DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: Board of Commissioners			

EXPLANATION IN DETAIL: To transfer funds to cover Precinct Workers and Part Time Salaries

through the end of the fiscal year.

Prepared by:	Teresa Sharpless
Date:	4/4/2022

BUDGET INFORMATION:

FROM: Finance

ACCOUNT TITLE	R/E	ACCOUNT #	INCREASE	DECREASE
Municipal Elections Revenue	R	1144170-425006	12,875	
Training	E	1154170-559000		4,300
Health Insurance	E	1154170-520005		7,500
Social Security Tax	E	1154170-520020		1,325
Retirement	E	1154170-520015		1,000
Precinct Workers	E	1154170-534045	12,000	
Part Time Salaries	E	1154170-510015	15,000	
DEPARTMENT HEAD		COUNTY MANAGER	ACCOUN	NTING USE ONLY
Approved:	At	pproved:	Budget Revision #	10-54
Disapproved:	Di	sapproved:	Date Posted:	
Amended:	Ar	nended:	Group Number:	
Date: Apr 4, 2022	Da	te:	Posted by:	
Signature: Brenda McCubbins Brenda McCubbins (Apr 4, 2022 12:15 EDT)	Sig	gnature:	Approved by:	



DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: BOARD OF COMMISSIONERS							
FROM: SHERIFF							
EXPLANATION IN DETAIL: RECOGNIZE INSURANCE PAYMENT RECEIVED FROM WRECKED ASSET FORFEITURE VEHICLE AND PLACE FUNDS IN THE PROPER EXPENSE CAPITAL ASSET: ASSET FORFEITURE ACCOUNT TO ALLOW FOR PURCHASE OF REPLACEMENT VEHICLE. Prepared by: Major J C Sifford Date: 3/30/2022							
		Reviewed					
ACCOUNT TITLE	R/I	ACCOUNT #	INCREASE	DEC	REASE		
INSURANCE SETTLEMENT	R	11444162-989030	15,308				
C/A: ASSET FORFEITURE	E	11544162-575005	15,308				
	-						
DEPARTMENT HEAD	+	COUNTY MANAGER	ACCOUNTING	ICE ON	10		
Approved:		Approved:	Budget Revision #	216 3			
Disapproved:		Disapproved:	Date Posted:		<u> </u>		
Amended:		Amended:	Group Number:				
Date:		Date:	Posted by:		1		

Approved by:

Kurs L. Unten Signature:

Signature:

Sifford, John

From:

Sifford, John

Sent:

Monday, March 28, 2022 12:51 PM

To:

'Bevis, Lisa F'

Subject:

RE: Question on Insurance Settlement Money

Thanks Lisa!

From: Bevis, Lisa F < Lisa. Bevis@rowancountync.gov>

Sent: Monday, March 28, 2022 12:40 PM

To: Sifford, John < John.Sifford@rowancountync.gov>
Subject: RE: Question on Insurance Settlement Money

Yes please prepare a BA acknowledging the revenue and then your corresponding Fed Asset Forfeiture expense account.

From: Sifford, John

Sent: Monday, March 28, 2022 12:28 PM

To: Bevis, Lisa F < Lisa.Bevis@rowancountync.gov > Subject: Question on Insurance Settlement Money

Lisa,

I know we got the insurance money for the wrecked Altima that had been assigned to Chief Deputy David Ramsey, and it looks like those funds were placed into revenue account #11444162-489030 (Insurance Settlements). I just wanted to confirm that I need to do a Budget Amendment to move these funds from the revenue account to the proper expense account to allow for the purchase of a replacement vehicle? I think the proper expense account would be #11544162-575005 C/A: Asset Forfeiture?

Just advise when you have a minute.

Thanks,

John

Major John C. Sifford
Rowan County Sheriff's Office
Administrative and Support Services
232 N. Main St.
Salisbury, NC 28144
(704)-216-8668
john.sifford@rowancountync.gov

4/4/22, 12:23 PM

1 of 1

S	Detail Mossing Search	☐ Account Notes		Fiscal Year 2023	00.	00.	00.	00.	00.	00.	00	00	00°
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Ľÿ	Exce	1010-42-4244-4400-4416-0000-332-4-489030- INSURANCE SETTLEMENTS Revenue		Fiscal Year 2021	00.	00.	00.	00.	-1,343.55	00		1,343.55	00.
П	0/15/	Σ	GRAPH	Fiscal									
		Acct name Acct name Type Rollup Sub-Rollup	HISTORY GRAPH										
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4	Sack	Account Fund Org Object Project	4 YEAR	Yr/Per 2022/10	Original Budget	Transfers In	Transfers Out	Revised Budget	Actual (Memo)	Encumbrances	Requisitions	Available	Percent used

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: BOARD OF COUNTY COMMISSIONERS

FROM: FINANCE

EXPLANATION IN DETAIL:

To recognize reserved funds from FY 2021 for the Sheriff's Office. Reserved funds represent money received by a Department for a restricted purpose. The funds that have not been spent by year-end are budgeted for expenditure in the new fiscal year.

Prepared by: Lisa Bevis Date: 04/01/22

BUDGET INFORMATION:

Reviewed:		
INCVIEWEU.		

ACCOUNT TITLE		ACCOUNT #	INCREASE	DECREASE	
Fund Balance Appropriated - Restricted	R		3,070		
Calendar	Ε	1154410-582015	3,070		
	_				
DEPARTMENT HEAD		COUNTY MANAGER	ACCOUNTIN	G USE ONLY	
Approved:		Approved:	Budget Revision # 1)-055	
Disapproved:		Disapproved:	Date Posted:		
Amended:		Amended:	Group Number:		
Date: 4/4/2022			Posted by:		
Signature:		Signature:	Approved by:		

ROWAN COUNTY SHERIFF'S OFFICE - RESERVES For Fiscal Year Ended June 30, 2021

	budget later if needed budget later if needed					JAG is a reimbursement grant. SCAAP § received before expenditures. Carry forward is appropriate.		
Remainder to Budget	0.42 3,070.31 978.45 0.26 (0.34) (0.20)	4,048.76	10.93	1,355.09	1,366.02	(0.10)	(0.41)	
R BA#1	24,809 2,455 365 7,596	35,225	30,000 4,000 6,000 15,616 6,000 10,000 6,000 6,000 96,616	5,000 3,000 3,000 18,000 8,000 7,000 115,000 10,693 89,693	186,309	20,386	35,703	
Original Budget FY 2022	6,000 4,000 1,000 1,000	30,700	2,000 5,000 4,500 4,500 8,000 5,000 6,000 35,000	2,500	42,500			
Ending Balance	0.42 3,070.31 978.45 25,809.26 2,454.66 364.80 27,295.86	59,973.76	131,626.93	98,548,09	230,175.02	20,385.90	35,702.59	325,851.37
Less: YTD Expenses	\$ (65.00) (3,522.60) (2,634.32) (196.94) (1,527.96)	(19,213.30)	(13,600.27) (6,361.07) (4,422.12) (2,400.00) (15,382.99) (1,022.22) (8,709.00) (4,721.29)	(12,627.13)	(75,570.15)	(16,687.06)	(16,687.06)	\$ (111,470.51) \$ 325,851.37
Expense Act Number	1154410-561095/576900-44101 1154410-582015 1154410-583017 1154410-582009 1154410-582009 1154410-582032 1154410-582032		1154416-534030 1154416-553005 1154416-558065 1154416-561910 1154416-561908 11544165-575005 11544165-575005	1154416-543020 11544162-558026 11544162-559026 11544162-561095 11544162-561099 11544162-575005 11544162-576006 11544162-582013		1154417-575000/576900 1154419-582024 1154419-		
Add: YTD Revenues	\$ 4,800.00 20,620.00 2,170.00 15,000.00	42,590.00	83,525.78	4,656.07 1,640.49 1,343.55	91,165.89			\$ 133,755.89
Revenue Acct Number	1144410-482036-44101 1144410-42002 1144410-420004 1144410-464002 11444106-464002 Shop w/ Cop 11444106-464003		1144165-435033	1144162432003 114416461000 1144416492030 11444162489030		1144417-431018 1144419-431021		
Beginning Balance	\$ 65.42 1,792.91 3,612.77 5,386.20 1,812.62 364.80 23,562.34	36,597.06	106,425.92	108,153.36	214,579.28	20,385.90	52,389.65	\$ 303,565.99
Areas of Reserve	Sale of Thompson Machine Gun Clenedar Contributions GREAT Public Safety Donations Public Safety Donations Explorer Program Alcoe Grant	Total Other Contributions	State Asset Forfeiture	Federal Asset Forfeiture (includes interest revenue) Sale of Property Insurance Proceeds (showed as revenue in 2018 but not as an expense to use)	Total Asset Forfeiture Func	Justice Assistance Grant Katrina Funds SCAAP	Total Other Grants	

res	
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For	
Asset	
Federal	
Excluding	
,303.28	
777	

	Justice		Treasury
Beginning Balance w/ interest	53,840.44	53,840.44 Beginning Balance w/ interest	54,312.92
Amt received	2,363.45	2,363.45 Amt received	3,636.17
Amt spent	(12,752.13)	Amt spent	(4,493.25)
Ending Balance	43,451.76	43,451.76 Ending Balance	53,455.84
Avg	48,646.10	Avg	53,884.38
6/30/21 Int	1.60%	Avg	1.60%
Interest	778.34		862.15
Ending Balance w/ interest	44,230.10		54,317.99

Federal Asset Forfeiture Interest Calculation

Bevis, Lisa F

From:

Sifford, John

Sent:

Thursday, March 31, 2022 4:04 PM

To:

Bevis, Lisa F

Cc:

Auten, Kevin

Subject:

Request to budget Reserve Calendar funds left available as of 6-30-2021

Attachments:

FY -21 Reserves as of June 30, 2021.pdf

Lisa,

I hope that this message finds you doing well!!

Please see the attached copy of the Rowan County Sheriff's Office Reserves prepared by you for fiscal year that ended on June 30, 2021. I have highlighted the calendar expense account that is near the top right of the page. It is account ##1154410-582015, and there was an amount of \$3,070.31 that was designated as "Remainder to Budget". At present, this expense account only has \$23.55 left in it, so Sheriff Auten requested that I ask for the Remainder amount of \$3,070.31 be budgeted back into the Calendar Expense account.

Please advise if you need further from the Sheriff or I on this request. Thanks for all of the assistance you provide to us!!

Sincerely,

John

Major John C. Sifford Rowan County Sheriff's Office Administrative and Support Services 232 N. Main St. Salisbury, NC 28144 (704)-216-8668 john.sifford@rowancountync.gov

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: COUNTY MANAGER / BOARD OF COMMISSIONERS

FROM: FINANCE

EXPLANATION IN DETAIL:

Requesting a budget amendment to address estimated rest of year occupancy fees received and paid out to Rowan County TDA.

Prepared by: _____ Date: ____

JHOWDEN

4/6/2022

BUDGET INFORMATION:

ACCOUNT TITLE	R/E	ACCOUNT #	INCREASE	DECREASE
OCCUPANCY TAX REVENUE	R	1142314-416010	315,000	
OCCUPANCY TAX REMITTANCE	Е	1154810-583044	315,000	
2012				
		1.000.400.3.400.03		
DEPARTMENT HEAD		COUNTY MANAGER	ACCOUNT	TING USE ONLY
Approved:		Approved:	Period - Journal #	
Disapproved:		Disapproved:	Keyed By:	
Amended:		Amended:	Date Keyed:	
Date: 4/6/22		Date:	Posted By:	
Date: 4/6/22 Signature: Q. Howder		Signature:	Date Posted:	





Rowan County G/L ACCOUNT - MASTER INQUIRY

Org code: 1154810 TOURISM DEVELOPMENT AUTHORITY Type: E
Object code: 583044 OCCUPANCY TAX REMITTANCE Status: A
Project code: Budgetary: Y

Fund 1010 GENERAL FUND

Function 48 ECONOMIC DEVELOPMENT Sub Function 4840 TOURISM AUTHORITY

Department 4810 TOURISM DEVELOPMENT AUTHORITY

Division 0000 NON DIVISION Program 0000 NON PROGRAM Activity 000 NON ACTIVITY Type 5 EXPENDITURES

Full description: OCCUPANCY TAX REMITTANCE
Reference Acct:
Short desc: OCC TAX RE
Auto-encumber? (Y/N) N

		CURRENT YEAR MONTHLY	AMOUNTS	
PER	ACTUAL	ENCUMBRANCE	BUD TRANSFER	BUDGET
00	.00	.00	.00	.00
01	.00	.00	.00	891,000.00
02	.00	.00	.00	.00
03	104,459.64	.00	.00	.00
04	97,778.94	.00	.00	.00
05	99,784.12	.00	.00	.00
06	114,171.30	.00	.00	.00
07	101,413.78	.00	.00	.00
08	94,915.98	.00	.00	.00
09	95,949.61	.00	.00	.00
10	93,585.30	.00	.00	.00
11	.00	.00	.00	.00
12	.00	.00	.00	.00
13	.00	.00	.00	.00
Tot:	802,058.67	.00	.00	891,000.00

----- CURRENT YEAR TOTAL AMOUNTS -----

Actual (Memo) 802,058.67 Original Budget 891,000.00 Encumbrances .00 Budget Tranfr In .00 Requisitions .00 Budget Tranfr Out

Total 802,058.67 Carry Fwd Budget
Available Budget 88,941.33 Carry Fwd Bud Tfr
Percent Used 90.02 Revised Budget

Inceptn to SOY .00 Inceptn Orig Bud Inceptn Revsd Bud

Encumb-Last Yr .00 DEPARTMENT 8.

Actual-Last Yr .00 MANAGER 100 • 257 • 250 Estim-Actual .00 PRESENT .00 COMMISSION

APPROVED 100 • 257 • 250

12 • =

1.203.087.000 *

1,203,087.000 +

891,000.000

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312 087 000 *

DEPARTMENTAL REQUEST FOR BUDGET ACTION

TO: COUNTY MANAGER / BOARD OF COMMISSIONERS

FROM: Airport

EXPLANATION IN DETAIL:

Request to transfer money from the General Fund, using Article 44 economical development reserves, to the Airport Fund to Purchase large fan.

Prepared by: JHOWDEN
Date: 4/6/2022

BUDGET INFORMATION:

ACCOUNT TITLE	R/E	ACCOUNT #	INCREASE	DECREASE
APPROPRIATED FB - RESTRICTED	R	1143390-495010	20,892	
TRANSFER TO 603	E	1154112-595603	20,892	
TRANSFER FROM 101	R	6344560-491101	20,892	
C/A - FURN & EQUIP	E	6354560-575090	20,892	
				narvae D
				work of the
DEPARTMENT HEAD		COUNTY MANAGER	ACCOUNTING USE ONLY	
Approved:	Ap	proved:	Period - Journal #	
Disapproved:	Dis	approved:	Keyed By:	
Amended:	Amended:		Date Keyed:	
Date: 4/8/22	Da	te:	Posted By:	
Date: 4/8/22 G. Howder	Sign	nature:	Date Posted:	

Howden, James M

From:

Steele, Valerie S

Sent:

Thursday, March 31, 2022 1:41 PM

To:

Howden, James M; Bevis, Lisa F

Subject:

FW: BAF for Hangar

Good Afternoon,

A BA will be needed for the purchase of the large fan for the hangar that Food Lion is in final negotiations to lease.

Total Contract value not to exceed \$20,891.75

The BOC approved for me to forward with the purchase during a closed session, so I have provided Anna the Contract and thought the BA could be done simultaneously.

-Valerie

From: Bumgarner, Anna R

Sent: Thursday, March 31, 2022 1:35 PM

To: Steele, Valerie S < Valerie. Steele@rowancountync.gov>

Subject: RE: BAF for Hangar

I will have this ready to be approved on April 18. If you can work with Finance to create the BA. If the BA need BOC approval then send me a copy and I will have it added to the agenda item so they are approved together.

Anna

From: Steele, Valerie S

Sent: Thursday, March 31, 2022 8:18 AM

To: Bumgarner, Anna R < Anna. Bumgarner@rowancountync.gov >

Subject: BAF for Hangar

Good Morning Anna,

I have one of the contracts ready to go to the BOC approval. It would be great if it could be on the next agenda?

The fan is part of a lease agreement they have been working on with Food Lion. The BOC approved for me to forward with the purchase during a closed session, so they won't be surprised to see the contract come through.

This one will require a BA from the general fund to an airport expense account, possibly to C/A-OTHER IMPROV 6354550-574000-? Do you want to loop in finance or would you like me to do that?

Attached:

Quote

Sole Source Agenda Cover Memo (updated)

Contract w/provider signature

I have received a COI but the additional insured column was not marked so I am waiting for a corrected version now.

Let me know if I missed something or you need anything else. =)

Thanks, Valerie