payment from September and October and budget to State Supplies expense account to be spent on supplies to further drug investigations. \$9,607

Commissioner Klusman moved approval of the budget amendments as presented. The motion was seconded by Commissioner Caskey and passed unanimously.

## **7. CLOSED SESSION**

Chairman Edds moved at 3:14 p.m. for the Board to enter into Closed Session in accordance with North Carolina General Statute § 143-318.11(a)(6) for personnel; § 143-318.11(a)(1) to consider approval of the minutes of the Closed Session held on October 17, 2022; and §143-318.11(a)(3) for attorney-client privileged communication regarding hangar leases at the Airport; and § 143-318.11(a)(2) to consider an honorary award. The motion was seconded by Commissioner Pierce and passed unanimously.

The Board returned at 4:21 p.m.

## **8. ADJOURNMENT**

There being no further business to come before the Board, Commissioner moved to adjourn at 4:21 p.m. The motion was seconded by Commissioner and passed unanimously.

Respectfully Submitted,

Carolyn Barger, MMC, NCMCC  
Clerk to the Board

DRAFT